



Stewart Island/Rakiura Visitor Levy Subcommittee

OPEN MINUTES

UNCONFIRMED

Minutes of a meeting of Stewart Island/Rakiura Visitor Levy Subcommittee held in the Stewart Island Pavilion, Ayr St, Oban on Tuesday, 28 May 2019 at 9.40am.

PRESENT

Chairperson

Councillor Julie Keast

Members

Kylie Bakker

Real Journeys

Lyndon Cleaver

ISS McKay

Greg Everest

Stewart Island/Rakiura Community Board

Bill Moffatt

Stewart Island Flights

APOLOGIES

Councillor Bruce Ford

IN ATTENDANCE

Community Partnership Leader – Karen Purdue, Committee Advisor – Kirsten Hicks.

1 Apologies

There was an apology from Councillor Ford.

Moved member Everest, seconded member Cleaver and **resolved:**

That the Stewart Island/Rakiura Visitor Levy Subcommittee accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

The following Conflicts of Interest were declared

3(d) Ulva Island Jetty - Member Bakker

1(a) Mamaku Point Conservation Trust – Member Everest

3(a) Walking Track/Footpath Horseshoe Bay Road – Member Everest

3(d) Ulva Island Jetty – Member Everest

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Member Cleaver, seconded Member Moffatt **and resolved**

That the Stewart Island/Rakiura Visitor Levy Subcommittee confirms the minutes of the meeting held on 1 June 2018 as a true and correct record of that meeting

Reports for Recommendation

7.1 Southland District Council Stewart Island/Rakiura Visitor Levy Fund Financial Report to 31 March 2019 and Application Summary

Record No: R/19/5/8988

The subcommittee considered the Financial Report and Application Summary, and resolved as follows:

Resolution

Moved Member Everest, seconded Member Bakker **recommendations a to f, with a new g (as indicated) and resolved**

That the Stewart Island/Rakiura Visitor Levy Subcommittee:

- a) **Receives the report titled "Southland District Council Stewart Island/Rakiura Visitor Levy Fund Financial Report to 31 March 2019 and Application Summary" dated 22 May 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Notes that the current budget provides for the allocation of \$136,715 in grants from the Stewart Island/Rakiura Visitor Levy Fund as compared with the proposed allocation of \$183,141.**
- e) **Recommends to Council that it approve unbudgeted expenditure of \$46,426 in Visitor Levy Fund allocations to be funded from the revenue collected from the Visitor Levy to date.**
- f) **Approves the allocation of funds for the Stewart Island/Rakiura Visitor Levy Fund as follows, subject to Council approval of the unbudgeted expenditure:**

1	Mamaku Point Conservation Trust	Decline
2a	Stewart Island Promotion Association	\$1,766
2b	Stewart Island Promotion Association	\$3,375
3a	Stewart Island/Rakiura Community Board	\$52,000
3b	Stewart Island/Rakiura Community Board	\$10,000
3c	Stewart Island/Rakiura Community Board	\$7,500
3d	Stewart Island/Rakiura Community Board	\$100,000
3e	Stewart Island/Rakiura Community Board	\$3,500

4	Stewart Island Rakiura Community and Environment Trust	\$5,000
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- g) **Approves applications 3a to 3e subject to acceptable supporting documentation being received by the Stewart Island/Rakiura Visitor Levy Subcommittee.**

The meeting concluded at 10.50am

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE STEWART ISLAND/RAKIURA VISITOR LEVY SUBCOMMITTEE HELD ON TUESDAY 28 MAY 2019

DATE:.....

CHAIRPERSON:.....