



Winton Community Board

OPEN MINUTES

Minutes of a meeting of Winton Community Board held in the Southland District Council, Winton Office, 1 Wemyss Street, Winton on Monday, 1 October 2018 at 5.30pm.

PRESENT

Chairperson	Brian Somerville
Members	Natasha Mangels Doreen McNaught Neville McPherson Peter Schmidt Councillor Neil Paterson

APOLOGIES

Member	Geoffrey Jukes
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IN ATTENDANCE

Committee Advisor	Alyson Hamilton
Community Partnership Leader	Karen Purdue
Community Partnership Leader	Kelly Tagg

1 Apologies

There was an apology from the Deputy Chairperson, Member Jukes.

Resolution

Moved Member McNaught, seconded Member Mangels and **resolved:**

That the Winton Community Board accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Member Schmidt, seconded Member McPherson **resolved:**

That the minutes of Winton Community Board meeting held on 6 August 2018 be confirmed as a true and correct record of that meeting.

Reports for Recommendation

7.1 Unbudgeted Expenditure - Ashes Beam Winton Cemetery

Record No: R/18/7/16752

Community Partnership Leader, Kelly Tagg presented the report.

Mrs Tagg advised the purpose of this report is for the Board to approve unbudgeted expenditure in the amount of \$3,780.00 (excl GST) in order to install a new ashes beam in the Winton Cemetery.

The Board noted the installation of a new ashes beam is budgeted in the 2021/2022 financial year to the value of \$4,270.00.

Mrs Tagg explained that due to demand a new beam is required in the 2018/2019 financial year.

Resolution

Moved Member Mangels, seconded Member McNaught **and resolved:**

That the Winton Community Board:

- a) **Receives the report titled "Unbudgeted Expenditure - Ashes Beam Winton Cemetery" dated 10 August 2018.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves the unbudgeted expenditure of \$3,780.00 in order to construct a new ashes beam.**

Reports

8.1 Financial Report for the year ended 30 June 2018

Record No: R/18/7/17838

Community Partnership Leader, Kelly Tagg presented the report.

Mrs Tagg advised the purpose of the report is to provide the Board with the financial results for the year ended 30 June 2018.

The Board noted that they are subject to review by Audit New Zealand in September 2018, and therefore may change.

Resolution

Moved Member Schmidt, seconded Cr Paterson **and resolved:**

That the Winton Community Board:

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- a) **Receives the report titled “Financial Report for the year ended 30 June 2018” dated 10 September 2018.**

8.2 Council Report

Record No: R/18/9/22245

Councillor Paterson and Community Partnership Leader, Kelly Tagg presented the report.

The Board was advised the purpose of the report is to provide an overview of key issues across the Southland District, as well as high level local issues from various Council units.

Members noted the report highlighted various issues of interest including:

- Water Issues
 - Southland Regional Development Agency
 - Representation Review - awaiting Local Government Commission decision
 - Community Governance Elected Representative Working Group
 - BERL - Stage 3
 - Policy and Bylaw Updates
 - Milford Opportunities Project
 - Tourism Infrastructure Fund
 - LED street light conversion
 - Finance
- Mrs Tagg provided an update on finances relating to the Winton Community Board

Resolution

Moved Member McPherson, seconded Member McNaught **and resolved:**

That the Winton Community Board:

- a) **Receives the report titled “Council Report” dated 24 September 2018.**

9.1 Chairperson’s Report

Chairperson, Member Somerville, reported on activities with which he has been involved since the Board’s last meeting. This included the following:

- advice of recent meeting with members of the Winton RSA regarding a proposed Memorial Board to be placed at the Memorial Hall. The Chair advised an option being considered by the Winton RSA is a glass concept costing \$2,100 with an additional cost for wall lighting. The Chair further advised he is awaiting a decision from RSA members to confirm acceptance of this option prior to any contribution to this project being considered by the Board.
- advice of communication from the Winton RSA to place a plaque commemorating Armistice Day on the Anzac Oval Memorial Gates. Members offered no objection to the placing of a plaque on the Memorial Gates and requested staff respond accordingly.

- advice of on-site visit to Park Street to discuss stormwater drainage issues with affected residents. The Chair advised of ongoing monitoring of the site by residents with the view of reporting to staff of any ongoing issues
- advice of Winton Open Day scheduled for 18 November 2018. The Community Engineer to arrange for the rubbish bins to be emptied and toilets to be given extra clean prior to the event
- advice of relocation of the vacant shed from the Winton transfer station to the Winton community garden at the Ravensdown garden site. The Chair advised transporting of the shed had been at no cost, kindly donated by local contractor
- advice of upcoming retirement of Joyce Wilson volunteer gardener. It was agreed the members to arrange afternoon tea in appreciation of her work and contribution to the maintenance of the township gardens
- advice that the assessment matrix undertaken by staff to place a public toilet in the vicinity of the skatepark has failed the criteria. The Chair advised he is continuing to liaise with staff to pursue this project
- concern expressed at issues at Winton Transfer Station with drainage, mud and traffic flow The Chair advised he is to liaise with the Group Manager Services and Assets to pursue this issue
- concern expressed that Winton is lacking vacant land for potential future sub-divisions
- advice that the Community Engineer is to provide information on costings relating to all aspects of the maintenance involved with the trees situated along the Winton main street. The Chair advised at an appropriate time further discussions will be undertaken as to the future of the trees
- advice that topics to be discussed at the Board's next workshop include Moore's Estate and possible combining of the Winton Promotions and Winton Business Association.

9.2 Councillor's Report

Councillor Paterson reported on matters from the District Council table. These included:

- attendance at Winton Medical Centre Trust meeting
- adoption of annual report for 2017/2018

The meeting concluded at 6.50pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE WINTON COMMUNITY BOARD HELD ON MONDAY, 1 OCTOBER 2018.

DATE:.....

CHAIRPERSON:.....