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## Services and Assets Committee

### OPEN MINUTES

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Minutes of a meeting of Services and Assets Committee held in the Council Chamber, 15 Forth Street, Invercargill on Wednesday, 13 February 2019 at 9.04am. (9.04am – 10.28am)

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#### PRESENT

<b>Chairperson</b>	Brian Dillon Mayor Gary Tong (9.06am – 10.28am)
<b>Councillors</b>	Stuart Baird John Douglas Paul Duffy Bruce Ford (9.07am – 10.28am) Darren Frazer George Harpur Julie Keast Ebel Kremer Gavin Macpherson Neil Paterson Nick Perham

#### APOLOGIES

Mayor Tong (lateness)  
Councillor Ford (lateness)

#### IN ATTENDANCE

<b>Group Manager, Services and Assets</b>	Matt Russell
<b>Committee Advisor</b>	Fiona Dunlop
<b>Communications Manager</b>	Louise Pagan

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**1 Apologies**

Apologies for lateness were received from Councillor Ford and Mayor Tong.

Moved Chairperson Dillon, seconded Cr Macpherson and **resolved:**

**That the Services and Assets Committee accept the apologies.**

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

There was no public forum.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved Cr Frazer, seconded Cr Keast **and resolved:**

**That the Services and Assets Committee confirms the minutes of the meeting held on 28 November 2018 as a true and correct record of that meeting.**

**Reports**

(Mayor Tong joined the meeting at 9.06am.)

**7.1 Downer Water and Wastewater Maintenance Contract 10/01 - Monthly Report for December 2018**

**Record No: R/19/1/951**

Manager Operations Water and Waste – Bill Witham was in attendance for this item.

(Councillor Ford joined the meeting at 9.07am.)

**Resolution**

Moved Cr Kremer, seconded Cr Keast **and resolved:**

**That the Services and Assets Committee:**

- a) **Receives the report titled "Downer Water and Wastewater Maintenance Contract 10/01 - Monthly Report for December 2018" dated 4 February 2019.**

**7.2 Roothing Operations December 2018**

**Record No: R/19/1/952**

Commercial Infrastructure Manager – Dylan Rabbidge and Strategic Manager Transport – Hartley Hare were in attendance for this item.

**Resolution**

Moved Cr Paterson, seconded Cr Douglas **and resolved:**

**That the Services and Assets Committee:**

- a) **Receives the report titled "Roading Operations December 2018" dated 4 February 2019.**

**7.3 IFS Growth Forest Manager's Report of Forestry Activity for the period to 31 December 2018**

**Record No: R/19/1/1325**

Group Manager, Services and Assets – Matt Russell was in attendance for this item.

**Resolution**

Moved Cr Harpur, seconded Cr Perham **and resolved:**

**That the Services and Assets Committee:**

- a) **Receives the report titled "IFS Growth Forest Manager's Report of Forestry Activity for the period to 31 December 2018" dated 1 February 2019.**

The meeting concluded at 10.28am.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE SERVICES AND ASSETS COMMITTEE HELD ON WEDNESDAY 13 FEBRUARY 2019.

**DATE:**.....

**CHAIRPERSON:**.....