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# Te Anau Community Board

## OPEN MINUTES

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Minutes of a meeting of Te Anau Community Board held in the Distinction Te Anau Hotel and Villas, 64 Lakefront Drive, Te Anau on Wednesday, 20 February 2019 at 2.00pm.

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### PRESENT

**Deputy Chairperson**  
**Members**

Sarah Greaney  
Shaun Cantwell  
Mary Chartres  
Kara Matheson  
Tony O'Loughlin  
Councillor Ebel Kremer

### IN ATTENDANCE

**Committee Advisor**  
**Community Partnership Leader**  
**Group Manager Services and Assets**  
**Roading Contract Manager**

Jenny Labruyere  
Simon Moran  
Matt Russell  
Nick Lewis

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**1 Apologies**

There were no apologies.

**2 Leave of absence**

A leave of absence has been lodged by member Cockburn.

Moved member Matheson, seconded Cr Kremer and **resolved**

**That the Te Anau Community Board accept the leave of absence lodged by member Cockburn.**

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

Ray Willett

Mr Willett addressed the meeting providing background information on the history of Quintin MacKinnon and believes that the existing MacKinnon statue currently located on the foreshore near the Department of Conservation Office should be relocated to ANZAC reserve.

The Chairperson responded to Mr Willett reminding him that in response to an earlier similar request the Board had resolve not to relocate the statue however sought Mr Willett's thoughts on whether some cutting back of trees in the area to make the statue more visible be acceptable to him.

Mr Willett responded that he would not want to see trees removed but would much prefer to see the relocation of the statue believing it would have more of a presences at ANZAC reserve.

The Chair reiterated that the Board would not agree to the relocation of the statue, and thanked Mr Willett for his attendance and presentation to the Board.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved member Chartres, seconded member Matheson **and resolved**

**That the minutes of Te Anau Community Board, meeting held on 12 December 2018 be confirmed as a true and correct record.**

## Reports

### 7.1 Te Anau Manapouri Airport Landside Contractor Works

#### Record No: R/19/1/1493

Matt Russell, Group Manager Services and Assets was present for this item.

Mr Russell outlined that the purpose of the report is to seek support for some layout revisions and approval for funding of \$9500 from the Te Anau Manapouri Airport Reserve to undertake some minor civil contractor works in the landside development area to facilitate further leasing and development in the area identified for hangar establishment and taxiway usage.

Mr Russell advised that the existing layout for private hangar developments at the Te Anau Manapouri Airport is not considered conducive to supporting further and ongoing development on the site. The area identified for private hangars is almost at capacity and the remaining sites are exposed to the southwest prevailing wind.

Mr Russell added that in order to facilitate further landside development some revised layout options have been identified. To support these revisions there is some civil contracting works that needs to be undertaken. This involves primarily the removal of a large stockpile and levelling of the site earmarked for taxiway and hangar development. Minor fencing realignment work also needs to be undertaken.

Furthermore Mr Russell added that this work will enable leases to be entered into and development activities associated with the private hangar area to commence.

#### Resolution

Moved Cr Kremer, seconded member O'Loughlin **and resolved**

#### That the Te Anau Community Board:

- a) **Receives the report titled "Te Anau Manapouri Airport Landside Contractor Works" dated 14 February 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Supports revision to private area layout and agrees to funding of \$9500 from the Te Anau Manapouri Airport Reserve for the required contractor works to support the layout amendments for the private hangar area.**

## 7.2 Naming of Streets Kepler Heights Subdivision

### Record No: R/19/2/2853

Nick Lewis, Roading Contracts Manager was in attendance for this item.

Mr Lewis advised the report is to consider the naming of two cul-de-sacs in the Kepler Heights subdivision as part of stage four development.

Mr Lewis added that a request has been received from Ralph Moir and Associates, to name two cul-de-sacs as part the Kepler Heights stage 4 development.

Furthermore Mr Lewis advised that currently, the cul-de-sacs have no legal names and therefore cannot officially be assigned individual house numbers. The proposal is to name the cul-de-sacs Morrison Place and Millar Place after two surveyors whom both carried out work around the Te Anau area.

In addition Mr Lewis advised that the suggested names have to be approved by Council before it can be legalised. Council's guidelines for road names include the following:

- Name duplications are to be avoided.
- Long names are to be avoided.
- Similar sounding or spellings are to be avoided to reduce confusion.

The recommendation is to support the cul-de-sacs names provided and that these be presented to Council for adoption.

In discussing this the report members commented that it was appropriate to have consistency within the rest of the development and other recent road naming requests.

### Resolution

Moved member Matheson, seconded member Chartres **and Resolved**

#### **That the Te Anau Community Board:**

- a) **Receives the report titled "Naming of Streets Kepler Heights Subdivision" dated 14 February 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Support the naming of the cul-de-sacs in the Kepler Heights subdivision stage 4 development as follows;**
  - **Morrison Place**
  - **Millar Place**

### **7.3 Council Report**

**Record No: R/19/1/572**

Councillor Kremer and Simon Moran (Community Partnership Leader) were in attendance for this item.

Councillor Kremer and Mr Moran highlighted various issues of interest including;

- Tourism Strategy and Visitor Levy
- 3 Waters Review
- Local Governance and Community Well-beings
- Representation Review and Community Governance Project
- Dark Sky Sanctuary for Stewart Island
- Mr Russell updated the Board on the progress to date; with Te Anau Wastewater Discharge Project including,
  - site preparations for the pipeline is on track
  - register of interest completed and out with contractors on the open market
  - resource consent preparation for lodgement with Environment Southland

#### **Resolution**

Moved member O'Loughlin, seconded member Chartres **and resolved**

**That the Te Anau Community Board:**

- a) **Receives the report titled "Council Report" dated 13 February 2019.**

### **Committee Reports**

#### **8.1 Update Report Te Anau Library Services**

**Record No: R/19/1/1355**

Paula Wood, Library Customer Support Operations Manager, and Mark Fraser District Library Manager provided a brief update on the library services, and introduced the three new staff replacements for the Te Anau library.

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## **8.2 Chairperson's Report**

### **Record No: R/19/1/1509**

The Deputy Chairperson, member Greaney reported on matters with which she has been involved since the Board's last meeting, these included;

- Community Service Awards presentation to Mrs Margo Shaw and Mrs Noeline Adam was very much appreciated by the recipients and invited guests
- Removal of trees in Harrison Court on boundary of reserve and private land
- Invitation for Board members to attend a welcome assembly for sister city friendship students from Tako, Japan on 13 March 2019.

#### Museum

- next meeting set down for 28 February 2019

#### Tourism

- new manager for Destination Fiordland namely Madeleine Peacock
- Destination Fiordland Board proposed changes involves Destination Fiordland moving away from Venture Southland and coming under the umbrella of Southland District Council

#### Fiordland Retirement Housing

- first four villas now due for completion at the end of March
- open Day Sunday 3 March

#### Events Centre Trust

- cameras have been installed
- signage sales progressing

#### Milford Opportunities

- awaiting results of an application for further funding

#### Milford Community Trust

- in the final stages of receiving a report from Impact Consulting in regard to the recreation centre for Milford which is to decide to progress or otherwise with the key aspects being location for the centre, funding and management structure

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**Councillor's Report**

**9.1 Councillor's Report**

**Record No: R/19/1/1571**

Councillor Kremer reported on activities from the Southland District Council table, these included;

- Auditor General office advises of future focus on climate change
- Representation Review Committee recent meeting with commissioner requesting further information on proposed options
- Debit recovery considerations for the Policy to allow more powers to recover debit
- Stewart Island visitor levy review
- Assets such as bridges and underpasses review to identify assets to be retained, repaired or divested from Council
- Further discussions in regard to Maternity and Children's hub for Lumsden and Te Anau

The meeting concluded at 3.45pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE TE ANAU COMMUNITY BOARD HELD ON WEDNESDAY 20 FEBRUARY 2019.

**DATE:**.....

**CHAIRPERSON:**.....