



Notice is hereby given that a Meeting of the Te Anau Community Board will be held on:

Date: **Wednesday, 1 May 2019**
Time: **2.00pm**
Meeting Room: **Distinction Te Anau Hotel and Villas**
Venue: **64 Lakefront Drive**
Te Anau

Te Anau Community Board Agenda

OPEN

MEMBERSHIP

Chairperson Sarah Greaney
Members Shaun Cantwell
Mary Chartres
Ebel Kremer
Kara Matheson
Tony O'Loughlin
Councillor Ebel Kremer

IN ATTENDANCE

Committee Advisor Jenny Labruyère
Community Partnership Leader Simon Moran

Contact Telephone: 0800 732 732
Postal Address: PO Box 903, Invercargill 9840
Email: emailsdc@southlanddc.govt.nz
Website: www.southlanddc.govt.nz

Full agendas are available on Council's Website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Terms of Reference – Community Boards

Community Boards are bodies established by statute. Their responsibilities and powers are as delegated by the Southland District Council which are to:

- Represent and act as an advocate for the interest of its community.
- Consider and report on all matters referred to it by the Southland District Council, or any matter of interest or concern to the Community Board.
- Maintain an overview of services provided by the Southland District Council within the community.
- Consider annual estimates for expenditure within the community and recommend these to Council.
- Communicate with community organisations and special interest groups within the community.
- Undertake any other responsibilities that are delegated to it by the Southland District Council.

In addition to these activities, Community Boards will consider how best to provide for their communities, and the people who live there, into the future.

Community Board members will provide leadership by:

- Positively representing their community and the Southland District
- Identifying key issues that will affect their community's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities.
- Promote a shared vision for the wider community of interest area and develop ways to work with others to achieve positive outcomes
- Community Boards will adopt a strategic focus that will enable members to:
- Provide local representation and guidance on wider community issues, initiatives and projects.
- Contribute to the development and promotion of community cohesion, by developing and supporting relationships across a range of stakeholders at a local, regional and national level.
- Take part in local community forums, meetings and workshops.
- Inform local residents and ratepayers on issues that affect them.

Community Boards shall have the following delegated powers and be accountable to Council for the exercising of these powers

Engagement and representation by:

- Facilitating the Council's consultation with local residents and community groups on local issues and local aspects of district wide issues including input into the Long-term Plan, Annual Plan, and policies that impact on the Board's area.
- Engaging with council officers on local issues and levels of service, including infrastructural, recreational, community services and parks, reserves and cemetery matters.
- Representing the interests of the community at Council, Committee or Subcommittee meetings when a motion under debate relates to a matter that the Board considers to be of particular interest to the residents within its community.
- Monitoring and keeping the Council informed of community aspirations and the level of satisfaction with services provided.

Financial by:

- Approving expenditure within the limits of annual estimates.
- Approving unbudgeted expenditure for locally funded activities up to the value of \$10,000.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Accepting the highest tenders for rentals of \$10,000; or less per annum.
 - Approving the preferential allocation of leases where the rental is \$10,000 or less per annum.
-

Local assets and facilities by

- Overseeing the management of local halls and community centres which are owned by Council and where no management committee exists. This will occur by way of relationship with officers of Southland District Council.
- Appoint a local liaison person responsible for community housing.

Some Community Boards have specific delegations in addition to the broad delegations above:

Stewart Island/Rakiura Community Board

- Contributing to the development of policy relating to the governance of the Stewart Island Electrical Supply Authority (SIESA).
- Overseeing the management of SIESA by way of relationship with officers of Southland District Council.

Te Anau Community Board

- Overseeing the management of the Te Anau/Manapouri Airport by way of relationship with officers of Southland District Council.

The Community Boards can make recommendations to Council on:

Assets and Facilities

- Annually providing feedback on any asset management plans or community services strategies applicable to the community for which the Community Board is responsible.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Recommending rentals in excess of \$10,000 per annum to the Group Manager Services and Assets
 - Recommending the preferential allocation of leases where the rental is in excess of \$10,000 per annum to the Group Manager Services and Assets.

Contracts/Tenders

- Recommending tenders less than \$200,000 to the Group Manager Services and Assets.
- Recommending tenders in excess of \$200,000 to the Services and Assets Committee.
- Recommending tenders to the Services and Assets Committee where preference is not for acceptance of the highest tenderer,

Financial

- Recommending annual estimates to Council.
- Recommending unbudgeted expenditure in excess of \$10,000 to the Services and Assets Committee.

Local Policy

- Considering matters referred to it by officers, the Council, its committees or subcommittees, including reports and policy and bylaw proposals relating to the provision of council services within the Board's area; and
- Making submissions or recommendations in response to those matters as appropriate.

The Chairperson of each Community Board is delegated with the following additional responsibilities:

- Approval of leases, rental agreements and the rollover of existing contracts under \$1,000;
- Engaging with Community Board members to make submissions to the Council on behalf of the Community Board where a submission period is outside of the Community Board meeting cycle. Where a Chairperson is unable to base a submission on a consensus among Community Board members, a Community Board meeting must be held.

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The Chairperson, Member Greaney to report on matters with which she has been involved since the Board's last meeting.

8.8 Councillor's Report

Councillor Kremer to report on matters from the Council table.

1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Committee Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

6 Confirmation of Minutes

6.1 Meeting minutes of Te Anau Community Board, 20 February 2019



Te Anau Community Board

OPEN MINUTES

UNCONFIRMED

Minutes of a meeting of Te Anau Community Board held in the Distinction Te Anau Hotel and Villas, 64 Lakefront Drive, Te Anau on Wednesday, 20 February 2019 at 2.00pm.

PRESENT

Deputy Chairperson Members

Sarah Greaney
Shaun Cantwell
Mary Chartres
Kara Matheson
Tony O'Loughlin
Councillor Ebel Kremer

IN ATTENDANCE

Committee Advisor Community Partnership Leader Group Manager Services and Assets Roading Contract Manager

Jenny Labruyere
Simon Moran
Matt Russell
Nick Lewis

1 Apologies

There were no apologies.

2 Leave of absence

A leave of absence has been lodged by member Cockburn.

Moved member Matheson, seconded Cr Kremer and **resolved**

That the Te Anau Community Board accept the leave of absence lodged by member Cockburn.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

Ray Willett

Mr Willett addressed the meeting providing background information on the history of Quintin MacKinnon and believes that the existing MacKinnon statue currently located on the foreshore near the Department of Conservation Office should be relocated to ANZAC reserve.

The Chairperson responded to Mr Willett reminding him that in response to an earlier similar request the Board had resolve not to relocate the statue however sought Mr Willett's thoughts on whether some cutting back of trees in the area to make the statue more visible be acceptable to him.

Mr Willett responded that he would not want to see trees removed but would much prefer to see the relocation of the statue believing it would have more of a presences at ANZAC reserve.

The Chair reiterated that the Board would not agree to the relocation of the statue, and thanked Mr Willett for his attendance and presentation to the Board.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved member Chartres, seconded member Matheson **and resolved**

That the minutes of Te Anau Community Board, meeting held on 12 December 2018 be confirmed as a true and correct record.

Reports

7.1 Te Anau Manapouri Airport Landside Contractor Works

Record No: R/19/1/1493

Matt Russell, Group Manager Services and Assets was present for this item.

Mr Russell outlined that the purpose of the report is to seek support for some layout revisions and approval for funding of \$9500 from the Te Anau Manapouri Airport Reserve to undertake some minor civil contractor works in the landside development area to facilitate further leasing and development in the area identified for hangar establishment and taxiway usage.

Mr Russell advised that the existing layout for private hangar developments at the Te Anau Manapouri Airport is not considered conducive to supporting further and ongoing development on the site. The area identified for private hangars is almost at capacity and the remaining sites are exposed to the southwest prevailing wind.

Mr Russell added that in order to facilitate further landside development some revised layout options have been identified. To support these revisions there is some civil contracting works that needs to be undertaken. This involves primarily the removal of a large stockpile and levelling of the site earmarked for taxiway and hangar development. Minor fencing realignment work also needs to be undertaken.

Furthermore Mr Russell added that this work will enable leases to be entered into and development activities associated with the private hangar area to commence.

Resolution

Moved Cr Kremer, seconded member O'Loughlin **and resolved**

That the Te Anau Community Board:

- a) **Receives the report titled "Te Anau Manapouri Airport Landside Contractor Works" dated 14 February 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Supports revision to private area layout and agrees to funding of \$9500 from the Te Anau Manapouri Airport Reserve for the required contractor works to support the layout amendments for the private hangar area.**

7.2 Naming of Streets Kepler Heights Subdivision

Record No: R/19/2/2853

Nick Lewis, Roading Contracts Manager was in attendance for this item.

Mr Lewis advised the report is to consider the naming of two cul-de-sacs in the Kepler Heights subdivision as part of stage four development.

Mr Lewis added that a request has been received from Ralph Moir and Associates, to name two cul-de-sacs as part the Kepler Heights stage 4 development.

Furthermore Mr Lewis advised that currently, the cul-de-sacs have no legal names and therefore cannot officially be assigned individual house numbers. The proposal is to name the cul-de-sacs Morrison Place and Millar Place after two surveyors whom both carried out work around the Te Anau area.

In addition Mr Lewis advised that the suggested names have to be approved by Council before it can be legalised. Council's guidelines for road names include the following:

- ☒ Name duplications are to be avoided.
- ☒ Long names are to be avoided.
- ☒ Similar sounding or spellings are to be avoided to reduce confusion.

The recommendation is to support the cul-de-sacs names provided and that these be presented to Council for adoption.

In discussing this the report members commented that it was appropriate to have consistency within the rest of the development and other recent road naming requests.

Resolution

Moved member Matheson, seconded member Chartres **and Resolved**

That the Te Anau Community Board:

- a) Receives the report titled "Naming of Streets Kepler Heights Subdivision" dated 14 February 2019.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) Support the naming of the cul-de-sacs in the Kepler Heights subdivision stage 4 development as follows;**
 - Morrison Place**
 - Millar Place**

7.3 Council Report

Record No: R/19/1/572

Councillor Kremer and Simon Moran (Community Partnership Leader) were in attendance for this item.

Councillor Kremer and Mr Moran highlighted various issues of interest including;

- Tourism Strategy and Visitor Levy
- 3 Waters Review
- Local Governance and Community Well-beings
- Representation Review and Community Governance Project
- Dark Sky Sanctuary for Stewart Island
- Mr Russell updated the Board on the progress to date; with Te Anau Wastewater Discharge Project including,
 - site preparations for the pipeline is on track
 - register of interest completed and out with contractors on the open market
 - resource consent preparation for lodgement with Environment Southland

Resolution

Moved member O'Loughlin, seconded member Chartres **and resolved**

That the Te Anau Community Board:

- a) Receives the report titled "Council Report" dated 13 February 2019.**

Committee Reports

8.1 Update Report Te Anau Library Services

Record No: R/19/1/1355

Paula Wood, Library Customer Support Operations Manager, and Mark Fraser District Library Manager provided a brief update on the library services, and introduced the three new staff replacements for the Te Anau library.

8.2 Chairperson's Report

Record No: R/19/1/1509

The Deputy Chairperson, member Greaney reported on matters with which she has been involved since the Board's last meeting, these included;

- Community Service Awards presentation to Mrs Margo Shaw and Mrs Noeline Adam was very much appreciated by the recipients and invited guests
- Removal of trees in Harrison Court on boundary of reserve and private land
- Invitation for Board members to attend a welcome assembly for sister city friendship students from Tako, Japan on 13 March 2019.

Museum

- next meeting set down for 28 February 2019

Tourism

- new manager for Destination Fiordland namely Madeleine Peacock
- Destination Fiordland Board proposed changes involves Destination Fiordland moving away from Venture Southland and coming under the umbrella of Southland District Council

Fiordland Retirement Housing

- first four villas now due for completion at the end of March
- open Day Sunday 3 March

Events Centre Trust

- cameras have been installed
- signage sales progressing

Milford Opportunities

- awaiting results of an application for further funding

Milford Community Trust

- in the final stages of receiving a report from Impact Consulting in regard to the recreation centre for Milford which is to decide to progress or otherwise with the key aspects being location for the centre, funding and management structure

Councillor's Report

9.1 Councillor's Report

Record No: R/19/1/1571

Councillor Kremer reported on activities from the Southland District Council table, these included;

- Auditor General office advises of future focus on climate change
- Representation Review Committee recent meeting with commissioner requesting further information on proposed options
- Debit recovery considerations for the Policy to allow more powers to recover debit
- Stewart Island visitor levy review
- Assets such as bridges and underpasses review to identify assets to be retained, repaired or divested from Council
- Further discussions in regard to Maternity and Children's hub for Lumsden and Te Anau

The meeting concluded at 3.45pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE TE ANAU COMMUNITY BOARD
HELD ON WEDNESDAY 20 FEBRUARY 2019.

DATE:.....

CHAIRPERSON:.....

Vacancy on Te Anau Community Board

Record No: R/19/4/6710

Author: Clare Sullivan, Governance and Democracy Manager

Approved by: Rex Capil, Group Manager Community and Futures

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of the report is to seek a decision from the Te Anau Community Board on a vacancy on the board.

Executive Summary

- 2 Rachel Cockburn, Chairperson of the board tendered her resignation with effect from 21 March 2019.
- 3 As the vacancy caused by the resignation has occurred less than 12 months before the next triennial election the board must decide whether they will fill the vacancy or leave the vacancy unfilled. Section 117 of the Local Electoral Act 2001 (the Act) notes the process to be followed.

Recommendation

That the Te Anau Community Board:

- a) **Receives the report titled “Vacancy on Te Anau Community Board” dated 10 April 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Decides, pursuant to section 117 (3)(b) of the Local Electoral Act 2001, not to fill the vacancy on the Te Anau Community Board.**

Background

- 4 A vacancy exists on the Te Anau Community Board as a result of a resignation received. The board must decide how it wishes to deal with the vacancy.

Issues

- 5 Under section 117 of the Act as the vacancy has occurred less than 12 months from the next triennial election a by-election does not need to be held. The board could choose to leave the vacancy unfilled or appoint a person to sit on the board until the end of the term in October 2019. The board must make a decision on what it wishes to do at the first meeting of the board following the notification of the vacancy.
- 6 An earlier report in the agenda has dealt with the vacant position of chairperson of the board as a result of the resignation

Factors to Consider

Legal and Statutory Requirements

- 7 This report ensures the board has complied with section 117 of the Act.

Community Views

- 8 It is the board's decision as to how it wants to handle the vacancy.

Costs and Funding

- 9 There are no additional costs associated with the decision of the board.

Policy Implications

- 10 There are no policy implications.

Analysis

Options Considered

- 11 There are two options – either leave the vacancy unfilled until the election in October or appoint a person to fill the vacancy.

Analysis of Options

Option 1 – Not fill the vacancy

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• Length of time needed to bring new board member up to speed• Board can make arrangements so that there will be a quorum at meetings	<ul style="list-style-type: none">• Could lead to not having a quorum at a specific meeting if other members aren't able to attend• Could place a greater workload on remaining board members

Option 2 – Fill the vacancy

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• Chances of not having a quorum at a future board meeting is reduced• Lesser increase workload on remaining members	<ul style="list-style-type: none">• Length of time needed to bring a new member up to speed

Assessment of Significance

- 12 While the election of members is significant, there is a period of 5 months where there will be one less board member.

Recommended Option

- 13 Option 1 – not fill the vacancy.

Next Steps

- 14 No further steps if option 1 is chosen.

Attachments

There are no attachments for this report.

Election of Chair and Deputy Chair

Record No: R/19/4/6800

Author: Jenny Labruière, Committee Advisor/Customer Support Partner

Approved by: Rex Capil, Group Manager Community and Futures

☒ Decision

☐ Recommendation

☐ Information

Purpose

The purpose of this report is to call for the election of a Chairperson for the Te Anau Community Board to replace Chairperson Rachel Cockburn who has tendered her resignation from the Board, as is required under clause 37, Schedule 7 of the Local Government Act 2002 ('the Act').

The report also provides the opportunity for the Community Board to appoint a Deputy Chairperson to act for the Chairperson if he or she is unable to perform his or her duties.

Executive Summary

- 1 The Southland District Council requires, by statute, the election of a Chairperson to its community boards. The Community Board may also wish to appoint a Deputy Chairperson who will be called on to fulfil the duties of the Chairperson if he or she is unable to perform his or her duties. All community board members are eligible to be nominated for these roles.

Recommendation

That the Te Anau Community Board:

- a) **Receives the report titled "Election of Chair and Deputy Chair" dated 11 April 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Elects a Board Member to be Chair of the Te Anau Community Board for the remainder of the 2016/2019 Triennium.**
- e) **Elects a Board Member to be Deputy Chair of the Community Board for the remainder of the 2016/2019 Triennium.**

Background

- 2 The system of voting for the position of Chairperson and Deputy Chairperson is “First Past the Post”.
- 3 There are no requirements for a formal nomination – the Mayor, or their nominee, will call for nominations at the Inaugural Meeting of the Community Board. Members may be nominated for these roles *in absentia*, but cannot vote.
- 4 The term of office for the Chairperson and, if appointed, the Deputy Chairperson of the Community Board shall be for the duration of the 2016/2019 triennium. However, a member may terminate (or have terminated) their office by:
 - Resigning as Chairperson or Deputy Chairperson.
 - A majority decision of the Community Board.
 - A resolution of the Community Board.
 - Being no longer eligible to hold office.
- 5 The Chairperson of the Community Board is responsible for ensuring that the decisions of the Board are consistent with the powers delegated to it by Southland District Council. The Chairperson is responsible for ensuring that the conduct of business is carried out in an orderly way and in accordance with Standing Orders, and any other statute that may apply from time-to-time. The Chairperson is responsible for reviewing the business included in the agendas to ensure that matters that ought to be considered are included.
- 6 The Chairperson may be called on to act as an official spokesperson for the Community Board on issues within its terms of reference and area of activity.
- 7 It is recommended that once elected the Chair undertake Chairs training and mentoring at the start of the triennium.
- 8 If the Chairperson is absent or incapacitated, the Deputy Chairperson must perform all of the responsibilities and duties, and exercise any powers, of the Chairperson:
 - with the consent of the Chairperson at any time during the temporary absence of the Chairperson;
 - without that consent, at any time while the Chairperson is prevented by illness or some other cause from performing the responsibilities and duties, or exercising the powers, of his or her role;
 - while there is a vacancy for the role of Chairperson.
- 9 In the absence of proof to the contrary, a Deputy Chairperson acting as Chairperson is presumed to have the authority to do so.
- 10 A Deputy Chairperson continues to hold his or her position so long as he or she continues to be a member of the Community Board or until the election of his or her successor, or until the close of the 2016/2019 triennium.
- 11 In accordance with voting procedures the Community Board is called on to elect members to the position of Chairperson and, if it chooses to do so, to appoint a Deputy Chairperson.

Issues

- 12 To elect a Chairperson for the Te Anau Community Board to replace Chairperson Rachel Cockburn who has tendered her resignation.
- 13 To provide the opportunity for the Community Board to appoint a Deputy Chairperson to act for the Chairperson if he or she is unable to perform his or her duties

Factors to Consider

Legal and Statutory Requirements

- 14 This report ensures the board complies with clause 37, Schedule 7 of the Local Government Act 2002 ('the Act').

Community Views

- 15 It is the board's decision as to how it wants to handle the vacancy.

Costs and Funding

- 16 There are no additional costs associated with the decision of the board.

Policy Implications

- 17 There are no policy implications.

Analysis

Options Considered

- 18 There are two options – to elect a chairperson until the end of this current term.
- 19 To elect a deputy chairperson to take the place of the chair in his or her absence.

Analysis of Options

Option 1 – Elect a Chairperson

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• Elect a chair for the duration of the current term as is required by statute• Chair to ensure that the conduct of business is carried out in an orderly way and in accordance with Standing Orders• The Chairperson to act as an official spokesperson for the Community Board	<ul style="list-style-type: none">• If Chair is not filled meetings run the risk of being non-compliant

Option 2 – Elect a Deputy Chairperson

<i>Advantages</i>	<i>Disadvantages</i>
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<ul style="list-style-type: none">• To act on behalf of the Chair in his or her absence.	<ul style="list-style-type: none">• To perform all of the responsibilities and duties, and exercise any powers, of the Chairperson:
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Assessment of Significance

- 20** Election of a chair is significant as it is required by statute.

21 Recommended Option

- 22 Option 1 and 2 – to elect both a Chair and Deputy Chair.

Next Steps

- 23 Seek nominations from the Board to fill the positions of Chair and Deputy Chair.

Attachments

There are no attachments for this report.

Te Anau Community Events Charitable Trust's report to the Community Board

Record No: R/19/4/7164

Author: Jenny Labruyère, Committee Advisor/Customer Support Partner

Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision

☐ Recommendation

☒ Information

Purpose

- 1 To present a report from the Te Anau Community Charitable Trust to the community board for its information.

Recommendation

That the Te Anau Community Board:

- a) **Receives the report titled “Te Anau Community Events Charitable Trust's report to the Community Board” dated 17 April 2019.**

Attachments

- A Te Anau Community Events Charitable Trust Report [↓](#)



Event Co-ordinators Report To the Te Anau Community Board April 2019

Late last month, the decision was made to move Te Anau Events out of the Destination Fiordland office and to work independently. Fiordland Community House kindly offered office space (temporarily free of charge) so Shevaun is now working solely on Te Anau Events from Fiordland Community House and will be invoicing the Trust as an independent contractor. Sarah is now full time with DF but will be available to assist with events if needed.

While there have been a couple of challenges and downtime involved in moving out of the DF office (setting up a new office space (i.e currently using borrowed office equipment (i.e an old laptop, a very small printer that won't connect to wifi etc)) and "extracting" the info@teanauevents.co.nz email address out of the SDC system etc), the Trustees believe this will be a very positive move for Te Anau Events.

Shevaun is currently working through a number of funding application options to assist in covering the way forward i.e:

- Meeting with Garry Lay (Department of Internal Affairs) and Dianne Williams (Community Trust South) on the 16th of April hoping to obtain funding to pay for office rental and some community hours to cover time to update event calendars (printed and DF weekly newsletter), TAE Facebook page and the event calendar on TAE website; and towards assistance for the smaller community groups and events that generate very little income (i.e Waitangi Day, Santa Parade etc).
- Also, as office equipment is required (computer, printer etc) after a brief discussion with Meridian we will be putting in a funding application into their next Power Up funding round.

The Community Boards \$14,000 of funding (for the current financial year) has enabled the events under the Trust umbrella to go ahead without the pressure of covering the Trust overheads. This has been of great benefit and the Trust hopes that TCB will again look favourably upon the Trust for a further \$14,000 per annum.

Brief event overview

Fishing Classic 2018 - Labour Weekend

- 2018 entrants numbers were down on 2017. This was expected as 2017 was the 10th anniversary with the major prize being a much larger boat than usual.
- Community payout for 2018 event was \$5500.

Te Anau Enduro 2019 – Saturday 2 March 2019

- The fourth Enduro event saw an increase in numbers again with 125 entrants.
- 2019 payouts not yet complete

Te Anau Tartan Festival - Easter

- No Tartan Festival held last year (2018) due to a number of the committee being unavailable over the Easter break.
- The committee is working on an abridged version for this Easter. The event is to be held at the Fiordland Community Event Centre as the Te Anau Primary School grounds are not available currently.
- No Friday event being held.

Fiordland Big 3 2018 (Queens Birthday weekend 2018)

- Payout was \$1,500 to the Te Anau Rugby Club. Rugby Club also profited from the bar expenses. The Trust received \$2,500 from proceeds.
- Te Anau Rugby Club and Te Anau Events are working on organisation of the 2019 event.

General:

- The Trust assets (chiller trailer, radio kit, Eftpos machine, event sign board at the entrance to Te Anau, display boards, traffic & safety management etc) continue to be used regularly by the community.

Due to the above-mentioned changes, this is a very brief report. We plan on providing you with a full breakdown of each event for your May meeting, as well as being able to update of where we are at with funding options.

Thank you for your continued support, and we look forward to further updating you at your upcoming meeting.

Shevaun Taberner

Event Co-ordinator

Dog Control in Te Anau

Record No: R/19/3/5286

Author: Michael Sarfaiti, Environmental Health Manager

Approved by: Bruce Halligan, Group Manager Environmental Services

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The Board has recently completed consultation on dog control in Te Anau, and this report provides opportunity for the Board to consider matters arising and related items.

Executive Summary

- 2 Consultation was carried out earlier this year, and feedback was received from the community about dog control matters. Views were evenly for or against changes to the town centre dog-free rules, and a theme of not wishing existing off-leash areas to be taken away. The Board may now consider matters in relation to this consultation.

Recommendation

That the Te Anau Community Board:

- a) Receives the report titled “Dog Control in Te Anau” dated 12 April 2019.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) Resolves to retain the current rules concerning the prohibition of dogs in the town centre in the Dog Control Bylaw 2015, following consideration of community feedback; and requests Council’s Communications Team to communicate this decision to the community.**
- e) Provides feedback to staff concerning:**
 - i. The size, colour, and proposed locations of the proposed dog-free painted signs on footpaths**
 - ii. Whether an education drive should be completed by Dog Control, concerning:**
 - Dog owners walking their dogs in the dog-free area;**
 - Education of businesses that may be encouraging dog owners to bring their dogs into the town centre.**
 - iii. Whether new dog waste bins or dog waste bag dispensers should be added, and if so, where.**
- f) Requests Council to amend Schedule 1 of the Dog Control Bylaw 2015, by adding “, cycle tracks,” as follows:**
 - “4. Walking tracks, cycle tracks, and picnic areas under the control of the Council”; and**
- g) Recommends that the signage along the track should advise of a new rule that dogs must be on a leash within 5 meters of the walking track. This recommendation is subject to the request in (f) above being accepted by Council and implemented.**

Background

- 3 The Dog Control Bylaw 2015 was adopted after community consultation. The predominant theme from the community was the desire for maintenance of Ivon Wilson Park, and the Lakefront Reserve, as off-lease areas. Council accepted these views. Only three submitters raised the town centre dog-free rules in 2015.
- 4 The Board completed consultation on dog control earlier in 2019, and feedback was received from the community about dog control matters. Views were fairly evenly for or against changes to the town centre dog-free rules, and there was also a theme of not wishing existing off-leash areas to be taken away. The Board may now consider matters in relation to this consultation.
- 5 The local dog control rules are shown in Attachment A. These are comprised of rules that apply to the whole District, and local rules that apply to Te Anau.
- 6 There are four types of dog access rule that may apply to a township:
 1. *Prohibited* - eg playgrounds, sports grounds, and some main streets.
 2. *On-leash only* - eg urban zones, roads and road margins, popular beaches.
 3. *Dog exercise area* - these are designated locally and should be areas that are of low intensity public use, significant size with clearly marked boundaries and good sight lanes.
 4. *Default access rule* - it is proposed to continue with the default access rule of effective control which permits a dog to be off-leash.

Issues

Outcome of consultation

- 7 The Board may make a resolution of its decision whether or not to request Council to amend local dog rules, after considering the community feedback.
- 8 The author has perused the feedback that was primarily concerned with the town centre rules, and the feedback was around 50:50 for and against changing the rules. The Council may need to be persuaded that there is a strong driver to warrant a bylaw amend process, or a very good reason to do so. The author does not consider that the feedback provides a very strong driver or good reasons for such a bylaw change.
- 9 In the Southland District, only Winton and Te Anau prohibit dogs in the town centre. All other towns in the District (eg, Riverton, Lumsden, Edendale, Tuatapere) permit dogs in their town centres, on a leash.
- 10 Some examples of other town centre rules:
 - Dunedin – dogs prohibited
 - Queenstown and Invercargill – dogs must be on a leashAnd so there is no “right or wrong “ position concerning town centre rules.
- 11 This decision of the Board will then need to be communicated to the community.
- 12 Note the Dog Control Bylaw 2015 is required to be reviewed in 2025, at which time the local community will be consulted thoroughly again on dog issues.

Town Centre

- 13 The Board is invited to provide feedback to staff concerning:
- (a) Proposed locations of dog-free painted signs on footpaths:
 - i. A mock-up of the sign is shown in Attachment B; and
 - ii. Proposed locations of the signs is in Attachment C.
 - (b) Whether an education drive should be completed by Dog Control, concerning:
 - i. Dog owners walking their dogs in the dog-free area;
 - ii. Education of businesses that may be encouraging dog owners to bring their dogs into the town centre.

Cycle Track

- 14 I understand that the Board is proposing to upgrade the trail between the boat harbour to the Upukerora to a multi-purpose trail which will provide additional walking/cycling linkages within the town, and that funds have been committed to this project for some time.
- 15 Some consideration was given to altering the local dog access rules to accommodate this proposal, however the author recommends that the Board requests Council to amend Schedule 1 of the Dog Control Bylaw 2015, as follows:

“4. Walking tracks, cycle tracks, and picnic areas under the control of the Council”.

- 16 In so doing, appropriate signs may be placed along the track advising dog owners of rules that apply to the cycle track, because this clause provides “Every owner must comply with any restriction or prohibition of a sign to which clause 10 applies.”
- 17 Staff consider that there are risks of conflicts/ accidents between off-leash dogs and fast moving cyclists, and hence suggest that the proposed signs on the cycle track should have a message advising “Dogs must be on leash within 5 m of the track” or similarly worded. There is some precedent for this type of approach, such as the stopbanks around Invercargill City. A recommendation concerning this is included in the Recommendations section above.

Dog bag dispensers, waste bins

- 18 Currently in Te Anau there is a dog bag dispenser, and dog waste container beside it, at Ivon Wilson Park. It is funded by the District as it is a District Park. These are maintained by the amenity contractor, Fiordland Nurseries. About 1,000 bags have been used in the last 12 months.
- 19 The Board may consider whether it wishes to install any pod-type dog bag dispensers beside any existing rubbish bins. The pods are \$799 + GST, and a roll of 1,000 bags is \$48 + GST, or about 5c per bag.



- 20 All other dog bag dispensers in the District are funded by the local Board, and are located beside existing general waste bins.
- 21 The other towns that have them are:
- (a) Riverton – 4 dispensers (total expenditure in the last two years has been under \$1,000)
 - (b) Tuatapere – 1 dispenser in the Domain (less than 1,000 bags in 12 months)
 - (c) Winton – 4 dispensers (less than 2,000 bags in 12 months).
- 22 There are four bag dispensers in Riverton, and general waste bins are used for the collection of dog bags. The total expenditure for bags over the last two years has been under \$1,000.
- 23 The Board is invited to provide feedback to staff whether new facilities should be added, and if so, where. The Board will have to fund new facilities.

Factors to Consider

Legal and Statutory Requirements

- 24 The Dog Control Act enables the Board to make decisions in relation to these matters. Concerning changes to dog rules, the Council is required to consider:
- (a) The need to minimise danger, distress, and nuisance to the community generally; and
 - (b) The need to avoid the inherent danger in allowing dogs to have uncontrolled access to public places that are frequented by children, whether or not the children are accompanied by adults; and
 - (c) The importance of enabling, to the extent that is practicable, the public (including families) to use streets and public amenities without fear of attack or intimidation by dogs; and
 - (d) The exercise and recreational needs of dogs and their owners.

Community Views

- 25 Consultation has been completed.

Costs and Funding

- 26 Educational activities, and signage, is currently funded by Dog Control.
- 27 Any new dog waste bins or dog dispensers, would be funded by the Board.
- 28 Any bylaw amendment work is funded by a combination of rates and the Dog Control business unit.

Policy Implications

- 29 Council's Dog Control Policy 2015 has no application to the matters to the issues of this report, but would require updating if dog rules changes were proposed in the town centre.

Next Steps

- 30 Staff will implement the resolutions from the Board.

Attachments

- A Dog control access rules [↓](#)
- B Footpath sign [↓](#)
- C Sample locations for footpath signs [↓](#)

Schedule 1

General dog access rules

This Schedule contains general dog access rules that apply across the Southland District.

1. Playgrounds and sports grounds under the control of the Council

Dogs are prohibited on any playground or sports ground at all times.

2. Urban zones, Council-controlled carparks and boating areas, designated freedom camping areas

Dogs must be under control and on a leash within or on all –

- (a) urban zones as identified in the Southland District Plan; and
- (b) Council-controlled car parks; and
- (c) Council-controlled boating areas (including any wharf, jetty, boat ramp, boat marshalling area);
- (d) designated freedom camping areas as defined in Council's Camping Control Bylaw 2012.

3. Council cemeteries, Council camping grounds

Dogs are prohibited in all Council-controlled cemeteries and camping grounds unless permission is obtained from the Council or signage indicates dogs are allowed and provided the person whom the dog is accompanying complies with any reasonable conditions imposed by the Council in relation to the entry or presence of the dog.

4. Walking tracks and picnic areas under the control of the Council

Every owner must comply with any restriction or prohibition of a sign to which clause 10 applies.

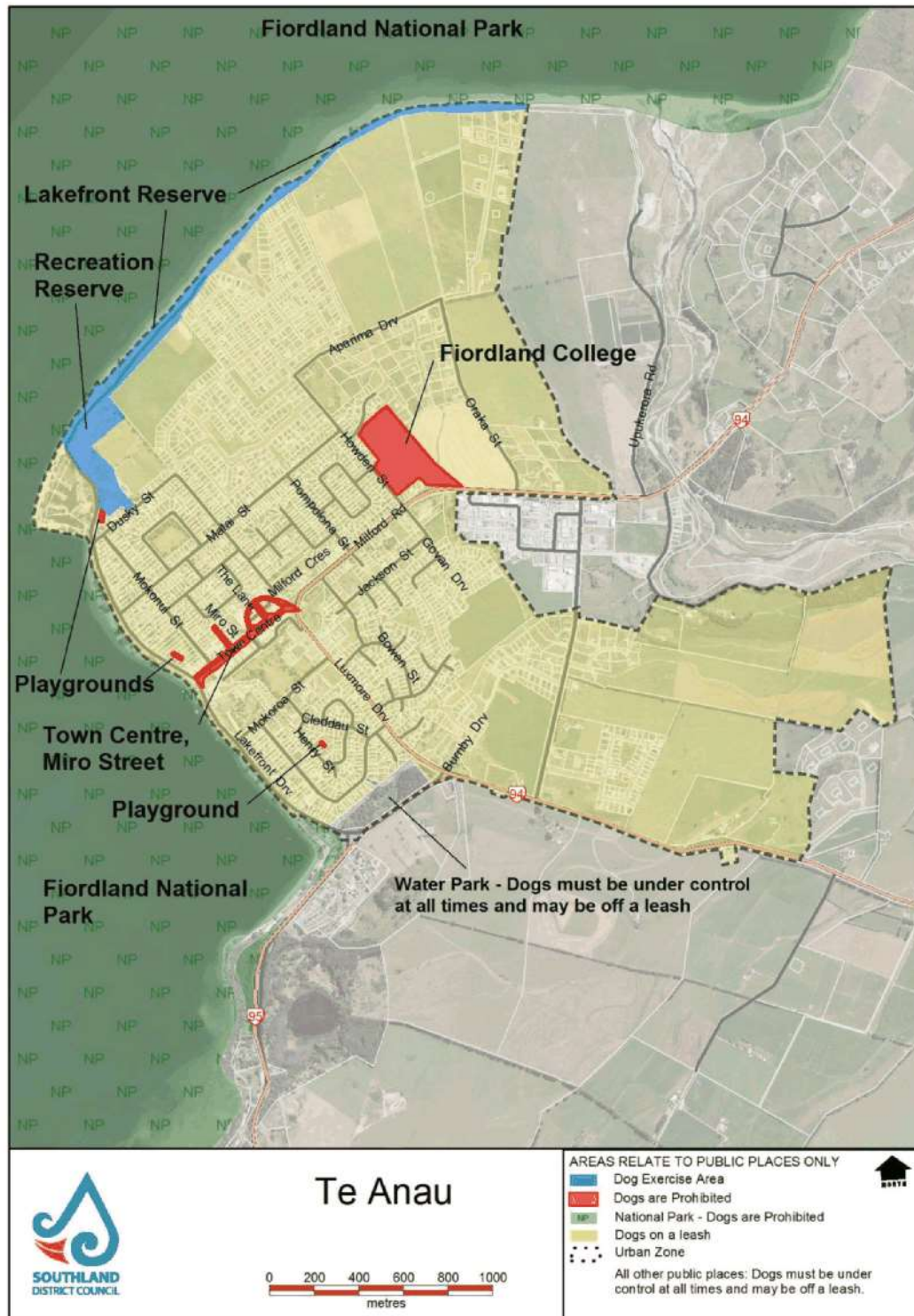
Note: For convenience, playgrounds and the Urban Zones are shown on the maps in Schedule 2. For technical reasons other areas that are referred to above cannot be shown.

Schedule 2

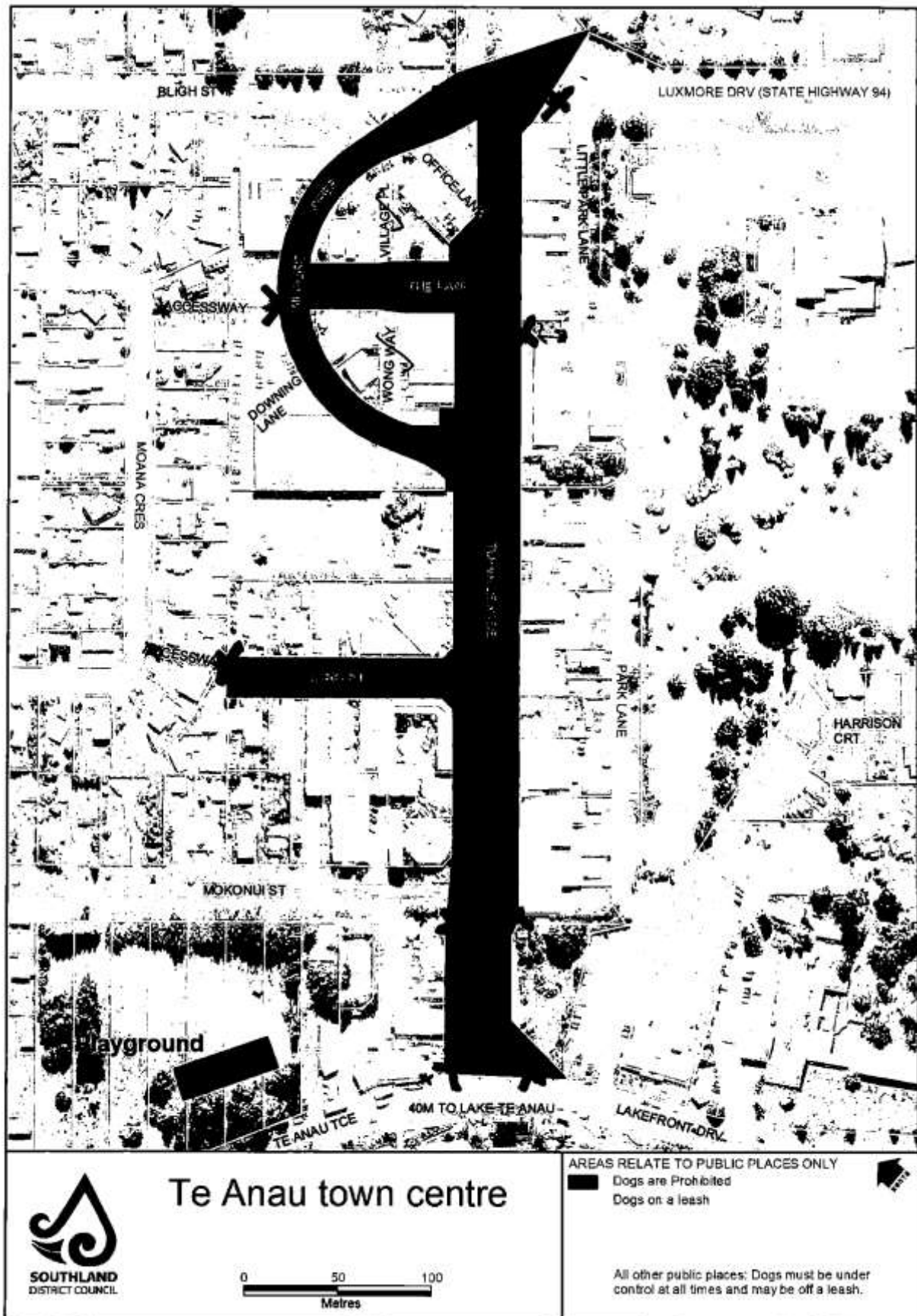
Local community dog access rules

This Schedule contains dog access rules specific to a local community that are in addition to the dog access rules in Schedule 1.

For reference, default Schedule 1 rules have been incorporated into the maps such as playgrounds and Urban Zones. This Schedule contains general dog access rules that apply across the Southland District.







Te Anau Community Board Projects

Record No: R/19/3/4226

Author: Mark Day, Community Facilities Manager

Approved by: Matt Russell, Group Manager Services and Assets

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of the report is to seek the Community Board's (the Board's) approval to cancel three projects proposed for completion this financial year, create one new project and realign the existing budgets to support the projects.

Executive Summary

- 2 Prior to the February 2019 forecasting round a meeting was initiated with Councillor Kremer, Te Anau Community Board member Sarah Greaney, Roading Contract Manager, Nick Lewis, and Community Facilities Manager, Mark Day, to discuss the projects that have been proposed for completion this financial year.

Project	Description	Funding	Code
P-10112	Construct new walking track at the Water Park in Te Anau	\$30,000.00	26846 (Dev Contributions)
P-10113	Install walkway in water park area, Te Anau	\$15,000.00	26846 (Dev Contributions)
P-10115	Install multi-use trails in Te Anau	\$10,000.00	26846 (Reserves)
P-10116	Develop lakefront trail to Upukerora Mouth in Te Anau	\$15,000.00	26846 (Reserves)
P-10107	Install CCTV in Te Anau CBD	\$10,000.00	26807 (Reserves)

- 3 It was decided at the meeting to focus on project P-10116, "Develop the lakefront trail to the Upukerora mouth" utilising the funding that had been spread over the next three years. The other two water park projects P-10112 and P-10113 and the multi-use trails project P-10115 would be cancelled to achieve the upgrade as the work for these projects has yet to be scoped and the Upukerora track is deemed to be the Board's priority.
- 4 Further work is required on developing the feasibility study of providing community housing within Te Anau. The Board has received one quote from Bonisch Consultants but additional quotes are required before progressing. It is proposed that this will be funded by Te Anau Community Board General Reserves.

- 5 The project to install CCTV in the town centre has had some initial investigation work done. Nick Lewis has been approached by Aotea Electrical who have agreed to supply a proposal to install CCTV cameras. Additional quotes for this project are also anticipated to be obtained.
- 6 The local rotary club has approached the Board to install an additional BBQ at the southern end of Lake Te Anau in the vicinity of the Yacht Club, dry dock slipway area. The Board needs to control the project in terms of cost, location and consistency with the other BBQ installations at the marina and Lions Park. The Board will only commit to what they have committed to in the past as it has already been noted that the cost of installing power and water is unknown and could be significant. As such it is proposed that the Board commits to the purchase of the BBQ only at this stage until further information is available.

Recommendation

That the Te Anau Community Board:

- a) **Receives the report titled “Te Anau Community Board Projects” dated 20 March 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves that projects P-10112 and P-10113 and P-10115 outlined below are to be cancelled:**

Project	Description
P-10112	Construct new walking track at the Water Park in Te Anau
P-10113	Install walkway in water park area, Te Anau
P-10115	Install multi-use trails in Te Anau.

- e) **Approves that the funding identified for project P-10116 (Develop lakefront trail to Upukerora Mouth in Te Anau) in the next two financial years be brought forward to enable this project to be completed in the 2018/2019 financial year with a budget of \$45,000.**
- f) **Approves that a new project be created to undertake a feasibility study into community housing in Te Anau with a budget of \$10,000, funded from Te Anau General Reserve.**
- g) **Approves the purchase of a BBQ as the Te Anau Community Board’s contribution towards the Te Anau Rotary Club’s community initiative to install a new BBQ facility at the southern end of Lake Te Anau with a budget of \$15,000, funded from the Te Anau Community Board’s General Reserve.**
- h) **Approves a grant of \$30,000 to the Te Anau Trails Trust to be included in the 2019/2020 Annual Plan as a contribution towards the development of the trail from the Upukerora mouth to the Upukerora bridge on the Te Anau Milford Highway, funded from the Te Anau Community Board’s General Reserve.**

Background

- 7 There were four projects in the current Annual Plan that were identified as being associated with track improvements within the Te Anau township. Initial discussions indicated that there was some duplication and overlap in these projects. As such, with the impending February forecasting round coming up a meeting was requested with a representative from the Board and the Councillor for the ward to determine what their priorities were for the projects.
- 8 In discussion with the members, it was identified that the project to develop the track from the lakefront to the mouth of the Upukerora River was the priority for the Board. The other projects had not been scoped and would be reviewed at a later date as part of the wider track development in Te Anau.
- 9 The funding associated with the projects was also discussed and a further meeting was held with members of the Finance Department to make sure that what the members were proposing would fall within Council's financial guidelines and policies. With the understanding that the proposed changes would be implemented through the forecasting application process. All of the funding will come from the Board's reserves.

Issues

- 10 No issues identified.

Factors to Consider

Legal and Statutory Requirements

- 11 There are no legal or statutory requirements.

Community Views

- 12 The position of the Board will be taken to represent the community.

Costs and Funding

- 13 There is no change in the overall value associated with the financial changes that are being proposed.

Policy Implications

- 14 The Board will need to approve the changes.

Analysis

Options Considered

- 15 The options for consideration are either to continue to try and complete as projects as per the existing project plan and risk non-completion or agree to the proposed changes so that the Board can achieve its priorities.

Analysis of Options

Option 1 – Agree to the proposed project and financial changes

<i>Advantages</i>	<i>Disadvantages</i>
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<ul style="list-style-type: none">Proposed projects can be completed within the current financial year.Allows time to scope the deferred projects so that they can be completed next financial year.	<ul style="list-style-type: none">Some of the original projects will be deferred until next financial year.
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Option 2 – Proceed with the projects in their original state

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">Some of the projects may only be partially completed	<ul style="list-style-type: none">Some of the projects will not be completed.

Recommended Option

- 16 It is recommended that the Board proceed with Option 1 – Agree to the proposed project and financial changes. This will ensure that the work that has been identified as a priority will be completed by the end of the financial year.

Next Steps

- 17 Council staff to proceed to get quotes for the projects prior to the work being initiated.

Attachments

There are no attachments for this report.

Te Anau Airport Manapouri Manager's Report - March 2019

Record No: R/19/4/6527

Author: Dylan Rabbidge, Commercial Infrastructure Manager

Approved by: Matt Russell, Group Manager Services and Assets

☐ Decision

☐ Recommendation

☒ Information

- 1 The Te Anau Airport Manapouri Manager's Report identifies operational issues, aircraft movement, operator changes and management matters.
- 2 The Airport Manager's report is attached.

Recommendation

That the Te Anau Community Board:

- a) **Receives the report titled "Te Anau Airport Manapouri Manager's Report - March 2019" dated 17 April 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

Attachments

- A Te Anau Airport Manager's Report - March 2019 [📄](#)

**16.04.2019 Airport Manager's Report****General**

The new Charter Company Air Chatham's who previously provided the Air Transport Operations for the Tauck Tours prior to Alliance Airlines has resumed operations, with an ex Mount Cook Airlines ATR72-500 Aircraft. The season is beginning to tail off with one to two flights per week.

Before the ATR operation resumed Air Chatham's carried out an airport audit to review our processes, ground handling equipment and suitability and were happy with our level of service.

As mention in the previous report CAA have requested that we look at certification for the next summer season.

Aircraft movements are still showing a slight increase from large aircraft meaning more passenger number of the community. Passenger number have increased from previous years by about 5%.

Runway maintenance will be a large focus over the next 6 months with crack sealing and marking required prior to certification and an Obstacle Limitation Surface Survey required.

Expenses verses Expenditure show a positive trend with income related summaries Year to Date showing an increase of 1.4% and Expenditure showing a savings of about 9% Year to Date

Operations

CAA have requested that we work towards Part 139 Certification for the next summer season. We have been presently operating uncertified due to the fact that we do not have regular schedule airline services into the aerodrome, only closed charter operation. CAA have requested that we certify under the Qualified Aerodrome certification criteria which is basically a watered down standard certification which will help manage risk for Air Chatham's as they move into Safety Management Systems requirements. The dead line for this process will be by August 2019.

Over the last 6 months we have only had one aircraft divert due to weather related issues. The more modern ATR72 has not diverted to date.

Assets

Runway preventive maintenance in the form of crack sealing will be carried out at the end of April and the initial part of the runway marking will occur mid-April and finish within the next two months. This will be completed prior to certification.

The Terminal building will be stained by the end of April.

Fly Fiordland are moving their business to the airport and closing their present shop in town taking up a full time lease of a check-in desk.

Safety, Security and Training

Airport Management and a Council Representative attended a Bird Strike Workshop with AviSure at the end of March with focus on the proposed wastewater discharge north of the aerodrome.

Staff have been trained on the new ATR Aircraft. The Airport will host an Emergency Services

Aircraft familiarisation workshop and Emergency Table Top Exercise at the end of April.

FinancialsIncome

We are slightly down on Hire Income due to the decision to focus more of our marketing budget towards an operational focus to attract more aviation oriented business.

Ground Handling Budget is slightly up due to more large aircraft landings.

Landing fees have increase by 21% due a higher number of large aircraft movements

Expenditure

Mowing costs have been a lot higher this year due to increase grass growth by approximately 40%.

Maintenance costs have been slightly higher this year due to mismanaged budgeting.

Council Report

Record No: R/19/4/6882

Author: Simon Moran, Community Partnership Leader

Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision

☐ Recommendation

☒ Information

Chief Executive

3 Waters

1. As part of its 3 waters review process the Department of Internal Affairs are facilitating a series of workshops to discuss their thinking around a new regulatory regime, including new national standards, for drinking water, stormwater and wastewater systems.
2. As part of this work there has been some discussion about the potential for responsibility for what are currently privately owned and operated drinking water supplies (ie those which supply more than a stand-alone household) to become a local government responsibility. Across NZ there are currently some 800,000 people who receive their drinking water from unregulated private suppliers.
3. Any suggestion that currently owned private water supplies should become a local authority responsibility raises a number of issues including those relating to how the cost of funding the upgrading and operation of such schemes might be funded. This issue is being actively monitored at a national level along with the other issues of concern. Staff will keep Council advised of any further developments.

Climate Change

4. As part of its work on climate change Local Government NZ commissioned Jack Hodder QC to provide comment on the range of legal risks that local authorities might face arising from the impacts of climate change on local communities.
5. While there has been some case law in relation to a local authorities approval of development in at risk areas the picture has been less clear in relation to the extent to which local authorities have a responsibility to take proactive adaptation measures. Given the increasing risk profile and extent of exposure that communities face around NZ this issue will gain increasing prominence in communities affected by an increasing number of natural hazard events.
6. In summary Mr Hodder concludes that there are increasing climate change litigation risks for the sector. The main points that he makes are:
 - there are an increasing number of climate change cases being litigated around the world
 - groups and individuals are getting more and more creative with bringing claims – unless central government steps in, the judiciary will likely play a greater role in developing legal rules in this area

- current local government litigation risk mostly relates to decisions to limit development (short-term judicial review). In the future it seems likely to extend to the consequences of allowing development and failing to implement adaptation measures
 - there have not yet been any large damages claims in relation to failure to implement adaptation measures in New Zealand. However, it may be only a matter of time
 - in the face of such risks, with impact on most parts of New Zealand, the idea of national standards and solutions, and appropriate legislation, seems obvious.
7. The findings from Mr Hodder's work have important implications for our work as a local authority. In our capacity as a regulatory authority approving, for example, resource and building consents, we need to ensure that we take a cautious approach in considering whether to approve new development where there are potential risks.
8. It will also flow into our work as an infrastructure provider. The extent to which Council has had regard to increased intensity and frequency of heavy rainfall events in developing and maintaining its stormwater infrastructure, for example, will become increasingly important.
9. The advice also raises the question as to whether Council needs to have a more proactive adaptation programme in place in a number of our communities that already face natural hazard issues, such as coastal erosion and flooding that will only increase in intensity with climate change.
10. A report recently released by the Organisation for Economic Cooperation and Development (OECD) notes that in most OECD countries central government provides an over-arching policy framework within which local authorities are expected to manage the impacts of sea level rise. As such it creates a strong argument for a stronger policy framework to be developed within New Zealand. A summary of the OECD work is available at www.oecd.org/environment/cc/policy-highlights-responding-to-rising-seas.pdf

Representation Review

11. The Local Government Commission released its decision on the appeals against Council's final representation proposal in early March.
12. In its decision the commission has:
- endorsed the five ward structure for the election of councillors. In doing so they have 'tweaked' the ward boundaries that Council had proposed to move Dipton back into the Oreti (currently Winton Wallacetown) ward. They have also extended the Waihopai-Toetoe ward so that it now matches the enlarged Waihopai-Toetoe Community Board boundaries that had been proposed by Council. These changes are a logical amendment to the proposal that was released by Council
 - endorsed the establishment of nine community boards covering the whole of the district. In doing so the commission have also moved to establish three sub-divisions in the Oreti and Northern Community Board areas. The creation of a sub-division, has the same practical effect as wards for the election of councillors and means that the community board members will be elected from within those subdivisions. The three subdivisions for the Northern ward are Parawa-Fairlight, West Dome and Mid-Dome covering the Mossburn

and Lumsden areas respectively. The Oreti Community Board sub-divisions are Hokonui (Dipton area), Midland (Winton and surrounds) and Makarewa (Wallacetown and Makarewa).

13. In their decision the commission noted Council's desire to have district-wide coverage by community boards. They also noted the added value and greater flexibility that local community group structures can bring, as compared with the current CDA subcommittee approach, to support the work of the new boards and Council itself.
14. The release of this decision provides certainty as to the representation arrangements that will apply from the October 2019 elections. This will allow staff to progress the work needed to finalise the elections process and subsequent elected member induction process.
15. Alongside of the representation review process staff have an Organisational Service Delivery Review project underway which has been looking at the changes that should be put in place to support the new community board structure.

Southland Regional Development Agency

16. The Board of Directors for the new Southland Regional Development Agency (SRDA) was publicly announced on 22 March.
17. The board is to be chaired by Ian Collier who has a background in the tourism sector having worked for Air New Zealand. The other members of the board are Dean Addie (Southland), Sarah Brown (Southland), Lucy Griffiths (Wairarapa), Maria Pera (Southland) and Joc O'Donnell (Southland).
18. The Mayoral Forum have approved the letter of expectation that sets out the funding and ownership expectations that the shareholders have for the board. It will be used to inform development of a draft Statement of Intent that will need to be formally approved by the shareholders prior to 30 June.

Health and Disability System Review

19. In August 2018 the government established an independent review of the current health and disability system. The review panel is being led by Heather Simpson.
20. The focus of the review is on identifying changes which will improve the equity of outcomes. They are also charged with looking to the future to ensure that the system is able to meet the technological, demographic, workforce and other challenges that will confront the system over the coming years.
21. The panel has been seeking input from the public and those actively involved in the health and disability sector. An online process is available for those wanting to submit their views is available at the following website www.systemreview.health.govt.nz/overview/give-us-your-views/
22. The review panel is due to produce an interim report in August 2019 with a final report due in March 2020.

Bella Vista Development

23. Bella Vista is a residential subdivision development in Tauranga.
24. In April 2018 Tauranga City Council issued dangerous and/or affected building notices for all 21 homes in the Bella Vista development, and required immediate evacuation of the homes, following serious concerns about their safety and their compliance with the Building Code. In June 2018 the city council voted to purchase all the properties from the homeowners, and agreed a settlement with them in November 2018. The city council is now in the process of repairing, removing, demolishing or remediating the affected houses.
25. The Ministry for Business Innovation and Employment (MBIE) have recently completed a review of the Tauranga City Council building control processes and the way in which the Bella Vista development was managed by the council. Key findings from the review include:
- that council did not follow its normal processes and procedures in relation to the Bella Vista development and thereby lost the benefit of the inherent safeguards, checks and oversight provided by those processes
 - senior management intervened in and subverted normal council processes. This was, in part, due to undue or inappropriate pressure from the developer
 - the implementation of a single or main point of contact at the council for the development meant that the escalation of concerns about the Bella Vista development did not occur as it should
 - council did not enter conditions on building consents or follow through on the need for third-party verification of compliance. For instance, where engineers were to carry out on-site inspections on elements of specific engineered design
 - council did not manage departures from building consents in accordance with the proper procedure once work was underway
 - council allowed building work to go ahead after earlier failed inspections had not been fully resolved, and it did not require building work to stop when critical documents such as 'producer statements' for third-party inspections were not provided
 - council did not utilise the enforcement powers granted to it by the Building Act to stop or require remediation of non-compliant building work when this was observed
 - council did not maintain proper records of its decisions and the reasons for decisions.
26. One of the lessons emerging from this case, which is applicable to all local authorities, is the importance of ensuring that the required professional standards are met and that the relevant regulatory staff receive an appropriate level of support in this regard. MBIE in their report comment:

Throughout interviews, the consistent view from staff sitting below senior management was that this decision (to appoint a single contact point to interact with the developer) was the most significant reason for the failure in Council functions with respect to the Bella Vista development. This is because it was the point in time when the checks, balances and safeguards provided by normal

processes were set to one side, with practices emerging from the decision which were considered high risk.

27. The decision to appoint a single point of contact was made as part of a meeting between the developer, chief executive and other relevant staff to discuss concerns being raised by the developer about the way in which the Bella Vista development was being managed. As noted in the above quote from the MBIE report, it sent an ‘inappropriate’ signal to staff about the standards that were expected to be met. The financial and other costs flowing from this failure have clearly been very significant for the Tauranga City Council and the affected homeowners.

Community and Futures

Strategy and Policy

Annual Plan 2019/2020

28. The Local Government Act 2002 requires Council to prepare and adopt an Annual Plan in the second and third years between the development of the Long Term Plan. The purpose of the Annual Plan is to consider and approve any variations to the Long Term Plan for that financial year. Once finalised the direction given for 2019-2020 will be used to set rates for the year beginning 1 July 2019 and deliver any additional projects identified.
29. Consultation on the Annual Plan was not undertaken for this round as there was no significant variance from the Long Term Plan 2018 – 2028. This is aligned with Council’s Significance and Engagement Policy that determines whether an issue is significant and the level of community consultation required.
30. The Annual Plan work programme is currently being finalised and will be considered by the Finance and Audit Committee in May, prior to seeking Council approval in June 2019.

Long Term Plan 2031

31. In March the first of the Long Term Plan 2031 workshops was held with councillors and Youth Council. The purpose of the workshop was to begin the development of the next strategic framework while considering the current strategic context and trends of the District.
32. The next workshop is scheduled for 21 May 2019 and will examine and discuss the activities that Council undertakes and consider the financial and infrastructure strategies.

Risk Management Framework

33. Council continues to identify the need to invest in and develop its risk management processes and approach. The objective of the risk management framework is to create a framework to effectively understand, plan for, and mitigate risk across all levels and activities within the organisation that can provide assurance to Council, the Southland District community and stakeholders that critical risks are identified and managed effectively.
34. The framework document was adopted by Council in February 2019, and work has begun to transition from the current quarterly risk update approach to implementing the risk management framework. It is anticipated to be finalised by June 2019.

Community Futures Research and Analysis Work Programme

35. Council supports the continuation of research and analysis work to support its decision making in preparation for the Long Term Plan 2031. This work will assist in leading the development of Council's overall approach to the management of change and preparation for what the future might hold for the District and its communities, and identify priorities for investing in community future planning.
36. The executive leadership project team comprising of the chief executive, chief financial officer, group manager services and assets, group manager environmental services and group manager community and futures determine prioritisation, and is facilitated by the strategy and policy manager.
37. High level project plans have been developed to help determine what is required to deliver priority projects within the District, and will help inform assumptions leading into the Long Term Plan 2031. Update reports on all work streams will be provided to the Community and Policy Committee between February and June 2019.
38. The on-going work streams include:
 - socio-demographic projects (where are we now, where are we heading, and where do we want to be)
 - climate change and implications for the Southland District (risks and impacts on the District)
 - service delivery framework – District vs local service provision and levels of service (an assessment and evaluation of Council services and determine the most appropriate level of service to meet community needs in the future)
 - rating affordability planning and implications (to understand income levels in our communities and affordable measures for delivery of activities and services – and implications of decisions on rating affordability for the district)
 - land and water plan implications (to understand the implications of compliance standards on the future provision of services to local communities)
 - community facility provision framework (how, what and when are facilities used and needed)
 - community partnerships assistance and funding alignment approach (multi agency community partnership opportunities, and Council's funding and grants schemes to support community organisations)
 - technological change impacts on communities and implications for Southland District Council.
39. Much of this work has a long term focus to support future decision making, and will be considered in relation to Council's overall approach over the next 1-5 years.

Policy and bylaw updates

40. There are a number of Council bylaws and policies currently being reviewed and updated, and a number of bylaws due for review in the next 12-18 months.

41. The draft delegations manual was presented to the Finance and Audit Committee in March, and will be presented to Council in April 2019 for adoption. Further work on the delegations manual will include work on the terms of reference and delegations for community boards and Council's governance structure for the 2019-2022 term.
42. The review of the Board (TAB) Venue and Gambling Venue Policies has begun, with a report on the draft policy approach discussed at the Community and Policy Committee on 9 April 2019 where it was agreed to proceed with public consultation.
43. Council will also begin to investigate options around abandoned vehicles and unkempt properties that may lead to fire hazards.

Governance and Democracy

Community Governance Project

44. As noted in the last report, work is progressing on arrangements to support the community governance project. This will build upon the information contained in the reference document that Council produced in April 2018.
45. The new representation arrangement does signal a large change for the District with no longer having gaps or grey areas in locally-based decision-making. Community boards will have a much broader focus and Council will work to support the change.

Local Authority Elections

46. The local authority elections will be held in October 2019. They will be conducted by postal vote with election day being Saturday, 12 October 2019. The elections this year will be based on the outcome of the representation review determination noted above. Information will be distributed closer to election date. Elections will be held for the mayor, ward councillors and community board members.
47. Nominations open Friday 19 July and close at 12 noon on Friday 16 August. Voting will begin on Friday 20 September and close at 12 noon on Saturday 12 October. People are encouraged to make sure they are on the electoral roll. There will be information sessions scheduled for intending candidates prior to nominations closing.
48. Further information will be made available on Council's website.

Community Partnership Leaders

Community Board Plans

49. The community partnership leaders are working to finalise the project plan for the delivery of nine community board plans across the District. It is intended that these plans will be developed in conjunction with existing community board and community development area subcommittee members, key stakeholders in the community, youth councillors and the wider public via a variety of different engagement mediums. This process will also inform other important Council work streams such as the development of activity management plans and the 2031 Long Term Plan.

Inspiring Communities Workshop

50. Several staff attended a recent Connections and Collaboration Workshop facilitated by Inspiring Communities. The workshop focused on discussions around community-led development, the community engagement wheel, and asked key questions about why we are trying to connect with our communities. The workshop also looked at stakeholder mapping, why people don't participate, trust, social needs, the working together continuum and different models for collaboration.

Stakeholder Engagement

51. Over the last couple of months the CPLs have met with stakeholders from Internal Affairs, Community Trust South, ILT, ILT Foundation, ICC, GDC, Age Concern, a cyber-safety expert, Sport Southland, Emergency Management Southland, aged care providers, Environment Southland, District Health Board staff, representatives from regional sports organisations, MBIE, Presbyterian Support and Ministry of Education as part of the CPLs role to foster links between Council and the community. These meetings have been used as information gathering exercises to inform key projects and information sharing in order to update our community on activities being undertaken around the District.

Stewart Island/Rakiura Ulva Island and Golden Bay Development

52. An application is being prepared to the Tourism Infrastructure Fund for replacement of the Ulva Island jetty and development of Golden Bay's jetty and facilities. It is intended the application will be made to the August funding round. The Stewart Island/Rakiura Community Board and jetties committee has provided valuable input to the proposed design of the Ulva Island jetty and contributed to the design work for the Golden Bay development which is now being scoped and costed. Public consultation is currently taking place for the Ulva Island jetty design and when the final designs have been received for the Golden Bay development public consultation will also be held.

Welcoming Communities

53. A cultural toolkit has been developed by Anna Kirkwood and Kate Wilkinson from the Awareness Project (diversity and inclusion specialists)
54. The cultural toolkit contains key practical tips on what needs to be in place to ensure an inclusive approach is adopted to welcome new people to our communities.
55. All four councils have met and the concept discussed with key staff.
56. Funding for the welcoming communities pilot project has had seed funding made available through to December 2019 from central government.

Venture Updates

Shared Services Pilot

57. A shared services project being delivered by Venture Southland is nearing the end of its six month pilot. As part of the initiative one person has been employed to provide services to six groups in the Edendale-Wyndham area. The services include secretarial duties, providing funding support, event planning, answering sponsorship requests and delivering pre-season planning.

58. The groups involved all have differing requirements, some have formal structures, regular meetings and official job descriptions and others less so. Along with providing the services that were agreed upon at the beginning of the pilot, the person employed is also providing groups with information and resources they need to be aware of for the group's future responsibilities and planning requirements.
59. Venture Southland is continuing to monitor the pilot, and once the six-month period is complete will undertake evaluation of the initiative with the person employed and groups involved.

Southland Story

60. Following extensive consultation, stage one of the Southland Story project is nearing completion. To date this has involved the consultants from Principals meeting with a wide variety of community representatives to identify what makes Southland unique and using this collated information to create a narrative, values and key messages to be used for the Southland Story.
61. Once these elements have been confirmed work will begin to scope and approve processes for the second and third stages of the project that involve asset development and communication of the story to wider audiences. The Southland Story will form the basis of the region's attraction and retention initiatives, helping to attract people to the region and grow pride for the place we all call home.

Southland Murihiku Destination Strategy

62. Work is continuing between Stafford Strategy, the consultants commissioned by Venture Southland to develop a destination strategy for the Southland region, and local communities, businesses, and national parties to develop the Southland Murihiku Destination Strategy for 2019-2029. Once complete the strategy will provide a blueprint for Southland's destination management, assist in ensuring visitors have a quality experience, and provide a framework to achieving the goal of \$1 billion dollars in tourism revenue, in Southland by 2025.

Environmental Services

Group Manager Commentary

Predator Free Rakiura

63. The Predator Free Rakiura Leadership Group (PFR LG) has met within the last month with senior national level DoC Management and also with representatives of Predator Free 2050, the national entity leading this work in conjunction with DoC at a national level. Feedback from both agencies has been positive, and DoC continues to provide very significant managerial and technical support for this project.
64. The Leadership Group held a public meeting on Rakiura on the evening of 26 March to inform the community of the current project status and progress, which was well attended by approximately 60 persons. The community feedback received at this meeting was mostly very positive. The PFR LG has been working on a Memorandum of Understanding between the participant parties. This will come through to Council, as a participant in the PFR LG, for consideration in the near future.

EQC Visit

- 65. Representatives of the Earthquake Commission visited Southland during March for a combined councils' session hosted by SDC. EQC is the New Zealand Crown entity investing in natural disaster research, education and providing insurance to residential property owners.
- 66. EQC representatives explained their role and how this has been applied in various situations around New Zealand and spoke about current and future risk issues. This was a very useful session and some good networking contacts with EQC were also established to continue future liaison.

Ministry of Primary Industries Forestry Visit

- 67. Council hosted representatives of the Ministry of Primary Industries (MPI) policy team in mid-March to illustrate on the ground the concerns which Council had previously communicated in writing regarding the practical implications of the National Environmental Standard for Production Forestry on Council's roading network.
- 68. The MPI representatives appreciated the opportunity to view these issues on the ground, and said that these concerns would be factored into future thinking, while obviously not providing any guarantees of future changes.

Resource Management

Dark Skies Plan Change for Rakiura

- 69. The Regulatory and Consents Committee have approved the preliminary consultation to occur on the proposed dark skies plan change. The change to the District Plan has been sought to create some rules around future lighting on the island in order to maintain the existing quality of the dark skies. Meetings for key stakeholders will be held on Rakiura on 13 and 14 May and it is intended to publicly notify the plan change in the last quarter of 2019.

Collaborative Planning Initiatives

- 70. Council has teamed up with Environment Southland, Gore District Council and Invercargill City Council to undertake high level region wide assessments on climate change, biodiversity, landscapes and natural character.
- 71. These reports have been progressing well. It is anticipated that the climate change report will be released to councils and the general public by the middle of 2019. The other reports are still being completed and are unlikely to be released in 2019.

Animal Control

- 72. A lot of work is going into increasing the number of dog owners who register online. Staff hope to have the new dogs online registration operating by 1 June. Other projects include a communications drive to promote dog owners notifying changes (to ensure online registration goes smoothly for them) and exploring emailing registration forms.

Libraries

- 73. We have continued to offer the range of programs for library patrons but would love to hear from people not using the library about how we can meet their needs. Please feel free to contact

our district library manager, Mark Fraser via email on mark.fraser@southlanddc.govt.nz or via 0800 732 732.

74. The table below shows the number of individuals checking out items from a branch library each month.

LIBRARY NAME	JANUARY 2019
Bookbus	350
Lumsden	88
Otautau	77
Riverton	180
Stewart Island	49
Te Anau	393
Winton	563
Wyndham	69

75. Our library service has new books each month, these can be viewed online through our catalogue on <https://www.southlanddc.govt.nz/my-southland/libraries/>

Services and Assets Group

Group Manager's Update

76. The first quarter of 2019 has rapidly disappeared and has largely been consumed with the structural changes to the Services and Assets Group and the resultant works programme resourcing. There has been significant focus on the capacity each team has to undertake the works programmes committed to. This focus has been particularly relevant given the 2019/2020 Annual Plan development process. Through this process the team is looking beyond next year to ensure the theme of over commitment and under delivery is not continued.
77. There is still significant effort required to improve the way in which we engage and work with our elected representative structures. This is a learning curve for both our staff and elected representatives. Clarity and communication around our delivery framework and legislative timelines is needed to ensure expectations are clear.
78. 2019 is the year that we need to revisit our Infrastructure Strategy to better understand and guide the strategic context for the activities and services we provide. The strategy is required to ensure we are planning for the future in the work that we undertake today. It is anticipated that this work will need to commence in April/May to ensure completion by the end of the calendar year.

Commercial Infrastructure

Forestry (IFS)

79. Forestry activity for this period has included silvicultural pruning in Gowan Hills and pre-plant land preparation in Ohai and Waikaia forests. Heritage NZ have now approved the archaeological consent for future works in Waikaia. Financial results are still tracking well above budget.

Around the Mountains Cycle Trail

- 80. An onsite meeting is to be held with Southroads, Opus and Southland District Council for mark out of the toilets and shelters. The toilets have been delayed but are expected to be shipped prior to April. We are also waiting on a building consent exemption for a shelter at Mavora Lakes.
- 81. Additional signs have been ordered and received, and will be programmed with other works expected to take place in April. An application has been made to the Maintaining Great Ride Fund for \$100K, this includes funds for water tanks along the trail as well as tables, benches and interpretation panels for stage one. An application for \$50K has been lodged resulting in this work having no impact on Southland District Council as it will be 100% funded.

Strategic Transport

Speed Limit Review

- 82. The initial review of the speed limits across the District for local roads has been completed. The transport team have been undertaking discussion with communities where changes are proposed. Feedback to date has been positive and supportive of the proposed changes.
- 83. This engagement will continue during April, with any relevant feedback incorporated into the proposed changes at which point a report will be presented to Council, with the objective of starting the formal public consultation process needed to formally change the bylaw.

District Wide Renewals Programme

- 84. Reseals – All programmed work for the annual District wide road resurfacing program have been completed for the 2018 -2019 season.
- 85. Pavement Rehabilitation – The Roding Company are making good progress with all sites. The Ohai Clifden Highway and Otapiri Gorge Road sites along with the first section of Otautau Tuatapere Road have all been sealed.
- 86. The remaining sections of Otautau-Tuatapere Road and Shand Road are on track to be completed by Easter.
- 87. Footpath renewal – The footpath renewal programme has been finalised with a package of works currently out to tender. Sites have been selected on asset condition along with Long Term Plan budget availability.

Bridges

- 88. The annual restricted bridge inspections by Council's structural engineering consultants, Stantec are nearing completion. The outcome of these inspections along with an updated bridge restriction list will be presented to Council at the June meeting.
- 89. Council staff also met with the New Zealand Transport Agency (NZTA) to raise awareness about Council's concerns with the volume of its ageing bridging network and the availability of funding support that Council could attract from NZTA to support an enhanced renewals programme. The meeting was positive with NZTA suggesting potential avenues which Council could explore and apply for additional funding and in particular for the critical bridges.

Strategic Water and Waste

Te Anau Wastewater Discharge Project

90. Following Council resolutions from the 23 October 2018 meeting, when it was resolved to proceed with a sub-surface drip irrigation as disposal route, staff have been progressing work on a number of fronts including development of resource consents for the sub-surface drip irrigation field, as well as advancing towards a detailed design.
91. Staff have also met with Environment Southland consenting staff, to develop a strategy to allow early lodgement of the application. At this stage it is expected that an application will be able to be lodged towards the end of April.
92. The tender for the pipeline element of the contract closed on 12 April.

Land and Water Plan Implementation

93. Environment Southland released their proposed Land and Water Plan last year.
94. In total 25 appeals were received by Environment Southland of which Council has identified 10, which it will join as a section 274 party. Council has also lodged an appeal to the decision.
95. The basis of Council's appeal, is largely around the 'non-complying' activity status on wastewater discharges to water. The latest direction issued from the Environment Court outlines a proposed path, where appeals to objectives will be heard ahead of mediation, by grouped topic on policies and rules. Evidence in support of the appeals was filed with the Environment Court on 22 March.

Review of Solid Waste Contract Arrangements

96. The WasteNet Southland Waste Management Group has rolled over the bond contract for waste collection on the same rates and terms and conditions.
97. WasteNet has also put out a tender for the provision of the recycling acceptance contract. The request for proposal was issued in December, with a number of tenders having been evaluated and requests for clarifications issued.

Community Facilities

98. Work has commenced on the 2018 - 2019 projects, to be completed this financial year. There are a number of projects that have been started, with the remaining projects having been quoted for. Once the quotes have been confirmed and approved, the work will be programmed to commence for those that are under budget.
99. Progress is being made towards pulling together a Tourism Infrastructure Fund application for the Stewart Island jetties project. The application was to be submitted for the next funding round that started on the 1 March 2019. However it has been decided to delay this until the next round in August so that a more robust application can be presented.
100. The application consists of two projects, the Ulva Island wharf and associated on-shore infrastructure and the Golden Bay wharf and associated on-shore infrastructure. We are working with Venture Southland, the Stewart Island Community Board, Department of Conservation and Opus to put together the application. Although the scope of work has been increased from an

original project to upgrade the Ulva Island wharf, there is a clear understanding from the local community for the need to include the Golden Bay project as it will mitigate current health and safety issues that have been identified.

Project Delivery Team

101. The project delivery team are well underway with the projects from the first allocation from the current list of committed projects from the Long Term Plan and Annual Plan with a value of \$4,650,000. We currently have 33 projects in progress with six projects completed. The balance of our projects are in the consenting or approval stage, it is anticipated these will move to delivery phase within a month. The project delivery team are working with the activity managers to pick further projects from the 2018 - 2019 projects and starting to plan the 2019 - 2020 projects.

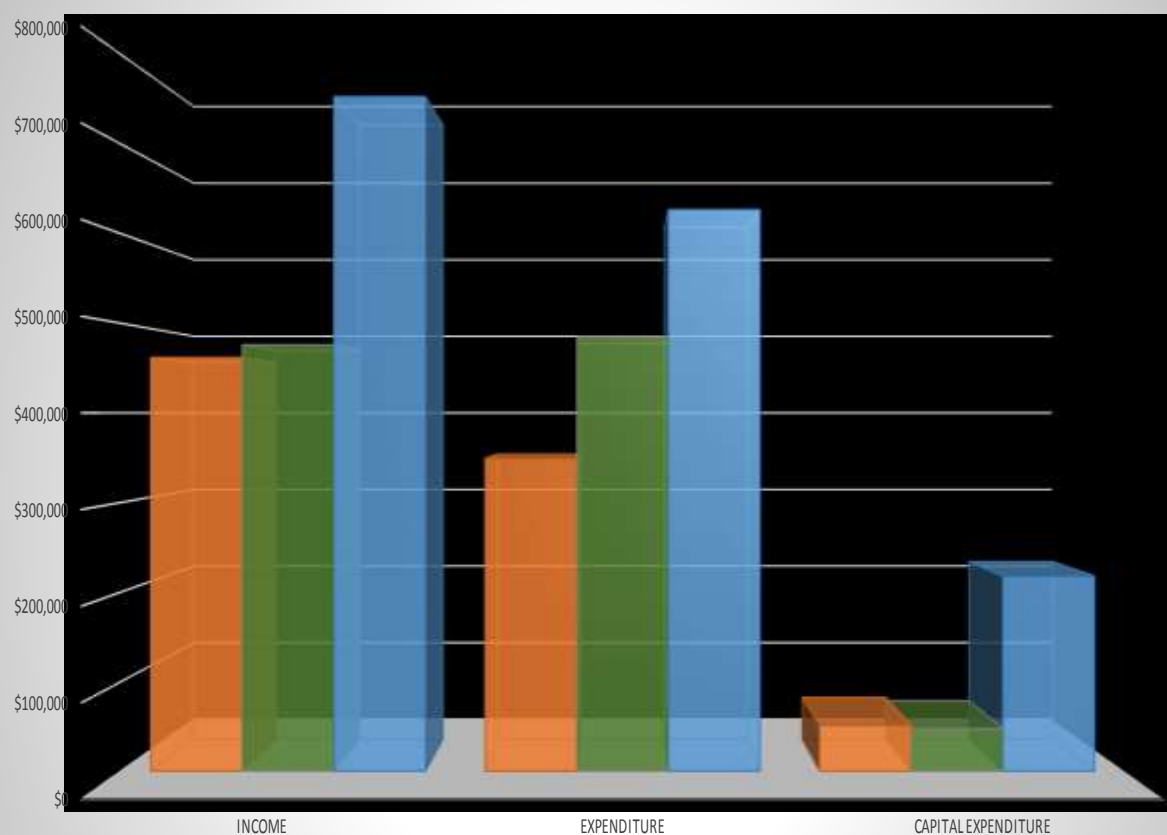
The Southern Scenic Route

102. The Southern Scenic Route Tourism Infrastructure Fund projects are well underway. The four projects are all in progress, Waikawa, Monkey Island, Clifden Bridge and Te Anau toilets are in the final stage of consenting and the contracts have been awarded.
103. The new facilities have been ordered, the works program will start as we receive the new buildings. The first is due in the last week of April. Now that we have design, consent and delivery times set we will be conducting community discussions starting in Tuatapere on 5 April, followed by the other sites.

Finance

104. There are no significant variances to report on. Generally the business units are underspent versus budget.

Te Anau - Local Business Units as at 31 March 2019



	Income	Expenditure	Capital Expenditure
YTD Actuals	\$461,846	\$349,320	\$51,630
YTD Budget	\$475,906	\$484,807	\$47,355
Annual Budget	\$752,723	\$626,875	\$217,774

YTD Actuals YTD Budget Annual Budget

Te Anau - Business Units as at 31 March 2019											
BU Code	Business Unit	Income			Expenses			Capital			
		Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	
26800	Administration - Te Anau	\$61,642	\$61,589	\$100,131	\$42,343	\$61,589	\$82,119				
26802	Operating Costs - Te Anau	\$79,795	\$91,044	\$122,190	\$26,498	\$67,945	\$77,385				\$6,400
26807	Street Works - Te Anau	\$61,152	\$61,099	\$81,466	\$33,429	\$55,578	\$74,104	\$44,548	\$30,229	\$84,548	
26810	Refuse Collection - Te Anau	\$43,913	\$43,875	\$58,500	\$37,807	\$43,875	\$58,500				
26813	Stormwater Drainage - Te Anau	\$28,045	\$28,112	\$52,500	\$21,672	\$30,129	\$37,482		\$9,626	\$12,834	
26825	Cemetery - Te Anau	\$9,586	\$11,366	\$15,207	\$15,163	\$12,296	\$16,395				
26828	Beautification - Te Anau	\$25,011	\$24,989	\$33,319	\$25,457	\$33,136	\$44,181			\$40,992	
26833	Sportsground/Boating - Te Anau	\$16,852	\$16,913	\$22,550	\$16,714	\$19,048	\$22,643				
26835	Lakefront	\$19,419	\$19,402	\$25,870	\$16,421	\$21,826	\$29,102	\$7,082	\$7,500	\$10,000	
26846	Parks & Reserves General	\$113,852	\$113,712	\$199,616	\$111,597	\$136,358	\$181,811			\$63,000	
26849	Information Kiosk	\$56	\$56	\$74		\$56	\$74				
26886	Luxmore Subdivision	\$2,524	\$3,750	\$41,300	\$2,219	\$2,969	\$3,079				
Total		\$461,846	\$475,906	\$752,723	\$349,320	\$484,807	\$626,875	\$51,630	\$47,355	\$217,774	

Reserve Balances

Te Anau	Opening Balance	Current Budget	Forecast Budget	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029
Local													
<i>Operating</i>													
Sandy Brown Loan - OP	(9,153)	(7,646)	(7,646)	-	-	-	-	-	-	-	-	-	-
Total Local Operating	<u>(9,153)</u>	<u>(7,646)</u>	<u>(7,646)</u>										
Reserve													
Te Anau Car park Reserve	23,979	24,777	24,777	25,601	26,452	27,331	28,239	29,177	30,146	31,147	32,181	33,249	33,249
Te Anau Cemetery Improvements	1,588	1,641	1,641	63	63	63	63	63	63	63	63	63	63
Te Anau General - OPR	687,263	660,316	571,018	402,103	430,704	403,833	448,415	448,415	485,681	422,359	458,768	458,769	458,769
Te Anau Luxmore Subdivision -	1,040,590	1,078,811	1,078,811	1,118,332	1,159,197	1,201,451	1,245,143	1,290,325	1,337,047	1,385,365	1,435,333	1,487,008	1,489,388
Total Local Reserve	<u>1,753,420</u>	<u>1,765,545</u>	<u>1,676,247</u>	<u>1,546,099</u>	<u>1,616,416</u>	<u>1,632,678</u>	<u>1,721,860</u>	<u>1,767,980</u>	<u>1,852,937</u>	<u>1,838,334</u>	<u>1,925,345</u>	<u>1,979,089</u>	<u>1,981,469</u>
Total Local Balance	<u>1,744,267</u>	<u>1,757,899</u>	<u>1,668,601</u>	<u>1,546,099</u>	<u>1,616,416</u>	<u>1,632,678</u>	<u>1,721,860</u>	<u>1,767,980</u>	<u>1,852,937</u>	<u>1,838,334</u>	<u>1,925,345</u>	<u>1,979,089</u>	<u>1,981,469</u>
Stormwater													
<i>Reserve</i>													
Te Anau Stormwater - RES	479,308	494,326	481,492	497,004	513,026	529,575	546,669	564,325	582,562	422,100	435,658	449,662	449,662
Total Stormwater Reserve	<u>479,308</u>	<u>494,326</u>	<u>481,492</u>	<u>497,004</u>	<u>513,026</u>	<u>529,575</u>	<u>546,669</u>	<u>564,325</u>	<u>582,562</u>	<u>422,100</u>	<u>435,658</u>	<u>449,662</u>	<u>449,662</u>
Total Stormwater Balance	<u>479,308</u>	<u>494,326</u>	<u>481,492</u>	<u>497,004</u>	<u>513,026</u>	<u>529,575</u>	<u>546,669</u>	<u>564,325</u>	<u>582,562</u>	<u>422,100</u>	<u>435,658</u>	<u>449,662</u>	<u>449,662</u>
Total Te Anau Reserve Balance	<u>2,223,575</u>	<u>2,252,225</u>	<u>2,150,093</u>	<u>2,043,103</u>	<u>2,129,442</u>	<u>2,162,253</u>	<u>2,268,529</u>	<u>2,332,305</u>	<u>2,435,499</u>	<u>2,261,034</u>	<u>2,362,003</u>	<u>2,428,751</u>	<u>2,431,131</u>

Recommendation

That the Te Anau Community Board:

- a) Receives the report titled “Council Report” dated 17 April 2019.**

Attachments

There are no attachments for this report.