



Notice is hereby given that a Meeting of the Ohai Railway Fund Subcommittee will be held on:

Date: Friday, 12 April 2019
Time: 9.30am
Meeting Room: Southland District Council, Otautau Office
Venue: 176 Main Street, Otautau

Ohai Railway Fund Subcommittee Agenda OPEN

MEMBERSHIP

Chairperson	Sue Adams
Deputy Chairperson	Bill Mather
Members	Kevin Dixon
	Caroline Reed
	Stuart Baird
	George Harpur
	Nick Perham

IN ATTENDANCE

Committee Advisor	Alyson Hamilton
Community Partnership Leader	Kelly Tagg

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Full agendas are available on Council's Website
www.southlanddc.govt.nz

Terms of Reference – Ohai Railway Fund Subcommittee

Ohai Railway Fund Area

"The boundaries of the Ohai Railway Fund Area are generally defined as:-

- East the Aparima River and from the Hundred Line at Aparima North to Home Creek.
- West the Wairaki River from the Wairaki River bridge on the Clifden/Blackmount main highway north along its course into the Takitimu Mountains.
- South the Hundred Line from Aparima to Scotts Gap, along the Scotts Gap Feldwick Road to Feldwick, along the Clifden Gorge Road to Eastern Bush, and the Otahu - Eastern Bush Road to the Wairaki River Bridge.
- North Takitimu Mountains to Home Creek, then along its water course to the Aparima River."

The boundary of the defined area is indicatively demonstrated on the map attached to this Terms of Reference and is legally described in the New Zealand Gazette Notice, page 1671 of 11 May 1916 that is also attached to this Terms of Reference.

Purpose of Fund

The purpose of the fund is to provide grant(s) for the benefit of the "residents" of the former "Ohai Railway Board Area" as defined on the attached map. A "resident" being a person or a descendant of a person whose name appeared on the Parliamentary Electoral Roll for a nine year period during the years 1960 to 1999, both years inclusive, and whose address at this time or times was within the area of the district of the former Board.

From the date of the Triennial elections of members of the Subcommittee to be held in 2017, the reference in the above subclause to the year '1999' shall read as a reference to '2011', and on the date of each subsequent Triennial election of members of the Subcommittee shall be amended by the addition of a further three years to that reference."

General Information

The Ohai Railway Fund Subcommittee has the discretion to change the level of grants allocated annually.

The Background Paper for the creation of the Ohai Railway Fund Subcommittee is the Local Government Commission Determination on the former Ohai Railway Board 1993.

Ohai Railway Fund Subcommittee, is a Subcommittee of Southland District Council, and will be subject to Southland District Council's Code of Conduct.

Eligible Purposes

Listed below is a summary of eligible purposes:

- The provision of bursaries for post-secondary school study or adult education.
 - To facilitate Employment Opportunities.
 - The development of:
 - Community facilities, reserves and resources.
 - Recreational and leadership opportunities.
 - Community programmes, activities, events and charitable purposes.
 - Operating costs can be considered where they are incorporated into a specific project.
- NOTE: This is not to be interpreted as an offsetting of rates.
- Assistance may also be provided to individuals or groups taking part in events, which reflect credit or provide benefit to the community.
 - Consideration may be given to projects aimed at providing public utilities.
 - Loans
 - Community Education and Training
 - Transport - Transport Allowance may be considered for specific projects, but does not allow for transport to and from work or study.
-

- Assistance for other initiatives outside the above broad categories may be provided at the discretion of the Subcommittee.

Fund Allocation Criteria

Priority is given to assisting new ventures and developments, particularly those that provide ongoing benefit.

The level of assistance should reflect the level of contribution from the applicant and the potential benefits.

Priority may be given to applications where there are limited alternative means of raising funds.

Priority will be given to supporting educational initiatives for applicants whose opportunities are limited by difficult circumstances.

Where projects are of equal merit levels of previous assistance may be considered when establishing priority.

Membership

The Ohai Railway Fund Subcommittee comprises the following members:

- Three representatives whom are appointed by the Southland District Council.
- Four local representatives whom are elected at the Subcommittee's Triennial meeting.

Triennial Meeting

The Triennial meeting of the Subcommittee is held within the first three months of the year following the Triennial elections of the Southland District Council.

The venue of the Triennial meeting is to alternate between Ohai, Nightcaps and Wairio.

The Triennial meeting is chaired by the current Chairperson of the Ohai Railway Fund Subcommittee. Advertisement of the Triennial Meeting to be placed in local and public newsletters and flyers placed in local communities.

Eligibility of Local Representatives

Persons who are entitled to stand as a local representative on the Ohai Railway Fund Subcommittee must qualify as a 'resident', and must reside in the area for a minimum of nine (9) years.

DEFINITION: A "resident" being a person, or a descendant of a person, whose name appeared on the Parliamentary Electoral Roll in any year from 1960 to 1999 (both years inclusive) and whose address at the time was within the area of the former Board.

From the date of the Triennial Elections of members of the Subcommittee to be held in 2017, the reference above to the year '1999' shall read as a reference to '2011'. On the date of each subsequent Triennial Election of members of the Subcommittee the closing year shall be amended by the addition of a further three years to that reference ie: Triennial Election in 2017 - the applicable years will be amended to read "1960 to 2005 (inclusive)".

Election of Local Representatives

The election of the four local representatives to the Subcommittee is held at the Triennial meeting. The successful candidates are the four nominees whom receive the highest number of votes at the Triennial meeting.

The election process is by way of nomination from "the floor" from members of the public attending the triennial election.

Numbered voting papers are to be issued to eligible voters on their entrance to the Triennial meeting.

Following the Triennial election in 2017, in the event of a local elected representative retiring during the three year term, a new election will be held to appoint a replacement local representative.

Voting Rights at the Triennial Meeting

Persons entitled to voting rights at the triennial meeting:

- Must qualify as a 'resident.'
- Must have resided within the defined area for a minimum period of three years immediately preceding the date of the triennial election; and
- Must be in attendance at the triennial meeting. Proxy votes at the triennial meeting are NOT ACCEPTED.

All persons must sign a declaration at the Triennial Meeting confirming their residency in the Ohai Railway Fund defined area for a minimum period of three years.

Election of Chairperson and Deputy Chairperson

The Chairperson and Deputy Chairperson shall be elected at the first ordinary meeting of the Subcommittee following the Triennial meeting, and are elected by the members of the Ohai Railway Fund Subcommittee.

Applications

Any application submitted for building alterations or extensions to an existing building must have copies of plans, specifications and quotes attached.

Applicants seeking funding in excess of \$15,000 must be accompanied by a Long-Term Management Plan.

In the event of an organisation winding up within five years of receiving grant monies that organisation must repay the Ohai Railway Fund Subcommittee a portion of the funds allocated on a pro rata basis of 20% depreciation per annum.

Organisations seeking funding must submit their latest financial accounts with their application.

Grants for post-secondary school or adult education assistance are to be allocated as follows:

- Students who reside in the defined area up to \$1,500.
- Non-resident students who qualify for funds up to \$1,000.
- Short courses (12 months or less) and reside in the defined area up to \$1,000.
- Short courses (12 months or less) and the applicant is not a resident in the defined area up to \$700.

Applicants who qualify for post-secondary school or adult education grants are entitled to one grant only and cannot re-apply for similar type applications.

NOTE: Only applications from residents' children and grandchildren of the Ohai Railway Fund defined area will be considered, and those applicants who reside 'outside the defined area' with a parent or grandparent still residing in the area will be given priority, however the Subcommittee has the discretion in respect of every application that is lodged.

Grant monies will not be released until confirmation is received of the project's commencement date. Unless an extension is received by the Subcommittee, in writing, and the said project has not commenced by six months from date of confirmation of successful grant application, the grant will become null and void.

Applications that are deemed to have commenced will be classed as retrospective and in normal circumstances will not be considered, however, in special circumstances the Subcommittee has the right to consider same.

International Opportunities

For those undertaking a recognised overseas opportunity the following terms of reference applies:

- Those who qualify under eligibility criteria, reside in the defined area, and the length of the exchange is a minimum of seven months are entitled up to \$1,500.
 - Those who qualify under eligibility criteria, reside in the defined area, and the length of the exchange is up to six months are entitled up to \$1,000.
-

- Those who qualify under eligibility criteria but do not reside in the defined area and:
 - the length of the exchange is for a minimum of seven months are entitled to a maximum figure of \$1,000;
 - the length of the exchange is between one-six months are entitled to a maximum figure of \$500.

Applicants who qualify for international opportunities grants are entitled to one grant only and cannot re-apply for similar type applications.

Community Education and Training Fund

This Subcommittee supports a community education and training fund for persons aged 15 years and older who wish to undertake non-traditional leadership or life skills education programmes, and such applicants must reside in the defined area of the Ohai Railway Fund, and the maximum amount available to any one applicant being \$1,500.

Applicants who qualify for community education and training fund grants are entitled to one grant only and cannot re-apply for similar type applications.

Loans

This Subcommittee agree to have loans included as part of its terms of reference with each loan application treated on its own merits.

This Subcommittee has the right to place a caveat on the title of any land and property of the applicant, or next of kin, and such caveat to have 'first-call' status.

Applications for loans by individuals or community groups shall include the following information:

- applicant's details.
- the loan requirements.
- bank statements.
- an audited copy of the latest annual financial report (or a schedule of assets and liabilities for an application by an individual).
- income and expenditure details.
- details of security offered.

Applications for commercial loans shall include the following information:

- a company profile.
- a proposed summary.
- historical data.
- a business plan.
- certification by the applicant.

An independent consultant, with suitable qualifications in the relevant industry, shall assess applications for commercial loans and make a recommendation to the Subcommittee.

The applicant shall meet all costs associated with the independent assessment. Such costs will be met from an initial non-refundable application fee of \$500. If costs are going to exceed the initial application fee the applicant will be asked to agree to the costs before any further work shall proceed.

Where loans have been advanced to a business, the company/partnership will be expected to submit financial reports to the Subcommittee on either a quarterly, six monthly or an annual basis. The basis for reporting will be at the discretion of the Subcommittee.

Loans are to be secured over the assets of the business in accordance with the provision of the Land Transfer Act or the Properties Securities Act 1999. The assets to be secured shall be determined on a case-by-case basis.

Recipients of loan monies will pay an interest rate calculated on a yearly basis (31 March) and based on the current weighted average rate of return of Southland District Council investments.

Declaration of Interest

If a Subcommittee member has any connection to an application greater than that of the general public that member should declare an interest in the said application, prior to it being considered. In such circumstances, the member affected shall still be entitled to speaking and voting rights, unless that member has a pecuniary interest in said application.

Applications Received After Closing Date

Applications lodged but received after the closing date for applications are decreed to be out of time and not to be considered for allocation of grant monies, unless the Subcommittee determines there is a special case that requires consideration.

TABLE OF CONTENTS

ITEM	PAGE
 PROCEDURAL	
1 Apologies	8
2 Leave of absence	8
3 Conflict of Interest	8
4 Public Forum	8
5 Extraordinary/Urgent Items	8
6 Confirmation of Minutes	8
 REPORTS	
7.1 Financial Report to 28 February 2019	15
7.2 Tertiary Application Summary - March 2019	19
7.3 Organisation Application Summary - March 2019	35
7.4 Grants Schedule	133

1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Committee Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

6 Confirmation of Minutes

6.1 Meeting minutes of Ohai Railway Fund Subcommittee, 31 October 2018



Ohai Railway Fund Subcommittee

OPEN MINUTES

Minutes of a meeting of Ohai Railway Fund Subcommittee held in the Southland District Council Otautau Office, 176 Main Street, Otautau on Wednesday, 31 October 2018 at 11am.

PRESENT

Chairperson	Sue Adams
Deputy Chairperson	Bill Mather
Members	Kevin Dixon
	Caroline Reed
	Councillor Stuart Baird
	Councillor George Harpur

APOLOGIES

Councillor Perham

IN ATTENDANCE

Committee Advisor	Alyson Hamilton
Community Partnership Leader	Kelly Tagg

1 Apologies

There was an apology from Councillor Perham.

Moved Chairperson Adams, seconded Councillor Baird and **resolved:**

That the Ohai Railway Fund Subcommittee accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Cr Harpur, seconded Member Mather **and resolved:**

That the minutes of Ohai Railway Fund Subcommittee meeting held on 30 April 2018 be confirmed as a true and correct record of that meeting.

Reports

7.1 Financial Report to 30 September 2018

Record No: R/18/9/22661

Community Partnership Leader, Kelly Tagg presented the report.

Mrs Tagg advised the report provides a summary of the Ohai Railway Fund's financial position as at 30 September 2018.

Members noted funds available to be allocated is forecast to be \$55,000 for the remainder of the year to 30 June 2019.

Mrs Tagg further advised the report included the final financial results for the year ended 30 June 2018.

It was noted there was a \$29,809 surplus for the year ended 30 June 2018 as a result of less grants being awarded than budgeted. These results were recently reviewed by Audit New Zealand as part of the Council's audit for the year ended 30 June 2018.

Resolution

Moved Member Dixon, seconded Chairperson Adams **and resolved:**

That the Ohai Railway Fund Subcommittee:

- a) **Receives the report titled "Financial Report to 30 September 2018" dated 15 October 2018.**

7.2 Organisations Application Summary

Record No: R/18/10/24300

Committee Advisor Alyson Hamilton presented the report.

Mrs Hamilton advised applications from four organisations have been lodged seeking grants to assist with community projects, and requests the subcommittee consider the applications and direct accordingly.

The applications to be considered include the following:

- Epilepsy Association of New Zealand
- Nightcaps Community Development Area Subcommittee
- Southland Life Education Trust
- St Patrick's School, Nightcaps

Moved Chairperson Adams, seconded Cr Baird **recommendations a to c.**

The motion was put and declared CARRIED.

Moved Member Dixon, seconded Cr Harpur **recommendation d the application from Epilepsy Association of New Zealand and resolved:**

That the Ohai Railway Fund Subcommittee:

- d) **Agrees to fund the application from Epilepsy Association of New Zealand - \$650.**

The motion was put and declared CARRIED.

Moved Member Mather, seconded Member Reed **recommendation d the application from Nightcaps Community Development Area Subcommittee and resolved:**

That the Ohai Railway Fund Subcommittee:

- d) **Agrees to fund the application from Nightcaps Community Development Area Subcommittee - \$1,400.**

The motion was put and declared CARRIED.

Moved Member Dixon, seconded Cr Harpur **recommendation d the application from Southland Life Education Community Trust and resolved:**

That the Ohai Railway Fund Subcommittee:

- d) **Agrees to fund the application from Southland Life Education Community Trust - \$2,500 with the following conditions/tag:**
- i) **that funds cover fees for children from Takitimu School, St Patricks School and Nightcaps Playcentre.**

The motion was put and declared CARRIED.

Moved Member Mather, seconded Member Dixon **recommendation d the application from St Patrick's School, Nightcaps.**

That the Ohai Railway Fund Subcommittee:

- d) **Agrees to fund the application from St Patrick's School (Nightcaps) - \$2,920 with the following conditions/tag:**
- i) **subject to the applicant providing a full set of audited accounts for the most recent financial year and a building maintenance plan for the school. This information is to be forwarded to the Committee prior to the end of the 2018 school year.**

The motion was put and declared CARRIED.

Resolution

That the Ohai Railway Fund Subcommittee:

- a) **Receives the report titled "Organisation Application Summary" dated 23 October 2018.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees to fund applications as follows:**
 - **Epilepsy Association of New Zealand - \$650**
 - **Nightcaps Community Development Area Subcommittee - \$1,400**

- **Southland Life Education Community Trust - \$2,500 with the following conditions/tag:**
 - i) **that funds cover fees for children attending Takitimu School, St Patricks School and Nightcaps Playcentre.**
- **St Patrick's School (Nightcaps) - \$2,920 with the following conditions/tag:**
 - i) **subject to the applicant providing a full set of audited accounts for the most recent financial year and a building maintenance plan for the school. This information is to be forwarded to the Committee prior to the end of the 2018 school year.**

7.3 Tertiary Application Summary

Record No: R/18/10/24374

Committee Advisor Alyson Hamilton presented the report.

Mrs Hamilton advised applications from six individuals seeking a grant to assist with tertiary study have been lodged.

Resolution

Moved Member Reed, seconded Member Dixon **and resolved.**

That the Ohai Railway Fund Subcommittee:

- a) **Receives the report titled "Tertiary Application Summary" dated 23 October 2018.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees to allocate the following grants subject to receipts for course fees being produced by applicants prior to the funds being released.**
 - **Grace Church** **\$1,500**
 - **Dianne Helen Griffiths** **declined**
 - **Benjamin John McMaster** **\$500**
 - **Joshua James Milne** **\$500**
 - **Georgia Elizabeth Stevens** **\$1,000**

7.4 Grants schedule

Record No: R/18/10/23987

Committee Advisor Alyson Hamilton presented the report.

Mrs Hamilton advised the purpose of the report is to provide an alphabetical schedule of Ohai Railway Fund grant monies allocated since October 1993 for Members' information.

Resolution

Moved Member Mather, seconded Chairperson Adams **and resolved:**

That the Ohai Railway Fund Subcommittee:

- a) Receives the report titled "Grants schedule" dated 19 October 2018.**

The meeting concluded at 11.39am.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE OHAI RAILWAY FUND
SUBCOMMITTEE HELD ON WEDNESDAY, 31
OCTOBER 2018.

DATE:.....

CHAIRPERSON:.....

Financial Report to 28 February 2019

Record No: R/19/3/5924

Author: Brie Lepper, Graduate Accountant

Approved by: Anne Robson, Chief Financial Officer

☐ Decision

☐ Recommendation

☒ Information

Financial Report

- 1 This report provides a summary of the Ohai Railway Fund's financial performance and position as at 28 February 2019.
- 2 Interest income on the fund for the full financial year is currently projected at \$60,710 (3.26%) based on the average Reserve Bank of New Zealand (RBNZ) six month term deposit rate for the 12 months prior to 28 February 2019. Actual interest at year end will be allocated based on the average RBNZ six month term deposit rate for the 12 months prior to 30 June 2019. There is a risk that the actual interest rate may differ from what is forecast (and consequently paid out as grants), however in the event that there is a shortfall, the Committee has sufficient reserve funds available to fund such a deficit.
- 3 For 2018/2019 year budgeted funds available to be allocated for grants is \$55,000, however eight grants totalling \$8,050 were awarded in the October 2018 allocation round. Of these grants, only one remains to be uplifted at the date of this report. This leaves \$46,950 available for Round two allocations. If additional funds are required for Round two, there is an estimated additional \$2,399 from forecast interest, as well as reserve funds as noted below.
- 4 Council staff regularly follow up funds that have not been uplifted within a timely manner, in order to minimise current liabilities. St Patricks School is in the process of providing some additional information. Council staff have been unable to contact Ms Adams and will be seeking direction from the committee as to the next steps.
- 5 If grants and expenditure are incurred as forecast this year, the forecast reserve fund at 30 June 2019 would be approximately \$1,893,046 (30 June 2018 actual: \$1,890,647).

Ohai Railway Fund Subcommittee

12 April 2019

Ohai Railway Fund Sub Committee					
<u>Statement of Financial Performance</u> <u>For the Period 1 July 2018 to 28 February 2019</u>					
	Note	Actual Feb 2019	Forecast June 2019	Budget June 2019	Actual June 2018
Revenue					
Actual Interest		-	-	-	59,737
Projected Interest for the year ended 30 June 2019	1	60,710	60,710	57,994	-
		60,710	60,710		59,737
Expenditure					
Advertising		-	947	947	560
Meeting Expenses		1,200	1,800	763	1,350
Catering Expenses		304	564	74	297
Grants	2, 3	8,050	55,000	55,000	27,720
		9,554	58,311	56,784	29,928
Net Surplus/(Deficit)		51,156	2,399	1,210	29,809

<u>Statement of Changes in Equity</u> <u>As at 28 February 2019</u>					
		Actual Feb 2019	Forecast June 2019	Budget June 2019	Actual June 2018
Equity at the Start of the Period		1,890,647	1,890,647	1,890,647	1,860,838
Net Surplus/(Deficit)		51,156	2,399	1,210	29,809
Equity at the End of the Period		1,941,803	1,893,046	1,891,857	1,890,647

<u>Statement of Financial Position</u> <u>As at 28 February 2019</u>					
	Note	Actual Feb 2019	Forecast June 2019	Budget June 2019	Actual June 2018
Equity Available		1,941,803	1,893,046	1,891,857	1,890,647
Current Assets					
Southland District Council Ohai Railway Fund (held in reserve)		1,945,073	1,893,046	1,891,857	1,890,997
Less Current Liability					
Accrued Grants	2, 3	3,270	-	-	350
SDC Reserve Account		1,941,803	1,893,046	1,891,857	1,890,647

Ohai Railway Fund Subcommittee

12 April 2019

Ohai Railway Fund Sub Committee			
<u>Notes to the Accounts</u>			
<u>For the Period 1 July 2018 to 28 February 2019</u>			
1. Interest Earned			
	Projected	Actual June	
	June 2019	2018	
Current Weighted Average Interest Rate	3.26%	3.29%	
Projected interest to 30 June 2019 is \$60,710. This projection is based on the average RBNZ six month term deposit rate for the 12 months ended 28 February 2019.			
Interest rate paid to 30 June 2018 was been calculated at 3.29%. This is based on the average RBNZ six month term deposit rate for the 12 months ended 30 June 2018.			
All Reserve Funds (including O.R.B. monies) are pooled together for investment purposes. At the end of each financial year Council allocates interest to each separate fund, based on the average balance.			
2. Prior Year Commitments			
The following list shows all grants allocated or written off in the prior financial year (2017/2018).			
	Committed	Uplifted 17/18	Balance
November 2017			
Nightcaps CDA	620	620	-
Nightcaps Medical Trust	1,400	1,400	-
Nightcaps Playcentre Group	1,750	1,750	-
Andre Le Lievre	1,000	1,000	-
Bradley McMaster	1,000	1,000	-
Larissa Beck	1,000	1,000	-
Nicola Jayne Reid	1,000	1,000	-
Regan Andrew Laidlaw	700	700	-
Rebecca Sarah Adams	1,500	1,500	-
Charlotte Emma Villa Adams	350	-	350
April 2018			
Takitimu Community Development Committee	5,000	5,000	-
Takitimu District Pool	7,200	7,200	-
Nicole Adams	1,500	1,500	-
Jessica Ballantyne	1,000	1,000	-
Jaydin Keen	1,000	1,000	-
Dylan Moore	1,000	1,000	-
Karen Reid	700	700	-
	27,720	27,370	350
3. Current Year Commitments	Committed	Uplifted 18/19	Balance
October 2018			
Epilepsy Association of New Zealand	650	650	-
Nightcaps Community Development Area Subcommitte	1,400	1,400	-
Southland Life Education Community Trust	2,500	2,500	-
St Patricks School, Nightcaps	2,920	-	2,920
Grace Church	1,500	1,500	-
Benjamin John McMaster	500	500	-
Joshua James Milne	500	500	-
Georgia Elizabeth Stevens	1,000	1,000	-
	10,970	8,050	2,920

Recommendation

That the Ohai Railway Fund Subcommittee:

- a) Receives the report titled “Financial Report to 28 February 2019” dated 8 April 2019.**

Attachments

There are no attachments for this report.

Tertiary Application Summary - March 2019

Record No: R/19/4/6452

Author: Alyson Hamilton, Committee Advisor

Approved by: Rex Capil, Group Manager Community and Futures

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of the report is for the Ohai Railway Fund Subcommittee to consider applications from 2 individuals seeking grants to assist with tertiary study. The subcommittee is requested to consider the applications and direct accordingly.

Executive Summary

- 2 The subcommittee is directed to sections 12 to 14 of the Ohai Railway Fund Subcommittee Terms of Reference approved by Council on 16 November 2016 and amended 6 September 2017 which sets out the criteria for individual applications.
- 3 A summary of the individual applications is attached for member's information.
- 4 A copy of applicants supporting information is also attached to the report.

Recommendation

That the Ohai Railway Fund Subcommittee:

- a) **Receives the report titled "Tertiary Application Summary - March 2019" dated 8 April 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees to fund the tertiary applications received:**
 - I. **Grace Cochrane** amount granted ?
 - II. **Kirsty Knarston** amount granted ?

Background

- 5 The purpose of the Ohai Railway Fund is to provide grant(s) for the benefit of the residents of the former Ohai Railway Board area.
- 6 The Ohai Railway Fund Subcommittee has the discretion to change the level of grants allocated annually.
- 7 The background paper for the creation of the Ohai Railway Fund Subcommittee is the Local Government Commission Determination on the former Ohai Railway Board 1993.
- 8 The Local Government Commission amended the scheme in 1993 following the sale of assets of the former Ohai Railway Board.
- 9 The Ohai Railway Fund Subcommittee, is a subcommittee of Southland District Council, and will be subject to Southland District Council's Code of Conduct.

Issues

- 10 It is disappointing that so few tertiary applications were received. It is suggested a more targeted approach to promotion be made for the next funding round in September 2019.

Factors to Consider

Legal and Statutory Requirements

- 11 Aligns with Southland District Council's Ohai Railway Fund Terms of Reference approved by Council on 16 November 2016 and amended 6 September 2017.

Community Views

- 12 Provides an opportunity for residents within the defined area of the former Ohai Railway Board to apply for grant monies to assist with tertiary studies.

Costs and Funding

- 13 Costs relating to Ohai Railway Fund grants are budgeted for annually.

Policy Implications

- 14 This process meets the current Southland District Council Terms of Reference relating to the Ohai Railway Fund Subcommittee.

Analysis

Options Considered

- 15 The options for consideration are to either approve the grant or decline the application.

Analysis of Options

Option 1 – Agrees to fund the September 2019 applications in accordance with the Terms of Reference.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">consider applications and award monies in accordance with the Terms of Reference.	<ul style="list-style-type: none">n/a

Option 2 – Declines the September 2019 applications

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">n/a	<ul style="list-style-type: none">no funds awarded and the applicant could be hindered by lack of financial support.

Assessment of Significance

- 16 Not considered to be significant.

Recommended Option

- 17 Option 1 - agrees to grant the September 2019 tertiary applications in accordance with the Terms of Reference.

Next Steps

- 18 Advise successful applicants of their application.

Attachments

- A Ohai Railway Fund Tertiary Application Summary [↓](#)
B Supporting papers - Grace Cochrane [↓](#)
C Supporting papers - Kirsty Knarston [↓](#)

OHAI RAILWAY FUND TERTIARY APPLICATION SUMMARY

Name	Course & Institution	Length of Course & Start Date	Resident (R) OR Non Resident (N)	Short / Long Course	\$
COCHRANE , Grace 18 Forth Street North Dunedin Dunedin 9016	Bachelor of Pharmacy Otago University	4 years February 2017	N	L	
KNARSTON , Kirsty Ellen 199 Nightcaps Opio Road, RD 1 Otautau	Bachelor of Biomedical Science Otago University	3 years February 2019	Y	L	



OHAI RAILWAY FUND

INDIVIDUAL/POST SECONDARY/ADULT/INTERNATIONAL OPPORTUNITIES

Purpose of Fund and Criteria is outlined on the "Information to Applicants" attached to the front of this Application Form.

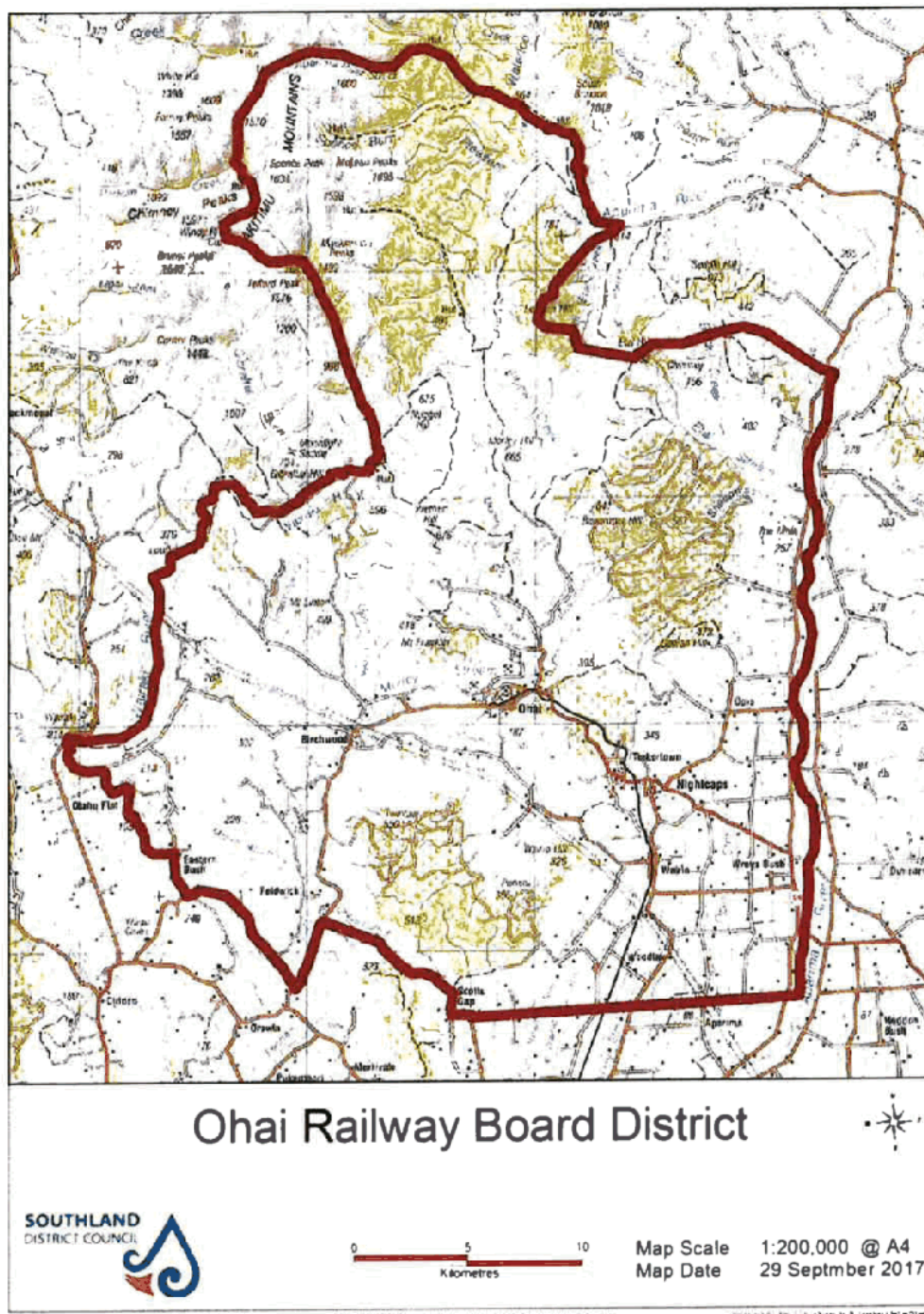
SURNAME: Cochrane FIRST NAMES: Grace
 ADDRESS: 18F Forth Street, North Dunedin,
Dunedin 9016
 TELEPHONE NO: () MOBILE NO: 022 1256 770
 EMAIL ADDRESS: gracemcochrane@gmail.com

INDIVIDUAL, POST SECONDARY SCHOOL, ADULT EDUCATION OR INTERNATIONAL OPPORTUNITIES

Please complete the following section, if applicable.

NAME OF COURSE: Bachelor of Pharmacy
 COST OF COURSE: \$8,163 (2019) - this is just the cost for 2019
 DESCRIPTION OF COURSE: 4 Year degree for becoming a pharmacist
 NAME OF INSTITUTION ATTENDING: University of Otago
 LENGTH OF COURSE: 4 years COMMENCEMENT DATE: Feb 2017
 WHAT DO YOU WANT TO ACHIEVE FROM THE COURSE: I want to be a
well rounded pharmacist with the right knowledge
to be able to help people. I would also be interested
in doing my rural pharmacy placement with some
family that live in Southland.

Ohai Railway Fund Individual/Post-Secondary/Adult/International Opportunities R/17/6/14659



Ohai Railway Fund Individual/Post-Secondary/Adult/International Opportunities R/17/6/14639



OHAI RAILWAY FUND

INDIVIDUAL/POST SECONDARY/ADULT/INTERNATIONAL OPPORTUNITIES

Applications close: (Please indicate funding round applying for) <input checked="" type="checkbox"/> 31 March _____ <input type="checkbox"/> 30 September _____ Late applications will not be considered	Post to: Governance Team Southland District Council PO Box 903 Invercargill 9840 Or deliver to your nearest Southland District Council office
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INFORMATION FOR APPLICANTS

PURPOSE OF FUND

The purpose of the fund is to provide grants and loans for the benefit of the “residents” of the former “Ohai Railway Board Area” as defined below, and on the map overleaf.

OHAI RAILWAY FUND AREA

“The boundaries of the Ohai Railway Fund Area are generally defined as:-

East - the Aparima River and from the Hundred Line at Aparima North to Home Creek.

West - the Wairaki River from the Wairaki River bridge on the Clifden/Blackmount main highway north along its course into the Takitimu Mountains.

South - the Hundred Line from Aparima to Scotts Gap, along the Scotts Gap Feldwick Road to Feldwick, along the Clifden Gorge Road to Eastern Bush, and the Otahu – Eastern Bush Road to the Wairaki River Bridge.

North - Takitimu Mountains to Home Creek, then along its water course to the Aparima River.”

The boundary of the defined area is indicatively demonstrated on the map attached to the Policy Manual, and is legally described in the New Zealand Gazette Notice, page 1671 of 11 May, 1916, that is also attached to the Policy Manual.

DEFINITION OF A RESIDENT WHO MAY BE ELIGIBLE FOR A GRANT:

A “resident” is defined as being a person or a descendant of a person whose name appeared on the Parliamentary Electoral Roll during any nine year period 1960 to 2011 (both years inclusive) and whose address at the time was within the area of the former Board.

QUALIFICATION FOR GRANTS:

- Grants for post-secondary school or adult education assistance are to be allocated as follows:
 - Students who reside in the defined area.
 - Non-resident students who qualify under the eligibility criteria.
 - Short courses (12 months or less) and reside in the defined area.
 - Short courses (12 months or less) and the applicant is not a resident but qualifies under the eligibility criteria.
- Applicants who qualify for individual grants are entitled to one grant only and cannot re-apply for similar type applications.
- For those undertaking a recognised overseas opportunity the following policy applies:
 - Those who qualify under eligibility criteria reside in the defined area, and the length of the exchange is a minimum of seven months are entitled up to \$1,500.
 - Those who qualify under eligibility criteria, reside in the defined area, and the length of the exchange is up to six months are entitled up to \$1000.
 - Those who qualify under eligibility criteria but do not reside in the defined area and:-
 - (i) the length of the exchange is for a minimum of seven months are entitled to a maximum figure of \$1,000;
 - (ii) the length of the exchange is up to 6 months are entitled to a maximum figure of \$500.
 - Those allocated grant monies for international opportunities are not eligible to be considered for a post-secondary school or adult education grant.
 - All allocations are subject to the discretion of the Subcommittee.

APPLICATIONS:

Applications are to be made on the standard application form provided.

Please note that your application will be considered at a formal meeting of the Ohai Railway Fund Subcommittee, such meetings are usually scheduled to be held approximately one month after applications close. The outcome of your application will be advised in writing. Payments will not be made until evidence of payment of **course costs** has been received; this should be by way of receipt from your tertiary education provider, Studylink, or similar. You are welcome to apply for a tertiary grant prior to commencing studies but the grant will not be made until a copy of the receipt is supplied to the Ohai Railway Fund Administrator.

All payments will be made by direct credit, please complete the "New Creditor Request Form" appended to this application form.

Application forms are available from any of the Southland District Council offices, by contacting Southland District Council on 0800 732 732 or www.southlanddc.govt.nz

Please tick the appropriate box for your application:

INDIVIDUAL, POST SECONDARY SCHOOL OR ADULT EDUCATION ☐

INTERNATIONAL OPPORTUNITIES

- Those who qualify under eligibility criteria, reside in the defined area, and the length of the exchange is a minimum of seven months. ☐
- Those who qualify under eligibility criteria, reside in the defined area, and the length of the exchange is up to six months. ☐
- Those who qualify under eligibility criteria but do not reside in the defined area and the length of the exchange is for a minimum of seven months. ☐
- Those who qualify under eligibility criteria but do not reside in the defined area and the length of the exchange is between 1-6 months. ☐

Please note: Those allocated grant monies for international opportunities are entitled to one grant only and cannot re-apply for similar type applications.

EDUCATIONAL AND LEADERSHIP OPPORTUNITIES ☒

Name(s) of Relatives/Descendants and relationship to you, **who have lived in the defined area** in the **defined time period** that make your application eligible:

Donella Bessie Cochrane

William Robert Cochrane

Name(s) of Relatives, and relationship to you, **currently living in the defined area** that make your application eligible:

Applicants are requested to append any relevant information in support of their application eg: registration fees receipts.

PLEASE NOTE: *Applications lodged, but received after the closing date for applications are decreed to be out of time and not to be considered for allocation of grant monies.*

PRIVACY ACT:

Signed: Gillman by or on behalf of the applicant.

Date: 5 March 2019

Applications should be marked "Ohai Railway Fund" and be forwarded to the Governance Team, Southland District Council, 15 Forth Street, Invercargill, or PO Box 903, Invercargill 9840 by **5:00pm, on the closing date for the funding round you are applying to.**

14 FEB 2019
OTAUTAU OFFICE



OHAI RAILWAY FUND

INDIVIDUAL/POST SECONDARY/ADULT/INTERNATIONAL OPPORTUNITIES

Applications close: (Please indicate funding round applying for) <input checked="" type="checkbox"/> 31 March <u>2019</u> <input checked="" type="checkbox"/> 30 September _____ Late applications will not be considered	Post to: Governance Team Southland District Council PO Box 903 Invercargill 9840 Or deliver to your nearest Southland District Council office
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INFORMATION FOR APPLICANTS

PURPOSE OF FUND

The purpose of the fund is to provide grants and loans for the benefit of the “residents” of the former “Ohai Railway Board Area” as defined below, and on the map overleaf.

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“The boundaries of the Ohai Railway Fund Area are generally defined as:-

East - the Aparima River and from the Hundred Line at Aparima North to Home Creek.

West - the Wairaki River from the Wairaki River bridge on the Clifden/Blackmount main highway north along its course into the Takitimu Mountains.

South - the Hundred Line from Aparima to Scotts Gap, along the Scotts Gap Feldwick Road to Feldwick, along the Clifden Gorge Road to Eastern Bush, and the Otahu – Eastern Bush Road to the Wairaki River Bridge.

North - Takitimu Mountains to Home Creek, then along its water course to the Aparima River.”

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A “resident” is defined as being a person or a descendant of a person whose name appeared on the Parliamentary Electoral Roll during any nine year period 1960 to 2011 (both years inclusive) and whose address at the time was within the area of the former Board.

QUALIFICATION FOR GRANTS:

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 - Students who reside in the defined area.
 - Non-resident students who qualify under the eligibility criteria.
 - Short courses (12 months or less) and reside in the defined area.
 - Short courses (12 months or less) and the applicant is not a resident but qualifies under the eligibility criteria.
- Applicants who qualify for individual grants are entitled to one grant only and cannot re-apply for similar type applications.
- For those undertaking a recognised overseas opportunity the following policy applies:
 - Those who qualify under eligibility criteria reside in the defined area, and the length of the exchange is a minimum of seven months are entitled up to \$1,500.
 - Those who qualify under eligibility criteria, reside in the defined area, and the length of the exchange is up to six months are entitled up to \$1000.
 - Those who qualify under eligibility criteria but do not reside in the defined area and:-
 - (i) the length of the exchange is for a minimum of seven months are entitled to a maximum figure of \$1,000;
 - (ii) the length of the exchange is up to 6 months are entitled to a maximum figure of \$500.
 - Those allocated grant monies for international opportunities are not eligible to be considered for a post-secondary school or adult education grant.
 - All allocations are subject to the discretion of the Subcommittee.

APPLICATIONS:

Applications are to be made on the standard application form provided.

Please note that your application will be considered at a formal meeting of the Ohai Railway Fund Subcommittee, such meetings are usually scheduled to be held approximately one month after applications close. The outcome of your application will be advised in writing. Payments will not be made until evidence of payment of **course costs** has been received; this should be by way of receipt from your tertiary education provider, Studylink, or similar. You are welcome to apply for a tertiary grant prior to commencing studies but the grant will not be made until a copy of the receipt is supplied to the Ohai Railway Fund Administrator.

All payments will be made by direct credit, please complete the "New Creditor Request Form" appended to this application form.

Application forms are available from any of the Southland District Council offices, by contacting Southland District Council on 0800 732 732 or www.southlanddc.govt.nz





OHAI RAILWAY FUND

INDIVIDUAL/POST SECONDARY/ADULT/INTERNATIONAL OPPORTUNITIES

Purpose of Fund and Criteria is outlined on the "Information to Applicants" attached to the front of this Application Form.

SURNAME: Knarston FIRST NAMES: Kirsty Ellen
 ADDRESS: 199 Nightcaps Opia Road, R.D.1 Otatutu
 TELEPHONE NO: (03) 225 7741 MOBILE NO: 022 165 8861
 EMAIL ADDRESS: Kirsty10.0@hotmail.co.nz

INDIVIDUAL, POST SECONDARY SCHOOL, ADULT EDUCATION OR INTERNATIONAL OPPORTUNITIES

Please complete the following section, if applicable.

NAME OF COURSE: Bachelor of Biomedical Science (BBSiomedSci)
 COST OF COURSE: \$7,581
 DESCRIPTION OF COURSE: scientific basis of health and disease
 NAME OF INSTITUTION ATTENDING: Otago University
 LENGTH OF COURSE: 3 years COMMENCEMENT DATE: 18/2/19
 WHAT DO YOU WANT TO ACHIEVE FROM THE COURSE: A entry
pathway into the health sector as a
career to work as a human health and
disease researcher.

Please tick the appropriate box for your application:

INDIVIDUAL, POST SECONDARY SCHOOL OR ADULT EDUCATION



INTERNATIONAL OPPORTUNITIES

- Those who qualify under eligibility criteria, reside in the defined area, and the length of the exchange is a minimum of seven months. ☐
- Those who qualify under eligibility criteria, reside in the defined area, and the length of the exchange is up to six months. ☐
- Those who qualify under eligibility criteria but do not reside in the defined area and the length of the exchange is for a minimum of seven months. ☐
- Those who qualify under eligibility criteria but do not reside in the defined area and the length of the exchange is between 1-6 months. ☐

Please note: Those allocated grant monies for international opportunities are entitled to one grant only and cannot re-apply for similar type applications.

EDUCATIONAL AND LEADERSHIP OPPORTUNITIES



Name(s) of Relatives/Descendants and relationship to you, **who have lived in the defined area** in the **defined time period** that make your application eligible: _____

Name(s) of Relatives, and relationship to you, **currently living in the defined area** that make your application eligible:

Colin Knarston, father

Gillian Knarston, Mother

Applicants are requested to append any relevant information in support of their application eg: registration fees receipts.

PLEASE NOTE: *Applications lodged, but received after the closing date for applications are decreed to be out of time and not to be considered for allocation of grant monies.*

PRIVACY ACT:

Signed:  by or on behalf of the applicant.

Date: 17/10/18

Applications should be marked **"Ohai Railway Fund"** and be forwarded to the Governance Team, Southland District Council, 15 Forth Street, Invercargill, or PO Box 903, Invercargill 9840 by **5:00pm, on the closing date for the funding round you are applying to.**

Organisation Application Summary - March 2019

Record No: R/19/4/6482

Author: Alyson Hamilton, Committee Advisor

Approved by: Rex Capil, Group Manager Community and Futures

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of the report is for the subcommittee to consider applications from four organisations, seeking grants to assist with community projects and it is requested the subcommittee consider the applications and direct accordingly.
- 2 The applications to be considered include the following:
 - 1) Hospice Southland Charitable Trust
 - 2) Ohai Nightcaps Lions Club
 - 3) Takitimu Community Development Committee
 - 4) Takitimu Primary School

Executive Summary

Hospice Southland Charitable Trust

- 3 The Hospice Southland Charitable Trust wishes to apply for funding in the amount of \$10,000 to assist toward the costs relating to providing specialist palliative care services to the Ohai and Nightcaps communities.
- 4 Hospice Southland receives approximately 48% of its funding from Government. This leaves a shortfall of \$2.4 million that needs to be raised this year to keep services free of charge.
- 5 The Ohai and Nightcaps communities will continue to receive full access to specialist palliative care services provided by the Hospice free of charge and ideally in the patients setting of choice.
- 6 The estimated cost of the project is \$10,000 based on home visits x37 (\$5,920) and clinical assessments x114 (\$5,700).
- 7 The voluntary effort from the community included 300 volunteers providing more than 35,124 hours in 2017-2018.
- 8 Copies of the financial information relating to the Hospice Charitable Trust are attached to this report for Members information.

Ohai Nightcaps Lions Club

- 9 The Ohai Nightcaps Lions Club wishes to apply for funding in the amount of \$5,500 to assist toward the costs of repairing and displaying an historic Duncan 4-wheel Farmers Wagon in Nightcaps.
- 10 The funding is required to create a display to promote the identity of the town which has a rich farming and mining history and will compliment other displays already in the township.
- 11 The total cost of the project is \$18,285.00 with the contribution from other funding agencies including the Lions Club being \$12,785.

Takitimu Community Development Committee

- 12 The Takitimu Community Development Committee wishes to apply for funding in the amount of \$13,737.47 to install double glazed windows and doors at the Community Worker's office in Ohai.
- 13 The funding is required to ensure the continued support from the community worker and a warm safe office in the area.
- 14 The total project cost is \$13,737.47 with the amount requested being \$13,737.47.

Takitimu Primary School

- 15 Takitimu Primary School is applying for \$4,000 to assist with the cost of subsidising two upcoming school camps.
- 16 The year 5/6 student camp will be at Pounaweia and the year 7/8 school camp will be at Camp Columba in Pukerau. 47 students are expected to participate in a range of activities including abseiling, kayaking and high ropes.
- 17 Funding to necessary to ensure that no families are disadvantaged by costs; further, it will ensure every student is given the same opportunity to challenges themselves and see the world.
- 18 The students will participate in a range of aimed at building confidence, self-esteem and leadership skills. For many, it is an opportunity to gain life experiences that they will never get elsewhere.
- 19 The total cost of the project is \$16,985.40 with the contribution from the Takitimu Primary School being \$6,235.00.
- 20 Copies of the organisational applications are attached to this report.

Recommendation

That the Ohai Railway Fund Subcommittee:

- a) Receives the report titled “Organisation Application Summary - March 2019” dated 8 April 2019.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) Agrees to fund the Organisation Applications:**
 - I. Hospice Southland Charitable Trust** **amount granted?**
 - II. Ohai Nightcaps Lions Club** **amount granted?**
 - III. Takitimu Community Development Committee** **amount granted?**
 - IV. Takitimu Primary School** **amount granted?**

Background

- 21 The purpose of the Ohai Railway Fund is to provide grant(s) for the benefit of the residents of the former Ohai Railway Board Area.
- 22 The Ohai Railway Fund Subcommittee has the discretion to change the level of grants allocated annually.
- 23 The Background Paper for the creation of the Ohai Railway Fund Subcommittee is the Local Government Commission Determination on the former Ohai Railway Board 1993.
- 24 The Local Government Commission amended the scheme in 1993 following the sale of assets of the former Ohai Railway Board.
- 25 The Ohai Railway Fund Subcommittee, is a Subcommittee of Southland District Council, and will be subject to Southland District Council's Code of Conduct.

Issues

- 26 It is disappointing that so few applications to the Organisation fund. It is suggested a more targeted approach to promotion be made for the next funding round September 2019.

Factors to Consider

Legal and Statutory Requirements

- 27 Aligns with the Southland District Council's Ohai Railway Fund Terms of Reference approved by Council on 16 November 2016 and amended 6 September 2017.

Community Views

- 28 Provides an opportunity for organisations within the defined area of the former Ohai Railway Board to apply for grant monies to assist with projects.

Costs and Funding

- 29 Costs relating to Ohai Railway Fund grants are budgeted for annually.

Policy Implications

- 30 This process meets the current Southland District Terms of Reference relating to the Ohai Railway Fund Subcommittee.

Analysis

Options Considered

- 31 The options for consideration are to either approve the grant or decline the application.

Analysis of Options

Option 1 – Allocate funds in accordance with the Terms of Reference.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">Consider applications and award funds in accordance with the Terms of Reference.	<ul style="list-style-type: none">N/A

Option 2 – Declines the application.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">N/A	<ul style="list-style-type: none">No funds awarded could hinder the progress of the applicant's project due to lack of financial support.

Assessment of Significance

- 32 Not considered to be significant.

Recommended Option

- 33 Option 1 - to allocate funds in accordance with the Terms of Reference.

Next Steps

- 34 Advise organisations of their successful applications.

Attachments

- A Application - Hospice Southland Charitable Trust [↓](#)
- B Application - Ohai Nightcaps Lions Club [↓](#)
- C Application - Takitimu Community Development Committee [↓](#)
- D Application - Takitimu Primary School [↓](#)



OHAI RAILWAY FUND

Organisation Application Form

Need help?

If you would like some help to fill out this form:

- Please read the "Information for Applicants" form attached to the front of this Application Form **carefully**.
- Contact Southland District Council on 0800 732 732.

IMPORTANT POINTS TO NOTE

- Any application submitted for building alterations or extensions to an existing building must have copies of plans, specifications and quotes attached.
- If you are seeking funding in excess of \$15,000 your application must be accompanied by a Long Term Management Plan.
- In the event of an organisation winding up within 5 years of receiving grant monies that organisation must repay the Ohai Railway Fund Subcommittee a portion of the funds allocated on a pro rata basis of 20% depreciation per annum.
- Organisations seeking funding must submit their latest financial accounts with their application.

A. YOUR DETAILS

Name of organisation Hospice Southland Charitable Trust

Postal address PO Box 7020, Invercargill 9844

Street address Gate 1, Elles Road, Southland Hospital Grounds

Purpose or main activity of the organisation (eg: tennis, scouts): To provide specialist palliative car services, free of charge, to the people of Southland and the Wakatipu Basin.

CONTACT NAMES

Please give the names of two people who we can contact if we need more information. The first contact must be the person who filled out the form.

Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

1. Name Andrew Leys
 Phone (Day) 03 211 3081 (A/H) _____
 Cellphone No: 022 588 6788
 Email Address: andrew.leys@hospicesouthland.org.nz

2. Name Kara Glover
 Phone (Day) 03 211 3081 (A/H) _____
 Cellphone No: 027 562 2466
 Email Address: kara.glover@hospicesouthland.org.nz

GST number if registered

5 9 6 2 9 0 5 0

How many members belong to your club/organisation? 60 Staff, 400+ patients & family members (p.a)
400+ volunteers

B PROJECT DETAILS

Please describe fully: (continue on a separate sheet if necessary)

1. What your organisation wants funding for?

The costs for providing specialist palliative care services to the Ohai and Nightcaps communities who
fall within the Ohai Railway Fund geographical area.

2. Why funding is necessary?

Hospice Southland currently receives approx. 48% of it's funding from the Government. This leaves a substantial shortfall of \$2.4M that needs to be raised to continue providing our free of charge service to all our life limited patients.

3. How your project will benefit the organisation or community?

the Ohai and Nightcaps communities will continue to receive full access to specialist palliative care services provided by Hospice Southland free of charge and ideally in the patients setting of choice.

Start date of your project: ongoing Finish date of your project: ongoing

4. If you intend to upgrade a building, please advise:-

Who owns the building? N/A

List the organisations who use the building: N/A

How often is the building used? N/A

C. FINANCIAL DETAILS

* If you are registered for GST please ***DO NOT*** include GST in these costs

* Please round all figures to the nearest dollar

Project Costs List all the costs eligible for this project <i>Please blank out & put in your own headings where the following are unsuitable.</i>	\$	Income How will your group contribute financially to the project? <i>Please blank out & put in your own headings where the following are unsuitable.</i>	\$
Home Visit x 37	\$5,920	sponsorship	
Clinical Assessment x 114	\$5,700	fees/subs	
		fundraising	
		loan/mortgage/debenture	
		cash savings	
		grants (successful or proposed)	
		other?	
(A) Total cost of the project is	\$11,620	(B) Your contribution is	

How much money are you applying for? \$ 10,000.00

To find out how much money you should apply for, subtract ***your contribution (B)*** from the ***total cost of the project (A)***. The answer is the amount of money you need in order for your project to go ahead.

Briefly describe any voluntary effort or donated materials provided for the project

Voluntary effort: (eg number of hours) N/A
In 2017-2018 period more than 300 volunteers contributed 35,124 hours of their time.

Donated materials: (eg approximate \$ value) _____

If you have applied to any other organisation for funding for this project, please list the organisation/s, the amount of money you are applying for and when you will know the result of your application.

<i>Organisation(s)</i>	<i>\$ Requested</i>	<i>Result Date</i>
		/ /
		/ /
		/ /
		/ /
		/ /
		/ /

If you are an organisation based outside the defined area:

- What percentage of your members live **IN** the Ohai Railway Fund area?



D. DECLARATION (please provide two signatures)

We hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to the Southland District Council collecting the personal contact details provided in this application. We undertake that we have obtained the consent of the other contact person to provide these details. This consent is given in accordance with the Privacy Act 1993.

Name: Kara Glover

Position in organisation: Community Funding Manager

Signature:  Date: 13/03/2019

Name: Andrew Leys

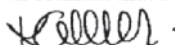
Position in organisation: CEO

Signature:  Date: 24/3/2019

Applications should be marked **"Ohai Railway Fund"** and be forwarded to the Governance Team, Southland District Council, 15 Forth Street, Invercargill, or PO Box 903, Invercargill 9840 by **5:00pm, on the closing date for the funding round you are applying to.**

<i>Checklist</i>	<i>Please Tick</i>
Have you answered every question?	<input type="checkbox"/>
Do your figures add up?	<input type="checkbox"/>
Have you attached a current and/or audited Financial Statement of Income and Expenditure and current Bank Statement (Audited Accounts preferable)	<input type="checkbox"/>
Have you attached quotations relevant to this project? (where appropriate)	<input type="checkbox"/>
If your request for funding exceeds \$15,000 have you attached a Long Term Management Plan to your application? (Please note Venture Southland, phone 03 211 1400, are available to assist you with such a Plan)	<input type="checkbox"/>
Have you attached copies of plans and specifications? (where appropriate)	<input type="checkbox"/>
Have you attached evidence of community use? (ie: those applying for facility improvement on school site)	<input type="checkbox"/>
If you are an Incorporated Society or Trust please append your Certificate of Incorporation.	<input type="checkbox"/>

E. I can confirm that I have responded to all the questions asked in this application.


Signed

Community Funding Man
Position



PO Box 7020
Invercargill South 9844
T: (03) 211 3081 F: (03) 211 3082
office@hospicesouthland.org.nz
www.hospicesouthland.org.nz

27th March 2019

Mrs K J Tagg
Ohai Railway Fund
PO Box 903
INVERCARGILL 9840

Dear Mrs Tagg

RE Grant Application

Please find enclosed a completed application from Hospice Southland, requesting consideration with the costs relating to the provision of palliative care services in the Ohai Railway Fund geographical area.

Attached you will find:

- Completed Application Form
- Bank Deposit Slip
- Certificate of Registration to the Charities Commission
- Certificate of Membership to Hospice New Zealand
- Copy of our most recent audited accounts
- Copy of our Annual Report

On behalf of the Trustees, staff and of course those we assist – our patients and families – I would like to acknowledge and thank you for your support.

With your support, and that of many others throughout Southland, we are able to continue providing our specialist palliative care services in Southland and the Wakatipu Basin – free of charge. Hospice Southland has been caring for our community for over 27 years and the ongoing support allows us to continue doing so well into the future.

If you have any questions relating to this application, please call on 03 211 3081 and speak with either Andrew Leys (CEO) or Kara Glover (Community Funding Manager).

Thank you in advance for consideration of this application

Yours Sincerely

A handwritten signature in black ink, appearing to read "Kara Glover", with a small dot at the end.

Kara Glover
Community Funding Manager



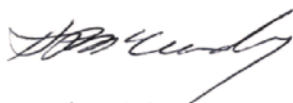
PO Box 7020
Invercargill South 9844
T: (03) 211 3081 F: (03) 211 3082
office@hospicesouthland.org.nz
www.hospicesouthland.org.nz

Board Resolution – Grant Application – Ohai Railway Fund

The Board of Trustees for Hospice Southland Charitable Trust approves the application for grant funding to Ohai Railway Fund for the sum of \$10,000 for providing specialist palliative care services to the Ohai and Nightcaps communities.

Agreed 26 March 2019

Signed on behalf of the Trustees:



Helen McCurdy
Board Chair



David Boniface
Trustee



OHAI RAILWAY FUND

APPLICATION FORM FOR ORGANISATIONS

Applications close: (Please indicate funding round applying for) <input checked="" type="checkbox"/> 31 March _____ <input type="checkbox"/> 30 September _____ Late applications will not be considered	Post to: Governance Team Southland District Council PO Box 903 Invercargill 9840 Or deliver to your nearest Southland District Council office
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INFORMATION FOR APPLICANTS

PURPOSE OF FUND

The purpose of the fund is to provide grants and loans for the benefit of the “residents” of the former “Ohai Railway Board Area” as defined below, and on the map overleaf.

OHAI RAILWAY FUND AREA

“The boundaries of the Ohai Railway Fund Area are generally defined as:-

East - the Aparima River and from the Hundred Line at Aparima North to Home Creek.

West - the Wairaki River from the Wairaki River bridge on the Clifden/Blackmount main highway north along its course into the Takitimu Mountains.

South - the Hundred Line from Aparima to Scotts Gap, along the Scotts Gap Feldwick Road to Feldwick, along the Clifden Gorge Road to Eastern Bush, and the Otahu – Eastern Bush Road to the Wairaki River Bridge.

North - Takitimu Mountains to Home Creek, then along its water course to the Aparima River.”

The boundary of the defined area is indicatively demonstrated on the map attached to the Policy Manual, and is legally described in the New Zealand Gazette Notice, page 1671 of 11 May, 1916, that is also attached to the Policy Manual.

DEFINITION:

A “resident” being a person or a descendant of a person whose name appeared on the Parliamentary Electoral Roll during any nine year period from 1960 to 2011 (both years inclusive) and whose address at the time was within the area of the former Board.

ELIGIBLE PURPOSES:

Listed below is a summary of eligible purposes:

- To facilitate Employment Opportunities.
- The development of:
 - Community facilities, reserves and resources
 - Recreational and leadership opportunities
 - Community programmes, activities, events and charitable purposes.
 - Operating costs can be considered where they are incorporated into a specific project. **NOTE: This is not to be interpreted as an offsetting of rates.**
- Assistance may also be provided to individuals or groups taking part in events which reflect credit or provide benefit to the community.
- Consideration may be given to projects aimed at providing public utilities.
- Transport – Transport Allowance may be considered for specific projects, but does not allow for transport to and from work or study.
- Assistance for other initiatives outside the above broad categories may be provided at the discretion of the Subcommittee.

FUND ALLOCATION CRITERIA:

- Priority is given to assisting new venture and developments, particularly those which provide on-going benefit.
- The level of assistance should reflect the level of contribution from the applicant and the potential benefits.
- Priority may be given to applications where there are limited alternative means of raising funds.
- Priority may be given to supporting applicants whose opportunities are limited by difficult circumstances.
- Where projects are of equal merit levels of previous assistance may be considered when establishing priority.
- All allocations are subject to the discretion of the Subcommittee.

APPLICATIONS:

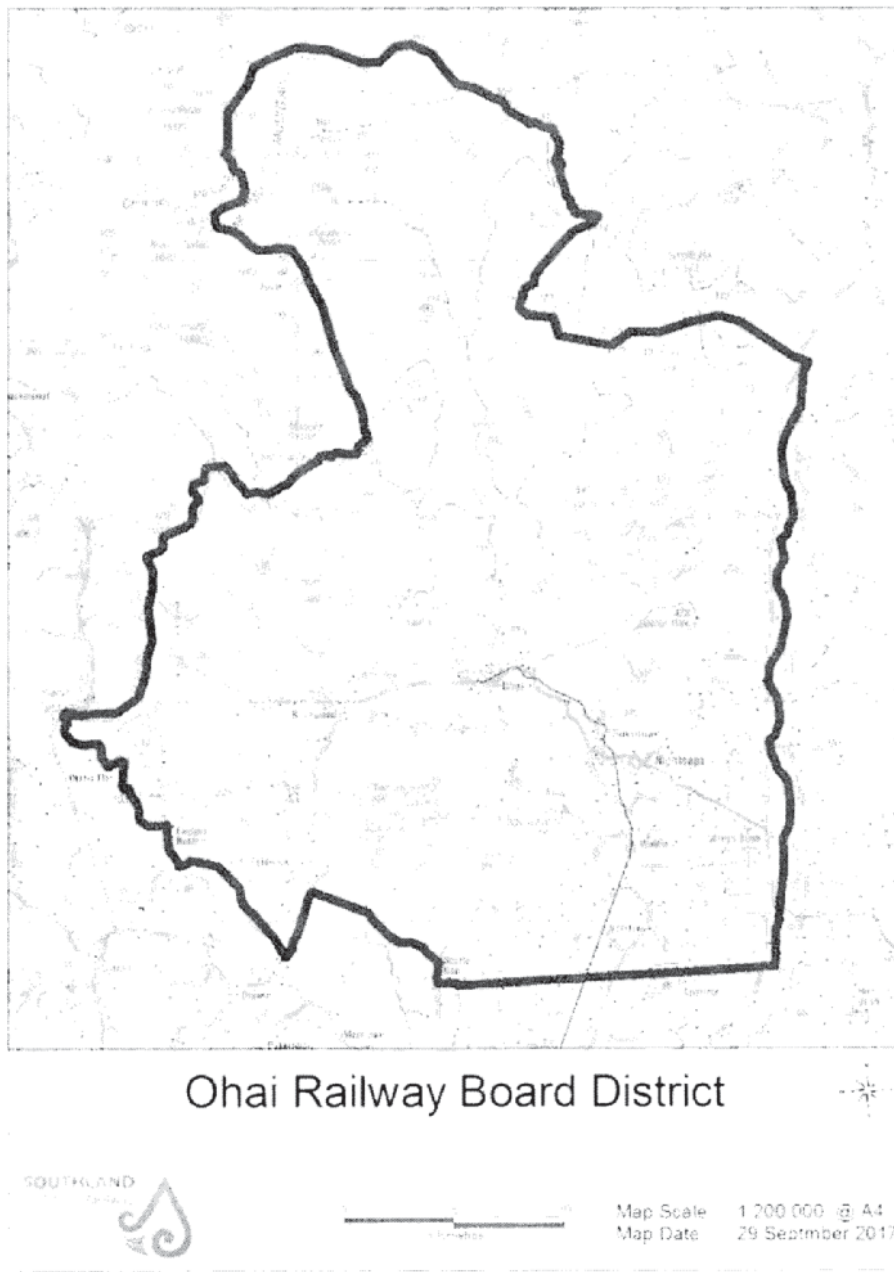
Applications are to be made on the standard application form provided.

Please note that your application will be considered at a formal meeting of the Ohai Railway Fund Subcommittee, such meetings are usually scheduled to be held approximately one month after applications close. Two members of your organisation are able to address the Subcommittee to provide further information about your application. The Ohai Railway Fund Administrator will contact you to advise the date and time of the meeting.

The outcome of your application will be advised in writing.

All payments will be made by direct credit, please complete the "New Creditor Request Form" appended to this application form.

Application forms are available from any of the Southland District Council offices, by contacting Southland District Council on 0800 732 732 or www.southlanddc.govt.nz





CERTIFICATE OF INCORPORATION

HOSPICE SOUTHLAND CHARITABLE TRUST 531692

This is to certify that SOUTHLAND HOSPICE CHARITABLE TRUST was incorporated under the Charitable Trusts Act 1957 on the 28th day of April 1992 and changed its name to HOSPICE SOUTHLAND CHARITABLE TRUST on the 11th day of November 2005.

Mandy McDonald

Registrar of Incorporated Societies
17th day of April 2013



For further details visit www.societies.govt.nz

Certificate printed 17 Apr 2013 15:01:32 NZT

1 OF 1



Certificate of Registration

Hospice Southland Charitable Trust

Registration number: CC22695

This is to certify that Hospice Southland Charitable Trust was registered as a charitable entity under the Charities Act 2005 on 9 April 2008.

A handwritten signature in blue ink, appearing to be 'S. D. M. E.', written over a faint, wavy blue background pattern.

Chair
Charities Commission

A handwritten signature in blue ink, appearing to be 'P. M.', written over a faint, wavy blue background pattern.

Chief Executive
Charities Commission



Certificate of Membership

This certifies:

Hospice Southland

Has fulfilled the criteria for full membership of
Hospice New Zealand for 2017/2018

1 August 2017

Lisa Roberts, Chair

1 August 2017

Mary Schumacher, Chief Executive



www.hospice.org.nz





DRAWER (I.E. CHEQUE ISSUED BY)

BRANCH

NOTES

COINS

CHEQUES \$	
AS PER BACK	

SUB TOTAL \$

LESS CHARGES \$

DEPOSIT

Westpac New Zealand Limited

PAID IN BY: (PLEASE PRINT NAME)
PROJECTS OF CHARITIES ETC. MAY
NOT BE ASSAILED THE CREDIT

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CREDIT HOSPICE SOUTHLAND CHARITABLE TRUST

TOTAL \$

0317451: 000579100 57

NAME	Clinical Assesment (Occurrence)	Home Visit (Occurrence)
Patient 1	10	2
Patient 2	12	2
Patient 3	36	13
Patient 4	56	20
	114	37



Annual Report 2018

Hospice Southland Vision

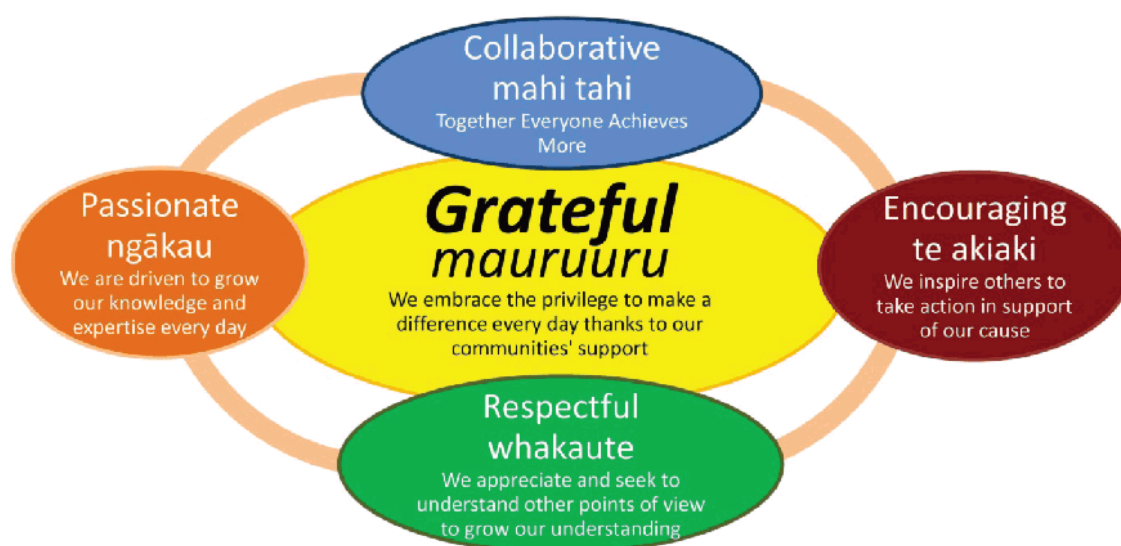
AS THE SPECIALIST PALLIATIVE CARE SERVICE OUR VISION IS:

Everyone living in Southland and the Wakatipu Basin has access to the highest quality palliative care.

Treaty of Waitangi Statement

Hospice Southland acknowledges the Treaty of Waitangi as a foundation document of New Zealand. In recognising the three principles of the Treaty – partnership, protection and participation, we will deliver our services at all levels of the organisation within the spirit of the Treaty.

Our Core Values



A Year in Review

From the Chair

Last year we celebrated 25 years of service to our community. Since then we have continued to build on what has been such an inspirational achievement. An achievement that so many in our community can be justifiably proud of, as it truly has been a community wide effort to achieve what we have achieved together.



Over the past year we have spent a great deal of time reviewing how we best maintain and continue to improve the service we provide to patients and families in need of Hospice care. A major piece of work was a review of our Allied Health Team and as a consequence we have been able to employ a Clinical Psychologist, Dr Matt McDonald to lead the team. With increasing complexity of the psychosocial challenges faced by our team each day, and our commitment to a truly multidisciplinary approach involving all aspects of care including physical, social, emotional and relationships; this enhancement to our team has been well received. Your board is confident that the investment in Matt's clinical leadership and knowledge will be seen as invaluable in our service's continued development into a truly world class service.

Of course none of this would be possible without our communities support. Last financial year we saw the generosity of our community come to the fore with a record level of donations, in particular via our stores and through incredibly generous bequests. It is only through your generosity, be it by volunteering your time and experience, or through individual donations of goods or funds, or the many fundraising events, community grants or generous bequests, that we can keep our service free of charge and available to all who need us.

One of the big successes of the past 12 months from a funding perspective has been the opening of our store in Te Anau last September. Thanks to community support, from volunteers to donors to customers, this store has far exceeded all expectations and is helping to ensure we can continue to be there for all those in Southland and the Wakatipu Basin who need us.

Thank you to the whole team at Hospice for your unwavering commitment to providing the very best palliative care possible. It is only by bringing everyone's expertise, passion and belief in our purpose that we can be assured of delivering the very best care for those in need.

Finally, I'd like to make a special thank you to my fellow Trustees. I feel privileged to be a part of such a compassionate, community minded group of individuals who each bring such a diversity of expertise to the table to ensure our community can have confidence that the very best care will continue to be available, where and when needed. Late last year we sadly said goodbye to Thursa Kennedy, a former Chairman of the Hospice Southland Board of Trustees, and Trustee for over 22 years. Thursa was a Nurse with a passion for a great many things and we were fortunate that Hospice was one of them and she has left an indelible mark on the service here in Southland.

Helen McCurdy
Chair Hospice Southland

A Year in Review

From the Chief Executive Officer

BUILDING SERVICES

It is with great pleasure that I contribute to my fifth annual report as Chief Executive for Hospice Southland. This past year has been one where we have reflected on the future needs of Hospice, in particular regarding our team. This has resulted in the appointment of two roles in recent weeks which combined with some other internal promotions will help ensure we continue to deliver to a world class level of service, which is exactly what our community deserves.

As anyone who is familiar with Hospice services will know, our care is very much reflective of the Te Whare Tapa Wha model of care which prescribes a balance between taha wairua (spiritual wellbeing), taha hinengaro (intellectual and emotional wellbeing), taha tinana (physical wellbeing) and taha whānau (family/human relationships). In order to do this we need to have a "team" of specialists who reflect this need to focus on all aspects of care; spiritual, emotional, family relationships as well as the physical. To that end we have in the past year reviewed our team and as a result appointed a Clinical Psychologist, Dr Matt McDonald to lead our "Allied Health Team".

This I'm sure will be seen in future years to have been yet another pivotal moment in the development of our service. I'm confident Matt and the Allied Health team will help us to further our commitment to the very best "holistic" care of both our patients and their whanau, striving each day to support and care in the most compassionate way possible.

And none of this would have been possible without our communities' amazing support. This year we have achieved yet another record level of community support for "our" Hospice. From a few coins in the bucket on street day appeal, to some of the most overwhelming donations by way of bequests we have seen, every day I am humbled by our communities' generosity. Including a nominal value for volunteer time, our community funding this year topped \$4.1m. It makes me incredibly proud to be part of a community that clearly cares so much for those in need.

With this in mind we have made a second change to the team, creating the role of "Community Funding Manager" with overall responsibility for ensuring we maintain and continue to build our communities' support. Kara Glover started with us just after year end and has a huge role including all fundraising, overseeing our retail stores and building Hospice awareness within our community. With support of the team, being nearly 60 staff, 400 volunteers and many thousands of individual donors each year, Kara will be well supported I'm sure in the challenge each year. And that is to make sure we have the necessary funding so we can be there whenever someone in our community, some one loved by their family and friends, finds themselves in need of our care.

We need to reflect that it can become all too easy to be consumed by the day-to-day activities, the challenges and difficulties we face from moment to moment. In doing so we risk losing sight of just how far our Hospice has come in the last 26 years. If we stop a moment and reflect where we started and where we are today I hope you, as reader of this report, feel justifiably proud of "your" Hospice; both what it has become and where we are going together. For it has and remains a truly "community wide" effort.

It is fitting that when we recently reviewed our core values as a team that we placed "Grateful" at the centre of those values. We embrace the privilege to make a difference every day thanks to your support. It is humbling to watch the team live this each day in the pursuit of the very best care possible for those in need of our support. The team are so passionate about what they do, that they strive to constantly learn and improve in the search for the very best in individualised care. When combined with the unwavering support from our community, and the amazing determination and passion of our retail teams; together we have made such a difference at such an important time for all those individuals and families we have been so privileged to care for.

To the board of trustees who are constantly encouraging us, to the community who support us, the incredibly dedicated team here at hospice, including the amazing volunteers who inspire us every day with their selflessness, I can't overstate how respectful I am of your commitment to helping others in need. Consequently you won't be surprised to know I'm forever grateful to be a Southlander, where the word "community" means so much. Thank you.

Andrew Leys

CEO Hospice Southland



Board of Trustees

The current trustees of the Hospice Southland Charitable Trust are:



Helen McCurdy
CHAIR



Peter Heenan
TREASURER



Tony Irvine
SECRETARY



Graham Lewis
TRUSTEE



David Boniface
TRUSTEE



Pat Hastlow
TRUSTEE



Mhari Baty
TRUSTEE

Hospice Southland is governed by a board of trustees. The number of trustees can be up to twelve and shall not be less than six.

During the 2017/2018 financial year Mata Cherrington resigned her role as trustee. Mata joined the board in November of 2016 and the board appreciate the contribution Mata made during her time on the board.

Sadly, the board of trustees note the passing of long term board member and former chairman of the board Thursa Kennedy. Thursa joined the board in July 1995 and served for over 22 years, helping to guide the Trusts development from its formative years through to the service we have today. As a passionate Nurse, Thursa was well respected by staff and board members alike and her contribution is greatly missed.

RETIRING TRUSTEES

The Trust Deed for the Hospice Southland Charitable Trust requires that the trustees retire by rotation after a three year term; however they are able to make themselves available for re-election.

This year Trustee Mhari Baty is due to retire by rotation. Mhari has made herself available for re-election.

Our Services

HOLISTIC CARE – TE WHARE TAPA WHĀ

This holistic approach to care has an affinity with the Maori Health Model, Te Whare Tapa Whā (a four sided house). Te Whare Tapa Whā explains an indigenous model of health promotion, comparing good health to the four sides of a house – all four being necessary to ensure strength and symmetry, though each representing a different dimension. It prescribes a balance between taha wairua (spiritual wellbeing), taha hinengaro (intellectual and emotional wellbeing), taha tinana (physical wellbeing) and taha whanau (family/human relationships)



Taha Wairua

Taha wairua – Spiritual wellbeing is the capacity for faith and wider communication. The spiritual essence of a person is their life force. This determines us as individuals and as a collective, who and what we are, where we have come from and where we are going. This is about how we see ourselves in this universe, our interaction with and perception of others.

Taha Tinana

Taha tinana – Physical wellbeing has the capacity for physical growth and wellbeing. Our physical being supports our essence and shelters us from the external environment. For Māori the physical dimension is just one aspect of health and wellbeing and cannot be separated from the aspect of mind, spirit and family.

Taha Whānau

Taha whānau – Family/human relationships provide a capacity to belong, to care and to share where individuals are part of wider social systems. Whānau provide us with strength to be who we are. This is the link with our ancestors our ties with the past, the present and the future.

Taha Hinengaro

Taha hinengaro – Emotional and mental wellbeing is the capacity to communicate, to think and to feel mind and body are inseparable. Thoughts, feelings and emotions are integral components of the body and soul.



Brian with his horse "Minty" visiting Hospice Southland.



Hospice Southland's leadership team, from left: Chief Executive Officer Andrew Leys, Medical Director Dr Amanda Sommerfeldt and Clinical Manager Denise van Aalst.

CLINICAL SERVICES

Community Palliative Care Team

The Community Palliative Care Team consists of palliative specialist doctors and nurses who are the first point of contact when a referral has been received. The team co-ordinates an individualised care plan between the patient, hospice, their GP and any other health professionals that the patient and their families choose to be involved with. The aim of this care is to allow patients to be at home or a place of their choice for as long as possible if it is their wish.

A total of 277 new patients and their families were referred to Hospice Southland for support, with an average of 100 patients supported by the Community Palliative Care Team on any given day. In the 2017-2018 financial year the Community Team made 1,475 home visits and 3,295 telephone calls to patients.

Palliative Care Nurse Specialists

Hospice Southland has two Palliative Care Nurse Specialists (PCNS) working in the Aged Residential Care Sector, a total of one and half full time nurses. They both have a strong interest in both palliative and aged care and enjoy working alongside residential care staff to empower them and further develop their palliative skills as they deliver care to residents at the end of life.

PCNS in aged residential care made 1485 home visits and 330 telephone calls.

Queenstown and Wakatipu Basin

We have a team of three people working in this region. Louisa, a Nurse Practitioner in palliative care; Christine, an Occupational Therapist who works as a coordinator; and Amanda, a Registered Nurse, share a nearly full time role supporting the community and the health professionals in the Queenstown, Wakatipu Basin area. A part of the community palliative care team they also liaise with the Lakes hospital staff and GP practices, and are helping raise the profile in the region.

Queenstown made 228 home visits and 264 telephone calls.

Inpatient Unit

Hospice Southland's Inpatient Unit is a short-stay six-bed unit staffed by experienced health professionals that provides a safe, caring environment for patients. Patients can be admitted to this unit for treatment of distressing symptoms, end of life care for those who choose not to die at home and for specialist respite for family members. The staff in the IPU are also available to answer the phone and support people at home by offering support and advice at any time of the day or night.

There were 166 patient admissions over the year with an average occupancy rate of 54.2%. The average length of stay per admission was 6.1 days, and 8.9 days per patient.

ALLIED HEALTH TEAM

Day Programme

Patients continue to value the break from home routine, the opportunity to give family/carers time to themselves, and to spend social time with others who share the same issues and concerns. We acknowledge with gratitude, the huge commitment of our dedicated team of regular volunteers.

In the past financial year 24 patients have attended the Day Programme, receiving 1,739 hours of individualised, specialised palliative day care. This is a 22% increase over the previous year.

Living Legacies

Our Living Legacies service gives patients practical assistance to pass on their thoughts, stories, knowledge, skills and creativity as 'legacies' to family, friends and the community. The service has also had the privilege of assisting patients fulfil a number of wish requests in the past 12 months. Volunteers are an integral part of our Living Legacies team and we thank them for their many hours of hard work during the past year.

Patient and Family Support

The patient and family support team which includes a Clinical Psychologist and two counsellors, work with patients and with family members, including children, providing on-going loss and grief support. The service includes bereavement support for families and individuals of all ages; grief support groups; coffee groups; remembrance services; and loss and grief resources.

The Patient and Family Support Team worked with patients & family members to provide telephone or face-to-face support on 1,951 occasions.

Spiritual Support

Spiritual companionship and support for the soul is an integral part of the holistic care that Hospice Southland offers. The Spiritual Support person offers spiritual care to patients and families in the Inpatient Unit, and in the community.

Spiritual care was provided through 500 patient and family contacts by the Spiritual Support person during the 2017-2018 year.

Complementary Therapies

We are able to offer a range of complementary therapies from Hospice Southland. In particular we have several massage therapists, including therapeutic, relaxation and lymphatic drainage. We also have Aromatherapy, Cognitive Behavioural Therapy and other psychological therapies, Pet Therapy and a Hairdresser. Complementary Therapies support patients in coping with disease related symptoms, psychological and emotional stress.

Complementary Therapies had 63 appointments with patients and family members during the 2017-2018 year.

Social Worker

The social worker role at Hospice Southland has increased within the last year, with considerable involvement supporting families in the Inpatient Unit, conducting Whanau meetings and assisting within the discharge planning process. The social worker role continues to benefit patients, whanau and families by providing holistic and continued care to those in hospice service. The social worker is available to any patient or whanau member under hospice care and works collaboratively within the multi disciplinary team to address social need and accommodate total care of the patient/family.

SUPPORT SERVICES

Volunteer and Hospitality Services

Volunteers provide their time freely to a range of service functions within the hospice facility. They bring a unique and humbling aspect to our services and we consider them to be the 'heart' of our services.

Tasks within the hospice include, cleaning, cooking and baking, gardening, small repairs and maintenance to buildings, administration functions and at the governance level of the Board of Trustees.

Tasks of volunteers within the wider community include, fundraising activities, operating the Hospice Shops and promotional events.

In 2017-2018 volunteers for Hospice Southland contributed 35,124 hours of their time. The value of that voluntary contribution would equate to \$579,548.

Hospice Shops

During 2017-2018 we opened our fifth store in Te Anau. Located at 104 Town Centre, the store was opened on the 25th of September 2017 and has been well supported by the local community. Turnover and contribution to Hospice Southlands funding has well exceeded expectations thanks to that community support including donations, custom and importantly volunteer hours at the shop. The staff and volunteers have also worked hard to make the most of the opportunities by being the first of our stores to open 7 days a week over the summer months.

Our 5 stores, located at Invercargill, Gore, Winton, Queenstown and now Te Anau, generate an increasingly important contribution to Hospice. Donations via our stores in the last 12 months are up 28.7% and we could not provide a world class service without this support.

Our stores could not operate without the huge effort put in by our store managers and the nearly 250 regular volunteers who donate their time, knowledge, skills and importantly passion for Hospice to make our stores so successful. We simply can't thank them enough for the amazing work they do.

While we are grateful for the funds raised via our stores thanks to our communities support, we are also proud of the fact we are helping to rehome such a huge variety of pre-loved items. Our stores proudly present to a high standard donated goods, providing a new life for these items and in doing so "turn quality second hand goods into first class care".

The Hospice Shops had an annual turnover of \$1,498,172 resulting in a net contribution of \$1,122,346 to the work of Hospice Southland.

Palliative Care Education

Hospice Southland provides a comprehensive annual education programme that supports continuing education and professional development for hospice staff and an education programme that offers a varied range of learning opportunities for health professionals and health workers in Southland, across specialist and primary providers. Each year hospice supports staff to access specialist palliative care education both locally and nationally. Hospice Southland also provides clinical placements for the Bachelor of Nursing year 2 and 3 students and Enrolled Nursing students. We also host day placements for 4th year medical students, and Trainee Interns as well as having house officers completing both short and long term placements at Hospice Southland.

The community education program is held at the hospice facility, or, if requested, provided at individual workplaces. Courses provide an opportunity for participants to increase their knowledge and skills of palliative care, whilst gaining understanding of the psychosocial challenges which the patient and their family may experience, and to

assist them to provide a high quality service to those in their care and who are approaching end of life. Sessions are holistic in approach and designed to be interactive, inclusive and collaborative. The education team review and plan a programme based on the needs of the primary health providers, best practice and in line with Hospice New Zealand education programmes.

We also offer a Family Care Programme aimed at sharing the knowledge and experience that will make it easier for family members to care for a loved one at home. Often people don't know what they don't know and this programme not only gives them an introduction to some of the practical information that will help, it also helps them know where to seek further help or information when it is needed. Our goal this year is to film this programme to make it more available to those living further afield or who are unable to attend at the times the programme is held.

Service Development

Quality improvement is a journey not a destination. Patient satisfaction surveys continue annually, and patients and family continue to tell us they have a high level of satisfaction with health services provided by Hospice Southland. We cannot afford to become complacent and we are continually looking for opportunities to improve services. The feedback from patients and families is greatly appreciated and vital to continuous quality improvement, so thank you to all who take time to give us their feedback.

In September 2016 we undertook a peer mentor review from Hospice New Zealand expert peer mentors. This was the follow-up from the self review against Hospice New Zealand Standards for Palliative Care. The audit team endorsed the good work of the whole team at Hospice Southland. From the review, one of our main focuses is how we can continue to embed the core values in our day to day practice and relationships with patients, families, other health providers and each other.

Secondly, how we can better meet the cultural needs of our diverse family and whanau. With the support of our Board of Trustee members Mhari Baty and Mata Cherrington, we have reviewed our policy and are continuing to work on the development of a Maori Health Plan that will ensure we can meet the needs of our Maori Community.

A large part of quality improvement is the reporting to Ministry of Health and Southern District Health Board. Ensuring the integrity of the data provided is reliant on robust quality systems and hospice staff entering the data, which can sometimes feel as though it is taking time away from the patient, but accurate activity reporting is hugely important when we need to report back to our funders and more importantly the Southland Community to continue to support us. We thank the staff for their support and hard work in our quality journey.

Community Funding

In late 2017 we reviewed the staffing of our funding team. It was decided to employ a Community Funding Manager and in July of 2018 we employed Kara Glover in this role. The job of securing the necessary community funding to maintain and build Hospice Southlands capacity to meet the communities growing Specialist Palliative Care needs has been steadily increasing in recent years. We are extremely fortunate for the generosity of the Southland and Wakatipu communities. That generosity permits our team of highly trained and passionate Doctors, Nurses, Spiritual and bereavement counsellors, social worker, house manager and day hospice/living legacies coordinator, as well as a huge number of other support staff and volunteers, to focus on ensuring those in need within our community receive absolutely world class care when they most need it. Of course, Hospice services and care remains free of charge for all our patients and families.

In the 2017-18 financial year, Hospice Southland's income from the Ministry of Health was \$2,179,638 which left a shortfall of \$2,095,070 to be raised through the generosity of the Southland and Wakatipu communities.

Financial Report 2018

OPERATIONS

Total expenditure for the Group for the 12 month period was \$4,854,254, up \$199,993 on the previous year. The largest contributor to this increase was related to the running costs of our stores. During the year we opened a new store in Te Anau and the consequential additional setup and operational costs contributed almost 2/3rds of the increase in expenses. Note the additional costs were more than off set by increased store sales with an additional \$334,041 in donations received from our stores in the last year.

Ministry income was \$2,179,638 which represented 44.9% of operating expenditure, down from 46.5% reported in the previous 12 month period. This left a shortfall in funding of \$2,674,616 for the year to be made up from community funding via donations, shop turnover, events, grants, bequests and volunteer hours.

The contribution in volunteer hours in the last twelve months is estimated at \$579,548. The value derived from this generous input from more than 350 unpaid volunteers is much, much more than this, and ensures the "Hospice Sparkle" is shining bright at Hospice Southland.

Our Hospice Shops continue to perform strongly contributing \$1,122,346 (net), an increase of \$269,821 from the previous year. After the Ministry funding the shops are by far the largest contributor to overall Hospice funding and we are very grateful to the teams at our stores in Invercargill, Gore, Winton, Queenstown and now Te Anau for the very significant contribution they make to funding Hospice Southland's operating costs.

COMMUNITY FUNDING

The funding from received from community funding sources, including Grants, Hospice Shop sales, donations, bequests, event income and volunteer hours totalled \$4,132,237 up \$1,650,020 on the previous year. Key contributors to this included the store sales as mentioned above however we also received several extremely generous donations by way of bequests during the year. Bequests totalled a record \$1,352,264 in the last financial year. These funds have been transferred to the Hospice Southland Foundation where they have been invested in long-term investments. As a result these donations will provide an invaluable revenue stream to help operational funding of palliative services in the region for generations to come.

IN CONCLUSION

The unconsolidated surplus of Hospice Southland Charitable Trust this year was \$1,504,472 thanks to the very generous donations received during the year by way of bequests. As a charitable trust set up by and for the benefit of Southlanders in need of palliative care, your continued generosity directly funds the care of individuals in our community.

The unconsolidated surplus of Hospice Southland Foundation was \$872,605.

We remain thankful to all those people and organisations in our community that give so generously to Hospice Southland so the operating shortfall we have each year may be funded. We extend our sincere thanks to the many benefactors, funding organisations, service groups and volunteers for their past and future support so our palliative care service can grow and be available to everyone in who needs our care wherever they live in Southland, Stewart Island and the Wakatipu Basin free of charge.

The following are a summary of the Group financial statements for the year ended 30 June 2018 of the Hospice Southland Charitable Trust Group.

Peter Heenan

Treasurer, Board of Trustees

HOSPICE SOUTHLAND CHARITABLE TRUST (GROUP)**STATEMENT OF COMPREHENSIVE REVENUE AND EXPENSE**

	2018	2017
Revenue From Non-Exchange Transactions:		
Donations, Fundraising and Other Similar	2,054,517	729,145
Volunteer Contribution	579,548	588,941
	2,634,065	1,318,086
Revenue From Exchange Transactions:		
Southern District Health Board	2,179,638	2,162,852
Hospice Shop Sales of Goods	1,498,172	1,164,131
Sundry Income	16,829	21,501
Investment Income	300,110	260,118
	3,994,749	3,608,602
Total Revenue	6,628,814	4,926,688
Expenses:		
Employee Related Costs	3,198,702	3,098,599
Service Costs	303,818	289,071
Hospice Shop Costs	375,826	311,606
Fundraising Costs	33,312	15,926
Other Costs	176,652	161,171
Non Cash Items	771,944	777,888
Total Expenses	4,854,254	4,654,261
Net Surplus Before Fair Value Items	1,774,560	272,427
Gain on Financial Instruments at Fair Value	602,517	233,829
Total Net Surplus	2,377,077	506,256
Contribution from Group Entities:		
Hospice Southland Charitable Trust	1,504,472	8,392
Hospice Southland Foundation	872,605	497,864
Total Net Surplus	2,377,077	506,256

HOSPICE SOUTHLAND CHARITABLE TRUST (GROUP) cont.**STATEMENT OF CHANGES IN EQUITY**

	2018	2017
Opening Equity	10,300,786	9,794,530
Total Comprehensive Revenue and Expense	2,377,077	506,256
Closing Equity	12,677,863	10,300,786

STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2018

	2018	2017
Cash and Cash Equivalents	508,347	406,980
Receivables from Exchange Transactions	236,884	246,619
Short Term Investments	1,726,241	2,331,601
Total Current Assets	2,543,472	2,985,200
Property, Plant and Equipment	2,846,395	2,983,543
Non Current Investments	7,816,475	4,795,739
Total Non Current Assets	10,662,870	7,779,282
Total Assets	13,206,342	10,764,482
Total Current Liabilities	528,479	463,697
Net Assets	12,677,863	10,300,785

CASH FLOW STATEMENT FOR THE YEAR ENDED 30 JUNE 2018

	2018	2017
Net Cash flows from Operating Activities	2,041,474	511,457
Net Cash flows from Investing Activities	(1,868,993)	(1,072,427)
Net Decrease in Cash and Cash Equivalents	172,481	(560,970)
Effect of Exchange Differences on Foreign Cash	886	1,096
Cash and Cash Equivalents at 1 July	406,980	966,854
Cash and Cash Equivalents at 30 June	580,347	406,980

NOTES TO THE SUMMARY FINANCIAL STATEMENTS

The disclosures included in the summary financial report have been extracted from the full Group audited financial statements for which an unmodified opinion was issued on 10th September 2018. These Group financial statements were authorised by the Board of Trustees on 10th September 2018.

The summary financial report cannot be expected to provide as complete an understanding as provided by the full financial statements. A copy of the full Group audited statements is available from Hospice Southland Charitable Trust, Gate 1, Elles Rd, Southland Hospital Grounds, PO Box 7020, Invercargill or Telephone 03-211-3081.

The Hospice Southland Charitable Trust (Group), is made up of Hospice Southland Charitable Trust (Parent) and Hospice Southland Foundation. The Group financial statements have been prepared in accordance with Tier 2 Not for Profit Public Benefit Entity (PBE) Financial Reporting Standards as issued by the New Zealand External Reporting Board (XRB). The Group financial statements comply with New Zealand equivalents to International Public Sector Accounting Standards Reduced Disclosure Regime (NZIPSAS with RDR) and other applicable Financial Reporting Standards as appropriate in Public Benefit Entities.

The entity is deemed a public benefit entity for financial reporting purposes, as its primary objective is to provide services to the community for social benefit and has been established with a view to supporting that primary objective rather than a financial return.

REPORT OF THE INDEPENDENT AUDITOR ON THE SUMMARY FINANCIAL STATEMENTS

To the Trustees of Hospice Southland Charitable Trust (Group)

Opinion

The summary financial statements, which comprise the summary statement of financial position as at 30 June 2018, the summary statement of comprehensive revenue and expense, summary statement of changes in equity and summary cash flow statement for the year then ended, and related notes, are derived from the audited financial statements of Hospice Southland Charitable Trust (Group) for the year ended 30 June 2018.

In our opinion, the accompanying summary financial statements are consistent, in all material respects, with (or a fair summary of) the audited financial statements, in accordance with FRS-43: Summary Financial Statements issued by the New Zealand Accounting Standards Board.

Summary Financial Statements

The summary financial statements do not contain all the disclosures required by New Zealand equivalents to International Financial Reporting Standards (NZ IFRS). Reading the summary financial statements and the auditor's report thereon, therefore, is not a substitute for reading the audited financial statements and the auditor's report thereon. The summary financial statements and the audited financial statements do not reflect the effects of events that occurred subsequent to the date of our report on the audited financial statements.

The Audited Financial Statements and Our Report Thereon

We expressed an unmodified audit opinion on the audited financial statements in our report dated 10 September 2018.

Trustees' Responsibility for the Summary Financial Statements

The Trustees are responsible on behalf of the entity for the preparation of the summary financial statements in accordance with FRS-43: Summary Financial Statements.

Auditor's Responsibility

Our responsibility is to express an opinion on whether the summary financial statements are consistent, in all material respects, with (or are a fair summary of) the audited financial statements based on our procedures, which were conducted in accordance with International Standard on Auditing (New Zealand) (ISA (NZ)) 810 (Revised), Engagements to Report on Summary Financial Statements.

Our firm provides accounting and payroll services to the Group, other than in our capacity as auditor we have no relationship with, or interests in, Hospice Southland Charitable Trust (Group).

Crowe Horwath New Zealand Audit Partnership
Chartered Accountants
Invercargill
10 September 2018

Thank You

We would like to sincerely thank all those who have assisted the Hospice Southland Charitable Trust this year. People support us in a variety of ways, either through financial assistance, donations, discounts for goods and services, or through the generous gift of their time. Thank you to all the people who donated their time, skills and experience in so many ways this year. The following list encompasses the major donations and gifts we have received during the period 1 July 1 2017 to 30 June 2018. These donations, along with many more, have enabled us to continue to provide specialist palliative care to patients and their families throughout the Southland, Stewart Island and Wakatipu Basin regions.

Administration Professionals Com.....	\$1,000	Donation from Admin Professionals Day
Anonymous.....	\$4,000.00	Donation
Anonymous.....	\$1,940.00	Donation
Anonymous.....	\$1,000.00	Donation
Anonymous.....	\$10,000.00	Donation
Anonymous.....	\$5,000.00	Donation
Anonymous.....	\$18,717.70	Street Day Appeal
Anonymous.....	\$1,000.00	Auction Items - Hospice Golf Classic
AWS Legal.....	\$2,000.00	Estate N M Smith
AWS Legal.....	\$5,000.00	Estate J M Weston
AWS Legal.....	\$10,000.00	Estate M J Robertson
Baillie & Lewis.....	\$2,000.00	In Memory Of Donation
Baillie & Lewis.....	\$5,000.00	Calendar Sales & Donation
Baillie & Lewis.....	\$3,000.00	In Memory Of Donation
BNI Queenstown.....	\$1,000.00	Extreme Team
BNI Queenstown.....	\$1,580.00	Extreme Team
C S Roofing Invercargill.....	\$1,200.00	February Donations
C S Roofing Invercargill.....	\$1,200.00	May Donations
C S Roofing Ltd Invercargill.....	\$1,200.00	March Donations
Catholic Pastoral Centre.....	\$1,000.00	Advent Collection
Central Lakes Trust.....	\$33,500.00	Operational Grant for services in the Wakatipu area
COGS - Central Otago.....	\$2,300.00	Grant - PCNS Queenstown
COGS - Southland.....	\$11,500.00	Grant - BST & PCET
Counselling & Human Relations Cen.....	\$2,000.00	Patient and Family Support
Craigs Investment Partners Ltd.....	\$3,000.00	Primary Sponsor - Hospice Golf Classic
D & M McAllister.....	\$1,000.00	Donation
David & Monica McAllister.....	\$1,000.00	Donation
Dolly Sewpersad.....	\$1,000.00	Donation
E Hayes & Sons.....	\$3,592.30	E Hayes Auction - Tickets/Raffles
E Hayes & Sons Donation Box.....	\$1,078.00	Community Donation Box
Estate of Errol Thompson Harvey.....	\$2,287.35	In Memory Of Donation
Estate of Errol Thompson Harvey.....	\$1,100	In Memory Of Donation
Farmers Support Centre.....	\$16,316.57	Trees of Remembrance 2017
Father Maurice White.....	\$1,000.00	Donation
Gore District Council.....	\$1,150.00	2018 Grant - Gore Hospice Shop Dump Fees
H&J Smith Ltd.....	\$2,929.10	In Memory Of Donation
Hospice NZ - BNI.....	\$1,000.00	2018 BNI Palliative Scholarship K Hoogeven
ILT - Staff Charitable Trust.....	\$5,000.00	Grant - Operation Funding
ILT Foundation.....	\$35,000.00	2017-2018 Grant
Invercargill Licensing Trust.....	\$40,000.00	2017-2018 Grant
Invercargill Licensing Trust.....	\$2,000.00	Grant - Volunteer Christmas Party
Invercargill Working Mens Club.....	\$10,000.00	2018 Spud Dig & Donation
J B W McKenzie Trust.....	\$1,000.00	Donation
J B W McKenzie Trust.....	\$5,000	Donation
Kathleen Dorothy Kirkby Charitable Trust.....	\$8,000.00	2017 Grant
Lakes District Construction.....	\$1,000.00	In Memory Of Donation
Lindy Dobson.....	\$1,000.00	In Memory Of Donation
Lions Club of Clinton.....	\$17,500.00	Donation
Lions Club of Gore Pakeke.....	\$5,000.00	Donation
Lions Club of Invercargill South.....	\$1,000.00	In Memory Of Donation

Lions Club of Toi Toi.....	\$5,810.00	Quiz night, raffle
Lions Club of Tuatapere & Districts.....	\$3,000.00	Hay Drive Proceeds
Lions Club of Winton.....	\$2,000.00	Donation
M & D Ponder.....	\$4,120.00	Ponder Art Exhibition - Gore
Macalisters Barristers & Solicitors.....	\$27,682.83	Estate L S King
Macalisters Barristers & Solicitors.....	\$32,640.22	Estate L S King
Mr & Mrs AC & LG Tee.....	\$1,500.00	Donation
Mr & Mrs J & H Hannan.....	\$1,000.00	Donation
Mr & Mrs John & Lynn Mouat.....	\$2,905.00	In Memory Of Donation
Mr Bill Moffatt.....	\$1,400.00	E Hayes Charity Auction
Mr Brian Wilson.....	\$1,000.00	Donation
Mr Frances Breen.....	\$2,350.00	Hills Golf Tournament - Auction Items
Mr Graeme McKenzie.....	\$1,000.00	In Memory Of Donation
Mr Graham White.....	\$2,600.00	E Hayes Charity Auction
Mr Harry Gregory.....	\$20,950.00	E Hayes Charity Auction
Mr Hugh Russell.....	\$3,000.00	In Memory Of Donation
Mr John Ward.....	\$1,000.00	Donation
Mr Leslie Donald.....	\$2,000.00	Donation
Mr Michale Smalley.....	\$1,000.00	Donation
Mr Mike Head.....	\$1,350.00	E Hayes Charity Auction
Mr Peter Williams.....	\$1,000.00	In Memory of Donation
Mr Stephen Brent.....	\$2,000.00	E Hayes Charity Auction
Mr & Mrs Bruce & June Matheson.....	\$1,000.00	Donation
Mrs Beverly Erskine.....	\$1,000.00	In Memory Of Donation
Mrs D M Warren.....	\$5,000.00	In Memory Of Donation
Mrs D O'Donnell.....	\$1,000.00	In Memory Of Donation
Mrs Elinor Collins.....	\$1,000.00	Donation
Mrs Heather Trotter.....	\$1,000.00	Donation
Mrs Janice McLeod.....	\$1,000.00	Donation for Item of Equipment
Mrs Jeanne King.....	\$1,000.00	Donation
Mrs Joy Nicol.....	\$5,000.00	In Memory of Donation
Mrs Kathryn Allen.....	\$1,000.00	Donation
Mrs Margaret Risk.....	\$1,000.00	In Memory Of Donation
Ms Angela Miller.....	\$2,500.00	In Memory Of Donation
Ms Linda Howard.....	\$1,999.40	Grand Hotel Event
Nadia Lim Event.....	\$2,309.50	Raffle Tickets
Nadia Lim Event.....	\$5,750.00	Paper Plus - Book Sales, Ticket Sales
Neville Stronach.....	\$1,000.00	Donation
NZ Lottery Grants Board.....	\$23,000.00	Grant - Salary Support for Support Services
Peter Walsh & Associates.....	\$46,228.40	Calf Sale
Preston Russell Law.....	\$132,367.81	Estate of Margaret Maxwell Howatson
Pub Charity.....	\$3,950.00	Grant - Heat Pump for Te Anau Store
R Kells.....	\$1,000.00	Calf Sale
Rachel Black.....	\$1,500.00	In Memory of Donation
Rotary Club of Invercargill.....	\$1,000	Donation
Rotary Club of Invercargill North.....	\$9,693.88	Annual Christmas Raffle
Rotary Club of Invercargill North.....	\$10,500	Proceeds from Annual Christmas Raffle
Rotary Club of Queenstown.....	\$5,000.00	Proceeds Raised at Qtn Marathon
South Coast Dairy Ltd.....	\$1,000.00	Donation
South Port NZ Ltd.....	\$2,680.00	Sale of Railway Sleepers
Southern Dirt Bike Riders Club.....	\$1,000.00	Motor Cross Club Day
Southern Victorian Charitable Trust.....	\$8,000.00	Grant - Operational Funding
Southland Hospital Volunteers.....	\$1,200.00	Donation
Southland Provincial Patriotic Council.....	\$9,100.95	Donation
Southland Rodders.....	\$1,147.00	Car Show proceeds - 50th Anniversary
Southland Sports Bar.....	\$2,324.10	Patrons Donation
Stewart Family Charitable Trust.....	\$15,545.00	Grant
The Antique Fair Charitable Trust.....	\$1,300.00	Invercargill & Arrowtown Fairs
The Hugh Anderson Charitable Trust.....	\$6,000.00	2017 Donation
Tuatapere Golf Club.....	\$5,350.00	Golf Tournament
Urwin & Co Ltd.....	\$2,000.00	Street Day Appeal
Waiau Town & Country Club.....	\$6,880.00	Wild Foods & Dinner Auction
Windsor Brass Ltd.....	\$1,000.00	Donation



S 16224



OHAI RAILWAY FUND

Organisation Application Form

Need help?

If you would like some help to fill out this form:

- Please read the "Information for Applicants" form attached to the front of this Application Form **carefully**.
- Contact Southland District Council on 0800 732 732.

IMPORTANT POINTS TO NOTE

- Any application submitted for building alterations or extensions to an existing building must have copies of plans, specifications and quotes attached.
- If you are seeking funding in excess of \$15,000 your application must be accompanied by a Long Term Management Plan.
- In the event of an organisation winding up within 5 years of receiving grant monies that organisation must repay the Ohai Railway Fund Subcommittee a portion of the funds allocated on a pro rata basis of 20% depreciation per annum.
- Organisations seeking funding must submit their latest financial accounts with their application.

A. YOUR DETAILS

Name of organisation

Ohai/Nightcaps Lions Club

Postal address

PO Box 6, Nightcaps 9644

Street address

547 Birchwood-Wairio Road, RD1, Okataina

Purpose or main activity of the organisation (eg: tennis, scouts):

The Ohai Nightcaps Lions club is a service club affiliated with Lions Clubs International. We are service minded people serving our community in various ways via volunteering, fundraising, using our skills to assist with community projects and events.

CONTACT NAMES

Please give the names of two people who we can contact if we need more information. The first contact must be the person who filled out the form.

Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

1. Name Bill Mather
 Phone (Day) 03 225 7689 (A/H) _____
 Cellphone No: _____
 Email Address: ohainightcapslions@gmail.com
2. Name Peter Temple
 Phone (Day) 03 225 4021 (A/H) _____
 Cellphone No: _____
 Email Address: pftempler@gmail.com

GST number if registered

☐☐ ☐☐☐ ☐☐☐☐

How many members belong to your club/organisation? 21

B PROJECT DETAILS

Please describe fully: (continue on a separate sheet if necessary)

1. What your organisation wants funding for?
We would like funding assistance towards the cost
to repair & display a historic Duncan 4 wheel
Farmers Wagon in Nightcaps.
See attached sheet for more information

2. Why funding is necessary?

The Ohai Nightcaps Lions Club can contribute a small amount towards the project. Most of our funds are dedicated to assisting with community projects & making grants to individuals & groups within our community.

3. How your project will benefit the organisation or community?

By creating this display we will be preserving a small part of our town's history, creating a sense of pride for locals and a place of interest for visitors.

The display will promote the identity of our town, which has a rich farming & mining history. It will compliment other displays already in the town. Nightcaps is relatively isolated & this will help locals feel connected to a vibrant & positive community.

Start date of your project: 01/05/19 Finish date of your project: 31/10/19

4. If you intend to upgrade a building, please advise:-

Who owns the building? N/A

List the organisations who use the building:

N/A

How often is the building used? N/A

C. FINANCIAL DETAILS

* If you are registered for GST please **DO NOT** include GST in these costs

* Please round all figures to the nearest dollar

Project Costs List all the costs eligible for this project <i>Please blank out & put in your own headings where the following are unsuitable.</i>	\$	Income How will your group contribute financially to the project? <i>Please blank out & put in your own headings where the following are unsuitable.</i>	\$
facility or equipment hire		sponsorship	
equipment purchase		fees/subs	
promotion		fundraising	
officials or coaches		loan/mortgage/debenture	
fees or registration		cash savings	385
administration		grants (successful or proposed)	12 400
transport + container	13 110	other?	
contractor's quote Peter Robson	4 025		
panels	1 150		
(A) Total cost of the project is	\$18,285	(B) Your contribution is	\$12 785

How much money are you applying for?

\$ 5,500

To find out how much money you should apply for, subtract **your contribution (B)** from the **total cost of the project (A)**. The answer is the amount of money you need in order for your project to go ahead.

Briefly describe any voluntary effort or donated materials provided for the project

Voluntary effort: (eg number of hours)

The lions club will
provide any labour + voluntary assistance
as required.

Donated materials: (eg approximate \$ value)

If you have applied to any other organisation for funding for this project, please list the organisation/s, the amount of money you are applying for and when you will know the result of your application.

Organisation(s)	\$ Requested	Result Date
Lottery Community	\$10,900	12 / 03 / 19
SDC Community Initiatives Fund	\$1,500	8 / 05 / 19
		/ /
		/ /
		/ /
		/ /

granted

If you are an organisation based outside the defined area:

- What percentage of your members live **IN** the Ohai Railway Fund area?

☒ N/A

D. DECLARATION (please provide two signatures)

We hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to the Southland District Council collecting the personal contact details provided in this application. We undertake that we have obtained the consent of the other contact person to provide these details. This consent is given in accordance with the Privacy Act 1993.

Name: Peter Templer
 Position in organisation: Chair
 Signature: [Signature] Date: _____
 Name: Bill Mather
 Position in organisation: Treasurer
 Signature: [Signature] Date: 27 / 03 / 19

Applications should be marked "**Ohai Railway Fund**" and be forwarded to the Governance Team, Southland District Council, 15 Forth Street, Invercargill, or PO Box 903, Invercargill 9840 by **5:00pm, on the closing date for the funding round you are applying to.**

<i>Checklist</i>	<i>Please Tick</i>
Have you answered every question?	<input checked="" type="checkbox"/>
Do your figures add up?	<input checked="" type="checkbox"/>
Have you attached a current and/or audited Financial Statement of Income and Expenditure and current Bank Statement (Audited Accounts preferable)	<input checked="" type="checkbox"/>
Have you attached quotations relevant to this project? (where appropriate)	<input checked="" type="checkbox"/>
If your request for funding exceeds \$15,000 have you attached a Long Term Management Plan to your application? (Please note Venture Southland, phone 03 211 1400, are available to assist you with such a Plan)	<input type="checkbox"/>
Have you attached copies of plans and specifications? (where appropriate)	<input type="checkbox"/>
Have you attached evidence of community use? (ie: those applying for facility improvement on school site)	<input type="checkbox"/>
If you are an Incorporated Society or Trust please append your Certificate of Incorporation.	<input checked="" type="checkbox"/>

E. I can confirm that I have responded to all the questions asked in this application.


Signed

TREASURER.
Position

Nightcaps Historic Wagon Display Project

(continuation from B. PROJECT DETAILS, 1. What does your organisation want funding for?)

This wagon was donated to the Nightcaps Jubilee Committee approximately 40 years ago by a local farmer (now deceased) to use in their celebrations. Following that it was held in storage by a local family who have now given their authority for the Ohai Nightcaps Lions Club (working with the Nightcaps CDA) to keep and display the wagon within the community.

In order to display the wagon it will need some repairs to some sections that have become rotten, and have new tyres fitted. It will also need an appropriate container to house and display it. We will also add an information board so that locals and visitors can learn about the history and significance of the wagon to our town.

The wagon will be displayed on the main road at the entrance to Nightcaps, where it can catch the eye of anyone coming into the town.

Lions Club of Ohai / Nightcaps		PROJECT ACCOUNT	
Statement of Receipts and Payments			
For the Year Ended 31st August, 2018			
	2018	2017	2016
Receipts:			
Mt Linton Muster	\$ 16,524.25	\$ 12,045.25	\$ 12,801.06
Firewood	\$ 2,030.00	\$ 635.00	\$ 1,610.00
Interest	\$ 10.62	\$ 25.88	\$ 32.96
Community Service Directory	\$ 2,760.00		
Donations Received		\$ 750.00	
Plunket Raffles	\$ 200.00		\$ 140.00
Phone Books Sold		\$ 230.10	
Grant Returned	\$ 375.00	\$ 250.00	\$ 140.00
Diabetes Fundraiser Calendars			\$ 430.00
Other	\$ 250.00		\$ 6.00
	\$ 22,149.87	\$ 13,936.23	\$ 15,160.02
Payments:			
Mt Linton Muster (Note A)	\$ 10,783.64	\$ 8,297.31	\$ 8,921.97
Tuatapere Lions Bowls Night	\$ 300.00		
Community Service Award Plaque	\$ 99.55		\$ 63.25
Firewood	\$ 1,030.40		\$ 2,944.18
Grants	\$ 3,970.00	\$ 4,290.00	\$ 1,090.00
Diabetes Fundraising Calendars			\$ 500.00
Senior Citizens Xmas Trip / Hamper	\$ 125.00	\$ 115.55	\$ 160.00
Caps and Polo Shirts	\$ 84.42		\$ 213.10
Centennial Memorial Seats	\$ 1,389.86		
50th Anniversary	\$ 428.95		
Administration:			
- Website	\$ 113.86	\$ 340.65	\$ 93.85
- P.O. Box Fee	\$ 160.00	\$ 160.00	\$ 160.00
- Audit and Annual Return Fees	\$ 101.11	\$ 126.11	\$ 144.86
- Photocopier	\$ 50.00		\$ 296.70
- Community Newsletter			\$ 66.00
- Club History Albums		\$ 107.40	
Club Expenses:			
- Petrol Vouchers for Guest Speakers		\$ 100.00	\$ 100.00
- Presidents Expenses (District Convention)	\$ 80.00	\$ 195.00	
- New signs for Roadside Signs		\$ 184.00	
- Club Banners & Patches	\$ 553.00		
Bank Fees	\$ 1.20	\$ 20.30	\$ 120.90
Transfers:			
to Medical Services Account	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
	\$ 20,470.99	\$ 15,136.32	\$ 16,074.81
Net Increase / Decrease in Cash Funds	\$ 1,678.88	\$ 1,200.09	\$ 914.79
Bank Reconciliation			
Opening BNZ Account Balance	\$ 10,966.54	\$ 12,166.63	\$ 13,081.42
Increase / Decrease in Cash Funds	\$ 1,678.88	\$ 1,200.09	\$ 914.79
Closing BNZ Account Balance	\$ 12,645.42	\$ 10,966.54	\$ 12,166.63
(Note A = includes \$7,550 donated back to Community Groups, See Grants Below)			
Lions Club of Ohai / Nightcaps			
Statement of Grants		PROJECT ACCOUNT	
For the Year Ended 31st August, 2018			
Takitimu Primary School		\$ 4,950.00	Mt Linton Muster
Mt Linton Social Club		\$ 2,000.00	Mt Linton Muster
2 Local Youths		\$ 1,500.00	Lions Youth Leadership Course, B
Ohai Volunteer Fire Brigade		\$ 600.00	Mt Linton Muster
R & R Barakat		\$ 500.00	House Fire Victims
Roxburgh & Districts Lions Club		\$ 500.00	Flood Appeal
Karen Richards		\$ 500.00	International Woodchopping O

Page 80



10 Moffat Street, Nightcaps
Phone: 03 2257893
Fax: 03 2257029

26th November 2018

Attn: Kelly Tagg

Hi Kelly,

Thank you for giving us an opportunity to quote this Community Project.

1. To Purchase a 20 Foot Container - \$3000.00 + G.S.T
2. Cart Container to Nightcaps from Invercargill - \$400.00 + G.S.T
3. To Modify Container to put Wagon inside it along with putting Wagon inside it - \$4200.00 + G.S.T
4. Supply and fit bird netting to the outside of Container - \$1300.00 + G.S.T
5. Priming and Painting Container - \$2500.00 + G.S.T

Total \$11,400.00 + G.S.T

\$13,110 inc GST

If you have any further queries, please do not hesitate to contact myself anytime to discuss the above

Kind Regards

Wayne Williams

*Shelter Quote 2***Nightcaps Carriage Shelter****Materials:**

Kit Set Shed (Goldpine)		\$5221.80	Goldpine
Ready mix concrete 20 Mpa	2.4m3	\$800.00	Wreys Bush Concrete
HRC 665 mesh 7.5 m2 sheet	3 sheets	\$210.15	Goldpine
Polythene, black 50m2 roll	1 roll	\$126.90	Goldpine
Pegs 50 x 50 x 600	30	\$87.77	Goldpine
Timber 90 x 45 UT Boxing	15m	\$60.00	ITM
Tie wire, bundle	1 bundle	\$6.46	Goldpine
Chairs, concrete 50/65	18	\$5.76	Goldpine
Concrete block, 20 series x 390 long	7	\$62.00	ITM

Labour:

Site Set up and mark out.	½ day		
Excavate site, lay 150mm hardfill and compact.	Contractor	\$3500 Estimate.	D.T Kings
Bore Holes.	Contractor	\$400 Estimate.	Mennies Minidig
Erect and Brace poles	1 day		
Cut Poles and erect rafters	1 day		
Mark out and erect purlins & roof bracing	2 days		
Roof cladding	1 day		
Wall frame and cladding (both ends)	1 day		
Erect flashings	1 day		
Level site for concrete	1 day		
Box out for pad, lay polythene and mesh.	½ day		
Pour concrete	1 day		
De box and tidy site.	½ day		
11 days labour.	\$4400 labour total	(Work Scheme).	

Hireage:

Hydralada	\$500
Laser level	\$150

Totals

Kit Set Shed:	\$5221.80
Site Works:	\$3500.00
Materials:	\$1359.04
Hireage:	\$700.00
Labour:	\$4400.00
 Grand Total:	 \$15580.00



Peter Robson
 Wheelwrighting & Coach Building
 Armagh Farm
 Lochiel No 1 RD Winton
 Southland N.Z.
 Phone or Fax: 03 221 7106
 E mail: armagh.farm@gmail.com



GST NO 44344246

CITY AND GUILDS
 LONDON
 Wheelwrighting Registration 00534950

RDI Oiautau 9689

Estimate to repair four wheel wagon

ESTIMATE ONLY

**To replace rotted felle section on all four wheels and refit tyres on
 Duncan 4 Wheel Farmers Wagon**

Labour and Material

\$3000.00

GST

450.00

TOTAL

\$3450.00

add \$500 for increase
 in cost to hardwood

\$3950.00

→ \$3500 ex gst



No. 444. Horse-drawn Carriage



No. 444. Horse-drawn Carriage



Customer Account: Z308
Date Created: 22 March 2019

Quote Number:
J21392

Quote Prepared For: Kathryn Cowie
Enterprise Southland
PO Box 1306
Invercargill

Name: Kate McGregor
Phone: 032113975
Email: kate.mcgregor@creationsigns.co.nz

Thank you for the opportunity to submit pricing to you. All prices are based on the quantities and items shown below.

!1392 Supply 1 x ACM panel 2000mm x 1500mm single sided 565.00

Subtotal	565.00
GST	84.75
Total	649.75

** allow \$500 for posts
& installation*

= \$ 1150

Quote Terms

All prices are exclusive of GST and FREIGHT unless otherwise stated.

All orders will be subject to our standard Terms and Conditions of Sale.

Delivery times may vary and will be confirmed on receipt of your order number.

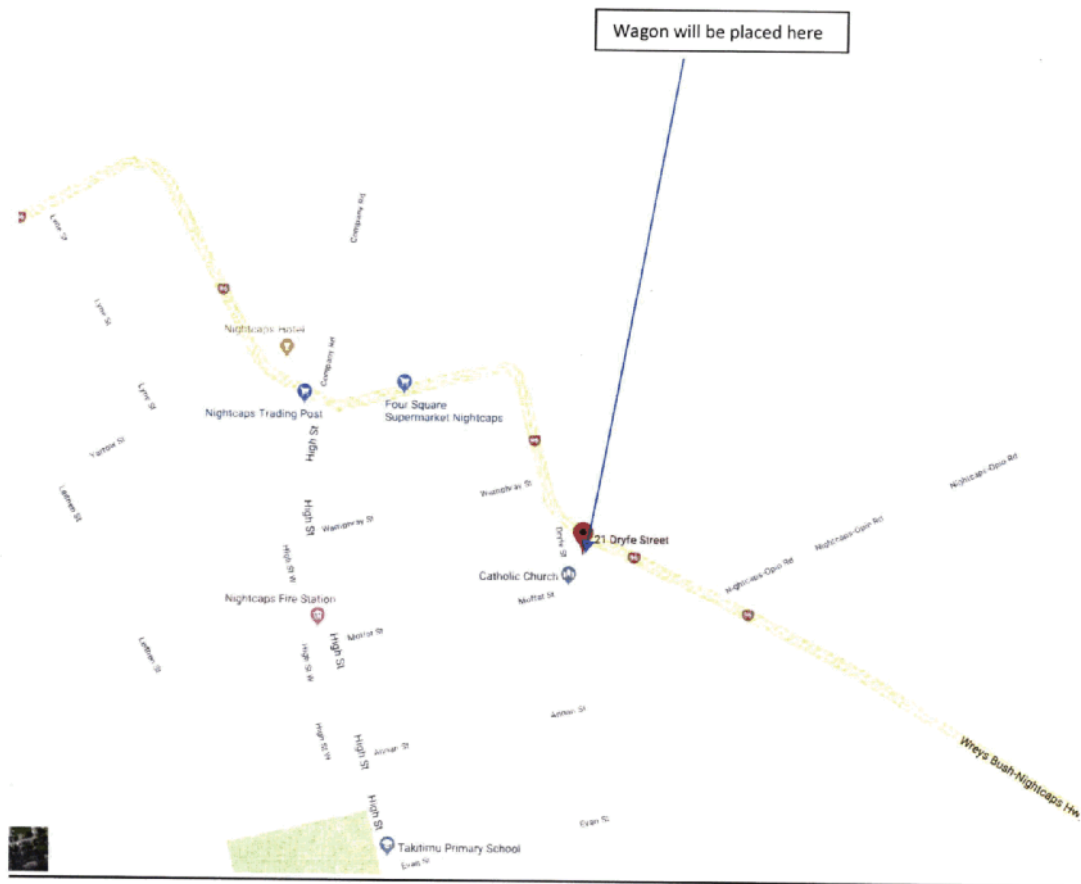
Quote Valid for 30 Days only.

Prices may be subject to major currency and material cost fluctuations outside of our control. However, negotiation will be sought prior to price changes being implemented.

If you have any questions then please do not hesitate to contact me and I would be happy to assist in any way possible.

Creation Signs Limited:
PO Box 313, Invercargill
Phone: 03 211 0301
Fax Sales: 03 214 1711

Nightcaps CDA – Lottery Community Application – Wagon repair & display



ON BEHALF OF THE NIGHTCAPS
JUBILEE CTEE WE WISH TO
ADVISE THAT WE WISH TO
DONATE THE WAGON DONATED
TO SAID CTEE BY PETER
MCFARLAN (DECEASED) TO THE
NIGHTCAPS COMMUNITY DEVELOPMENT
COMTEE (CDA) TO BE RESTORED
& PLACED ON VIEW TO PUBLIC
FOR THE COMMUNITY. THIS WAGON
HAS BEEN HELD IN STORAGE BY
SINCLAIR FAMILY FOR OVER
40 years.

SIGNED. x. BJS *unlabeled*

Bill Evans Chair N/CAPS CDA.

**CHARITIES
SERVICES**

Ngā Rātonga Kaupapa Atawhai

Supporting
charities
in New Zealand
for stronger communities

Charity Summary

Registration Number: CC27579
Registration Date: 30/06/2008
Charity Name: Lions Club of Ohai / Nightcaps Charitable Trust

Charity Details

Trading Name

Registration Details

Registration Status: Registered
Balance Date: August 31
IRD Number: Restricted
NZBN Number: N/A

Address for Service:

Charity's Postal Address: PO Box 6
Nightcaps 9644

Charity's Street Address: C/- B. Mather
Wairio, No 1 R D
Otautau 9689

Charity's other details

Phone: 03 225 7689
Fax:
Email: ohainightcapslions@gmail.com
Website: <http://www.ohainightcapslions.nz>
Facebook:
Twitter:
Social Network Name:



CERTIFICATE OF INCORPORATION

LIONS CLUB OF OHAI-NIGHTCAPS INCORPORATED

225640

This is to certify that LIONS CLUB OF OHAI-NIGHTCAPS INCORPORATED was incorporated under the Incorporated Societies Act 1908 on the 8th day of February 1971.

Registrar of Incorporated Societies
26th day of March 2019



For further details visit www.societies.govt.nz

Certificate printed 26 Mar 2019 10:29:07 NZT

1 OF 1



OHAI RAILWAY FUND

Organisation Application Form

Need help?

If you would like some help to fill out this form:

- Please read the "Information for Applicants" form attached to the front of this Application Form **carefully**.
- Contact Southland District Council on 0800 732 732.

IMPORTANT POINTS TO NOTE

- Any application submitted for building alterations or extensions to an existing building must have copies of plans, specifications and quotes attached.
- If you are seeking funding in excess of \$15,000 your application must be accompanied by a Long Term Management Plan.
- In the event of an organisation winding up within 5 years of receiving grant monies that organisation must repay the Ohai Railway Fund Subcommittee a portion of the funds allocated on a pro rata basis of 20% depreciation per annum.
- Organisations seeking funding must submit their latest financial accounts with their application.

A. YOUR DETAILS

Name of organisation TAKITIMU COMMUNITY DEVELOPMENT COMMITTEE

Postal address P.O. BOX 16, NIGHTCAPS 9644

Street address 79 BIRCHWOOD ROAD OHAI 9635

Purpose or main activity of the organisation (eg: tennis, scouts): _____

FUNDING + SUPPORTING A COMMUNITY WORKER

IN THE ORB AREA

CONTACT NAMES

Please give the names of two people who we can contact if we need more information. The first contact must be the person who filled out the form.

Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

1. Name DONNA BOOTH
 Phone (Day) 03 225 7639 (A/H) _____
 Cellphone No: _____
 Email Address: donna_peter@xtra.co.nz
2. Name LINDSAY KING
 Phone (Day) 03 211 771 (A/H) _____
 Cellphone No: 0277210305
 Email Address: lk1069@gmail.com

GST number if registered

□ □ □ □ □ □ □ □

How many members belong to your club/organisation? 8

B PROJECT DETAILS

Please describe fully: (continue on a separate sheet if necessary)

1. What your organisation wants funding for?

NEW DOUBLE GLAZED WINDOWS AND DOOR
IN COMMUNITY WORKERS OFFICE

2. Why funding is necessary?

THE FUNDING WE RECEIVE FROM ORANGA
TAMARIKI DOES NOT COVER BUILDING
ALTERATIONS

3. How your project will benefit the organisation or community?

IT WILL KEEP THE COMMUNITY WORKER
WARM AND SAFE.
HEATING BILLS WILL REDUCE.

Start date of your project: ASAP Finish date of your project: 2 WEEKS

4. If you intend to upgrade a building, please advise:-

Who owns the building? TAKITIMU COMMUNITY DEVELOPMENT COMMITTEE

List the organisations who use the building:

AS ABOVE

How often is the building used?

FOUR DAYS A WEEK, MONTHLY
COMMITTEE MEETINGS

C. FINANCIAL DETAILS* If you are registered for GST please **DO NOT** include GST in these costs

* Please round all figures to the nearest dollar

Project Costs List all the costs eligible for this project <i>Please blank out & put in your own headings where the following are unsuitable.</i>	\$	Income How will your group contribute financially to the project? <i>Please blank out & put in your own headings where the following are unsuitable.</i>	\$
facility or equipment hire		sponsorship	
equipment purchase		fees/subs	
promotion		fundraising	
officials or coaches		loan/mortgage/debenture	
fees or registration		cash savings	
administration		grants (successful or proposed)	
transport		other?	
contractor's quote	13,737.47		
(A) Total cost of the project is	13,737.47	(B) Your contribution is	

How much money are you applying for? \$ 13,737.47

To find out how much money you should apply for, subtract **your contribution (B)** from the **total cost of the project (A)**. The answer is the amount of money you need in order for your project to go ahead.**Briefly describe any voluntary effort or donated materials provided for the project**

Voluntary effort: (eg number of hours) _____

Donated materials: (eg approximate \$ value) _____

If you have applied to any other organisation for funding for this project, please list the organisation/s, the amount of money you are applying for and when you will know the result of your application.

Organisation(s)	\$ Requested	Result Date
		/ /
		/ /
		/ /
		/ /
		/ /
		/ /

If you are an organisation based outside the defined area:

- What percentage of your members live IN the Ohai Railway Fund area?

99% ☐

D. DECLARATION (please provide two signatures)

We hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to the Southland District Council collecting the personal contact details provided in this application. We undertake that we have obtained the consent of the other contact person to provide these details. This consent is given in accordance with the Privacy Act 1993.

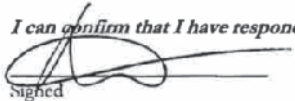
Name: DANNA BOOTH
 Position in organisation: CHAIRPERSON
 Signature: [Signature] Date: 28/3/2019

Name: LINDSAY KING
 Position in organisation: TREASURER
 Signature: [Signature] Date: 28/3/2019

Applications should be marked "Ohai Railway Fund" and be forwarded to the Governance Team, Southland District Council, 15 Forth Street, Invercargill, or PO Box 903, Invercargill 9840 by 5:00pm, on the closing date for the funding round you are applying to.

<i>Checklist</i>	<i>Please Tick</i>
Have you answered every question?	<input checked="" type="checkbox"/>
Do your figures add up?	<input type="checkbox"/>
Have you attached a current and/or audited Financial Statement of Income and Expenditure and current Bank Statement (Audited Accounts preferable)	<input checked="" type="checkbox"/>
Have you attached quotations relevant to this project? (where appropriate)	<input checked="" type="checkbox"/>
If your request for funding exceeds \$15,000 have you attached a Long Term Management Plan to your application? (Please note Venture Southland, phone 03 211 1400, are available to assist you with such a Plan)	<input type="checkbox"/>
Have you attached copies of plans and specifications? (where appropriate)	<input checked="" type="checkbox"/>
Have you attached evidence of community use? (ie: those applying for facility improvement on school site)	<input type="checkbox"/>
If you are an Incorporated Society or Trust please append your Certificate of Incorporation.	<input type="checkbox"/>

E. *I can confirm that I have responded to all the questions asked in this application.*


Signed


Position

Revised window quote

Phil Manson Building Limited
58 Sinclair Avenue
Nightcaps
9630

Ph: 0274485913

Fax: 032257821

QUOTATION

Quotation to:
Ohai Community Workers Office
Birchwood Road
Ohai

Deliver to:-

Contact : S Dobbie

Date: 17MAR19 Customer Order No:

Account No: 75

INVOICE No: 747

Item	Description	Qty	\$Price	Amount
	REVISED QUOTE			
	To supply and install new double glazed windows and door to office as per sheduale.			
	Total quoted price excl g.s.t			11945.63
	Note: The bay windows may need a new roof fitted depending on how they are fixed to the existing window.			
	Yours Sincerly			
	P R Manson			
Subtotal				11945.63
GST				1791.84
TOTAL				13737.47

DIRECT BANK PAYMENT BNZ 02 0957 0023540 025
PLUS YOUR ACCOUNT NUMBER PLEASE.

TAKITIMU COMMUNITY DEVELOPMENT COMMITTEE INC
STATEMENT OF RECEIPTS & PAYMENTS
FOR THE YEAR ENDED 31 MARCH 2018

	2018	2017
INCOME		
Grants - Ministry of Social Development	32,682	32,682
Community Trust Grant	-	4,500
COGS Grants	1,500	-
Interest Received	710	447
Other Income		
Inv& Districts Budget Adv Service- Foodbank	2,000	-
Donations & reimbursements Comm Events	-	298
	<u>36,892</u>	<u>37,927</u>
EXPENSES		
ACC levies	66	58
Accounting Fees	200	150
Advertising - staff	194	-
Bank Charges	70	51
Community Events Expenses	935	1,107
Electricity	1,332	1,467
Food Bank	300	688
Insurance	1,519	1,415
Mentoring Costs	-	3,781
Mileage	2,375	2,067
Printing & Stationery	505	304
Rates	1,185	1,115
Repairs & Maintenance	83	490
Staff Training	130	35
Sundry Expenses	-	361
Supervision	195	130
Telephone & tolls; Internet costs	1,742	1,704
Wages	23,979	23,714
	<u>34,811</u>	<u>38,638</u>
Profit/(Deficit) for year	<u>\$ 2,081</u>	<u>-\$ 712</u>

TAKITIMU COMMUNITY DEVELOPMENT COMMITTEE (INC)

STATEMENT OF FINANCIAL POSITION AS AT 31 MARCH 2018

	2018	2017
CURRENT ASSETS		
Westpac Cheque Account	5,430	3,613
Westpac Savings Account	<u>27,084</u>	<u>29,061</u>
	32,514	32,675
NON- CURRENT ASSETS		
Investments	14,378	13,701
Fixed Assets	<u>17,358</u>	<u>15,794</u>
	31,736	29,495
NET ASSETS	<u><u>\$ 64,251</u></u>	<u><u>\$ 62,170</u></u>
EQUITY		
Opening Balance	62,170	62,881
Profit/(Deficit) for year	<u>2,081</u>	<u>- 712</u>
Closing Equity	<u><u>\$ 64,251</u></u>	<u><u>\$ 62,170</u></u>

TAKITIMU COMMUNITY DEVELOPMENT COMMITTEE (INC)

SCHEDULE OF FIXED ASSETS AND DEPRECIATION
FOR THE YEAR ENDED 31 MARCH 2018

ASSETS	ORIGINAL COST	ACCUM DEPN	CLOSING BOOK VALUE
PLANT & EQUIPMENT			
Typewriter	599	599	-
Student Desk	199	182	17
Black Galaxy Chair	210	198	12
Heat Pump July 2010	3,107	2,019	1,088
Heat Pump August 2013	2,450	749	1,701
Carpet - Office March 2014	2,853	756	2,097
Laptop March 2018	<u>1,564</u>	<u>-</u>	<u>1,564</u>
	10,982	4,503	6,479
LAND & BUILDINGS			
Land	150	-	150
Buildings	7,050	1,713	5,337
Building Alterations July 2013	<u>5,702</u>	<u>310</u>	<u>5,392</u>
	12,902	2,023	10,879
TOTAL	\$ 23,884	\$ 6,526	\$ 17,358

Winter office
Received 27 March



OHAI RAILWAY FUND

Organisation Application Form

Need help?

If you would like some help to fill out this form:

- Please read the "Information for Applicants" form attached to the front of this Application Form **carefully**.
- Contact Southland District Council on 0800 732 732.

IMPORTANT POINTS TO NOTE

- Any application submitted for building alterations or extensions to an existing building must have copies of plans, specifications and quotes attached.
- If you are seeking funding in excess of \$15,000 your application must be accompanied by a Long Term Management Plan.
- In the event of an organisation winding up within 5 years of receiving grant monies that organisation must repay the Ohai Railway Fund Subcommittee a portion of the funds allocated on a pro rata basis of 20% depreciation per annum.
- Organisations seeking funding must submit their latest financial accounts with their application.

A. YOUR DETAILS

Name of organisation

Takitimu Primary School

Postal address

Even Street Nightcaps

Street address

Purpose or main activity of the organisation (eg: tennis, scouts): School - education

CONTACT NAMES

Please give the names of two people who we can contact if we need more information. The first contact must be the person who filled out the form.

Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

1. Name Priscilla Hiron
 Phone (Day) 03 225 7725 (A/H) 03 236 6886
 Cellphone No: 027814 5173
 Email Address: priscilla@takitimu.school.nz
2. Name Shirley Dobson
 Phone (Day) 03 225 7725 (A/H) _____
 Cellphone No: 0273762551
 Email Address: office@takitimu.school.nz

GST number if registered

51 846 931

How many members belong to your club/organisation? 47 students from Km4 and Km6

B PROJECT DETAILS

Please describe fully: (continue on a separate sheet if necessary)

1. What your organisation wants funding for?
class camps for Year 7-8 and Year 4/5-6
Every two years we give our students the opportunity to go on camp for 4 nights and students get to participate in variety of activities including abseiling, kayaking, high ropes and much more.

Checklist	Please Tick
Have you answered every question?	<input checked="" type="checkbox"/>
Do your figures add up?	<input checked="" type="checkbox"/>
Have you attached a current and/or audited Financial Statement of Income and Expenditure and current Bank Statement (Audited Accounts preferable)	<input checked="" type="checkbox"/>
Have you attached quotations relevant to this project? (where appropriate)	<input checked="" type="checkbox"/>
If your request for funding exceeds \$15,000 have you attached a Long Term Management Plan to your application? (Please note Venture Southland, phone 03 211 1400, are available to assist you with such a Plan)	<input type="checkbox"/>
Have you attached copies of plans and specifications? (where appropriate)	<input type="checkbox"/>
Have you attached evidence of community use? (ie: those applying for facility improvement on school site)	<input type="checkbox"/>
If you are an Incorporated Society or Trust please append your Certificate of Incorporation.	<input checked="" type="checkbox"/>

E. I can confirm that I have responded to all the questions asked in this application.


Signed

27/03/2019
Position

2. Why funding is necessary?

To cut down cost for our students. We want to give every student the opportunity to be able to attend their school camp. Funding is important to ensure no families are disadvantaged by cost.

3. How your project will benefit the organisation or community?

This give our student the out of classroom learning experience. They will get to go on camp and enjoy and learn. They get to do things like, archery, bush survival, kayaking, team building, confidence courses and much more. This builds students confidence and relationships teaching them life time skills.

Start date of your project: Term 4 14/10/19 Finish date of your project: Term 4 18/10/19

4. If you intend to upgrade a building, please advise:-

Who owns the building? _____

List the organisations who use the building: _____

How often is the building used? _____

C. FINANCIAL DETAILS

* If you are registered for GST please **DO NOT** include GST in these costs

* Please round all figures to the nearest dollar

Project Costs List all the costs eligible for this project <i>Please blank out & put in your own headings where the following are unsuitable.</i>	\$	Income How will your group contribute financially to the project? <i>Please blank out & put in your own headings where the following are unsuitable.</i>	\$
<i>Both camps</i>			
<i>Accommodation</i>	\$ 4715 -	sponsorship PTA	\$ 3055
<i>Activities</i>	\$ 5135.20	<i>Fundraising:</i>	
<i>Food</i>	\$ 2000.00	<i>Chocolates sales</i>	\$ 2000
officials or coaches		<i>Saves</i>	\$ 1000
fees or registration		<i>Entertainment Books</i>	180 - To date
administration		grants (successful or proposed)	
transport		other?	
contractor's quote			
(A) Total cost of the project is	\$ 16,955.40	(B) Your contribution is	\$ 6235.00

How much money are you applying for?

\$ 4000.00

To find out how much money you should apply for, subtract **your contribution (B)** from the **total cost of the project (A)**. The answer is the amount of money you need in order for your project to go ahead.

Briefly describe any voluntary effort or donated materials provided for the project

Voluntary effort: (eg number of hours)

fundraising

Teacher Hours, student

Donated materials: (eg approximate \$ value)

wet suits - borrowing from families.

If you have applied to any other organisation for funding for this project, please list the organisation/s, the amount of money you are applying for and when you will know the result of your application.

Organisation(s)	\$ Requested	Result Date
PTA School /	\$3055	27/03/2019
		/ /
		/ /
		/ /
		/ /
		/ /

If you are an organisation based outside the defined area:

- What percentage of your members live IN the Ohai Railway Fund area?

☐

D. DECLARATION (please provide two signatures)

We hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to the Southland District Council collecting the personal contact details provided in this application. We undertake that we have obtained the consent of the other contact person to provide these details. This consent is given in accordance with the Privacy Act 1993.

Name: Priscilla Haeira
 Position in organisation: Teacher
 Signature: [Signature] Date: 26/03/19
 Name: Shirley Dobbie
 Position in organisation: Admin. Manager
 Signature: [Signature] Date: 26/3/19

Applications should be marked "Ohai Railway Fund" and be forwarded to the Governance Team, Southland District Council, 15 Forth Street, Invercargill, or PO Box 903, Invercargill 9840 by 5:00pm, on the closing date for the funding round you are applying to.



OTAGO YOUTH ADVENTURE TRUST



Takitimu Primary School

Attention: Priscilla Haora Room 4 Camp 2019

Daily charge per person per day. - \$15

Confidence Course for the week- \$50

Kayak for the week- \$50

Flying Fox- \$30

Firewood per day- \$25

· 24 students and 7 adults cost of accommodation: $465 \times 5 = \$2325.00$

Firewood for 4 days \$100

Confidence course, kayak and flying Fox: \$130

Total: \$2555.00



AdventureMasters

— New Zealand —



AdventureMasters NZ Booking Form for Activity Day

(Fax Back To 03 476 7634)

Please complete any missing details, Tick Options, SIGN & FAX RETURN

CONTACT NAME	Priscilla Haora	SCHOOL NAME	Takitimu
ADDRESS	Evans Street, Night Caps, Southland 9630		
TELEPHONE	(03) 2257725	Cellular	0275145173
Note:	No cell coms at campsite		

BOOKING DATE/S?	Tuesday 19th	Wednesday 20th	<input checked="" type="checkbox"/> September 2017
VENUE	Tautuku Camp (OYAT)		
NUMBER OF PEOPLE?	Up to approximately 25 Yr 6-7 students each day age 9-11 yrs		
EVENT REQUIRED	School Camp 0900-1700 day program and 1 night		

Note: All charges GST Exclusive

EVENT OPTION (Please Tick)	<input checked="" type="checkbox"/>	Activity Options at this site	INVESTMENT
Please tick any of these 6, 12 or 18 activities from this section for 1,2,3 days	<input checked="" type="checkbox"/>	Tube Rafting	Total for ONE AMNZ staff member, all paperwork, equipment & activities from this section per day 1 Day \$1195.00 2 Days \$2390.00 3 Days \$3585.00 \$2775.00
	<input checked="" type="checkbox"/>	Compound Bow Archery	
	<input checked="" type="checkbox"/>	Air Rifle & Pistol Shooting	
	<input checked="" type="checkbox"/>	Fun Team building tasks	
	<input checked="" type="checkbox"/>	Down Hill Push Kart Racing	
		Incline Stretcher Rescue	
		Cross Country Navigation	
	<input checked="" type="checkbox"/>	Cliff Face Rescue (multiday camps only)	
		Confidence Course*	
Please mark activity options clearly. Tick or circle all options and costs for 1, 2 or 3 days of program.	<input checked="" type="checkbox"/>	Bush Survival	2 Days \$2390.00 3 Days \$3585.00 \$2775.00
	<input checked="" type="checkbox"/>	Absciling	
		Search & Rescue	
	<input checked="" type="checkbox"/>	Outdoor Games	
		First Aid and Patient care	3 Days \$3585.00 \$2775.00
		Indoor climbing	
	<input checked="" type="checkbox"/>	Kayak Instruction	
		Escape & Evasion	
		Nature Discovery	3 Days \$3585.00 \$2775.00
	<input checked="" type="checkbox"/>	Team Challenge	
Travel Charge	<input checked="" type="checkbox"/>	Dunedin base Tautuku Return 320km x \$1.98/km = \$633.60 per day	\$500.00
Other popular activities (see note below)	<input checked="" type="checkbox"/>	Assault course (army style mud run) no charge	\$0.00
		Gunge war-part surcharge for 350L of premixed and coloured gunge	\$175.00
		Slippery Slide 15m super fast slippery slide	\$25.00
	<input checked="" type="checkbox"/>	Night Activities with ONE staff from 1900-2130hrs These can include Crazy Swing, Eeling, Night Line, Night Games and more by arrangement	\$220.00 Per night
*			
Total standard Rate Ex gst			\$3243.60
Your discounted Total Ex gst if two days and one night of program are chosen			\$2690.00

Please sign here in pen and fax back if you wish to book this activity

Priscilla Haora

- We have hired kayakers from Tautuku camp. let me know if I need them as I have read and agree to the terms and conditions of trade (TOT1007) attached, want hire them otherwise.

Date

24/7/17

If staff stay overnight to provide a night program on multiday camps travel is charged at the one day rate.

OUT DOOR

Ph/Fax 03 476 7634 Cell 0274 507952 E-mail: amnz1@extra.co.nz

P O Box 6117, Dunedin, 9059, New Zealand

ADVENTURE, EDUCATION & TEAM BUILDING PROVIDERS



Priscilla Haora <phaora@takitimu.school.r

TA Payment for 2019 School Camps

trina Thomas <katrina@katrinathomas.com>

27 March 2019 at 07

: Priscilla Haora <phaora@takitimu.school.nz>

: Gaynor Hatton <moovnup2014@gmail.com>, "Chantal Hindrup (Western Southland)" <scottchantal@yahoo.co.nz>

Hi Priscilla,

The Takitimu Primary School PTA have approved the payment of \$65 per student for the 2019 Takitimu Primary School Year 5/6 and Year 7/8 School Camps.

24 Year 5/6's x \$65 = \$1,560

23 Year 7/8's x \$65 = \$1,495

Total \$3,055

Thanks

Katrina Thomas

PTA President



Quote for:
 Takitimu School
 11 Evans Street
 Nightcaps 9630

Date of Camp:
 2nd November – 6th November 2015

Number of Students	24				
Flying Fox	\$ 2.30	24	1	\$ 55.20	
Archery	\$ 2.30	24	1	\$ 55.20	
Slug Guns	\$ 2.30	24	1	\$ 55.20	
Raft Building	\$ 2.30	24	1	\$ 55.20	
Horizontal Bungy	\$ 2.30	24	1	\$ 55.20	
Abseiling	\$ 3.35	24	1	\$ 80.40	
Climbing Wall	\$ 3.35	24	1	\$ 80.40	
High Ropes	\$ 3.35	24	1	\$ 80.40	
Kayaking	\$ 6.15	24	1	\$ 147.60	
Flying Weka	\$ 3.35	24	1	\$ 80.40	
		Number per Day	Number of Days		
Instructors	\$ 335.00	3 rd November	2	\$ 670.00	
	\$ 335.00	4 th November	1	\$ 335.00	
	\$ 335.00	5 th November	1	\$ 335.00	
			Total	\$ 2085.20	Includes GST at 15%

**Tax Invoice #100:546****26 November, 2015****GST Number 73-046-874**

Takitimu Primary
Alana Baird
1 Evan Street
Nightcaps 9630
New Zealand

89a Kaiwera Road
 Pukerau RD 2
 Gore 9772
 P: (03) 205 3702
 info@campcolumba.org.nz

Charges**Takitimu Primary 2nd-6th November 2015 100:546: 2/11/2015 to 6/11/2015**

Date	Description	Total
2 Nov 15	Accommodation for 30 people @ \$17.90 p/p	\$537.00
3 Nov 15	Accommodation for 30 people @ \$17.90 p/p	\$537.00
4 Nov 15	Accommodation for 30 people @ \$17.90 p/p	\$537.00
5 Nov 15	Accommodation for 30 people @ \$17.90 p/p	\$537.00
5 Nov 15	2 x Wool Sacks for Slide @ \$6 per sack	\$12.00
5 Nov 15	Refuse Removal - 5 days @ \$6.95 per day	\$34.80
5 Nov 15	1 x 2L Milk purchase from Camp Columba via school cook	\$3.00
<i>This invoice includes GST of \$286.67</i>		\$2,197.80

Payments

Date	Description	Payments
27 Nov 14	Direct Credit	\$150.00
		\$150.00

Total Charges (GST Inc)	\$2,197.80
Payments:	\$150.00
Postdated Payments:	\$0.00
Amount Due:	\$2,047.80

Please make cheques payable to Camp Columba.
 We also welcome Direct Credit. Account SBS Gore 031355 0667885 00

www.campcolumba.org.nz



To:	Takitimu School	From:	Saraya Mckay
Attention:	Michelle Anderson		Gore Multisports Complex
Date:	25 March 2013		PO Box 8
			GORE 9740
Phone:		Phone:	(03) 203 9128
Fax:		Fax:	(03) 208 4871
e-mail:	mharvey@takitimu.school.nz	e-mail:	multisports@goredc.govt.nz

Dear Michelle

I am pleased to confirm your booking for Takitimu School at the Gore Multisports Complex Ice rink. Please take the time to check the booking/s requested below and advise staff as soon as possible of any changes.

Please remember to check in at reception, sign the invoice folder and add the numbers for each activity to your group/s invoice.

Date:	Friday 8 November 2013
Time:	1pm - 2pm SKATING
Cost:	\$6.00 per skater or \$100.00 per hour (WHICHEVER IS THE GREATER), charge includes entry, use of ice and skate hire. \$45.00 per ice coach per hour

Please note that a cancellation fee will be incurred if notification is not received five days prior to the booking/s.

Thank you for your patronage. We trust you enjoy your visit.

Kim Peterson
AQUATIC SERVICES MANAGER



Visit www.goredc.govt.nz



Westpac
Winton
284 Great North Road, Winton, NZ

IF MORE THAN THREE CHEQUES RECORD DETAILS ON REVERSE

DEPOSIT

DATE

NOTES \$

COINS \$

CHEQUES AS PER BACK \$

DRAWER (I.E. CHEQUE ISSUED BY)

BANK

BRANCH

PAID IN BY: (PLEASE PRINT NAME)

SHOULD BE CHECKED (I.E. MAY NOT BE PAYABLE TO CREDIT)

CREDIT TAKITIMU PRIMARY SCHOOL BOARD

SUB TOTAL \$

LESS CHARGES \$

TOTAL \$

deposit

⑈031748⑈ 0019179⑈00 ⑈ 50

Number of Students					
Flying Fox	\$ 2.30	24	1	\$ 55.20	
Archery	\$ 2.30	24	1	\$ 55.20	
Slug Guns	\$ 2.30	24	1	\$ 55.20	
Raft Building	\$ 2.30	24	1	\$ 55.20	
Horizontal Bungy	\$ 2.30	24	1	\$ 80.40	
Abseiling	\$ 3.35	24	1	\$ 80.40	
Climbing Wall	\$ 3.35	24	1	\$ 80.40	
High Ropes	\$ 3.35	24	1	\$ 147.60	
Kayaking	\$ 6.15	24	1		
		Number per Day	Number of Days		
Instructors	\$ 335.00	3	1	\$ 1,005.00	
			Total	\$ 1669.80	Includes GST at 15%

Takitimu Primary School
Board of Trustees

Annual Report and Financial Statements
For the year ended 31 December 2018

TAKITIMU PRIMARY SCHOOL

Annual Report - For the year ended 31 December 2018

Index

Page	Statement
	Financial Statements
2	Statement of Responsibility
3	Statement of Comprehensive Revenue and Expense
4	Statement of Changes in Net Assets/Equity
5	Statement of Financial Position
6	Statement of Cash Flows
7 - 10	Statement of Accounting Policies
11 - 17	Notes to the Financial Statements
	Other Information
	Analysis of Variance
	Kiwisport

Takitimu Primary School
Board of Trustees

Annual Report and Financial Statements
For the year ended 31 December 2018

Takitimu Primary School
Statement of Responsibility
For the year ended 31 December 2018

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2018 fairly reflects the financial position and operations of the school.

The School's 2018 financial statements are authorised for issue by the Board.

Full Name of Board Chairperson

Full Name of Principal

Signature of Board Chairperson

Signature of Principal

Date:

Date:

Takitimu Primary School
Board of Trustees

Annual Report and Financial Statements
For the year ended 31 December 2018

Takitimu Primary School
Statement of Comprehensive Revenue and Expense
For the year ended 31 December 2018

		2018	2018	2017
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
Revenue				
Government Grants	2	787,694	790,610	892,587
Locally Raised Funds	3	27,570	10,250	50,032
Interest Received		3,607	2,500	3,665
Gain on Sale of Property, Plant and Equipment		-	-	-
		<u>818,870</u>	<u>803,360</u>	<u>946,285</u>
Expenses				
Locally Raised Funds	3	12,408	-	30,264
Learning Resources	4	460,608	477,450	576,182
Administration	5	76,152	74,603	77,429
Finance Costs		118	-	239
Property	6	311,988	231,150	249,825
Depreciation	7	<u>20,649</u>	<u>20,000</u>	<u>19,379</u>
		<u>881,923</u>	<u>803,203</u>	<u>953,319</u>
Net Surplus / (Deficit)		(63,053)	157	(7,034)
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u>(63,053)</u>	<u>157</u>	<u>(7,034)</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.

Takitimu Primary School
Board of Trustees

Annual Report and Financial Statements
For the year ended 31 December 2018

Takitimu Primary School
Statement of Changes in Net Assets/Equity
For the year ended 31 December 2018

	Actual 2018 \$	Budget (Unaudited) 2018 \$	Actual 2017 \$
Balance at 1 January	<u>92,594</u>	<u>97,329</u>	<u>99,628</u>
Total comprehensive revenue and expense for the year	(63,053)	157	(7,034)
Capital Contributions from the Ministry of Education			
Contribution - Furniture and Equipment Grant	<u>4,734</u>		<u>-</u>
Equity at 31 December	<u>34,275</u>	<u>97,486</u>	<u>92,594</u>
 Retained Earnings	 34,275	 97,486	 92,594
Reserves			
Equity at 31 December	<u>34,275</u>	<u>97,486</u>	<u>92,594</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.

Takitimu Primary School
Board of Trustees

Annual Report and Financial Statements
For the year ended 31 December 2018

Takitimu Primary School
Statement of Financial Position
As at 31 December 2018

		2018	2018	2017
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
Current Assets				
Cash and Cash Equivalents	8	55,476	33,851	26,490
Accounts Receivable	9	30,536	30,000	32,417
GST Receivable		2,972	4,000	7,464
Prepayments		100	-	2,236
Inventories	10	1,552	1,500	1,551
Investments	11	80,770	95,000	78,902
		<u>171,407</u>	<u>164,351</u>	<u>149,060</u>
Current Liabilities				
GST Payable		-	-	-
Accounts Payable	13	39,935	38,000	46,842
Revenue Received in Advance	14	171	-	213
Provision for Cyclical Maintenance	15	71,333	40,000	31,207
Finance Lease Liability - Current Portion	16	680	1,000	1,373
Funds held for Capital Works Projects	17	-	-	(1,336)
		<u>112,118</u>	<u>79,000</u>	<u>78,300</u>
Working Capital Surplus/(Deficit)		59,289	85,351	70,760
Non-current Assets				
Property, Plant and Equipment	12	105,525	92,135	114,464
		<u>105,525</u>	<u>92,135</u>	<u>114,464</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	15	130,538	80,000	92,173
Finance Lease Liability	16	-	-	456
		<u>130,538</u>	<u>80,000</u>	<u>92,630</u>
Net Assets		<u>34,275</u>	<u>97,486</u>	<u>92,594</u>
Equity		<u>34,275</u>	<u>97,486</u>	<u>92,594</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Takitimu Primary School
Board of Trustees

Annual Report and Financial Statements
For the year ended 31 December 2018

Takitimu Primary School
Statement of Cash Flows
For the year ended 31 December 2018

		2018	2018	2017
	Notes	Actual \$	Budget (Unaudited) \$	Actual \$
Cash flows from Operating Activities				
Government Grants		209,820	210,180	214,160
Locally Raised Funds		27,527	10,250	50,246
Goods and Services Tax (net)		4,491	3,000	(3,764)
Employee Benefits - Salaries		(69,341)	(89,983)	(101,737)
Payments to Suppliers		(137,437)	(100,573)	(155,950)
Interest Paid		(118)	-	(239)
Interest Received		2,702	1,500	4,153
Net cash from / (to) the Operating Activities		37,644	34,374	6,870
Cash flows from Investing Activities				
Proceeds from Sale of PPE (and Intangibles)		-	-	-
Purchase of PPE (and Intangibles)		(11,710)	(135)	(26,268)
Purchase of Investments		(1,868)	-	15,295
Proceeds from Sale of Investments		-	-	-
Net cash from / (to) the Investing Activities		(13,578)	(135)	(10,974)
Cash flows from Financing Activities				
Furniture and Equipment Grant		4,734	-	-
Finance Lease Payments		(1,150)	(500)	(1,155)
Painting contract payments		-	-	-
Loans Received/ Repayment of Loans		-	-	-
Funds Administered on Behalf of Third Parties		1,336	-	31,637
Net cash from Financing Activities		4,920	(500)	30,482
Net increase/(decrease) in cash and cash equivalents		28,986	33,739	26,378
Cash and cash equivalents at the beginning of the year	8	26,490	112	112
Cash and cash equivalents at the end of the year	8	55,476	33,851	26,490

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been omitted.

The above Cash Flow Statement should be read in conjunction with the accompanying notes.

Takitimu Primary School
Board of Trustees

Annual Report and Financial Statements
For the year ended 31 December 2018

Takitimu Primary

Notes to the Financial Statements

1 Statement of Accounting Policies

For the year ended 31 December 2018

a) Reporting Entity

Takitimu Primary School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2018 to 31 December 2018 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 16.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

Takitimu Primary School
Board of Trustees

Annual Report and Financial Statements
For the year ended 31 December 2018

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives:

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

h) Accounts Receivable

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

i) Inventories

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

Takitimu Primary School
Board of Trustees

Annual Report and Financial Statements
For the year ended 31 December 2018

J) Investments

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment. Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the Group at fair value plus transaction costs. At balance date the Group has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Consolidated Statement of Comprehensive Revenue and Expense.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the Group may incur on sale or other disposal.

The Group has met the requirements under Schedule 6 Section 28 of the Education Act 1989 in relation to the acquisition of investment securities.

k) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Leased Assets

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Leasehold improvements	5–50 years
Furniture and equipment	10–15 years
Information and communication technology	5 years
Leased assets held under a Finance Lease	per terms of lease
Library resources	12.5% Diminishing value

l) Impairment of property, plant, and equipment

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

m) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

Takitimu Primary School
Board of Trustees

Annual Report and Financial Statements
For the year ended 31 December 2018

n) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

Long-term employee entitlements

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows

e) Revenue Received in Advance

Revenue received in advance relates to fees received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

p) Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party. The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

q) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

r) Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable and finance lease liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

s) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

t) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

u) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

Takitimu Primary School
Board of Trustees

Annual Report and Financial Statements
For the year ended 31 December 2018

2 Government Grants

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operational grants	191,319	200,180	206,327
Teachers' salaries grants	420,786	425,000	509,139
Use of Land and Buildings grants	155,430	155,430	160,205
Other MoE Grants	20,159	10,000	16,916
	<u>787,694</u>	<u>790,610</u>	<u>892,587</u>

3 Locally Raised Funds

Local funds raised within the School's community are made up of:

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Revenue			
Donations	13,373	10,000	16,713
Fundraising	102	-	4,734
Other Revenue	934	250	571
Trading	2,358	-	5,678
Activities	10,802	-	22,336
	<u>27,570</u>	<u>10,250</u>	<u>50,032</u>
Expenses			
Activities	10,847	-	22,683
Trading	1,472	-	7,151
Fundraising (costs of raising funds)	89	-	429
	<u>12,408</u>	<u>-</u>	<u>30,264</u>
<i>Surplus for the year Locally raised funds</i>	<u>15,162</u>	<u>10,250</u>	<u>19,768</u>

4 Learning Resources

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	12,524	12,800	15,428
Information and communication technology	247	2,000	2,059
Library resources	223	350	225
Employee benefits - salaries	443,590	456,200	553,254
Resource/attached teacher costs	852	1,100	1,141
Staff development	3,171	5,000	4,075
	<u>460,608</u>	<u>477,450</u>	<u>576,182</u>

5 Administration

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	3,599	4,600	4,080
Board of Trustees Fees	2,770	6,000	3,190
Board of Trustees Expenses	7,599	1,553	3,827
Communication	8,123	7,050	7,519
Consumables	11,958	11,300	11,822
Other	11,902	10,600	12,584
Employee Benefits - Salaries	27,965	28,500	31,659
Insurance	2,236	5,000	2,747
	<u>76,152</u>	<u>74,603</u>	<u>77,429</u>

Takitimu Primary School
Board of TrusteesAnnual Report and Financial Statements
For the year ended 31 December 2018**6 Property**

	2018	2018	2017
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Caretaking and Cleaning Consumables	4,263	4,000	4,074
Cyclical Maintenance Provision	18,756	15,000	18,013
Grounds	7,738	9,400	11,270
Heat, Light and Water	15,349	15,520	18,267
Rates	3,502	3,600	3,122
Repairs and Maintenance	84,292	9,200	14,378
Use of Land and Buildings	155,430	155,430	160,205
Other	2,132	500	776
Employee Benefits - Salaries	20,525	18,500	19,722
	<u>311,988</u>	<u>231,150</u>	<u>249,825</u>

The use of land and buildings figure represents 8% of the school's total property value. This is used as a 'proxy' for the market rental of the property. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7 Depreciation of Property, Plant and Equipment

	2018	2018	2017
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Leasehold Improvements	3,058	3,000	3,062
Furniture and Equipment	7,701	7,500	7,175
Info and Comm Technology	6,835	6,500	5,721
Leased Assets	1,076	1,000	1,201
Library Resources	1,979	2,000	2,220
	<u>20,649</u>	<u>20,000</u>	<u>19,379</u>

8 Cash and Cash Equivalents

	2018	2018	2017
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Bank Current Account	38,456	16,851	9,487
Bank Call Account	-	-	-
Short-term Bank Deposits	17,021	17,000	17,003
Bank Overdraft	-	-	-
Net cash and cash equivalents and bank overdraft for Cash Flow Statement	<u>55,476</u>	<u>33,851</u>	<u>26,490</u>

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

9 Accounts Receivable

	2018	2018	2017
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Interest Receivable	1,334	1,000	429
Teacher Salaries Grant Receivable	29,202	29,000	31,988
	<u>30,536</u>	<u>30,000</u>	<u>32,417</u>
Receivables from Exchange Transactions	1,334	1,000	429
Receivables from Non-Exchange Transactions	29,202	29,000	31,988
	<u>30,536</u>	<u>30,000</u>	<u>32,417</u>

Takitimu Primary School
Board of Trustees

Annual Report and Financial Statements
For the year ended 31 December 2018

10 Inventories

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Stationery	1,552	1,500	1,551
	<u>1,552</u>	<u>1,500</u>	<u>1,551</u>

11 Investments

The School's investment activities are classified as follows:

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Current Asset			
Short-term Bank Deposits	80,770	95,000	78,902
Non-current Asset			
Long-term Bank Deposits	-	-	-

The carrying value of long term deposits longer than 12 months approximates their fair value at 31 December 2018.

12 Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2018						
Leasehold Improvements	39,690				(3,058)	36,632
Furniture and Equipment	34,861	10,209			(7,701)	37,369
Info and Comm Technology	22,815	1,206			(6,835)	17,187
Leased Assets	1,558	-			(1,076)	482
Library Resources	15,540	295			(1,979)	13,856
Balance at 31 December 2018	<u>114,464</u>	<u>11,710</u>	<u>-</u>	<u>-</u>	<u>(20,649)</u>	<u>105,525</u>

Accumulated Depreciation

	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
2018			
Leasehold Improvements	63,135	(26,503)	36,632
Furniture and Equipment	178,759	(141,390)	37,369
Info and Comm Technology	72,854	(55,667)	17,187
Leased Assets	3,603	(3,121)	482
Library Resources	69,210	(55,354)	13,856
Balance at 31 December 2018	<u>387,561</u>	<u>(282,036)</u>	<u>105,525</u>

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2017						
Leasehold Improvements	42,748				(3,062)	39,686
Furniture and Equipment	41,375	665			(7,175)	34,865
Info and Comm Technology	6,589	21,947			(5,721)	22,816
Leased Assets	2,759	-			(1,201)	1,558
Library Resources	14,104	3,656			(2,220)	15,540
Balance at 31 December 2017	<u>107,575</u>	<u>26,268</u>	<u>-</u>	<u>-</u>	<u>(19,379)</u>	<u>114,464</u>

Takitimu Primary School
Board of Trustees

Accumulated Depreciation

2017
Leasehold Improvements
Furniture and Equipment
Info and Comm Technology
Leased Assets
Library Resources
Balance at 31 December 2017

**Annual Report and Financial Statements
For the year ended 31 December 2018**

Cost or Valuation	Accumulated Depreciation	Net Book Value
\$	\$	\$
63,135	(23,445)	39,690
168,554	(133,693)	34,861
71,847	(48,833)	22,815
3,603	(2,045)	1,558
68,915	(53,375)	15,540
375,854	(261,390)	114,464

13 Accounts Payable

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Operating creditors	3,967	4,000	7,589
Accruals	4,813	34,000	5,608
Banking staffing overuse	1,953	-	1,657
Employee Entitlements - salaries	29,202	-	31,988
	39,935	38,000	46,842
Payables for Exchange Transactions	39,935	38,000	46,842
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)			
Payables for Non-exchange Transactions - Other			
	39,935	38,000	46,842

The carrying value of payables approximates their fair value.

14 Revenue Received in Advance

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Other	171	-	213
	171	-	213

15 Provision for Cyclical Maintenance

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Provision at the Start of the Year	123,380	123,380	105,367
Increase to the Provision During the Year	78,491	(3,380)	18,013
Use of the Provision During the Year	-	-	-
Provision at the End of the Year	201,871	120,000	123,380
Cyclical Maintenance - Current	71,333	40,000	31,207
Cyclical Maintenance - Term	130,538	80,000	92,173
	201,871	120,000	123,380

Takitimu Primary School
Board of Trustees
16 Finance Lease Liability

Annual Report and Financial Statements
For the year ended 31 December 2018

The School has entered into a number of finance lease agreements for TELA laptops. Minimum lease payments payable:

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
No Later than One Year	(680)	(1,000)	(1,373)
Later than One Year and no Later than Five Years	-	-	(456)
Later than Five Years	-	-	-
	<u>(680)</u>	<u>(1,000)</u>	<u>(1,830)</u>

17 Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2018	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M) \$	Closing Balances \$
Boiler Upgrade	<i>in progress</i>	(1,336)	-	-	1,336	-
Totals		<u>(1,336)</u>	<u>-</u>	<u>-</u>	<u>1,336</u>	<u>-</u>

Represented by:
Funds Held on Behalf of the Ministry of Education
Funds Due from the Ministry of Education

	2017	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M) \$	Closing Balances \$
Boiler Upgrade	<i>in progress</i>	(32,973)	48,683	(17,046)	-	(1,336)
Totals		<u>(1,336)</u>	<u>48,683</u>	<u>(17,046)</u>	<u>-</u>	<u>-</u>

18 Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

Takitimu Primary School
Board of Trustees

Annual Report and Financial Statements
For the year ended 31 December 2018

19 Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2018 Actual \$	2017 Actual \$
<i>Board Members</i>		
Remuneration	2,770	3,190
Full-time equivalent members	0.24	0.24
<i>Leadership Team</i>		
Remuneration	153,496	208,888
Full-time equivalent members	1.50	2.00
Total key management personnel remuneration	156,266	212,078
Total full-time equivalent personnel	1.74	2.24

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2018 Actual \$000	2017 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Principal 1		
Salary and Other Payments	20-30	110-120
Benefits and Other Emoluments	0-1	1-5
Termination Benefits	-	-
Principal 2		
Salary and Other Payments	20-30	110-120
Benefits and Other Emoluments	0-1	1-5
Termination Benefits	-	-

Other Employees

No other employees received remuneration greater than \$100,000 during 2016 (2015 : nil).

The disclosure for 'Other Employees' does not include remuneration of the Principal.

20 Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2018 Actual	2017 Actual
Total	-	-
Number of People	-	-

Takitimu Primary School
Board of Trustees

Annual Report and Financial Statements
For the year ended 31 December 2018

21 Contingencies

There are no contingent liabilities and no contingent assets as at 31 December 2018 (Contingent liabilities and assets at 31 December 2017: nil).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry has commenced a review of the schools sector payroll to ensure compliance with the Holidays Act 2003. The initial phase of this review has identified areas of non-compliance, however the potential impact on any specific school or individual and any associated historical liability will not be known until further detailed analysis has been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2018, a contingent liability for the school may exist.

22 Commitments

(a) Capital Commitments

As at 31 December 2018 the Board has entered into contract agreements for capital works as follows:

(Capital commitments at 31 December 2017: Boiler Upgrade Project as for 2017 - balance at \$2017 \$1,336 overspent)

(b) Operating Commitments

As at 31 December 2018 the Board has entered into the following contracts:

(a) operating lease of a photocopier and TELA leases;

	2018 Actual \$	2017 Actual \$
No later than One Year	1,634	2,327
Later than One Year and No Later than Five Years	-	456
Later than Five Years	-	-
	<u>1,634</u>	<u>2,783</u>

23 Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but "attempts" to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

24 Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Loans and receivables

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Cash and Cash Equivalents	55,476	33,851	26,490
Receivables	30,536	30,000	32,417
Investments - Term Deposits	80,770	95,000	78,902
Total Cash and Receivables	<u>166,782</u>	<u>158,851</u>	<u>137,809</u>

Financial liabilities measured at amortised cost

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Payables	39,935	38,000	46,842
Finance Leases	680	1,000	1,830
Total Financial Liabilities Measured at Amortised Cost	<u>40,614</u>	<u>39,000</u>	<u>48,672</u>

25 Events After Balance Date

There were no significant events after the balance date that impact these financial statements.



Statement Transactions Report for Canterbury Education Services

Printed By Julie Macintyre Report Date 21/03/2019 Report Time 11:25:34AM Page 1 of 2

Account Number 03-1748-0019179-00 Statement Opening Balance as at 1/01/2019 \$28,452.01

Account Name TAKITIMU PRIMAR Statement Closing Balance as at 28/02/2019 \$63,809.20

Net Movement \$35,357.19

Other Party Name	NTS	Particulars	Analysis Code	Reference	TC	Debit	Credit	Date	Balance
MIN EDUCATION	DC		10355	194024	50		54,074.14	03/01/19	\$82,526.15
Pick Rentals	AP	FTEK	Rentals		15	261.05		07/01/19	
CONTACT ENERGY LTD	DD	DIRECTPAY	000100167319	DDPOWER	00	706.52		07/01/19	\$81,558.58
SODHB	DC		SOUTHERNDHB		50		136.50	11/01/19	\$81,695.08
CES GENERAL A/C	DE	CES ACCT FEE	2200.00		00	363.40		15/01/19	
Ministry of Education	DD			00398	00	771.70		15/01/19	\$80,559.98
Wilton N J	DC	Wilton	Stationary		50		30.00	21/01/19	
Wilton N J	DC	Wilton	Tech	Fees	50		50.00	21/01/19	
2Talk Limited	AP	2Talk Ltd	Phone	Foveaux	15	51.75		21/01/19	
TRL LEASING	DD			TRL86998	00	87.68		21/01/19	\$80,500.55
CSG TECHNOLOGY LIMIT	DD	KONICA	PC	00240962	00	930.36		22/01/19	\$79,570.19
VERKAUK, RITA	BP	M Verkaik		Manasseh	50		96.00	23/01/19	\$79,666.19
Hewie Debbie An	DC	Jamie Hewie			50		91.00	24/01/19	\$79,757.19
Curtin K T & R	DC	Curtin	tech fees &	Donation	50		90.00	28/01/19	
Blake Adams	BP	Cindy Adams	BOT Fee	Donation	50		495.00	28/01/19	
Knight S J & N	DC	2019	Stationary	F & S Knight	50		50.00	28/01/19	
Witcomb R E	DC	Half StarTec		Witcomb	50		64.00	28/01/19	\$80,456.19
I.R.D. 051-846-931	DC	D1649982464#	GST	31/12/2018	50		2,163.77	29/01/19	
Ministry of Education	DD			00398	00	1,011.20		29/01/19	
SPARK NZ TRADING	DD		026670409754		00	389.32		29/01/19	\$81,219.44
TAYLOR, R A	BP	Brydan	Taylor	stationary	50		30.00	30/01/19	
MR F H VAN MILTENBUR	DC	Emma van	Miltenburg	tech donatio	50		90.00	30/01/19	
Takitimu School AP	DE				00	66.41		30/01/19	\$81,273.03
CREDIT INTEREST		\$82.41	EXEMPT		67		82.41	31/01/19	
Knight S J & N	DC	F Knight	Technology	2019	50		50.00	31/01/19	
Blake Adams	BP	Adams Family			50		58.00	31/01/19	\$81,463.44
MCGREGOR G & H	DC	McGregor T	Travel	Stationary	50		5.00	01/02/19	\$81,468.44
Pick Rentals	AP	FTEK	Rentals	Western Swim	15	261.05		05/02/19	
CONTACT ENERGY LTD	DD	DIRECTPAY	000100167319	DDPOWER	00	465.65		05/02/19	\$80,741.74
Ministry of Education	DD			00398	00	3,797.32		12/02/19	\$76,944.42

Westpac New Zealand Limited.



Statement Transactions Report for Canterbury Education Services

Printed By Julie Macintyre

Report Date 21/03/2019

Report Time 11:25:34AM

Page 2 of 2

Account Number 03-1748-0019179-00

Statement Opening Balance as at 1/01/2019 \$28,452.01

Statement Closing Balance as at 28/02/2019 \$63,809.20

Account Name TAKITIMU PRIMAR

Net Movement \$35,357.19

Other Party Name	MTS	Particulars	Analysis Code	Reference	TC	Debit	Credit	Date	Balance
Takitimu School AP	DE				00	9,072.65		13/02/19	\$67,871.77
CES GENERAL A/C	DE	CES ACCT FEE	2200.00		00	372.60		15/02/19	\$67,499.17
Leighton Robb	DE	Reimburse	Payment	28925806	00	278.00		18/02/19	
C Murray	DE	C Murray	Credit	28925886	00	85.00		18/02/19	
Dixon W J	DC	Jack Dixon	fees		50		120.00	20/02/19	\$67,136.17
2Talk Limited	AP	2Talk Ltd	Phone	Foveaux	15	51.75		20/02/19	
CSG TECHNOLOGY LIMIT	DD	KONICA	PC	00266167	00	676.20		20/02/19	
TRL LEASING	DD			TRL91360	00	65.22		20/02/19	
TRL LEASING	DD			TRL93373	00	74.47		20/02/19	
TRL LEASING	DD			TRL98448	00	34.97		20/02/19	\$66,353.56
					50		1,178.00	25/02/19	
Leighton Robb	DE	Millage	Property	29048603	00	82.46		25/02/19	\$67,449.10
MCGREGOR G & H	DC	McGregor	Toby	Touch	50		18.00	26/02/19	
Ministry of Educatio	DD			00398	00	3,334.35		26/02/19	\$64,132.75
SPARK NZ TRADING	DD		026670409754	190212190227	00	393.12		27/02/19	\$63,739.63
CREDIT INTEREST		\$69.57	EXEMPT		67		69.57	28/02/19	\$63,809.20
Total						23,684.20	59,041.39		

Transactions were last retrieved for 20/03/2019

Grants Schedule

Record No: R/19/4/6448

Author: Alyson Hamilton, Committee Advisor

Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision

☐ Recommendation

☒ Information

Purpose

- 1 The purpose of the report is to provide the Ohai Railway Subcommittee with an alphabetical schedule of grant monies allocated since October 1993 for Members' information.

Recommendation

That the Ohai Railway Fund Subcommittee:

- a) **Receives the report titled "Grants Schedule" dated 5 April 2019.**

Attachments

- A Ohai Railway Fund Approved Grants (Alpha) - updated September 2018 [↓](#)

Ohai Railway Fund Approved Grants (Alpha)

Surname	First Name	Misc	Grant	Date
Abbari	J A	subject to eligibility	\$200	Nov-07
Adams	Janelle		\$850	Mar-94
Adams	Matthew David		\$1,000	Dec-13
Adams	Charlotte Emma		\$350	Nov-17
Adams	Nicola		\$1,500	Mar-18
Adams	Rebecca Sarah		\$1,500	Nov-17
Allan	Bianca Indra		\$1,000	Nov-11
Allan	Robert Prakash		\$700	Apr-13
Allan	Yvonne		\$850	May-95
Amataiti	Tangi		\$1,000	Oct-93
Amataiti	Tangi		\$1,000	Mar-94
Anderson	Daniel Trevor		\$1,000	Nov-09
Anderson	L R		\$250	Apr-96
Anderson	Tracy Michele		\$250	May-97
Annear	Geoff		\$1,000	Apr-10
Annear	Hamish John		\$250	May-02
Annear	M J		\$250	Apr-99
Annear	Nicholas Carl		\$250	May-05
Aparima Hall			\$2,205	May-95
Aparima Hall			\$2,000	Apr-04
Aparima Hall			\$4,000	Apr-13
Aparima Playgroup		conditions	\$1,500	Nov-11
Aparima Playgroup		conditions	\$4,000	Oct-14
Armitage	A E		\$250	Apr-99
Auld	S J		\$1,250	Nov-98
Baker	Jeremy Andrew		\$700	Dec-13
Ballantyne	Jessica		\$1,000	Mar-18
Bannerman	George		\$250	Mar-03
Bannerman	Sarah Louise		\$250	May-02
Barnett	K R		\$850	May-95
Barrett	M J		\$500	Apr-96
Beaman	Leon		\$500	Mar-94

Surname	First Name	Misc	Grant	Date
Beaman	Leon William		\$250	May-97
Beaman	Marcia Jayne		\$250	Apr-04
Beck	Joelene Elizabeth		\$250	May-06
Beck	Larissa		\$1,000	Nov-17
Beck	Lindsay		\$850	Oct-93
Beck	Michelle Joan		\$1,000	Nov-12
Bennett	Melissa		\$200	Mar-00
Bennett	Melissa M		\$1,250	Oct-02
Bennett	Monique F		\$1,250	Oct-00
Bennett	Nicola Alice		\$1,250	May-05
Bennett	Samuel David		\$750	May-07
Bennie	David John W		\$250	May-97
Birchwood Hunt Club			\$1,000	Oct-95
Birchwood Hunt Club			\$2,000	Oct-01
Blair	Jane Alexandra		\$250	May-02
Blair	Jonathan Findlay	Chq of \$250 returned-pd by training organisation	\$-	May-05
Blair	Jonathan Findlay		\$250	May-06
Blair	R E		\$250	Apr-99
Blight	W		\$6,495	Oct-95
Blue Light Ventures			\$300	Nov-96
Bokser	Aliesha Leslie		\$700	Nov-09
Bokser	Nathan Gregory		\$1,000	Nov-11
Bokser	Richard		\$1,000	Mar-94
Bokser	Samantha Jane		\$700	May-14
Booth	Emma Jayne		\$300	Apr-12
Booth	Jonathan David		\$700	May-14
Booth	Mathew John		\$500	Nov-03
Booth	Nathan Paul		\$750	Nov-06
Borland Lodge Adventure & Education Trust			\$450	May-09
Boult	Carolyn Maree		\$1,250	May-97
Boult	Lisa		\$500	May-02
Boult	Matthew Donald		\$1,000	Dec-13
Boulter	Courtney Dawn		\$200	May-07
Boulter	Summer-Lee		\$1,250	Apr-04

Surname	First Name	Misc	Grant	Date
Bower	Dianne M		\$250	May-98
Bower	J N		\$1,000	May-95
Bower	Kyle J		\$500	Mar-94
Bowls Southland		conditions	\$1,500	Nov-12
Boyer	D T		\$250	Nov-98
Boyle	Andrea L		\$250	Nov-97
Boyle	Jacob Thomas		\$1,000	Nov-08
Brand	E R		\$200	Nov-07
Brand	Gina Louise		\$250	May-05
Brookland	Caitlin Leigh		\$250	Apr-10
Brookland	Mikaela Catherine		\$250	Apr-10
Broughton	Alfie Hugh		\$1,000	Nov-11
Broughton	Amanda Claire		\$250	Nov-05
Broughton	Martha Ann Nicola		\$1,000	Oct-15
Broughton	Oliver Memivale		\$1,000	Nov-08
Broughton	William		\$700	Nov-10
Bruce	Kylie Marie		\$1,000	Apr-10
Buckingham	Anita M		\$250	Mar-00
Bulmer	Natalie Anne		\$1,000	Apr-10
Bulmer	Rebecca Marie		\$300	May-15
Burgess	Janine		\$250	May-05
Burr	Bailey Karen		\$700	Jun-16
Burr	Leigh A		\$250	Oct-02
Bye	R M		\$250	Apr-99
Campbell	C A		\$250	Oct-99
Campbell	Craig A		\$250	Nov-97
Campbell	S L		\$800	Nov-98
Cappie	C A		\$250	Apr-99
Cappie	Casey		\$500	May-95
Cappie	Jared Lindon		\$250	May-02
Cappie	Jonathan Ian		\$250	Apr-04
Cappie	Scott H		\$250	May-98
Cardwell	Alice		\$250	Oct-00
Carmichael	Penelope J		\$1,250	Oct-00
Carran	Rachel		\$250	Apr-04
Central Southland Charitable Hospital Trust			\$3,000	Nov-96

Surname	First Name	Misc	Grant	Date
Central Southland Netball Centre	conditions met & monies released May 2009		\$20,000	May-08
Central Southland Toy Library Inc			\$3,000	Nov-03
Chamberlain	Gina Isobel		\$250	May-02
Chamberlain	Rev Fr. Mark		\$250	Apr-01
Church	Grace		\$1,500	Sept-18
Church	Nicola Jane		\$250	Nov-96
Clark	Amber Vivian		\$1,000	Mar-16
Clarke	Chelsea		\$1,000	Oct-14
Clarke	J M		\$850	Apr-96
Clarke	Leanne Olive		\$1,250	May-97
Clarke	Murray H		\$250	Nov-97
Coalfields Netball Club			\$1,000	Oct-93
Cochrane	Ryan David		\$700	Apr-10
Cochrane	Shannen Leigh		\$700	Dec-13
Collie	Anna M		\$1,250	May-98
Collie	Brigitte Paul		\$500	May-97
Collie	K M		\$1,250	Apr-96
Colligan	Lynette		\$850	Oct-93
Colligan	Shona		\$850	Oct-93
Cook	Caitlin Rose		\$300	Oct-15
Cooke	Benjamin		\$700	May-15
Cooke	Nicola		\$700	Nov-10
Cormack	Caycee Jordan		\$1,000	Apr-12
Couling	Malcolm		\$700	Mar-94
Couling	Nathan		\$750	Mar-94
Couling	R J		\$250	Apr-99
Cournane	Alister P		\$250	Mar-00
Cournane	Brenda Catherine		\$250	May-97
Cournane	V M		\$850	Oct-95
Crawford	Maria A		\$250	Nov-97
Crowe	Mary P		\$250	Apr-01
Crowther	Anna Maree		\$700	May-14
CSC (Central Southland College)			\$3,000	Mar-94

Surname	First Name	Misc	Grant	Date
CSC (Central Southland College)			\$2,113	Oct-95
CSC Rugby League Team (8)*	Grant of \$2,208 not uplifted due to funding being received in its entirety from Ohai - Nightcaps Lions Club		\$-	Apr-12
CSC U16 Rugby (5)	Roberts Paul, Hazeldine, Bradley, Molloy Kurt	Helman Milton, Smith Mathew	\$1,250	May-02
Curtin	C B		\$1,250	Nov-98
Curtin	H M		\$1,250	Apr-96
Curtin	Kevin		\$850	Mar-94
Curtin	Nick J		\$1,250	May-98
Day	Kelly Jean		\$300	Nov-11
Dempster	Justin John		\$1,000	May-09
Dobbie	Trina		\$850	Mar-94
Dobson	Terri		\$125	Mar-94
Dodds	Carolyn		\$500	Mar-94
Dodds	Melanie		\$850	Mar-94
Dodds	Suzanne Lesley		\$500	May-97
Donaldson	Correen V		\$250	Apr-01
Donnelly	G L		\$700	Oct-94
Douglas	Bobby James		\$200	May-09
Drain	Ashley Raymond		\$700	Nov-12
Drain	Richard Samuel		\$250	Nov-04
Duncan	Colleen Anne		\$1,250	Nov-05
Duncan	Kristy-Lee		\$1,000	Nov-10
Dungey	C M		\$2,000	Nov-07
Dykes	Christopher A		\$250	Apr-01
Dykes	Melissa Johanna		\$250	May-06
Eastern Bush Hall Committee		conditions	\$2,000	Nov-07
Eastern Bush Hall Committee		conditions	\$2,150	Nov-10
Eastern Bush Hall Committee			\$2,000	Apr-12
Earl	Christine Mary		\$1,000	Nov-10
Eaves	Alison		\$200	Nov-97

Surname	First Name	Misc	Grant	Date
Eaves Steam Sawmill Nightcaps Trust		conditions	\$1,600	Nov-07
Eaves Steam Sawmill Nightcaps Trust			\$1,500	Nov-08
Edwards	Teia Jade		\$750	Apr-12
Egan	W J		\$500	Apr-96
Ellis	Bryan D		\$250	Mar-00
Ellis	Kirsten		\$850	Mar-94
Ellis	R M		\$250	Nov-98
Epilepsy Association of New			\$650	Sep 18
Evans	Louise		\$250	May-06
Excell	Grant W		\$1,250	May-98
Excell	Maria		\$850	Oct-93
Ffitch	Blair Michael		\$250	May-02
Findlay	R J		\$250	Apr-99
Flynn	N F		\$500	Apr-96
Forde	Elizabeth		\$250	Oct-93
France	Rachel		\$700	Mar-94
France	Sister Susan		\$250	Apr-01
Francis	Ethan Andrew		\$200	May-08
Fraser	C B		\$200	Nov-07
Fraser	E M		\$200	Nov-07
Genge	A J		\$850	Oct-95
Genge	A J		\$250	Nov-98
Genge	C W		\$250	Nov-98
Genge	Margaret L		\$250	Oct-02
Gibson	B G		\$200	Nov-07
Gilbert	D M		\$125	Oct-94
Gilbert	Jacinta M		\$250	Nov-97
Gilbert	M M		\$250	Oct-94
Gilbert	Manu		\$250	Mar-94
Glover	Trinity Janice		\$1,000	Apr-12
Glynn & Powell	Dawn & Jan		\$500	May-95
Goldsmith	Carl V		\$250	Mar-03
Grant	Bruce	*subject to eligibility	\$700	Apr-10
Gray	David W		\$250	Apr-01

Surname	First Name	Misc	Grant	Date
Gray	Esnes M	Subject to residency clarification	\$1,250	Oct-00
Gray	Hannah Louise		\$250	May-02
Gray	Helen M		\$1,250	Oct-02
Gray	Jeremy J		\$250	Oct-00
Gray	Mark Bengamin		\$250	May-06
Gray	Robert James		\$250	Nov-05
Green	Susan Dale	Subject to eligibity	\$250	Nov-04
Greene	Katie Ellen		\$750	Nov-11
Greenwood	A T		\$250	Oct-99
Greenwood	Sandra L		\$1,250	Mar-00
Greer	Andrew Walter		\$1,250	May-97
Greer	Bridget M		\$1,250	Mar-03
Greer	Patricia Grace		\$500	Apr-04
Greer	Richard		\$1,000	Oct-93
Greer	Simon S		\$1,250	Oct-00
Greer	T W		\$1,000	Oct-94
Groters	A C		\$1,250	Nov-98
Groters	Jonothan J		\$250	Mar-00
Guttery	D J		\$250	Oct-99
Guttery	Damian		\$500	Oct-93
Guttery	Samara Anne		\$700	Apr-10
Guttery	Tennille Mary		\$200	May-08
Guttery	Walter		\$4,313	Oct-15
Hamilton	Bronwyn		\$850	Mar-94
Harding	James W		\$500	May-98
Harding	Ricky P		\$250	Mar-03
Harris	Bevan Edward		\$250	May-02
Harris	Serena Joy		\$250	May-06
Harris	Taamati		\$370	Oct-14
Hartman	Alexander David		\$700	Nov-08
Harvey	Louise Ellen		\$1,250	May-06
Hazeldine	J		\$250	Nov-98
Hazeldine	Janelle Marie		\$1,250	Nov-05
Hazeldine	Joanne		\$500	Mar-94
Hazeldine	T A		\$500	Apr-96
Hicks	Kirsti		\$850	Mar-94

Surname	First Name	Misc	Grant	Date
Hogg	Clayton Roger	Chq \$1,250 not uplifted	\$-	May-05
Hogg	Kevin William		\$250	May-06
Hogg	Mitchell		\$700	May-15
Hogue	Jennifer Patricia		\$250	May-06
Horrell	Jennifer Margaret		\$700	Apr-13
Horrell	John William		\$1,000	Nov-08
Hospice Southland Charitable Trust			\$5,000	Nov-05
Hospice Southland Charitable Trust			\$3,000	Nov-06
Hospice Southland Charitable Trust			\$1,000	Nov-07
Hospice Southland Charitable Trust		plus GST	\$5,000	May-10
Hospice Southland Charitable Trust			\$8,000	Apr-13
Hospice Southland Charitable Trust			\$5,000	Mar-16
Hospice Southland Charitable Trust			\$5,000	Mar-17
Hoten-Walker	Ashleigh Jade		\$500	Oct-14
Hoten-Walker	Georgia Lee		\$500	Dec-13
Howden	Eric James	subject to proof of eligibility	\$1,250	May-02
Howden	J A		\$1,250	Apr-99
Howden	Karyn J		\$1,250	Mar-00
Hunt	Ben Patrick		\$1,250	May-05
Hunt	E M		\$1,000	May-95
Hunt	Kimily Elizabeth		\$1,250	May-02
Hunt	Nicholas		\$750	May-08
Hunt	Paul Thomas		\$500	May-02
Hunter	Ashley		\$700	Mar-94
Hutchings	Kimberley K		\$500	Oct-01
Hutchins	L-M		\$1,250	Oct-99
Hyslop	James Andrew		\$700	May-15
Irvine	D W		\$100	Mar-94

Surname	First Name	Misc	Grant	Date
Jackson	A M		\$1,250	Oct-99
Jackson	Samantha		\$1,250	May-05
Jefferies	Sophie Jane		\$1,000	Nov-08
Johnston	Lisa Rae		\$1,000	Nov-09
Johnston	Sally		\$700	Mar-94
Jones	A L		\$850	May-95
Jones	Adele L		\$250	May-98
Jones	Daniel J		\$250	May-98
Jones	Daniel J		\$250	Mar-03
Jones	L E		\$200	Nov-07
Jones	Rennae J		\$250	Mar-03
Jones	Susan O		\$250	Mar-03
Keast	Jenna-Lee		\$1,250	Nov-05
Keen	Bridget		\$1,250	Mar-00
Keen	David		\$850	Mar-94
Keen	J B		\$700	May-95
Keen	Jaydin		\$1,000	Mar-18
Keen	K M		\$350	May-95
Keen	Nathan Bruce		\$250	May-97
Kennedy	Grant M		\$250	Mar-03
Knarston	Gillian Gail		\$250	May-06
Knarston	Greta Lynley		\$200	May-08
Knarston	Ingrid May		\$300	Apr-12
Knarston	Katie Grace		\$1,500	Mar-17
Knarston	Kurt Robert		\$1,000	May-15
Knarston	Matthew Francis L		\$250	May-06
Knowler	Stephanie Megan		\$700	Nov-12
Laidlaw	Reegan Andrew		\$700	Nov-17
Lawrence	Tracey		\$1,000	Oct-93
Lawrence	Tracey		\$125	Mar-94
Lawson	A M	subject to eligibility	\$200	Nov-07
Lawson	Nadine Jan		\$1,000	Nov-09
Lawson	Shane Maurice		\$1,250	May-97
Lear	Helen Jane		\$250	Nov-05
Leggett	Grant		\$1,100	Oct-93
Leishout	Morgan Luke		\$1,000	May-09
Le Lievre	Andre		\$1,000	Nov-17

Surname	First Name	Misc	Grant	Date
Levett	Eveline Margaret Grace		\$1,000	Mar-16
Levett	Lucy Samantha		\$1,000	Apr-10
Levett	Anthony George		\$1,250	Nov-05
Levett	Emma Joan		\$500	Nov-04
Levett	Greg T		\$1,250	Apr-01
Lindsay	J D		\$250	Nov-98
Livingstone	Daniel B		\$250	May-98
Livingstone	Mark D		\$250	May-98
Lloyd	Cara J		\$500	Nov-97
Lloyd	D J		\$250	Apr-99
Lloyd	Jody Eileen		\$250	Nov-05
Lloyd	Kelly Eva		\$250	May-05
Lloyd	Kimerly		\$850	Oct-93
Lloyd	Raelene Joy		\$700	Mar-16
Lloyd	Toni R		\$500	Mar-00
Lowe	J E		\$500	Apr-96
Lowe	Tineka		\$850	Oct-93
Lumsden	J		\$1,000	May-95
Lynch	Andrea Janna		\$250	May-97
Lynch	Bridget A		\$250	May-98
Macfie	James W		\$250	Oct-02
Mangels	Natasha E		\$250	May-98
Mangos	Hannah Beverley		\$700	Dec-13
Mangos	Jessica Margaret		\$700	Dec-13
Mangos	Joshua Arthur		\$750	Nov-11
Manson	Niki		\$200	Apr-99
Marnane	Elizabeth Robyn		\$250	May-05
Marshall	Ruben Stewart	Declined. To reapply once @ varsity	\$-	Nov-11
Marshall	Rueben Stewart		\$700	Nov-12
Marshall	Scott R		\$250	Oct-00
Marshall	Sophie Christina		\$300	Apr-12
Mather	Aimee A		\$1,000	Apr-01
Mather	Brett P		\$500	Mar-03
Maxwell	C A		\$850	Oct-95
Mayors for Jobs Taskforce (SDC Working Party)		Max 4 persons	\$4,000	May-02

Surname	First Name	Misc	Grant	Date
McCallum	Deborah M		\$250	Oct-00
McColl	Michael David		\$700	May-09
McConnochie	Bridget Grace		\$700	Apr-13
McCully	Bevan		\$850	Mar-94
McCully	Cherie E		\$1,250	Nov-97
McDonald	Carolyn M		\$250	Mar-03
McEwan	Anna M		\$250	Mar-00
McEwan	Maria		\$200	Nov-06
McEwan	Nicholas John		\$250	Nov-03
McGee	Noreen Joyce		\$1,250	Nov-96
McGee	Troy Raymond Noel		\$300	Apr-99
McGregor	J G		\$1,250	Apr-96
McGregor	Jenny-Ann		\$250	Apr-01
McHugh	Benjamin P		\$250	May-98
McHugh	Kate L		\$250	May-98
McInemey	James		\$5,328	Oct-00
McKay	Donella		\$1,000	Mar-94
McKay	Karlee Georgia		\$700	Nov-12
McKay	Todd		\$250	Nov-98
McKenzie	Jenna Rose		\$1,000	Nov-09
McLeod	Ben Alexander		\$1,000	May-09
McLeod	John Gordon		\$1,000	Nov-10
McMaster	Benjamin		\$500	Sept-18
McMaster	Bradley		\$1,000	Nov-17
McNaught	Kieran James		\$1,000	Nov-09
McNaught	Regan David		\$700	Sep-16
McNeilly	H N		\$700	Oct-94
McNeilly	M M		\$700	Oct-94
McPherson	L A		\$850	May-95
McPherson	R J		\$130	May-95
McRae	Ashleigh Marie		\$1,000	Nov-09
McRae	Jordan Lee		\$700	May-14
Menlove	Victoria		\$700	May-15
Merriman	Emma		\$200	May-07
Merriman	Karl Thomas		\$250	Nov-03
Merriman	Kaye Elsie		\$1,000	Nov-09
Merriman	Kirsty Lee		\$250	Nov-03

Surname	First Name	Misc	Grant	Date
Mihaere	Katy K		\$500	Oct-01
Mihaere	Katy K		\$380	Mar-03
Millar	Caitlin		\$1,000	Nov-09
Miller	Tanya Jan		\$700	Oct-15
Miller	Victoria		\$1,000	Oct-93
Milne	Alice Sarah		\$1,250	May-07
Milne	Heather Elizabeth		\$700	Apr-13
Milne	Joshua		\$500	Sept-18
Minty	Bridget G		\$500	May-98
Minty	Douglas James		\$1,000	Nov-10
Minty	Stuart Alan		\$1,000	Nov-09
Mitchell	Shelley Margaret		\$ 700	Sep-16
Molloy	Danielle Ann		\$200	May-07
Molloy	Lynda R		\$500	Mar-03
Moore	Dylan		\$1,000	Mar-18
Morrison	Sam Leonard		\$300	Nov-12
Mullally	K J		\$850	Oct-95
Munro	Olivia Ethel		\$300	Nov-12
Murray	Charmane		\$500	Nov-96
Murray	Nardia F		\$500	Oct-02
Netball New Zealand			\$500	Nov-97
Neylon	Christopher T		\$250	Oct-00
Neylon	Justine Margaret		\$250	May-97
Neylon	Kerri A		\$250	Oct-00
Neylon	Phillip James		\$700	Mar-17
Neylon	Ryan K		\$250	May-98
Nicolson	Amy L		\$1,250	Mar-00
Nicolson	J A		\$500	Apr-96
Nicolson	Lisa		\$250	Mar-03
Nightcaps Bowling Club			\$2,750	Oct-93
Nightcaps Bowling Club			\$8,700	Mar-94
Nightcaps Bowling Club			\$8,700	Oct-95
Nightcaps Bowling Club			\$30,000	May-97
Nightcaps CDA			\$5,000	May-95
Nightcaps CDA			\$4,000	Apr-96
Nightcaps CDA		Max of \$25,000	\$25,000	Apr-99
Nightcaps CDA			\$25,000	Mar-00

Surname	First Name	Misc	Grant	Date
Nightcaps CDA			\$10,000	Oct-00
Nightcaps CDA			\$10,000	Mar-03
Nightcaps CDA		conditions	\$10,000	Nov-07
Nightcaps CDA			\$4,723	Apr-13
Nightcaps CDA			\$2,000	Oct-14
Nightcaps CDA			\$620	Nov-17
Nightcaps CDA			\$1,400	Sept-18
Nightcaps CDA and Ohai CDA			\$31,500	May-98
Nightcaps Clay Target Club			\$2,500	Apr-99
Nightcaps Clay Target Club			\$5,000	May-07
Nightcaps Community Medical Trust			\$5,000	Apr-96
Nightcaps Community Medical Trust			\$4,100	May-07
Nightcaps Community Medical Trust			\$10,000	Nov-12
Nightcaps Community Medical Trust			\$1,500	Mar-16
Nightcaps Community Medical Trust			\$1,400	Nov-17
Nightcaps Community Worker			\$500	Oct-93
Nightcaps Golf & Bowling Club			\$10,000	Oct-99
Nightcaps Golf & Bowling Club			\$10,000	Mar-03
Nightcaps Golf & Bowling Club		conditions	\$6,000	Nov-11
Nightcaps Golf Club			\$2,000	Oct-93
Nightcaps Golf Club			\$4,600	Oct-95
Nightcaps Golf Club			\$2,000	May-97
Nightcaps Gun Club			\$3,000	Mar-94
Nightcaps Hall Committee			\$10,000	Oct-15
Nightcaps Meals on Wheels			\$400	Oct-94
Nightcaps Medical Trust			\$7,600	Oct-93

Surname	First Name	Misc	Grant	Date
Nightcaps Medical Trust			\$7,600	Mar-94
Nightcaps Medical Trust		conditions	\$15,000	May-09
Nightcaps Playcentre			\$500	Mar-94
Nightcaps Playcentre			\$2,500	Oct-94
Nightcaps Playcentre			\$2,300	May-97
Nightcaps Playcentre			\$4,800	Oct-00
Nightcaps Playcentre	Grant of \$7,500 declined due to failure to receive Education Grant		\$-	Apr-04
Nightcaps Playcentre			\$5,250	Nov-04
Nightcaps Playcentre	Grant of \$15,376 declined due to financial situation May 09		\$-	May-08
Nightcaps Playcentre - Playgroup		conditions	\$1,000	Nov-11
Nightcaps Playcentre Group			\$1,750	Nov-17
Nightcaps Playgroup			\$1,100	Oct-15
Nightcaps Plunket Society			\$1,000	Mar-94
Nightcaps RSA Social Club			\$400	Mar-00
Nightcaps Senior Citizens			\$1,850	Oct-94
Nightcaps Senior Citizens			\$350	Nov-96
Nightcaps Skateramp Fund			\$2,370	Apr-01
Nightcaps Squash Club			\$3,000	May-98
Nightcaps Squash Club			\$952	Oct-00
Nightcaps Squash Club			\$3,444	Apr-13
Nightcaps Squash Club			\$4,000	Oct-15
Nightcaps Tennis/United Netball/Takitimu Primary School			\$22,000	Nov-96
Nightcaps Town Hall			\$27,500	Oct-93
Nightcaps Town Hall Renovations Committee			\$14,256	Nov-98
Nightcaps Trotting Track Committee			\$500	Oct-93
Nightcaps Trotting Track Committee			\$2,000	Nov-96

Surname	First Name	Misc	Grant	Date
Nightcaps Volunteer Fire Brigade			\$3,500	Nov-97
Nightcaps Volunteer Fire Brigade			\$5,000	Nov-98
Nightcaps Young Farmers			\$250	Oct-94
O'Brien	Gretchen L		\$250	May-98
O'Connell	Josiah Francis		\$700	Nov-12
Ohai Arts & Crafts Exhibition			\$700	May-98
Ohai Arts Committee			\$1,000	Oct-94
Ohai Arts Exhibition Committee			\$500	Apr-96
Ohai Bowling Club			\$10,000	Mar-94
Ohai Bowling Club			\$9,000	May-97
Ohai Bowling Club			\$4,690	Mar-00
Ohai Buffalo Lodge			\$500	Mar-94
Ohai Buffalo Lodge Social Committee			\$400	May-95
Ohai CDA			\$8,500	Oct-95
Ohai CDA			\$7,000	Apr-96
Ohai CDA			\$2,000	May-97
Ohai CDA			\$25,933	Apr-99
Ohai CDA			\$10,000	Oct-00
Ohai CDA			\$10,000	Mar-03
Ohai CDA			\$17,000	Nov-10
Ohai CDA			\$2,000	Oct-14
Ohai CDA			\$3,200	Mar-17
Ohai Christian Youth Group			\$5,000	Apr-96
Ohai CWI			\$500	Mar-94
Ohai CWI			\$300	May-97
Ohai Fire Brigade			\$7,500	Mar-94
Ohai Golf Club			\$12,000	May-98
Ohai Golf Club Inc			\$10,000	Nov-04
Ohai Home & School Assn			\$2,200	Oct-01
Ohai Indoor Bowls			\$5,000	Oct-00
Ohai Lodge RAOB No 45			\$1,000	May-98
Ohai Nightcaps Brownies			\$614	Mar-00

Surname	First Name	Misc	Grant	Date
Ohai Nightcaps Community Education Initiative			\$1,230	May-02
Ohai Nightcaps RSA			\$1,020	Oct-15
Ohai Nightcaps RSA			\$500	Mar-16
Ohai Nightcaps RSA			\$500	Mar-17
Ohai Nightcaps Rugby Centennial Committee			\$5,575	Oct-01
Ohai Nightcaps Rugby Football Club			\$20,000	Oct-00
Ohai Nightcaps Rugby Football Club			\$8,000	Oct-01
Ohai Nightcaps Rugby Football Club	Grant of \$20,000 cancelled (Apr-13) as club failed to meet conditions		\$-	Nov-10
Ohai Nightcaps Rugby Football Club			\$24,000	Dec-13
Ohai Nightcaps Schools (3) Cluster for Education Group			\$20,000	Mar-00
Ohai Nightcaps Tae Kwon Do Club			\$2,000	Oct-93
Ohai Playcentre			\$500	Oct-93
Ohai Playcentre			\$2,613	May-98
Ohai Plunket Rooms Redevelopment Committee			\$5,057	Nov-98
Ohai Plunket Society			\$1,000	Mar-94
Ohai Plunket Society			\$750	May-95
Ohai Primary Fund			\$12,675	Nov-97
Ohai Primary School		plus GST	\$1,260	Oct-02
Ohai Primary School Culture Group			\$2,500	Apr-96
ORB Heritage Trust			\$35,000	Oct-01
ORB Heritage Trust		plus GST	\$8,000	Oct-02
Ohai RSA & Citizen Bowling Club			\$2,750	Oct-93
Ohai Rugby Club			\$10,000	Oct-93
Ohai School			\$1,600	Oct-00

Surname	First Name	Misc	Grant	Date
Ohai School Board of Trustees			\$4,000	Oct-93
Ohai School BOT			\$1,500	Oct-94
Ohai Senior Citizens			\$2,500	Oct-94
Ohai Senior Citizens		Grant of \$250 declined	\$-	May-05
Ohai Surgery Housekeeping Committee			\$4,689	Oct-95
Ohai Surgery Housekeeping Committee			\$400	Apr-99
Ohai Volunteer Fire Brigade			\$7,500	Oct-94
Ohai Volunteer Fire Brigade			\$15,000	Nov-96
Ohai Volunteer Fire Brigade			\$10,000	Oct-99
Ohai Volunteer Fire Brigade			\$15,000	Mar-03
Ohai Volunteer Fire Brigade First Responder			\$14,634	Nov-07
O'Leary	Diane		\$1,500	Nov-96
Opio Collie Club			\$1,000	Nov-96
Opio Collie Club			\$2,000	Oct-01
Opio Public Hall Society Inc			\$5,000	Apr-99
Orawia/Feldwick/Merrivale Community Centre			\$1,500	Oct-94
Orawia/Feldwick/Merrivale Community Centre			\$2,000	Nov-96
Order of St John			\$5,000	Apr-01
Otautau & District Toy Cupboard Inc			\$400	Apr-04
Otautau Combined Sports Complex			\$5,000	May-95

Surname	First Name	Misc	Grant	Date
Otautau Community Health & Nightcaps Community Medical Trust			\$5,000	Apr-01
Otautau St Johns Ambulance Trust			\$22,000	Oct-95
Otautau St John Area Committee			\$14,000	Oct-15
Otautau St Johns Management Group		plus GST	\$5,000	Oct-02
Otautau Volunteer Fire Brigade			\$5,000	May-97
Otautau-Waiono Union Church			\$2,000	Mar-00
Palmer	Brayden		\$2,000	Apr-96
Palmer	C D		\$500	Apr-99
Palmer	M M		\$500	Oct-94
Palmer	Renee F		\$250	Apr-01
Paterson	C M		\$850	Oct-95
Paterson	Christopher Gavin		\$1,000	May-09
Paterson	Hamish N		\$500	Nov-97
Paterson	Jendi Ailsa		\$1,250	May-02
Paterson	Kelsey Margaret		\$1,000	Nov-11
Paterson	M L		\$1,000	May-95
Paterson	Melissa Lauren		\$1,000	May-09
Paterson	Shirley A		\$500	Mar-00
Peterson	Emma Joy		\$300	Sep-16
Pickett	Vickie Trina		\$1,000	Nov-09
Pinn	Trinity		\$250	Nov-96
Plunkett	Nicola Jayne		\$250	May-06
Poihipi	Amber Tearangi		\$700	Nov-08
Poihipi	Anthony		\$1,250	May-97
Pope	Morgana May		\$700	May-15
Red Cross Wairio Branch			\$1,000	Mar-94
Reid	Karen		\$700	Mar-18
Reid	Mathew James		\$700	Apr-10
Reid	Nicola		\$1,000	Nov-17
Reynolds	L M		\$200	Nov-07
Richmond	K D		\$1,250	Oct-99

Surname	First Name	Misc	Grant	Date
Ridder	Stephen		\$850	Oct-93
Ridley	A		\$850	Oct-95
Robertson	Cassidy Jan		\$1,000	Oct-15
Robinson	A W M		\$850	Oct-95
Robinson	Aidan W		\$500	Oct-00
Roman Catholic Parish (Western Southland)			\$5,500	Oct-14
Royal NZ Plunket (Nightcaps Branch)			\$750	Apr-01
Royal NZ Plunket Society - Central Sld Branch		conditions	\$1,000	Nov-08
Rural Southland Youth Trust			\$4,000	May-02
Rural Southland Youth Trust			\$1,000	Apr-04
Rural Southland Youth Trust			\$1,500	May-05
Rural Southland Youth Trust		plus GST	\$1,785	May-06
Salvation Army-Winton			\$1,200	Nov-05
Sanford	Jason		\$850	Mar-94
Sayers	Nathan		\$1,000	Oct-93
Sayers	Nathan		\$32,000	Oct-94
Scotts Gap Hall Committee			\$2,500	Apr-99
Sewpersad	Diana C		\$850	Mar-94
Sharp	Nicole Margaret		\$700	Apr-13
Simpson	Angela D		\$250	Mar-00
Simpson	Christine R		\$250	Mar-00
Simpson	Michelle		\$850	Oct-93
Sinclair	Anne Marie		\$250	Apr-04
Sinclair	Christopher Lyall		\$1,000	May-09
Sinclair	D W		\$1,000	May-95
Sinclair	Kate Helen Parsons		\$250	Apr-04
Sinclair	Rosemary		\$250	Nov-96
Smales	V J	subject to eligibility	\$850	Oct-95
Smales	V J		\$250	Apr-99
Smith	Grant		\$850	Oct-93

Surname	First Name	Misc	Grant	Date
Smith	Jessica Margaret		\$700	Apr-13
Smith	Kendall Leigh		\$1,000	Nov-08
Smith	Mitchel James		\$700	Mar-16
Smith	Paul		\$850	Oct-93
Smith	Rebecca Louise		\$300	Apr-12
Smith	Sasha Michelle		\$1,000	Nov-09
Smith	Courtney Jane		\$1,000	Nov-08
Smith (joint)	K J & K T		\$1,500	May-98
Snell	A		\$200	Nov-07
Snow	C P		\$250	Apr-99
Southern REAP			\$750	Oct-14
Southern REAP			\$1,000	Oct-15
Southern REAP			\$2,200	Mar-17
Southland Asthma Society			\$780	Nov-97
Southland Community Broadcasters Society			\$1,000	May-98
Southland Community Broadcasters Society			\$500	Apr-99
Southland Heritage Building Preservation Trust			\$5,000	Apr-10
Southland Historic Building & Preservation Trust			\$2,950	Apr-13
Southland Life Education Community Trust			\$500	Mar-00
Southland Life Education Community Trust			\$2,000	Nov-04
Southland Life Education Community Trust			\$1,000	Dec-13
Southland Life Education Community Trust			\$2,500	Sept-18
Southland Life Education Trust			\$1,500	Oct-01

Surname	First Name	Misc	Grant	Date
Southland Life Education Trust		plus GST	\$1,000	Oct-02
Southland Life Education Trust			\$1,000	May-06
Southland Life Education Trust			\$1,500	Nov-12
Southland Life Education Trust			\$2,000	Oct-15
Southland Youth Adventure Trust			\$5,360	Oct-95
Speight	Annushka J		\$250	Mar-00
Speight	C M		\$850	Oct-94
Speight	F M		\$500	Apr-96
Speight	Natasha		\$850	Oct-93
Speight	Peter R		\$250	Mar-00
Spirit of Southland Inc		conditions	\$1,800	Nov-08
Sport Southland (Takitimu & St Patricks)		plus GST	\$3,000	Apr-12
St Patricks & Takitimu Primary School Cluster Group			\$6,700	Nov-03
St Patricks School			\$2,000	Apr-01
St Patricks School			\$500	Oct-01
St Patricks School			\$7,000	Nov-05
St Patricks School		conditions	\$12,000	Nov-08
St Patricks School		plus GST	\$5,200	Apr-10
St Patricks School BOT			\$2,000	Mar-94
St Patricks School BOT			\$7,350	Apr-96
St Patricks School BOT			\$1,000	May-97
St Patricks School BOT			\$300	Mar-17
St Patricks School BOT			\$1,000	Mar-17
Stearne	Claire		\$700	Mar-94
Stearne	M G		\$850	Oct-95
Stearne	M G		\$250	Apr-96
Steel	M G		\$250	Apr-99
Steel	N		\$500	Oct-95
Steel	Rebecca Jane		\$250	May-97
Steel	Tiffany Hope		\$250	Apr-04

Surname	First Name	Misc	Grant	Date
Stewart	Anna		\$1,500	May-97
Stevens	Georgia		\$1,000	Sept-18
Stevens	Jamie Richard		\$700	Oct-15
Stodart	Aimee Dianne		\$300	May-15
Stodart	Hayley Marie		\$1,000	Nov-10
Stodart	Shaun	application withdrawn 20/4/16		Mar-16
Sunderland	Michael John		\$250	May-06
Sutherland	Chantelle May		\$700	Nov-10
Sutherland	Kimerly A		\$250	Mar-00
Sycamore	Leiza P		\$250	Oct-01
Takitimu Area School			\$12,500	Oct-93
Takitimu Community Development Committee			\$1,000	May-98
Takitimu Community Development Committee			\$1,900	Apr-99
Takitimu Community Development Committee			\$700	Oct-00
Takitimu Community Development Committee				Oct-14
Takitimu Community Development Committee			\$5,000	Mar-18
Takitimu Community Gym			\$2,000	Nov-04
Takitimu Community Library		conditions	\$8,500	Nov-08
Takitimu Community Worker			\$500	Nov-96
Takitimu Concept Development Committee			\$1,921	May-98
Takitimu Concept Plan Committee			\$2,690	May-97
Takitimu Concept Plan Trust			\$2,470	Apr-01
Takitimu Concept Plan Trust			\$17,120	Apr-01
Takitimu District Pool			\$36,500	Oct-93
Takitimu District Pool			\$15,000	Nov-97
Takitimu District Pool			\$10,000	Nov-98
Takitimu District Pool			\$20,000	Apr-01

Surname	First Name	Misc	Grant	Date
Takitimu District Pool			\$4,600	Oct-01
Takitimu District Pool			\$10,000	Nov-09
Takitimu District Pool			\$7,200	Mar-18
Takitimu Garden Club			\$500	Mar-94
Takitimu Heritage Charitable Trust			\$4,000	Nov-97
Takitimu Heritage Charitable Trust			\$600	May-98
Takitimu Heritage Charitable Trust			\$775	Oct-99
Takitimu Heritage Charitable Trust	McGregor Park Conservation Project		\$3,000	May-02
Takitimu Mountain Festival			\$5,000	Nov-97
Takitimu Mountain Festival Trust			\$5,000	Oct-01
Takitimu Primary School			\$2,000	May-06
Takitimu Primary School		plus GST	\$2,474	Nov-06
Takitimu Primary School			\$750	Nov-07
Takitimu Primary School		conditions	\$10,000	May-08
Takitimu Primary School		conditions/plus GST	\$5,000	Apr-10
Takitimu Primary School		plus GST	\$5,000	Apr-12
Takitimu Primary School			\$2,000	Oct-15
Takitimu Primary School			\$4,600	Mar-17
Takitimu Primary School BOT			\$3,000	May-02
Takitimu Scout Group			\$810	Nov-09
Takitimu Scout Group			\$1,200	Nov-11
Takitimu United Netball Club			\$6,000	Oct-95
Takitimu United Netball Club	Grant approved Oct 94 subject to conditions - paid out in Nov 97		\$10,000	Nov-97
Takitimu United Netball Club			\$560	Apr-99
Takitimu United Netball Club			\$1,000	Mar-00

Surname	First Name	Misc	Grant	Date
Takitimu United Netball Club		conditions	\$2,000	Nov-11
Takitimu Victim Support Group (Inc)			\$5,000	Apr-96
Takitimu Victim Support Group (Inc)			\$1,500	Apr-99
Takitimu Victim Support Group (Inc)			\$2,000	May-02
Takitimu Victim Support Inc			\$1,200	Oct-00
Tamati	Miread Anne		\$700	Apr-13
Tamati	Samara Jane		\$700	Apr-13
Tamati	Bernadette Therese		\$300	Oct-15
Takitimu Western S'ld Pony Club			\$300	Oct-93
Tangimetua	Nina Donata		\$700	May-09
Te Oruanui Inc Society		conditional	\$34,800	Oct-00
Te Oruanui Inc Society			\$2,000	May-06
Te Oruanui Inc Society	Extn of time to Nov 09 granted to meet conditions	\$17,000	\$-	Nov-08
Te Whetu	D S		\$700	Oct-94
Templer	K A		\$500	Apr-99
Templer	Kelly A		\$500	Mar-00
Templer	Kelly A		\$500	Oct-01
Templer	P A		\$500	May-95
Terry	Aliesha Renee		\$1,000	May-09
Terry	B R		\$200	Nov-07
Terry	J S		\$500	Oct-99
Terry	Leighton		\$1,000	Nov-10
Terry	Louise		\$700	Nov-08
Terry	Nadine Hope	Granted \$1000, declined due to change in course	\$-	Nov-08
Terry	Nadine Hope		\$700	May-09
Terry	Samuel Robert		\$700	May-14
Terry	Shelley Amelia		\$2,000	May-08
Teviotdale	J		\$250	Apr-99

Surname	First Name	Misc	Grant	Date
Teviotdale	Loren Joy		\$200	May-08
Tippett	Gavin		\$1,250	Nov-96
Tippett	Kirstine		\$850	Mar-94
Todd	Belinda rose		\$1,000	Nov-10
Todd	Kristen Jade		\$1,000	Nov-10
Todd	K A	subject to eligibility	\$125	Oct-95
Todd	Liam James		\$1,000	Apr-13
Tuatapere Medical Trust		Loan \$1,000	\$2,000	Oct-93
Turner	Paul Ernest		\$1,250	May-97
Turner	Ruth A		\$1,250	May-98
Valli	G		\$250	Nov-98
Valli	Katie		\$200	Mar-00
Valli	Leah Janelle		\$1,000	Nov-08
Valli	Nicola Marie		\$250	Nov-05
Valli	Tracee Lea		\$300	Apr-13
Victim Support Southland Rural			\$2,000	Nov-04
Vincent	A		\$850	Oct-95
Waiau Health Trust (Ohai Clinic)		conditions	\$2,373	Oct-14
Waiau Health Trust (Ohai Clinic)			\$2,666	Oct-15
Wainono Church			\$700	Mar-94
Waiono-Otautau Union Parish			\$6,755	May-98
Wairio Development Group			\$1,800	Oct-99
Wairio Development Group			\$8,000	Oct-02
Wairio Hacks Club			\$1,000	Oct-94
Wairio Hacks Club			\$6,555	Apr-96
Wairio Hall & Domain Board		appln withdrawn Oct 09	\$-	May-08
Wairio Hall Committee			\$1,500	Mar-94
Wairio Hall Committee			\$2,500	Oct-00
Wairio Hall & Reserve Committee			\$1,500	Nov-09

Surname	First Name	Misc	Grant	Date
Wairio Public Hall			\$3,043	Apr-96
Wairio Public Hall			\$20,000	Nov-03
Wairio Township			\$10,000	Mar-03
Waitaki	Wairemu K		\$500	Apr-01
Walker	Adrian G		\$250	Oct-00
Wallace	A M E		\$250	Apr-99
Wallace	Jaron Matthew		\$700	Apr-10
Wallace Western Riding Club			\$1,000	Oct-95
Walsh	Tarryn Jane		\$1,250	Nov-04
Webster	B R		\$200	Nov-07
Western District Country & Variety Music Club			\$500	Mar-03
Western District Scout Committee			\$500	Nov-06
Western Primary School Cricker			\$500	Mar-94
Western Southland Gun Dog Club			\$3,000	Oct-94
Western Southland Gun Dog Club			\$1,500	Nov-03
Western Southland Gun Dog Club			\$500	Nov-07
Western Southland Promotions Assn		conditions	\$1,000	Nov-06
Whipps	Ashlee Maureen		\$700	Nov-11
Wigley	Emily		\$250	May-05
Wigley	Matthew Walter		\$1,000	Apr-10
Wigley	T		\$200	Nov-07
Williams	Laura Josephine		\$250	Nov-03
Williams	Sarah Kay		\$1,000	Apr-10
Wilson	Ahna L		\$250	May-98
Wilson	Beavon Roy	To be pd to Tuat Comm College on behalf of Beavon.	\$450	Nov-05
Wilson	Michelle		\$1,250	Oct-93
Winton A & P Assn		conditions	\$1,000	Nov-06
Wood	Dominc Albert		\$700	Apr-12

Surname	First Name	Misc	Grant	Date
Wohlers	L A		\$250	Nov-98
Young	Sara Emily		\$250	May-97
			\$1,762,805	

