

Notice is hereby given that a Meeting of the Services and Assets Committee will be held on:

Date: Wednesday, 8 May 2019

Time: 9am

Meeting Room: Council Chamber Venue: 15 Forth Street

Invercargill

Services and Assets Committee Agenda OPEN

MEMBERSHIP

Chairperson **Brian Dillon**

Mayor Gary Tong

Councillors Stuart Baird

> John Douglas **Paul Duffy Bruce Ford** Darren Frazer George Harpur Julie Keast **Ebel Kremer**

Gavin Macpherson Neil Paterson Nick Perham

IN ATTENDANCE

Group Manager, Services and Assets Matt Russell **Committee Advisor** Fiona Dunlop

> Contact Telephone: 0800 732 732 Postal Address: PO Box 903, Invercargill 9840 Email:emailsdc@southlanddc.govt.nz Website: www.southlanddc.govt.nz

Full agendas are available on Council's Website

www.southlanddc.govt.nz

Terms of Reference – Services and Assets Committee

The Services and Assets Committee is responsible for overseeing the following Council activities:

- Transport;
- Property management including community facilities, acquisitions and disposals (including land dealings);
- Forestry;
- Water supply, wastewater and stormwater;
- Solid waste management;
- Flood protection;
- Waste management;
- Rural fire management;
- Te Anau Airport;
- Stewart Island Jetties and Riverton Harbour Committee;
- Water supply schemes.

The Services and Assets Committee shall have the following delegated powers and be accountable to Council for the exercising of these powers:

- (a) Monitoring the delivery of capital works projects and the implementation of the capital works programme.
- (b) Monitoring the delivery of operations and maintenance contracts.
- (c) To approve and/or assign all contracts for work, services or supplies where the value is in excess of \$200,000 where those contracts relate to work within approved estimates. Where the value of the work, services; supplies or business case or the value over the term of the contract is estimated to exceed \$2M a prior review and recommendation of the business case by the Finance and Audit Committee is required. The business case shall include as a minimum; risk assessment, a procurement plan and financial costings.
- (d) To monitor the return on all the Council's investments including forestry;
- (e) To monitor and track Council contracts and compliance with contractual specifications.

The Services and Assets Committee is responsible for considering and making recommendations to Council regarding:

- (a) Policies relating to the scope of activities of the Services and Assets Committee;
- (b) Changes to Council's adopted Levels of Service;
- (c) The dividend from the Forestry Business Unit.

The Services and Assets Committee may delegate the management and control of all Riverton harbour assets vested in the Southland District Council to the Riverton Harbour Committee.

The Services and Assets Committee may delegate the responsibility to oversee the development and maintenance of jetties located at Fred's Camp, Millars Beach, Ulva Island, Port William and Little Glory Cove to the Stewart Island Jetties Subcommittee.



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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Committee Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

6 Confirmation of Minutes

6.1 Meeting minutes of Services and Assets Committee, 13 February 2019



Services and Assets Committee OPEN MINUTES

Minutes of a meeting of Services and Assets Committee held in the Council Chamber, 15 Forth Street, Invercargill on Wednesday, 13 February 2019 at 9.04am. (9.04am – 10.28am)

PRESENT

Chairperson Brian Dillon

Mayor Gary Tong (9.06am – 10.28am)

Councillors Stuart Baird

John Douglas Paul Duffy

Bruce Ford (9.07am - 10.28am)

Darren Frazer George Harpur Julie Keast Ebel Kremer

Gavin Macpherson Neil Paterson Nick Perham

APOLOGIES

Mayor Tong (lateness) Councillor Ford (lateness)

IN ATTENDANCE

Group Manager, Services and AssetsMatt RussellCommittee AdvisorFiona DunlopCommunications ManagerLouise Pagan

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Services and Assets Committee 13 February 2019



1 Apologies

Apologies for lateness were received from Councillor Ford and Mayor Tong.

Moved Chairperson Dillon, seconded Cr Macpherson and **resolved**:

That the Services and Assets Committee accept the apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Cr Frazer, seconded Cr Keast and resolved:

That the Services and Assets Committee confirms the minutes of the meeting held on 28 November 2018 as a true and correct record of that meeting.

Reports

(Mayor Tong joined the meeting at 9.06am.)

7.1 Downer Water and Wastewater Maintenance Contract 10/01 - Monthly Report for December 2018

Record No: R/19/1/951

Manager Operations Water and Waste – Bill Witham was in attendance for this item.

(Councillor Ford joined the meeting at 9.07am.)

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Services and Assets Committee 13 February 2019



Resolution

Moved Cr Kremer, seconded Cr Keast and resolved:

That the Services and Assets Committee:

a) Receives the report titled "Downer Water and Wastewater Maintenance Contract 10/01 - Monthly Report for December 2018" dated 4 February 2019.

7.2 Roading Operations December 2018

Record No: R/19/1/952

Commercial Infrastructure Manager – Dylan Rabbidge and Strategic Manager Transport – Hartley Hare were in attendance for this item.

Resolution

Moved Cr Paterson, seconded Cr Douglas and resolved:

That the Services and Assets Committee:

a) Receives the report titled "Roading Operations December 2018" dated 4 February 2019.

7.3 IFS Growth Forest Manager's Report of Forestry Activity for the period to 31 December 2018

Record No: R/19/1/1325

Group Manager, Services and Assets – Matt Russell was in attendance for this item.

Resolution

Moved Cr Harpur, seconded Cr Perham and resolved:

That the Services and Assets Committee:

a) Receives the report titled "IFS Growth Forest Manager's Report of Forestry Activity for the period to 31 December 2018" dated 1 February 2019.

The meeting concluded at 10.28am.	CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE SERVICES AND ASSETS COMMITTEE HELD ON WEDNESDAY 13 FEBRUARY 2019.
	DATE:
	CHAIRPERSON:

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IFS Growth Forest Manager's Report of Forestry Activity for the period to 31 March 2019

Record No: R/19/4/7042

Author: Matt Russell, Group Manager Services and Assets Approved by: Matt Russell, Group Manager Services and Assets

 \square Decision \square Recommendation \boxtimes Information

Report Summary

1 The IFS Growth Forest Manager's Report advises of forestry activity for the period to 31 March 2019.

Southland District Council Forestry Activity

2 The IFS Growth Forest Manager's report received is attached.

Recommendation

That the Services and Assets Committee:

a) Receives the report titled "IFS Growth Forest Manager's Report of Forestry Activity for the period to 31 March 2019" dated 1 May 2019.

Attachments

A Forestry Report for Period to 31 March 2019 (Quarter 3) 😃

MEMORANDUM

This report covers activity for the year to date, till the 31st March 2019, with some commentary on the full year's program.

Financial Summary

The projected full year performance for the forestry business remains very strong and on target to forecast.

With all harvesting completed earlier in the financial year, activity now concentrates on forest growing and maintenance operations. This recent period has included the completion of land preparation for the 2019 planting areas, silvicultural pruning, and road and forest maintenance.

Forest income for the YTD remains at \$3.5M, an improvement of \$1.1M on budget.

Forestry expenditure for the YTD is currently \$1.9M, of this \$139K has been spent this quarter. The remaining \$238K expenditure forecast for the year is for pruning in Gowan Hills, and planting in Ohai and Waikaia.

The current YTD net position of \$1.6M is forecast to be \$1.3M by the end of the financial year.

The full year performance for the forestry business against budget is summarized in figure 1.





MEMORANDUM TO SERVICES & ASSETS COMMITTEE

Meeting Date: 8th May 2019

Subject: FORESTRY REPORT

FOR PERIOD TO 31ST MARCH 2019 (QUARTER 3)

File No.:

Memorandum by: REECE MCKENZIE | Forest Manager

IFS GROWTH - Living, Breathing Investments

Signature

Author

Operations Summary

Health & Safety

Incidents

There have been no reported H&S incidents for this period. There are a total of 3 incidents recorded for the year.

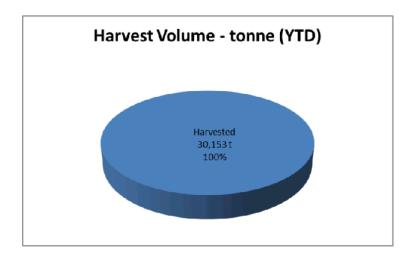
Tree shading Piano Flat Road

SDC Roading have been working with us to arrange removal of birch trees shading the road – which are ice spots during winter. This work was completed in January with manual felling and machine assist while the land prep digger was in the area.



Harvesting

With harvesting completed in October a total volume of 30,153 tonnes has been achieved, up 16% on budget. This volume is all out of the Waikaia forest and includes 3,200 tonnes carry over from 2017/18.



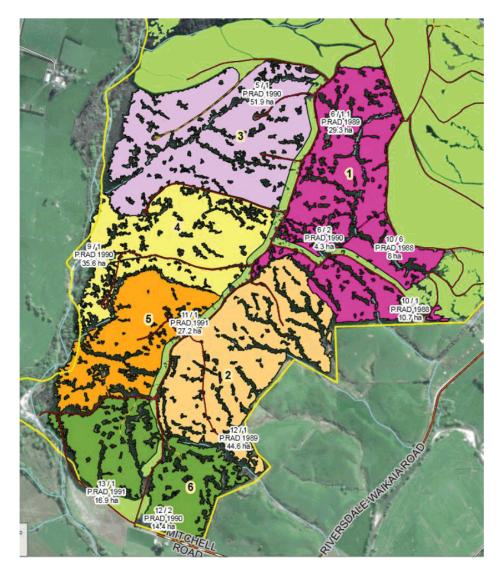
Origionally there was 26,000 tonnes budgeted. Which included 4,000 tonnes in Ohai and 21,000 tonnes at Waikaia. The Ohai volume was harvested last season in conjunction with an adjoining area.

Figure 2: Harvest Volume - Full Year 35000 30000 25000 Tonnes 20000 15000 10000 5000 0 Ohai Waikaia Total ■ Budget 4426 21453 25879 ■ Actual/Forecast 0 30153 30153

Harvesting next year 2019/20

All SDC harvesting for the next four years is scheduled out of Waikaia of 29 to 32 year old pines.

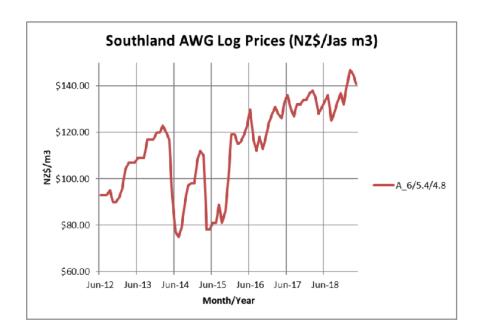
Block 3 - 52 hectares (25,000 tonnes) planned to harvest as of July this year.



Log markets

Consumption remains strong in China with stocks modest and declining. Export prices peaked in March and expected to be slightly declining and unstable for next quarter. Still trading at a good price. Both frieght and currency stable.

Figure 3:



Archaeological Update

The application to harvest around the archaeological sites in the Waikaia Forest was approved in March by Heritage NZ.

The conditions of this consent required during harvesting, land preparation and replanting are all practical and straight forward to follow.

APPLICATION FOR ARCHAEOLOGICAL AUTHORITY UNDER HERITAGE NEW ZEALAND POUHERE TAONGA ACT 2014: Authority no. 2019/483: F44/5 Scrubby Terrace Gold workings, reservoirs & occupation, and F44/46 Scrubby Terrace Water Races, forest bounded by Mitchell Road, Hast Road, Piano Flat Road and the Dome Burn, Waikaia, Southland

Thank you for your application for an archaeological authority which has been granted and is attached.

In considering this application, Heritage New Zealand Pouhere Taonga notes that you wish to undertake tree harvesting, land preparation and re-planting in the forest bounded by Mitchell Road, Hast Road, Piano Flat Road and the Dome Burn, Waikaia. This activity will affect two extensive archaeological sites related to the 19th century gold mining history of this only recently recorded Waikaia Goldfield. Although the sites have been damaged by past forestry activities, they are still largely intact providing an interesting insight into small and large scale Victorian period sluicing operations on this goldfield where some of these operations can be associated with particular miners or mining companies. Now that this goldfield is better understood, the mining heritage can be managed in accordance with best practice heritage management techniques.

Please inform the s45 approved person and Heritage New Zealand Pouhere Taonga of start and finish dates for the work.

Forest Growing, Silviculture & Maintenance

Other forestry activities over this period and on the horizon include (crossed out are completed):

<u>Ohai</u>

Aerial release 2018 crop Aerial preplant spray

Fence boundary maintenance with neighbour (Coles) - started

Planting & Blanking - June

Gowan Hills

Pruning - started

<u>Waikaia</u>

Windrow in preparation for next years planting – completed in Jan19
Remove silver birtches for Ice along main road
Road maintenance post harvest
Maintenance spray front boundary

Preharvest Inventory Aerial preplant spray

Dipton

Boundary fence repair with Watts

Carbon

The council currently have the following NZUs in their holding account:

Pre-1990 = 82,914 NZU. Current value = \$2M.

Post-1989 = 19,026 NZU.



CAMMS Capital Works Programme Report for May 2019

Record No: R/19/4/7121

Author: Trudy Saunders, Contracts and Projects Adminstrator Approved by: Matt Russell, Group Manager Services and Assets

☐ Decision ☐ Recommendation ☐ Information

Background

1 CAMMS Project now tracks all Services and Assets Projects. This report seeks to update the status of these projects to this Committee.

Summary

2 Please see attached report dated 16 April 2019 for your information.

Recommendation

That the Services and Assets Committee:

a) Receives the report titled "CAMMS Capital Works Programme Report for May 2019" dated 30 April 2019.

Attachments

A Services and Assets Programme Report 16.04.2019 🗓

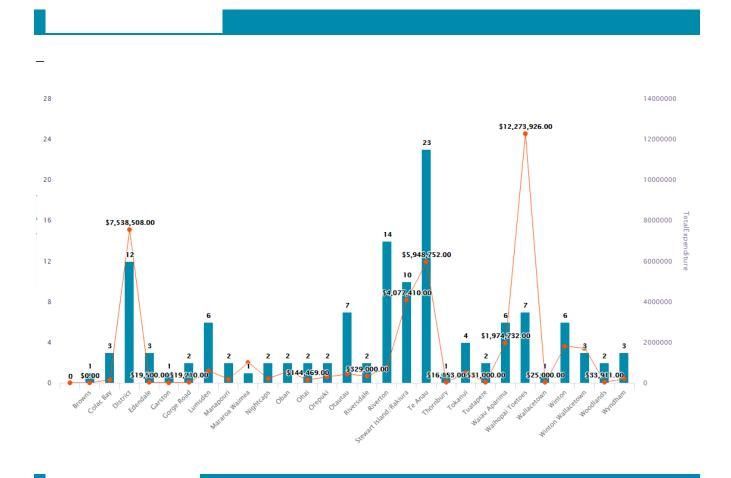
Services and Assets Programme Report

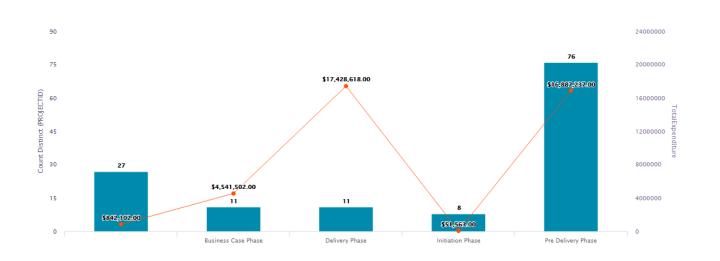
Date: 16/04/2019

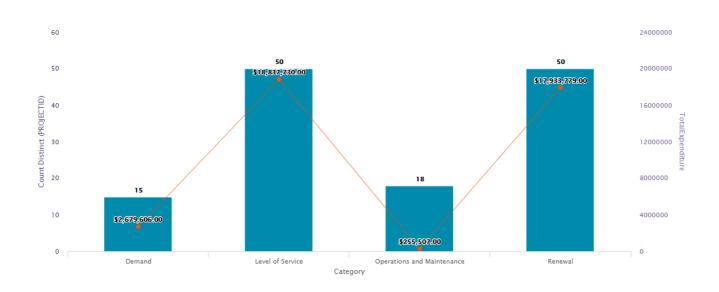
Author: Trudy Saunders

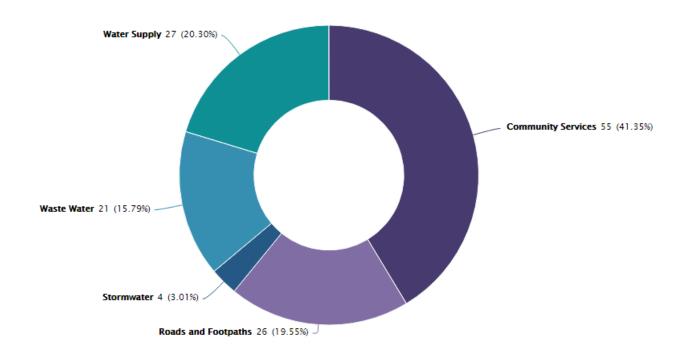
Total Project Count: 195

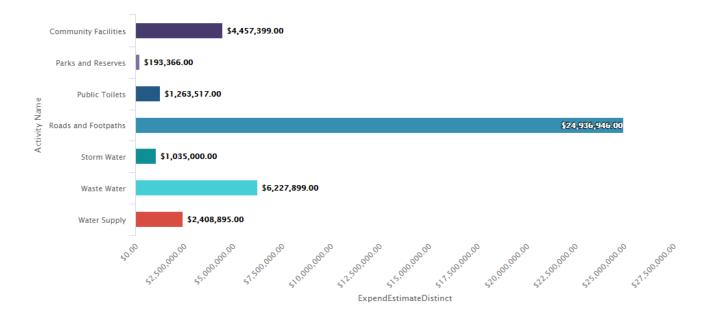
Total Project Expenditure: \$45,064,210.34













Roading Operations March 2019

Record No: R/19/4/6979

Author: Hartley Hare, Strategic Manager Transport

Approved by: Matt Russell, Group Manager Services and Assets

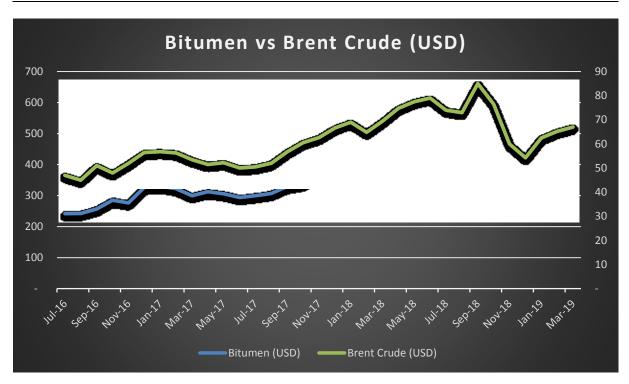
□ Decision □ Recommendation □ Information

Purpose

- The purpose of this report is to update the Committee on the progress of the major roading maintenance contracts and provide some context to the 2018/19 budget.
- 2 SouthRoads currently have the Waimea and Central Alliance maintenance contracts with Fulton Hogan having the Foveaux Alliance Contract.

Summary

- 3 Customer Satisfaction; 122 Requests for Service (RFS), across the three Alliance contracts were received in March compared to 91 in 2017/18, an increase of 29 or 34%. This is a swing from February which was a relatively quiet month by comparison.
- 4 Health and Safety; 12 safety audits were completed in March with no Lost Time Injuries and 16 near misses reported.
- 5 Activity Performance:
 - Metalling, 4551m³ was completed in March with 39,242m³ (68%) of a total 2018/19 budget of 57,500 m³. Generally, Fulton Hogan undertake a small amount of metalling each month where SouthRoads complete approximately 30% in the first half of the year with 60% occurring in the last quarter.
 - Grading, 1,195km were graded in March with 10,745km (83%) of a total 2018/19 budget of 12,900 km.
 - The 2019/20 pre-reseal repairs are currently being completed. SouthRoads focus was initial on the Central contract for the Stabilisation crew but with 100% completed focus was on Waimea area for March. Waimea now has 76% completed.
- A major focus for the Alliance is the repair of structures identified by Stantec as part of their six yearly structural inspections with the majority of these urgent tasks identified being completed.
- The Alliance also continue to focus on pre-seal repairs and getting as much of the pavement repairs (digouts and stabilisation) completed prior to winter.
- 8 Reseals programme for 2018/19 is now completed with all sites being sealed.
- 9 Brent Crude has seen a large reduction in price from a high of \$85USD per barrel in September 2018 to low of \$54USD per barrel in December. The rate at the start of April was sitting around \$67USD per barrel.
- With the resealing programme now completed the impact of the fluctuation can be better assessed however the final effect will take several months to filter into the NZTA Bitumen Index.



Alternative Coastal Route Seal Extension

- 11 Legalisation work is still progressing well and Bonisch are still on track to have the works complete their portion of work in late March / April 2019. It is hoped the project will be finalised prior to 30 June 2019.
- Pavement marking is well underway with approximately 67% of the Eastern contract completed, the Western area is approximately 59% completed.

Otapiri Gorge Emergency Event

13 The bulk of the road works has been completed with focus shifting to addressing the various slips. The main slip on Otapiri Gorge Road has also had works completed but work is still ongoing to address the smaller slips.

Chaslands Highway

14 This project is nearing completion with the smaller of the two slips being completed including sealing. The main slip site has been back filled and road pavement built up. Sealing and guardrail instillation is scheduled to be completed by mid-April.

Pavement Rehabilitation

- 15 Three out of the four sites have been completed for the season with only 1km of sealing left to be completed on Otauatu Tuatapere road. Depending on weather condition this is anticipated to be sealed in April.
- The programme for the 2019/20 season has been finalised. This will be presented as a separate report to the Services and Assets Committee.

Financial

17 There were no outstanding claims or variations to the maintenance contracts. All claims and invoices for completed work were certified and accepted.

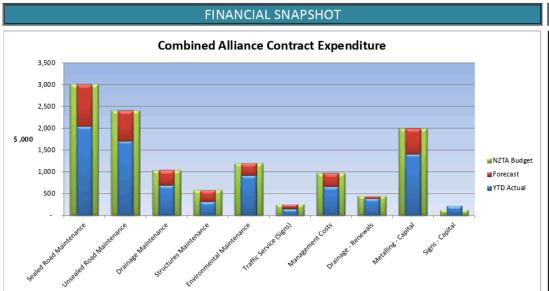
Recommendation

That the Services and Assets Committee:

a) Receives the report titled "Roading Operations March 2019" dated 1 May 2019.

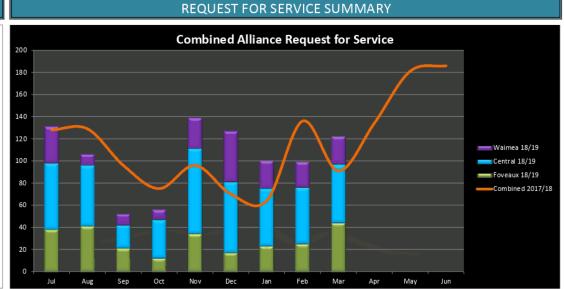
Attachments

- A Overview Alliance Report March 2019 4
- B Central Alliance Report March 2019 4
- C Waimea Alliance Report March 2019 4
- D SouthRoads Safety Report March 2019 J.
- E Foveaux Alliance Report March 2019 4
- F Fulton Hogan Safety Report March 2019 U.



Year to date expenditure in maintenance is within 8.02% of the Total Cost Estimate (TCE). Year to date Capital expenditure in the Alliances is within -5.28% of the Total Cost Estimate. Total combined expenditure is within 4.17% of the Total Cost Estimate.

Activity	TCE	Actual	% Completed
Total Sealed Roads	3,002,353	2,044,136	68%
Total Unsealed Roads	2,400,509	1,709,973	71%
Total Drainage	1,033,530	694,298	67%
Total Structures Maintenance	579,057	320,306	55%
Total Environmental Maintenance	1,193,442	922,396	77%
Total Traffic Service (Signs)	258,410	157,485	61%
Total Management Costs	966,812	659,780	68%
Total Maintenance	9,434,113	6,508,375	69%
Total Metalling	1,993,105	1,410,596	71%
Total Drainage	445,671	393,665	88%
Total Signs	134,106	227,317	170%
Total Renewals	2,572,882	2,031,577	79%
Total NZTA Funded Programme	12,006,995	8,539,952	71.1%



Combine requests for service for February were 99 compared with 136 for the same period last year, an increase of 37. This is predominantly cause by weather events that occurred namely flooding or lack there off. Year to date requests for service were 810 compared to 794 in 2017/18 a slight increase of 16 or 2.0%.

UPCOMING ITEMS					
We are currently working with Opus to ensure accuracy and industry best practice in relation to getting the					
maintenance costs and locations into RAMM.					
The performance framework has been agreed in principle and approved by the Joint Alliance Leadership Team.					
This will now be finalised and implemented prior to July 1st 2019.					

Southland District Council ROADING Operational Overview - March 2019

	ALLIANCE OPERA	TIONAL P	ERFORM.	ANCE OV	ERVIEW	Al	LLIANCE A	ACTIVITY	PROGRAI	MME RESULTS
Key Result Area	Key Performance Indicators - KPI's	Waimea Alliance	Central Alliance	Foveaux Alliance	SDC Roading Commentary	Unsealed Activity Status:	Waimea Alliance	Central Alliance	Foveaux Alliance	SDC Roading Commentary
	General Requests for Road Service (RFS's)	19			✓ Expected	Non Reseal Stab m² Completed	75%	4%	21%	
	Roading Customers RFSs Contacted	19	38	40	✓ Expected	Metaling Target m ^s	22,000	18,000	17,500	
CUSTOMER	Road Service Requests not completed on time	0	10	0		Metaling m ³ YTD	10,770	15,509	12,963	
SATISFACTION	Signage Service Requests	6	10	4		Metaling %	49%	86%	74%	
	Other Customer Support calls (In Addition)	1	23	8		Grading Month to Date km	459	313	423	
	RFS Hours Spent	2	10	13		Grading Year to Date km	3,637	3,999	3,109	
	Road-Trip RCAMS Drive-by Performed twice	Completed	Completed	Being Completed		Verge Spraying Unsealed %	100%	75%	76%	
NETWORK	Smooth Travel Expsoure One Network Road Condition - Rural	97.3%	97.1%	95.9%		Completed Noxious Spraying %	75%	100%	100%	Foveaux have completed 100% of budget but still have 350km programmed to go.
SAFETY & RISK	Smooth Travel Expsoure One Network Road Condition - Urban	86.1%	74.4%	83.3%		Completed Bridge Repairs %	In Progress	In Progress	100%	Work has commenced on completing identified works based offStantec's six yearly inspections.
	Road-Roid — Unsealed Baseline Target >85.%					Completed Drainage repairs %	In Progress	In Progress	In Progress	
PROG Target	Monthly Score Card - under trial	-	-	-	Transitioning to new framework (JALT approved)	Sealed Activity Status:	Waimea Alliance	Central Alliance	Foveaux Alliance	SDC Roading Commentary:
ROAD USER	SDC internal survey, as completed	Baseline Ready	Baseline Ready	Baseline Ready		19/20 Pre-Reseal Sites Ready for inspection	096	21 of 51 (49%)	0 of 43	✓
Survey &	Complaints Made	0	0	0		19/20 Pre-Reseal KM's for inspection	0 of 75.83km	-	0 of 58.34km	✓
Comments	Compliments Made	1	0	0		Depressions (m²) Program QTY	2,688	3,803	301	✓
	Medical Treatment Intervention - Required	Zero	Zero	Zero	√	Depressions (m²) Completed	790	2,594	273	✓
H&S TEAM	Lost Time due to Injury	Zero	Zero	Zero	√	Depressions (m²) Completed %	29%	68%	91%	✓
SAFETY	Near Missis	8	8	0		Edge Breaks (m) Program QTY	13,284	5,779	11,181	✓
	Site Safety Audits completed	5	7	0%		Edge Breaks (m) Completed	660	5,467	1,067	√
TEAM Well Being		87%	80%			Edge Breaks (m) Completed %	5%	95%	10%	✓
	Team Harmony - 3 monthly measure	89%	82%	95%		Stabilisations (m²)Program QTY	4,177	2,480	1,144	✓
RAMM	Claim Costs Transferred to RAMM	Nov-18	Nov-18	F-1- 10		Stabilisations (m²)Completed %	76%			✓
KAIVIIVI	Claim Costs Transferred to NAIWIW	1007-10	1404-19	Feb-19		otabilisations (in yourspectual)	/ 6%	100%	100%	V
KAIVIVI		AND STRA								GER REPORTS
Risks					Foveaux	C				
	RISK A	ND STRA	TEGY UP	DATE		Waimea Alliance: March was another pretty quiet month for RF	CUSTOME	R SERVIC	E MANA	
	Waimea Mavora Lakes Road, diust suppersion costs have been presented back to SDC, with significant costs associuated with managing this has been ruled out. We are working with	Frentz Road (Monke on shoulders, Taking completed in April.	Central yisland), Prepped and Road width out 3.8 to	DATE distarted to run A/C 5.5.6m. Work will be	Foveaux Te Tipua School Rd, Major cracking opened up during Dry 17/18 summer, crack sealing being completed	Waimea Alliance: March was another pretty quiet month for RF	CUSTOME	R SERVIC	E MANA	GER REPORTS rd and one problem in the Five Rivers Ward. The rest of the
	Waimea Mavora Lakes Road, dust supperssion costs have been presented back to 5Dc, with significant costs associuated with managing this has been ruled out. We are working with 5Dc to explore other options. Riversdale Waikaia Road, A section of this road has corrugated likely due to tree roots under the road. An Opus tree specialist is to advise options. Warning signs have been	Frentz Road (Monke on shoulders, Taking completed in April. Richard Street (M frequency on this r alternative options	Central ytsland), prepped an an according to the contral greater of the contral contra	DATE distanted to run A/C 05.6m. Work will be teased grading SDC investigating	Foveaux Te Tipua School Rd, Major cracking opened up during Dry 17/18 summer, crack sealing being completed prior to winter but cause currently unknown.	Waimea Alliance: March was another pretty quiet month for RF requests were just one or two of a variety of o	S'S. A few gravel	R SERVIC	CE MANA	GER REPORTS rd and one problem in the Five Rivers Ward. The rest of the ath trip hazard, debris on a sealed road and a blocked culvert
	Waimea Mavora Lakes Road, dust supperssion costs have been presented back to 5Dc, with significant costs associuated with managing this has been ruled out. We are working with 5Dc to explore other options. Riversdale Waikaia Road, A section of this road has corrugated likely due to tree roots under the road. An Opus tree specialist is to advise options. Warning signs have been	Frentz Road (Monke on shoulders, Taking completed in April. Richard Street (M frequency on this ri alternative options	Central ytsland), Prepped and Road width out 3.8 to ores Reserve), Incre road in the Interim. S - Several slips are cc.	DATE distanted to run A/C os.6m. Work will be bessed grading SDC investigating SDC investigating urrently being a result of the	Foveaux Te Tipua School Rd, Major cracking opened up during Dry 17/18 summer, crack sealing being completed	Waimea Alliance: March was another pretty quiet month for RF requests were just one or two of a variety of o	S'S. A few gravel ther requests be ave seen an incre	R SERVIC	CE MANA	GER REPORTS rd and one problem in the Five Rivers Ward. The rest of the
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MONTHLY AUDIT RESULTS

GOLD STAR INITIATIVES

ALT ACTIONS

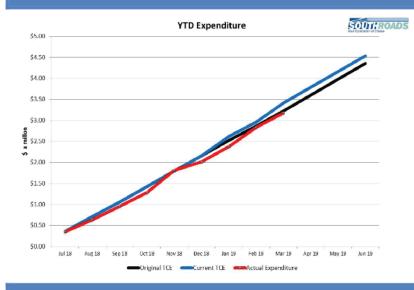
The Alliance Management Team have decided to go back to the 10% audit framework and using the

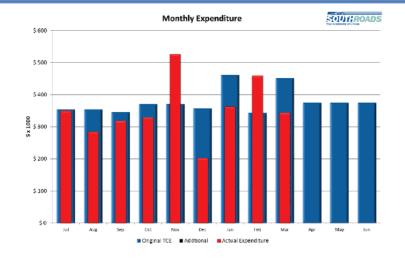
The Joint Alliance Management Team have organized a Grader Driver forum. The purpose of this Road Trip application. There will be more emphasis around using the information coming out of the forum is to bring all stakeholders together to discuss issues, opportunities and to recognize the audit and following up of identified defects and program accordingly.

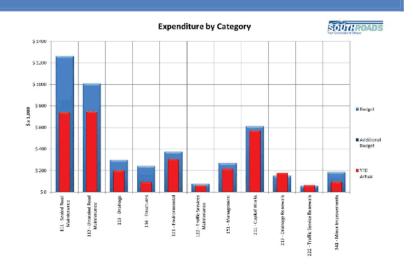
value of our Grader operators. This will be held in the coming week.

We had a recent forum with stakeholders around RAMM data and understanding what is required of the users of this information. A sub working involving Opus, SDC, SouthRoads and Fulton Hogan has been put together to investigate.

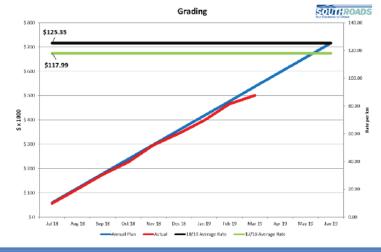
FINANCIAL GRAPHS

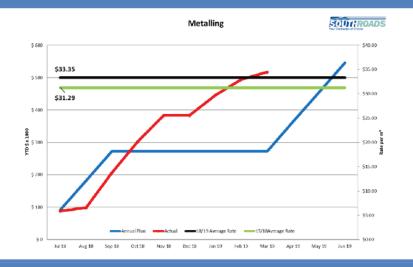


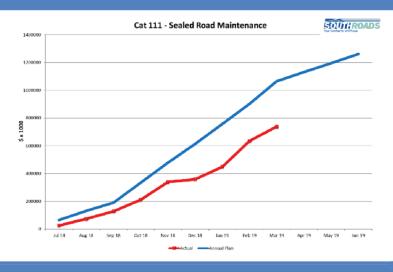




KEY PERFORMANCE INDICATOR GRAPHS







FINANCIAL SUMMARY

NZTA Subsidised	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	Remaining	%age
Summary															Remaining
Original TCE	354,748	354,748	346,796	371,396	371,396	357,346	460,979	343,132	451,273	374,993	374,993	374,993	4,536,792		
Addtional	0	0	0	0	0	0	0	0	0	0	0	0	-		
Current TCE	354,748	354,748	346,796	371,396	371,396	357,346	366,458	343,132	360,196	374,993	374,993	374,993	4,351,194		
Actual Expenditure	349,866	283,783	318,907	329,085	526,816	202,661	363,214	459,005	343,955	0	0	0	3,177,291	1,173,903	27%

FINANCIAL COMMENTARY

The claim for the month was \$385 026. Year to date expenditure is \$3,582,179 (including township work). In line with budget expectations and in response to the recent flooding events.

With the additional work in Otapiri Gorge we will evaluate budgets across both Central and Waimea Alliances to find additional funds to proceed.

Attachment B Page 29



Summary Report -March 2019

PERFORMANCE

		Number of Sign RFS's	Monthly	10
		Total number received since last report cycle (Excluding Signs)	Monthly	43
		# Not completed on time within the required timeframe	Monthly	10
ις.	RFS	# Customers contacted (where possible excluding signs)	Monthly	38
FECTIVENES		# Non-performance related - where we provide customer support (e.g. farmers mess, incident response etc.)	Monthly	23
EEC		RFS Contract Management Resource (hours)	Monthly	10
		Monthly Road Audit	Monthly	Commencing this month.
	CONDITION	RoadRoid	Annual	SDC Roading still in progress
	RATING	Monthly Scorecard	Monthly	JAMT reviewing in April. Target for implementation is at the start of the new financial year.
	PROGRAMME	Monthly programme	Rolling	On-going

				Month	YTD
		Medical Treatment Intervention - #	Monthly	0	0
	TEAM SAFETY	Lost Time Injury - #	Monthly	0	0
TURE		Near Miss - #	Monthly	8	31
CULI		Safety Audits	Monthly	7	54
E/	~	Satisfaction - 3 monthly measure	Quarterly	79.6%	(May)
PEOP	AMT	Team Harmony - 3 monthly measure	Quarterly	82%	(May)
"	ROAD USER	SDC survey, as completed	As Completed		
	SATISFACTION	# complaints (not normal RFS') vs. compliments	Monthly	0 Complaints 0 Compliments	0 Complaints 0 Compliments

March's weather was mostly fine and very warm with only a few wet days in the final week.

The bridging crew have been replacing some site rails as well as new deck replacements, on top of this they also have been doing some painting.

The Signs team have been busy this month due to the amount of vandalism across the beat, especially in the Winton town where about 19 signs had been broken with what looked like a 4-wheeler motorbike, The Winton police are making enquiries in to this.

The premix crew have made good progress in the pre-seal repairs. On wet days they are addressing areas of low shoulders that they are topping up with their truck as it has the shoot out the site which is ideal for this work on smaller sites.

Metalling close to been completed. We still have 3,500 tonne ex Keen Road pit, this will be completed before year end. This product is a good hard rock that we are wanting to blend in on the roads around the area with pit run.

The digger has been addressing unsealed and sealed road dig-outs as well as some pre-seal Hi lipping for next seasons reseals.

The stabi crew are heading into Otapiri Gorge to assist with the flood repair damage from last December, we are taking on areas that TRC have prepped the shoulders on. Once completed we intend to follow through with the pre-mix crew.

PROGRESS

ltem	% Completed	Comments
Non-Reseal Stabilisations 2995m2	(4%)	160m2. With other priorities this will form part of the 19/20 programme.
Metalling (18,000m³)	86%	15,509m³ completed.
Grading (400 km target)	313km (MTH) 3999km (YTD)	2.75 Graders
Verge Spraying	75%	2 nd Round Sealed
Noxious Spraying	100%	Completed
Bridge Repairs	Work commenced on completing identified works via Stantec's six yearly inspection.	Great Progress has been made on identified task works.
Drainage Repairs		Culvert cleaning and culvert extensions completed.

1st Reseal Target Release 75% Area Prior 01 October 2019 19/20 Pre Reseal Repairs 21 of the 51sites (49%) are fully completed for Inspection

Activity	Programme Qty	Completed Qty	Remaining Qty
Depressions m ²	3,803m2	2,594 (68%)	1209
Edge Breaks m	5,779m	5,467 (95%)	312
Dig Outs m²	98m2	0 (0%)	98
Stabilisation m ²	2,480 m2	2,480(100%)	0
Verge Cleaning m	11,174m	6,480(58%)	4,694

RISK & STRATEGY UPDATE

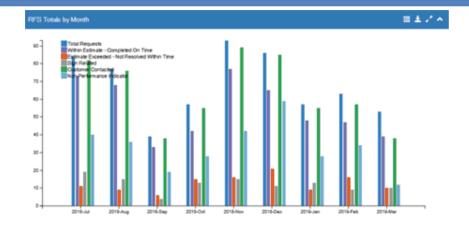
	Identified Risks	Update	
	Flooding Slip Sites – (Healridge, Browns Settlers, Spiritburn Roads)	TRC Engage for Healridge, Spiritburn and Browns Settlers are Still under review.	
Roads	Richard Street (Mores Reserve)	Increased grading frequency on this road in the interim. SDC investigating alternative options.	
8	Otapiri Gorge Area.	TRC to Finish an area of subsoil, SouthRoads to Mill sections of road and relay	
	Frentz Road (Monkey Island)	Prepped and started to run A/C on shoulders, Taking Road width out 3.8 to 5.6m. Work will be completed in April.	
	RAMM Contractor / Dispatch	Targeting 1s of July rollout.	
Strategic	Performance Framework	The JALT have approved this in principle and will target having systems and processes in place by the 1 st of July to track performance.	
is	SDC Restructure	With the recent restructure we look forward workings closely with SDC to embed this into the Alliances.	

CUSTOMER SERVICE MANAGER REPORT

Due to dry weather conditions in March we have seen an increase in gravel road requests particularly in regards to corrugations. A vandalism spree in Winton over a weekend saw a large number of road signs knocked over. This prompted several RFSs.

RFS GRAPHS





7.3 Attachment B Page 30

MONTHLY AUDIT RESULTS

The Alliance Management Team have decided to go back to the 10% audit framework and using the Road Trip application. There will be more emphasis around using the information coming out of the audit and following up of identified defects and program accordingly.

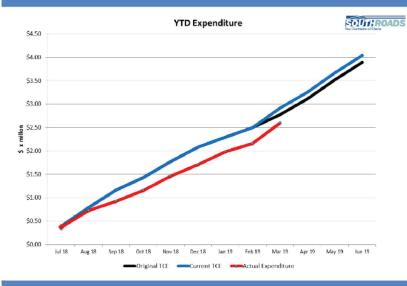
GOLD STAR INITIATIVES -

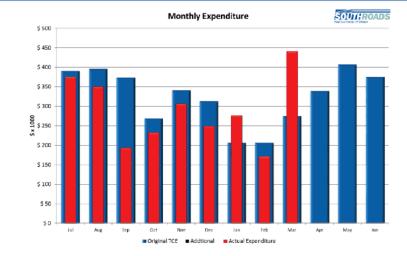
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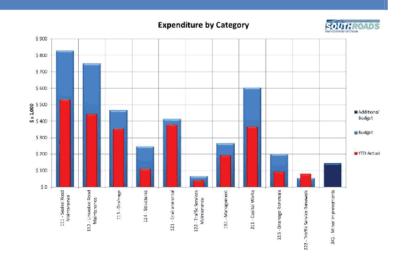
We had a recent forum with stakeholders around RAMM data and understanding what is required of the users of this information. A sub working involving Opus, SDC, SouthRoads and Fulton Hogan has been put together to investigate

ALT ACTIONS -

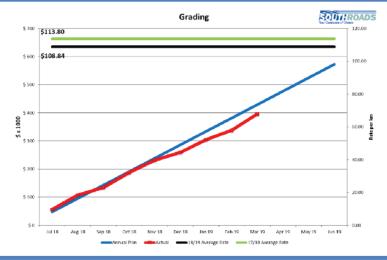
FINANCIAL GRAPHS

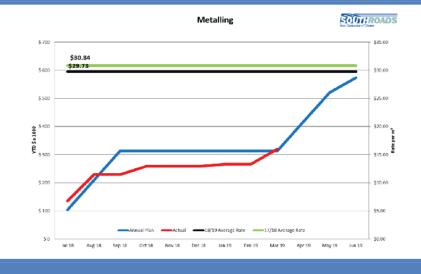


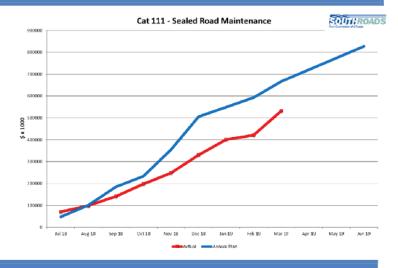




KEY PERFORMANCE INDICATOR GRAPHS







FINANCIAL SUMMARY

NZTA Subsidised	Ann Amt	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	Under(-ve)/	%age
Summary															Over (+ve)	Under(-ve)/
																Over (+ve)
Original TCE	\$ 3,825,059	390,426	396,048	373,633	269,290	341,217	313,077	206,738	206,738	275,518	338,783	406,893	375,592	3,893,952		
Addtional		0	0	0	0	0	0	0	0	0	0	0	0	-		
Current TCE		390,426	396,048	373,633	269,290	341,217	313,077	206,738	206,738	275,518	338,783	406,893	375,592	3,893,952		
Actual Expenditure		375,700	350,373	193,877	233,207	306,153	249,044	276,558	171,985	441,529	0	0	0	2,598,426	1,295,526	33%

FINANCIAL COMMENTARY

The year completed expenditure is \$2,293,111. The claim for the month was \$472,441. (Including township works) and consisted of routine activities and some drainage, Maintenance Metaling, Stabilising, Spraying on both sealed and unsealed Road and TVC Spraying.

7.3 Attachment C Page 31



Summary Report March 2019

PERFORMANCE

		Number of Sign RFS's	Monthly	6
		Total number received since last report cycle (Excluding Signs)	Monthly	19
		# Not completed on time within the required timeframe	Monthly	0
တ္တ	RFS	# Customers contacted (where possible excluding signs)	Monthly	19
FECTIVENES		# Non-performance related - where we provide customer support (e.g. farmers mess, incident response etc.)	Monthly	1
EEC		RFS Contract Management Resource (hours)	Monthly	2
<u> </u>		Monthly Road Audit	Monthly	Commencing this month.
	CONDITION	RoadRoid	Annual	SDC Roading still in progress
	RATING	Monthly Scorecard	Monthly	JAMT reviewing in April. Target for implementation is at the start of the new financial year.
	PROGRAMME	Monthly programme	Rolling	On-going

				Month	YTD
		Medical Treatment Intervention - #	Monthly	0	0
	TEAM SAFETY	Lost Time Injury - #	Monthly	0	0
JE		Near Miss	Monthly	8	40
CULTI		Safety Audits	Monthly	5	49
_	TEAM HEALTH /	Satisfaction - 3 monthly EAM HEALTH / measure		86.5%	
PEOPLE	AMT	Team Harmony - 3 monthly measure	Quarterly	88.	75%
"	ROAD USER	SDC survey, as completed	As Completed		
	SATISFACTION	# complaints (not normal RFS') vs. compliments	Monthly	0 Complaints 1 Compliments	0 Complaints 1 Compliments

March weather was a record month with the mean temperature at 15 degrees. It was also a very dry month. The rainfall for the month was 49.8mm compared to an average of 97mm. Temperatures were still high the odd day with a maximum of 26.8 degrees on 6th.

The drainage crew has been completing Water Channel Cleaning on Reseal Sites which as you can see from the schedule to the right this is a bigger program than we are used too. They have two sites left with 12km left but we will get onto other problems that have popped up in the meantime before carrying on with those. They have completed a couple of risers and culverts to put up on Affleck Road that will sort out a couple of common issues.

Signs continue to be replaced, inspected and upgraded around the network. The sign damage continues. There is no real pattern to this damage this time so don't believe it is intentional, just inattention while driving.

Township cyclic work continues around the towns with minor projects being completed also and RFS's completed.

All sites have been now being marked up for the 19/20 reseal season. The work to be completed is on the table to the right. Some sites have been completed but have not been inspected yet. This will be done closer to the release time next season.

Stabilising has been completed on all the pre-reseal sites and 75% of the non-reseal sites have been completed. The rest will get through the winter.

All TVC spraying has been completed for the Spring and the Sealed Road spraying is completed for the financial year and the Unsealed Road Spraying has started.

The cycle trail spraying was started in January and a tree that fell across the track was removed. A small section of erosion work which also included a tree removal was also completed.

PROGRESS

ltem	% Completed	Comments
Non-Reseal Stabs	75%	Currently being
2,500 m ² Programmed		programmed
Maintenance Metaling (22,000m³)	49%	10,770 m³ YTD
Grading	459 km (MTH)	
(400km target month)	3,637 km (YTD)	
Verge Spraying	100%	Nov/Dec
Noxious Spraying	100%	Feb
Bridge Repairs	Work commenced on	Great Progress has been
	completing identified works	made on identified task
	via Stantec's six yearly	works. this month. Lower
	inspection.	Hollyford Road estimates
		have been prepared.
Drainage Repairs	PRR	Continuing

0 of the 67 (100%) sites have been released for inspection. This equates to 75,830km out of a possible 75,830 km released.

Activity	Prog Qty	Comp Qty	Remaining Qty
Depressions (m²)	2,688	790 (29%)	1,898 (71%)
Edge Breaks (m)	13,284	660 (5%)	12,624 (95%)
Dig Outs (m²)	77	77 (100%)	00 (0%)
Stabilising (m ²)	4,177	3,181 (76%)	996 (24%)
WCC (m)	33,586m	21,030 (62%)	12,556 (48%)

RISK & STRATEGY UPDATES

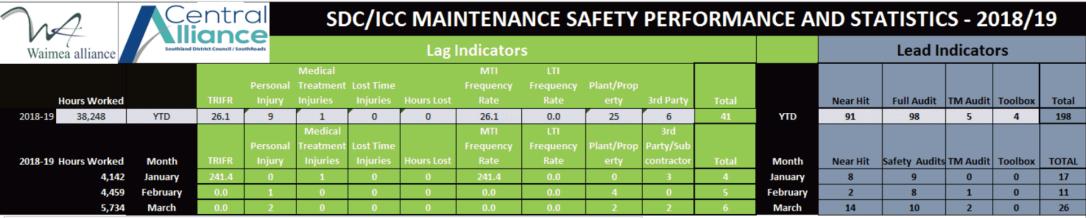
	Identified Risks	Update				
ş	Mavora Lakes Road	Dust suppressions costs have been presented back to SDC, with the significant costs associated with managing this has been ruled out.				
Roads	Riversdale Waikaia Road	A section of this road has corrugated likely due to tree roots under the road. An Opus tree specialist is to advise options. Warning signs have been installed. Currently trying to contact landowners.				
Strategic	Performance Framework	The JALT have approved this in principle and will target having systems and processes in place by the 1st of July to track performance.				
Stra	SDC Restructure	With the recent restructure we look forward workings closely with SDC to embed this into the Alliances.				
	Around the Mountain Cycle Trail	We are currently working with SDC in the transition process of the Alliance providing maintenance on the trial.				
	RAMM Contractor / Dispatch	Targeting 1st of July rollout.				

CUSTOMER SERVICE MANAGER REPORT

March was another pretty quiet month for RFS's. A few gravel Road RFS's in the Tuatapere Ward and one problem in the Five Rivers Ward. The rest of the requests were just one or two of a variety of other requests being, vegetation, Flooding, footpath trip hazard, debris on a sealed road and a blocked culvert.

RFS GRAPHS 田玉之人 黒まどん RFS Totals by Type Information-Direction Signs (Road names Rest Area) Debris on Gravel Roads (Safety) Flooding Rds - UrbanTowns (not storm water)-Safety Footpaths Hazards (Safety) Gravel Road Slumps & Heaves Stop & Give Way Signs-Urgent-24hr fix (Salety) Emergency Spill Roading (Safety) Gravel Potholes & Corrugations - (Safety) New Sign Requests (where none existed before) Other Road Hazards (Safety) Regulatory & Warning Signs (Speed, Curve, Chevrons) 0.0 0.5 1.0 1.5 2.0 2.5 3.0 3.5 4.0 4.5 5.0

7.3 Attachment C



Commentary-

SouthRoads have scheduled refresher training in April, this includes log book, traffic working in excavations and risk assessment. This is in response in analysing our near misses and incidents over the business in recent months.

We had a good number of near hits this month taking the total for the year to 91. Great to see a significant increase from February. We have had good feedback from other Managers in particular about our premix crew. They have started to develop sub-processes and working closely together in keeping everyone safe on site.

Good Traffic Management remains a focus for the maintenance team and has been highlighted in response to the serious incidents in the North island recently.

The amount of fatalities on New Zealand's roading network over the previous week has been sobering. We still are recording a significant

	Incident Register								
Date of			Reported	Reporting					
Incident	Description	Event Type	Date	Line	Investigation Status				
22/03/2019	Backed ute into truck	Incident	22/03/2019	Central	Closed				
20/03/2019	Took skin off fingers	Incident	21/03/2019	Waimea	Awaiting Closure				
15/03/2019	Bent Step on grader on Mole Board	Incident	15/03/2019	Central	Closed				
13/03/2019	Hit head on signs fixing	Incident	13/03/2019	Central	Awaiting Closure				
1/03/2019	Cones and Signs run over	Incident	4/03/2019	Waimea	Awaiting Closure				





Definitions Lag Indicators:

Personal Injury - physical injury inflicted to a person's body.

Medical Treatment Injury - is defined as an injury or disease that resulted in a certain level of treatment given by a physician or other medical personnel under standing orders of a physician.

Lost Time Injury - lost time accident is an accident occurring at work that results in at least one full day away from work duties. This does not count the day on which the injury occurred or the day on which the employee returns to the job.

Plant/Property - Incident involving plant or property.

3rd Party - Incident involving a 3rd party outside of SR.

IOF - For recording any other items such as missing hazard control, an issue that cause undesirable consequences, or procedure that needs improving.

Definitions Lead Indicators:

Near Hit - for any unplanned event where there was no consequences, but under slightly different circumstances, there would of been injury of damage

Full Audit - Full safety audit as per the SR safety audit form.

Traffic Management Audit - Audit as per COPTTM forms.

Safety Tour - Abbreviated safety audit as per safety tour form.

Toolbox Meetings - is a formal group discussion that focuses on safety.

7.3 Attachment D

FINANCIAL REPORT

GOLD STR INITIATIVES

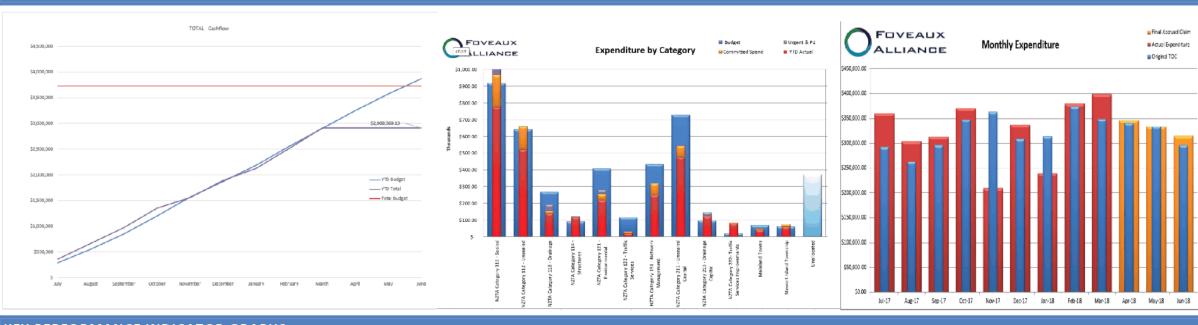
AMT ACTIONS

The claim for the month was \$401,470.91 Year to date expenditure is \$2,929,081.89

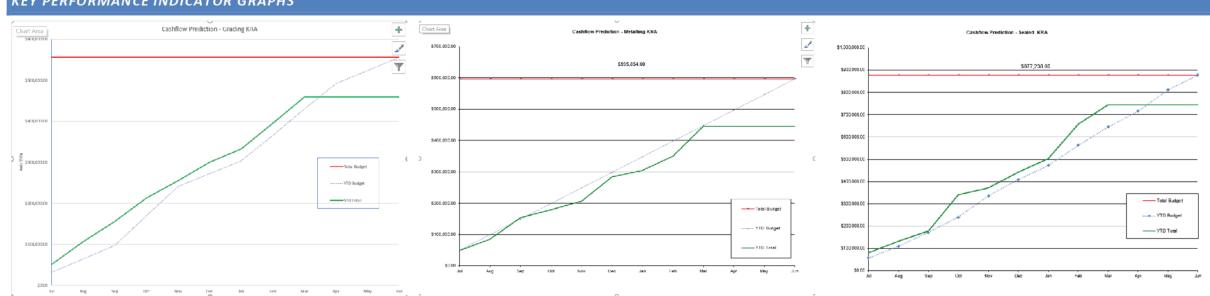
- ✓ Archimedes dash board to be used by Roading team.
- ✓ Reusing timber beams & post form SDC Hunt st yard

- 1. 19/20 Pre-reseal repairs to complete
- 2. District Grader Operator get together.

FINANCIAL GRAPHS



KEY PERFORMANCE INDICATOR GRAPHS



7.3 Attachment E Page 34



Summary Report - March 2019



PERFORMANCE

		Number of Sign RFS's	monthly	4	1
		Total number received since last report cycle (Excluding Signs)	monthly	4	0
	RFS	# Not completed on time within the required timeframe	monthly	0	
ŒSS	ESS	# Customers contacted (where possible)	monthly	40	
EFFECTIVENESS		# Non-performance related - where we provide customer support (e.g. farmers mess, incident response etc.)	Monthly	8	
田田		RFS Contract Management Resource (hours)		13	
		RCAMS	6 monthly	Monthly Audit	now being done
	CONDITION RATING	Monthly score Card (under trial)	Annual	This Mth Outstanding	YTD Ave 88.8%
	PROGRAMME	Activity Calendar	Quarterly	All or	ı track

					MTD	YTD
			Medical Treatment Intervention - #	monthly	0	0
			Lost Time Injury - #	monthly	0	0
	m	TEAM SAFETY	Near Miss/OFI - #	monthly	0	13
	HEAM HEALTH /	Site Safety Audits	As completed	Ontstander		
		Satisfaction - 3 monthly measure	Quarterly	94%		
	PEOPLE	AMT	Team Harmony - 3 monthly measure	Quarterly	95%	
	PE	ROAD USER	SDC survey, as completed	As completed	0	0
		SATISFACTION	# complaints (not normal RFS') vs. compliments	Monthly	0 Complaints 0 Compliments	3 Complaints 4 Compliments
1					o Compilinents	4 Compliments

March again has been a settled month for the Foveaux contract, good progress on all fronts. Prereseals are all but complete prior to any winter failures with the team finishing the edgebreaks over the next 2 months. Verge & Noxious spraying have made excellent progress and are going to cost allot less this year because of it. Gravel road metalling has been steady and our graders have maintained a higher than average km graded (for the first time we are very close to achieving planned frequencies across 80% of the network).

The cyclic team continue to exceed budget for the year, however this is offset over a number of savings in other areas and is providing benefits across the network with signs, markerpegs & potholes all having an increased focus and level of delivery service.

Bridging has been another area the team has focused on this summer – good progress has been made on all 12-24mth work identified on Stantec's report thus leading to a budget over spend to date however given the current need

We look forward to the 12th April when the Districts grader operators will meet in Winton to share learnings and processes with each other – this will be unique in that this will be the first time this has happened across different contractors 19 / 20 - Pre Reseal Repairs working on the same network.

Feedback from the Fulton Hogan Corp team that visited in March for a review of our internal processes & client focus was excellent - the team ended up taking away several good ideas from our office to introduce to the wider group - meaning the Foveaux team is still at the fore front of maintenance delivery within our NZ operations.

As mentioned in our safety report, the north island fatalities will have an impact on how we do our work going forward, as yet no significant changes have been made, however a review of our "cyclic team" mode of operation is expected.

ltem	Completed	Comments
Non-Reseal Stabi's	230m2mth 1,112m2 YTD	200m2 Urgents dispatched, budget constraints have meant P2 are on hold
Metalling Budget: 17500m3	2,457m3 mth, 12,963m3 YTD	On track – with 1000m3 contingency for winter conditions
Grading Budget: 3300km	423km mth, 3,109km YTD	Running ahead of budgeted Qty, but achieving closer to program now
Verge Spraying Budget: 2236km	458km mth 1,702km YTD	3 days spraying (140km) to complete planned work
Flax Spraying Budget:0km	0km mth 0km YTD	Non planned at this stage
Noxious Spraying Budget:1431km	0km mth 1,514km YTD	No more planned until May now (350km ish to go)
Bridge Repairs	\$28,000 mth \$113,000 YTD	All major repairs now complete from Stantec list – current \$33K overspent
Drainage Repairs	8km water table	Reforming watertable on Robertson Rd 2 & Weir road

Activity	Original Prog Qty	Comp Qty	Remaining Qty
Depressions (Levelling) m ²	301m2	273m2	0m2
Edge Breaks/low shoulder m	11181m	1067m	7,044m – reduced for reseal removal
Clear watertables m	3292m	2,498m	0m
Stabilisation m ²	1144m2	2027m2	0m2
Texturising	922m2	782.5m2	0m2
Hi Lipping m	921m	417m	223m
18/19 site	43 sites, 58.34 km	0 sites / 0km	43 sites / 58.34 km

RAMM Update All cost transferred Up to Feb 19

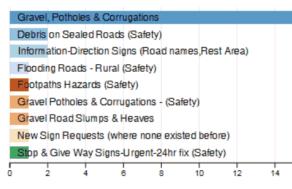
RISK & STRATEGY UPDATES NB NO CHANGE HERE FROM AUG REPORT

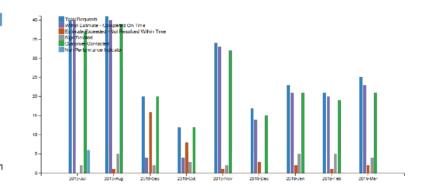
	Identified Risks	Update
Roads	Te Tipua School Rd	RP 6.0 – Major Cracking opened up during Dry 17/18 summer, crack sealing being completed B4 winter but cause currently unknown (watching brief)
	Brydone Glencoe slip	Road now open but slip still on the move. As from March 2019 — this site is now under design investigation for AWPT
Slips	Waikawa Curio Bay Road	More movement found after recent pre-reseal inspection carried out, further investigation required prior to reseal approval. (edge delineation installed) – March 2019 – been sealed – watching brief
S	Ringa Ringa Bay - SI	Tidal Erosion is steadily increasing - Graham and Brendan are keeping an eye on this. Concerns over the last month. Drone footage is available. (Weekly inspection cost are starting to add up)
Strategic	Non Maintained Roads	Roads that are currently in RAMM but have not been maintained for whatever reason in the past (some 43KM), at \$30K/km this represent \$1.3M risk (worst case) — action — to follow up on agreement and update RAMM

SUPERVISIOR – CUSTOMER RELATIONS

A data error has been found in the graph information below, this is being fixed. We received a large amount of RFS for the month with a total of 44 and only 39% of these relating to grading, we have seen an increase in vegetation, drainage and dumped rubbish requests however we have still maintained a high customer satisfaction with the majority of members of the public being glad that these requests are already under control or thankful for our quick response to get these hazards removed.

RFS GRAPHS - RFS MONTHLY TOTAL BY TYPE (LEFT) AND YEAR TO DATE REQUESTS (RIGHT)





Attachment E



Foveaux Safety and Training Report 18/19



Safety Statistics

	YTD	July 2018	Aug 2018	Sept 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	March 2019	April 2019	May 2109	June 2019
Hours Worked - FH Southland	211,519.40	25,571.21	20,061.05	22,816.13	21,939.36	22,924.02	25,132.02	26,753.77	22,133.92	24,187.92			
Hours Worked - Foveaux	17,509.27	2,102.75	1,896.33	1,999.54	1.289.23	2,159	2,208	1,621.75	2,178.67	2,054.00			
TRIFR – Regional (Total Recordable Injury Frequency Rate)	4.5	0	1.9	2	4.1	4.3	4.3	3.7	4.4	4.5			
LTI (Lost time Injury) Regional	1	0	0	0	1	0	0	0	0	0			
MTC(Medical Treatment Case) Regional	1	0	1	0	0	0	0	0	0	0			
MTC(Medical Treatment Case) Foveaux	0	0	0	0	0	0	0	0	0	0			
FAC First Aid Case) Regional	7	1	2	2	0	0	0	0	2	0			
FAC (First Aid Case) Foveaux	0	0	0	0	0	0	0	0	0	0			
NEAR MISS – Regional	80	13	5	9	10	6	5	9	5	19			
SITE AUDIT VISITS (Pass/Fail)	4	-	Pass	-	Pass	-	Pass	-	Pass	-			
Worksafe Site Visits - Regional	0	0	0	0	0	0	0	0	0	0			
Leadership Safety Actions Completed	29	4	4	4	6	3	4	4	4	4			

OFI / Near Miss for Foveaux Explanations

No Near Misses Reported for March for the Foveaux Alliance team



Safety and Quality Team Commentary

March – Not a good month for Fulton Hogan or the Industry with several fatalities. Sadly, a Fulton Hogan Employee from our Wellington Region was fatally injured when he was struck by a runaway truck inside one of our worksites. Also in the North Island 3 Higgin's Contracting Employees were fatally injured when struck by an out of control vehicle on a worksite.

Both incidents are under investigation but highlight the dangers of traffic and traffic management that our staff and others in our industry work with on a daily basis. Indications from NZTA is that these incidents will ultimately change how we manage traffic on our State Highways. Regionally Local-Body entities and Contractor's will need to drive change to keep our people safe and not put them at risk. Fulton Hogan are committed to facilitating change and plan hold presentations with both SDC and ICC in the very near future as we have to protect our people better and this will require commitment and will come at a cost.

Training Statistics

	YTD	July-18	Aug-18	Sept-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	June-19
Hours in Training - FH Southland	112	112	424	518	273	180.5	103	0	40	80			
Hours in Training - Foveaux	50	50	72	48	0	2.5	10	0	16	3			

Training Completed This Month	Training Completed 2018 / 2019			
Living Safely Training	First Aid New & Refresher Courses	Living Safely Stay Safe		
	Locating and Protecting Underground Services	Rural Fire Training		
	Forklift OSH Refresher	First Aid Training		
	Asbestos Awareness	Fire Warden Training		
	Envirowise	Concrete Saw		
	Growsafe & STMS	Efficient Compaction		
	Elevated Work Platform	Construct Safe		



7.3 Attachment F



Footpath Renewal Programme 2018/2019

Record No: R/19/4/7328

Author: Hartley Hare, Strategic Manager Transport

Approved by: Matt Russell, Group Manager Services and Assets

☑ Decision ☐ Recommendation ☐ Information

Purpose

1. To outline to the Committee the areas identified for the 2018/2019 Footpath Renewal Programme, and seek endorsement of the programme along with delegation to let the associated contract.

Executive Summary

- 2. The report covers the renewal of 1750m of footpath across the district, from five different areas for the 2018/2019 construction season.
- 3. Sites have been selected based off, the current footpath asset condition and funding allocated for footpath renewal in the Annual Plan (AP) and Long Term Plan (LTP). For the first time New Zealand Transport Agency (NZTA) have made funding available for footpath maintenance and renewal that meet the necessary criteria (asset condition).
- 4. The areas with funding allocated in the AP/LTP:
 - Edendale/Wyndham (735m)
 - Lumsden (180m)
 - Otautau (161m)
 - Riverton (625m)
 - Orepuki (45m)
- 5. The current proposed programme has an estimated value of \$415,000 with a maximum budget of \$450,000.
- 6. This report seeks endorsement from the Services and Assets Committee for the projects including delegation to the Chief Executive and Group Manager Services and Assets to let a contract to the successful tenderer.

Recommendation

That the Services and Assets Committee:

- a) Receives the report titled "Footpath Renewal Programme 2018/201919" dated 1 May 2019.
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Determines that the townships listed below as part of the 2018/2019 Footpath Renewal Programme be approved for procurement:
 - Edendale/Wyndham (≈735m)
 - Lumsden (≈180m)
 - Otautau (≈161m)
 - Riverton (≈625m)
 - Orepuki (≈45m)
- e) Agrees that the proposed programme continue to be managed within the overall roading and footpath activity and within Long Term Plan and Annual plan budgets.
- f) Delegates authority to the Chief Executive and Group Manager Services and Assets to let a contract to cover works for the townships listed in d) above to a total programme value of \$450,000, subject to satisfactory tenders being received that provide value to the Southland District Council.

Background

- 7. The new Government Policy Statement on Land Transport (GPS) introduced in 2018 has made allowance for funding assistance of footpath maintenance and renewals by the New Zealand Transport Agency (NZTA) at standard Funding Assistance Rate (FAR) of 51%.
- 8. As a result a Footpath Renewal Programme for 2018/2019 has been produced. This has totalled to 1,750m of footpath renewal and maintenance. This programme has been developed through a footpath condition survey that was carried out district wide by WSP Opus. This has been evaluated and accepted by the transport team.
- 9. Sites have been selected based off the current footpath asset condition, along with funding allocated for footpath renewal in the Annual Plan (AP) and Long Term Plan (LTP).

- 10. The Townships identified are:
 - Edendale/Wyndham (735m)
 - Lumsden (180m)
 - Otautau (161m)
 - Riverton (625m)
 - Orepuki (45m).

Issues

- 11. The various sites identified currently provide a lower level of service and if not repaired will continue to deteriorate. This would cause an increased health and safety risk and greater expense in the future.
- 12. The chosen sites attempt to balance all factors to come up with the most economical long term solution to produce the best value for money.

Factors to Consider

Legal and Statutory Requirements

13. No unusual legal considerations are involved with these projects.

Community Views

- 14. Although no specific community views have been sought on individual sites, feedback has been sought and received from the Roading Contract Managers and the Transport Team.
- 15. The relevant CBs and CDAs will be notified prior to work commencing.

Costs and Funding

- 16. The programme of work fits within the AP/LTP and NZTA approved budget for 2018-2019.
- 17. The NZTA share of 51% will be apportioned appropriately to the projects.
- 18. The current proposed programme is estimated at \$415,000 with the annual budget remaining for 2018/2019 set at \$450,000 for this NZTA category of funding.
- 19. Once tenders are received and assessed using the lowest price conforming methodology, an economic analysis will be carried out to ensure that the tender and tender rates is the best option and provides value for money to the Southland District Council and the ratepayers.

Policy Implications

20. The project will be tendered and evaluated under the Lowest Price Conforming Tender methodology and in compliance with Council's Procurement Policy. The tender methodology has been selected due to the relatively straight forward nature of the work required.

Analysis

Options Considered

21. Two main options have been considered; the Services and Assets Committee is to approve the programme or not approve the programme.

Analysis of Options

Option 1 – Approve Programme

Advantages	Disadvantages
Reinstating levels of service for pedestrians and other users, including improved health and safety.	• Nil.
Qualifies for NZTA Funding (51% FAR)	
Removing inconvenience to users and providing improved economic output.	

Option 2 - Do Not Programme

Advantages	Disadvantages		
• Nil	Continued reduction in levels of service and subsequent inconvenience to users.		
	Not maximising NZTA Funding		
	Increased risk of footpath deterioration requiring greater section needing reconstructing, imposing more significant financial requirement particularly in the longer term.		

Assessment of Significance

- 22. Based on the Council's Significance and Engagement Policy and given that any decision made is in line with the Long Term Plan and Annual Plan, it is believed that the decision made based on this recommendation is not significant.
- 23. The procurement method proposed, along with this activity forming part of the Annual Plan and Long Term Plan, means that the letting of this contract is not significant in terms of Section 76 of the Local Government Act 2002 the footpath renewal programme is not considered significant.

Recommended Option

24. That the programme and delegated authority be approved for the delivery of the 2018/2019 Footpath Renewal Programme within current Annual Plan roading budget.

Next Steps

25. That the areas detailed as part of the 2018/2019 Footpath Renewal Programme continue with procurement and construction.

Attachments

There are no attachments for this report.



Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Recommendation

That the public be excluded from the following part(s) of the proceedings of this meeting.

C8.1 Road Pavement Rehabilitation Programme 2019/20

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Road Pavement Rehabilitation Programme 2019/20	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

In Committee Page 43