



Notice is hereby given that a Meeting of the Gorge Road and Districts Community Development Area Subcommittee will be held on:

Date: Monday, 11 March 2019
Time: 1pm
Meeting Room: Gorge Road Community Centre
Venue: Factory Road
Gorge Road

Gorge Road and Districts Community Development Area Subcommittee Agenda OPEN

MEMBERSHIP

Chairperson	Ray Waghorn
Deputy Chairperson	Mark Hamill
Members	Rex Botting
	George Kevern
	Gay Munro
	Helen O'Connor
	Councillor Julie Keast

IN ATTENDANCE

Committee Advisor	Fiona Dunlop
Community Partnership Leader	Karen Purdue

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Full agendas are available on Council's Website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Terms of Reference - Community Development Area Subcommittees

Community Development Area Subcommittees are delegated the following responsibilities by the Southland District Council.

- Represent and act as an advocate for the interest of its community.
- Consider and reporting on all matters referred to it by the Southland District Council, or any matter of interest or concern to the Community Development Area Subcommittee;
- Maintain an overview of services provided by the Southland District Council within the community;
- Consider annual estimates for expenditure within the community and recommend these to Council;
- Communicate with community organisations and special interest groups within the community;
- Undertaking any other responsibilities that are delegated to it by the Southland District Council.

In addition to these activities, Community Development Area Subcommittees will consider how best to provide for our communities, and the people who live there, into the future.

Community Development Area Subcommittees will provide leadership by:

- Positively representing their community and the Southland District;
- Identifying key issues that will affect their community's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities.
- Promote a shared vision for the wider community of interest area and develop ways to work with others to achieve positive outcomes

Community Development Area Subcommittees will adopt a strategic focus that will enable members to:

- Provide local representation and guidance on wider community issues, initiatives and projects.
- Contribute to the development and promotion of community cohesion, by developing and supporting relationships across a range of stakeholders at a local, regional and national level.
- Take part in local community forums, meetings and workshops.
- Inform local residents and ratepayers on issues that affect them.

Community Development Area Subcommittees shall have the following delegated powers and be accountable to Council for the exercising of these powers.

Engagement and representation

- Facilitating the Council's consultation with local residents and community groups on local issues and local aspects of district wide issues including input into the Long-term Plan, Annual Plan, and policies that impact on the Board's area.
- Engaging with council officers on local issues and levels of service, including infrastructural, recreational, community services and parks, reserves and cemetery matters.
- Representing the interests of the community at Council, Committee or Subcommittee meetings when a motion under debate relates to a matter that the Board considers to be of particular interest to the residents within its community.
- Monitoring and keeping the Council informed of community aspirations and the level of satisfaction with services provided.

Financial

- Approving expenditure within the limits of annual estimates.
- Approving unbudgeted expenditure for locally funded activities up to the value of \$10,000.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Accepting the highest tenders for rentals of \$10,000; or less per annum.
 - Approving the preferential allocation of leases where the rental is \$10,000 or less per annum.

Local assets and facilities

- Overseeing the management of local halls and community centres which are owned by Council and where no management committee exists. This will occur by way of relationship with officers of Southland District Council.
 - Appoint a local liaison person responsible for community housing.
-

The Community Development Area Subcommittees can make recommendations to Council on:

Assets and Facilities

- Annually providing feedback on any asset management plans or community services strategies applicable to the community for which the Community Development Area Subcommittee is responsible.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Recommending rentals in excess of \$10,000 per annum to the Group Manager Services and Assets.
 - Recommending the preferential allocation of leases where the rental is in excess of \$10,000 per annum to the Group Manager Services and Assets.

Contracts/Tenders

- Recommending tenders less than \$200,000 to the Group Manager Services and Assets.
- Recommending tenders in excess of \$200,000 to the Services and Assets Committee.
- Recommending tenders to the Services and Assets Committee where preference is not for acceptance of the highest tenderer,

Financial

- Recommending annual estimates to Council
- Recommending unbudgeted expenditure in excess of \$10,000 to the Services and Assets Committee.

Local Policy

- Considering matters referred to it by officers, the Council, its committees or subcommittees, including reports and policy and bylaw proposals relating to the provision of council services within the Board's area; and
- Making submissions or recommendations in response to those matters as appropriate.
- Appoint a local liaison person responsible for community housing.

The Chairperson of each Community Development Area Subcommittee is delegated with the following additional responsibilities:

- Approval of leases, rental agreements and the rollover of existing contracts under \$1,000;
 - Engaging with Community Development Area Subcommittee members to make submissions to the Council on behalf of the Community Development Area Subcommittee where a submission period is outside of the Community Development Area Subcommittee meeting cycle. Where a Chairperson is unable to base a submission on a consensus among Community Development Area Subcommittee members, a Community Development Area Subcommittee meeting must be held.
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UPDATES

Chairperson's Report

Chairperson Waghorn, to report on activities with which he has been involved with since the last meeting of the Subcommittee.

Councillor's Report

Councillor Keast to report on matters from the District Council table.

NEXT MEETING

The next meeting of the Subcommittee is scheduled for 1pm on Monday 1 March 2019

1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Committee Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

6 Confirmation of Minutes

- 6.1 Meeting minutes of Gorge Road and Districts Community Development Area Subcommittee, 29 October 2018



Gorge Road and Districts Community Development Area Subcommittee

OPEN MINUTES

Minutes of a meeting of Gorge Road and Districts Community Development Area Subcommittee held in the Gorge Road Community Centre, Factory Road, Gorge Road on Monday, 29 October 2018 at 1pm.

PRESENT

Chairperson	Ray Waghorn
Members	Rex Botting
	Julie Keast
	George Kevern
	Gay Munro (1.10pm – 2.28pm)

APOLOGIES

Mark Hamill

ABSENT

Helen O'Connor

IN ATTENDANCE

Committee Advisor	Fiona Dunlop
Community Partnership Leader	Karen Purdue
Community Engineer	Brendan Gray

1 Apologies

There were apologies from Mark Hamill.

Moved Chairperson Waghorn, seconded Member Kevern **and resolved:**

That the Gorge Road and Districts Community Development Area Subcommittee accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Member Botting, seconded Member Kevern **and resolved:**

That the Gorge Road and Districts Community Development Area Subcommittee confirms the minutes of the meeting held on 22 June 2018 as a true and correct record of that meeting.

Reports

7.1 Financial Report for the year ended 30 June 2018

Record No: R/18/7/17598

Community Engineer – Brendan Gray and Community Partnership Leader – Karen Purdue were in attendance for this item.

Resolution

Moved Member Botting, seconded Member Kevern **and resolved:**

That the Gorge Road and Districts Community Development Area Subcommittee:

- a) **Receives the report titled "Financial Report for the year ended 30 June 2018" dated 4 September 2018.**

7.2 Direction-setting for Annual Plan 2019/2020

Record No: R/18/10/23943

Community Partnership Leader – Karen Purdue was in attendance for this item.

Mrs Purdue advised that the report was to confirm the direction determined for the 2nd year of the 2018/2028 Long Term Plan.

The report provided an overview of the forecasted projects and services for the Gorge Road and Districts Community Development Area in 2019/2020 and includes any variations from what was anticipated in year two of the Long Term Plan 2018-2028.

The Subcommittee noted that the table below (in the officer's report) which indicated the overall impact on rates had one set of incorrect figures. The correct figures are below (**in bold**).

Overall impact on Rates

The changes noted above have the potential impact on the Board's rates as follows:

Rate Type	Basis of Rate	Budget 2018/2019 (Incl GST)	Proposed 2019/2020 (Incl GST)	Change
Gorge Road Community Development Area Rate	Fixed Charge	\$7,121	\$6,141	(\$6,141) (\$980)

(During discussion on the report Gay Munro joined the meeting at 1.10pm.)

Resolution

Moved Member Botting, seconded Member Kevern **and resolved:**

That the Gorge Road and Districts Community Development Area Subcommittee:

- a) **Receives the report titled "Direction-setting for Annual Plan 2019/2020" dated 23 October 2018.**
- b) **Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision;**

and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) Notes that any extraordinary projects for the local area have been included in the 2019/2020 Annual Plan, as identified through Council process in the project plan for extraordinary projects/activities/events project template completed by 21 September 2018.
- e) Approves minor variations in the Gorge Road and Districts Community Development Area plan from year two of the Long Term Plan 2018-2028.
- f) Budgets for the year commencing 1 July 2019 be adopted for inclusion in the Council's Draft 2019/2020 Annual Plan as included in the report as appendices 1 to 3.
- g) Requests the setting of the following rates and charges (including GST) for the year commencing 1 July 2019 based on the approved budgets in (e) above.

<u>Rate Description</u>	<u>Rate (GST Incl)</u>
Gorge Road and Districts Community Development Area Rate	\$6,141

7.3 Council Report

Record No: R/18/9/22415

Community Partnership Leader – Karen Purdue was in attendance for this item.

Mrs Purdue took Subcommittee through the Council report and highlighted the following:

- Water issues
- Infrastructure commission
- Southland Regional Development Agency
- Representation review
- Community Governance and Elected members representation working group
- BERL stage 3 – Working towards positive Southland community futures
- Tourism Infrastructure Fund

Resolution

Moved Cr Keast, seconded Member Kevern **and resolved:**

That the Gorge Road and Districts Community Development Area Subcommittee:

- a) **Receives the report titled “Council Report” dated 23 October 2018.**

Chairperson's Report

Chairperson Waghorn reported that he had met with a structural engineer regarding the war memorial to house the Oteramika church bell, the trees had been cut down at the back of the hall and he had conducted some interviews with people who had lived in the Gorge Road area.

Councillor's Report

Councillor Keast to report on matters from the District Council table. She highlighted the following:

- Was interviewed for BERL stage 3 – Working towards positive Southland community futures
- That Council has made a decision on the Te Anau wastewater discharge option
- Attended a public meeting on Stewart Island/Rakiura on the proposed visitor levy
- Alternative Coastal route is sealed to Waipapa Point with a section close to Curio Bay to be finished
- Attended the recent LGNZ Zones 5 and 6 meeting on Stewart Island/Rakiura.

Next Meeting

The Subcommittee agreed that they would meet at 1pm on Monday 11 March 2019 and at 1pm on Monday 1 July 2019.

The meeting concluded at 2.28pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE GORGE ROAD AND DISTRICTS
COMMUNITY DEVELOPMENT AREA SUBCOMMITTEE
HELD ON MONDAY 29 OCTOBER 2018.

DATE:.....

CHAIRPERSON:.....

Council Report

Record No: R/19/2/3588

Author: Karen Purdue, Community Partnership Leader

Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision

☐ Recommendation

☐ Information

Chief Executive

Local Government Funding and Financing Inquiry

1. The Productivity Commission released an issues paper for the local government funding and financing inquiry that they are leading in November last year. A copy of the issues paper and the submissions which have been received are available on the commission's website (www.productivity.govt.nz).
2. The commission is currently holding a series of engagement workshops with the sector across the country. One of these is being held in Dunedin on 5 March. Alongside of this more formal process there is also active engagement occurring in relation to some of the technical issues such as the assessment of cost movements.
3. Submissions closed on 15 February 2019. SOLGM and Local Government NZ (LGNZ) have lodged wide ranging submissions on behalf of the sector. The next major phase of the inquiry will be see the release of a draft report for public consultation in June 2019. This will be followed by a final report being presented to government in November 2019.
4. The completion of this project in November will mean that the government will be able to consider the findings from this process alongside of the work that they have underway in the three waters review and localism review. It is clearly important that there is a level of clarity about the future role of local government before final decisions are made on the range of funding mechanisms that might be needed to support the work of the sector.

3 Waters Review

5. The government is continuing to progress its three waters review, which is looking at options to improve the regulation and supply arrangements for drinking water, wastewater and stormwater (three waters) services. While the majority of these services are delivered by local authorities there are a sizeable number of private systems that are not formally covered within the scope of the current review process.
6. As part of the review process the Department of Internal Affairs has commissioned GHD limited (GHD) and Boffa Miskell Limited (BML) to undertake work to better understand the costs associated with upgrading infrastructure discharging into the coastal environment and the costs associated with reducing wastewater network and overflows and the regulation of wastewater treatment plants. The reports are as follows:

- **National stocktake of current regulation of wastewater treatment plants**

This report will provide a national level stocktake and assessment of the relevant plan rules, and resource consents that are in place for domestic wastewater treatment plants. The stocktake report will cover all types of consent conditions and plan rules in place across wastewater plants, including conditions and rules relating to discharges to water, air emissions, land application, maintenance requirements, and monitoring and reporting requirements.

- **Cost estimate of national minimum standards for discharges from coastal wastewater treatment plants.**

This report will provide a cost estimate for upgrading domestic wastewater treatment plants that discharge to the coast if national minimum standards for the concentration of contaminants present in discharges were imposed. To provide a nationally consistent basis to evaluate the costs of any upgrade requirements, GHD/Boffa will use the minimum discharge standards that apply in Canada as a basis to develop minimum discharge standards that could be appropriate in the New Zealand context. The purpose of the report is to understand the potential costs if there was a minimum standard regime.

- **Cost estimate to reduce wastewater overflows**

This report will undertake a stocktake of the regulation of wastewater overflows (both wet weather and dry) by regional councils to build a national picture of how wastewater overflows are regulated. GHD/Boffa have been asked to provide a cost estimate for upgrading wastewater treatment networks to reduce wet weather overflows against a national standard. For the purpose of the report they have been asked to use two per year; the target has been chosen to provide a consistent basis to evaluate potential costs.

7. As noted previously the immediate priority area for the three waters review is the detailed policy work on the shape and form of regulatory arrangements for drinking water and wastewater. The ministers of local government, health, and the environment intend to take detailed proposals on this to cabinet in June 2019.
8. It is expected that a series of workshops will be held during March and April to test the emerging thinking/proposals for regulatory reform with the local government sector and a range of community stakeholders. This work is expected to lead to the implementation of new mandatory standards that will be subject to a rigorous enforcement regime by a central monitoring agency. In this regard the Environmental Protection Agency is to be given environmental enforcement powers, particularly as it relates to freshwater. The implementation of a new regulatory regime will remove much of the 'discretionary' decision-making power that local authorities have had in the past.
9. The work which is looking at future service delivery options and economic regulation is on a longer timeframe with advice expected to be provided to cabinet towards the end of 2019 and will obviously be informed by the range of further research work currently underway.
10. At a sector level there remains a level of concern about the potential for mandatory aggregation of drinking water suppliers. While it is widely accepted that there needs to be

change the potential for central government to ‘force’ changes in service delivery structures is seen as inappropriate particularly given the current community ownership of these assets.

Climate Change

11. As part of its work on climate change Local Government NZ have recently released a report noting that up to \$14 billion of local government infrastructure is at risk from sea level rise.
12. The research, developed in conjunction with environmental and engineering consultancy Tonkin + Taylor, modelled various sea level rise scenarios using LiDAR and other topographical data from 62 councils.
13. It showed that \$2.7 billion of roading, three waters, and building infrastructure is at risk from as little as a 0.5 metre rise in sea levels. The value of at risk infrastructure ramped up sharply at each increment of sea level rise, with the data showing:
 - \$5.1 billion is at risk at 1m
 - \$7.8 is at risk at 1.5m; and
 - \$14.1 billion is at risk at 3m.
14. The full report, Vulnerable: The quantum of local government infrastructure exposed to sea level rise, is available on the LGNZ website (www.lgnz.co.nz/our-work/publications/vulnerable-the-quantum-of-local-government-infrastructure-exposed-to-sea-level-rise).
15. The report makes four key recommendations, namely that:
 - local government leads a national conversation about the level of local government services currently provided and what can be maintained in the short (1 – 10 years), medium (10 – 30 years) and long term (30+ years) as sea levels rise
 - central and local government partner to establish a National Climate Change Adaptation Fund to ensure that costs of adaptation are shared equally, and do not over impact lower socioeconomic households
 - there is a need to establish a Local Government Risk Agency to help councils understand and factor climate change risks into their planning, decision-making and procurement frameworks. This issue was one that was considered under the previous government and was expected to be the subject of consultation with the sector
 - the need for local government to work with the owners and users of exposed infrastructure to create a National Master Plan, setting out options, priorities and opportunities for responding to sea level rise.
16. While the extent of local government infrastructure at risk is a concern it is important to recognise that this represents a small ‘part’ of the total picture, given the level of private and community sector capital that is at risk.
17. It is seen that there is a need for development of a more consistent nation-wide approach to addressing the issues that will arise from the management of climate change adaptation issues. Some of this direction, particularly in relation to mitigation, will come from the new

zero carbon legislation that is currently under development. It is equally important, however, that there is also work progressed in the adaptation space, particularly given the broader social and economic impacts that climate change and other natural hazard issues will have for communities.

International Visitor Conservation and Tourism Levy (IVL)

18. In September 2018 the government approved the introduction of a new \$35 international border levy (IVL), which is expected to raise some \$80 million per year that is to be used to fund tourism infrastructure and conservation related projects.
19. Key parts of the proposal include:
 - most international visitors entering New Zealand for 12 months or less will be charged the levy
 - there will be some exemptions, most notably Australian citizens and permanent residents and people from most Pacific Island forum countries
 - the levy will be collected through visa fees and via the proposed electronic travel authority process, also under consultation, for citizens of visa waiver countries
 - the funds collected will be split evenly between conservation and tourism related infrastructure.
20. The use of the funds collected through the levy will be managed by the crown and will not be subject to a contestable 'bidding' process such as that which has occurred with the tourism infrastructure fund and provincial growth fund.
21. The IVL funds will be managed in accordance with a 3 – 5 year investment plan, which will be developed by the Ministry of Business, Innovation and Employment in accordance with direction provided by the ministers of tourism, finance and conservation.
22. The levy is one of a number of funding tools and other pricing changes, which are being put in place by the crown to support development of the industry. The other tools include the tourism infrastructure fund, provincial growth fund, increases in Department of Conservation pricing and increased private sector investment.

Review of Long Term Plans

23. The Office of the Auditor-General has recently released their report on the review of the 2018 LTPs. A copy of the report is available on the OAG website (www.oag.govt.nz/2019/ltps/docs/ltps.pdf).
24. The report notes that local authorities are facing a number of significant and at times conflicting pressures and that as a result there often difficult decisions that need to be made. Some of the particular issues identified and points of interest include:
 - a significant increase in the level of forecast capital expenditure compared with previous LTPs. This will lead to challenges regarding how to fund this extra spending, particularly for growth councils that are starting to reach their debt limits. Despite these increases

concern remains about whether the level of investment in asset renewals is sufficient to maintain long term asset capacity

- the need to develop a better understanding of the effects of climate change on local communities. As noted above it is seen that there is significant work to be done in this area
- the need for further work to be done on better understanding asset condition and performance capability particularly for the most critical assets. A lack of good information about asset capability can limit councils' ability to have effective conversations with communities about when they need to spend money on replacing or renewing their critical assets
- the need to continue to look for ways of simplifying LTPs given that they continue to be long and complex documents
- emphasising the importance of the financial and infrastructure strategies as critical components of an LTP particularly in terms of showing the trade-offs needed to live within the resources that a local authority has available
- the need for local authorities to give active consideration of service delivery models that might be used to deliver services in the future given the changing environment within which the sector now works.

Stewart Island/Rakiura Service Sustainability Review

25. At its September 2018 meeting Council asked staff to develop terms of reference for a proposed service sustainability review. The request reflected an underlying concern about the need to better understand the financial and service sustainability issues associated with delivering services to the Stewart Island/Rakiura community. At its 18 December meeting, in approving the adoption of a new policy for the Stewart Island/Rakiura visitor levy, Council also asked that the review give consideration to the level of funding that might be needed to support the development of visitor related services through the visitor levy.
26. Council approved the terms of reference for the study at its 7 February meeting. This follows on from the review terms of reference being endorsed by the Stewart Island/Rakiura Community Board at its 10 December meeting.
27. Work is now being progressed to advance the review with the aim of reporting back in the third quarter of the 2019 calendar year.

Southland Regional Development Agency

28. Work associated with the formation of the Southland Regional Development Agency (SRDA) is continuing.
29. Interviews for the directors for the new SRDA were completed in late December, by a selection committee appointed by the Joint Shareholders Committee, which is chaired by Mayor Tong. The final board will be formally confirmed by each of the shareholders, including the four Southland councils at their March meeting.

30. The level of funding and purchasing intentions from the four councils have also been finalised and are reflected in the letter of expectation that is in final draft awaiting approval from the mayoral forum. The letter makes it clear that the new agency is being formed to improve regional development performance in Southland, especially in the following respects:
- scope – to take on projects of significant scope and scale that are larger than other entities might contemplate
 - agility – to be flexible and cope with diversity in its brief
 - decisiveness – to be able to make decisions and move quickly
 - mandate and credibility – to develop a strong mandate across the community and the region for the focus of work and become a credible development leader
 - reach – to develop the capability to move easily in both the public and private sectors and between them
 - attraction of financial resources – to lead an increase in funds entering the regional development field to increase capacity and capability
 - engagement – that through the Joint Shareholders Committee and directly, the SRDA is able to have a close and integrated relationship with the councils and community organisations in the region.
31. The draft letter is being used to progress drafting of the first statement of intent, which will need to be approved by the new board once their appointment is finalised.

Emergency Management

32. The government is continuing with its work to implement the recommendations from the Civil Defence Technical Advisory Group Report. As part of these changes the Ministry of Civil Defence & Emergency Management is proceeding with a proposal to establish national Fly-in Teams (NZ-FTT) to assist with the management of sizeable emergency events.
33. The fly in teams will have people with a mix of the appropriate attributes, skills and experience to go wherever required, without delay, to work with and support the local team as they manage emergencies. The Tasman fires is a recent example of where such a team could be used to complement local resources.

Libraries

34. The District libraries have been providing a range of holiday programmes over the school holiday period. The summer reading challenge proved popular again with children, especially in the Te Anau area.
35. The technical librarian team are currently focussing on a “spring clean” of our collections and are paving the way for an automated collection management system that should be able to free up many hours of staff time and allow for better collection management in our libraries.

36. We currently have 5338 active library users in the District (this is defined as having used their library card in library in the last 12 months).
37. The table below shows the number of individuals checking out items from a branch library each month.

LIBRARY NAME	DECEMBER 2018	JANUARY 2019
Book bus	280	90
Lumsden	84	98
Otautau	76	101
Riverton	169	211
Stewart Island	42	60
Te Anau	374	491
Winton	528	596
Wyndham	62	74

38. Use of the PressReader application is below.

MONTH	ISSUES DOWNLOADED	ARTICLES READ
December 2018	5291	24396
January 2019	4200	11028

39. Our library service has new books each month, these can be viewed online through our catalogue on <https://www.southlanddc.govt.nz/my-southland/libraries/>

Environmental Services

Group Managers Update

40. The mayor and deputy mayor, chief executive, group manager environmental services and team leader resource management attended the annual combined Otago/Southland Te Ropu Taiao hui in Queenstown on 5 February. This was a well-attended and useful forum, and included a presentation from Te Runanga o Ngai Tahu on the TRONT climate change strategy
41. At the time of writing, the building solutions team are about to go through their two yearly International Accreditation New Zealand audit process, on 19 - 22 February. The outcomes of this will be reported back in due course. For councils to be able to continue to issue building consents under the Building Act 2004, they are required to be accredited.
42. The Predator Free Rakiura Leadership Group, which includes the group manager environmental services, met in February 2019. Positive work is being undertaken in progressing potential technical design options, with very strong support from the Department of Conservation. The group also received a presentation from the chief

executive of Predator Free 2050 and from Predator Free Dunedin, which were very useful for progressing thinking on the strategic direction of the project.

43. Building and resource consent application volumes have been relatively subdued for the early part of 2019, with the exception of the Te Anau area where activity remains strong. The latest stage of one of the main residential subdivisions in Te Anau has recently been approved.
44. National discussion around the current and future shape of the resource management system continues. In February 2019 the Environmental Defence Society, with support from the New Zealand Law Foundation, released the “Reform of the Resource Management System-the Next Generation” report , accessible at www.eds.org.nz

Resource Management

45. Council has teamed up with Environment Southland, Gore District Council and Invercargill City Council to undertake high level region wide assessments on climate change, biodiversity, landscapes and natural character. These reports have been progressing well. It is anticipated that the climate change report will be released to the councils and the general public by the middle of 2019. The other reports are still being completed and are unlikely to be released in 2019.

Water and Land Plan Appeal

46. Council along with Invercargill City Council and Gore District Council are in the process of preparing evidence for the appeal against Environment Southland’s Water and Land Plan. Councils’ evidence is due in early March. The appeal relates to discrete provisions of the plan that impact upon reticulated services (water, stormwater and wastewater). A hearing is set down for May 2019 with evidence scheduled from December 2018 until early May 2019.

Community and Futures

Strategy and Policy

Annual Plan 2019/2020

47. The Local Government Act 2002 requires Council to prepare and adopt an Annual Plan in the second and third years between Long Term Plan revisions. The purpose of the Annual Plan is to consider and approve any variations to the Long Term Plan for that financial year. Once finalised, the direction given for 2019-2020 will be used to set rates for the year beginning 1 July 2019 and deliver any additional projects identified.
48. A draft Annual Plan is currently being drafted and will be submitted to the Finance and Audit Committee, then Council for adoption in June 2019.
49. Consultation on the Annual Plan was not undertaken for this round as there was no significant variance from the Long Term Plan 2018 – 2028 which was signed off eight months ago. This is aligned with the Council’s Significance and Engagement Policy that determines whether an issue is significant and the level of community consultation required.

Risk Management Framework

50. Council continues to identify the need to invest in and develop its risk management processes and approach. In developing the risk management framework the objective is to create a framework to effectively understand, plan for, and mitigate risk across all levels and activities within the organisation. In facilitating better decision making that support risk informed choices, prioritise actions and determine options, assurance can be provided to Council, the Southland District community and stakeholders that critical risks are identified and managed effectively.
51. The framework document was adopted by Council in February 2019, and work will begin to transition from the current quarterly risk update approach to implementing the risk management framework.

BERL Stage 3 – Working Towards Positive Southland Community Futures

52. Business and Economic Research Limited (BERL) was commissioned by Southland District Council to undertake research to assist with the development of the District's 2031 Long Term Plan.
53. The research is based on the idea that the District can passively accept the future that fate will provide for its communities, or work strategically to shape the future it wants to achieve.
54. The research is in three stages, each of which is designed to answer a specific question:
 - stage 1 asked “where we are now?” This involved collecting and analysing data to show the state of wellbeing in the District as a whole and in seven defined communities. This stage has been completed
 - stage 2 asked “where we are heading?” This involved some forecasting to examine how the population and the level of employment in the District and each of the communities would change, if past trends were left to continue. This stage has also been completed
 - stage 3 asked “where do we actually want to be?” Its aim is to define a set of actions that will help to shape positive futures for each of the main communities in the District.
55. BERLs stage 3 report was endorsed by the Community and Policy Committee in February 2019, and staff will now undertake appropriate analysis and incorporate opportunities and option into planning processes and work programme development.
56. The key objective of the BERL report was to “identify actions that may be necessary to ensure that communities in the District were sustainable, affordable, and deliver an appropriate and acceptable level of service from a quality of life perspective”. Key findings suggested actions around more and improved housing, faster population growth, more sustainable agriculture, stronger tourism industry, better health services, and greater community capability.

Community Futures Research and Analysis Work Programme

57. Council continues to support the progression of research and analysis work to support its decision making in preparation for the Long Term Plan 2031. This work will assist in leading the development of Council's overall approach to the management of change and preparation for what the future might hold for the District and its communities, and identify priorities for investing in community future planning.

58. There have been a number of changes made to timings in the programme of work, ensuring that the prioritisation of projects is appropriate and reflects the way in which Council needs to complete the overall work programme.
59. High level project plans have been developed that will help determine what is required to deliver priority projects within the District and update reports on all work streams will be provided to the Community and Policy Committee between February and June 2019.
60. The on-going work streams include:
- socio-demographic projects (where are we now, where are we heading, and where do we want to be)
 - climate change and implications for the Southland District (risks and impacts on the district)
 - service delivery framework – District vs local service provision and levels of service (an assessment and evaluation of Council services and determine the most appropriate level of service to meet community needs in the future)
 - rating affordability planning and implications (to understand income levels in our communities and affordable measures for delivery of activities and services – and implications of decisions on rating affordability for the district)
 - land and water plan implications (to understand the implications of compliance standards on the future provision of services to local communities)
 - community facility provision framework (how, what and when are facilities used and needed)
 - community partnerships assistance and funding alignment approach (multi agency community partnership opportunities, and Council's funding and grant schemes to support community organisations)
 - technological change impacts on communities and implications for Southland District Council.

Governance and Democracy

Representation Review and Community Governance Project

61. The Local Government Commission heard appeals and objections on the Council's final proposal on Wednesday 5 December.
62. Council presented on its final proposal and responded to questions from the commission following its hearing of the evidence presented by the appellants. Council is awaiting the determination from the commission which, once received, will be considered by the Elected Members Working Group and Council. The last date the commission can present their determinations is 10 April.
63. As noted in the last report work is progressing on arrangements to support the community governance project. This will build upon the information contained in the reference document that Council produced in April 2018.

Local Authority Elections

64. The local authority elections will be held in October 2019. They will be conducted by postal vote with election day being Saturday 12 October 2019. The elections this year will be based on the outcome of the representation review determination noted above. Information will be distributed closer to the election date. Elections will be held for the mayor, ward councillors and community board members.
65. Nominations open on Friday 19 July and close at 12 noon on Friday 16 August. Voting will begin on Friday 20 September and close at 12 noon on Saturday 12 October. People are encouraged to make sure they are on the electoral roll.
66. Further information will be on the Council website.

Community Partnership Leaders

Milford Opportunities Project

67. The project has reached a significant milestone with the conclusion of the first part of the project.
68. There is a need to apply for more funding and gain a level of ministerial guidance on the future direction of the project. It is expected that a formal application for additional funding will be progressed in the next couple of months. The need to await these approvals has meant a slowing down in progress in the interim and has also created a level of uncertainty that has meant that public consultation and communication has not been able to continue through this period.

Community Board Plans

69. The community partnership leaders are working to develop the baseline information for the new community board plans prior to commencing workshops in the latter part of the year. This requires input and support from several different parts of Council in order to co-ordinate a range of background information relating to the history of the townships and villages of the Southland District, collation of demographic data, and other relevant information.
70. It is envisaged that this first stage will be completed by mid-year so that the second phase of consulting with the wider community can commence.

Community Leadership Plans

71. The community partnership leaders are working with the strategy and policy team to develop leadership plans for our community beginning with the development of a strategy focused on Southland's older people. Staff have been meeting with a wide range of groups and individuals who provide support to Southland's more senior residents to gain an understanding of the issues and challenges affecting those people in our communities.

Venture Southland Update

72. Planning for Southland's continued tourism growth and the development of attraction initiatives have been boosted with consultants appointed to carry out two significant pieces

of work; the Southland Murihiku destination strategy and the development of the Southland Story.

Southland Murihiku Destination Strategy 2018-2028

73. Stafford Consulting was appointed to advance the Southland Murihiku destination strategy and has carried out consultation with major stakeholders. It is anticipated that the strategy will be completed by March 2018. The strategy will provide overall direction for the development of tourism in Southland, aligning with other planning documents such as the cruise, cycling, heritage and events strategies.

Southland Story

74. Principals Group has been appointed as the consultants to lead the Southland Story project development. To date this has involved carrying out workshops in Te Anau, Riverton, Gore and Invercargill, interviewing key stakeholders and carrying out a wider survey so that as many voices as possible are given the opportunity to contribute to the story development. Planning is underway for a draft story to be presented in a town hall session in early March.

Water Treatment course

75. The annual water treatment course offered to community pools was held on November 23 2018 and had 17 people attend from across the district. Funding from Community Trust South and the Southland District Council Community Initiatives fund helped to subsidise the cost for not-for-profit/ community pool representatives to attend.

2019 Southland Arts Festival

76. The 2019 Southland Arts festival, now in its 11th year, will be held from April 10 – May 16, 2019. With a total of 25 individual events to choose from, ranging from contemporary dance, theatre, music and comedy to literary arts there is something for everyone.
77. The programme for this year's festival aims to celebrate the creativity and vibrancy that the arts can inspire in us all, and will challenge, entertain and captivate audiences all at the same time.
78. More information, including the festival programme, can be found online at southlandnz.com with tickets available to be purchased from ticketdirect.co.nz, or from the Southland Chamber of Commerce, ICC Booking Office or ILT Stadium Southland.

Services and Assets Group

Group Manager's Update

79. As of 1 February, the Services and Assets Group structure amendments came into effect.
80. It is important to note that these amendments reflect some significant changes for the services and activities that we provide and the subsequent interaction both with our communities and internally. As an outcome of the changes we are looking to improve our performance in the areas of asset management, works programme development and works programme delivery in particular. In order to achieve this, the changes have focussed on the disestablishment of the community engineer function, with activity teams taking more

responsibility for asset management, works programme development and operational maintenance with contract manager roles established within each activity team. Additionally, newly established project delivery and commercial infrastructure teams will focus on the delivery of the works programme in a consistent manner.

81. In order for the changes to succeed, the message to the team has been to ensure the restructure is treated as a transition rather than immediate. This is especially true, considering key roles yet to be filled and the area specific management, our communities are currently accustomed to. It is anticipated that this transitional period will take up to approximately three months to complete, as existing workloads and current and outstanding project work is handed over and distributed amongst staff.
82. As mentioned above, there are some key roles that have not yet been filled. These include the new project delivery manager role and a contract manager role within the community facilities team. Recruitment is underway for these roles currently.
83. CAMMS, the project management software platform has now gone live and is operational with staff utilising this tool daily. The team is in the process of becoming familiar with the tool, integrating the financial information and finalising a suite of reports that will be available to the various relevant parties both internally and externally. It is anticipated that this reporting will become available for ongoing distribution within the next two months.

Forestry (IFS)

84. With the harvesting program now completed for the season activity now concentrates on tending, establishment and maintenance operations. Financial results are still tracking well above budget.

Around the Mountains Cycle Trail

85. A 'warrant of fitness' assessment was carried out on the Around the Mountain Cycle Trail in late December with various areas identified as needing improvement. The audit focused on trail experience, information and services, and trail ownership and governance.
86. The deficiencies identified have been used to develop a trail performance plan, which looks at short, mid and longer term improvements. In order to achieve the required level of service a report will be presented to the Around the Mountains Cycle Trail Sub-Committee requesting additional funds. The final claim was made to the Department of Internal Affairs in January for the final \$500K granted by Lotteries, this has now been received. A claim was also made to Ministry of Business, Innovation and Employment for the erosion repair works at Weydon Burn, the construction works were completed in December 2018.

Strategic Transport

Speed Limit Review

87. A review of the speed limits across the District is being undertaken in line with national speed management guidelines. The guide aims to achieve a consistent national approach to speed management, be evidence based and allow road controlling authorities to build a better understanding for speed management with communities.

- 88. The initial phase is to review all current speed limits and identify any potential areas that could benefit from a change. At the completion of this stage community boards and community development area subcommittee will be given the opportunity for comment on the proposed speed limits prior to full legislative process commencing.
- 89. These discussions are anticipated to start occurring in March.

District Wide Renewals Programme

- 90. Reseals - the annual district wide road resurfacing program has been making good progress and this programme is still on track to be completed by 30 March 2019.
- 91. Pavement rehabilitation – The Roding Company have been awarded two packages of work. A section on Otapiri Gorge Road and Shand Road have been combined to create one package with a section on Otautau Tuatapere Road and Ohai Clifden Highway forming a second package of work.

Strategic Water and Waste

Te Anau Wastewater Discharge Project

- 92. Following Council resolutions from the 23 October 2018 meeting, when it was resolved to proceed with a sub-surface drip irrigation as the discharge option, staff have been progressing work on a number of fronts including development of resource consents for the sub-surface drip irrigation field, as well as advancing towards a detailed design.
- 93. Discussions have also been held with Environment Southland to develop a strategy to allow early lodgement of the application. In addition a registration of interest process has been run for the pipeline element of the project, with tenders to be evaluated and four contractors to be invited to tender.

Land and Water Plan Implementation

- 94. Environment Southland released their proposed Land and Water Plan last year.
- 95. In total 25 appeals were received by Environment Southland of which Council has identified 10, which it will join as a section 274 party. Council has also lodged an appeal to the decision.
- 96. The basis of Council's appeal, is largely around the 'non-complying' activity status on wastewater discharges to water. The latest direction issued from the Environment Court outlines a proposed path, where appeals to objectives will be heard ahead of mediation, by grouped topic on policies and rules. Staff are currently preparing evidence in support of the appeal which will be submitted to the Environment Court by March 2019.

Review of Solid Waste Contract Arrangements

- 97. The WasteNet Southland Waste Management Group has rolled over the Bond Contract for waste collection. WasteNet has also resolved to put out a tender for the provision of the recycling acceptance contract. The request for proposal was issued in December, with a number of suppliers having viewed the document at the time of writing.

Tokanui Wastewater Discharge Consent Application

98. In 2018, staff prepared a consent application for the renewal of the Tokanui wastewater discharge proposing a minor upgrade, on the basis that monitoring showed no significant impact on the receiving water based on comparison of upstream and downstream monitoring.
99. The application is the first one to be assessed under the new proposed Southland Water and Land Plan which indicates that discharges to water will be considered as a non-complying activity. Environment Southland have raised concerns about the level of discharge through the base of the ponds. Work is being progressed to look at how these concerns might be addressed. A report outlining the options available will be taken to Council in the near future.

Property Services

100. Staff have also been involved in preparing Environment Southland resource consent applications for the Tourism Infrastructure Fund projects at Clifden Bridge and Waikawa.

Community Facilities

101. Work has commenced on the 2018 - 2019 projects, to be completed this financial year. There are a number of projects that have been started, with the remaining projects having been quoted for. Once the quotes have been confirmed and approved, the work will be programmed to commence for those that are under budget. There has been a focus on getting all of the project information into CAMMS, so that we having a better understanding of the project commitments that remain to be completed before the end of the financial year. This has then been carried through to the final forecasting round.
102. We are currently in discussion with a number of consultants who are providing quotes to complete work associated with Master Data and Meta Data standards and also minimum levels of service for the community facilities portfolios.

Tourism Infrastructure Funding

103. Work has been completed on the Lumsden Railway Precinct upgrade, as per last year's Tourism Infrastructure Fund funding. This includes the toilet upgrade in line with the railway theme, which is receiving positive feedback. Planning has also commenced for those projects approved, as part of the recently approved Tourism Infrastructure Fund application for toilet projects at Waikawa, Monkey Island, Clifden Bridge and Te Anau Toilets.
104. Staff involved in the Tourism Infrastructure Funding process, attended a presentation from representatives of Ministry of Business, Innovation and Employment and Local Government New Zealand. They provided feedback on the applications that had been received in the previous rounds of funding. Following the first two rounds, they have reviewed the application process based on feedback from local authorities and took the opportunity to update councils on the changes that they have implemented. The two key points from the presentation were:
 - they have reduced the \$100,000 threshold to \$25,000

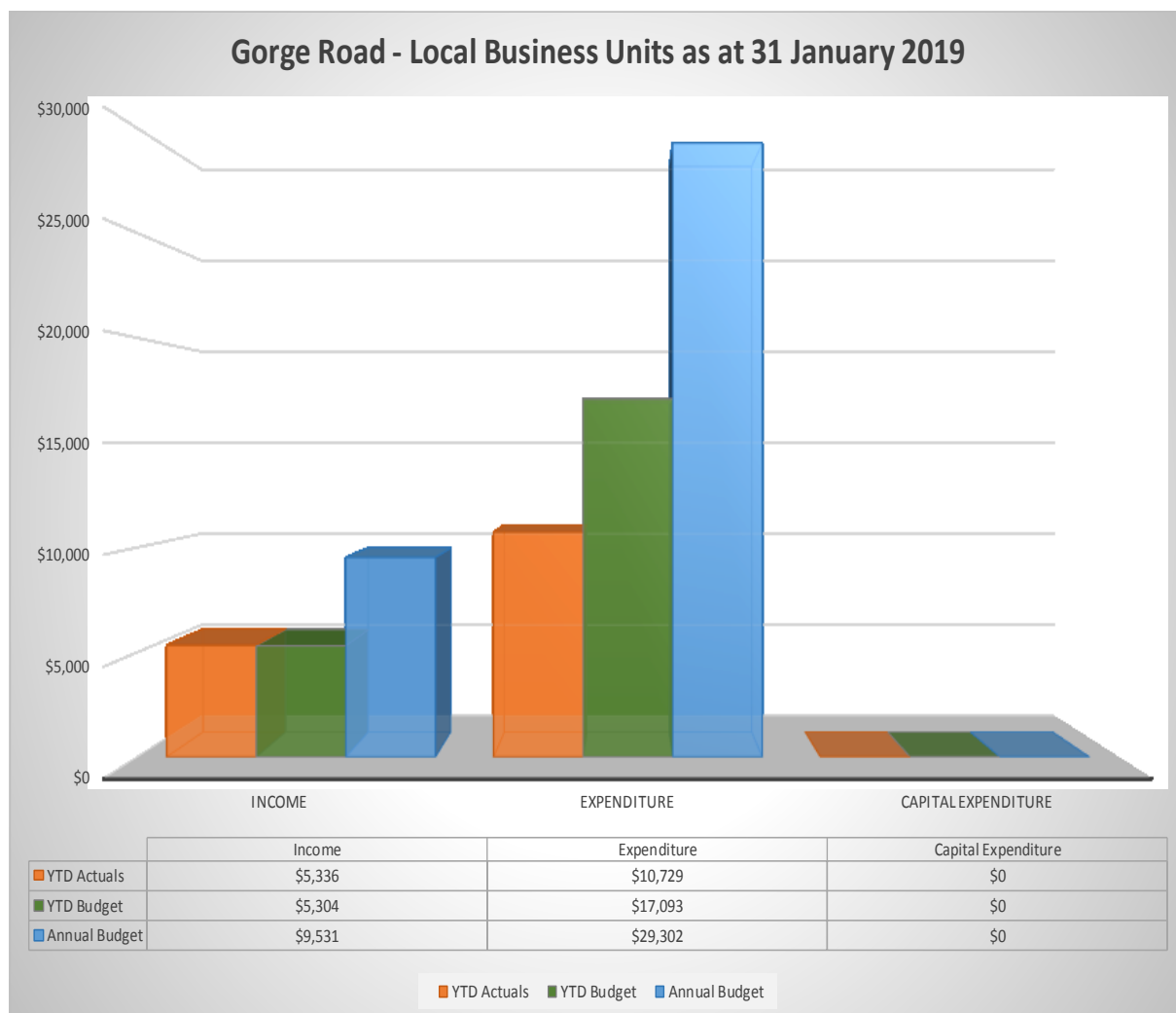
- application dates have been fixed to the 1 March and the 1 August.

Work Schemes

105. The work schemes team is working closely with the community facilities strategic manager to ensure maximum benefit and involvement of this team in the existing works programme. The main projects completed over the last month have been:
- spider spraying at community housing and offices throughout District
 - repairs to ceiling and floor at Edendale community housing
 - mowing throughout the District
 - track maintenance and noxious weed control in reserves
 - tidy and spray of sea side track at Riverton.

Finance

106. Income for the Gorge Road Community Development Area Subcommittee year to date, 31 January 2019 is on budget.
107. Expenditure for the Gorge Road Community Development Area Subcommittee is \$6364 under budget year to date, 31 January 2019. This is due to expenditure in the general project business unit and maintenance being lower than budgeted for.
108. It should be noted that taskforce costs in the reserve business unit and miscellaneous grants in the administration business unit were both over budget year to date.
109. It is worth noting that the budgets are phased on a monthly basis, and while some budgets appear to be underspent, they can still be on track for maintenance schedules that take place periodically throughout the year.



Gorge Road - Business Units as at 31 January 2019											
		Income			Expenses			Capital			
BU Code	Business Unit	Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Budget Full Year
23900	Administra	\$1,937	\$1,920	\$3,731	\$2,419	\$7,754	\$13,292				
23907	Street Wor	\$879	\$875	\$1,500		\$875	\$1,500				
23932	Recreation	\$2,519	\$2,508	\$4,300	\$8,309	\$8,464	\$14,510				
Total		\$5,336	\$5,304	\$9,531	\$10,729	\$17,093	\$29,302	\$0	\$0	\$0	\$0

Reserve Balances

Gorge Road	Opening Balance	Current Budget	Forecast Budget	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029
Local													
<i>Operating</i>													
Gorge Road General	36,836	22,275	18,065	17,919	18,388	18,872	19,372	19,889	20,422	20,973	21,542	22,130	22,130
Total Local Operating	<u>36,836</u>	<u>22,275</u>	<u>18,065</u>	<u>17,919</u>	<u>18,388</u>	<u>18,872</u>	<u>19,372</u>	<u>19,889</u>	<u>20,422</u>	<u>20,973</u>	<u>21,542</u>	<u>22,130</u>	<u>22,130</u>
Total Local Balance	<u><u>36,836</u></u>	<u><u>22,275</u></u>	<u><u>18,065</u></u>	<u><u>17,919</u></u>	<u><u>18,388</u></u>	<u><u>18,872</u></u>	<u><u>19,372</u></u>	<u><u>19,889</u></u>	<u><u>20,422</u></u>	<u><u>20,973</u></u>	<u><u>21,542</u></u>	<u><u>22,130</u></u>	<u><u>22,130</u></u>
Total Gorge Road Reserve Balance	36,836	22,275	18,065	17,919	18,388	18,872	19,372	19,889	20,422	20,973	21,542	22,130	22,130

Recommendation

That the Gorge Road and Districts Community Development Area Subcommittee:

- a) Receives the report titled “Council Report” dated 26 February 2019.**

Attachments

There are no attachments for this report.