



Notice is hereby given that an Ordinary Meeting of Southland District Council will be held on:

Date: **Wednesday, 19 June 2019**
Time: **9am**
Meeting Room: **Council Chamber**
Venue: **15 Forth Street**
Invercargill

Council Agenda

OPEN

MEMBERSHIP

Mayor	Mayor Gary Tong
Deputy Mayor	Paul Duffy
Councillors	Stuart Baird
	Brian Dillon
	John Douglas
	Bruce Ford
	Darren Frazer
	George Harpur
	Julie Keast
	Ebel Kremer
	Gavin Macpherson
	Neil Paterson
	Nick Perham

IN ATTENDANCE

Chief Executive	Steve Ruru
Committee Advisor	Fiona Dunlop

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Website: www.southlanddc.govt.nz

Full agendas are available on Council's Website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Councillors are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a councillor and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the Council to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) The reason why the item was not on the Agenda, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

6 Confirmation of Council Minutes

- 6.1 Meeting minutes of Council, 05 June 2019

Adoption of the Annual Plan 2019/2020

Record No: R/19/6/10843
Author: Chantelle Subritzky, Corporate Performance Lead
Approved by: Rex Capil, Group Manager Community and Futures

☒ Decision ☐ Recommendation ☐ Information

Purpose

- 1 This report recommends that Council adopt the Annual Plan 2019/2020.

Executive Summary

- 2 Every three years, councils adopt ten year plans which are referred to as the 'Long Term Plan (LTP)'. In the intervening years, an Annual Plan is developed to address any variances from the LTP, confirm service levels and budgets for the year and set rates. This is also a requirement under the Local Government Act 2002 (LGA). Year two of the Council's LTP 2018-2028 serves as the base for the Annual Plan 2019/2020.
- 3 The Annual Plan 2019/2020 is broadly consistent with what was projected for the 2019/2020 year in the LTP 2018-2028. The majority of changes relate to capital works projects for roading, sewerage and water renewals. These projects were already included in the LTP 2018-2028 and budget included within the work programme.
- 4 As there were no significant variances between the LTP 2018-2028 and the Annual Plan 2019/2020, Council did not go out for formal consultation with the community. Council used other forms of engagement though, such as First Edition newsletter to update the community on the Annual Plan process.
- 5 A copy of the draft Annual Plan 2019/2020 is attached as attachment A.

Recommendation

That the Council:

- a) **Receives the report titled “Adoption of the Annual Plan 2019/2020” dated 13 June 2019.**
- b) **Determines that this matter or decision be recognised as significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Confirms in accordance with Section 100 of the Local Government Act 2002 that the Annual Plan 2019/2020 has been prepared based on reasonable judgement and assumptions and that it considers the projected financial results, including the projected operating deficit for 2019/2020, to be financially prudent given its financial position.**
- e) **Adopts the Annual Plan, including the Funding Impact Statement for the 2019/2020 financial year (attached).**
- f) **Delegates authority to the Chief Executive to approve any final edits required to the Annual Plan in order to finalise the document for distribution.**

Background

- 6 Once every three years, Southland District Council is required to adopt a Long Term Plan (LTP), and in the intervening years an Annual Plan. These plans set out the service levels and budgets for the coming year as well as being used to set rates.
- 7 Year two of the Council’s LTP 2018-2028 serves as the base for the Annual Plan 2019/2020. The Annual Plan 2019/2020 is broadly consistent with what was projected for the 2019/2020 year in the LTP 2018-2028.
- 8 All councils are required by legislation to prepare and adopt an Annual Plan for each financial year before the start of the new financial year. The Annual Plan is not audited.
- 9 The purpose of an Annual Plan is to:
 - Detail the proposed annual budgets and Funding Impact Statement;
 - Identify any variation from the financial statements and Funding Impact Statement included in the Long Term Plan (LTP) in respect of the year;
 - Provide integrated decision-making and co-ordination of the resources of the local authority;
 - Contribute to the accountability of the local authority to the community.

- 10 As part of developing the Annual Plan, Community Boards, Community Development Area Subcommittees and Water Supply Subcommittees were provided with the opportunity at their direction-setting meetings to highlight any planned changes for the 2019/2020 financial year from what was budgeted for year two of the Long Term Plan 2019/2020. Hall committees and Council staff were also asked to advise of any changes to fees and charges for the 2019/2020 year.
- 11 On 18 December 2018, Council meet informally in a workshop to discuss a number of key matters associated with the 2019/2020 Annual Plan. At this workshop staff and Council discussed the following:
1. Proposed fees and charges
 2. Grants and donations
 3. Rating revaluation
 4. Roding rate model
 5. Key financial matters, including loans, reserves, forestry dividend, SRDA funding and employee costs
 6. Impact on the overall and specific rates for 2019/2020
- 12 Subsequently on 21 May 2019, staff presented to the Finance and Audit Committee workshop the draft Annual Plan. This document incorporated the outcomes of a comprehensive review of the capital work programme for 2019/2020 undertaken by activity managers and ELT, as well as the internal financial structure changes as a result of the Services and Assets restructure.
- 13 The Finance and Audit Committee provided guidance to staff to proceed with the finalisation of the draft Annual Plan for recommendation to Council at the Committee's meeting on 18 June 2019.
- 14 There was no community consultation for the Annual Plan 2019/2020 as there were no significant variances to the LTP 2018-2028. This was in accordance with the Significance and Engagement Policy that was adopted in June 2018 through the LTP process.

Changes from Year Two of the LTP 2018-2028

- 15 The majority of the changes between what was forecasted in the 2019/2020 year in the LTP 2018-2028 from what has been included in the draft Annual Plan 2019/2020 relates to capital works projects. Key changes include:
- the addition of Council's contribution to the Pyramid Bridge (\$1.5 million),
 - costs associated with the change in disposal method for Te Anau sewerage project (\$3.3 million)
 - the addition of Otautau watermain renewal project (\$0.5 million)
 - the addition of Te Anau watermain renewal project (\$0.5 million)
 - the addition of Tokanui wastewater consent and treatment options project (\$0.2 million)
 - removal of anticipated external debt (\$7.9 million) and associated repayments (\$0.2 million)
 - review of the capital work programme for 2019/2020 incorporating work deferred from 2018/2019

Issues

- 16 The Annual Plan is based on a number of assumptions. In addition, there are a number of issues described below that will require separate reports to be brought back to Council. These reports will explore the issues more fully and potentially include additional unbudgeted expenditure for 2019/2020 or beyond, if approved.
- 17 The Annual Plan 2019/2020 only includes a budget of \$200,000 for costs associated with the consent and treatment options for Tokanui Wastewater. Staff believe that the outcome of the current resource consent process may require work above the \$200,000 proposed.
- 18 The Annual Plan 2019/2020 includes a budget of \$493,000 for the rebuild of the Ulva Island jetty and Golden Bay wharf. Staff are currently undertaking further investigations to ascertain the extent of the work required in relation to the jetties on the island. It is anticipated that there will be additional costs in future years over and above what is proposed in the Annual Plan 2019/2020.
- 19 The Annual Plan 2019/2020 includes a budget of \$150,000 for refurbishment of the Winton Office/Library on the basis that there has been no work done for over 15 years. Given the current closure of this building and the associated issues it is unknown if this work will proceed.

Factors to Consider

Legal and Statutory Requirements

- 20 The Annual Plan is a statutory requirement under the Local Government Act 2002 (section 95).
- 21 All councils are required by legislation to prepare and adopt an Annual Plan before the commencement of the financial year to which it relates (1 July 2019 in this instance).

Community Views

- 22 The Community Boards and Community Development Area Subcommittees were involved in the direction setting for the Annual Plan 2019/2020 and provided input into any new projects that were urgently required for their areas and the fees and charges for the local assets. This feedback has been presented to the Council for consideration and included in the Annual Plan 2019/2020 where necessary.

Costs and Funding

- 23 There are various costs incurred in compiling the Annual Plan including staff costs and budgets. These are included in Council's annual budgets and funded accordingly.
- 24 The specific financial implications of the changes made to the final Annual Plan are outlined in the financial considerations section below.

Policy Implications

- 25 The changes set out in the Annual Plan are consistent with Council's current Financial Strategy, Infrastructure Strategy and policies, including the Revenue and Financing Policy.
- 26 No policies have been amended as part of the Annual Plan development process.

Financial considerations

27 The financial implications of the proposed Annual Plan 2019/2020 are noted below:

28 Rating Impact /Rates Increase

- The rate increase for 2019/2020 will be 3.49%, compared to 3.34% proposed in the LTP 2018-2028.
- The Rates Funding Impact Statement has been updated to show the current District and Local Area Rates. Rates will be set as either a rate in the dollar on land value or capital value or a Uniform Targeted Rate (UTR).
- The rating information database has been updated to include the property valuations for all properties in the district as advised by Quotable Value in December 2018. Consequently the rates calculations provided in the Annual Plan are based on the revalued amounts. The revaluation resulted in a number of significant increases in residential property values across the district.

29 30% Maximum Uniform Targeted Rate (UTR)

- Uniform Targeted Rate - The maximum amount Council can collect under the UTR is 30% of total rates. The UTR for the 2019/2020 financial year will be 27.09%, compared to 27.37% for 2018/2019.

30 Impact on Financial Reports

- The consolidated impacts of the changes are shown in the forecast financial statements on pages 39 to 61 of the draft Annual Plan 2019/2020 attached.
- In comparing the draft Annual Plan 2019/2020 forecast deficit to year two of the LTP 2018-2028, the deficit has decreased \$911,000, from \$4,264,000 to \$3,353,000. This is predominantly due to an increase in government grant funding for Te Anau wastewater project (\$3.0 million) offset by an increase in contribution to joint Council projects (Pyramid Bridge \$1.5 million) and employee associated costs (\$700,000).
- The prospective statement of financial position in the draft Annual Plan incorporates 30 June 2018 actual balances (as opening balances) as well as changes resulting from revised forecasts for 2018/2019.

31 Compliance with Financial Strategy

- The draft Annual Plan is in compliance with the key financial indicators outlined in the financial strategy, being specifically:
- Rates increases to be no more than LGCI + 2.0%. For 2019/2020 in the 2018-2028 Long Term Plan, the LGCI is budgeted at 2.2%, resulting in a limit of 4.2%. The actual increase is 3.49%.
- Total debt not to exceed 100% of total revenue. Council anticipates it will require no long term external debt in the 2019/2020 year, however notes that it is forecast to be in overdraft at 30 June 2020 of \$3.2 million.
- Additional information on benchmarks are outlined on pages 30 to 33 of the draft Annual Plan.

Analysis

Options Considered

Analysis of Options

- 32 **Option 1 – Recommend the draft Annual Plan 2019/2020 to Council for adoption, with amendments as agreed at this meeting.**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• Comply with statutory requirements and timeframes• Is consistent with the overall direction set through the LTP 2018-2028• Will enable rates to be set for the 2019/2020 financial year.	<ul style="list-style-type: none">• There are no disadvantages

- 33 **Option 2 – Do not recommend the Annual Plan to Council.**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• There are no advantages to this option	<ul style="list-style-type: none">• Not comply with statutory requirements• Rates will not be able to set for the 2019/2020 financial year until an Annual Plan is adopted.

Assessment of Significance

- 34 The draft Annual Plan 2019/2020 does not contain significant variance from year two of the LTP 2018-2028. Therefore it did not meet the significant threshold in the Significance and Engagement Policy and the formal consultation with the public was not undertaken.
- 35 A reprioritisation of the LTP work programme was undertaken to ensure realistic project delivery for the financial year. This has resulted in some projects being deferred until the 2020/2021 work programme.
- 36 In order to keep the public updated, staff sent out information regarding the Annual Plan 2019/2020 in Council's First Edition newsletter.

Recommended Option

- 37 Option 1 – Recommend the draft Annual Plan 2019/2020 to Council for adoption, with amendments as agreed at this meeting.

Next Steps

- 38 Following Council adoption, the Annual Plan 2019/2020 will be made available on the Council's website www.southlanddc.govt.nz. Hard copies will be available upon request.

Attachments

- A Draft Annual Plan 2019/2020 [↓](#)



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Welcome to Southland
District Council's Annual Plan
2019/2020.

This Annual Plan

provides an update to the Long Term Plan 2018-2028, highlighting changes to Council's work programme for year two (2019/2020), the reasons for the changes and the impact on rates.

All other activities, policies and levels of service detailed in the Long Term Plan (LTP) are proposed to be delivered as stated in that plan.





FUTURE FOCUS

Greetings, and thanks for taking the time to look at Southland District Council's Annual Plan. This is year two of Council's Long Term Plan 2018-2028, titled 'We're just getting started, Southland', and we're pleased to report our work programme is on track with what we said we'd do in that document.

Our focus remains firmly on the future

There are no significant changes in the work scheduled or deviations in budgeted spending from what was outlined in our Long Term Plan (LTP). This is why in developing this Annual Plan we have opted not to engage with you in a formal consultation process.

Challenge

We have identified an infrastructure issue which will need to be addressed in the 2021-2031 Long Term Plan.

There are more than 850 bridges in the District, many of them ageing timber structures requiring replacement within the next 10 years. They are deteriorating rapidly and pose a serious safety risk to users.

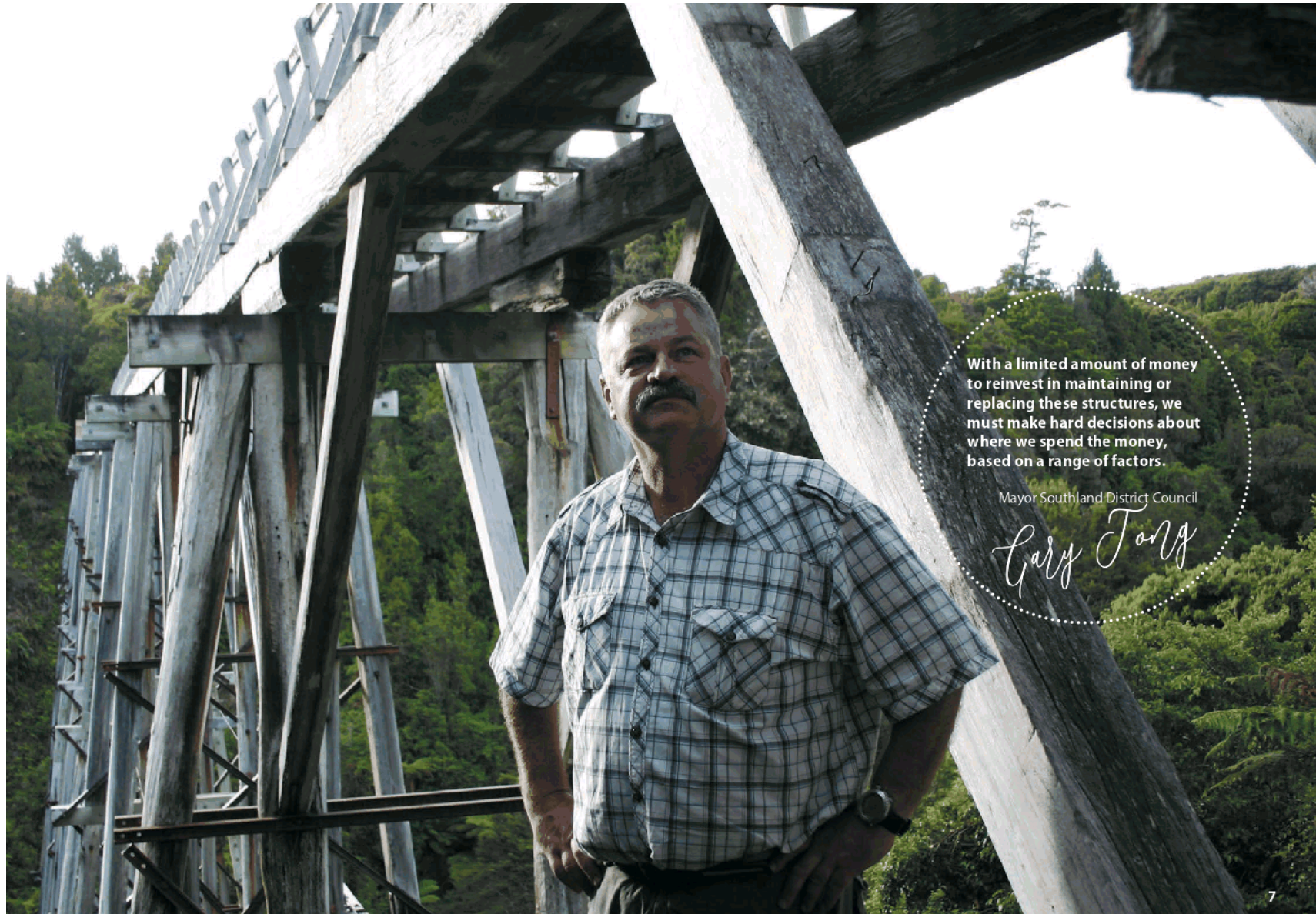
Bridges were built up to 80 years ago, with the aid of significant central government investment, and were not designed to carry the much larger, heavier traffic commonplace on our roads today.

The key work scheduled to happen in 2019/2020 has been well signalled and discussed already, and your feedback was taken on board during the preparation of the 2018-2028 LTP.

As described in the LTP, our focus remains firmly on the future of Southland District in this coming financial year – and many years beyond.



6 [Message](#) from the Mayor



With a limited amount of money to reinvest in maintaining or replacing these structures, we must make hard decisions about where we spend the money, based on a range of factors.

Mayor Southland District Council

Gary Tong

7



Challenge

What is clear now is that Southland District has a lot of ageing infrastructure that is reaching the end of its useful life, without the financial means to replace it all. A topical example is bridges.

Our focus is on finding a balance of where we need to be and the funds available which doesn't include huge rate increases.

FUTURE FOCUS

We are recommending permanent closure of the Benmore bridge over the Oreti River because it has relatively low traffic volumes and there are alternative routes available to the north and south.

Meanwhile, we are recommending that the bridge over the Rowallan Burn on the Papatotara Coast Road be repaired and remain open. It provides the only access to the Hump Ridge Track Rarakau car park and it is used extensively for farming and forestry operations.

There are many equally difficult decisions to be made regarding the \$1.5 billion of public assets Southland District Council is responsible for managing.

Identifying future priorities

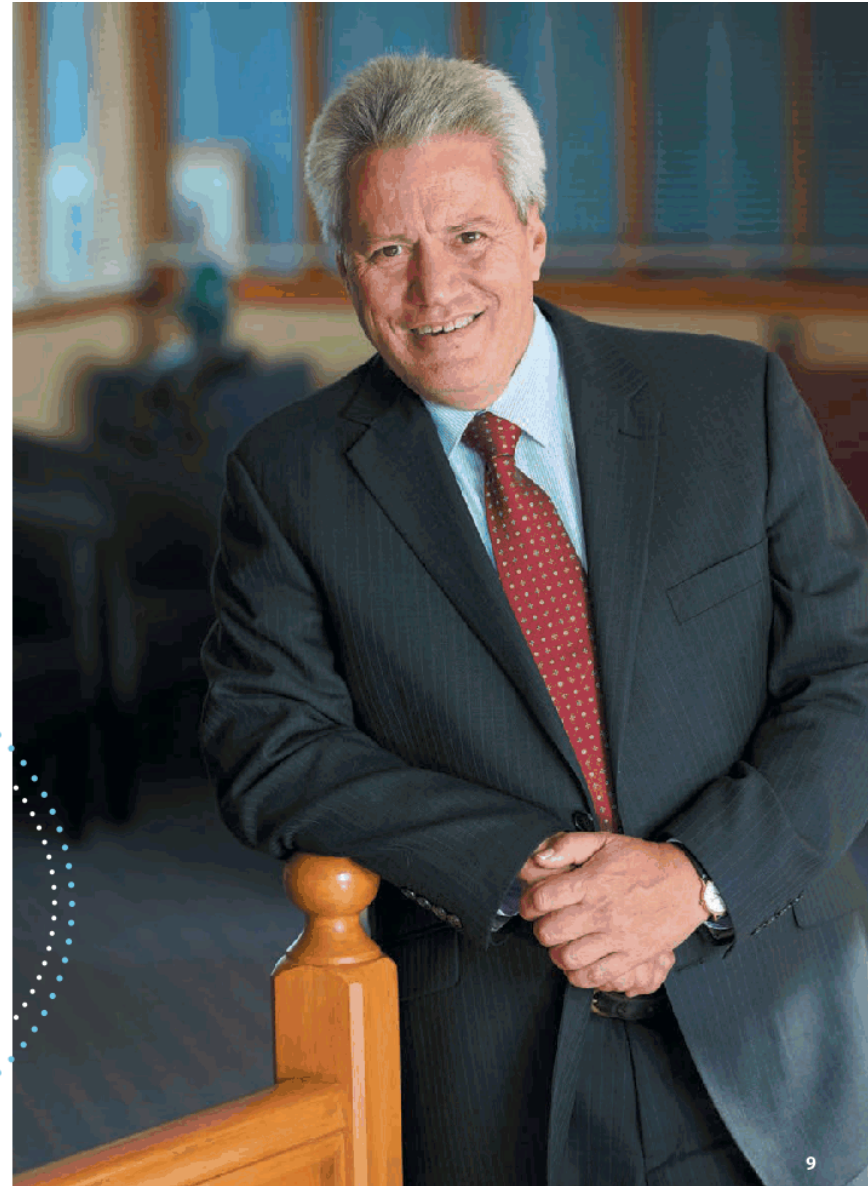
We are investing in community planning and open space experiences by commissioning a great deal of research into a wide range of influencing factors, including demographics, community capability, tourism projections, future service needs, business diversity, technology and climate change.


This work is about identifying future priorities to ensure our communities are not only in the best position to adapt to the big changes ahead but also in the best health – socially, culturally, environmentally and economically. To do this we must be in a position to have informed conversations with you about spending priorities when determining how we provide the right levels of service in the right areas as we prepare the District for a future that looks quite different than now.

Make no mistake. The conversations we have to have, and the decisions we will have to make in partnership with our communities, will be difficult.

The work we are doing in 2019/2020 will go a long way towards informing decisions that we believe will be right for the long-term wellbeing of Southland District.

Steve Ruru





SOUTHLAND DISTRICT COUNCIL

Working
together
for a better
Southland

By promoting the social, economic, environmental and cultural wellbeing of communities in the present and for the future.

By enabling democratic local decision-making and action by and on behalf of communities.

Council consists of a mayor and 12 councillors elected by Southland District residents/ratepayers every three years. As well, we have a Southland District Youth Council, which advises Council on youth engagement issues.

We believe our democratic election ensures the organisation is able to operate in the best interests of the District.

Southland District Council's major planning document for the current period is the Long Term Plan 2018-2028, titled 'We're just getting started, Southland'. The plan sets out Council's planned priorities and spending for 10 years from 2018, with more detail for the first three years.

The Local Government Act (2002) requires Council to prepare an Annual Plan every year to:

- clearly show its budget and how much it will cost ratepayers this year
- highlight any major differences from what had been planned for that year in the Council's Long Term Plan (LTP, or 10 Year Plan) and why these changes are necessary
- co-ordinate Council's resources and decision-making, and
- be accountable to the community, and give residents the opportunity to take part in Council's major decisions.

For further details of Council's role, governance systems and committee structure, please go to our website: southlanddc.govt.nz

We all have an important role to play
as the guardians of our environment.

Our kaitiakitanga will leave a legacy.
It's up to us to decide what that
legacy will be.

George Harpur
Waiau Aparima ward councillor





The first step

We're just getting started, Southland

Southland District Council's vision is Southland – one community offering endless opportunities.

We work towards this through our plans, strategies and policies and through the activities outlined in our Long Term Plan (LTP) 2018-2028.

This Annual Plan provides an update to the LTP, highlighting changes to the Council's work programme for year two (2019/2020), the reasons for the changes and the impact on rates.

To fully understand this Annual Plan, you may find it helpful to read it alongside the LTP.

12 Overview Annual Plan 2019/2020

The second step

Investing in community future planning

We don't have a crystal ball but in the past year we have done some solid research to try to predict what the future of our communities might look like in 30 years.

In many ways analysing this data is the most important work we're doing in 2019/2020 because it will help us to have crucial conversations with you about future infrastructure, assets and services, where they might be provided, and to what level.

The information gathered is a building block for our next Long Term Plan, in 2021.

In 30 years the communities we live in will look a lot different than they do now. We've commissioned research into a broad palette of factors that will influence and affect us all and we're doing further work this year to understand the implications.

The conversations we have with you as a result of this research will help to prepare Southland District for the future.

Community future planning is connecting the needs of our people with the reality of what is possible financially.





14 Overview Annual Plan 2019/2020

Open spaces

1,261 hectares
of open spaces, including
parks, reserves and other
recreational areas, are
Southland District Council's
responsibility.



Investing in open space experiences

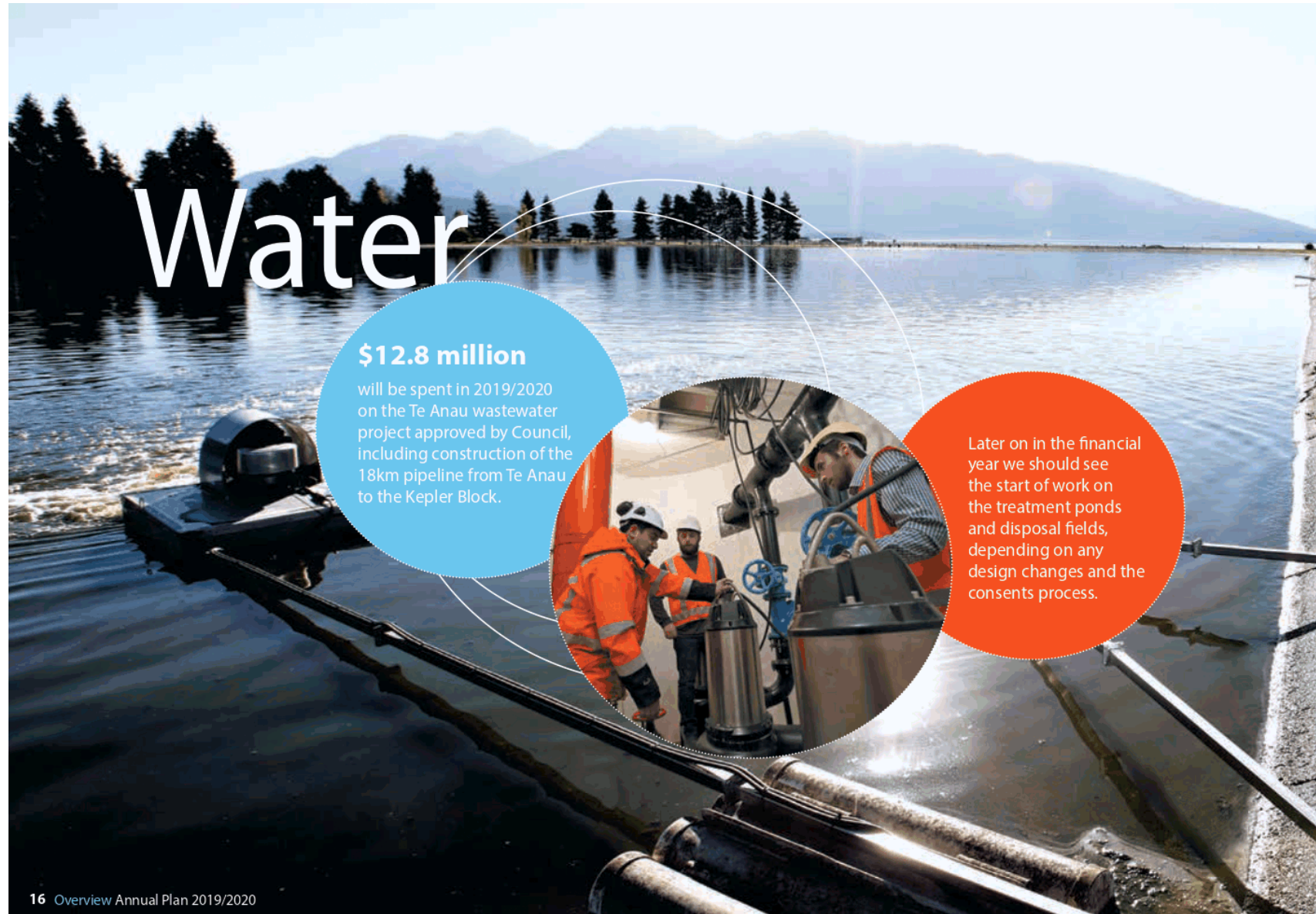
These spaces are vital to the wellbeing of the communities around them. They increase pride in the region and encourage people to live and play here.

The work includes researching resident population trends and visitor numbers to better understand the future needs of people in Southland District.

We are appointing an open spaces planner to implement the principles outlined in our Open Spaces Strategy, which focuses on providing a consistent quality of open space experiences.

\$179,000

has been budgeted in
2019/2020 as part of a
long-term project to improve
and better manage our open
spaces for the enjoyment of
residents and visitors alike.



Water

\$12.8 million
will be spent in 2019/2020 on the Te Anau wastewater project approved by Council, including construction of the 18km pipeline from Te Anau to the Kepler Block.

Later on in the financial year we should see the start of work on the treatment ponds and disposal fields, depending on any design changes and the consents process.

16 Overview Annual Plan 2019/2020

Winton stormwater upgrade

Tenders came in lower for the stormwater pipe replacement than we expected, and as a result the net cost of the work is about \$250,000 less than first thought.

As Winton ratepayers are going to repay a 30-year loan for a component of the \$1.8 million project cost through their rates, this cost decrease will mean a small reduction in their rates demand of \$10.93 per rating unit.

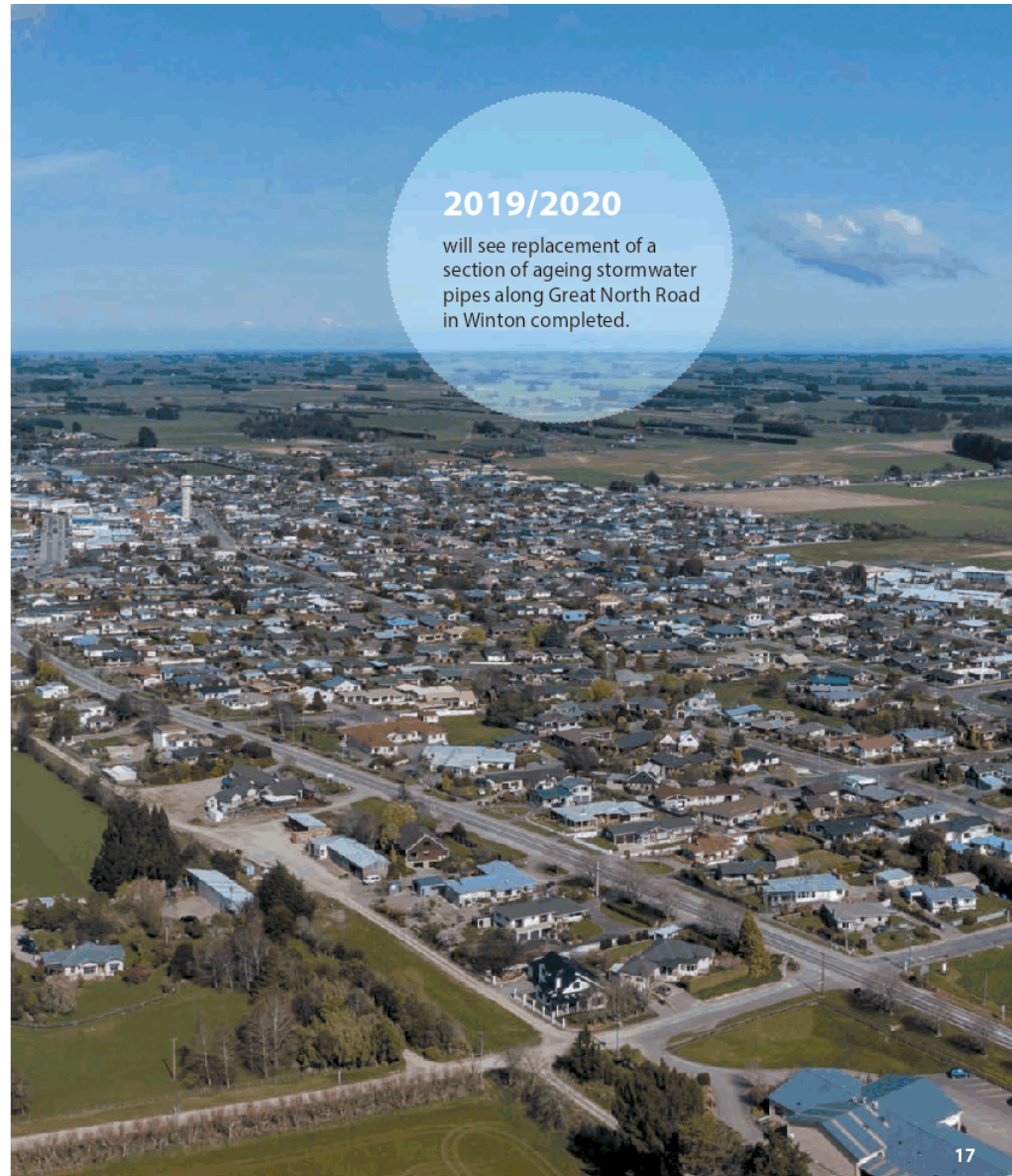
Water leaks

A leak detection programme commissioned by Council as a result of a number of leaks in Te Anau and Winton has helped us to develop a five-year work programme to repair or replace cracked pipes in both towns.

New additions

\$1.9 million for repair and replacement of water pipes in Otatau and Te Anau has been included, half in 2019/2020 and half in 2020/2021.

Both projects will be funded by a 30-year loan. There will be no impact on rates until the 2020/2021 financial year.



Roading



\$1.5 million
is Southland District
Council's expected share
of the cost of replacing
Pyramid Bridge, to be
funded by way of a loan.

Pyramid Bridge

A large section of the bridge, which spans the Maitara River, washed away during flooding in February 2018.

The bridge connects the Southland and Gore districts, and the two councils are sharing the cost of a replacement bridge along with NZ Transport Agency, which has approved a budget of \$6.8 million for the project.

NZTA will fund 73.68% of the cost.





19



RATES
2019/2020

The rates increase has been kept to a minimum in considering rates affordability.

The purpose of the financial overview is to provide a summary of Council finances. It informs readers where Council receives its money from and how that money is spent and applied.

The financial statements are presented in New Zealand dollars (the functional currency of Southland District Council) and all values are rounded to the nearest thousand dollars (\$000).

FINANCIAL OVERVIEW

RATES COLLECTION BY ACTIVITY	Budget (\$000)	%
Roading and footpaths	14,527	30%
District leadership	13,373	28%
Community services	5,257	11%
Solid waste	4,683	10%
Wastewater	4,133	8%
Water supply	3,836	8%
Regulatory services	1,691	3%
Stormwater	448	1%
Emergency management	463	1%
	48,41163	100%



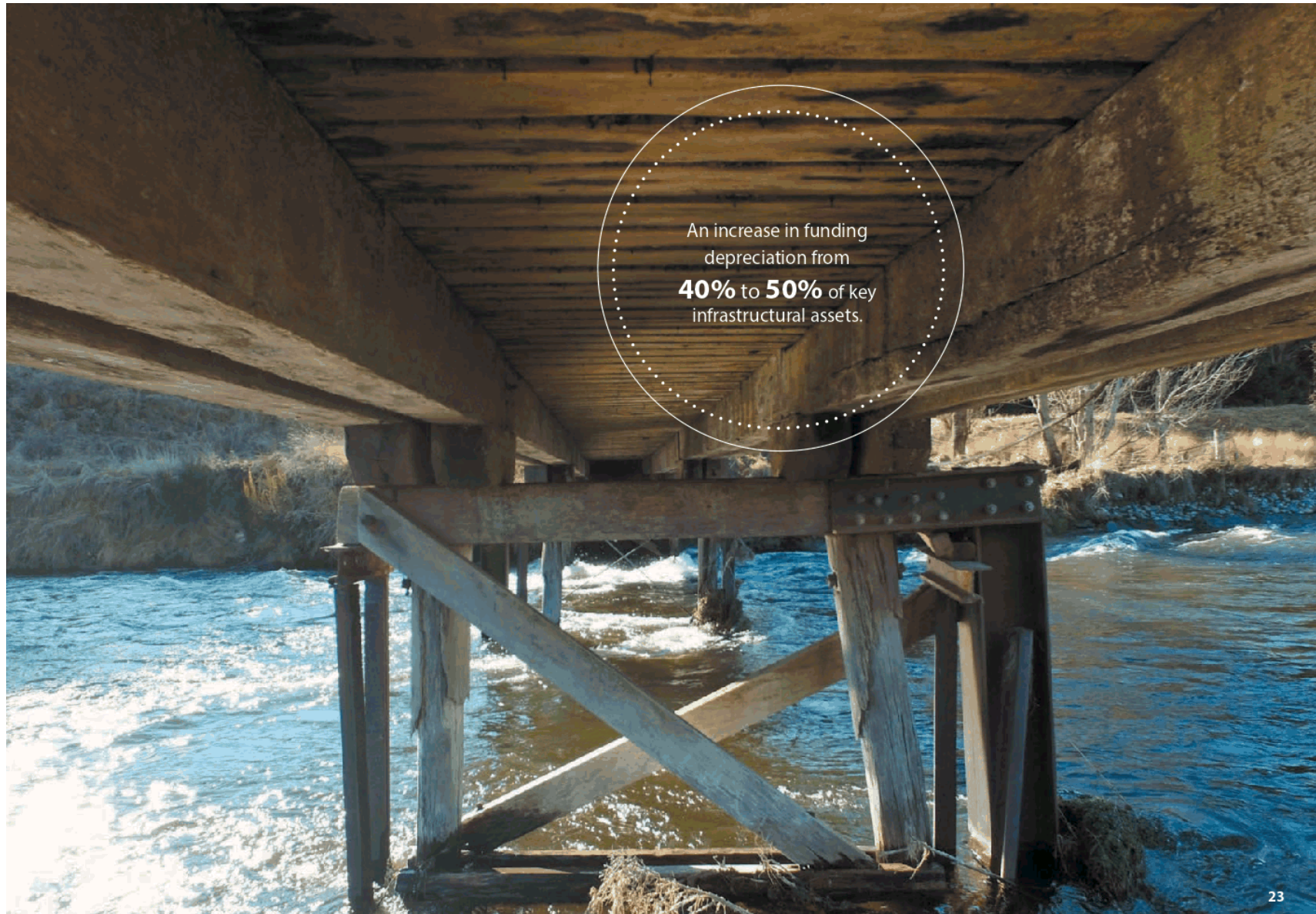


22 Financial Overview

Why the increase?

The key contributors to the increase in rates in the 2019/2020 year are:

Changes in operational contracts.

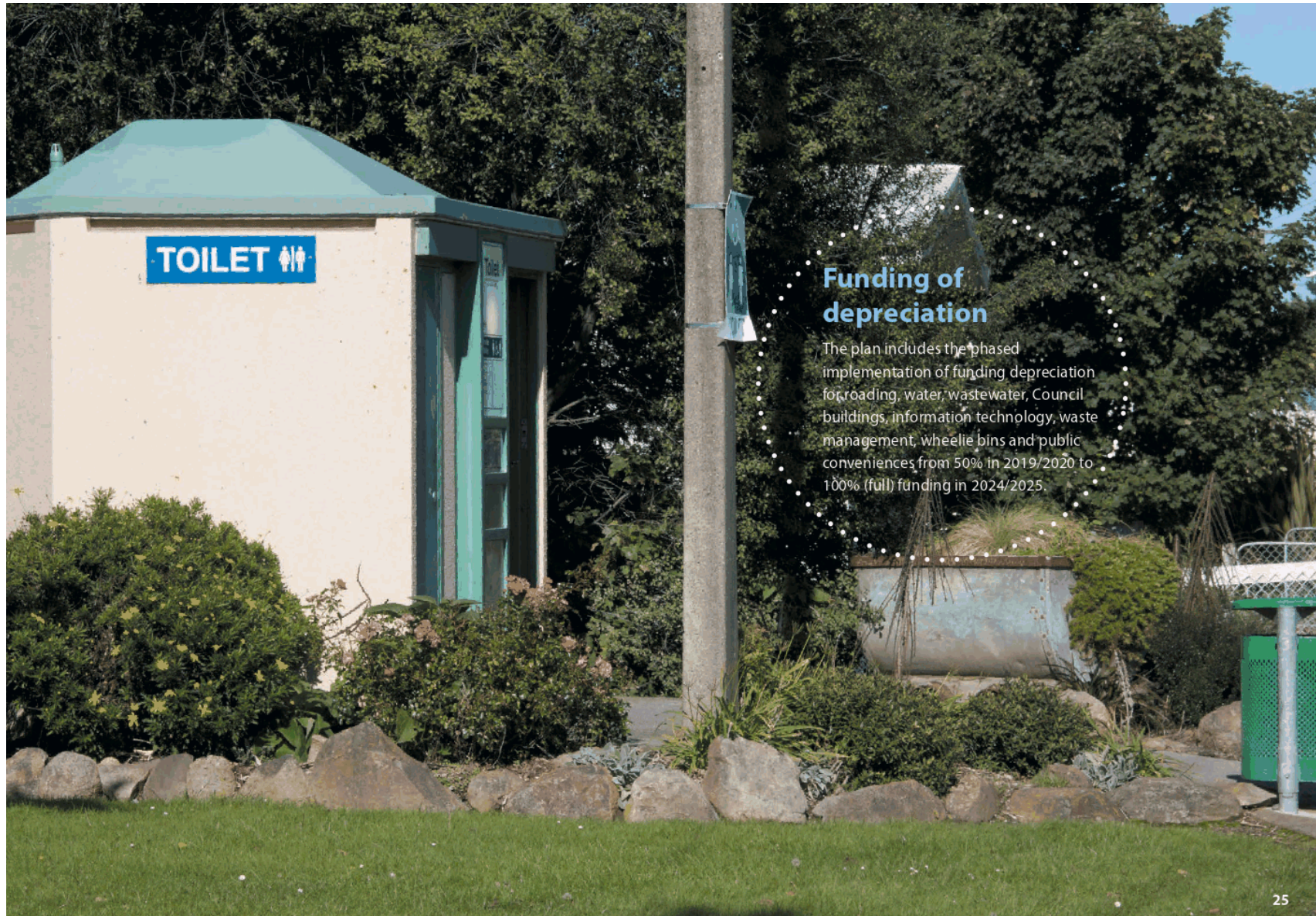


Property rates

Rates on properties will vary depending on location, the local projects being funded and the services received. Further details on the specific rate types are included in the Rates Funding Impact Statement on page 92.



Properties in Southland District were subject to a revaluation in late 2018. These valuations are used for setting rates and accordingly this change in valuation may also contribute to variances in rates from 2018/2019 to 2019/2020.



Expenditure

What Council needs to operate

As outlined in the tables on this page, the majority of Council's expenditure (90% of capital expenditure and 55% of operating expenditure), is to provide key infrastructure such as roads, footpaths, water supply, wastewater and stormwater.

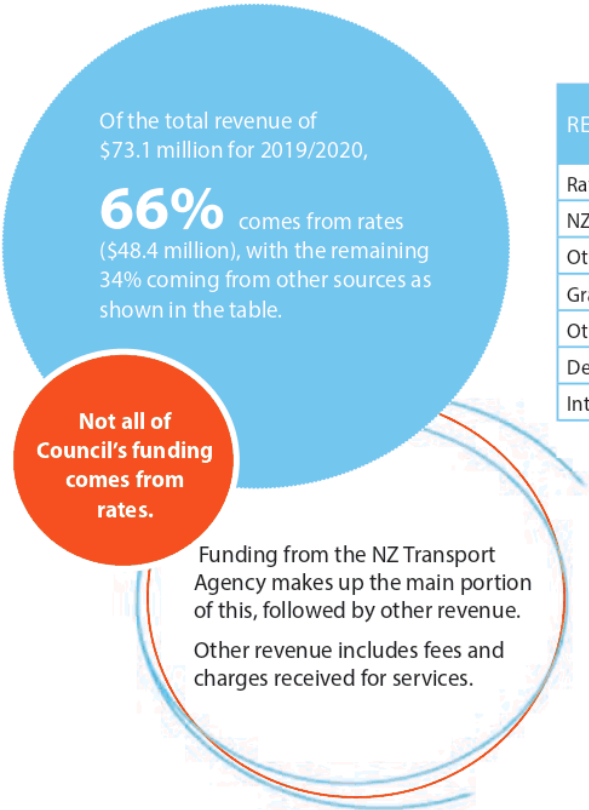
CAPITAL EXPENDITURE (by activity 2019/2020)	Budget (\$000)	%
Roading and Footpaths	14,945	40%
Wastewater	14,560	39%
Water Supply	3,205	9%
Community Services	2,396	6%
District Leadership	1,620	4%
Stormwater	833	2%
Regulatory Services	133	0%
	37,692	100%

OPERATING EXPENDITURE (incl depn by activity 2019/2020)	Budget (\$000)	%
Roading and Footpaths	31,955	42%
District Leadership	16,943	22%
Community Services	8,360	11%
Solid Waste	4,578	6%
Wastewater	4,561	6%
Water Supply	4,671	6%
Regulatory Services	4,090	5%
Stormwater	790	1%
Emergency Management	479	1%
	76,427	100%



What Council needs to operate - sources of

Revenue



REVENUE SOURCES FOR 2019/2020	Budget (\$'000)	%
Rates Revenue	48,411	66%
NZ Transport Agency	13,129	18%
Other Revenue	8,372	11%
Grants and Subsidies	4,171	6%
Other Gains/Losses	(1,447)	(2%)
Development and Financial Contributions	368	1%
Interest and Dividends	68	0%
	73,072	100%





Cash management

To date Council has funded a significant amount of capital expenditure from its cash reserves and Council will continue to do so over the next 10 years.

However, Council will be required to borrow external funds to fund some key infrastructure projects from 2019/2020 onwards.

Council is required to generate sufficient revenue to meet its operational expenditure as part of being fiscally prudent and sustainable.

An analysis on Council's approach to this issue and why it believes it is adopting a prudent and sustainable financial strategy can be found in the section entitled Balancing the Budget on page 119.

Disclosure statement

The purpose of this statement is to disclose Council's financial performance in relation to various benchmarks to enable the assessment of whether Council is prudently managing its revenues, expenses, assets, liabilities, and general financial dealings.

Financial Reporting and Prudence

Council is required to include this statement in its Annual Plan in accordance with the Local Government (Financial Reporting and Prudence) Regulations 2014 (the regulations).

Refer to the regulations for more information, including definitions of some of the terms used in this statement.

PERFORMANCE RESULTS

Benchmark	Quantified Limit	Planned	Met
Rates affordability benchmark			
- Income	70%	66%	Yes
- Increases	4.20%	3.49%	Yes
Debt affordability benchmark	100%	0%	Yes
Balanced budget benchmark	100%	95%	No
Essential services benchmark	100%	159%	Yes
Debt servicing benchmark	10%	0.03%	Yes

Debt affordability benchmark

For this benchmark, Council's planned borrowings are compared with 100% of total revenue on borrowing contained in the financial strategy included in the Council's 10 Year Plan.

Council meets the debt affordability benchmark if its planned borrowings are within the quantified limit on borrowing.

Rates affordability benchmark

For this benchmark, the limit for Council's planned rates income is 70% of its total revenue.

Rates increases are limited to the Local Government Cost Index + 2.0%.

Council meets the rates affordability benchmark if:

1. its planned rates income equals or is less than each quantified limit on rates; and
2. its planned rates increase for the year equals or is less than each quantified limit on rates increases.





32 Financial Overview

Balanced budget benchmark

For this benchmark, Council's planned revenue (excluding development contributions, financial contributions, vested assets, gains on derivative financial instruments and revaluations of property, plant, or equipment) is presented as a proportion of operating expenses (excluding losses on derivative financial instruments and revaluations of property, plant or equipment).

Council meets this benchmark if its revenue equals or is greater than its operating expenses.

Council is not planning to meet its balanced budget in 2019/2020 due to reduced funding towards capital works, which is no longer offsetting the annual depreciation cost. Council is continuing to work towards balancing its budget by gradually phasing in the funding of its annual use of assets (depreciation) by 2025.

See further commentary in the Balancing the Budget statement on page 101.

Essential services benchmark

For this benchmark, Council's capital expenditure on network services is presented as a proportion of depreciation on the network services.

Council meets this benchmark if its capital expenditure on network services equals or is greater than depreciation on network services.

Debt servicing benchmark

For this benchmark, Council's planned borrowing costs are presented as a proportion of revenue (excluding development contributions, financial contributions, vested assets, gains on derivative financial instruments, and revaluations of property plant or equipment).

Council meets the debt servicing benchmark if it's borrowing costs equal or are less than 10% of its revenue.





Southland
District

For more details about what each group does go to Southland District Council's website: southlanddc.govt.nz

For details on our key performance indicators in each activity and how they are measured, please refer to Southland District Council's 2018-2028 Long Term Plan, 'We're just getting started, Southland'.

OUR ACTIVITIES

Council's work at a glance

We organise our work into nine activity groups.

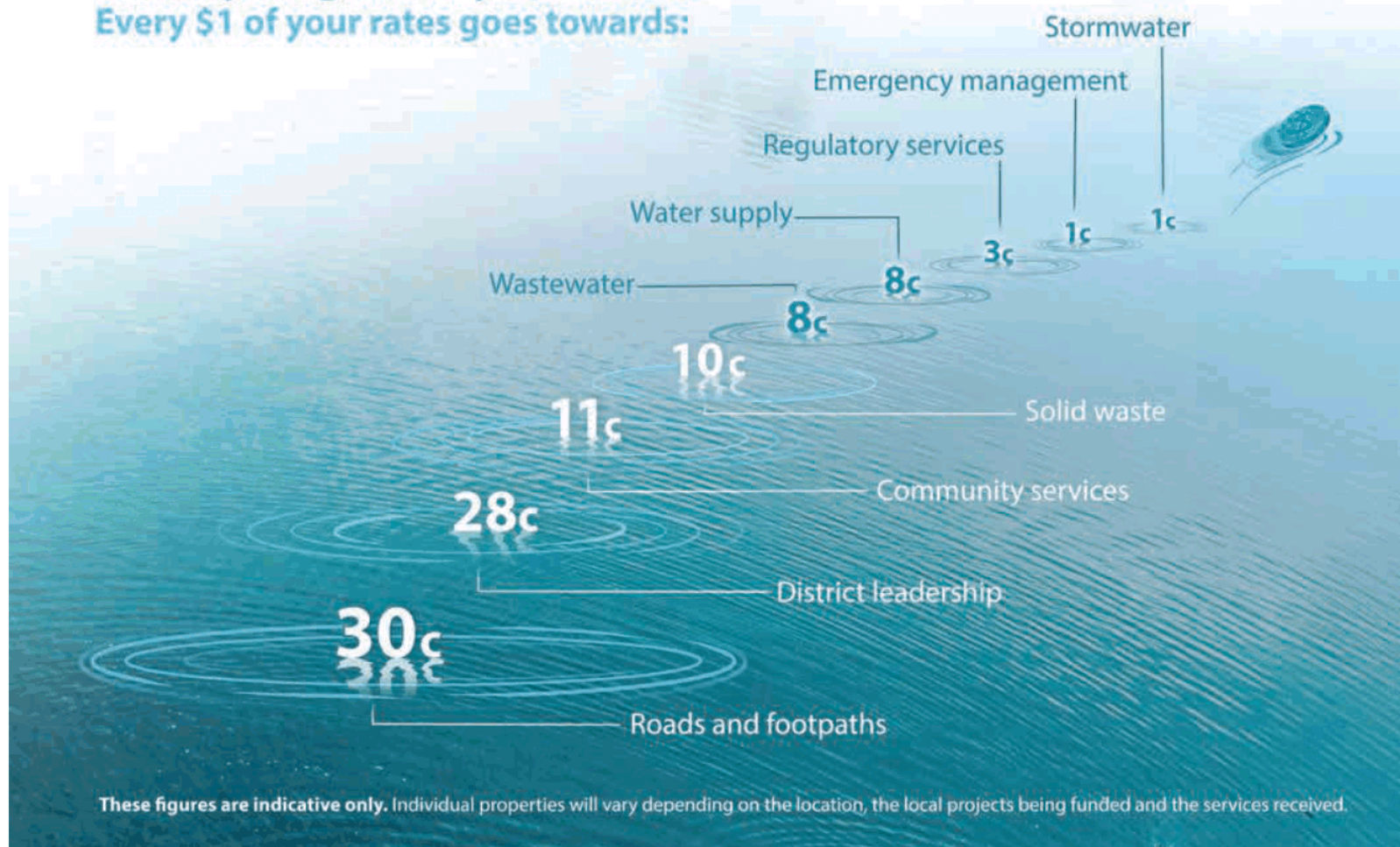
- community services
- district leadership
- emergency management
- regulatory services
- roads and footpaths
- solid waste
- stormwater
- wastewater
- water supply





What you get for your rates

Every \$1 of your rates goes towards:



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Community services

Includes the following activities:

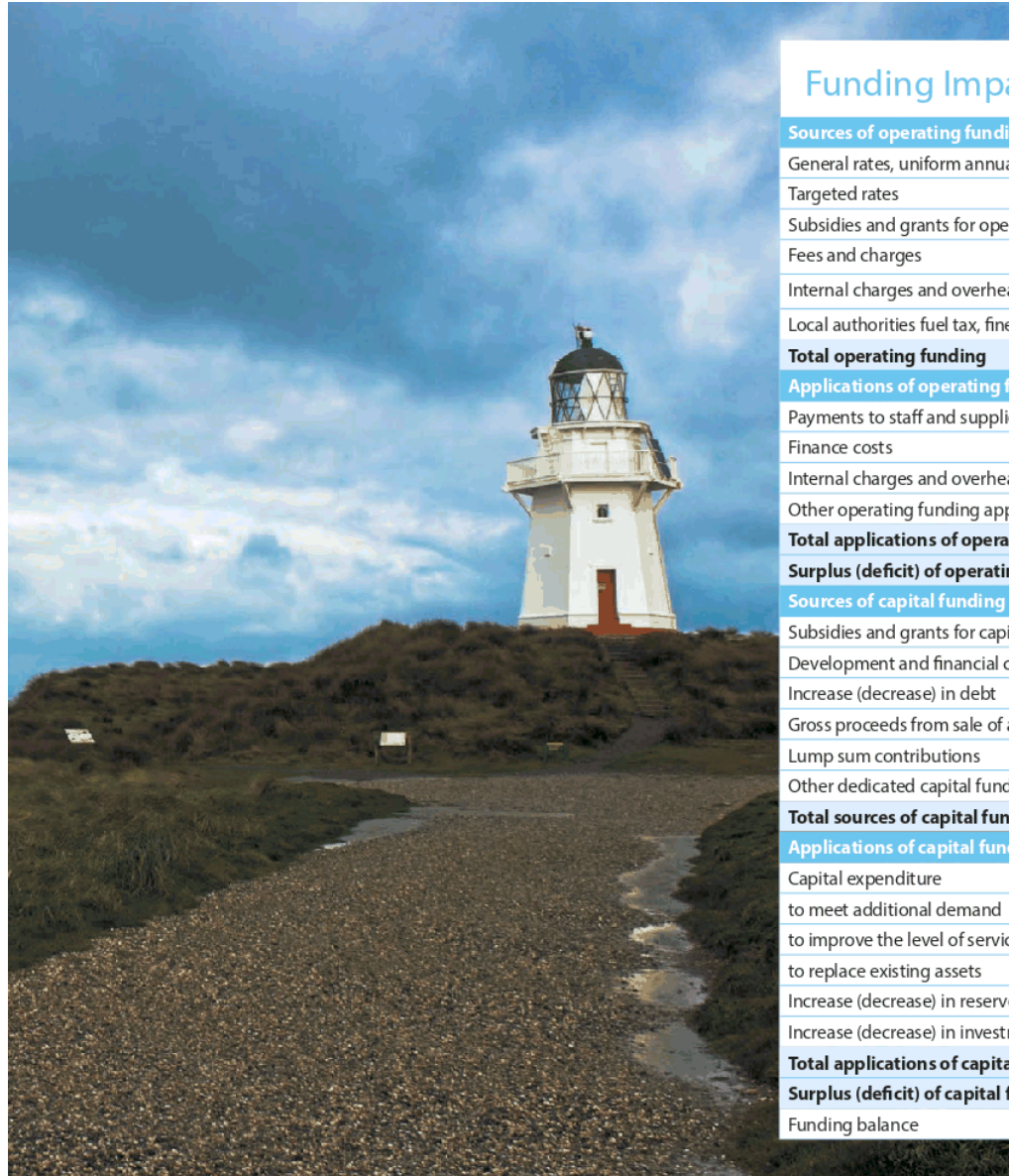
- community assistance
- parks and reserves
- cemeteries
- community facilities
- community housing
- library services
- public toilets
- Te Anau Airport Manapouri
- Stewart Island Electricity Supply Authority

Our Southland coastlines are beautiful and rugged, but they must be treated with respect. The ocean is unforgiving.

We want people to experience these amazing places but we want them to be safe.

Julie Heast

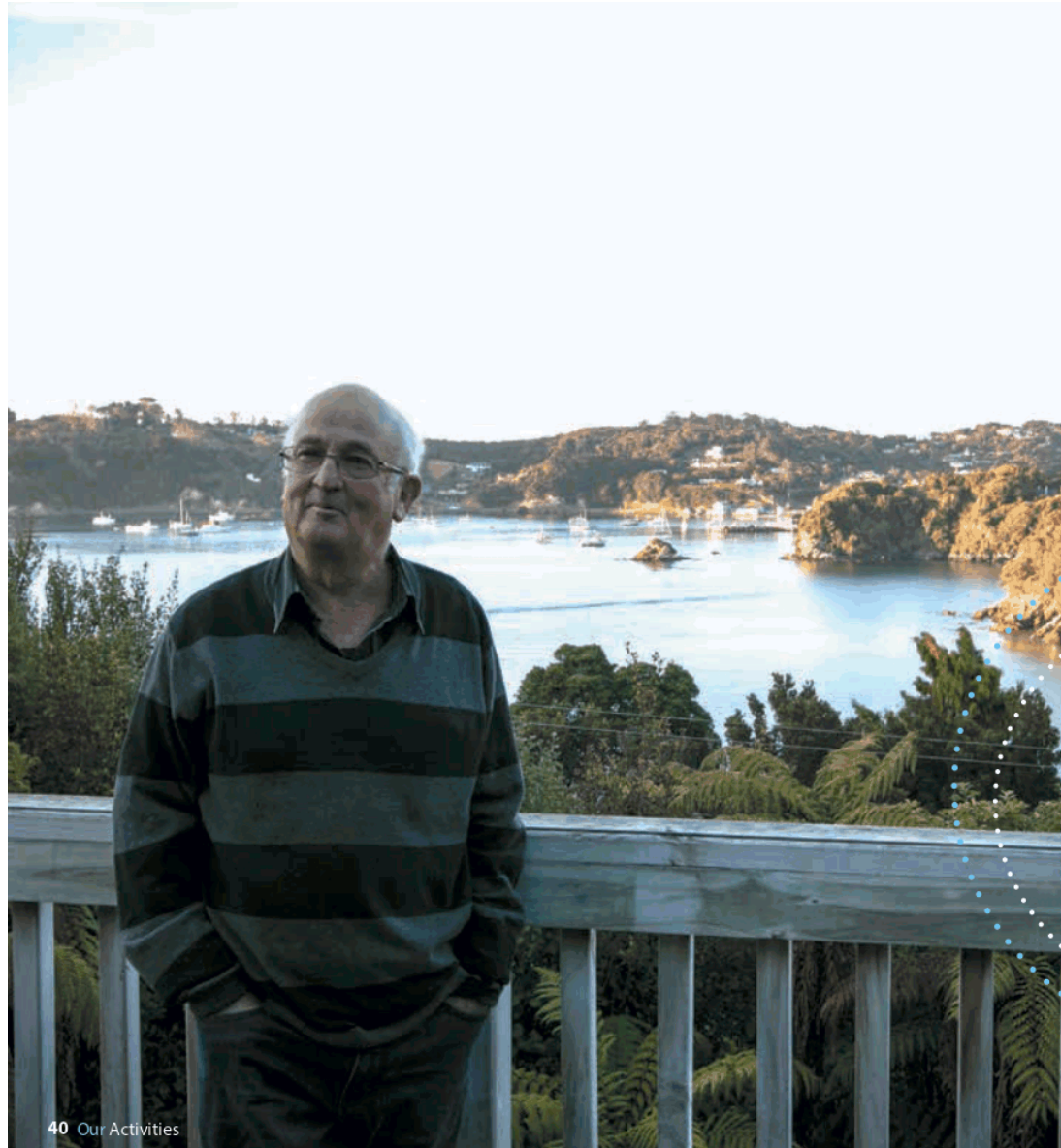
Waihopai Toetoes ward councillor



Funding Impact Statement

	2018/2019 LTP (\$000)	2019/2020 LTP (\$000)	2019/2020 AP (\$000)
Sources of operating funding			
General rates, uniform annual general charges, rates penalties	2,481	2,708	2,600
Targeted rates	2,616	2,640	2,658
Subsidies and grants for operating purposes	61	45	45
Fees and charges	1,287	1,305	1,314
Internal charges and overheads recovered	3,294	3,493	3,701
Local authorities fuel tax, fines, infringement fees, & other receipts ¹	762	784	764
Total operating funding	10,502	10,975	11,081
Applications of operating funding			
Payments to staff and suppliers	6,649	6,928	7,409
Finance costs	-	-	-
Internal charges and overheads applied	2,142	2,302	2,150
Other operating funding applications	1,280	1,287	1,294
Total applications of operating funding	10,071	10,517	10,853
Surplus (deficit) of operating funding	431	458	227
Sources of capital funding			
Subsidies and grants for capital purposes	309	600	570
Development and financial contributions	64	-	-
Increase (decrease) in debt	636	928	1,040
Gross proceeds from sale of assets	60	10	10
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
Total sources of capital funding	1,068	1,538	1,620
Applications of capital funding			
Capital expenditure			
to meet additional demand	64	-	-
to improve the level of service	399	148	262
to replace existing assets	2,551	1,774	2,134
Increase (decrease) in reserves	(1,214)	374	(249)
Increase (decrease) in investments	(300)	(300)	(300)
Total applications of capital funding	1,499	1,996	1,847
Surplus (deficit) of capital funding	(431)	(458)	(227)
Funding balance	-	-	-

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40 Our Activities

Stewart Island water structures

Improvements in Stewart Island water structures, including Golden Bay wharf and Ulva Island jetty: Council is working through a process to identify the scope of the work required in relation to these structures.

The estimated cost of \$494,000 may change.

“Motorau Moana is close to my heart. I was married there and I take a strong interest in this wonderful Island garden asset.

I’m delighted that there is interest in developing the adjacent Baker Park property, which would provide a new opportunity for visitors to enjoy more walks that show off the natural beauty and history of Stewart Island/Rakiura.”

Bruce Ford

Stewart Island/Rakiura ward councillor



Island life
our unique places
require unique
solutions.





42 Our Activities

Key project

Dr Woods Memorial Park,
Nightcaps

\$50,000
installation of flying fox
and new playground
equipment for older
children.

You get an entirely different view of
the world looking up and outwards
than you do looking down.

You get to see and appreciate the
outstanding contributions people
make to their communities.

Paul Duffy

Waihopai Toetoes ward councillor





District leadership

Includes the following activities:

- representation and advocacy
- District support
- customer support
- corporate support
- forestry

We have to show strong leadership in managing the District's ageing infrastructure. With limited funds available we must strike the right balance when we allocate spending.

We've got wonderful open spaces right across the District. They're a great source of pride in the region and they encourage people to live and play here. We can't ignore our responsibility to deliver a consistently high-quality experience for residents and visitors alike.

Ebel Kramer

Mararoa Waimea ward councillor

Funding Impact Statement

	2018/2019 LTP (\$000)	2019/2020 LTP (\$000)	2019/2020 AP (\$000)
Sources of operating funding			
General rates, uniform annual general charges, rates penalties	11,817	12,319	12,541
Targeted rates	812	837	832
Subsidies and grants for operating purposes	84	84	84
Fees and charges	29	30	12
Internal charges and overheads recovered	15,078	16,082	16,516
Local authorities fuel tax, fines, infringement fees, & other receipts ¹	3,243	3,432	3,437
Total operating funding	31,063	32,785	33,422
Applications of operating funding			
Payments to staff and suppliers	15,744	16,361	17,037
Finance costs	22	154	22
Internal charges and overheads applied	12,010	12,801	13,950
Other operating funding applications	2,329	2,468	1,814
Total applications of operating funding	30,105	31,784	32,823
Surplus (deficit) of operating funding	959	1,000	599
Sources of capital funding			
Subsidies and grants for capital purposes	-	-	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	732	(30)	617
Gross proceeds from sale of assets	88	61	61
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
Total sources of capital funding	820	32	678
Applications of capital funding			
Capital expenditure			
to meet additional demand	-	-	-
to improve the level of service	104	26	126
to replace existing assets	1,495	751	1,494
Increase (decrease) in reserves	(120)	(45)	(642)
Increase (decrease) in investments	300	300	300
Total applications of capital funding	1,779	1,032	1,277
Surplus (deficit) of capital funding	(959)	(1,000)	(599)
Funding balance	-	-	-

Key project

Year two of Long Term Plan investment in community future planning (commissioning further research work and analysis of demographics, settlement hierarchy, climate change impact on coastal communities, environmental impact, technology disruptors, grants funding, rating affordability and sustainability): \$204,000





46 Our Activities

Emergency management

Emergency Management Southland is working towards having a network of community response groups.

Being prepared for an emergency is one of the most important things we can do to help ourselves and our loved ones.

It's reassuring to know we have strong systems in place to respond when the 'it will never happen' happens.

Nick Perkin

• Waiau Aparima ward councillor

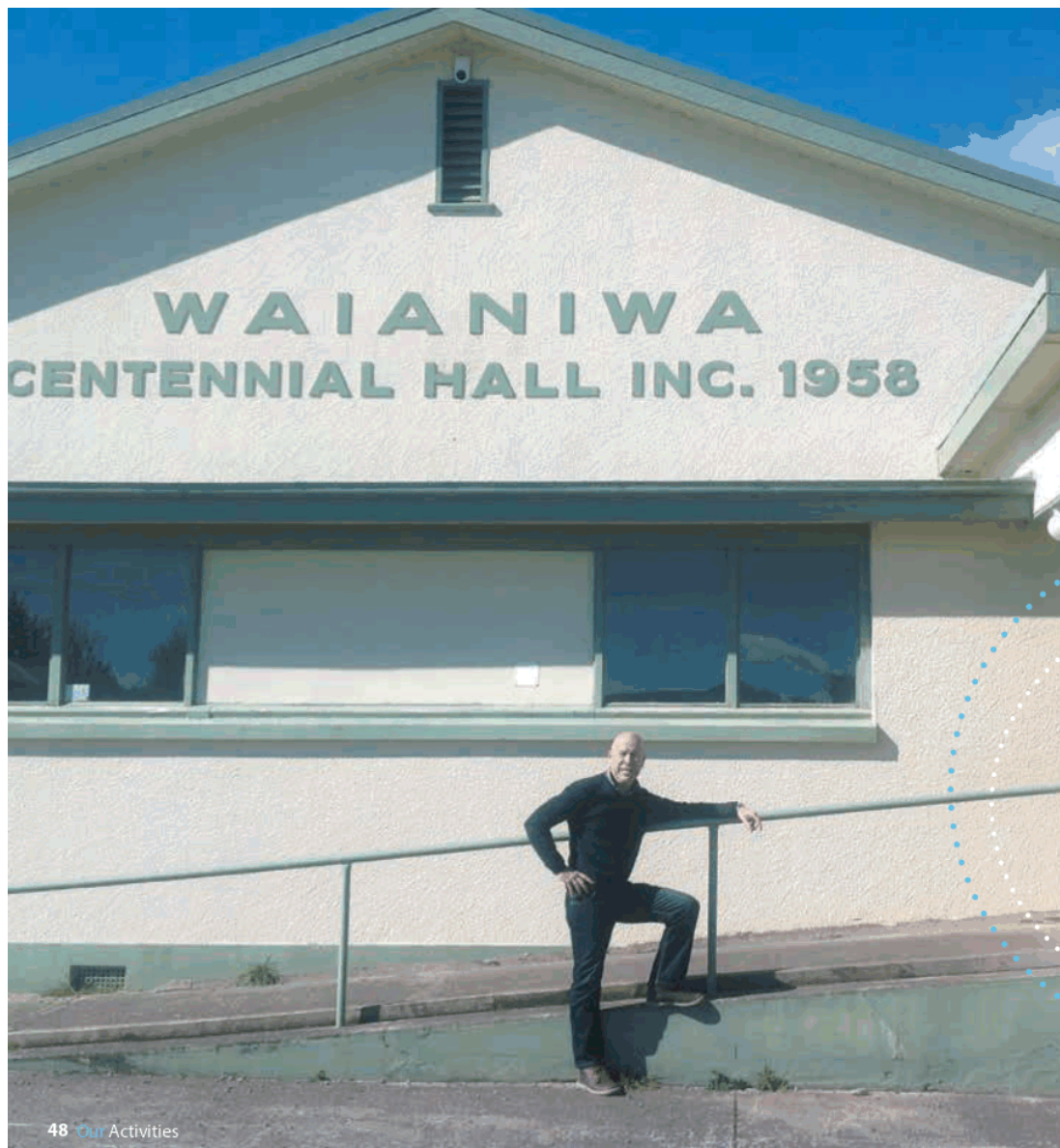


Each of these groups will develop community response plans to form well prepared emergency hubs throughout Southland.

This will continue to be a major part of its work over the coming years.

Funding Impact Statement

	2018/2019 LTP (\$000)	2019/2020 LTP (\$000)	2019/2020 AP (\$000)
Sources of operating funding			
General rates, uniform annual general charges, rates penalties	422	450	463
Targeted rates	-	-	-
Subsidies and grants for operating purposes	-	-	-
Fees and charges	-	-	-
Internal charges and overheads recovered	3	3	3
Local authorities fuel tax, fines, infringement fees, & other receipts ¹	13	15	16
Total operating funding	439	468	482
Applications of operating funding			
Payments to staff and suppliers	-	-	-
Finance costs	-	-	-
Internal charges and overheads applied	143	150	164
Other operating funding applications	296	318	318
Total applications of operating funding	439	468	482
Surplus (deficit) of operating funding	-	-	-
Sources of capital funding			
Subsidies and grants for capital purposes	-	-	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	-	-	-
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
Total sources of capital funding	-	-	-
Applications of capital funding			
Capital expenditure	-	-	-
to meet additional demand	-	-	-
to improve the level of service	-	-	-
to replace existing assets	-	-	-
Increase (decrease) in reserves	-	-	-
Increase (decrease) in investments	-	-	-
Total applications of capital funding	-	-	-
Surplus (deficit) of capital funding	-	-	-
Funding balance	-	-	-



Regulatory services

Includes the following activities:

- building control
- resource management
- animal control
- environmental health

What is Southland District going to look like in 30 years?

That's the question at the forefront of our minds as we work with our communities to help them become more resilient to whatever challenges the future may hold.

Gavin McPherson

Winton Wallacetown ward councillor

Funding Impact Statement

	2018/2019 LTP (\$000)	2019/2020 LTP (\$000)	2019/2020 AP (\$000)
Sources of operating funding			
General rates, uniform annual general charges, rates penalties	1,617	1,650	1,692
Targeted rates	-	-	-
Subsidies and grants for operating purposes	15	15	15
Fees and charges	2,209	2,226	2,192
Internal charges and overheads recovered	298	358	275
Local authorities fuel tax, fines, infringement fees, & other receipts ¹	68	69	48
Total operating funding	4,207	4,319	4,222
Applications of operating funding			
Payments to staff and suppliers	2,977	3,011	2,836
Finance costs	-	-	-
Internal charges and overheads applied	1,223	1,285	1,479
Other operating funding applications	2	2	2
Total applications of operating funding	4,202	4,298	4,317
Surplus (deficit) of operating funding	5	21	(95)
Sources of capital funding			
Subsidies and grants for capital purposes	-	-	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	(13)	(14)	(14)
Gross proceeds from sale of assets	10	31	31
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
Total sources of capital funding	(3)	17	17
Applications of capital funding			
Capital expenditure			
to meet additional demand	-	-	-
to improve the level of service	-	-	-
to replace existing assets	35	133	133
Increase (decrease) in reserves	(33)	(95)	(211)
Increase (decrease) in investments	-	-	-
Total applications of capital funding	2	38	(78)
Surplus (deficit) of capital funding	(5)	(21)	95
Funding balance	-	-	-



Key project

Work is continuing to progress online lodgement and processing of building applications.



Roads and footpaths

Includes the following activities:

- roads
- signs
- bridges
- footpaths
- Around the Mountains Cycle Trail

Managing the District's infrastructure is the biggest challenge we have. We really need and value your input as we try to maintain our roading network to service our province's ever-changing economic needs."

Brian Dillon

Mararoa Waimea ward councillor



Roads and footpaths - Key projects



Capital projects scheduled in 2019/2020

\$5.5 million
roading works programme (includes 1 million square metres – about 150 kilometres – of reseals on District roads)

\$174,000
Otta sealing
Whitestone Road to
Lynwood Cemetery,
Te Anau

52 Our Activities

Funding Impact Statement

	2018/2019 LTP (\$000)	2019/2020 LTP (\$000)	2019/2020 AP (\$000)
Sources of operating funding			
General rates, uniform annual general charges, rates penalties	285	293	277
Targeted rates	14,076	14,373	14,250
Subsidies and grants for operating purposes	5,870	5,870	5,870
Fees and charges	12	12	20
Internal charges and overheads recovered	337	482	519
Local authorities fuel tax, fines, infringement fees, & other receipts ¹	918	924	945
Total operating funding	21,499	21,955	21,881
Applications of operating funding			
Payments to staff and suppliers	12,631	12,595	12,876
Finance costs	-	-	-
Internal charges and overheads applied	1,493	1,552	1,149
Other operating funding applications	52	305	1,825
Total applications of operating funding	14,177	14,452	15,850
Surplus (deficit) of operating funding	7,322	7,503	6,031
Sources of capital funding			
Subsidies and grants for capital purposes	7,350	7,163	7,237
Development and financial contributions	-	26	26
Increase (decrease) in debt	4,731	(136)	1,459
Gross proceeds from sale of assets	10	20	20
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
Total sources of capital funding	12,090	7,073	8,742
Applications of capital funding			
Capital expenditure			
to meet additional demand	95	51	51
to improve the level of service	2,519	2,399	2,595
to replace existing assets	12,329	12,042	12,299
Increase (decrease) in reserves	4,469	84	(172)
Increase (decrease) in investments	-	-	-
Total applications of capital funding	19,413	14,576	14,774
Surplus (deficit) of capital funding	(7,322)	(7,503)	(6,031)
Funding balance	-	-	-





54 Our Activities

Solid waste

Includes the following activities:

- kerbside collection
- recycling
- solid waste transfer stations

For me the question is what legacy am I leaving for my family and my community – what can I do, what can we do, to make our communities better now and into the future?

Lots of challenges but together we can make sure Southland is a great place to live, work and play in the future.

Warren Frazer

- Winton Wallacetown ward councillor



Funding Impact Statement			
	2018/2019 LTP (\$000)	2019/2020 LTP (\$000)	2019/2020 AP (\$000)
Sources of operating funding			
General rates, uniform annual general charges, rates penalties	-	-	-
Targeted rates	4,426	4,522	4,683
Subsidies and grants for operating purposes	88	88	88
Fees and charges	192	196	196
Internal charges and overheads recovered	255	261	263
Local authorities fuel tax, fines, infringement fees, & other receipts ¹	12	13	13
Total operating funding	4,973	5,079	5,243
Applications of operating funding			
Payments to staff and suppliers	3,403	3,476	3,478
Finance costs	-	-	-
Internal charges and overheads applied	1,191	1,211	1,255
Other operating funding applications	-	-	-
Total applications of operating funding	4,594	4,687	4,733
Surplus (deficit) of operating funding	379	393	510
Sources of capital funding			
Subsidies and grants for capital purposes	-	-	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	(292)	(347)	(346)
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
Total sources of capital funding	(292)	(347)	(346)
Applications of capital funding			
Capital expenditure			
to meet additional demand	-	-	-
to improve the level of service	-	-	-
to replace existing assets	58	-	-
Increase (decrease) in reserves	28	46	164
Increase (decrease) in investments	-	-	-
Total applications of capital funding	87	46	164
Surplus (deficit) of capital funding	(379)	(393)	(510)
Funding balance	-	-	-

Stormwater

Stormwater includes infrastructure systems to deal with rainfall and dispose of surface water.

Key project

Upgrade of stormwater pipes in Winton:
\$810,000

Our heritage has helped to form us, but it is the way we manage our resources now that will define us for future generations.

Neil Patterson

• Winton Wallacetown ward councillor



Funding Impact Statement			
	2018/2019 LTP (\$000)	2019/2020 LTP (\$000)	2019/2020 AP (\$000)
Sources of operating funding			
General rates, uniform annual general charges, rates penalties	-	-	-
Targeted rates	339	469	448
Subsidies and grants for operating purposes	-	-	-
Fees and charges	-	-	-
Internal charges and overheads recovered	58	60	60
Local authorities fuel tax, fines, infringement fees, & other receipts ¹	-	-	-
Total operating funding	397	529	508
Applications of operating funding			
Payments to staff and suppliers	164	246	250
Finance costs	-	-	-
Internal charges and overheads applied	111	147	138
Other operating funding applications	-	-	-
Total applications of operating funding	276	394	388
Surplus (deficit) of operating funding	121	136	120
Sources of capital funding			
Subsidies and grants for capital purposes	-	-	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	732	963	433
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
Total sources of capital funding	732	963	433
Applications of capital funding			
Capital expenditure			
to meet additional demand	-	-	-
to improve the level of service	35	428	23
to replace existing assets	1,000	877	810
Increase (decrease) in reserves	(181)	(206)	(280)
Increase (decrease) in investments	-	-	-
Total applications of capital funding	854	1,099	552
Surplus (deficit) of capital funding	(121)	(136)	(120)
Funding balance	-	-	-

Wastewater

Includes wastewater collection, treatment and disposal facilities

Funding Impact Statement

	2018/2019 LTP (\$000)	2019/2020 LTP (\$000)	2019/2020 AP (\$000)
Sources of operating funding			
General rates, uniform annual general charges, rates penalties	-	-	-
Targeted rates	4,059	4,151	4,133
Subsidies and grants for operating purposes	-	-	-
Fees and charges	-	-	-
Internal charges and overheads recovered	141	135	135
Local authorities fuel tax, fines, infringement fees, & other receipts ¹	58	32	32
Total operating funding	4,258	4,318	4,300
Applications of operating funding			
Payments to staff and suppliers	2,311	1,819	1,856
Finance costs	-	-	-
Internal charges and overheads applied	533	751	569
Other operating funding applications	-	-	-
Total applications of operating funding	2,843	2,570	2,425
Surplus (deficit) of operating funding	1,414	1,748	1,875
Sources of capital funding			
Subsidies and grants for capital purposes	-	-	3,000
Development and financial contributions	-	343	343
Increase (decrease) in debt	4,552	8,206	9,676
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
Total sources of capital funding	4,552	8,548	13,018
Applications of capital funding			
Capital expenditure			
to meet additional demand	1,963	3,753	4,937
to improve the level of service	3,865	6,347	8,592
to replace existing assets	507	62	1,031
Increase (decrease) in reserves	(368)	134	333
Increase (decrease) in investments	-	-	-
Total applications of capital funding	5,967	10,296	14,893
Surplus (deficit) of capital funding	(1,414)	(1,748)	(1,875)
Funding balance	-	-	-

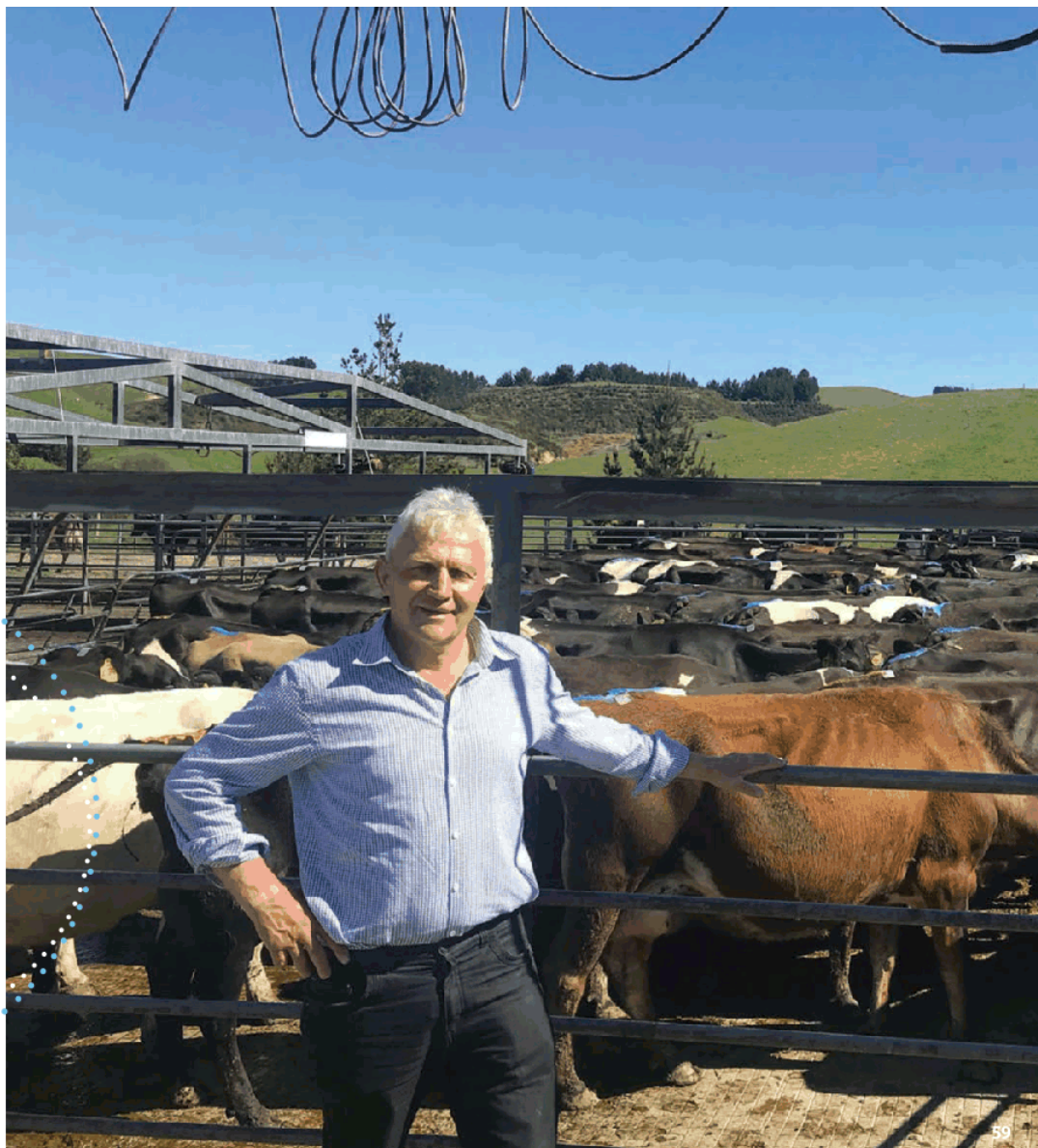
Key projects

Capital projects scheduled in 2019/2020 include:

- about \$12.8 million to be spent on the Te Anau wastewater project
- Council is working through the process for renewal of consents and any required treatment changes at the Tokanui wastewater treatment facility.

Council must strive to enable people and communities to reach their full potential through engagement, clear direction and support.

John Douglas
Mararoa Waimea ward councillor





Funding Impact Statement

	2018/2019 LTP (\$000)	2019/2020 LTP (\$000)	2019/2020 AP (\$000)
Sources of operating funding			
General rates, uniform annual general charges, rates penalties	-	-	-
Targeted rates	3,829	3,931	3,836
Subsidies and grants for operating purposes	-	-	-
Fees and charges	-	-	-
Internal charges and overheads recovered	46	47	47
Local authorities fuel tax, fines, infringement fees, & other receipts ¹	1	1	1
Total operating funding	3,876	3,978	3,883
Applications of operating funding			
Payments to staff and suppliers	2,245	2,297	2,390
Finance costs	-	-	-
Internal charges and overheads applied	665	722	664
Other operating funding applications	-	-	-
Total applications of operating funding	2,910	3,019	3,054
Surplus (deficit) of operating funding	966	960	829
Sources of capital funding			
Subsidies and grants for capital purposes	-	-	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	1,084	1,741	2,515
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
Total sources of capital funding	1,084	1,741	2,515
Applications of capital funding			
Capital expenditure			
to meet additional demand	-	-	-
to improve the level of service	1,433	2,145	1,369
to replace existing assets	322	408	1,836
Increase (decrease) in reserves	295	148	140
Increase (decrease) in investments	-	-	-
Total applications of capital funding	2,050	2,701	3,344
Surplus (deficit) of capital funding	(966)	(960)	(829)
Funding balance	-	-	-

Multi-year project to upgrade Eastern Bush/Otahu Flat rural water supply begins in 2019/2020.

When this project is finished all Southland District Council water treatment plants will have multiple barriers to protect public health.





Southland District

A council- controlled organisation is a company or organisation in which Southland District Council is involved, by itself or with other local authorities, and holds 50% or more of the voting rights or can appoint 50% or more of the trustees, directors or managers.

COUNCIL-CONTROLLED ORGANISATIONS (CCO)

Southland Regional Development Agency (SRDA)

The Southland Regional Development Agency has been formed as a council-controlled organisation to combine the action plan, work and goals of the Southland Regional Development Strategy (SoRDS) with the regional and economic development activities of Venture Southland.

SRDA BOARD	
Ian Collier	Chairman
Dean Addie	Southland
Sarah Brown	Southland
Lucy Griffiths	Wairarapa
Maria Pera	Southland
Joc O'Donnell	Southland



SoRDS was initiated by the Southland Mayoral Forum in 2013.

Its objective is to have 10,000 more people living in Southland by 2025, in order to boost employment, strengthen local business and diversify the economy.

As a result of the work done to implement SoRDS and its action plan initiatives, the Southland Regional Development Agency has been formed to bring together all the relevant interests to lead regional and economic development opportunities, including tourism.



Southland Museum and Art Gallery Trust (SMAG)

The Southland Museum and Art Gallery Trust's mission is to celebrate our people, land and culture. One of its strategic objectives is to increase the sense of ownership by Southlanders, and the attractiveness, meaningfulness, relevance and value of the temporary museum and its programmes for them and visitors to Southland.

There are more than 100,000 items held in its collections, some of which are important in terms of regional, national and international significance.

The trust receives annual grants from the Southland Regional Heritage Committee and Invercargill City Council.

The trust has adopted a statement of intent that outlines the activities proposed for 2019/2020. Following the closure of the Southland Museum and Art Gallery, a big part of the trust's work in 2019/2020 is to prepare the collection for transportation and storage in a new temporary facility, and to establish funding plans for a new permanent museum.

It is hoped a temporary museum presence will be established in central Invercargill by August 2019, with a marketing strategy for a new museum to be implemented by June 2020.



MILFORD COMMUNITY TRUST

Southland District Council, Environment Southland and the Department of Conservation jointly established the trust in 2007 to provide leadership and governance for the Milford community.

It allows the Milford community to determine its priorities and projects and provides an avenue for local consultation and engagement, as well as public meetings.

MILFORD COMMUNITY TRUST REPRESENTATIVES

DESIGNATION	NAME	TERM EXPIRES
Interim chair and Mararoa-Waimea Ward Councillor, ex-officio appointment	Ebel Kremer	October 2019
Milford Community Association Elected Representative	Brad Johnston	30 June 2020
Milford community appointee	Tim Holland	30 June 2020
Milford community appointee	Jason Steele	30 June 2022
Milford community appointee	Rosco Gaudin	30 June 2019

The trust has decided that, due to the uncertainty about its future direction, Ebel Kremer should assume the interim chairmanship.

Similarly, given the lack of nominations in the 2018 election of trustees, it was also considered that the trustee position vacated by Mike McConachie should be left vacant for the time being.

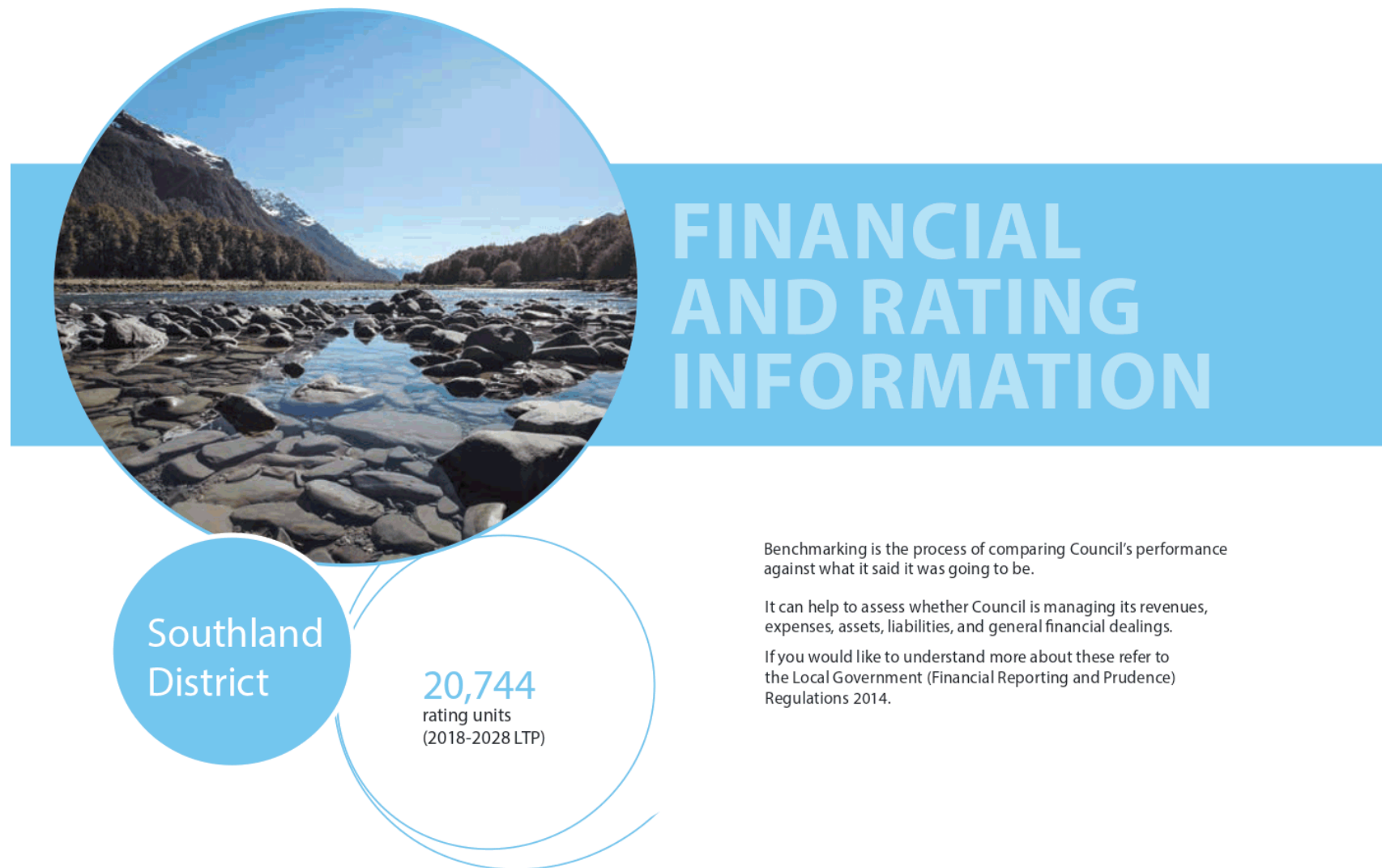
The trust recommended that approach to Southland District Council and it was agreed by formal resolution at its 18 June 2018 meeting.



Milford covers the developed area of land and adjacent coastal marine area at the end of State Highway 94 at the head of Milford Sound. The Milford community covers residents of Milford, the holders of concessions from the Crown operating at Milford and iwi.

The activities of the trust contribute towards the achievement of the community outcome, proud, connected communities. The trust has adopted a statement of intent that outlines the strategic goals, specific focus areas and activities proposed for 2019-2022.





Our communities are changing.
Some of the decisions made
generations ago aren't necessarily
going to be right for the future.
We have to work smarter and make
innovative decisions to make sure
Southland remains a great place
to live.

Stuart Baird

Waiau Aparima ward councillor



Part Two: Financial and Rating Information

Key Assumptions Changes

The 10 Year Plan 2018-2028 (LTP) included significant forecasting assumptions that had been applied to develop the 10 year forecasts. The assumptions contained in the 10 Year Plan remain unchanged in this Annual Plan, apart from the variations described below. For details of the unchanged assumptions, please see Council's 10 Year Plan 2018-2028.

Contracts

There is no allowance made in the 2019/2020 Annual Plan for possible increases in contract rates being re-tendered. Any actual variations will be accounted for in the year that the contract is re-tendered and let. However, if it is expected that re-tendering will result in a lower cost due to market conditions or changes to level of service, this has been incorporated into the plan.

Price level changes/inflation

Business and Economic Research Limited (BERL) price level changes/inflation rates were not automatically applied to revenue and expenditure items. Budgets started at 2019/2020 in the 10 Year Plan and have been adjusted as appropriate.

Accounting Policies

Reporting entity

Southland District Council (referred to as "SDC" or "Council") is a territorial local authority established under the Local Government Act 2002 and is domiciled and operated in New Zealand. The primary objective of Council is to provide goods or services for the community for social benefit rather than making a financial profit. Accordingly, Council has designated itself as a public benefit entity for financial reporting purposes.

The financial statements represent the results of Council's nine groups of activities (detailed on pages 34 to 61) including the Stewart Island Electrical Supply Authority (SIESA). SIESA is a business unit of Council, which generates and reticulates electricity to the majority of Stewart Island/Rakiura residents and industry.

Venture Southland is a joint venture with Invercargill City Council and Gore District Council, for the development and promotion of Southland in terms of enterprise, tourism and the people of the province.

The prospective financial information reflects the operations of Council. It does not include the consolidated results of Council Controlled Organisations.

The prospective financial statements of Council were authorised for issue by Council on 19 June 2019.

Council is responsible for the prospective financial statements presented, including the assumptions underlying draft prospective financial statements and all other disclosures.

Basis of preparation

The prospective financial statements have been prepared in accordance with the requirements of the Local Government Act 2002, and the Local Government (Financial Reporting Prudence) Regulations 2014 (LGFRP): Part 6, Section 98 and Part 3 of Schedule 10., which includes the requirement to comply with New Zealand Generally Accepted Accounting Practice (NZ GAAP).

These financial statements have been prepared in accordance with Tier 1 PBE accounting standards and comply with PBE standards.

Prospective financial information

Council has complied with PBE FRS 42 in the preparation of these prospective financial statements. In accordance with PBE FRS 42, the following information is provided:

Description of the nature of the entity's current operation and its principle activities

Council is a territory, as defined in the Local Government Act 2002. Council's principle activities are outlined with the Annual Plan.

Purpose for which the prospective financial statements are prepared

It is a requirement of the Local Government Act 2002 to present prospective financial statements. This provides an opportunity for ratepayers and residents to review the projected financial results and position of Council. Prospective financial statements are revised annually to reflect updated assumptions and costs.

Basis of assumptions, risks and uncertainties

The prospective financial information has been prepared on the basis of best estimate assumptions as the future events which Council expects to take place. Council has considered factors that may lead to a material difference between information in the prospective financial statements and actual results. These factors, and the assumptions made in relation to the sources of uncertainty and potential effect, are outlined within the Annual Plan.

Cautionary Note

The financial information is prospective. Actual results are likely to vary from the information presented and the variations may be material.

Measurement base

The financial statements have been prepared on a historical cost basis, modified by the revaluation of heritage assets, certain infrastructural assets and biological assets.

Functional and presentation currency

The financial statements are presented in New Zealand dollars (the functional currency of Southland District Council) and all values are rounded to the nearest thousand dollars (\$000). As a result of rounding there may be slight discrepancies in subtotals.

Associates

SDC accounts for the investments in associates in the consolidated financial statements using the equity method. An associate is an entity over which Council has significant influence and that is neither a subsidiary nor an interest in a joint venture. The investment in an associate is initially recognised at cost and the carrying amount is increased or decreased to recognise Council's share of the deficit of the associate after the date of acquisition. SDC's share of the surplus or deficit of the associate is recognised in SDC's statement of comprehensive revenue and expense. Distributions received from an associate reduce the carrying amount of the investment.

If SDC's share of the deficits of an associate equals or exceeds its interest in the associate, SDC discontinues recognising its share of future deficits. After SDC's interest is reduced to zero, additional deficits are provided for, and a liability is recognised, only to the extent that SDC has incurred legal or constructive obligations or made payments on behalf of the associate.

If the associate subsequently reports surpluses, SDC will resume recognising its share of those surpluses only after its share of the surpluses equals the share of deficits not recognised.

Joint ventures

A joint venture is a binding arrangement whereby two or more parties are committed to undertake an activity that is subject to joint control. Joint control is the agreed sharing of control over the activity.

For jointly controlled operations, Council and the group recognises in its financial statements the assets it controls, the liabilities and expenses it incurs, and the share of revenue that it earns from the joint venture.

For jointly controlled entities, Council recognises its interest in jointly controlled entities using the equity method. The investment in a jointly controlled entity is initially recognised at cost and the carrying amount is increased or decreased to recognise Council's share of the surplus or deficit of the jointly controlled entity after the date of acquisition. Council's share of the surplus or deficit of the jointly controlled entity is recognised in the surplus or deficit. Investments in jointly controlled entities are carried at cost in the local authority's parent entity financial statements.

Specific accounting policies

(a) Revenue

Rates are set annually by a resolution from Council and relate to the financial year. All ratepayers are invoiced within the financial year to which the rates have been set. Rates revenue is recognised when payable.

The specific accounting policies for significant revenue items are:

The following policies for rates have been applied:

General rates, targeted rates (excluding water-by-meter) and uniform annual general charges are recognised at the start of the financial year to which the rates resolution relates. They are recognised at the amounts due. Council considers that the effect of payment of rates instalments is not sufficient to require discounting of rates receivable and subsequent recognition of interest revenue.

Rates arising from late payment penalties are recognised as revenue when rates become due.

Revenue from water-by-meter rates is recognised on an accrual basis based on usage. Unbilled usage, as a result of unread meters at year end, is accrued on an average usage basis.

Rates remissions are recognised as a reduction in rates revenue when Council has received an application that satisfies its rates remission policy.

Revenue from the rendering of services is recognised by reference to the stage of completion of the transaction at balance date, based on the actual service provided as a percentage of the total services to be provided.

Interest is recognised using the effective interest method.

Subsidies from Land Transport New Zealand and grants from other government agencies are recognised as revenue upon entitlement, which is when conditions pertaining to eligible expenditure have been fulfilled.

Other grants, bequests are recognised when they become receivable unless there is an obligation in substance to return the funds if conditions of the grant are not met, if there is such an obligation, the grants are initially recorded as grants received in advance and recognised as revenue when conditions of the grant are satisfied.

Fees for disposing waste at Council's landfill are recognised as waste disposal by users.

Fees and charges for building and resource consent services are recognised on a percentage completion basis with reference to the recoverable costs incurred at balance date.

For assets received for no or nominal consideration, the asset is recognised at its fair value when Council obtains control of the asset. The fair value of the asset is recognised as revenue, unless there is a use or return condition attached to the asset.

The fair value of vested or donated assets is usually determined by reference to the cost of constructing the asset. For assets received from property developments, the fair value is based on construction price information provided by the property developer.

For long-lived assets that must be used for a specific use (eg land used as a recreation reserve), Council immediately recognises the fair value of the asset as revenue. A liability is recognised only if Council expects that it will need to return or pass the asset to another party.

Donated and bequeathed financial assets are recognised as revenue unless there are substantive use or return conditions. A liability is recorded if there are substantive use or return conditions and the liability released to revenue as the conditions are met (eg as the funds are spent for a nominated purpose).

Development and financial contributions are recognised at the later of: the point when Council is ready to provide the service for which the contribution was levied, or the event that will give rise to a requirement for a development or financial contribution under the legislation. Otherwise, development and financial contributions are recognised as liabilities until such time as Council provides, or is able to provide, the service.

Dividends are recognised when the right to receive payment has been established.

(b) Borrowing costs

Borrowing costs are recognised as an expense in the period in which they are incurred.

(c) Grant expenditure

Non-discretionary grants are those grants that are awarded if the grant application meets the specified criteria and are recognised as expenditure when an application that meets the specified criteria for the grant has been received.

Discretionary grants are those grants where Council has no obligation to award on receipt of the grant application and are recognised as expenditure when a successful applicant has been notified of Council's decision.

(d) Foreign currency transactions

Foreign currency transactions are translated into the functional currency using the exchange rates prevailing at the dates of the transactions,

(e) Leases

Operating leases

An operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset.

Lease payments under an operating lease are recognised as an expense on a straight line basis over the lease term.

(f) Equity

Equity is the community's interest in Council as measured by total assets less total liabilities. Equity is classified into a number of reserves to enable clearer identification of the specified uses that Council makes of its accumulated surpluses. The components of equity are:

- accumulated funds
- Council created reserves (general reserve, separate account balances and rates appropriation balance)
- special reserves (managed by allocation committees)
- asset revaluation reserves
- fair value reserves.

Reserves represent a particular use to which various parts of equity have been assigned. Reserves may be legally restricted or created by Council.

Council created reserves may be altered without reference to any third party or the courts. Transfers to and from these reserves are at the discretion of Council.

Restricted reserves are subject to specific conditions accepted as binding by Council, which may not be revised by Council without reference to the courts or third party. Transfers from these reserves may be made only for specified purposes or when certain conditions are met.

(g) Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less and bank overdrafts.

Bank overdrafts are shown within borrowings in current liabilities in the Forecast Statement of Financial Position.

(h) Trade and other receivables

Trade and other receivables are initially measured at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for impairment.

Loans, including loans to community organisations made by Council at nil, or below-market, interest rates are initially recognised at the present value of their expected future cashflows, discounted at the current market rate of return for a similar asset/investment. They are subsequently measured at amortised cost using the effective interest method. The difference between the face value and present value of expected future cashflows of the loan is recognised in the Forecast Statement of Comprehensive Revenue and Expense as a grant.

A provision for impairment of receivables is established when there is objective evidence that Council will not be able to collect all amounts due according to the original terms of receivables. The amount of the provision is the difference between the asset's carrying amount and the present value of estimated future cashflows, discounted using the effective interest method.

(i) Inventories

Inventories (such as spare parts and other items) held for distribution or consumption in the provision of services that are not supplied on a commercial basis are measured at the lower of cost or current replacement cost.

The write down from cost to current replacement cost is recognised in the Forecast Statement of Comprehensive Revenue and Expense.

(j) Financial assets

SDC classifies its financial assets into the following four categories: financial assets at fair value through profit or loss; held-to-maturity investments; loans and receivables; and financial assets at fair value through equity. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and re-evaluates this designation at every reporting date.

Financial assets are initially measured at fair value plus transaction costs unless they are carried at fair value through profit or loss, in which case the transaction costs are recognised in the Forecast Statement of Comprehensive Revenue and Expense. Purchases and sales of investments are recognised on trade-date, the date on which Council commits to purchase or sell the asset. Financial assets are derecognised when the rights to receive cashflows from the financial assets have expired or have been transferred and Council has transferred substantially all the risks and rewards of ownership.

The fair value of financial instruments traded in active markets is based on quoted market prices at the balance sheet date. The quoted market price used is the current bid price.

The fair value of financial instruments that are not traded in an active market is determined using valuation techniques. Council uses a variety of methods and makes assumptions that are based on market conditions existing at each balance date. Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques, such as estimated discounted cashflows, are used to determine fair value for the remaining financial instruments.

The four categories of financial assets are:

1. Financial assets at fair value through profit or loss

This category has two sub-categories: Financial assets held for trading and those designated at fair value through profit or loss at inception. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term or if so designated by management. Assets in this category are classified as current assets if they are either held for trading or are expected to be realised within 12 months of the balance sheet date.

After initial recognition they are measured at their fair values. Gains or losses on re-measurement are recognised in the Forecast Statement of Comprehensive Revenue and Expense.

Council's investments in this category include:

Civic Assurance (formerly the New Zealand Local Government Insurance Corporation Limited) and Milford Sound Development Authority.

2. Loans and receivables

These are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market.

After initial recognition they are measured at amortised cost using the effective interest method. Gains and losses when the asset is impaired or derecognised are recognised in the Forecast Statement of Comprehensive Revenue and Expense. Loans and receivables are classified as "trade and other receivables" in the Forecast Statement of Financial Position.

3. Held to maturity investments

Held to maturity investments are assets with fixed or determinable payments and fixed maturities that Council has the positive intention and ability to hold to maturity.

After initial recognition they are measured at amortised cost using the effective interest method. Gains and losses when the asset is impaired or derecognised are recognised in the Forecast Statement of Comprehensive Revenue and Expense.

4. Financial assets at fair value through equity

Financial assets at fair value through equity are those that are designated as fair value through equity or are not classified in any of the other categories above.

After initial recognition these investments are measured at their fair value, unless fair value cannot be reliably measured, in which case the investments are measured at historical cost.

Gains and losses are recognised directly in equity except for impairment losses, which are recognised in the Forecast Statement of Comprehensive Revenue and Expense. In the event of impairment, any cumulative losses previously recognised in equity will be removed from equity and recognised in the Forecast Statement of Comprehensive Revenue and Expense, even though the asset has not been de-recognised.

On de-recognition the cumulative gain or loss previously recognised in equity is recognised in the Forecast Statement of Comprehensive Revenue and Expense.

(k) Impairment of financial assets

At each balance sheet date, Council assesses whether there is any objective evidence that a financial asset or group of financial assets is impaired. Any impairment losses are recognised in the Forecast Statement of Comprehensive Revenue and Expense.

(l) Non-current assets held for sale

Non-current assets held for sale are classified as held for sale if their carrying amount will be recovered principally through a sale transaction, not through continuing use.

Non-current assets held for sale are measured at the lower of their carrying amount and fair value less disposal costs.

Any impairment losses for write-downs of non-current assets held for sale are recognised in the Forecast Statement of Comprehensive Revenue and Expense.

Any increases in fair value (less costs to sell) are recognised up to the level of any impairment losses that have been previously recognised.

Non-current assets (including those that are part of a disposal group) are not depreciated or amortised while they are classified as held for sale. Interest and other expenses attributable to the liabilities of a disposal group classified as held for sale continue to be recognised.

Goods and Services Tax (GST)

The forecast financial statements have been prepared exclusive of GST with the exception of receivables and payables, which are stated inclusive of GST. When GST is not recoverable as an input tax, it is recognised as part of the related asset or expense.

The net amount of GST recoverable from, or payable to, the Inland Revenue Department (IRD) is included as part of receivables or payables in the Forecast Statement of Financial Position.

The net GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as an operating cashflow in the Forecast Statement of Cashflows.

Commitments and contingencies are disclosed exclusive of GST.

(m) Property, plant and equipment

Property, plant and equipment consist of:

Infrastructure assets

- infrastructure assets are those systems taken as a whole that are intended to be maintained indefinitely. These assets include Council's roading and bridge networks and the fixed utility systems owned by Council. Each asset type includes all items that are required for the network to function. For example, wastewater reticulation includes reticulation piping and sewer pump stations.

Operational assets

- these include land, buildings, improvements, library books, plant and equipment, and motor vehicles.

Restricted assets

- restricted assets are parks and reserves owned by Council, which cannot be disposed of because of legal or other restrictions and provide a benefit or service to the community.

Property, plant and equipment are shown at cost or valuation, less accumulated depreciation and impairment losses.

Additions

The cost of an item of property, plant and equipment is recognised as an asset if, and only if, it is probable that future economic benefits or service potential associated with the item will flow to Council and the cost of the item can be measured reliably.

In most instances, an item of property, plant and equipment is recognised at its cost. Where an asset is acquired at no cost, or for a nominal cost, it is recognised at fair value as at the date of acquisition.

Disposals

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount of the asset. Gains and losses on disposals are included in the Forecast Statement of Comprehensive Revenue and Expense. When revalued assets are sold, the amounts included in asset revaluation reserves in respect of those assets are transferred to retained earnings.

Subsequent costs

Costs incurred subsequent to initial acquisition are capitalised only when it is probable that future economic benefits or service potential associated with the item will flow to Council and the cost of the item can be measured reliably.

Depreciation

Depreciation is provided on a straight-line (SL) basis on all property, plant and equipment except land and heritage assets, at rates which will write off the cost (or valuation) of the assets to their estimated residual values over their useful lives. The useful lives and associated depreciation rates of major classes of assets have been estimated as follows:

Estimated Economic Life		Depreciation	
Asset Category	(years)	Percent	Method
Operational Assets			
Improvements	10-12	8.33% - 10.00%	SL
Buildings	40	2.50%	SL
Light vehicles	5-11	9.00% - 20.00%	SL
Other plant	3-11	6.67% - 33.33%	SL
Furniture and fittings	7-8	13.50% - 8.00%	SL
Office equipment	7-10	10.00% - 13.50%	SL
Computer equipment	2-6	18.00% - 40.00%	SL
SCADA equipment	6	13.50% - 18.00%	SL
Other equipment	6-8	13.50% - 18.00%	SL
Library books	10	10.00%	SL

Estimated Economic Life		Depreciation	
Asset Category	(years)	Percent	Method
Infrastructure Assets			
Electrical plant	10-100	1.00% - 10.00%	SL or DV
Sealed roads	40-99	1.00% - 2.00%	SL
Unsealed roads	4-8	12.50% - 25.00%	SL
Bridges	45-120	0.83% - 2.00%	SL
Footpaths	12-60	1.67% - 8.33%	SL
Streetlighting	20-40	2.50% - 5.00%	SL
	5-100	2.06% - 7.02%	SL
Stormwater schemes	20-100	5.00% - 20.00%	SL

Estimated Economic Life		Depreciation	
Water supply schemes	5-100	1.00% - 20.00%	SL
Marine assets	5-50	2.00% - 20.00%	SL
Transfer stations	10	10.00%	SL
Landfill sites	10-40	2.50% - 10.00%	SL

SIESA assets have the following useful lives and associated depreciation rates of major classes of assets for accounting purposes. The method of calculating depreciation is either SL or on a diminishing value basis (DV).

Estimated Economic Life		Depreciation	
Asset Category	(years)	Percent	Method
SIESA Assets			
Plant	1-25	4.00% - 60.00%	SL or DV
Vehicles	5-8	12.00% - 21.60%	DV
Buildings	25-76	1.00% - 4.00%	SL or DV

The residual value and useful life of an asset is reviewed and adjusted, if applicable, at each financial year end.

Revaluations

Roads, water reticulation, wastewater reticulation and stormwater systems are revalued on an annual basis. Heritage assets are valued on a three-yearly valuation cycle. All other asset classes are carried at depreciated historical cost. The carrying values of revalued items are reviewed each balance date to ensure that those values are not materially different to fair value. The valuation basis for the different asset categories are described in more detail below.

Land and buildings

The deemed cost of land and buildings were established by registered valuers from Quotable Value in accordance with the requirements of the Institute of Chartered Accountants of New Zealand Standards, as at 30 June 1993. Purchases made since 30 June 1993 are recorded at cost.

Endowment lands are vested in Council for specific purposes for the benefit of various communities. These vestings have been made under various pieces of legislation which restrict both the use of any revenue and any possible dispositions.

Infrastructural assets

Appropriately qualified personnel from MWH New Zealand Limited have completed a revaluation of District roading, footpaths and bridge asset networks as at 30 June 2018. Data from this revaluation was used in the calculation of the roading infrastructural assets and extrapolated using BERL forecast inflation rates for the 2018/2019 year.

Appropriately qualified personnel from Waugh Infrastructure Limited have completed a revaluation as at 30 June 2018 of the water supply, wastewater scheme and stormwater assets. This revaluation established a depreciated replacement cost at component level for those infrastructural assets as at 30 June 2015. Data from these revaluations are used in the calculation of the water, wastewater and stormwater infrastructure assets and extrapolated using BERL forecast inflation rates for the 2018/2019 year.

Revaluations of roading, water, wastewater and stormwater assets are carried out annually.

All other infrastructural assets (electrical generation plant, streetlighting and marine assets) are valued at their deemed cost, based on a revaluation of assets undertaken by appropriately qualified personnel from Royds Garden Limited in 1993.

- plant and vehicles (including electrical generation plant)
Items are shown at historical cost less provision for depreciation.

- library books
Books have been valued by Council staff on a depreciated replacement cost basis, using New Zealand Library Association guidelines, as at 30 June 1993 representing deemed cost. Additions to library book stocks since 30 June 1993 are recorded at ccst.
- heritage assets
The only assets to be included under this category are art works owned by Council, which have been valued by an independent valuer, Mr R Thomson of International Art Centre, Auckland, as at 30 June 2018 and recorded at fair value in accordance with NZ IAS 16.

Other assets, which would normally be classified under heritage assets, for example war memorials, have been included under "other assets". Due to the nature of the item, art works are revalued on a three to five-yearly cycle and not depreciated.
- other assets
Other assets are shown at historic cost or depreciated replacement cost, less a provision for depreciation. Additions and deletions to other assets since 30 June 1993 are recorded at cost.
- accounting for revaluations
SDC accounts for revaluations of property, plant and equipment on a class of asset basis.

The results of revaluing are credited or debited to an asset revaluation reserve for that class of asset. Where this results in a debit balance in the asset revaluation reserve, the balance is not recognised in other comprehensive and expense but is recognised in the surplus or deficit. Any subsequent increase on revaluation that off-sets a previous decrease in value recognised in the surplus or deficit up to the amount previously expensed, and then recognised in other comprehensive revenue and expense.

(n) Work in progress

Assets under construction are not depreciated. The total cost of a project is transferred to the relevant asset class on its completion and then depreciated.

(o) Intangible assets

Software acquisition and development

Acquired computer software licences are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with maintaining computer software are recognised as an expense when incurred. Costs that are directly associated with the development of software for internal use by Council are recognised as an intangible asset. Direct costs include the software development employee costs and an appropriate portion of relevant overheads.

Amortisation

The carrying value of an intangible asset with a finite life is amortised on a straight-line basis over its useful life. The useful lives and associated amortisation rates of major classes of intangible assets have been estimated as follows:

Estimated Economic Life		Depreciation	
Asset Category	(years)	Percent	Method
Computer software	2-10	10.00% - 50.00%	SL

Emissions Trading Scheme

Council has approximately 1,384 hectares of pre-1990 forest land. This land is subject to the provisions of the New Zealand Emissions Trading Scheme (ETS). The implication of this for the financial accounts is twofold:

- should the land be deforested (ie the land is changed from forestry to some other purpose), a deforestation penalty will arise.
- given the deforestation restriction, compensation units have been provided from the Government.

- the deforestation contingency is not recognised as a liability on the statement of financial position as there is no current intention of changing the land use subject to the ETS.

(p) Forestry assets

Forestry assets are revalued annually at fair value, less estimated point-of-sale costs. Appropriately qualified personnel from Woodlands Pacific Consulting Limited have completed a revaluation of the forestry assets as at 30 June 2018. This is peer reviewed by an independent valuer using standard forest valuation methodology. Fair value is determined based on the present value of expected net cashflows discounted at a current market determined pre-tax rate. A consistent methodology was used in the calculation of the forestry assets and extrapolated using BERL forecast inflation rates for the 2018/2019 year.

Gains or losses arising on initial recognition of forestry assets at fair value less estimated point-of-sale costs and from a change in fair value less estimated point-of-sale costs are recognised in the Forecast Statement of Comprehensive Revenue and Expense.

The costs to maintain the forestry assets are included in the Forecast Statement of Comprehensive Revenue and Expense.

(q) Impairment of property, plant and equipment and intangible assets

Intangible assets subsequently measured at cost that have an indefinite useful life, or are not yet available for use, are not subject to amortisation and are tested annually for impairment.

Property, plant and equipment and intangible assets subsequently measured at cost that have a finite useful life are reviewed for impairment when events or changes in circumstances indicate that the carrying amount may not be recoverable.

An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

If an asset's carrying amount exceeds its recoverable amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment is recognised in the surplus or deficit. The reversal of the impairment loss is recognised in the surplus or deficit.

Value in use for non-cash generating assets

Non-cash generating assets are those assets that are not held with the primary objective of generating a commercial return. For non-cash generating assets, value in use is determined using an approach based on either a depreciated replacement cost approach, or a service unit approach. The most appropriate approach used to measure the value in use depends on the nature and impairment and availability of information.

Value in use for cash generating assets

Cash generating assets are those assets that are held with the primary objective of generating a commercial return.

The value in use for a cash generating assets and cash generating units is the present value of expected cash flows.

(r) Employee benefits

Short-term benefits

Employee benefits that Council expects to be settled within 12 months of the balance date are measured at nominal values based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned (but not yet taken) at balance date, retiring and long service leave entitlements expected to be settled within 12 months.

Long-term benefits

Long service leave and retirement leave.

Entitlements that are payable beyond 12 months, such as long service leave and retiring leave, have been calculated by in-house staff. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement and contractual entitlements information; and

- the present value of the estimated future cashflows. A discount rate of 7% and an inflation factor of 3% were used.

Superannuation schemes

Defined contribution schemes - Obligations for contributions to defined contribution superannuation schemes are recognised as an expense in the Forecast Statement of Comprehensive Revenue and Expense as incurred.

Presentation of employee entitlements

Annual leave and vested long service leave are classified as a current liability. Non-vested long service leave and retirement gratuities expected to be settled within 12 months of balance date are classified as current liability. All other employee entitlements are classified as a non-current liability.

(s) Trade and other payables

Trade and other payables are initially measured at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for impairment.

(t) Provisions

Council recognises a provision for future expenditure of uncertain amount or timing when there is a present obligation (either legal or constructive) as a result of a past event. It is probable that expenditures will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation.

Provisions are not recognised for future operating losses.

Provisions are measured at the present value of the expenditures expected to be required to settle the obligation using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the obligation. The change in the provision due to the passage of time is recognised in the Forecast Statement of Comprehensive Revenue and Expense.

Financial guarantee contracts

A financial guarantee contract is a contract that requires Council to make specified payments to reimburse the holder for a loss it incurs because a specified debtor fails to make payment when due.

Financial guarantee contracts are initially recognised at fair value. If a financial guarantee contract was issued in a standalone arm's length transaction to an unrelated party, its fair value at inception is equal to the consideration received. When no consideration is received a provision is recognised based on the probability Council will be required to reimburse a holder for a loss incurred discounted to present value. The portion of the guarantee that remains unrecognised, before discounting to fair value, is disclosed as a contingent liability.

Financial guarantees are subsequently measured at the initial recognition amount less any amortisation. However, if Council assesses that it is probable that expenditure will be required to settle a guarantee, then the provision for the guarantee is measured at the present value of the future expenditure.

Landfill post-closure costs

Council, as operator, has a legal obligation under its resource consent to provide ongoing maintenance and monitoring services at their landfill sites after closure. A provision for post-closure costs is recognised as a liability when the obligation for post-closure costs arises.

The provision is measured based on the present value of future cashflows expected to be incurred, taking into account future events including new legal requirements and known improvements in technology. The provision includes all costs associated with landfill post-closure.

Amounts provided for landfill post-closure are capitalised to the landfill asset where they give rise to future economic benefits to be obtained. Components of the capitalised landfill asset are depreciated over their useful lives.

The discount rate used is a pre-tax rate that reflects current market assessments of the time, value of money and the risks specific to Council.

(u) Internal borrowings

Internal borrowings are eliminated on consolidation of activities in Council's financial statements.

(v) Borrowings

Borrowings are initially recognised at their fair value. After initial recognition, all borrowings are measured at amortised cost using the effective interest method.

Repayments

Most borrowings are repaid on a table basis (ie each repayment instalment consists of a mixture of both principal and interest). The one exception is the roading business unit loans, which are interest payments only.

(w) Cost allocation

SDC has derived the cost of service for each significant activity of Council using the cost allocation system outlined below.

Direct costs are those costs directly attributable to a significant activity. Indirect costs are those costs which cannot be identified in an economically feasible manner, with a specific significant activity.

Direct costs are charged directly to significant activities. Indirect costs have been allocated to all significant activities in two ways. Where appropriate, indirect costs are directly apportioned to activities. The remaining indirect costs are allocated either on a gross cost or activity/usage basis.

(x) Critical accounting estimates and assumptions

In preparing these forecast financial statements, Council has made estimates and assumptions concerning the future. These estimates and assumptions may differ from the subsequent actual results. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations or future events that are believed to be reasonable under the circumstances. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below:

Infrastructure assets

There are a number of assumptions and estimates used when performing Depreciated Replacement Cost (DRC) valuations over infrastructural assets. These include:

- the physical deterioration and condition of an asset. For example, Council could be carrying an asset at an amount that does not reflect its actual condition. This is particularly so for those assets which are not visible, for example stormwater, wastewater and water supply pipes that are underground.
This risk is minimised by Council performing a combination of physical inspections and condition assessments of underground assets.
- estimating any obsolescence or surplus capacity of an asset.
- estimates are made when determining the remaining useful lives over which the asset will be depreciated.
These estimates can be impacted by the local conditions. For example weather patterns and traffic growth. If useful lives do not reflect the actual consumption of the benefits of the asset, then Council could be over or under-estimating the annual depreciation charge recognised as an expense in the Forecast Statement of Comprehensive Revenue and Expense. To minimise this risk, Council's infrastructure asset useful lives have been determined with reference to the NZ Infrastructural Asset Valuation and Depreciation Guidelines published by the National Asset Management Steering Group and have been adjusted for local conditions based on past experience.
- asset inspections, deterioration and condition modelling are also carried out regularly as part of Council's asset management planning activities, which gives Council further assurance over its useful life estimates.

Experienced independent valuers perform Council's infrastructure asset revaluations.

(y) Critical judgements in applying Council's accounting policies

Management has exercised the following critical judgements in applying Council's accounting policies to the prospective financial statements.

Classification of property

Council owns a number of properties which are maintained primarily to provide housing to pensioners. The receipt of rental income from these properties is incidental to holding these properties. These properties are held for service delivery objectives as part of Council's social housing policy. These properties are accounted for as property, plant and equipment.

(z) Statement of cashflows

Operating activities include cash and cash equivalents (as defined in (f) above) received from all Council's income sources and record the cash payments made for the supply of goods and services.

Investing activities are those activities relating to the acquisition and disposal of non-current assets.

Financing activities comprise the change in equity and debt capital structure of Council.

(aa) Rounding

Some rounding variances may occur in the financial statements due to the use of decimal places in the underlying financial data.

Changes in accounting policies

There have been no changes to the accounting policies.

Prospective Statement of Comprehensive Revenue and Expense

	2018/2019 LTP (\$000)	2019/2020 LTP (\$000)	2019/2020 AP (\$000)
Revenue			
Rates	46,780	48,344	48,411
Other revenue	8,138	8,440	8,372
Interest and dividends	140	68	68
NZ Transport Agency funding	13,125	13,129	13,129
Grants and subsidies	1,040	1,128	4,171
Other gains/(losses)	(1,348)	(1,447)	(1,447)
Vested assets	-	-	-
Development and financial contributions	64	368	368
MOH Subsidy for sewerage/water scheme	-	-	-
	67,939	70,029	73,073
Expenditure			
Employee benefit expenses	12,418	12,614	13,388
Depreciation and amortisation	22,338	23,173	23,183
Finance costs	22	154	22
Other Council expenditure	37,521	38,352	39,834
	72,299	74,293	76,427
SURPLUS/(DEFICIT) BEFORE TAX	(4,360)	(4,264)	(3,353)
Income tax benefit	-	-	-
SURPLUS/(DEFICIT) AFTER TAX	(4,360)	(4,264)	(3,353)
Financial assets at fair value through other comprehensive revenue and expense			
Gain/(Loss) on property, plant and equipment revaluations	26,994	30,544	30,544
TOTAL COMPREHENSIVE REVENUE AND EXPENSE	22,635	26,281	27,191

Prospective Statement of Changes in Equity

	2018/2019 LTP (\$000)	2019/2020 LTP (\$000)	2019/2020 AP (\$000)
Balance at 1 July	1,519,351	1,541,985	1,561,495
Total comprehensive revenue and expense for the year	22,635	26,281	27,191
Balance at 30 June	1,541,985	1,568,266	1,588,686

Prospective Statement of Financial Position

	2018/2019 LTP (\$000)	2019/2020 LTP (\$000)	2019/2020 AP (\$000)
Equity			
Retained earnings	722,574	718,080	716,633
Asset revaluation reserves	780,585	811,129	830,003
Fair value reserves	1,916	1,916	2,369
Other reserves	36,911	37,141	39,681
	1,541,985	1,568,266	1,588,686
Current assets			
Cash and cash equivalents	3,096	-	(3,173)
Trade and other receivables	7,183	7,424	4,633
Inventories	85	76	85
Other financial assets	334	334	314
	10,698	7,834	1,860
Non-current assets			
Property, plant and equipment	1,526,343	1,564,969	1,582,338
Intangible assets	2,799	2,888	2,521
Forestry assets	12,208	10,638	10,342
Work in progress	-	822	-
Other financial assets	825	4	607
	1,542,175	1,579,321	1,595,808
TOTAL ASSETS	1,552,873	1,587,155	1,597,668
Current liabilities			
Trade and other payables	7,180	7,371	4,481
Contract retentions and deposits	201	179	571
Employee benefit liabilities	1,539	1,563	1,675
Development and financial contributions	1,878	1,889	2,189

	2018/2019 LTP (\$000)	2019/2020 LTP (\$000)	2019/2020 AP (\$000)
Provision for decommissioning	14	14	14
Current portion term loans	-	150	-
	10,812	11,166	8,931
Non-current liabilities			
Employee benefit liabilities	67	67	49
Provision for decommissioning	8	2	2
Term loans	-	7,652	-
	75	7,721	51
TOTAL LIABILITIES	10,888	18,888	8,982
NET ASSETS	1,541,985	1,568,268	1,588,686

Prospective Statement of Cashflows

	2018/2019 LTP (\$000)	2019/2020 LTP (\$000)	2019/2020 AP (\$000)
Cashflows from operating activities			
Receipts from rates revenue	46,780	48,344	48,411
Receipts from NZ Transport Agency funding	13,125	13,129	13,129
Interest and dividends	140	68	68
Receipts from other revenue	13,936	9,693	12,669
Payment to suppliers and employees	(52,817)	(50,756)	(53,012)
Interest paid	(22)	(154)	(22)
Net cash inflow (outflow) from operating activities	21,142	20,323	21,244
Cashflows from investing activities			
Receipts from sale of property, plant and equipment	168	123	123
Receipts from sale of investments	-	-	-
Purchase of property, plant and equipment	(28,380)	(30,787)	(37,134)
Acquisition of investments	-	-	-
Purchase of Intangible assets	(629)	(557)	(557)
Net cash inflow (outflow) from investing activities	(28,841)	(31,221)	(37,569)
Cashflows from financing activities			
Proceeds from borrowings	-	7,869	-
Repayment of borrowings	-	(67)	-
Payments of finance leases	-	-	-
Net cash inflow (outflow) from financing activities	-	7,802	-
Net increase/(decrease) in cash and cash equivalents	(7,699)	(3,096)	(16,324)
Cash and cash equivalents at the beginning of the year	10,560	3,096	13,152
Cash and cash equivalents at the end of the year	3,096	-	(3,173)

Reconciliation between the Operating Surplus (from the Statement of Comprehensive Revenue and Expense) and Net Cash Flow from Operating Activities (Statement of Cashflows)

	2018/2019 LTP (\$000)	2019/2020 LTP (\$000)	2019/2020 AP (\$000)
Operating surplus	(4,360)	(4,264)	(3,353)
Depreciation and amortisation	22,338	23,173	23,183
Vested assets	-	-	-
Forestry revaluation	1,516	1,570	1,570
Emission trading units received	-	-	-
Gains/Losses on disposal of property, plant and equipment	(168)	(123)	(123)
Trade and other receivables	4,421	(241)	(241)
Inventories and work in progress	9	9	9
Trade and other payables	(2,615)	198	198
Net Cash Inflow/(Outflow) from Operating Activities	21,142	20,323	21,244

Depreciation by Activity

	2018/2019 LTP (\$000)	2019/2020 LTP (\$000)	2019/2020 AP (\$000)
Community services	1,184	1,206	1,218
District leadership	564	774	762
Regulatory services	50	48	48
Roading and footpaths	16,302	16,634	16,644
Solid waste	113	115	115
Stormwater	433	462	462
Wastewater	2,076	2,271	2,271
Water supply	1,616	1,664	1,664
	22,338	23,173	23,183

Funding Impact Statement for 2019 ~ 2020 for All Activities

	2018/2019 LTP (\$000)	2019/2020 LTP (\$000)	2019/2020 AP (\$000)
Sources of operating funding			
General rates, uniform annual general charges, rates penalties	16,623	17,420	17,571
Targeted rates	30,157	30,923	30,840
Subsidies and grants for operating purposes	6,118	6,103	6,103
Fees and charges	3,729	3,769	3,734
Interest and dividends from investments	140	68	68
Local authorities fuel tax, fines, infringement fees, and other receipts ¹	4,935	5,202	5,187
Total operating funding	61,703	63,486	63,503
Payments to staff and suppliers	46,124	46,733	48,132
Finance costs	22	154	22
Other operating funding applications	3,959	4,380	5,252
Total applications of operating funding	50,105	51,267	53,407
Surplus/(deficit) of operating funding	11,598	12,219	10,096
Subsidies and grants for capital purposes	7,658	7,763	10,806
Development and financial contributions	64	368	368
Increase/(decrease) in debt	-	7,802	
Gross proceeds from sale of assets	168	123	123
Lump sum contributions	-	-	-
Total sources of capital funding	7,890	16,055	11,297
Capital expenditure			
▪ to meet additional demand	2,121	3,804	4,988
▪ to improve the level of service	8,356	11,492	12,967
▪ to replace existing assets	18,297	16,046	19,736

	2018/2019 LTP (\$000)	2019/2020 LTP (\$000)	2019/2020 AP ¹ (\$000)
Increase/(decrease) in reserves	2,710	230	(1,130)
Increase/(decrease) in investments	(11,996)	((3,299)	(15,168)
Total applications of capital funding	19,488	28,274	21,393
Surplus/(deficit) of capital funding	(11,598)	(12,219)	(10,096)
Funding balance	-	-	-
¹ includes all other operating funding from sources not identified above.			

Reconciliation of Surplus (Deficit) of Operating Funding to Net Surplus/ (Deficit) Before Tax

	2018/2019 LTP (\$000)	2019/2020 LTP (\$000)	2019/2020 AP (\$000)
Surplus/(deficit) of operating funding from funding impact statement	11,598	12,219	10,096
Depreciation	(22,338)	(23,173)	(23,183)
Subsidies and grants for capital purposes	7,658	7,763	10,806
Development and financial contributions	64	368	368
Gain on sale	168	123	123
Vested assets	-	-	-
Forestry revaluation	(1,516)	(1,570)	(1,570)
Emission trading units	-	-	-
Accruals	-	-	-
Landfill contingency	6	6	6
Net Surplus/(deficit) before tax in Statement of Comprehensive Revenue and Expense	(4,360)	(4,264)	(3,353)

Funding Impact Statement (Rates Section)

Council's revenue from the uniform annual general charge and certain targeted rates set on a uniform basis is 27.09%. The maximum allowed under Section 21 of the Local Government (Rating) Act 2002 is 30%.

The following information sets out the rates mechanisms that Council will use, including information about how the different rates will be set and assessed for 2019/2020.

All figures in the section Funding Impact Statement (rates section) include GST.

Key Rating Definitions

The following definitions relate to the terms used in the tables below.

Separately Used or Inhabited Part (SUIP) ~ includes any portion inhabited or used by the owner/a person other than the owner, and who has the right to use or inhabit that portion by virtue of a tenancy, lease, licence or other agreement. For the purposes of this definition, vacant land which is not used or inhabited is not a SUIP.

The following are additional examples of rating units with more than one separately used or inhabited part:

- single dwelling with flat attached
- two or more houses, flats or apartments on one Certificate of Title (rating unit)
- business premise with flat above
- commercial building leased to multiple tenants
- farm property with more than one dwelling
- Council property with more than one lessee.

Council will assess the following rates on a separately used or inhabited part of a rating unit (SUIP) basis:

- regional heritage targeted rate
- swimming pool targeted rates
- community facilities targeted rates
- some sewerage and water supply targeted rates.

Unit of Service - the relevant unit of service deemed by Council to be appropriate given the type of service, nature and location of the rating unit etc, (including trough, connection, meter, loan, half, bin). This can include part charges for eligible assessments within a water or wastewater scheme area with the ability to connect to the scheme to accommodate the potential future burden of the rating unit on the scheme.

Uniform Targeted Rate (UTR) - a rate that is set as a fixed-dollar amount irrespective of the value of the rating unit.

Uniform Annual General Charge (UAGC) - a rate that is set as a fixed charge applied to each rateable rating unit.

Utility Asset ~ includes such uses as hydroelectric power stations, railway lines, network such as electricity, phone, postal, water and sewerage.

General rates

Background

Local authorities can set general rates either as a uniform or differential rate on property value (land, capital or annual value) and/or a Uniform Annual General Charge (UAGC) on a fixed amount per rating unit or SUIP. The UAGC is calculated by reference to those activities where Council considers there is an equal public benefit to the whole community. It funds all of the representation, development and promotions, library services, public health service and regional initiative activities, and a proportion of the strategy policy and planning and Council offices and District support activities.

Activities funded

All activities that are not funded by fees and charges, targeted rates, borrowings or any other income are funded out of the general rates. Please refer to the Revenue and Financing Policy for further details on the activities funded out of the general rates including the UAGC.

Land liable for the rate

All rateable land within the Southland District is liable for the rate.

How the rate is assessed

The uniform annual general charge is assessed on all rating units in the District on the following basis:

- a fixed amount per rating unit of \$534.46 (UAGC). The charge will generate \$8,506,799 in rates revenue in 2019/2020.

A general rate is assessed on all rating units in the District on the following basis:

- a rate in the dollar on capital value of \$0.00054196. The general rate is not set on a differential basis.

The rate will generate \$11,401,348 in rates revenue in 2019/2020.

Targeted rates

Targeted rates may be used to fund specific Council activities. Targeted rates are appropriate for services or activities where a specific group of ratepayers benefit from that service or where the revenue collected is targeted towards funding a specific type of expenditure. Lump sums will not be invited in relation to any of the targeted rates.

Community facilities targeted rates

Background

Southland District has a wide range of small community facilities across the District. These facilities (community centres and halls) are maintained by Council through the community facilities activity. Maintenance and upkeep of these facilities is provided by the collection of rates for this activity.

Activities funded

Each of the community facilities targeted rates funds the upkeep of the relevant community centres and halls. This includes general operating costs such as electricity and insurance as well as maintenance such as painting, replacement roof, carpet etc.

Land liable for the rate

All rateable land within the area of service for each specific hall, community centre or recreational facility is liable for the community facilities targeted rate.

Maps of these areas can be viewed at www.southlanddc.govt.nz/my-southland/maps/

How the rates are assessed

The basis for the rates is a fixed amount per SUIP of a rating unit.

A table of the rates

Community Centre Rates	Uniform Targeted Rate per SUIP of a Rating Unit 2019/2020 (incl GST)	Revenue From Community Centre Rates 2019/2020 (incl GST)	Map of Land liable for rate
Aparima Hall	\$46.39	\$3,015	Map 43
Athol Memorial Hall	\$58.11	\$8,426	Map 174

Community Centre Rates	Uniform Targeted Rate per SUIP of a Rating Unit 2019/2020 (incl GST)	Revenue From Community Centre Rates 2019/2020 (incl GST)	Map of Land liable for rate
Balfour Hall	\$38.60	\$11,117	Map 45
Blackmount Hall	\$50.29	\$2,816	Map 46
Browns Hall	\$21.94	\$4,147	Map 47
Brydone Hall	\$50.93	\$3,387	Map 48
Clifden Hall	\$50.20	\$4,317	Map 49
Colac Bay Hall	\$58.97	\$9,317	Map 50
Dacre Hall	\$43.00	\$3,999	Map 51
Dipton Hall	\$50.37	\$10,326	Map 52
Eastern Bush Hall	\$78.89	\$2,367	Map 54
Edendale-Wyndham Hall	\$19.98	\$14,366	Map 170
Fiordland Community Event Centre	\$37.62	\$79,284	Map 94
Five Rivers Hall	\$56.68	\$4,591	Map 56
Fortrose Domain	\$28.75	\$1,869	Map 57
Glenham Hall	\$48.38	\$2,661	Map 59
Gorge Road Hall	\$49.14	\$13,071	Map 60
Heddon Bush Hall	\$69.00	\$4,071	Map 61
Hedgehope-Glencoe Hall	\$69.71	\$6,762	Map 62
Limehills Hall	\$61.95	\$12,018	Map 65
Lochiel Hall	\$36.07	\$5,374	Map 66
Lumsden Hall	\$36.00	\$13,464	Map 68
Mabel Bush Hall	\$50.14	\$3,811	Map 69
Manapouri Hall	\$35.49	\$11,002	Map 71
Mandeville Hall	\$45.00	\$1,980	Map 72
Mataura Island Hall	\$27.26	\$1,472	Map 73
Menzies Ferry Hall	\$40.25	\$1,811	Map 74
Mimihau Hall	\$55.00	\$2,750	Map 75
Mokoreta-Redan Hall	\$53.73	\$3,707	Map 76
Mossburn Hall	\$66.65	\$17,596	Map 78
Myross Bush Hall	\$30.28	\$2,271	Map 79
Nightcaps Hall	\$77.43	\$15,176	Map 80
Ohai Hall	\$58.72	\$12,272	Map 81

Community Centre Rates	Uniform Targeted Rate per SUIP of a Rating Unit 2019/2020 (incl GST)	Revenue From Community Centre Rates 2019/2020 (incl GST)	Map of Land liable for rate
Orawia Hall	\$58.77	\$6,641	Map 82
Orepuki Hall	\$66.77	\$9,415	Map 83
Oreti Plains Hall	\$72.00	\$8,712	Map 84
Otahuti Hall	\$30.94	\$1,578	Map 85
Otapiri-Lora Gorge Hall	\$155.25	\$12,420	Map 86
Riversdale Hall	\$55.01	\$21,866	Map 89
Ryal Bush Hall	\$40.91	\$5,155	Map 90
Seaward Downs Hall	\$43.30	\$2,598	Map 91
Stewart Island/Rakiura Hall	\$68.64	\$27,010	Map 93
Thornbury Hall	\$62.90	\$6,542	Map 95
Tokanui-Quarry Hills Hall	\$55.08	\$7,436	Map 173
Tuatapere Hall	\$40.08	\$15,631	Map 97
Tussock Creek Hall	\$55.20	\$4,802	Map 98
Tuturau Hall	\$47.37	\$1,753	Map 99
Waianiwa Hall	\$69.00	\$9,936	Map 175
Waikaia Recreation Hall	\$53.91	\$16,496	Map 101
Waikawa Community Centre	\$29.93	\$3,981	Map 102
Waimahaka Hall	\$69.00	\$6,831	Map 103
Waimatuku Hall	\$36.58	\$1,975	Map 104
Wairio Community Centre	\$40.13	\$3,331	Map 105
Wallacetown Hall	\$50.00	\$17,250	Map 106
Winton Hall	\$17.22	\$25,856	Map 107
Wreys Bush Hall	\$81.35	\$2,522	Map 109
Wrights Bush Hall	\$31.71	\$1,871	Map 110

Roading targeted rates

Background

Council administers and maintains the District's roading and bridging network (some 5,000km of network), excluding state highways and national park roads (maintained by the NZTA) and DOC. Council also provides footpaths, streetlights, carparks and noxious plant control.

Activities funded

The costs associated with operating and maintenance of Council's roading network. This includes the reseal programme, road pavement rehabilitation programme, minor improvements and bridge maintenance, strengthening and replacement.

Land liable for the rate

All rateable land within the Southland District is liable for the rate.

How the rate is assessed

- a fixed amount per rating unit; and
- a differential rate in the dollar of capital value across all properties.

Rate differential definitions

The rate in the dollar of capital value is set on a differential basis for different land uses. The differential category is consistent with the land use designated to each rating unit. The definition for each rates differential category is listed in table below:

Differential Category	Definition
Commercial	All land that is principally used for commercial purposes. It includes accommodation services, entertainment, rest homes, retail and office-type use, parking buildings, service stations and tourist-type attractions.
Dairy	All land that is used for dairy farming and associated activities.
Forestry	All land that is used for forestry, including land either in production or currently available for planting and protected forest areas. It does not include forest nurseries.

Differential Category	Definition
Farming non-dairy	All land that is used exclusively, or almost exclusively, for horticultural, forestry nurseries, pastoral and specialist purposes other than dairy farming. It includes land suitable for uses such as orchards, market gardening or glasshouses, grazing or fattening of livestock, land used for aquaculture, deer farming, horse studs, poultry and pigs.
Industrial	All land that is used exclusively, or almost exclusively, for industrial uses including associated retailing, food processing or storage, light and large-scale manufacturing, tank farms and other noxious or dangerous industrial uses, excluding utility assets.
Lifestyle	Land that is used for lifestyle purposes will generally be located in a rural area but the predominant use is for a residence, and if vacant there is the right to build a dwelling. The principal use of the land may be non-economic in the traditional farming sense.
Mining	All land used for mining and other mineral extraction sites.
Other	Other uses not covered by any alternative category including utility assets.
Residential	All land that is used exclusively, or almost exclusively, for residential purposes including investment flats and not already included elsewhere. It does not include lifestyle properties.

A table of the rates

Roading Rates	Uniform Targeted Rate per Rating Unit 2019/2020 (incl GST)	Rate in the Dollar on Capital Value 2019/2020 (incl GST)	Revenue From Roading Rates 2019/2020 (incl GST)
UTR	\$92.00		\$1,463,318
Commercial		\$0.00130851	\$452,622
Dairy		\$0.00093661	\$5,531,722
Farming non-dairy		\$0.00053930	\$5,722,405
Forestry		\$0.00647417	\$904,691
Industrial		\$0.00129183	\$455,888
Lifestyle		\$0.00046738	\$596,707
Mining		\$0.01656955	\$299,395
Other		\$0.00014021	\$134,901
Residential		\$0.00046738	\$1,777,304

Further information on how the differentials for each category are established refer to Council's Activity Needs Funding Analysis.

Regional heritage targeted rate

Background

The regional heritage targeted rate is used to fund heritage sites within the Southland region.

Activities funded

The costs associated with operating a Regional Heritage Fund, which is administered by the Southland Regional Heritage Committee and is part of Council's grant and donations activity, to promote the development of heritage of value to the region as a whole.

Land liable for the rate

All rateable land within the Southland District is liable for the rate.

How the rate is assessed

The targeted rate is assessed as a fixed amount per SUIP of a rating unit of \$42.11.

The rate will generate \$666,233 in rates revenue in 2019/2020.

Waste management targeted rates

Background

Waste management is focused on the controlled disposal of waste (transfer stations), reducing litter and illegal dumping and promotion and advocacy of waste minimisation. There are also seven waste transfer stations for disposal of rubbish, greenwaste, hazardous waste and collection of recyclables, 11 recycling drop-off centres and two greenwaste only sites around the District.

Regional waste is transported to the regional landfill operated by AB Lime at Kings Bend (near Winton) for disposal. SDC is also a member of WasteNet Southland (joint committee of the ICC, SDC and GDC), which provides the mechanism for councils in the region to work together collectively on waste issues, including delivering solid waste services and waste minimisation activities.

Activities funded

The rate for waste management is used to fund the Solid Waste activity, including the collection and disposal of waste from transfer stations.

Land liable for the rate

All rateable land within the Southland District is liable for the rate, excluding Stewart Island.

How the rate is assessed

The basis for the rate is a fixed amount of \$90.03 per rating unit. The rate will generate \$1,433,154 in rates revenue in 2019/2020, and

A rate in the dollar on capital value of \$0.00003662. The rate will generate \$771,577 in rates revenue in 2019/2020.

Local targeted (ward, community board, community development area, town) rates

Background

Council has delegated responsibility for the management of a number of local activities, such as the maintenance of parks and reserves and cemeteries to community boards and community development area subcommittees. The cost of providing these activities is funded via local targeted rates.

Activities funded

These targeted rates fund the costs associated with the operation and maintenance of cemeteries, community centres, district support, other local services, parks and reserves, representation and advocacy and stormwater in each community.

Land liable for the rate

All rateable land within each specific local targeted rate area of service.

Maps of these areas can be viewed at www.southlanddc.govt.nz/my-southland/maps/

Rates Differential Definitions

Some of the rates are set on a differential basis based on the location of the rating unit and/or the use of land. When considering the method for setting the local rate, Council considered the impact and benefit of the activities by each sector. The objective of these differentials is to recognise that different sectors place a different burden on the activities funded by the local rate and that different sectors derive a different level of benefit from the activities funded by the local rate. The differential rates proposed are considered to reflect these differing levels of burden and benefit in the sectors.

The definition for each rates differential category based on the use of land is listed in table below.

Differential Category	Definition
Residential	All land that is used exclusively, or almost exclusively, for residential purposes including investment flats and not already included elsewhere. It does not include lifestyle properties.
Commercial	<p>All property that is used principally for commercial and/ or industrial purposes.</p> <p>Land for commercial purposes includes land used as accommodation services, entertainment, rest homes, retail and office-type use, parking buildings, service stations, tourist type attractions, mineral extraction sites and utility assets.</p> <p>Land that is used for industrial purposes and its associated retailing, food processing or storage, light and large-scale manufacturing, tank farms and other noxious or dangerous industrial uses.</p>

Differential Category	Definition
Rural	All land that is classified as for dairy, farming (non-dairy), forestry, mining, horticulture, pastoral, lifestyle or other.

How the rates are assessed

The local targeted (ward) rates - are set as a rate in the dollar of land value on all land within each ward boundary.

The local targeted (community board, community development area and local) rates - are set after considering the recommendation of the relevant community board or subcommittee and can comprise an amount per rating unit and/or a differentiated targeted rate per rating unit.

A table of the rates

Local Rates	Differential Factor for Rate in the Dollar on Land value	Rate in the Dollar on Land Value 2019/2020 (incl GST)	Differential Factor for Targeted Rate Per Rating Unit	Targeted Rate per Rating Unit 2019/2020 (incl GST)	Revenue From Local Rates 2019/2020 (incl GST)	Map of Land liable for rate
Ward Rates						
Mararoa Waimea Ward	N/A	\$0.00002380			\$103,610	Map 2
Waiau Aparima Ward	N/A	\$0.00005462			\$200,461	Map 4
Waihopai Toetoes Ward	N/A	\$0.00004413			\$123,151	Map 5
Winton Wallacetown Ward	N/A	\$0.00001543			\$56,629	Map 6
Community Board Rates						
Edendale-Wyndham Community Board			N/A	\$184.31	\$197,580	Map 7
Otautau Community Board			N/A	\$305.35	\$173,744	Map 8
Riverton/Aparima Community Board			N/A	\$343.80	\$438,689	Map 9
Stewart Island/Rakiura Community Board			N/A	\$188.66	\$93,575	Map 10
Te Anau Community Board - Residential			1.00	\$291.52	\$537,417	Map 172
Te Anau Community Board - Commercial			2.00	\$583.04	\$103,781	Map 172
Te Anau Community Board - Rural			0.25	\$72.88	\$40,376	Map 172
Tuatapere Community Board – Residential/Commercial			1.00	\$236.27	\$82,930	Map 12
Tuatapere Community Board - Rural			0.20	\$47.25	\$19,325	Map 12
Wallacetown Community Board			N/A	\$158.50	\$66,095	Map 13
Winton Community Board			N/A	\$249.03	\$409,717	Map 14

Local Rates	Differential Factor for Rate in the Dollar on Land value	Rate in the Dollar on Land Value 2019/2020 (incl GST)	Differential Factor for Targeted Rate Per Rating Unit	Targeted Rate per Rating Unit 2019/2020 (incl GST)	Revenue From Local Rates 2019/2020 (incl GST)	Map of Land liable for rate
Community Development Area Rates						
Athol Community Development Area			N/A	\$59.20	\$5,091	Map 15
Balfour Community Development Area			N/A	\$249.74	\$21,852	Map 16
Browns Community Development Area			N/A	\$233.63	\$5,841	Map 17
Colac Bay Community Development Area			N/A	\$104.34	\$11,895	Map 18
Dipton Community Development Area			N/A	\$100.21	\$18,940	Map 19
Garston Community Development Area			N/A	\$39.43	\$2,248	Map 20
Gorge Road Community Development Area			N/A	\$30.86	\$6,141	Map 21
Limehills Community Development Area			N/A	\$90.76	\$11,753	Map 22
Lumsden Community Development Area			N/A	\$316.69	\$109,179	Map 23
Manapouri Community Development Area			N/A	\$337.99	\$97,172	Map 24
Mossburn Community Development Area			N/A	\$358.93	\$43,431	Map 25
Nightcaps Community Development Area			N/A	\$217.44	\$45,608	Map 26
Ohai Community Development Area			N/A	\$286.79	\$54,777	Map 27
Orepuki Community Development Area			N/A	\$114.67	\$9,632	Map 28
Riversdale Community Development Area			N/A	\$187.93	\$41,767	Map 29
Thornbury Community Development Area			N/A	\$112.94	\$4,800	Map 30
Tokanui Community Development Area			N/A	\$277.45	\$13,420	Map 31
Waikaia Community Development Area			N/A	\$168.01	\$28,898	Map 32
Woodlands Community Development Area			N/A	\$208.42	\$14,225	Map 33
Drummond Village Local Rate			N/A	\$55.77	\$2,830	Map 41

Swimming pool targeted rates

Background

These rates are used to fund community swimming pools which are managed by a local swimming pool committee. These pools are all owned by local community groups, with two on Council land.

Activities funded

This rate is used to fund the costs of operating and maintaining community swimming pools. Depending on the location of the pool, the rates come under two activities: (i) Council facilities and (ii) parks and reserves.

Land liable for the rate

All rateable land within each swimming pool targeted rate area of service is liable for the relevant rate.

Maps of these areas can be viewed at www.southlanddc.govt.nz/my-southland/maps/

How the rates are assessed

The swimming pool targeted rate for each area of service is set as a fixed amount per SUIP of a rating unit.

A table of the rates

Pool Rates	Uniform Targeted Rate per SUIP of a Rating Unit 2019/2020 (incl GST)	Revenue From Pool Rates 2019/2020 (incl GST)	Map of Land liable for rate
Fiordland	\$15.56	\$36,820	Map 38
Otautau	\$23.00	\$14,686	Map 35
Riverton/Aparima	\$22.16	\$37,905	Map 36
Takitimu	\$23.15	\$14,203	Map 37
Tuatapere Ward	\$7.55	\$5,829	Map 39
Winton	\$13.42	\$19,562	Map 40

Te Anau Airport Manapouri targeted rate

Background

The Te Anau Airport Manapouri facility is designed and managed to attract and facilitate access by air to the Te Anau community, its businesses and the natural environment. The activity also contributes to safe places as the airport provides for air-based emergency access which can act as an alternative to road transport in an emergency.

Activities funded

The targeted rate is used to fund the initial capital costs of developing and now operating the Te Anau Airport Manapouri facility.

Land liable for the rate

All rateable land within the Te Anau Airport Manapouri targeted rate area of service. A map of this area can be viewed at www.southlanddc.govt.nz/my-southland/maps/ (Map 11).

How the rate is assessed

The targeted rate is assessed as a fixed amount per rating unit of \$128.00.

The rate will generate \$363,648 in rates revenue in 2019/2020.

Stewart Island waste management targeted rates

Background

Stewart Island/Rakiura is serviced by a weekly kerbside refuse bag, recycling and food scrap collection. The service is provided to all rating units on Stewart Island/Rakiura other than vacant land rating units.

Activities funded

The targeted rate is used to fund the collection and disposal of refuse and recycling on Stewart Island.

Land liable for the rate

All land within the Stewart Island waste management targeted rate area of service is liable for the rate.

A map of this area can be viewed at www.southlanddc.govt.nz/my-southland/maps/ - (Map 93).

How the rate is assessed

The targeted rate is assessed as a fixed amount per unit of service of rating unit of \$353.29

The rate will generate \$134,603 in rates revenue in 2019/2020.

Rubbish bin collection targeted rate and recycling bin collection targeted rates

Background

Council operates a solid waste and recycling bin collection service for serviced properties across the District. Through this activity it collects recycling and solid waste for disposal.

The service is compulsory to all rating units containing a residential dwelling within the designated urban bin boundaries (copies of the boundary maps can be obtained from Council), all other rating units can optionally have this service. Any rating unit that is able to transport their bins to the designated rural bin route for collection can also have this service.

To find out more about our services or when your bin would be collected visit www.wastenet.org.nz.

Activities funded

These targeted rates are used to ensure that those properties that receive the benefits of the solid waste and recycling wheelie bin collection services pay for the cost of providing these services. A separate waste management targeted rate is used to fund the remaining solid waste activity in parts of the District other than Stewart Island. The Stewart Island waste management targeted rate is used to fund the cost of managing solid waste on Stewart Island.

Land liable for the rate

All land within the District which receives a rubbish bin or recycling bin collection service is liable for the targeted rates.

A map of this area can be viewed at [www.southlanddc.govt.nz/my-southland/maps/\(Map 176\)](http://www.southlanddc.govt.nz/my-southland/maps/(Map 176)).

How the rates are assessed

- each rubbish bin and recycling bin is classified as a unit. All rating units receiving this service are required to have a minimum of one rubbish bin and one recycle bin
- all rating units receiving the service have the option to receive further bins of each type over and above the minimum service. The rate assessed on each rating unit will reflect the number of units of service (for example, a rating unit with two bins of each type will be assessed twice as much as a rating unit with one bin of each type)
- the targeted rubbish bin collection rate is assessed as a fixed amount per unit of service of \$161.17
- the rubbish bin collection rate will generate \$1,633,136 in rates revenue in 2019/2020
- the targeted recycling bin collection rate is assessed as a fixed amount per unit of service of \$161.17
- the recycling bin collection rate will generate \$1,612,184 in rates revenue in 2019/2020.

Water supply targeted rates

Background

Council operates 12 drinking water supply networks (10 urban and two rural residential) throughout the District. The urban supplies are required to meet drinking water standards while the rural supplies provide non-potable water for rural use.

Activities funded

The expenses in maintaining each of the water supply networks. In particular, the costs associated in treating and reticulating the water needed in each community.

Land liable for the rate

The targeted rate applies to all properties that are connected or those capable of connecting within the designated boundary to a Council-owned water supply network.

Maps of the scheme areas covered by each water supply can be viewed at www.southlanddc.govt.nz/my-southland/maps/.

How the rates are assessed

The water supply targeted rates are assessed based on a scale of charges set for urban water supply schemes and rural water supply schemes as outlined.

Te Anau rural water scheme targeted rates

- all rating units pay an annual fixed charge per restricted connection
- rating units are required to pay a fixed amount for each unit made available to the rating unit. One unit is calculated as 1,814.4 litres per day
- a bulk 7.7 units category exists for larger supplies which provides 7.7 units of restricted supply water at 7.7 times a single unit costs
- minimum allocation is one full unit. Half units are only applicable on rating units receiving above one full unit. These rates apply to all properties within the Te Anau rural water rating boundary (refer to Map 160).

Matuku rural water scheme targeted rate

All rating units within the Matuku rural water rating boundary (refer Map 144) are required to pay a fixed annual amount for each unit made available to the rating unit. One unit is calculated as 1,814.4 litres per day.

Metered property water supply targeted rate

The metering of a property is considered and/or applicable when

- a property is anticipated to consistently exceed the expected annual usage
- where observation metering indicated high water use in relation to the expected annual usage
- where non-drinking use of water is evident, eg, truck wash-down, water for animal consumption is expected to exceed the expected annual usage quantity; or
- the property is classified commercial/industrial.

Properties that are rated for a metered water supply will be charged a fixed annual charge per water meter and a rate for actual water consumption per cubic metre, invoiced quarterly.

Non-metered property water supply targeted rate

- these rates apply to all properties not within the Matuku rural water and Te Anau rural water rating boundaries and that are not provided with a metered water supply
- one unit is one standard domestic connection. All rating units without meters that are connected to a water supply scheme or are within the scheme rating boundary are charged a fixed amount for each SUIP of the rating unit
- rating units with water troughs with direct feed from Council's water mains pay a fixed annual amount per trough (note that backflow prevention and annual testing of backflow preventer is required in these cases)
- vacant non-contiguous rating units within the scheme rating boundary are charged a "half charge" for the provision of the service due to the ability to connect to the scheme
- rating units with water troughs with direct feed from Council's water mains pay an additional fixed annual amount per trough.

A table of the rates

Water and Metered Water Rates	\$ per m ³ 2019/2020 (incl GST)	Targeted Rate per rate of Service 2019/2020 (incl GST)	Revenue From Water Supply Rates 2019/2020 (incl GST)	Map of Land liable for rate
District Water Rate - Full Charge		\$444.31	\$3,405,414	
District Water Rate - Half Charge		\$222.15	\$168,612	
District Water Rate - Trough Charge		\$88.86	\$1,599	
			\$3,575,625	Maps 138 - 162
District Water - Meter Charge		\$196.00	\$40,180	
Metered Charge for Water Consumed	\$1.10			
Matuku Rural Water		\$288.11	\$31,692	Map 144
Te Anau Rural Water - Annual Charge		\$541.45	\$112,080	Map 160

Water and Metered Water Rates	\$ per m ³ 2019/2020 (incl GST)	Targeted Rate per rate of Service 2019/2020 (incl GST)	Revenue From Water Supply Rates 2019/2020 (incl GST)	Map of Land liable for rate
Te Anau Rural Water - Full Charge		\$360.97	\$100,350	Map 160
Te Anau Rural Water - Half Charge		\$180.48	\$1,805	Map 160
Te Anau Rural Water - 7.7 Charge		\$2,779.46	\$208,459	Map 160
			\$422,694	

Properties capable of connection are defined as being within 30 metres of a public water supply network to which it is capable of being effectively connected.

Wastewater targeted rates

Background

The wastewater activity involves collecting, treating and disposing of sewage from residential properties, business properties and public sanitary facilities.

The wastewater system also deals with non-domestic liquid wastes (often known as trade wastes). Eighteen towns within the District are reticulated with Council-owned and maintained infrastructure.

Activities funded

The expenses in maintaining wastewater treatment plants, pump stations, reticulation repairs and minor upgrades including renewals of the respective systems.

Land liable for the rate

The targeted rate applies to all properties connected to, or not connected but within the designated boundary of one of Council-owned wastewater schemes. Maps of the areas of service for each Council scheme can be viewed at www.southlanddc.govt.nz/my-southland/maps/.

How the rate is assessed

The rate is set on a differential basis. Council has defined its differential categories on the use to which a rating unit is put (as a residence, vacant land or all other property). The liability factors used are the extent of the provision of service (connected or not connected), per SUIP of a rating unit and the number of pans/urinals within the rating unit.

How the rate is calculated

Residential Dwelling	Where the rating unit is either connected or able to be connected and not connected, a fixed amount per SUIP, being the District wastewater rate – full charge This includes residential, lifestyle, dairy, farming properties within the designated boundaries.
Vacant Land	Where the rating unit is within the designated wastewater boundary and is able to connect (which are not connected), a fixed amount per Rating Unit, being the District wastewater rate – half charge
All other properties	Where the rating unit is either connected or able to be connected and not connected, a fixed amount per pan/urinal, being the District wastewater rate – full charge This includes industrial, mining, forestry, commercial and other properties within the designated boundaries.

A table of the rates

Wastewater Rates	Targeted Rate per rating Unit/SUIP/Pan 2019/2020 (incl GST)	Revenue From Rates 2019/2020 (incl GST)	Map of Land liable for rate
District Wastewater Rate - Full charge	\$457.21	\$4,300,860	
District Wastewater Rate - Half charge	\$228.60	\$207,112	
		\$4,507,972	Maps 112-135

Woodlands septic tank cleaning charge targeted rate

Background

Property owners within the Woodlands area are able to have their septic tank cleaned by Council as required. This service was put in place due to the problems that were experienced in the past with the operation of septic tanks within this community.

Activities funded

The Targeted Rate is used to fund the costs of cleaning septic tanks within the area of service for the Woodlands septic tank cleaning charge.

Land liable for the rate

All land within the Woodlands septic tank cleaning charge area of service is liable for the rate.

A map of this area can be viewed at www.southlanddc.govt.nz/my-southland/maps/ - (Map 163)

How the rate is assessed

The targeted rate is assessed as an amount of \$51.16 per SUIP of a rating unit.

The rate will generate \$3,274 in rates revenue in 2019/2020.

Water supply loan targeted rates

Background

A water supply loan targeted rate is used to fund the capital contributions towards development of the water supply schemes for the Edendale and Wyndham communities. Council has previously offered ratepayers the option of paying the contribution as a lump sum or over a number of years.

Activities funded

The capital costs of developing the relevant water supply scheme.

Land liable for the rate

The properties liable for each targeted rate are within the area of service for each scheme and have previously indicated the period over which they wish to pay the initial capital cost. Units were determined at the establishment of each individual scheme.

Maps of the areas of service for each Council scheme can be viewed at www.southlanddc.govt.nz/my-southland/maps/

How the rates are assessed

The rates are assessed against each rating unit based on the option that the ratepayer has previously chosen to either pay a one-off capital contribution for a new scheme or pay it over a selected period.

A table of the rates

Water Loan Rates	Targeted Rate per Unit of Service	Revenue From Water Loan Rates	Map of Land liable for rate
	2019/2020 (incl GST)	2019/2020 (incl GST)	
Edendale Water Loan - 15 Years	\$225.98	\$678	Map 161
Edendale Water Loan - 25 Years	\$149.24	\$15,819	Map 161
Wyndham Water Loan - 10 Years	\$268.68	\$7,254	Map 162
Wyndham Water Loan - 15 Years	\$198.00	\$2,178	Map 162
Wyndham Water Loan - 25 Years	\$143.33	\$18,203	Map 162

Sewerage loan targeted rates

Background

Sewerage loan targeted rates are used to fund the capital contributions towards development of the wastewater schemes for the Edendale, Wyndham, Oban, Tuatapere, Wallacetown and Gorge Road sewerage schemes. Council has previously offered ratepayers the option of paying the contribution as a lump sum or over a number of years.

Activities funded

These contribute to the capital costs of developing the relevant wastewater scheme.

Land liable for the rate

The properties liable for each targeted rate are within the area of service for each scheme and have previously indicated the period over which they wish to pay the initial capital cost. Units were determined at the establishment of each individual scheme.

Maps of the areas of service for each Council scheme can be viewed at www.southlanddc.govt.nz/my-southland/maps/.

How the rates are assessed

The rates are assessed against each rating unit based on the option that the ratepayer has previously chosen to pay a one-off capital contribution for a new scheme or to pay it over a selected period.

A table of the rates

Sewerage Loan Rates	Targeted Rate per Unit of Service 2019/2020 (incl GST)	Revenue From Sewerage Loan Rates 2019/2020 (incl GST)	Map of Land liable for rate
Edendale Sewerage Rate - 15 Years (incl. connection cost)	\$871.32	\$6,571	Map 115
Edendale Sewerage Rate - 25 Years (incl. connection cost)	\$628.99	\$45,916	Map 115
Edendale Sewerage Rate - 25 Years (excl. connection cost)	\$520.56	\$52,577	Map 115
Gorge Road Sewerage Loan	\$471.23	\$4,241	Map 117
Oban Sewerage - Loan Charge Extension	\$718.63	\$61,084	Map 124

Sewerage Loan Rates	Targeted Rate per Unit of Service 2019/2020 (incl GST)	Revenue From Sewerage Loan Rates 2019/2020 (incl GST)	Map of Land liable for rate
Tuatapere Sewerage Loan Charge - 15 Years	\$399.23	\$7,985	Map 132
Tuatapere Sewerage Loan Charge - 25 Years	\$360.90	\$38,075	Map 132
Wallacetown Sewerage Loan Charge - 15 Years	\$461.12	\$15,217	Map 133
Wallacetown Sewerage Loan Charge - 25 Years	\$331.16	\$24,506	Map 133
Wyndham Sewerage Loan Charge - 10 Years (incl. connection cost)	\$1,074.74	\$24,719	Map 135
Wyndham Sewerage Loan Charge - 15 Years (incl. connection cost)	\$791.89	\$9,503	Map 135
Wyndham Sewerage Loan Charge - 25 Years (incl. connection cost)	\$573.23	\$64,202	Map 135
Wyndham Sewerage Loan Charge - 10 Years (excl. connection cost)	\$873.22	\$9,605	Map 135
Wyndham Sewerage Loan Charge - 15 Years (excl. connection cost)	\$643.45	\$1,287	Map 135
Wyndham Sewerage Loan Charge - 25 Years (excl. connection cost)	\$465.78	\$11,179	Map 135

Sandy Brown Road utility loan targeted rate

A water supply loan targeted rate is used to fund the capital contributions towards development of the water scheme for the Sandy Brown Road community.

Activities funded

The capital costs of developing the Sandy Brown Road water scheme.

Land liable for the rate

The properties liable for each targeted rate are within the area of service for the Sandy Brown Road scheme.

Maps of the areas of service can be viewed at www.southlanddc.govt.nz/my-southland/maps/ (Map 128)

How the rate is assessed

The rates are assessed against each rating unit within a designated boundary based on the option that the ratepayer has previously chosen to either pay a one-off capital contribution for a new scheme or pay it over a selected period.

The targeted rate is assessed as a fixed amount per rating unit of \$43.94.

The rate will generate \$8,964 in rates revenue in 2019/2020.

Rating base information

Schedule 10 clause 20A(b) and (c) of the Local Government Act 2002 requires Council to disclose its projected number of rating units within the district at the end of the preceding financial year. Council is projecting the following rating units as at the end of 2018/2019: 20,882

Sample Properties

The following table calculates the impact of Council's rating policy on properties:

- in different locations within the District;
- with different land uses (residential, dairy, commercial, etc.) and
- with different land values.

The land values presented in the table are representative of the land values in that location and for that land use.

For the reasons above the information should be treated as indicative.

Indicative rates are inclusive of GST.

District Rates are those rates charged to all properties in the District irrespective of their location or the services supplied. This includes roading, regional heritage and the general rates.

Local Rates are those rates charged to properties that are dependent on the rating unit's location in respect of rating boundaries. This includes hall rates, pool rates, community board rates and community development area rates.

Service Rates are those rates charged to properties based on the services that they do or can receive. This includes water supply, sewerage and wheelie bin rates.

Sector	Land Value	Capital Value	TOTAL RATES				DISTRICT RATES				LOCAL RATES				SERVICE RATES			
			2018/19	2019/20	\$ Change	% Change	2018/19	2019/20	\$ Change	% Change	2018/19	2019/20	\$ Change	% Change	2018/19	2019/20	\$ Change	% Change
Residential (Winton)	\$81,000	\$305,000	\$2,485	\$2,582	\$97	4%	\$1,028	\$1,078	\$50	5%	\$255	\$281	\$26	10%	\$1,202	\$1,224	\$22	2%
Residential (Manapouri)	\$430,000	\$850,000	\$3,097	\$3,383	\$286	9%	\$1,451	\$1,648	\$197	14%	\$445	\$512	\$67	15%	\$1,202	\$1,224	\$22	2%
Residential (Balfour)	\$33,000	\$170,000	\$1,498	\$1,548	\$50	3%	\$913	\$936	\$23	3%	\$280	\$289	\$10	3%	\$305	\$322	\$17	6%
Residential (Ohai)	\$15,000	\$126,000	\$2,362	\$2,484	\$122	5%	\$845	\$890	\$45	5%	\$315	\$369	\$55	17%	\$1,202	\$1,224	\$22	2%
Residential (Te Anau)	\$138,000	\$510,000	\$2,799	\$2,992	\$194	7%	\$1,122	\$1,292	\$170	15%	\$475	\$476	\$1	0%	\$1,202	\$1,224	\$22	2%
Residential (Otautau)	\$20,000	\$230,000	\$2,477	\$2,552	\$75	3%	\$950	\$999	\$50	5%	\$326	\$329	\$4	1%	\$1,202	\$1,224	\$22	2%
Lifestyle (Athol)	\$290,000	\$465,000	\$1,524	\$1,632	\$108	7%	\$1,153	\$1,245	\$92	8%	\$66	\$65	(\$1)	(1%)	\$305	\$322	\$17	6%

Sector	Land Value	Capital Value	TOTAL RATES				DISTRICT RATES				LOCAL RATES				SERVICE RATES			
			2018/19	2019/20	\$ Change	% Change	2018/19	2019/20	\$ Change	% Change	2018/19	2019/20	\$ Change	% Change	2018/19	2019/20	\$ Change	% Change
Lifestyle (Manapouri)	\$225,000	\$560,000	\$2,448	\$2,618	\$169	7%	\$1,252	\$1,341	\$90	7%	\$443	\$507	\$63	14%	\$753	\$767	\$14	2%
Lifestyle (Wyndham)	\$160,000	\$650,000	\$1,835	\$1,972	\$137	7%	\$1,362	\$1,438	\$77	6%	\$168	\$211	\$43	26%	\$305	\$322	\$17	6%
Lifestyle (Riverton/Aparima)	\$740,000	\$1,430,000	\$1,599	\$1,923	\$324	20%	\$1,242	\$1,538	\$296	24%	\$52	\$63	\$11	21%	\$305	\$322	\$17	6%
Farming (Non-Dairy)	\$4,660,000	\$5,360,000	\$6,404	\$6,928	\$524	8%	\$6,225	\$6,750	\$526	8%	\$180	\$178	(\$2)	(1%)	\$0	\$0	\$0	0%
Farming (Non-Dairy)	\$6,350,000	\$7,520,000	\$9,224	\$9,596	\$373	4%	\$8,900	\$9,249	\$350	4%	\$324	\$347	\$23	7%	\$0	\$0	\$0	0%
Farming (Non-Dairy)	\$5,400,000	\$5,550,000	\$7,010	\$7,605	\$595	8%	\$6,814	\$7,410	\$596	9%	\$196	\$195	(\$1)	0%	\$0	\$0	\$0	0%
Farming (Non-Dairy)	\$1,470,000	\$1,600,000	\$2,440	\$2,585	\$146	6%	\$2,368	\$2,505	\$138	6%	\$72	\$80	\$8	11%	\$0	\$0	\$0	0%
Mining	\$2,590,000	\$3,930,000	\$48,153	\$68,221	\$20,068	42%	\$48,106	\$68,151	\$20,045	42%	\$47	\$71	\$24	50%	\$0	\$0	\$0	0%
Industrial	\$175,000	\$400,000	\$2,513	\$2,691	\$177	7%	\$1,361	\$1,507	\$146	11%	\$256	\$282	\$26	10%	\$897	\$902	\$5	1%
Industrial	\$200,000	\$560,000	\$4,006	\$4,132	\$126	3%	\$1,738	\$1,806	\$68	4%	\$170	\$213	\$43	25%	\$2,097	\$2,112	\$16	1%
Commercial	\$155,000	\$730,000	\$3,604	\$3,571	(\$32)	(1%)	\$2,233	\$2,136	(\$96)	(4%)	\$169	\$211	\$42	25%	\$1,202	\$1,224	\$22	2%
Commercial	\$900,000	\$5,550,000	\$7,946	\$12,018	\$4,072	51%	\$7,164	\$11,232	\$4,068	57%	\$783	\$786	\$3	0%	\$0	\$0	\$0	0%
Dairy	\$10,400,000	\$12,700,000	\$15,595	\$20,642	\$5,046	32%	\$15,134	\$20,128	\$4,994	33%	\$462	\$514	\$53	11%	\$0	\$0	\$0	0%
Dairy	\$9,400,000	\$11,110,000	\$19,192	\$18,429	(\$764)	(4%)	\$18,565	\$17,677	(\$888)	(5%)	\$627	\$752	\$125	20%	\$0	\$0	\$0	0%
Dairy	\$13,000,000	\$16,700,000	\$27,531	\$27,106	(\$424)	(2%)	\$26,831	\$26,273	(\$558)	(2%)	\$700	\$833	\$133	19%	\$0	\$0	\$0	0%
Dairy	\$18,400,000	\$23,000,000	\$38,026	\$39,699	\$1,673	4%	\$36,828	\$35,903	(\$925)	(3%)	\$1,198	\$1,218	\$20	2%	\$2,442	\$2,579	\$137	6%
Forestry	\$540,000	\$580,000	\$4,303	\$4,103	(\$199)	(5%)	\$4,290	\$4,091	(\$199)	(5%)	\$13	\$13	\$0	(1%)	\$0	\$0	\$0	0%
Other	\$66,000	\$74,000	\$758	\$771	\$13	2%	\$757	\$770	\$13	2%	\$2	\$2	\$0	(1%)	\$0	\$0	\$0	0%

* Please note: Southland District was subject to a property revaluation in 2018 and the values stated are the new values as at September 2018, which are the basis for calculating the 2019/2020 rates. Therefore the change in the proposed rates are 2018/2019 to 2019/2020 is in part, a result of the change in valuation of each property.

Balancing the Budget

Section 100 of the Local Government Act 2002 requires Council to ensure that for every year its projected operating revenues are set at a level that is sufficient to meet its projected operating expenditure. Council may set projected operating revenues at a different level from that required, if Council resolves that it is financially prudent to do so.

Year	LTP 2018/2019 (\$000)	AP 2019/2020 (\$000)
Surplus/(Deficit)	(\$4,360)	(\$3,353)

In 2019/2020 Council is projecting an operational deficit of \$3.353 million. The areas contributing to Council not having a balanced budget are:

- phasing in the funding of depreciation on key District assets
- Council's decision not to fund depreciation on some buildings and all local assets
- forestry operations, which in some years are incurring costs that are funded from previous years' surpluses put to reserves. This combines with the accounting entry to revalue the forest assets. During the period of the plan the first three years are devaluations, where the number of trees harvested is greater than any expected growth, and the remaining seven are revaluations
- Council's partial use of depreciation reserves to fund interest repayments on loans borrowed to fund capital renewals in principally for water and wastewater projects.

If the impact of these was to be removed, Council would have a balanced budget.

Refer to page 171-172 of Council's Long Term Plan 2018-2028 for further explanation.

Overall

In considering intergenerational equity, Council's policies and ongoing consideration of affordability for its communities, it is considered financially prudent that Council operates a financial deficit in 2019/2020.

Variation to Fees and Charges

The table below shows the variations to the fees and charges from the 10 Year Plan 2018-2028. Additional information can be found in Council's Schedule of Fees and Charges. All fees are GST inclusive unless stated otherwise.

Description	Explanations/ Comments	2018/2019 (GST inclusive)	2019/2020 (GST inclusive)	\$ Change	% Change	Reason for the change
Building Consents						
Building Work						
Freestanding Solid-Liquid-Gas Fired Heating Unit		\$317.50	\$360.25	\$42.75	13.46%	Updated to reflect actual costs incurred in providing this service
Inbuilt Solid-Liquid-Gas Fired Heating Unit		\$549.50	\$592.25	\$42.75	7.78%	Updated to reflect actual costs incurred in providing this service
Plumbing - Drainage, Swimming - Spa Pool, Fencing, Demolition, Other Minor works		\$544.95	\$587.68	\$42.73	7.84%	Updated to reflect actual costs incurred in providing this service
Altered Dwelling		\$1,033.43	\$1,094.43	\$61.00	5.90%	Updated to reflect actual costs incurred in providing this service
Relocated Dwelling		\$1,265.43	\$1,308.43	\$43.00	3.40%	Updated to reflect actual costs incurred in providing this service
Addition to Dwelling		\$1,540.43	\$1,838.13	\$297.70	19.33%	Updated to reflect actual costs incurred in providing this service
New Dwelling (< 300 m2 floor area)		\$3,128.43	\$3,256.43	\$128.00	4.09%	Updated to reflect actual costs incurred in providing this service
<i>Note: National multi-use approval applications to have processing component of the fee deducted</i>						
New Dwelling (> 300 m2 floor area)		\$3,555.43	\$3,896.43	\$341.00	9.59%	Updated to reflect actual costs incurred in providing this service
<i>Note: National multi-use approval applications to have processing component of the fee deducted</i>						
Commercial Accommodation, Commercial Crowd, Commercial Working		\$2,773.43	\$2,901.43	\$128.00	4.62%	Updated to reflect actual costs incurred in providing this service

Description	Explanations/ Comments	2018/2019 (GST inclusive)	2019/2020 (GST inclusive)	\$ Change	% Change	Reason for the change
<i>Note: National multi-use approval applications to have processing component of the fee deducted</i>						
Inspection limits: > 4 floors	Standard review charge	\$322.00	\$345.00	\$23.00	7.14%	Updated to reflect actual costs incurred in providing this service
Specific design review charges	Further information	\$108.10	\$115.00	\$6.90	6.38%	Updated to reflect actual costs incurred in providing this service
	Junior Engineer per hour	\$281.75	\$299.00	\$17.25	6.12%	Updated to reflect actual costs incurred in providing this service
	Senior Engineer per hour	\$368.00	\$400.66	\$32.66	8.88%	Updated to reflect actual costs incurred in providing this service
	Admin: per hour	\$139.15	\$146.85	\$7.70	5.53%	Updated to reflect actual costs incurred in providing this service
Other Fees and Charges						
Service Required	Fee/Charges Comprises					
Relocatable Building Report	Single inspection charge + 0.50/hr processing (within SDC area)	\$321.50	\$360.25	\$38.75	12.05%	Updated to reflect actual costs incurred in providing this service
Tent/Marquee (> 100 m2)	Single inspection charge + 0.50/hr processing	\$321.50	\$360.25	\$38.75	12.05%	Updated to reflect actual costs incurred in providing this service
Compliance Schedule/Statement	1.00/hr processing	\$171.00	\$256.50	\$85.50	50.00%	Updated to reflect actual costs incurred in providing this service
Compliance Schedule – Amended	0.50/hr processing	\$85.50	\$171.00	\$85.50	100.00%	Updated to reflect actual costs incurred in providing this service
Certificate of Public Use	Single inspection charge + 1.50/hrs processing	\$496.50	\$844.43	\$347.93	70.08%	Updated to reflect actual costs incurred in providing this service
Certificate of Acceptance	Two inspection charges + 1.50/hrs processing (paid on lodging)	\$730.50	\$843.93	\$113.43	15.53%	Updated to reflect actual costs incurred in providing this service
Service Providers Charges						
Service Provided						
A. Standard design review (fixed fee)						
Per Consent application		-	\$345.00	\$345.00	100.00%	Consultant charges for review of structural design and work

Description	Explanations/ Comments	2018/2019 (GST inclusive)	2019/2020 (GST inclusive)	\$ Change	% Change	Reason for the change
						outside the current competencies of Council staff.
Further information request		-	\$115.00	\$115.00	100.00%	Consultant charges for review of structural design and work outside the current competencies of Council staff.
B. Non-standard review (time & disbursement)						
Senior Engineer per/hour		-	\$400.66	\$400.66	100.00%	Consultant charges for review of structural design and work outside the current competencies of Council staff.
Junior Engineer per/hour		-	\$299.00	\$299.00	100.00%	
Administrator per/hour		-	\$146.85	\$146.85	100.00%	
C. Associated costs						
Courier Fees at actual cost plus 15%						
Public Service vehicle charge per/km		-	\$0.92	\$0.92	100.00%	Consultant charges for review of structural design and work outside the current competencies of Council staff.
Community Housing Rents						
Edendale (56 Seaward Road)	Single (per week)	\$98.50	\$103.50	\$5.00	5.08%	Bi annual increase
	Double (per week)	\$98.50	\$103.50	\$5.00	5.08%	Bi annual increase
Edendale (Pioneer Place)	Single (per week)	\$85.50	\$90.50	\$5.00	5.85%	Bi annual increase
	Double (per week)	\$95.50	\$100.50	\$5.00	5.24%	Bi annual increase
Lumsden (Tauna Place)	Single (per week)	\$85.50	\$90.50	\$5.00	5.85%	Bi annual increase
	Double (per week)	\$95.50	\$100.50	\$5.00	5.24%	Bi annual increase
Nightcaps	Single (per week)	\$82.50	\$87.50	\$5.00	6.06%	Bi annual increase
	Double (per week)	\$92.50	\$97.50	\$5.00	5.41%	Bi annual increase
Ohai	Single (per week)	\$82.50	\$87.50	\$5.00	6.06%	Bi annual increase
	Double (per week)	\$92.50	\$97.50	\$5.00	5.41%	Bi annual increase
Otautau	Single (per week)	\$85.50	\$90.50	\$5.00	5.85%	Bi annual increase
	Double (per week)	\$95.50	\$100.50	\$5.00	5.24%	Bi annual increase
Riversdale	Single (per week)	\$85.50	\$90.50	\$5.00	5.85%	Bi annual increase
	Double (per week)	\$95.50	\$100.50	\$5.00	5.24%	Bi annual increase

Description	Explanations/ Comments	2018/2019 (GST inclusive)	2019/2020 (GST inclusive)	\$ Change	% Change	Reason for the change
Riverton/Aparima (111 Havelock Street)	Single (per week)	\$98.50	\$103.50	\$5.00	5.08%	Bi annual increase
	Double (per week)	\$98.50	\$103.50	\$5.00	5.08%	Bi annual increase
Riverton/Aparima (127 Havelock Street)	Single (per week)	\$85.50	\$90.50	\$5.00	5.85%	Bi annual increase
	Double (per week)	\$95.50	\$100.50	\$5.00	5.24%	Bi annual increase
Tuatapere	Single (per week)	\$82.50	\$87.50	\$5.00	6.06%	Bi annual increase
	Double (per week)	\$92.50	\$97.50	\$5.00	5.41%	Bi annual increase
Winton	Single (per week)	\$85.50	\$90.50	\$5.00	5.85%	Bi annual increase
	Double (per week)	\$95.50	\$100.50	\$5.00	5.24%	Bi annual increase
Wyndham	Single (per week)	\$85.50	\$90.50	\$5.00	5.85%	Bi annual increase
	Double (per week)	\$95.50	\$100.50	\$5.00	5.24%	Bi annual increase
Environmental Health						
Food businesses:						
· With deemed Food Control Plans; or						
· Registered under the Food Hygiene Regulations 1974						
Annual Fees						
(a) Schedule 1 food businesses	Per Site	\$613.00	-	-\$613.00	-100.00%	Removed
(b) Schedule 2 food businesses	Per Site	\$307.00	-	-\$307.00	-100.00%	Removed
Penalty for late payments						
Applicable to fees renewals after 1 January		\$53.00	-	-\$53.00	-100.00%	Removed
Food businesses operating under the Food Act 2014						
· With food control plans or national programmes						
Application fees						
(a) Establishment and registration of a new single or multi-site template food control plan or national programme.		\$383.00	\$402.00	\$19.00	4.96%	Updated to reflect actual costs incurred in providing this service
(b) Renewal of registration of a single or multi-site template food control plan or national programme.		\$77.00	\$80.00	\$3.00	3.90%	Updated to reflect actual costs incurred in providing this service
(c) Amendments and significant change in circumstances		\$153.00	\$160.00	\$7.00	4.58%	Updated to reflect actual costs incurred in providing this service
Verification fees:						

Description	Explanations/ Comments	2018/2019 (GST inclusive)	2019/2020 (GST inclusive)	\$ Change	% Change	Reason for the change
· All verifications, limited to a maximum of two hours on site	Per Site	\$537.00	\$563.00	\$26.00	4.84%	Updated to reflect actual costs incurred in providing this service
· Hourly rate after two hours on site	Per hour	\$154.00	\$161.00	\$7.00	4.55%	Updated to reflect actual costs incurred in providing this service
Cancellation of verification less than 24 hours' notice		\$77.00	\$80.00	\$3.00	3.90%	Updated to reflect actual costs incurred in providing this service
Other registered premises						
Annual fees						
(a) Camping Grounds		\$307.00	\$322.00	\$15.00	4.89%	Updated to reflect actual costs incurred in providing this service
(b) Offensive trades		\$307.00	\$322.00	\$15.00	4.89%	Updated to reflect actual costs incurred in providing this service
(c) Hairdressers		\$230.00	\$241.00	\$11.00	4.78%	Updated to reflect actual costs incurred in providing this service
(d) Sale yards		\$153.00	\$160.00	\$7.00	4.58%	Updated to reflect actual costs incurred in providing this service
(e) Funeral directors		\$153.00	\$160.00	\$7.00	4.58%	Updated to reflect actual costs incurred in providing this service
(f) A hair salon or camping ground at the same property, and operated by the same licensee, as a food business that is registered or verified		\$153.00	-	-\$153.00	-100.00%	A redundant provision
Transfer of Ownership						
Transfer of ownership fee for premises registered under the Health (Registration of Premises) Regulations 1966						
Penalty for late payments						
Applicable to all registration renewals after 1 January		\$53.00	\$55.00	\$2.00	3.77%	Updated to reflect actual costs incurred in providing this service
Compliance fees						
On site compliance						
For each re-inspection of a registered premises; or on-site follow up of corrective actions of a food business operating under the Food Act 2014; that determines that		\$153.00	\$160.00	\$7.00	4.58%	Updated to reflect actual costs incurred in providing this service

Description	Explanations/ Comments	2018/2019 (GST inclusive)	2019/2020 (GST inclusive)	\$ Change	% Change	Reason for the change
there are matters still outstanding from a previous inspection or verification						
Off site compliance						
For office based evaluation of evidence provided of compliance with corrective actions, that determines that there are still matters outstanding		\$77.00	\$80.00	\$3.00	3.90%	Updated to reflect actual costs incurred in providing this service
Compliance activity under the Food Act 2014						
Examples include a food business not operating under the required approval, failure to be verified, failure to attend to corrective actions	Per hour	\$153.00	\$160.00	\$7.00	4.58%	Updated to reflect actual costs incurred in providing this service
Licence under the Trading in Public Places Bylaw:						
(a) Annual fee for trading at sites, or any mobile trader.		\$53.00	\$55.00	\$2.00	3.77%	Updated to reflect actual costs incurred in providing this service
(b) Application to consider a location that is not pre-approved, per Community Board or Community Development Area approval sought.		\$307.00	\$322.00	\$15.00	4.89%	Updated to reflect actual costs incurred in providing this service
Other Services						
Copies of Food Control Plan documents						
(a) Simply Safe and Suitable	Each	-	-	-	-	
(b) Food Control Plan: Food service and retail	Each	\$25.00	-	-\$25.00	-100.00%	No longer approved by the MPI
(c) Toolkit or diary	Each	\$10.00	-	-\$10.00	-100.00%	Removed
E-coli water sampling fee:						
(a) Each sampling visit of a sampling ground that has a private water supply, for one sample		\$50.00	\$52.00	\$2.00	4.00%	SDC no longer collects water samples from food businesses, due to the requirements of the Food Act 2014
(b) Each additional sample during the visit in (a) above		\$25.00	\$26.00	\$1.00	4.00%	Updated to reflect actual costs incurred in providing this service
Nuisances						

Description	Explanations/ Comments	2018/2019 (GST inclusive)	2019/2020 (GST inclusive)	\$ Change	% Change	Reason for the change
Where it has been established that a property is causing a nuisance and the owner has failed to abate the nuisance, the time taken for the Officer to investigate, visit, research, or attend to correspondence/administration, shall be charged at the actual cost calculated at:	Per hour	\$153.00	\$160.00	\$7.00	4.58%	Updated to reflect actual costs incurred in providing this service
Dispensation under the Keeping of Animals, Poultry and Bees Bylaw						
All other activities undertaken by Environmental Health Staff, shall be charged at the actual cost calculated at:	Per hour	\$153.00	\$160.00	\$7.00	4.58%	Updated to reflect actual costs incurred in providing this service
Halls and Community Centres						
Limehills Hall						
All day hire	8.00 am - 5.00 pm	\$45.00	\$50.00	\$5.00	11.11%	Updated to reflect actual costs incurred in providing this service
Tuatapere Hall						
Half day hire		-	\$57.50	\$57.50	100%	Community would like to offer more flexibility for hiring
Full day hire		-	\$115.00	\$115.00	100%	Community would like to offer more flexibility for hiring
Lions Park Public Toilets, Te Anau						
Toilet Fee: Adult & Children over 10 years		-	\$1.00	\$1.00	100%	New charges
Children under 10 years		-	Free	-	-	
Shower with no add ons:	per 8 mins	-	\$5.00	\$5.00	100%	New charges
-Shampoo/ Conditioner/ soap packs		-	\$5.00	\$5.00	100%	New charges
- Towel and bath mat		-	\$6.00	\$6.00	100%	New charges
Wheelie Bins						
New/additional recycling bin collection fee	Per month charge from first of the month following request bin to 30 June of the following year	\$12.50	\$13.50	\$1.00	8.00%	This fee is based on 1/12th of the annual amount to be rated per Wheelie Bin.

Description	Explanations/ Comments	2018/2019 (GST inclusive)	2019/2020 (GST inclusive)	\$ Change	% Change	Reason for the change
New/additional rubbish bin collection fee	Per month charge from first of the month following request bin to 30 June of the following year	\$12.50	\$13.50	\$1.00	8.00%	This fee is based on 1/12th of the annual amount to be rated per Wheelie Bin.
Postponement of Rates						
Postponement fee	One-off charge upon approval of postponement of rates	-	\$200.00	\$200.00	100%	New charge
Postponement interest	Annual interest charged on balance of postponed rates	-	4.65%	-	-	New charge
Early Payment of Specified Rates – Liability Schedule						
This schedule below outlines the liability outstanding for each of the following separate rates. Please refer to the Early Payment of Rates Policy for further details.						
Edendale Sewerage Loan - 15 years (incl connection cost)		\$3,899.00	\$3,164.00	-\$735.00	-18.85%	Reduction of 1 year repayment and amended for interest rate
Edendale Sewerage Loan - 25 years (incl connection cost)		\$6,807.00	\$6,446.00	-\$361.00	-5.30%	Reduction of 1 year repayment and amended for interest rate
Edendale Sewerage Loan - 25 years (excl connection cost)		\$5,634.00	\$5,335.00	-\$299.00	-5.31%	Reduction of 1 year repayment and amended for interest rate
Edendale Water Loan Charge - 15 years		\$1,011.00	\$821.00	-\$190.00	-18.79%	Reduction of 1 year repayment and amended for interest rate
Edendale Water Loan Charge - 25 years		\$1,615.00	\$1,529.00	-\$86.00	-5.33%	Reduction of 1 year repayment and amended for interest rate
Gorge Road Sewerage Loan - 15 years		\$462.00	-	-\$462.00	-100.00%	Loan rate term is complete
Oban Sewerage Loan Charge Extension - 15 years		\$705.00	-	-\$705.00	-100.00%	Loan rate term is complete
Tuatapere Sewerage Loan Charge - 15 years		\$1,469.00	\$1,112.00	-\$357.00	-24.30%	Reduction of 1 year repayment and amended for interest rate
Tuatapere Sewerage Loan Charge - 25 years		\$3,728.00	\$3,506.00	-\$222.00	-5.95%	Reduction of 1 year repayment and amended for interest rate
Wallacetown Sewerage Loan Charge - 15 years		\$1,295.00	\$876.00	-\$419.00	-32.36%	Reduction of 1 year repayment and amended for interest rate
Wallacetown Sewerage Loan Charge - 25 years		\$3,238.00	\$3,032.00	-\$206.00	-6.36%	Reduction of 1 year repayment and amended for interest rate

Description	Explanations/ Comments	2018/2019 (GST inclusive)	2019/2020 (GST inclusive)	\$ Change	% Change	Reason for the change
Wyndham Sewerage Loan - 10 years (incl connection cost)		\$1,054.00	-	-\$1,054.00	-100.00%	Loan rate term is complete
Wyndham Sewerage Loan - 15 years (incl connection cost)		\$4,158.00	\$3,515.00	-\$643.00	-15.46%	Reduction of 1 year repayment and amended for interest rate
Wyndham Sewerage Loan - 25 years (incl connection cost)		\$6,483.00	\$6,166.00	-\$317.00	-4.89%	Reduction of 1 year repayment and amended for interest rate
Wyndham Sewerage Loan - 10 years (excl connection cost)		\$856.00	-	-\$856.00	-100.00%	Loan rate term is complete
Wyndham Sewerage Loan - 15 years (excl connection cost)		\$3,379.00	\$2,856.00	-\$523.00	-15.48%	Reduction of 1 year repayment and amended for interest rate
Wyndham Sewerage Loan - 25 years (excl connection cost)		\$5,268.00	\$5,010.00	-\$258.00	-4.90%	Reduction of 1 year repayment and amended for interest rate
Wyndham Water Loan Charge - 10 years		\$263.00	-	-\$263.00	-100.00%	Loan rate term is complete
Wyndham Water Loan Charge - 15 years		\$1,040.00	\$879.00	-\$161.00	-15.48%	Reduction of 1 year repayment and amended for interest rate
Wyndham Water Loan Charge - 25 years		\$1,621.00	\$1,542.00	-\$79.00	-4.87%	Reduction of 1 year repayment and amended for interest rate

Schedule of Financial Reserves

Restricted reserves

Reserves	Business Unit	Activity to which it relates	Purpose	Forecast Opening Balance 1/7/2019 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Forecast Closing Balance 30/6/2020 (\$000)
District Reserves							
Holding	SDC - Officers Assn	District Leadership	Held on behalf of SDC Officer's Association	1	-	-	1
Assets & Services	Waste Minimisation	Solid Waste	Waste Minimisation reserve	167	-	-	167
Environmental Services	Dog and Animal Control	Regulatory Services	Residual funds from Dog and Animal Control Activity	(41)	-	(57)	(99)
Holding	International Relationship	Community Assistance	Residual funds from International Relationship activities	56	-	-	56
John Beange	John Beange	Community Assistance	Funding available in Edendale and Wyndham Area	25	-	(9)	16
Southland Joint Mayoral Fund	Community Assistance	Community Assistance	Residual Funds from Southland Flood Relief	176	6	-	182
Allocation Committee	Community Development Fund	Community Assistance	Development of Community Facilities, Recreational Opportunities and events.	247	9	(1)	255
Allocation Committee	Contribution and Levies	Community Assistance	Raised through the District Plan be used to remedy, mitigate or offset adverse effects arising from, and in consequence of, or in association with any development	296	9	-	306
Allocation Committee	Creative NZ	Community Assistance	Support local communities to create diverse opportunities for accessing and participating in arts activities with their specific geographical area, as well as defined communities of interest.	-	-	-	1

Reserves	Business Unit	Activity to which it relates	Purpose	Forecast Opening Balance 1/7/2019 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Forecast Closing Balance 30/6/2020 (\$000)
Allocation Committee	Sport NZ	Community Assistance	To subsidise travel costs for people 5-19 years of age participating in regular sporting competition.	-	-	-	-
Allocation Committee	Meridian Contribution	Community Assistance	Support Northern Southland community initiatives by way of grants.	324	1	-	324
Allocation Committee	Ohai Railway Board	Community Assistance	Support Ohai community initiatives by way of grants.	1,892	1	-	1,893
Allocation Committee	Ohai/Nightcaps Doctors	Community Assistance	Medical Services within Ohai and Nightcaps, including local ambulance.	40	1	-	41
Allocation Committee	District Heritage Grant	Community Assistance	Supporting heritage activities in the district by way of grants.	25	1	-	26
Allocation Committee	Fonterra Reserve Contribution	Community Assistance	Support to the Te Tipua community initiatives by way of grants.	384	14	-	398
Holding	Stewart Island/Rakiura Visitor Levy	Community Assistance	Stewart Island/Rakiura Visitor Levy Funds	34	1	-	35
Specific	ECNZ - Projects	District Leadership	Funds available for future projects in accordance with ECNZ requirements	21	-	-	21
Total Restricted District Reserves				3,646	43	(68)	3,622
Local Reserves							
Wallacetown	Cemetery Bequest	Cemetery	Wallacetown Cemetery	74	-	(3)	72
Total Restricted Local Reserves Wallacetown				74	-	(3)	72
Winton	Birthing Centre	Community Facilities	Winton Birthing Centre	-	-	-	-
Winton	Medical Centre Equip	Community Facilities	Winton Medical Centre	2	2	-	4
Total Restricted Local Reserves Winton				2	2	-	4
Total Restricted Local Reserves				76	2	(3)	76
TOTAL RESTRICTED RESERVES				3,723	45	(70)	3,698

Council created – general

Reserves	Community	Business Unit	Activity to which it relates	Purpose	Forecast Opening Balance 1/7/2019 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Forecast Closing Balance 30/6/2020 (\$000)
District Reserves								
Council		Global	District Support	General Feserve	915	25	(60)	880
Council		District Operations	District Support	General Reserve	2,162	-	(428)	1,734
Council		Strategic Assets Reserve	District Support	Offset Rates	8,508	-	-	8,508
Total Council Created General District Reserves					11,584	25	(488)	11,122
TOTAL COUNCIL CREATED - GENERAL RESERVES					11,584	25	(488)	11,122

Council created – special

Reserves	Business Unit	Activity to which it relates	Purpose	Forecast Opening Balance 1/7/2019 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Forecast Closing Balance 30/6/2020 (\$000)
District Reserves							
Asset & Services	Community Housing	Community Services	Operational reserve for community housing	140	198	(191)	147
Asset & Services	Community Task Force	Community Services	Operational reserve for community task force	15	-	(12)	3
Asset & Services	Forestry Council Reserve	District Leadership	Residual funds from forestry activities	6,562	-	(52)	6,510

Reserves	Business Unit	Activity to which it relates	Purpose	Forecast Opening Balance 1/7/2019 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Forecast Closing Balance 30/6/2020 (\$000)
Asset & Services	Forestry Reserve	District Leadership	Residual funds from forestry activities	1,308	650	(700)	1,258
Asset & Services	Gravel Reserves	Roads and Footpaths	Ensure Council has sufficient funds available for reinstatement of Council's pits	600	-	-	600
Asset & Services	Property Development	Community Services	Balancing fund for sales and operational building expenditure	564	102	(78)	588
Asset & Services	Proposed Wastewater	Wastewater	Operational account for proposed sewerage	-	-	-	-
Asset & Services	Proposed Water	Water Supply	Operational account for proposed water	540	-	-	540
Asset & Services	Road Safety Community	Roads and Footpaths	Funding accrued from programmes not completed by year end	(1)	-	-	(1)
Asset & Services	Waste Management	Solid Waste	General waste reserve	75	118	-	193
Asset & Services	Water Schemes	Water Supply	Development for water schemes	469	-	(125)	344
Asset & Services	Public Toilets	Community Services	Public Toilets Capital Project reserves	26	-	-	26
Asset & Services	District Water	Water	Development for water supply	132	-	-	132
Asset & Services	District Wastewater	Wastewater	Development for sewerage schemes	6	-	(6)	0
Asset & Services	Sewerage Contribution	Wastewater	Development for building sewerage	333	200	-	533
Asset & Services	Roading	Roads and Footpaths	Fund Council's Roading activity	637	-	-	637
Asset & Services	District Stormwater	Stormwater	District Stormwater Investigation	-	-	-	-
Assets & Services	Rates Civil Defence	Emergency Management	Fund Emergency Management	10	-	-	10
Total Council Created - Special Reserves Assets & Services				11,419	1,268	(1,164)	11,522
Chief Executive	SDC/DOC Joint Project	District Support	Residual funds from past joint projects for future projects	61	-	-	61
Chief Executive	Elections	District Leadership	Fund Council's election costs every three years	90	-	(89)	1
Chief Executive	Around the Mountains	Roads and Footpaths	Around the Mountains Cycle Trail	-	-	-	-

Reserves	Business Unit	Activity to which it relates	Purpose	Forecast Opening Balance 1/7/2019 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Forecast Closing Balance 30/6/2020 (\$000)
Total Council Created - Special Reserves Chief Executive				151	-	(89)	62
Policy and Community	Waimumu Field Day	District Leadership	Fund Council's Field Day every three years	17	-	(17)	-
Policy and Community	Community Outcomes	District Leadership	Contribute to Southland Regional Development Strategy	104	-	-	104
Policy and Community	Policy and Community	District Leadership	Fund Council's election costs every three years	-	-	-	-
Total Council Created - Special Reserves Policy and Community				120	-	(17)	104
Depreciation	Information Technology	District Leadership	To fund depreciation	184	303	(84)	403
Depreciation	Motor Vehicle	District Leadership	To fund depreciation	442	348	(393)	397
Depreciation	Matuku Water Supply	Water Supply	To fund depreciation	3	4	(4)	3
Depreciation	Wastewater	Wastewater	To fund depreciation	128	1,148	(993)	283
Depreciation	Building	Community Services	To fund depreciation	181	124	(34)	272
Depreciation	Roading	Roads and Footpaths	To fund depreciation	556	3,907	(3,476)	987
Depreciation	Waste Management	Solid Waste t	To fund depreciation	23	19	(11)	31
Depreciation	Water	Water Supply	To fund depreciation	323	747	(668)	402
Depreciation	Public Conveniences	Community Services	To fund depreciation	5	51	(51)	5
Depreciation	Te Anau Rural Water Supply	Water Supply	To fund depreciation	17	79	(13)	83
Depreciation	Wheelie Bin	Solid Waste Management	To fund depreciation	50	38	-	88
Total Council Created - Special Reserves Depreciation				1,912	6,770	(5,729)	2,953
Development and Financial	Parks Contribution	Community Services	Contribution to capital activity - Parks and Reserves	137	4	-	142

Reserves	Business Unit	Activity to which it relates	Purpose	Forecast Opening Balance 1/7/2019 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Forecast Closing Balance 30/6/2020 (\$000)
Development and Financial	Roading Contribution	Roads and Footpaths	Contribution to capital activity - Roading and transport	303	10	-	313
Development and Financial	Sewerage Contribution	Wastewater	Contribution to capital activity - Wastewater	346	11	(19)	339
Development and Financial	Water Contribution	Water Supply	Contribution to capital activity - Water	108	4	-	112
Total Council Created - Special Reserves Development and Financial Contributions				895	29	(19)	906
Environmental Services	Corporate Uniforms	District Leadership	Staff uniform subsidies	-	-	-	-
Environmental Services	Alcohol Licensing- Operating	Regulatory Services	To fund the Alcohol Licensing Services	59	-	(47)	12
Environmental Services	Health Licensing	Regulatory Services	To fund the Health Licensing Services	(53)	-	(1)	(54)
Total Council Created - Special Reserves Environment & Community				6	-	(48)	(42)
Holding	Milford Flood Protect	Community Services	Residual funds from Milford Flood Protection	45	-	-	45
Holding	Stewart Island Heritage Building	Community Services	Set up for new Heritage Building	9	-	-	9
Council Created - Special Reserves Holding				54	-	-	54
Specific	Biodiversity Initiative	District Leadership	Funds set aside for future biodiversity initiatives	21	-	-	21
Specific	Disaster Recovery	District Leadership	Funds set aside in case of disaster in accordance with insurance requirements	1,409	-	-	1,409
Specific	Predator Free Rakiura	District Leadership	Contribution to the Predator Free Rakiura programme	51	-	-	51
Specific	Tuatapere (Clifden Bridge)	Community Services	Residual funds from Tuatapere project in 2000, to be used for community projects at Council's discretion	19	-	-	19
Council Created - Special Reserves Specific Reserves				1,499	-	-	1,499

Reserves	Business Unit	Activity to which it relates	Purpose	Forecast Opening Balance 1/7/2019 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Forecast Closing Balance 30/6/2020 (\$000)
TOTAL COUNCIL CREATED -SPECIAL DISTRICT RESERVES				16,056	7930	(6,930)	17,057
Local Reserves							
Athol	General	Various	Athol General Purpose	38	-	(30)	8
Athol	Community Centres	Community Services	Athol Hall	8	-	-	8
Council Created - Special Reserves Athol				46	-	(30)	16
Balfour	General	Various	Balfour General Purpose	107	3	-	110
Council Created - Special Reserves Balfour				107	3	-	110
Browns	Community Centres	Community Services	Browns General Purpose	-	-	-	-
Browns	General	Various	Browns General Purpose	50	2	(8)	43
Council Created - Special Reserves Browns				50	2	(8)	43
Clifden	Community Centres	Community Services	Clifden Hall	29	1	-	29
Clifden	Recreation Reserve	Community Services	Clifden Reserves Committee	30	7	-	38
Council Created - Special Reserves Clifden				59	8	-	67
Colac Bay/Ōraka	Community Centres	Community Services	Colac Bay Hall	-	-	-	-
Colac Bay/Ōraka	General	Various	Colac Bay General Purpose	34	1	-	35
Council Created - Special Reserves Colac Bay/Ōraka				34	1	-	35
Dipton	Cemetery	Community Services	Dipton Cemetery	15	-	-	15
Dipton	General	Various	Dipton General Purpose	56	2	-	58
Dipton	Stormwater	Stormwater	Dipton Stormwater	21	-	(5)	16
Dipton	Community Centres	Community Services	Dipton Hall	28	-	(28)	-
Council Created - Special Reserves Dipton				120	2	(33)	90

Reserves	Business Unit	Activity to which it relates	Purpose	Forecast Opening Balance 1/7/2019 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Forecast Closing Balance 30/6/2020 (\$000)
Drummond	General	Various	Drummond General Purpose	11	-	-	11
Drummond	Recreation Reserve	Community Services	Drummond Reserves Committee	12	1	-	14
Council Created - Special Reserves Drummond				23	2	-	25
Edendale	Cemetery	Community Services	Edendale Cemetery	14	-	(9)	5
Edendale	Community Centre	Community Services	Edendale Hall	178	-	1-	179
Edendale	Grant Hall Upgrade	Community Services	Edendale Hall Upgrade	-	-	-	-
Edendale	Pool	Community Services	Edendale Pool	1	-	-	1
Edendale-Wyndham	Footpaths	Roads and Footpaths	Footpaths	1	-	-	1
Edendale-Wyndham	General	Various	General Purpose	68	-	(15)	53
Edendale-Wyndham	Stormwater	Stormwater	Stormwater	404	13	-	417
Wyndham	Community Centre	Community Services	Wyndham Community Centre	-	-	-	-
Council Created - Special Reserves Edendale				665	14	(23)	655
Five Rivers	Community Centre	Community Services	Five Rivers Hall	16	-	(14)	2
Council Created - Special Reserves Five Rivers				16	-	(14)	2
Fortrose	Community Centre	Community Services	Fortrose Hall	2	-	-	2
Council Created - Special Reserves Fortrose				2	-	-	2
Garston	Special Projects	Various	Garston General Purpose	24	1	-	25
Council Created - Special Reserves Garston				24	1	-	25
Gorge Road	Gorge Road General	Various	Gorge Road General Purpose	22	-	(5)	18
Council Created - Special Reserves Gorge Road				22	-	(5)	18

Reserves	Business Unit	Activity to which it relates	Purpose	Forecast Opening Balance 1/7/2019 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Forecast Closing Balance 30/6/2020 (\$000)
Hokonui	Community Centre	Community Services	Hokonui Community Centre	-	-	-	-
Council Created - Special Reserves Hokonui				-	-	-	-
Limehills	Hall Improvement	Community Services	Limehills Hall	-	-	-	-
Limehills	General	Various	Limehills General Purpose	7	3	-	10
Limehills	Stormwater	Stormwater	Limehills Stormwater	53	2	-	55
Council Created - Special Reserves Limehills				60	5	-	65
Longbush	Community Centre	Community Services	Longbush Community Centre	-	-	-	1
Council Created - Special Reserves Longbush				-	-	-	1
Lumsden	Footpaths	Roading and Footpaths	Lumsden Footpaths	(2)	4	-	2
Lumsden	General	Various	Lumsden General Purpose	71	3	(9)	65
Lumsden	Property Sales	Community Services	Lumsden General Purpose	-	-	-	-
Lumsden	Stormwater	Stormwater	Lumsden Stormwater	67	1	-	68
Lumsden	Community Centre	Community Services	Lumsden Community Centre	-	-	-	1
Council Created - Special Reserves Lumsden				136	8	(9)	136
Manapouri	Fraser's Beach	Community Services	Fraser's Beach Reserve	5	-	-	5
Manapouri	General	Various	Manapouri General Purpose	48	12	(25)	36
Manapouri	Community Centre	Community Services	Manapouri Community Centre	17	1	-	18
Manapouri	Swimming Pool Area	Community Services	Manapouri Pool	21	3	-	24
Council Created - Special Reserves Manapouri				91	17	(25)	83
Mararoa/Waimea Ward	Mararoa/Waimea Ward	Various	Mararoa/Waimea Ward	284	4	(264)	25

Reserves	Business Unit	Activity to which it relates	Purpose	Forecast Opening Balance 1/7/2019 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Forecast Closing Balance 30/6/2020 (\$000)
Council Created - Special Reserves Mararoa/Waimea Ward-				284	4	(264)	25
Mataura Island	Community Centre	Community Services	Mataura Island Community Centre	5	-	-	5
Council Created - Special Reserves Mataura Island				5	-	-	5
Matuku	Rural WS General	Water Supply	Matuku Water	5	-	(5)	-
Council Created - Special Reserves Matuku				5	-	(5)	-
Menzies Ferry	Community Centre	Community Services	Menzies Ferry Community Centre	4	-	-	4
Council Created - Special Reserves Menzies Ferry				4	-	-	4
Mokoreta/Redan	Community Centre	Community Services	Mokoreta/Redan Community Centre	15	-	(6)	9
Council Created - Special Reserves Mokoreta/Redan				15	-	(6)	9
Mossburn	General	Various	Mossburn General Purpose	108	-	(4)	104
Mossburn	Community Centre	Community services	Mossburn Community Centre	(6)	-	-	(6)
Council Created - Special Reserves Mossburn				102	-	(4)	98
Nightcaps	McGregor Park	Community Services	Nightcaps McGregor Park	96	9	(54)	50
Nightcaps	Community Centre	Community Services	Nightcaps Community Centre	8	-	-	8
Nightcaps	General	Various	Nightcaps General Purpose	21	1	-	21
Nightcaps	Stormwater	Stormwater	Nightcaps Stormwater	2	-	-	2
Council Created - Special Reserves Nightcaps				126	10	(54)	82
Ohai	Community Centre	Community Services	Ohai Community Centre	11	-	(6)	6
Ohai	General	Various	Ohai General Purpose	122	3	(20)	105
Ohai	Stormwater	Stormwater	Ohai Stormwater	154	5	-	159
Council Created - Special Reserves Ohai				287	9	(26)	269

Reserves	Business Unit	Activity to which it relates	Purpose	Forecast Opening Balance 1/7/2019 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Forecast Closing Balance 30/6/2020 (\$000)
Orawia	Community Centre	Community Centres	Orawia Community Centre	14	-	-	14
Council Created - Special Reserves Orawia				14	-	-	14
Orepuki	General	Various	Orepuki General Purpose	19	1	-	20
Orepuki	Community Centre	Community Services	Orepuki Community Centre	12	1	-	13
Council Created - Special Reserves Orepuki				31	1	-	32
Oreti	Community Centre	Community Services	Oreti Community Centre	9	1	-	10
Council Created - Special Reserves Oreti				9	1	-	10
Otapiri/Lora	Community Centre	Community Services	Otapiri/Lora Community Centre	41	1	-	42
Council Created - Special Reserves Otapiri/Lora				41	1	-	42
Otautau	Baths	Community Services	Otautau Pool	24	5	-	28
Otautau	Brightwood Develop		Otautau Financial Contribution	16	-	-	16
Otautau	CB Conference	District Leadership	Community board conference	6	-	-	6
Otautau	Forestry	Community Services	Holt Park Forestry	154	-	(50)	104
Otautau	General	Various	Otautau General Purpose	16	1	(9)	8
Otautau	Stormwater	Stormwater	Otautau Stormwater	250	-	(8)	243
Otautau	Community Centre	Community Services	Otautau Community Centre	28	1	-	29
Otautau	Bowling Club	Community Services	Otautau Bowling Club	1	-	-	1
Council Created - Special Reserves Otautau				495	6	(67)	435
Riversdale	Fire Bore	Community Services	Riversdale General Purpose	-	-	-	-

Reserves	Business Unit	Activity to which it relates	Purpose	Forecast Opening Balance 1/7/2019 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Forecast Closing Balance 30/6/2020 (\$000)
Riversdale	General	Various	Riversdale General Purpose	24	1	(9)	16
Council Created - Special Reserves Riversdale				24	1	(9)	16
Riverton/Aparima	Cemetery Maintenance	Community Services	Riverton Cemeteries	60	-	-	60
Riverton/Aparima	Doc Profits Lib Sale	Community Services	Riverton Projects	66	2	-	69
Riverton/Aparima	General	Various	Riverton General Purpose	413	10	(174)	249
Riverton/Aparima	Riverton Harbour General	Community Services	Riverton Harbour	29	7	-	36
Riverton/Aparima	Parks & Res Develop	Community Services	Riverton Parks and Reserves	28	1	-	29
Riverton/Aparima	Property Sales	Community Services	Riverton General Purpose	233	-	(100)	133
Riverton/Aparima	War Memorial	Community Services	Riverton War Memorial	12	-	-	13
Riverton/Aparima	Stormwater	Stormwater	Riverton Stormwater	113	54	(10)	157
Riverton/Aparima	Taramea Bay/Rocks Development	Community Services	Taramea Bay Foreshore	33	1	(25)	9
Riverton/Aparima	Taramea Howells Point	Community Services	Taramea Howells Point	22	-	(3)	20
Riverton/Aparima	Property	Community Services	Riverton General Purpose	7	7	-	13
Council Created - Special Reserves Riverton/Aparima				1,017	81	(311)	787
Ryal Bush	Community Centre	Community Centres	Ryal Bush Community Centre	7	-	-	7
Council Created - Special Reserves Ryal Bush				7	-	-	7
SIESA	Operations	SIESA	SIESA Operations	301	-	(416)	(115)
Council Created - Special Reserves SIESA				301	-	(416)	(115)
Stewart Island	General	Various	Stewart Island General Purpose	36	7	-	43

Reserves	Business Unit	Activity to which it relates	Purpose	Forecast Opening Balance 1/7/2019 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Forecast Closing Balance 30/6/2020 (\$000)
Stewart Island	Waste Management	Community Services	Stewart Island General Purpose	30	1	-	31
Stewart Island	Jetties	Community Services	Stewart Island Jetties	256	-	(32)	224
Council Created - Special Reserves Stewart Island/Rakiura				322	8	(32)	298
Te Anau	Te Anau Carpark Res	Community Services	Te Anau General Purpose	25	1	-	26
Te Anau	Cemetery Improvements	Community Services	Te Anau Cemetery	2	-	(2)	-
Te Anau	General	Various	Te Anau General Purpose	538	107	(290)	355
Te Anau	Luxmore	Community Services	Luxmore Subdivision	1,079	40	-	1,118
Te Anau	Te Anau Airport Manapouri	Community Services	Te Anau Airport Manapouri	116	81	-	197
Te Anau	Rural WS General	Water Supply	Te Anau Water	2	-	-	2
Te Anau	Stormwater	Stormwater	Te Anau General Purpose	481	16	-	497
Te Anau	Sandy Brown Loan	Wastewater	Loan to Ratepayers	(8)	8	-	-
Council Created - Special Reserves Te Anau				2,235	251	(292)	2,194
Thornbury	Community Centre	Community Services	Thornbury Community Centre	-	1	-	1
Thornbury	General	Various	Thornbury General Purpose	7	-	(7)	-
Council Created - Special Reserves Thornbury				7	1	(7)	-
Tokanui	Community Centre	Community Services	Tokanui Community Centre	7	-	-	8
Tokanui	General	Various	Tokanui General Purpose	49	4	-	52
Council Created - Special Reserves Tokanui				56	4	-	60
Tuatapere	Water Meridian Contract	Various	Tuatapere General Purpose	7	-	-	7

Reserves	Business Unit	Activity to which it relates	Purpose	Forecast Opening Balance 1/7/2019 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Forecast Closing Balance 30/6/2020 (\$000)
Tuatapere	Community Centre	Community Services	Tuatapere Community Centre	16	1	-	17
Tuatapere	General	Various	Tuatapere General Purpose	280	9	(30)	259
Tuatapere	Property	Community Services	Tuatapere General Purpose	3	-	-	3
Tuatapere	Waiau River Collection	Water Supply	Tuatapere Waiau River	1	-	-	1
Ward	Pool	Community Services	Tuatapere Ward Pool Rate	12	1	-	13
Council Created - Special Reserves Tuatapere				319	11	(30)	300
Tussock Creek	Community Centre	Community Services	Tussock Creek Community Centre	(1)	-	-	(1)
Council Created - Special Reserves Tussock Creek				(1)	-	-	(1)
Waianiwa	Community Centre	Community Services	Waianiwa Community Centres	17	-	-	17
Council Created - Special Reserves Waianiwa				17	-	-	17
Waiau/Aparima Ward	General	Various	Waiau/Aparima Ward General Purpose	268	5	-	273
Waiau/Aparima Ward	Cosy Nook	Community Services	Cosy Nook General Purpose	21	4	-	25
Waiau/Aparima Ward	Hirstfield Reserve	Community Services	Hirstfield Reserve General Purpose	21	3	-	24
Waiau/Aparima Ward	Arboretum Reserve	Community Services	Arboretum Reserve	12	-	-	12
Waiau/Aparima Ward	Wairio Cemetery	Community Services	Wairio Cemetery	54	2	(5)	51
Waiau/Aparima Ward	Wairio Town General	Various	Wairio General Purpose	5	-	-	5
Waiau/Aparima Ward	Wairio Reserve	Community Services	Wairio Reserve	7	-	-	7
Waiau/Aparima Ward	Takitimu Pool	Community Services	Takitimu Pool	22	1	-	23

Reserves	Business Unit	Activity to which it relates	Purpose	Forecast Opening Balance 1/7/2019 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Forecast Closing Balance 30/6/2020 (\$000)
Waiau/Aparima Ward	Calcium Cemetery	Community Services	Calcium Cemetery	18	1	-	18
Council Created - Special Reserves Waiau/Aparima				429	15	(5)	439
Waihopai/Toetoes Ward	Waihopai/Toetoes Ward	Various	Waihopai/Toetoes Ward	63	3	(69)	(3)
Council Created - Special Reserves Waihopai/Toetoes Ward				63	3	(69)	(3)
Waikaia	Dickson Park	Community Services	Waikaia General Purpose	14	1	-	15
Waikaia	General	Various	Waikaia General Purpose	93	4	-	97
Waikaia	Museum Donations	Various	Waikaia Museum Funding	5	2	-	7
Waikaia	Refuse Removal	Solid Waste	Waikaia General Purpose	10	-	-	10
Waikaia	Stormwater	Stormwater	Waikaia Stormwater	108	3	-	111
Council Created - Special Reserves Waikaia				230	11	-	241
Waikawa/Niagara	Community Centre	Community Services	Waikawa/Niagara Community Centres	18	-	(17)	1
Council Created - Special Reserves Waikawa/Niagara				18	-	(17)	1
Waitane Glencoe	Recreation Reserve	Community Services	Waitane Glencoe Reserves Committee	1	-	-	1
Council Created - Special Reserves Waitane Glencoe				1	-	-	1
Wallacetown	General	Various	Wallacetown General Purpose	197	6	(11)	192
Wallacetown	Stormwater	Stormwater	Wallacetown General Purpose	20	1	-	21
Council Created - Special Reserves Wallacetown				217	7	(11)	213
Winton	Community Centre	Community Services	Winton Community Centres	9	-	-	9
Winton	General	Various	Winton General Purpose	243	5	(166)	82
Winton	Medical Centre	Community Services	Winton Medical Centre	146	24	-	169
Winton	Multi Sports	Community Services	Winton Sports Complex	6	-	-	6

Reserves	Business Unit	Activity to which it relates	Purpose	Forecast Opening Balance 1/7/2019 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Forecast Closing Balance 30/6/2020 (\$000)
Winton	Property Sales	Community Services	Winton General Purpose	304	36	(228)	111
Winton	Res Capital Development	Community Services	Winton General Purpose	104	4	-	107
Winton	Stormwater	Stormwater	Winton Stormwater	3	1	-	4
Council Created - Special Reserves Winton				814	70	(394)	489
Winton/Wallacetown Ward	Winton/Wallacetown Ward	Various	Winton/Wallacetown Ward	417	13	(12)	419
Council Created - Special Reserves Winton/Wallacetown Ward				417	13	(12)	419
Woodlands	General	Various	Woodlands General Purpose	72	2	(38)	36
Woodlands	Septic Tank Rates	Wastewater	Woodlands Septic Tank Cleaning	8	-	(1)	8
Council Created - Special Reserves Woodlands				80	2	(39)	44
Total Council Created - Special Local Reserves				9,448	573	(2,217)	7,804
Total Council Created - Special Reserves				25,504	8,504	(9,147)	24,861
TOTAL RESERVE FUNDS				40,811	8,574	(9,705)	39,681



Rates Resolution - Setting of Rates for the Financial Year 1 July 2019 to 30 June 2020

Record No: R/18/11/27372
Author: Shelley Dela Llana, Accountant
Approved by: Anne Robson, Chief Financial Officer

☒ Decision ☐ Recommendation ☐ Information

Purpose

- 1 The Local Government (Rating) Act 2002 (the Act) requires Council to adopt, by Council resolution, the rates it intends to set for the financial year. The rates for 2019/2020 can only be set once Council has adopted its Annual Plan 2019/2020, including the Funding Impact Statement (Rates Section) for 2019/2020.
- 2 The resolution must also include (instalment) due dates for payment. The Act permits Council to apply penalties of up to 10% for payments not received by the due dates and for any arrears of previous year's rates. The penalty amount and dates must also be set by Council resolution.

Executive Summary

- 3 This report lists the various rates that have been calculated for the financial year 1 July 2019 to 30 June 2020. These rates are included in the Council's Annual Plan 2019/2020 in the Funding Impact Statement (Rates Section).

Recommendation

That the Council:

- a) Receives the report titled "Rates Resolution - Setting of Rates for the Financial Year 1 July 2019 to 30 June 2020" dated 19 June 2019.
- b) Determines that this matter or decision be recognised as significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Sets the rates detailed below for the financial year commencing 1 July 2019 and ending on 30 June 2020. All rates and amounts are GST inclusive.

Uniform Annual General Charge

Pursuant to Section 15(1)(a) of the Act, a uniform annual general charge of \$534.46 per rating unit on every rateable rating unit within the Southland District.

General Rate

Pursuant to Section 13(2)(a) of the Act, a general rate of \$0.00054196 in the dollar on the capital value of all rateable rating units within the Southland District.

Targeted Rates

Community Facilities Rates

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Act, the following uniform targeted rates set per separately used or inhabited part of a rateable rating unit situated in the following Community Facility Areas:

Community Facility Areas	Charge	Community Facility Areas	Charge
Aparima Hall	\$46.39	Mossburn Hall	\$66.65
Athol Memorial Hall	\$58.11	Myross Bush Hall	\$30.28
Balfour Hall	\$38.60	Nightcaps Hall	\$77.43
Blackmount Hall	\$50.29	Ohai Hall	\$58.72
Browns Hall	\$21.94	Orawia Hall	\$58.77
Brydone Hall	\$50.93	Orepuki Hall	\$66.77
Clifden Hall	\$50.20	Oreti Plains Hall	\$72.00
Colac Bay Hall	\$58.97	Otahuti Hall	\$30.94
Dacre Hall	\$43.00	Otapiri-Lora Gorge Hall	\$155.25
Dipton Hall	\$50.37	Riversdale Hall	\$55.01
Eastern Bush Hall	\$78.89	Ryal Bush Hall	\$40.91
Edendale-Wyndham Hall	\$19.98	Seaward Downs Hall	\$43.30
Fiordland Community Event Centre	\$37.62	Stewart Island Hall	\$68.64
Five Rivers Hall	\$56.68	Thornbury Hall	\$62.90

Fortrose Domain	\$28.75	Tokanui-Quarry Hills Hall	\$55.08
Glenham Hall	\$48.38	Tuatapere Hall	\$40.08
Gorge Road Hall	\$49.14	Tussock Creek Hall	\$55.20
Heddon Bush Hall	\$69.00	Tuturau Hall	\$47.37
Hedgehope-Glencoe Hall	\$69.71	Waianiwa Hall	\$69.00
Limehills Hall	\$61.95	Waikaia Recreation Hall	\$53.91
Lochiel Hall	\$36.07	Waikawa Community Centre	\$29.93
Lumsden Hall	\$36.00	Waimahaka Hall	\$69.00
Mabel Bush Hall	\$50.14	Waimatuku Hall	\$36.58
Manapouri Hall	\$35.49	Wairio Community Centre	\$40.13
Mandeville Hall	\$45.00	Wallacetown Hall	\$50.00
Mataura Island Hall	\$27.26	Winton Hall	\$17.22
Menzies Ferry Hall	\$40.25	Wreys Bush Hall	\$81.35
Mimihau Hall	\$55.00	Wrights Bush Hall	\$31.71
Mokoreta-Redan Hall	\$53.73		

Roading Targeted Rate

Pursuant to Sections 16(3)(a) and 16(4)(a) of the Act, a uniform targeted rate of \$92.00 per rateable rating unit within the Southland District; and

Pursuant to Sections 16(3)(a) and 16(4)(b) of the Act, a differential rate in the dollar of capital value for all rateable rating units:

Roading Differentials	Charge
Commercial	\$0.00130851
Dairy	\$0.00093661
Farming non-dairy	\$0.00053930
Forestry	\$0.00647417
Industrial	\$0.00129183
Lifestyle	\$0.00046738
Mining	\$0.01656955
Other	\$0.00014021
Residential	\$0.00046738

Regional Heritage Targeted Rate

Pursuant to Sections 16(3)(a) and 16(4)(a) of the Act, a uniform targeted rate of \$42.11 set per separately used or inhabited part of a rateable rating unit within the Southland District.

Waste Management Targeted Rates

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Act, a uniform targeted rate of \$90.03 per rating unit on every rating unit within the Southland District excluding Stewart Island; and

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Act, a rate of \$0.00003662 in the dollar of capital value across all rating units within the Southland District excluding Stewart Island.

Local Targeted Rates (Ward, Community Board, Community Development Area, Town)

Pursuant to Sections 16(3)(b), 16(4)(a) or 16(4)(b) of the Act, the following rates per rateable rating unit/rate in the dollar on the land value of all rateable rating units within the below areas:

Local Targeted Rates	Targeted Rate per rating unit	Rate in the dollar on land value
Mararoa Waimea Ward		\$0.00002380
Waiau Aparima Ward		\$0.00005462
Waihopai Toetoes Ward		\$0.00004413
Winton Wallacetown Ward		\$0.00001543
Edendale-Wyndham Community Board	\$184.31	
Otautau Community Board	\$305.35	
Riverton/Aparima Community Board	\$343.80	
Stewart Island/Rakiura Community Board	\$188.66	
Te Anau Community Board Residential	\$291.52	
Te Anau Community Board Commercial	\$583.04	
Te Anau Community Board Rural	\$72.88	
Tuatapere Community Board Residential/Commercial	\$236.27	
Tuatapere Community Board Rural	\$47.25	
Wallacetown Community Board	\$158.50	
Winton Community Board	\$249.03	
Athol Community Development Area	\$59.20	
Balfour Community Development Area	\$249.74	
Browns Community Development Area	\$233.63	
Colac Bay Community Development Area	\$104.34	
Dipton Community Development Area	\$100.21	
Garston Community Development Area	\$39.43	
Gorge Road Community Development Area	\$30.86	
Limehills Community Development Area	\$90.76	
Lumsden Community Development Area	\$316.69	
Manapouri Community Development Area	\$337.99	
Mossburn Community Development Area	\$358.93	
Nightcaps Community Development Area	\$217.44	

Ohai Community Development Area	\$286.79	
Orepuki Community Development Area	\$114.67	
Riversdale Community Development Area	\$187.93	
Thornbury Community Development Area	\$112.94	
Tokanui Community Development Area	\$227.45	
Waikaia Community Development Area	\$168.01	
Woodlands Community Development Area	\$208.42	
Drummond Village Local	\$55.77	

Swimming Pool Targeted Rates

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Act, the following uniform targeted rates set per separately used or inhabited part of a rateable rating unit situated in the following Swimming Pool Areas:

Swimming Pool Area	Charge	Swimming Pool Area	Charge
Fiordland	\$15.96	Takitimu	\$23.15
Otautau	\$23.00	Tuatapere Ward	\$7.55
Riverton/Aparima	\$22.16	Winton	\$13.42

Te Anau Airport Manapouri Targeted Rate

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Act, a uniform targeted rate of \$128.00 per rateable rating unit within the Te Anau Manapouri Airport Area.

Stewart Island Waste Management Targeted Rate

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Act, a uniform targeted rate of \$353.29 per unit of service situated in the Stewart Island Waste Management Area.

Rubbish Bin Collection Targeted Rate

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Act, a uniform targeted rate of \$161.17 per unit of service where the collection service is actually provided.

Recycling Bin Collection Targeted Rate

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Act, a uniform targeted rate of \$161.17 per unit of service where the collection service is actually provided.

Te Anau Rural Water Scheme Targeted Rates

Pursuant to Sections 16(3)(b) and 16(4)(a) and (b) of the Act, the rates as outlined below:

An annual charge by way of a uniform targeted rate of \$541.45 per restricted connection.

In regards to the supply of water, the following rates or combination of below will apply to each rating unit pursuant to Section 19(2)(b):

- A rate of \$360.97 for each unit supplied to the rating unit.

- For rating units with an allocation of multiples of 7.7 units, a rate of \$2,779.46 for every 7.7 units allocated.
- For rating units allocated half a unit, a rate of 50% of a unit being \$180.48. For this to apply, the rating unit must already receive at least 1 unit.

Matuku Rural Water Scheme Targeted Rate

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Act, a uniform targeted rate of \$288.11 for each unit made available to the rating unit.

Metered Property Water Supply Targeted Rate

Pursuant to Section 19 of the Act, a rate for actual water consumption of \$1.10 per cubic metre.

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Act, a fixed charge of \$196.00 per meter.

District Water Targeted Rate

Pursuant to Sections 16(3)(b) and 16(4)(b) of the Act, the rates are assessed on a differential basis (These exclude rural water schemes):

- For all rating units without meters that are connected to a water supply scheme or are within the scheme rating boundary but are not connected, a uniform targeted rate of \$444.31 for each separately used or inhabited part of the rating unit.
- For rating units with water troughs with direct feed from Council's water mains, a uniform targeted rate of \$88.86 per trough.
- For vacant rating units within the scheme rating boundary (which are not connected but able to be connected), a uniform targeted rate of \$222.15 being half of one unit rate for the provision of the service due to the ability to connect to the scheme.

District Wastewater Targeted Rates

Pursuant to Sections 16(3)(b) and 16(4)(b) of the Act, the following rates:

- For all residential rating units either connected or are within the scheme rating boundary and able to be connected, a uniform targeted rate of \$457.21 for each separately used or inhabited part of the rating unit.
- For vacant rating units within the scheme rating boundary, a uniform targeted rate of \$228.60 being half of one unit rate for the provision of the service due to the ability to connect to the scheme.
- All other properties either connected or able to be connected, a uniform targeted rate of \$457.21 for each pan/urinal.

Woodlands Septic Tank Cleaning Targeted Rate

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Act, a uniform targeted rate of \$51.16 in respect of each separately used or inhabited part of a rating unit within the Woodlands Septic Tank Cleaning Area.

Water Supply Loan Targeted Rates

Pursuant to Sections 16(3)(b) and 16(4)(b) of the Act, a uniform targeted rate per rating unit on the option that the ratepayer has previously chosen to pay either a one-off capital contribution for a new scheme or pay it over a selected period as below:

Water Supply Loan Rates	Charge
Edendale Water Loan Charge - 15 years	\$225.98
Edendale Water Loan Charge - 25 years	\$149.24
Wyndham Water Loan Charge - 10 years	\$268.68
Wyndham Water Loan Charge - 15 years	\$198.00
Wyndham Water Loan Charge - 25 years	\$143.33

Sewerage Supply Loan Targeted Rates

Pursuant to Sections 16(3)(b) and 16(4)(a) and (b) of the Act, a uniform targeted rate per rating unit on the option that the ratepayer has previously chosen to pay either a one-off capital contribution for a new scheme or pay it over a selected period as below:

Sewerage Supply Loan Rates	Charge
Edendale Sewerage Loan - 15 years (incl connection cost)	\$871.32
Edendale Sewerage Loan - 25 years (incl connection cost)	\$628.99
Edendale Sewerage Loan - 25 years (excl connection cost)	\$520.56
Gorge Road Sewerage Loan - 15 years	\$471.23
Oban Sewerage Loan Charge Extension - 15 years	\$718.63
Tuatapere Sewerage Loan Charge - 15 years	\$399.23
Tuatapere Sewerage Loan Charge - 25 years	\$360.90
Wallacetown Sewerage Loan Charge - 15 years	\$461.12
Wallacetown Sewerage Loan Charge - 25 years	\$331.16
Wyndham Sewerage Loan - 10 years (incl connection cost)	\$1,074.74
Wyndham Sewerage Loan - 15 years (incl connection cost)	\$791.89
Wyndham Sewerage Loan - 25 years (incl connection cost)	\$573.23
Wyndham Sewerage Loan - 10 years (excl connection cost)	\$873.22
Wyndham Sewerage Loan - 15 years (excl connection cost)	\$643.45
Wyndham Sewerage Loan - 25 years (excl connection cost)	\$465.78

Sandy Brown Road Utility Loan Targeted Rate

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Act, a uniform targeted rate of \$43.94 per rating unit.

- e) Resolves under Section 24 of the Act that all rates (excluding metered water targeted rates) will be payable in four equal instalments with the due dates for payment being:
- Instalment One - 30 August 2019.
 - Instalment Two - 29 November 2019.
 - Instalment Three - 28 February 2020.
 - Instalment Four - 29 May 2020.

The due date for payment of metered water targeted rates will be

- **Instalment One - 22 July 2019.**
- **Instalment Two- 21 October 2019.**
- **Instalment Three - 20 January 2020.**
- **Instalment Four – 20 April 2020.**

f) Resolves under Sections 57 and 58 of the Act to apply penalties to unpaid rates as follows:

- **A penalty of 10% will be added to the amount of any instalment of rates excluding metered water rates remaining unpaid after the relevant due date in recommendation (e) above, as shown in the table below:**

Instalment	Date Penalty Added
1	2 September 2019
2	2 December 2019
3	2 March 2020
4	1 June 2020

- **A further penalty of 10% will be added to any amount of rates that are unpaid from previous years and remains unpaid at 1 July 2019. The penalty will be added on 2 July 2019.**
- **A penalty of 10% for metered property water supply targeted rate will be added to the amount of any instalment remaining unpaid after the relevant due date in recommendation (e) above, as shown in the table below:**

Instalment	Date Penalty Added
1	23 July 2019
2	22 October 2019
3	21 January 2020
4	21 April 2020

- g) Resolves that under Section 88 of the Act to set a postponement fee at \$200 GST inclusive for the administration costs of registering a Statutory Land Charge plus an annual interest charge calculate at Council's internal borrowing interest rate as prescribed in the Long Term Plan 2018-2028.**
- h) Resolves that under Section 54 of the Act, where rates charged on a rating unit are less than or equal to \$10 (GST incl), Council will not collect these as it believes it to be uneconomic.**
- i) Agrees that valuation roll and rate records for the District of Southland are open for inspection by ratepayers at all District offices (as listed below), during normal office hours:**

- | | |
|---|---|
| - Invercargill Office
15 Forth Street,
Invercargill 9810 | - Oban Office
10 Ayr Street, Oban,
Stewart Island 9846 |
| - Lumsden Office
18 Diana Street,
Lumsden 9730 | - Te Anau Office
116 Town Centre,
Te Anau 9600
24 Milford Crescent,
Te Anau 9600 |
| - Otautau Office
176 Main Street,
Otautau 9610 | - Winton Office
1 Wemyss Street,
Winton 9720 |
| - Riverton Office
117 Palmerston Street,
Riverton 9822 | - Wyndham Library
41 Balaclava Street,
Wyndham 9831 |

j) Agrees the following options be available for payment of rates:

- **Direct Debit.**
- **Credit card (Visa or Mastercard).**
- **Internet banking.**
- **By cash, cheque or Eftpos.**

Background

- 4 Council has adopted the Annual Plan 2019/2020. This paper provides for Council to set rates for the year commencing on 1 July 2019 and ending on 30 June 2020.
- 5 Rates for the 2019/20 year are set on a GST inclusive basis. This is the actual amount that the Council will receive from the ratepayer, rather than the amount to which GST will be added.
- 6 Where a targeted rate applies to a particular area, reference is made within the Funding Impact Statement (Rates Section) of Council's Annual Plan 2019/2020 to the land map detailing this. These maps can be viewed at www.southlanddc.govt.nz/my-southland/maps
- 7 Definitions of rating terminology and applicability are explained at the beginning of the Funding Impact Statement (Rates Section) of Council's Annual Plan 2019/2020.
- 8 Under Section 54 of the Local Government (Rating) Act 2002 (the Act), Council has the option to not collect small amounts. It is recommended that Council continue to not collect rates where the individual assessment totals less than \$10 (GST inclusive), as has been done for the last two years as it is uneconomical to do so.
- 9 We note that as part of our annual process, Council engage a legal advisor to undertake a review of this rates resolution report and the associated Funding Impact Statement (Rates Section). The recommendations raised through this process have been actioned and incorporated into this report and Funding Impact Statement (Rates Section).

Changes this year

- 10 Staff this year have included penalty dates for metered water in the resolution. Council indicated during discussion around the debt policy that penalties should be charged on water rates as they

are on rates. This debt policy was adopted on the 7 February. By resolution is the only way penalties can be applied.

Factors to Consider

Legal and Statutory Requirements

- 11 Under Section 23(1) and (2) of the Act the Council is required to set its rates by resolution.
- 12 Section 24 of the Act requires that the Council state the financial year for which the rates relate and the due date for payment of the rates in its resolution setting rates.
- 13 Section 57 of the Act states that a local authority may, by resolution, authorise penalties to be added to rates that are not paid by the due date. The resolution must state how the penalty is calculated and the date the penalty is to be added to the amount of unpaid rates. Additionally the penalty must not exceed 10% of the amount of the unpaid rates on the date when the penalty is added.
- 14 Section 58 of the Act sets out the penalties that may be imposed.

Imposition of penalty

A local authority may impose the following types of penalty:

- (a) a penalty on rates assessed in the financial year for which the resolution is made and that are unpaid after the due date for payment (or after a later date if so specified);*
 - (b) a further penalty on rates assessed in any financial year and that are unpaid on whichever day is the later of—*
 - (i) the first day of the financial year for which the resolution is made; or*
 - (ii) 5 working days after the date on which the resolution is made;*
 - (c) a further penalty on rates to which a penalty has been added under paragraph (b), if the rates*
- 15 Pursuant to Section 23(5) of the Act, a copy of this rates resolution will be sent to the Secretary of Local Government within 20 working days from this resolution being approved.

Community Views

- 16 Members of the community have been provided with the opportunity to express their views in relation to Council's proposed rates for the 2019/2020 financial year via Community Boards and Community Development Area Subcommittees.

Costs and Funding

- 17 The rates proposed to be set through the recommendations in this report are consistent with the financial forecasts included in the Annual Plan 2019/2020, that were considered for adoption by Council prior to its consideration of this report.

Policy Implications

- 18 The rates resolution is to set the rates as detailed in the Funding Impact Statement (Rates Section) from Council's Annual Plan 2019/2020.

Analysis

Options Considered

- 19 This report considers only one option that is to set the rates penalties.

Analysis of Options

Option 1 - Set the rates, penalties and due dates as recommended

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• Adhering to the Act and LGA requirements.• The rates have been consulted on as part of the Annual Plan 2019/2020.• The rates are consistent with the financial forecasts included in the Annual Plan 2019/2020.	<ul style="list-style-type: none">• None.

Option 2 - Set the rates as indicated but amend the penalties and due dates as discussed at this meeting.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• If the Council wishes to amend its penalty charges or due dates it can do so.	<ul style="list-style-type: none">• May affect the total penalties amount collected. A budgeted amount expected to be collected is included in the Annual Plan. In saying this the Annual Plan is based on the 2018-28 Long Term Plan, which was extensively consulted on. Additionally the local rate components of the Annual Plan have been discussed within the open meetings of community boards and community development authorities.

Assessment of Significance

- 20 In accordance with Council's Significance and Engagement Policy, the resolution to set the rates is considered significant as it has a major effect on the community.
- 21 The rates are formulated on the basis of the Funding Impact Statement (Rates Section).

Recommended Option

- 22 The recommended option is option 1 – Set the rates, penalties and due dates as recommended.

Next Steps

- 23 Rates will be assessed in July in accordance with the recommendations of this report. The Act also requires Council to send a copy of the adopted resolution within 20 working days to the Secretary of Local Government.

Attachments

There are no attachments for this report.

Establish the draft strategic framework and council activities for the Long Term Plan 2031

Record No: R/19/5/9060
Author: Chantelle Subritzky, Corporate Performance Lead
Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision ☐ Recommendation ☒ Information

Purpose

- 1 To establish the proposed strategic framework, council activities and groups of activities to be used for the Long Term Plan 2031.

Executive Summary

- 2 There have been two workshops with councillors in March and May 2019 to consider and assist in setting the direction for the Long Term Plan 2031. These workshops were focused on developing the draft strategic framework and the proposed council activities.
- 3 This report is to formally recognise and note the strategic framework that staff require guidance on to develop the Long Term Plan and the key strategies and policies as the next stages in the process.

Recommendation

That the Council:

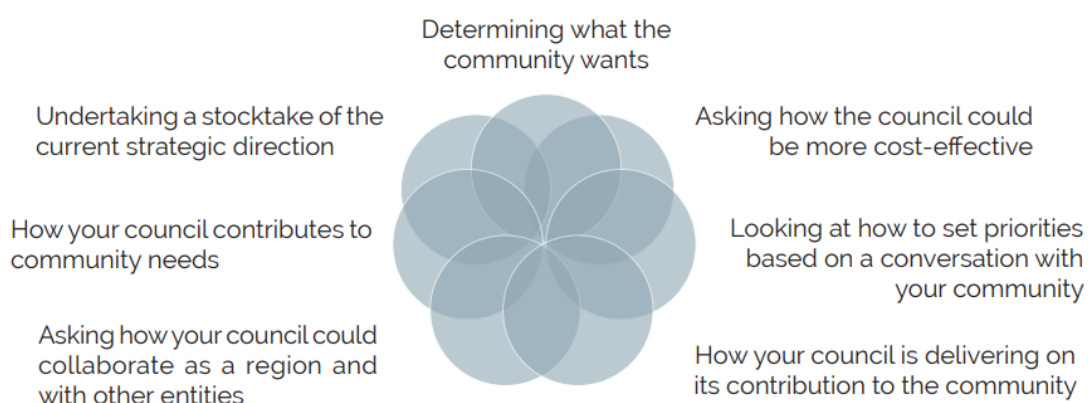
- a) **Receives the report titled “Establish the draft strategic framework and council activities for the Long Term Plan 2031” dated 11 June 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Notes the draft strategic framework for the Long Term Plan 2031.**
- e) **Notes the proposed council activities for the Long Term Plan 2031.**

Background

- 4 The Long Term Plan process is an opportunity for Council to plan for the long term delivery of activities and consider their impact on the communities throughout the district.
- 5 Every three years the Southland District Council reviews the Long Term Plan to ensure that the work council undertakes is fit for purpose for the next ten years.
- 6 The purpose of the Southland District Council Long Term Plan 2031 is to:
- provide a long term focus for Council decisions and activities
 - provide an opportunity for community participation in planning for the future
 - define the community outcomes desired for the District
 - describe the activities undertaken by Council
 - provide integrated decision-making between council and the community
 - provide a basis for performance measurement of the Council.
- 7 There have been two Council workshops with councillors in March and May 2019 which provided guidance on the draft strategic framework and proposed council activities.

Strategic Framework

- 8 Strategic direction setting encompasses Council's high-level goals, particularly the vision for the District, what the outcomes for the community may be, and what the strategic priorities will be for delivering work to the community.
- 9 When considering the development of a strategic framework, councils are advised to consider the below:



- 10 The councillors were provided with a strategic context paper prior to the workshop in March 2019 which identified key issues for the district, both currently and emerging within the next ten years.

- 11 The Southland District Youth Council were also invited to attend the workshop in March 2019. Their input was received and appreciated when councillors considered the current strategic framework and provided guidance for the new proposed strategic framework.
- 12 The councillors met again at a workshop in May 2019 to further discuss the strategic framework and the potential wording. The feedback was acknowledged and used to create the draft strategic framework below:

STRATEGIC FRAMEWORK COMPONENT	LONG TERM PLAN 2018 - 2028	GUIDANCE FROM 21 MAY 2019 WORKSHOP
Mission	Working together for a better Southland	The mission statement is still appropriate for the district.
Vision	“Southland – one community offering endless opportunities”	The vision statement is still appropriate for the district.
Community Outcomes	<ul style="list-style-type: none"> • Proud, connected communities that have an attractive and affordable lifestyles • Resilient communities that leave a legacy for tomorrow 	<ul style="list-style-type: none"> • <i>Environment</i> - Kaitiakitanga for future generations • <i>Culture</i> - Inclusive, connected communities • <i>Economic</i> - A diverse economy creating healthy and affordable lifestyles • <i>Social</i> - Empowered communities with the right tools to deliver the best outcomes
Strategic Priorities	<ul style="list-style-type: none"> • Improve how we work • Provide appropriate infrastructure and services • Make informed decisions • More people 	<ul style="list-style-type: none"> • Improve how we work to build resilience • Better preparing our communities and council for future changes • Provision of appropriate infrastructure and services • Support healthy environments and sustainable communities

Proposed council activities

- 13 Council activities and their grouping is important as it defines the work that Council undertakes and creates transparency in the planning and financial delivery of the services to the community.

- 14 There are currently nine groups of activities and 26 separate activities for Southland District Council (see below). In comparison to other councils, Southland District Council has one of the largest number of activities in the long term plan.

GROUP OF ACTIVITIES	ACTIVITIES	
Community services	Community assistance (includes grants, work schemes) Cemeteries Community facilities (includes community centres, Council offices/buildings and water structures) Community housing	Library services Parks and reserves Public toilets Stewart Island Electricity Supply Authority Te Anau Airport Manapouri
District leadership	Community futures (includes community planning and economic development) Customer support and corporate support (includes people and capability, communications, strategy and policy, finance, information management)	Forestry Representation and advocacy
Emergency management	Emergency management	
Regulatory services	Animal control Environmental health	Building control Resource management (includes District planning)
Roads and footpaths	Roads and footpaths (includes parking) Bridges	Around the Mountains Cycle Trail
Solid waste	Refuse, recycling and greenwaste	
Stormwater	Stormwater	
Wastewater	Wastewater (also known as sewage)	
Water supply	Drinking water supplies	Rural (stock) water supplies

- 15 The grouping of activities is a fundamental building block for the LTP as it has implications for:
- the level of detail that is disclosed in the LTP
 - the financial and planning information system
 - the transparency and ease of understanding of the LTP, such as, the grouping of activities can either obscure key issues or give them a pre-eminence that may be disproportionate
 - the degree of sensitivity that the plan has to change.
- 16 In schedule 10 of the Local Government Act 2002, each of the activities below must be a 'group' of activities in its own right:
- water supply
 - sewerage and the treatment and disposal of sewage
 - stormwater drainage
 - flood protection and control works
 - the provision of roads and footpaths.

- 17 This means that funding impact statements and performance measure and targets must be separately disclosed for each of these grouping of activities.
- 18 There were a series of internal workshops with key staff and the executive leadership team to ensure that the proposed activities were fit-for-purpose and able to meet the requirements of Council and the community.
- 19 The proposed grouping in below meets Council requirements and has been recommended in the May Council workshop:

Group of Activities	Activity
Environmental Services (combines Environmental Health, Animal Services, Resource Management (including district planning) and Building Solutions)	Environmental Services
	Emergency Management
Community Leadership	Community Leadership (including Representation and Advocacy, Community and Futures, and Community Assistance)
<i>Transport</i> Provision of Roding and Footpaths (including cycle trails, airport, water facilities and bridges)	Roding, footpaths, airport and cycle trails
	Water facilities
Sewerage	Sewerage
Stormwater Drainage	Stormwater
Water Supply	Water Supply
Community Resources	Community Facilities (including toilets, halls and libraries)
	Community Services (including cemeteries, community housing, library services, and heritage and culture)
	Open Spaces (including parks, reserves and streetscapes)
	Waste Services
	Stewart Island Electrical Supply Authority

Issues

- 20 Staff resource is required to change the system to reflect the new strategic framework and proposed Council activities within the financial and reporting systems. Staff are aware of these risks and are seeking to mitigate this risk as soon as possible by commencing work on the new structure.
- 21 The project plan for the development of the Long Term Plan 2031 requires that the draft strategic framework and Council activities are established by June 2019 so that work can begin on the key strategies and policies.

Factors to Consider

Legal and Statutory Requirements

- 22 In schedule 10 of the Local Government Act 2002, each of the activities below must be a 'group' of activities in its own right:
- water supply
 - sewerage and the treatment and disposal of sewage
 - stormwater drainage
 - flood protection and control works
 - the provision of roads and footpaths.

Community Views

- 23 During the workshop, councillors were also presented with survey results from recent surveys conducted at the Southland A&P show and Young Farmers meetings. This was not a statistically representative survey, but it gave the councillors an indication of what the community was feeling regarding the questions below:

What are the things that you love about your community?	The top five 'things' that were selected in the survey by descending order were: <ul style="list-style-type: none">• Swimming Pools• Parks• School• Playground• Pub
What are you worried about in the future?	The top five 'things' that were selected in the survey by descending order were: <ul style="list-style-type: none">• Climate change

	<ul style="list-style-type: none"> • New Zealand government legislation change • Lifestyle affordability • Meat-free meat • Ageing population
What future opportunities would you like to see within the district?	<p>The top five ‘things’ that were selected in the survey by descending order were:</p> <ul style="list-style-type: none"> • Employment opportunities • Tourism • Better rural lifestyle • Better support for young families • Increased internet connectivity

Costs and Funding

- 24 The costs associated with changing the strategic framework are expected to be funded from current operational budgets.
- 25 Internal staff resource is required to ensure all systems and documents reflect the updated strategic framework, activities and groups of activities.

Policy Implications

- 26 Policies will need to reflect in an appropriate manner to the proposed strategic framework, activities and groups of activities where appropriate.

Analysis

Options Considered

- 27 There are three options to be considered in this report:
- Option 1: Establish the recommendations for the draft strategic framework and the proposed council activities
- Option 2: Amend the recommendation of the draft strategic framework and proposed council activities
- Option 3: Reject the draft strategic framework and proposed council activities.

Analysis of Options

Option 1 – Confirm

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">Establish the recommendations for the draft strategic framework and the proposed council activities	<ul style="list-style-type: none">No disadvantages identified

Option 2 – Amend

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">Amend the recommendation of the draft strategic framework and proposed council activities	<ul style="list-style-type: none">This may result in unclear guidance or guidance that is not compliant with legislation and delay the implementation of the draft strategic framework and council activities. This could negatively impact the delivery of the Long Term Plan 2031.

Option 3 – Maintain Status Quo

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">Reject the draft strategic framework and proposed council activities.	<ul style="list-style-type: none">This will delay the implementation of the draft strategic framework and council activities. This could negatively impact the delivery of the Long Term Plan 2031.

Assessment of Significance

- 28 While the Long Term Plan is an important process for Council, the establishment of the draft strategic framework and the draft Council activities has a low significance as it is still in draft form.

Recommended Option

- 29 Confirm the draft strategic framework and proposed Council activities so that staff are continue with the development of the Long Term Plan 2031.

Next Steps

- 30 Once the draft strategic framework and the proposed Council activities have been established, then staff will continue developing the key strategic, policies and Activity Management Plans.
- 31 The draft strategic framework and proposed Council activities will be reconfirmed with the new Council following the 2019 election.

This will be included in the Long Term Plan documents for consultation and adoption.

Attachments

There are no attachments for this report.

Confirmation of Road Stopping at 1830 Manapouri Te Anau Highway (Twidle)

Record No: R/19/5/8065
Author: Theresa Cavanagh, Property Advisor
Approved by: Matt Russell, Group Manager Services and Assets

☒ Decision ☐ Recommendation ☐ Information

Purpose

- 1 To make the final resolution that a portion of road at 1830 Manapouri Te Anau Highway is stopped in order for it to be disposed of to the adjoining landowner as per a previous Council resolution.

Executive Summary

- 2 Council at its meeting on 18 December 2018 agreed to commence the road stopping procedure for an unformed portion of road adjoining 1830 Manapouri Te Anau Highway.
- 3 Subsequently, the relevant procedures have been followed (survey definition and public notification) and the next step is for Council to publish a notice that the land is no longer road.

Recommendation

That the Council:

- a) **Receives the report titled "Confirmation of Road Stopping at 1830 Manapouri Te Anau Highway (Twidle)" dated 11 June 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Resolves pursuant to Section 4 of the Tenth Schedule to the Local Government Act 1974 to publish a notice that Section 1 SO Plan 533063 is stopped and shall thereafter cease to be road.**
- e) **Resolves that Section 1 SO Plan 533063 be sold to the adjoining owners J W & K P Twidle and be amalgamated with CFR 660460.**

Background

- 4 Council at its meeting on 18 December 2018, agreed to commence the road stopping procedure for an unformed portion of road adjoining 1830 Manapouri Te Anau Highway.
- 5 Subsequently, the process required by Schedule 10 of the Local Government Act 1974 has been undertaken, which includes survey definition and seeking objections via public notification. No objections were received.
- 6 The next step is for Council to publish a notice that the land is no longer road.

Issues

- 7 No issues have been identified in undertaking the process.

Factors to Consider

Legal and Statutory Requirements

- 8 All actions have been undertaken following the steps as set out in the Local Government Act 1974.

Community Views

- 9 The process required public notification of the proposal and no objections were received.

Costs and Funding

- 10 The applicant has paid the survey costs and agreed to pay the sale price of \$6,500 including GST as per the valuation from registered valuer, Chadderton Valuation.

Policy Implications

- 11 None identified

Analysis

Options Considered

- 12 Proceed to publish or not.

Analysis of Options

Option 1 – Publish notice

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">Allows process to be completed.	<ul style="list-style-type: none">None identified

Option 2 – Do not publish notice

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• None identified.	<ul style="list-style-type: none">• Council agreed to undertake the road stopping process with the Twidles, with the outcome dependent upon public notification. Given there have been no objections, Council would be failing to honour the undertaking.• Both Council and the Twidles have incurred costs to get the process to this point. Council has paid for the valuation and the Twidles have paid for the survey.

Assessment of Significance

- 13 Not considered significant.

Recommended Option

- 14 Option 1 – Publish the notice to stop the road.

Next Steps

- 15 Publish notice stopping road and complete sale process.

Attachments

- A Title Plan for Twidle Road Stopping SO 533063 [↓](#)



Title Plan - SO 533063

Survey Number SO 533063
Surveyor Reference 6792 - Twidle Road Stopping
Surveyor Johnathan Myers Hodson
Survey Firm Bonisch Consultants Ltd
Surveyor Declaration I Johnathan Myers Hodson, being a licensed cadastral surveyor, certify that:
 (a) this dataset provided by me and its related survey are accurate, correct and in accordance with the
 Cadastral Survey Act 2002 and the Rules for Cadastral Survey 2010, and
 (b) the survey was undertaken by me or under my personal direction.
 Declared on 26 Feb 2019 02:02 PM

Survey Details

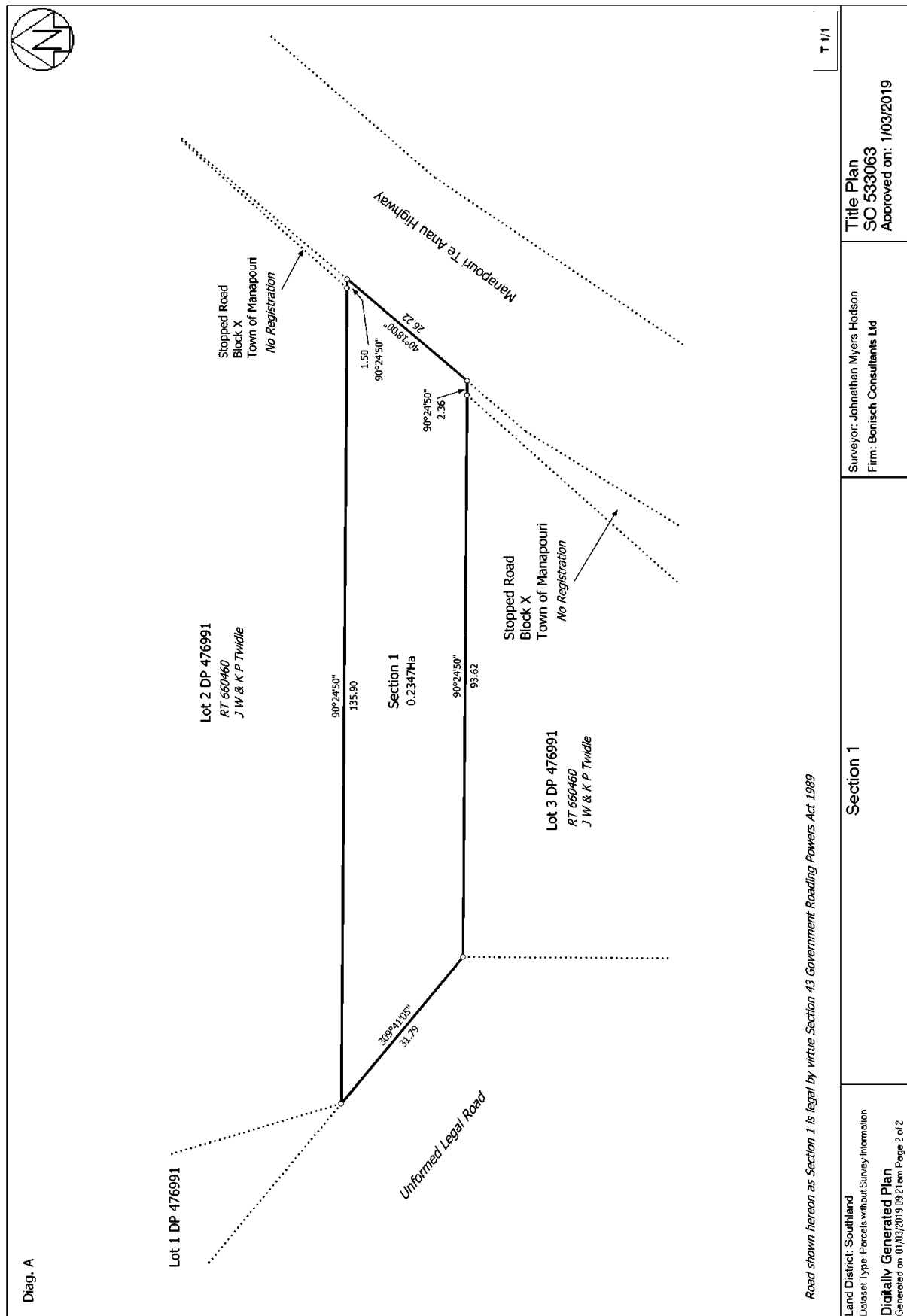
Dataset Description	Section 1	Survey Class	Class B
Status	Approved as to Survey	Survey Approval Date	01/03/2019
Land District	Southland	Deposit Date	
Submitted Date	26/02/2019		

Territorial Authorities

Southland District

Created Parcels

Parcels	Parcel Intent	Area	RT Reference
Section 1 Survey Office Plan 533063	Legalisation	0.2347 Ha	
Total Area		0.2347 Ha	



Disposal of Hokonui Hall

Record No: R/19/5/8941
Author: Theresa Cavanagh, Property Advisor
Approved by: Matt Russell, Group Manager Services and Assets

☒ Decision ☐ Recommendation ☐ Information

Purpose

- 1 To declare the Hokonui Hall property surplus to requirements to facilitate its disposal.

Executive Summary

- 2 In November 2016, the Hokonui Hall recommended to Council that the Hall be closed as it has no regular users and required significant maintenance.
- 3 A resolution was passed at a public meeting on 10 April 2017 for the hall to be closed and for Council to undertake the necessary steps to comply with this resolution.
- 4 This report is for Council to declare the property surplus to requirements to facilitate its disposal.

Recommendation

That the Council:

- a) **Receives the report titled “Disposal of Hokonui Hall” dated 11 June 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Declares the Hokonui Hall property being Lots 1 DP 5784 held in RT SL240/21 and Lot 3 DP 5784 held in RT SL5A/457 surplus to requirements and to be disposed of.**
- e) **Acknowledges that pursuant to the Public Works Act 1981 that Lot 1 be offered to the ‘Successor in Title’ from which the land was originally acquired for a public work, being Wilson Farm Dairy Hokonui Limited.**
- f) **Resolves that Lot 3 is preferentially offered to Wilson Farm Dairy Hokonui Limited at the same time as Lot 1.**
- g) **Delegates to the Chief Executive the authority to enter into an Agreement for Sale and Purchase with Wilson Farm Dairy Hokonui Limited for Lot 3, upon conditions suitable to the Chief Executive.**
- h) **Agrees that In the event that the offer back and sale for both Lots 1 & 3 to Wilson Farm Dairy Hokonui Limited are not successfully completed, delegate to the Chief Executive the authority to determine the disposal method and conditions for both Lots 1 & 3, and accept any reasonable offer.**

Background

- 5 This site was acquired by the ‘Education Board of the District of Southland’ for Education Purposes in 1888.
- 6 Lot 1 (hall) - the Southland Education Board permitted the Hall Committee to use the area to build a hall in 1957. A subdivision was undertaken to allow the hall to be within a standalone lot and the property was acquired by the Southland County Council in 1961.
- 7 Lot 3 (carpark) – was created via the above subdivision and sold by the Crown to Max William Campbell, who subsequently sold it to Council in 1981 for hall carparking.
- 8 In 2003, the Hall Society discussed the closing of the hall due to low usage and rising costs of electricity and insurance. However, at a meeting on 29 May 2003, the Hall Society resolved to retain the hall as *‘there are 21 children in the district under the age of 3 and we should retain the hall for them.’* The hall levy was increased and changes made to insurance and electricity to ensure the hall could continue to be used.

- 9 In November 2016, the Hokonui Hall Committee recommended to Council that the Hall be closed as it *'has no regular users and there is only very infrequent casual use. We are faced with spending an estimated \$40,000 on maintenance. This would entail raising a loan and setting a rate of \$240 per household to service the loan.'*
- 10 The Hokonui Hall Committee called a public meeting on 10 April 2017 to consider the closing and disposal of the hall. A resolution was subsequently received for the hall to be closed and for Council to take the necessary steps to comply with this resolution.

Issues

- 11 There are no issues identified at this point given the strong community support for closing and disposing of the hall.

Factors to Consider

Legal and Statutory Requirements

- 12 Sections 40 & 42 of the Public Works Act 1981 (PWA) govern the disposal of land no longer required for public work. This determines whether the properties are to be offered back to former owners of the land.
- 13 **Lot 1**
Council's Chief Executive under his statutory authority of the PWA has determined that the land is not exempt from offer back under s40. Therefore Council *'shall offer to sell the land by private contract to the person from whom it was acquired or to the successor of that person.'*
- 14 The former owner of Lot 1 and their successors have passed away. However, the successor includes 'successor in title', who is the current owner of land that remains after part of its original title has been acquired for public works and subsequently declared surplus. The 'successor in title' in this instance is the adjoining landowner, Wilson Farm Dairy Hokonui Limited.
- 15 **Lot 3**
Council's Chief Executive under his statutory authority of the PWA has determined that the land is exempt from offer back under s40(2)(a), on the grounds that it is unreasonable considering the low value of this small unimproved parcel of land relative to the cost of completing this protracted process.
- 16 It is considered that this lot be preferentially offered to the adjoining neighbours along with Lot 1 for ease of disposal and the efficiencies of selling both lots at the same time to the same purchaser. In addition, the location of the land would make it impossible to achieve an appropriate safe access direct onto Hokonui School Road as a separate property.

Community Views

- 17 The meeting held by the Hokonui Hall Committee on 10 April 2017 was open to the public and a resolution was made to close and dispose of the hall.

Costs and Funding

- 18 There will be standard legal and valuation costs associated with the disposal.

Policy Implications

- 19 None identified at this stage.

Analysis

Options Considered

- 20 To declare the property surplus to requirements or not.

Analysis of Options

Option 1 – Declare Surplus

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">Allows the property to be disposed of and eliminates future costs and liabilities relating to the building.	<ul style="list-style-type: none">None identified.

Option 2 – Do not Declare Surplus

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">None identified as there is no demand from the community for the hall and it will fall into further disrepair.	<ul style="list-style-type: none">The Council and the Hall Committee will continue to manage an unused building which will generate further costs and liabilities.

Assessment of Significance

- 21 Not considered significant.

Recommended Option

- 22 Option 1 – Declare Surplus

Next Steps

- 23 Engage a valuer to undertake a valuation of the property.
- 24 Offer both Lots 1 & 3 to the adjoining neighbours, Wilson Farm Dairy Hokonui Limited.
- 25 If the sale to Wilson Farm Dairy Hokonui Limited is unsuccessful, the property will be sold publicly.

Attachments

- A Hokonui Hall Map [↓](#)



Bridge Weight Restriction Postings 2018/2019

Record No: R/19/6/10084
Author: Hartley Hare, Strategic Manager Transport
Approved by: Matt Russell, Group Manager Services and Assets

☒ Decision ☐ Recommendation ☐ Information

Purpose

1. To comply with the Transport Act 1962 and Heavy Motor Vehicle Regulations 1974, the road controlling authority for any territorial area is required to confirm, at a minimum annually, any weight limit postings necessary for bridges on the roading network and to revoke any restrictions which no longer apply. This report provides the information to be able to fulfil this requirement. Council last confirmed its bridge postings on 20 June 2018.

Executive Summary

2. This report updates the list of posted bridges within the Southland District. The posting weight limits are based on recent detailed inspections and follow up analysis. The 2019 inspection and analysis has resulted in a number of additional bridges needing to be restricted and a number of currently posted bridges having their posting further restricted as the bridges continue to deteriorate.
3. The attached schedule (Attachment A) highlights changes to bridge postings as a result of the recent inspections and analysis as well as bridge upgrade and replacement work carried out in the 2018/2019 financial year, along with specific one off issues that have occurred.
4. In summary:
 - Recently, Stantec inspected or attempted to inspect all of Southland District Council's posted bridges, the bulk of which are timber. They also inspected a number of other bridges which may also be getting to the stage that they may need to be restricted.
 - Of the total number of bridges (1088) there are now 90 posted compared to 93 bridges that had posting restrictions advertised in 2018.
 - Of the 90 posted bridges 71 are posted at less than 100% Class I compared to the 66 of 93 posted bridges that were advertised in 2018.
 - Of the bridges identified for posting in 2018, there are 27 that require a revision of the previous posted restriction.
 - Of the total number of timber bridges there are a significant number that have indications of internal defects (i.e. rot/decay) requiring further investigation by either drill coring or non-destructive methods.
 - The lack of objective internal verification such as drilling of the timber components, as a supplement to hammer sounding, exposes Council to significant risk. While some drilling has occurred on a selection of bridges, it is recommend that this internal verification methods continue to be undertaken going forward.

- The adoption of central loading when setting posting, without consideration of eccentric loading, departs from best practice and exposes Council to additional risk. As discussed and agreed through the 2017 Report on this issue, this approach was considered acceptable on the basis that the posted bridges are single lane and vehicles tend to stay reasonably central as observed by the wheel tracks, as such it is considered that the central on bridge approach has merit.

Recommendation

That the Council:

- a) Receives the report titled “Bridge Weight Restriction Postings 2018/2019” dated 11 June 2019.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) Agrees to confirm that in accordance with the Transport Act 1962 and Heavy Motor Vehicle Regulations 1974, the maximum weight and speed limits for heavy motor vehicles on bridges as listed on the attached schedule (Attachment A) be imposed.**
- e) Agrees to continue to rely on the Central on Bridge restriction to limit posting restrictions and continues to mitigate this risk through ongoing promotion of posting compliance, particularly in the following areas:**
 - **For those restrictions which have curved approaches; and**
 - **Where the posting restriction difference between the central on bridge and eccentrically loaded calculation exceeds 20% and the bridge carries more than two heavy vehicles a day.**
- f) Agrees to confirm there is a commitment to further mitigate the risk associated with the inspection process by incorporating invasive annual testing across all posted bridges which have areas of concern.**
- g) Agrees to notify the weight limits to the New Zealand Police, New Zealand Transport Agency, Road Transport Forum New Zealand (Inc) and by public notice in daily newspapers.**
- h) Agrees to confirm the current closure of the following bridge:**
 - **2895.001 Benmore Road**

Content

Inspection Process

5. In the 2016 round of inspections, Stantec initiated a multi-level assessment in order to provide improved understanding and to better address the variable level of risk associated with each type of defect. For each beam inspected there are three types of defects that are picked up, specifically:
 - External Condition Assessment – determining the condition of the member based on its external visual appearance (i.e. cracking, crack depth, surface tolerance, etc.). This is typically a value between 100% and 80%.
 - External Defect Assessment – determining any further reduction in capacity resulting from an external visible defect in the beam cross section that can be measured (i.e. external decay, rebates, significant cracking, moisture content, etc.). This factor is typically applied either as a negative percentage reduction to the external condition assessment, or physical reduction to the member size used in the calculations.
 - Internal Sounding Assessment – determining an “indicative” condition of the member based on sounding (hitting with a hammer). As this method is highly subjective it requires further verification by drill coring or an alternative objective non-destructive method. This factor is typically applied as a negative percentage reduction to the external condition assessment and also raises a “red flag”, indicating a higher priority for further internal verification.
6. It should be noted that this more detailed format of assessment was only partially applied to the 2016 round of inspections in order to retain and identify beams indicated by previous inspectors as having some form of internal defect, while minimising undue and significant changes to the current postings. The above process has been more intensively applied for the 2018 and 2019 inspections and postings have been adjusted accordingly. In addition to the above inspection process, all posted bridge inspections moving forward will also include drilling in areas of potential concern.
7. It is further recommended that all timber structures whether posted or not, should have some measure of objective internal condition assessment carried out (drilling or non-destructive testing (NDT)) on a periodic basis (i.e. 10 years). For any bridges that have an internal defect noted via sounding, these structures should be prioritised for further assessment to verify the presence of decayed timber within the member. A programme of drilling beams has been developed to follow up the inspections. Part of this has been carried out by Stantec with assistance from the Alliance Maintenance Contractors. As a result of the internal condition assessment a number of restrictions have been confirmed. Future assessments may show that bridge postings may need to be either increased or relaxed at a later date.

Posting Assessment Process

8. The posting assessment process used generally aligns with Section 7 of the NZ Transport Agency Bridge Manual – Evaluation of Bridges and Culverts. Bridge member capacities are typically calculated based on ultimate limit state loading and adopting the following assumptions:
 - Assume all timber is Mixed Australian Hardwood (MAH).
 - Assume strength classification of F17, based on table 2.1 of AS1720.1 (1988), adopting MAH, Structural No. 2, seasoned.
 - Characteristic strengths are given in table 2.4 of AS1720.1 (2010).
9. It should be noted that the current posting process does depart from full compliance with the NZ Transport Agency Bridge Manual, in that an allowance has been made for posting to be based on a centrally placed vehicle and not an eccentrically placed vehicle (i.e. against the kerb). The resultant effect of this is that many of our bridges have as little as 50% of the posted capacity for eccentrically placed vehicles.
10. As all the posted bridges are single lane bridges and accepting that most vehicles tend to stay reasonably central on bridge as observed by the wheel tracks, the proposed approach has merit. However, it is a clear departure from best practice and does expose SDC to a higher level of risk and potential litigation in the event of a structural failure occurring as a result of a vehicle straying from its central on bridge position.
11. It is recommended that Council continue to take further measures to address eccentric loading on bridges and review of their posted capacities to help manage this risk, specifically:
 - Prioritise actions for bridges with the greatest difference between central and eccentric loading.
 - Determine social/economic effects of reduced posting on typical traffic using the route.
 - Consider options for reduced posting, kerb to kerb narrowing, and strengthening of the outer beams.
 - Integrates a more invasive (drilling) investigation regime for all posted bridges.

Background

12. The 2019 inspection and analysis has resulted in a number of additional bridges needing to be restricted and currently posted bridges having their posting reduce as the bridges continue to deteriorate. The number has been offset by a number of bridges which no longer require posting restrictions for a range of reasons. The net result is that 90 bridges need to have posting restrictions. This is 3 bridges less than the 93 bridges that had posting restrictions in 2018.
13. Since the 2018 postings were imposed the following bridge has been replaced meaning it no longer needs to be restricted.
 - 1057.001 George Road was replaced with a concrete box culvert.
14. During the year the following bridges have been closed and therefore can come off the posting list.

- 2895.001 Benmore Road. This bridge is in very poor condition and requires substantial work just to make it safe for light vehicles.
 - 2560.001 Off Tussock Creek Grove Bush. Agreement has been reached with the landowner for this bridge to be closed and removed.
 - 2827.001 Wadworth Road. Council have redecked this bridge in preparation for divesting the bridge and removing it from the Council owned network.
 - 1321 Wyndham River Road. This bridge has been divested to the landowner.
15. The attached schedule (Attachment A) includes 90 bridges for which weight and/or speed restrictions, in terms of the Heavy Motor Vehicle Regulation 1974, are still necessary. The schedule has three less weight limit postings than the previous 2018 Bridge Posting Council report. The changes in bridge postings from the 2018 report are shown in the schedule in bold italics including new postings.
16. It is proposed that the Council accepts the attached schedule of bridge restrictions (Attachment A) and authorises the advertising and notification of the list in accordance with meeting the requirements of the Transport Act 1962 and the Heavy Motor Vehicle Regulations 1974.
17. This requires that notification of the restricted weight limit posting or speed limits are advertised at least once annually to remain legally enforceable. This requirement is now due as the last public notification was carried out on 30 June 2018.
18. The objective of the decision is to maintain a suitable level of safety for road users and to limit any further structural damage resulting from unsustainable overloading.

Issues

19. The restricted bridges can cause a range of difficulties for those people who need them to transport heavy freight. The posted bridge listing continues to be used as a deficiency register to prioritise the bridge upgrading and renewal programmes in the coming years.
20. Limited by the available funding for this work, only those bridges with restrictions that cause the greatest commercial hardship or present the highest safety risk will be prioritised to be upgraded or replaced initially. Bridges that have no alternative access and nearing end of remaining useful life will take highest priority for renewals.
21. Several bridges on the posting list are still being reviewed in terms of their status in relation to the extent of the roading network they provide access to and service. A few of these are not a part of council's maintained network and council roading is scheduling those to be removed where and when possible. As these are progressed they will be brought to Council with a recommendation to close or dispose of.

22. Each bridge on the posting list is subject to ongoing consideration of the alternatives which include:
- Potential upgrading or replacement where this is justified in terms of the level of service that SDC can afford to provide.
 - How to effectively better manage 'Long Term' postings where the bridge is low use and the restriction is causing limited problems.
 - Potential removal or divestment of the bridge from the network register with consideration under Council's Extent of Network Policy and utilisation of bridge matrix for rationalisation.
23. The current use of the central on bridge restriction is not a standard restriction covered by the regulations. It is a pragmatic approach that has been used by SDC for a number of years to avoid excessive restrictions and manage the bridge asset to maximise its value and life.
24. Discussions with the NZ Transport Agency indicate that very few, if any, other RCAs use this central on bridge restriction. This does not mean it is wrong, it is just not a standard practice covered by the regulations. This means that the restriction is not legally enforceable and acts more as an advisory sign.
25. The Transport Agency will not tell SDC what to do regarding the use of the central on bridge restriction as it sees that it is up to SDC how it manages its network within the various legal requirements governing all RCAs, including the risks on the network. They do support appropriate measures that provide better access for trucks across the network. It needs to be noted that there is a risk that if people fail to comply with the central on bridge condition and this leads to a failure and truck crash, Council could potentially have some liability issues to defend.
26. The risks are greatest where there is a substantial difference between the bridge weight restriction with and without the central on bridge restriction, the bridge approach is curved and there are greater heavy traffic volumes.
27. In terms of dealing with the risks, Council has the full range of options between fully accepting the risk of continuing with the central on bridge restriction in all cases, in the knowledge that this has worked satisfactorily in the past, and down grading all posting restrictions to those that would apply under full eccentric loading.
28. The most conservative option would lead to major inconvenience for a significant number of road users and accelerated pressure on the bridge replacement and upgrade budgets.
29. In between the two extremes, there are a number of options Council could choose to implement, depending on where the balance is struck between risks and associated mitigations. For example, Council could choose to place a limit or cap (i.e. 25%) on the difference between posting restrictions for eccentrically placed loading calculations and central on bridge loading calculations. In the past Council have taken an uncapped central on bridge approach on the basis that the posted bridges are single laned, vehicles tend to stay reasonably central (as evidenced by wheel tracks). At this stage, it is recommended to retain this approach.

30. There are approximately 58 bridges which gain benefit of more than 10% from a posting upgrade through the use of central on bridge. 38 of these benefit by greater than 20%, 23 by more than 30% and 7 by more than 40%.
31. At its meeting on 20 June 2018 Council resolved to continue to rely on central on bridge restrictions to limit posting restrictions but to mitigate some of the risk by continuing to take action to promote compliance, particularly for the highest risk cases. The reduction in risk will be further bolstered by the recommendation and intention to undertake further invasive annual inspections of all posted bridges which have areas of concern.
32. In terms of attempting to promote compliance the best example of this was Benmore Road Bridge 2895.001 where the approaches narrowed down to try to keep heavy traffic off the bridge and light traffic down the centre. This was particularly critical on this bridge as the deck planks cantilever significantly past the outside beams with a number of them broken.
33. With other higher risk bridges the following actions have been taken.
 - 3736.001 Hume Road. The speed was dropped from 30 km/hr to 10 km/hr to improve central on bridge compliance and reduce the stress on the beams in the event of non-compliance.
 - 3144.001 Tomogalak Road. The one outside beam most likely to carry a non-compliant COB load was strengthened along with the internal beams.
34. Others have been accepted with the central on bridge restriction based on indications of vehicle tracking across the bridges.
35. The risks relating to non-compliance with the central on bridge restrictions are also considered as part of the overall programming priorities for upgrades and replacements.
36. To keep the allowable capacity of the bridges as high as possible, most of the postings are based on a speed restriction of 10 km/hr which carries the risk that people do not comply with the restriction and overload the bridge. Increasing the allowable speed reduces the allowable load on the bridge so a balance needs to be struck. The additional table in the table of recommended postings shows the effect on postings if the speeds are allowed to increase to 30 km/hr. This is provided for discussion at the meeting.

Factors to Consider

Legal and Statutory Requirements

37. The annual setting and advertising of weight restrictions is a requirement of the Transport Act 1962 and the Heavy Motor Vehicle Regulations 1974.

Limitation of Liability and Disclaimer

38. It should be noted that the engineering decisions on the posting requirements for each bridge carried out by Stantec are based on weighing up the available data, unknowns and risks and applying engineering judgement to come up with recommendations. The available information includes what can be seen visually, felt and heard (from hitting beams with a hammer) to try to best estimate their overall condition. In some cases there has also been limited load testing of

individual beams to try to help calibrate the engineering judgement and selected drilling of some timber members on some bridges.

39. The unknowns include many critical items, including:
- The species and strength grade of timber used to build the bridges.
 - As-built plans of the original bridge.
 - Items that cannot be seen because they are either buried or internal to the structural members.
40. This assessment has included determining the degree of decay within timber members via sounding (hitting with a hammer). As timber is a highly variable material that can have well-hidden and critical defects, it is recommended that further testing be undertaken including a programme of internal verification of the soundness of timber members. This will mitigate some of the risks associated with the above unknowns and align the inspection process with industry practice. It should be noted that programming of this work is underway.
41. This will involve drilling small holes in the beams to try to identify areas of rot. Testing of the timber beams to determine the species of timber should also be carried out to maximise the available strength from specific species. Council's Roding Team have decided not to carry out a more extensive programme of non-destructive testing such as ultrasound due to cost and potential reliability concerns.
42. Where the weight restriction on a bridge impacts heavily on a community or particular road user, the weight restriction can be discussed and economic options considered for strengthening or replacing existing bridges, or options for improving alternative routes can be investigated.

Costs and Funding

43. The 'cost of advertising' in providing notification of council's bridge postings are minor compared to the asset gains and protection realised. This is funded by the Roding Network and Asset Management budget.

Policy Implications

44. The posted bridges generally meet the Land Transport Activity Management Plan requirements, the NZ Transport Agency funding requirement and policies, the Council's Extent of Network Policy and the Heavy Motor Vehicle Regulations of 1974.
45. It should be noted that NZ Transport Agency standards expect that posted bridges will be inspected annually to allow the restrictions to be updated and confirmed. This is now carried out annually under the Structural Services Contract.

Analysis

Options Considered

46. The option of taking no action is not suitable in this case as it would result in 'unsafe' structures being used by road users with potentially serious or fatal consequences.

47. In all cases the suggested weight restrictions have been set to provide a balance between safety and limiting damage to the structures, as well as setting reasonable limits for the type of vehicles using the bridges.

Analysis of Options

Option 1 - Impose Conservative Lower Posting Limits

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• Provides increased protection to bridges, slowing down the rate of degradation of the bridge.• Reduces risk of failure if an issue not fully identified during an inspection means the carrying capacity of the bridge is less than estimated.	<ul style="list-style-type: none">• Imposes greater cost on landowners and heavy transport industry when required to either take detours or run more truck movements with lighter loads.

Option 2 - Avoid Reliance on Central on Bridge Restriction

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• Complies more strictly with NZ Transport Agency procedures.• Reduces risk of people ignoring or failing to comply with restrictions, leading to failure of mainly outside beams.• Generally more conservative so also has same advantages as Option 1	<ul style="list-style-type: none">• Imposes greater cost on landowners and heavy transport industry when required to either take detours or run more truck movements with lighter loads.• Likely to increase pressure to replace and upgrade bridges sooner due to increased restrictions.• Fails to maximise the useful life of the asset.

Option 3 - Impose Higher Posting Limits

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• Higher postings mean fewer restrictions such that a lower cost is imposed on the heavy transport industry	<ul style="list-style-type: none">• There is a higher risk of failure as during inspections not all areas of internal rot in timber members can be identified.• Higher loads will lead to more rapid deterioration of the marginal bridge structures. This will lead to the need to replace the structure sooner

Option 4 - Impose Higher Speed Limits

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• Reduces risk of people ignoring or failing to comply with restrictions.	<ul style="list-style-type: none">• Decrease bridge limits which imposes greater cost on landowners and heavy transport industry when required to either take detours or run more truck movements with lighter loads• Likely to increase pressure to replace and upgrade bridges sooner due to increased restrictions.

48. This report is based on trying to achieve a reasonable balance of the above options.

Assessment of Significance

49. It is determined that this matter is not significant in terms of Section 76 of the Local Government Act 2002.

Recommended Option

50. It is proposed that Council accepts the attached list and authorises the advertising of the list in accordance with the requirements of the Transport Act 1962 and the Heavy Motor Vehicle Regulations 1974.
51. It is requested that Council confirm that it wishes to continue to rely on the Central on Bridge restriction to limit the posting restrictions.
52. The objective of the decision is to maintain a suitable level of safety for road users and to also limit damage to the Council's bridge asset from unsuitable loads crossing bridges.

Next Steps

53. Following the Council meeting, the bridge restrictions will be advertised and notified to the New Zealand Police, the New Zealand Transport Agency and the Heavy Transport Industry.
54. Work will continue on priority bridge upgrades and replacements as part of an overall bridge strategy.
55. Internal verification of timber members using objective testing procedures such as drill coring will continue. This further assessment will begin with high risk structures, with an indication of some internal defect (from sounding), but will eventually be carried out on all timber beam bridges.

56. The next round of posting inspections is scheduled to be carried out in 2020 and will continue annually. Stantec will also continue with the major detailed structural inspections of all of SDC's bridges. This has been programmed to be split over three years with the second third due for completion by 30 September 2019. As a result of these inspections further bridges may be identified which also require postings.

Attachments

- A 2019 SDC Bridge Postings Schedule (Attachment A) [↓](#)
- B 2019 SDC Bridge Postings Speed Options (Attachment B) [↓](#)

Proposed 2019 Bridge Postings

(Changes shown in bold italics)

Structure Number	Name Of Road	Name Of Waterway	Weight Limits Max Wt on Any Axle (kg) / Position on Bridge	Gross And Axle Weight (% Class I)	Max Speed Limit (km/hr)
2861.001	Anderson Rd 4	Bastion Cr	Central on bridge	90%	10
3248.001	Argyle Rd	Steven Burn	Central on bridge	80%	10
1164.001	Ashers Rd	Gorge Cr	Central on bridge	80%	10
1253.001	Badwit Rd	Waituna Cr	Central on bridge	70%	10
2865.001	Benmore Otapiri Rd	Winton Stm	Central on bridge	90%	10
2865.003	Benmore Otapiri Rd	Winton Stm Trib	Central on bridge	70%	10
2865.004	Benmore Otapiri Rd	Winton Stm Trib	Central on bridge	100%	10
2895.002	Benmore Rd	Oreti R Trib	Central on Bridge	90%	10
3143.002	Biggar Rd 2	Tomogalak Stm Trib	Central on bridge	90%	10
1186.001	Birch Rd	Waituna Cr	Central on bridge	80%	10
1296.002	Braid Rd	Waimahaka Stm Trib	Central on bridge	70%	10
2494.001	Breeze Rd	Mossburn Cr	Central on bridge	70%	10
1606.001	Bridge Inn Rd	Waikiwi Stm	Central on bridge	100%	10
3346.001	Bruce Rd	Mandeville Drain	Central on bridge	70%	10
2825.001	Caird Rd	Otapiri Stm	Central on bridge	50%	10
3353.001	Carter Rd	Waimea Stm	Central on bridge	60%	10
2563.001	Channel Rd 1	Makarewa Flood Ch	Central on bridge	20%	10
1183.001	Cook Rd	Waituna Cr Brch	Central on bridge	60%	10
3654.001	Cumming Rd	Stag Stm	Central on bridge	100%	10
1565.002	Davidson Rd 3	Gold Cr	Central on bridge	90%	10
2896.001	Dipton Flat Rd	Dipton Stm	Central on bridge	100%	10
3015.004	Dipton Mossburn Rd	Dipton Stm	Central on bridge	100%	10
2371.002	Dunearn Rd	Terrace Cr Trib	Central on bridge	80%	10
3598.002	Dunrobin Valley Rd	Aparima R Trib		90%	10
3363.001	Duthie Rd 2 (Bdy Rd)	Kelvin Stm	Central on bridge	80%	10
1583.001	Evans Rd	Waihopai R	Central on bridge	20%	10
2115.003	Feldwick Rd	Orauea R	Central on bridge	90%	10
3347.001	Fortune Rd	McKeller Stm	Central on bridge	90%	10
1373.001	Frazer Rd (Bdy Rd)	Waiaikiki Stm	Central on bridge	70%	10
1992.001	Fryer Rd	Taunoa Stm	Central on bridge	70%	10
2373.001	Harbour Endowment Rd	Henderson Cr Trib	Central on bridge	100%	30
2373.002	Harbour Endowment Rd	Henderson Cr	Central on bridge	90%	10
1498.001	Hedley Rd	Titipua Stm	Central on bridge	90%	10
3626.003	Hillas Rd	Acton Stm	Central on bridge	100%	10
3902.002	Horseshoe Bay Rd	Backwater	Central on bridge	80%	10
2476.001	Howden Rd	Lochiel Stm	Central on bridge	80%	10
3736.001	Hume Rd	Mataura R	Central on bridge	100%	10
3342.001	Kingsbury Rd	McKeller Stm	Central on bridge	60%	10
1332.001	Klondyke Rd	Caddon Burn	Central on bridge	90%	10
3407.002	Lake Monowai Rd	Waiau River	7,000	28,500kg	10
3407.003	Lake Monowai Rd	Canal		60%	10
3407.004	Lake Monowai Rd	Lake Overflow		80%	10
3004.002	Lang Rd 2	Dipton Stm	Central on bridge	100%	10
1376.001	Lauderdale Bush Rd	Marairua Stm	Central on bridge	100%	30
2066.005	Lillburn Monowai Rd	Dean Burn Trib	Central on bridge	80%	10
2623.001	Mandeville Rd	Makarewa R Trib	Central on bridge	100%	10
1008.001	Manse Rd	Waikawa R	Central on bridge	100%	10
3582.001	Mararoa Rd	Mararoa R	Central on bridge	20%	10
1065.001	Marinui Rd	Marinui Stm	7,500	90%	10
1334.002	Matheson Rd 2	Cadden Burn	Central on bridge	80%	10
1281.001	Mataura Island Titiroa Rd	Mataura Island Backwash	Central on bridge	20%	10
2826.001	McBride Rd	Otapiri Stm		50%	10
1504.001	McDonald Rd 2	Hedgehope Stm	Central on bridge	70%	10
3002.002	McDonald Rd 4	Dipton Stm Trib	Central on bridge	90%	10
1584.001	McKerchar Rd 1	Myross Cr	Central on bridge	70%	10
2515.001	McKinnon Rd 2	Mossburn Cr	Central on bridge	70%	10
2444.001	McLeish Rd 2	Middle Cr	Central on bridge	40%	10
3048.001	McLeod Rd 2 North	Okaiterua Stm	Central on bridge	100%	10
1172.001	Moffat Rd 1	Moffat Cr	Central on bridge	80%	10
3158.002	Murphy Rd	Black Swamp Drain		80%	10
2475.001	Nelson Rd	Lochiel Stm	Central on bridge	20%	10

9567.001	Off Ardlussa Cattleflat Rd 1	Mataura R Trib		50%	10
9568.001	Off Ardlussa Cattleflat Rd 2	Mataura R Trib	Central on bridge	60%	10
2619.001	Off Hall Rd	Makarewa R Trib	Central on bridge	20%	10
9576.001	Off Webb Rd	Thornbury Stm	Central on bridge	60%	10
1206.001	Orr Rd 1	Duck Cr N Brch	Central on bridge	80%	10
2828.007	Otapiri Mandeville Rd	Ruhtra Stm	Central on bridge	100%	10
2055.005	Papatotara Coast Rd	Rowallan Burn	Central on bridge	80%	10
3694.001	Parawa Station Rd	Parawa Stm	Central on bridge	90%	10
3245.012	Piano Flat Rd	Charcoal Cr	Central on bridge	80%	10
1002.001	Progress Valley Rd	Waikawa R Trib	Central on bridge	100%	30
2503.001	Pullar Rd	Grove Bush Cr	Central on bridge	60%	10
2128.001	Purvis Rd	Oravea Stm Trib	Central on bridge	100%	10
2897.001	Riverside School Rd	Dipton Stm	Central on bridge	70%	10
2897.002	Riverside School Rd	Dipton Stm Trib	Central on bridge	60%	10
2596.001	Scott Rd 2	Makarewa R	Central on bridge	50%	10
1054.001	Scrubby Hill Rd	Waikawa R E Brch	Central on bridge	100%	10
2555.001	Sharks Tooth Rd	Sharks Tooth Cr	Central on bridge	80%	10
2661.001	Smith Rd 3	Oreti R Trib	Central on bridge	60%	10
3652.005	Sutherland Rd	Murray Cr	Central on bridge	70%	10
3618.001	Taylor Rd 4	Oswald Stm		50%	10
2526.001	Thomsons Crossing Rd West	Winton Stm	Central on bridge	60%	10
3144.001	Tomogalak Rd	Tomogalak Stm	Central on bridge	100%	10
2856.002	Turnbull Rd	Winton Stm Trib	Central on bridge	100%	10
1168.001	Waghorn Rd	Currans Cr	Central on bridge	50%	10
1166.002	Waituna Lagoon Rd	Currans Cr Trib	Central on bridge	70%	10
3617.001	West Dome Station Rd	Oswald Stm Trib	Central on bridge	90%	10
3147.001	Wilson Rd 7	Larnach Stm	Central on bridge	80%	10
2858.001	Winton Channel Rd	Bastion Cr	Central on bridge	90%	10
1355.001	Woods Rd 1	Oware Stm	Central on bridge	90%	10

Bridges to be Removed from 2018 Posting List

Structure Number	Name Of Road	Name Of Waterway	Weight Limits Max Wt on Any Axle (kg) / Position on Bridge	Gross And Axle Weight (% Class I)	Max Speed Limit (km/hr)
2895.001	Benmore Rd	Oreti R	2400 Central on bridge	30%	1000%
1057.001	George Rd	Waikawa R W Brch	Central on bridge	40%	10
2560.001	Off Tussock Ck Grove Bush Rd	Makarewa R Trib	Central on bridge	70%	10
2827.001	Wadworth Rd	Otapiri Stm	Central on bridge	20%	10
1321.001	Wyndham River Rd	Kuriwai Cr		5%	10

Comparison of Potential 2019 Bridge Postings at Different Speeds

Structure Number	Name Of Road	Name Of Waterway	Weight Limits Max Wt on Any Axle (kg) / Position on Bridge	Gross And Axle Weight (% Class I)	Max Speed Limit (km/hr)	Gross And Axle Weight at 30km/hr (% Class I)	Gross And Axle Weight at 90km/hr (% Class I)
2861.001	Anderson Rd 4	Bastion Cr	Central on bridge	90%	10	80%	80%
3248.001	Argyle Rd	Steven Burn	Central on bridge	80%	10	70%	70%
1164.001	Ashers Rd	Gorge Cr	Central on bridge	80%	10	70%	70%
1253.001	Badwit Rd	Waituna Cr	Central on bridge	70%	10	60%	60%
2865.001	Benmore Otapiri Rd	Winton Stm	Central on bridge	90%	10	80%	70%
2865.003	Benmore Otapiri Rd	Winton Stm Trib	Central on bridge	70%	10	60%	60%
2865.004	Benmore Otapiri Rd	Winton Stm Trib	Central on bridge	100%	10	90%	90%
2895.002	Benmore Rd	Oreti R Trib	Central on Bridge	90%	10	80%	70%
3143.002	Biggar Rd 2	Tomogalak Stm Trib	Central on bridge	90%	10	80%	80%
1186.001	Birch Rd	Waituna Cr	Central on bridge	80%	10	70%	70%
1296.002	Braid Rd	Waimahaka Stm Trib	Central on bridge	70%	10	70%	60%
2494.001	Breeze Rd	Mossburn Cr	Central on bridge	70%	10	70%	60%
1606.001	Bridge Inn Rd	Waikiwi Stm	Central on bridge	100%	10	100%	90%
3346.001	Bruce Rd	Mandeville Drain	Central on bridge	70%	10	60%	60%
2825.001	Caird Rd	Otapiri Stm	Central on bridge	50%	10	50%	50%
3353.001	Carter Rd	Waimea Stm	Central on bridge	60%	10	60%	50%
2563.001	Channel Rd 1	Makarewa Flood Ch	Central on bridge	20%	10	20%	20%
1183.001	Cook Rd	Waituna Cr Brch	Central on bridge	60%	10	50%	50%
3654.001	Cumming Rd	Stag Stm	Central on bridge	100%	10	90%	80%
1565.002	Davidson Rd 3	Gold Cr	Central on bridge	90%	10	80%	80%
2896.001	Dipton Flat Rd	Dipton Stm	Central on bridge	100%	10	100%	100%
3015.004	Dipton Mossburn Rd	Dipton Stm	Central on bridge	100%	10	90%	80%
2371.002	Dunearn Rd	Terrace Cr Trib	Central on bridge	80%	10	70%	70%
3598.002	Dunrobin Valley Rd	Aparima R Trib		90%	10	80%	70%
3363.001	Duthie Rd 2 (Bdy Rd)	Kelvin Stm	Central on bridge	80%	10	70%	60%
1583.001	Evans Rd	Waihopai R	Central on bridge	20%	10	20%	20%
2115.003	Feldwick Rd	Orauea R	Central on bridge	90%	10	80%	70%
3347.001	Fortune Rd	McKeller Stm	Central on bridge	90%	10	80%	80%
1373.001	Frazer Rd (Bdy Rd)	Waiaikiki Stm	Central on bridge	70%	10	70%	60%
1992.001	Fryer Rd	Taunoa Stm	Central on bridge	70%	10	70%	70%
2373.001	Harbour Endowment Rd	Henderson Cr Trib	Central on bridge	100%	30	100%	90%
2373.002	Harbour Endowment Rd	Henderson Cr	Central on bridge	90%	10	80%	70%
1498.001	Hedley Rd	Titipua Stm	Central on bridge	90%	10	80%	70%
3626.003	Hillas Rd	Acton Stm	Central on bridge	100%	10	90%	90%
3902.002	Horseshoe Bay Rd	Backwater	Central on bridge	80%	10	70%	70%
2476.001	Howden Rd	Lochiel Stm	Central on bridge	80%	10	70%	60%
3736.001	Hume Rd	Mataura R	Central on bridge	100%	10	90%	90%
3342.001	Kingsbury Rd	McKeller Stm	Central on bridge	60%	10	60%	50%
1332.001	Klondyke Rd	Caddon Burn	Central on bridge	90%	10	80%	80%
3407.002	Lake Monowai Rd	Waiau River	7,000	28,500kg	10		
3407.003	Lake Monowai Rd	Canal		60%	10	50%	50%
3407.004	Lake Monowai Rd	Lake Overflow		80%	10	80%	70%
3004.002	Lang Rd 2	Dipton Stm	Central on bridge	100%	10	100%	90%
1376.001	Lauderdale Bush Rd	Marairua Stm	Central on bridge	100%	30	100%	90%
2066.005	Lillburn Monowai Rd	Dean Burn Trib	Central on bridge	80%	10	70%	70%
2623.001	Mandeville Rd	Makarewa R Trib	Central on bridge	100%	10	90%	80%
1008.001	Manse Rd	Waikawa R	Central on bridge	100%	10	90%	80%
3582.001	Mararoa Rd	Mararoa R	Central on bridge	20%	10	20%	20%
1065.001	Marinui Rd	Marinui Stm	7,500	90%	10	80%	80%
1334.002	Matheson Rd 2	Cadden Burn	Central on bridge	80%	10	70%	60%
1281.001	Mataura Island Titiroa Rd	Mataura Island Backwash	Central on bridge	20%	10	20%	60%
2826.001	McBride Rd	Otapiri Stm		50%	10	50%	50%
1504.001	McDonald Rd 2	Hedgehope Stm	Central on bridge	70%	10	60%	60%
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1584.001	McKerchar Rd 1	Myross Cr	Central on bridge	70%	10	70%	60%
2515.001	McKinnon Rd 2	Mossburn Cr	Central on bridge	70%	10	60%	60%
2444.001	McLeish Rd 2	Middle Cr	Central on bridge	40%	10	40%	30%
3048.001	McLeod Rd 2 North	Okaiterua Stm	Central on bridge	100%	10	90%	80%
1172.001	Moffat Rd 1	Moffat Cr	Central on bridge	80%	10	70%	70%
3158.002	Murphy Rd	Black Swamp Drain		80%	10	70%	70%
2475.001	Nelson Rd	Lochiel Stm	Central on bridge	20%	10	10%	10%

9567.001	Off Ardlussa Cattleflat R	Mataura R Trib		50%	10	40%	40%
9568.001	Off Ardlussa Cattleflat R	Mataura R Trib	Central on bridge	60%	10	50%	20%
2619.001	Off Hall Rd	Makarewa R Trib	Central on bridge	20%	10	20%	20%
9576.001	Off Webb Rd	Thornbury Stm	Central on bridge	60%	10	50%	50%
1206.001	Orr Rd 1	Duck Cr N Brch	Central on bridge	80%	10	80%	70%
2828.007	Otapiri Mandeville Rd	Ruhtra Stm	Central on bridge	100%	10	90%	80%
2055.005	Papatotara Coast Rd	Rowallan Burn	Central on bridge	80%	10	70%	70%
3694.001	Parawa Station Rd	Parawa Stm	Central on bridge	90%	10	80%	80%
3245.012	Piano Flat Rd	Charcoal Cr	Central on bridge	80%	10	80%	70%
1002.001	Progress Valley Rd	Waikawa R Trib	Central on bridge	100%	30	100%	90%
2503.001	Pullar Rd	Grove Bush Cr	Central on bridge	60%	10	60%	50%
2128.001	Purvis Rd	Orauea Stm Trib	Central on bridge	100%	10	90%	80%
2897.001	Riverside School Rd	Dipton Stm	Central on bridge	70%	10	60%	60%
2897.002	Riverside School Rd	Dipton Stm Trib	Central on bridge	60%	10	50%	50%
2596.001	Scott Rd 2	Makarewa R	Central on bridge	50%	10	40%	40%
1054.001	Scrubby Hill Rd	Waikawa R E Brch	Central on bridge	100%	10	90%	90%
2555.001	Sharks Tooth Rd	Sharks Tooth Cr	Central on bridge	80%	10	70%	60%
2661.001	Smith Rd 3	Oreti R Trib	Central on bridge	60%	10	60%	50%
3652.005	Sutherland Rd	Murray Cr	Central on bridge	70%	10	60%	60%
3618.001	Taylor Rd 4	Oswald Stm		50%	10	40%	40%
2526.001	Thomsons Crossing Rd W	Winton Stm	Central on bridge	60%	10	60%	50%
3144.001	Tomogalak Rd	Tomogalak Stm	Central on bridge	100%	10	100%	90%
2856.002	Turnbull Rd	Winton Stm Trib	Central on bridge	100%	10	90%	80%
1168.001	Waghorn Rd	Currans Cr	Central on bridge	50%	10	40%	40%
1166.002	Waituna Lagoon Rd	Currans Cr Trib	Central on bridge	70%	10	70%	60%
3617.001	West Dome Station Rd	Oswald Stm Trib	Central on bridge	90%	10	80%	80%
3147.001	Wilson Rd 7	Larnach Stm	Central on bridge	80%	10	70%	70%
2858.001	Winton Channel Rd	Bastion Cr	Central on bridge	90%	10	80%	70%
1355.001	Woods Rd 1	Oware Stm	Central on bridge	90%	10	80%	70%

Southland Regional Development Agency Transition

Record No: R/19/6/10610
Author: Steve Ruru, Chief Executive
Approved by: Steve Ruru, Chief Executive

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 To seek Council approval for proposed transition arrangements to allow establishment of the Southland Regional Development Agency (SRDA), including the transfer of existing Venture Southland assets and liabilities, to be completed in an orderly manner.

Executive Summary

- 2 Council has previously approved the creation of the new Southland Regional Development Agency (SRDA) based on the premise that the assets and liabilities of Venture Southland, which is established as a joint committee of the Invercargill City Council, Southland District Council and Gore District Council, would be transferred into the new entity.
- 3 While this work is progressing it is taking longer than originally envisaged given previous delays in the formation process including, for example, appointment of the board and the overall quantum of work that needs to be completed. As a result we are not currently in a position to complete the transfer of all of the Venture Southland assets and liabilities and the SRDA board are still to finalise their 2019/20 budget and statement of intent. Hence, the core and service agreements are still to be finalised.
- 4 Given the need to ensure that we can continue with a smooth transition it is proposed that Council agree to make an advance payment of the core and service agreement funding for the 2019/20 financial year and agree to extend the operation of the Venture Southland joint committee for a further six months.

Recommendation

That the Council:

- a) **Receives the report titled “Southland Regional Development Agency Transition” dated 11 June 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Notes the progress being made with formation of the new Southland Regional Development Agency and agrees to extend the operation of the Venture Southland joint committee through to 31 December 2019 to enable the transition process to be completed in an orderly manner.**
- e) **Approves the payment of the first quarter of 2019/20 core and service agreement funding to the Southland Regional Development Agency.**

Background

- 5 Council has previously approved the creation of the new Southland Regional Development Agency (SRDA) based on the premise that the staff, assets and liabilities of Venture Southland, which is established as a joint committee of the Invercargill City Council, Southland District Council and Gore District Council, would be transferred into the new entity. This approach was reflected in the propositions that were endorsed by Council when it made the decision to proceed with forming the SRDA as a council controlled organisation under the Companies Act 1993 at its 20 April 2018 meeting.
- 6 Subsequently, Council has also provided direction on the level of core and service agreement funding to be provided and the range of activities to which this funding is to be allocated in the 2019/20 financial year. These priorities were reflected in the letter of expectation sent to the board shortly after their appointment in March 2019 and are the subject of ongoing discussion between staff and the SRDA representatives.
- 7 While the work associated with the establishment of the agency is progressing it is taking time to work through all of the issues involved. Work on the transition of the existing Venture Southland staff is well advanced and is expected to be largely complete in the near future. The board have also appointed an interim chief executive while they work through the process of making a permanent appointment.
- 8 To enable the transfer of the existing assets and liabilities of the SRDA to be transferred a sale and purchase agreement is being developed so that the SRDA board have a clear understanding of the assets and liabilities that are being transferred.

- 9 Work is also being progressed to look at how the net assets that are to be transferred might best be recognised from an accounting and shareholding perspective in the SRDA accounts. At this stage consideration is being given to the creation of preference shares so that the initial equity injected can be recognised in an appropriate manner. This approach would, however, require an amendment to be made to the SRDA constitution and shareholders agreement.

Issues

- 10 Given the issues that remain to be resolved it is clear that the formal transition process will not be completed by 30 June 2019. As a result there is a need to formally extend the existence of Venture Southland as a joint committee, to enable the transfer of its assets and liabilities to be managed in an orderly manner, and to provide a cash injection so that the SRDA can meet its initial establishment costs and commence operations.

Factors to Consider

Legal and Statutory Requirements

- 11 Under the Companies Act 1993 the directors are required to ensure that the SRDA can meet a number of solvency tests. Without a cash injection to meet costs incurred to date and a level of surety around the provision of operational revenue the company will not be able to meet its existing commitments.
- 12 Schedule 9 of the Local Government Act 2002 outlines requirements relating to the transfer of local authority assets and liabilities into a council controlled organisations (CCO). These include a requirement for the CCO to formally accept the transfer of any liabilities.

Community Views

- 13 There was significant community and stakeholder input to the development of the Southland Regional Development Strategy and the decision to proceed with the formation of the new Southland Regional Development Agency (SRDA).
- 14 The decisions which Council is being asked to make through this paper represent a continuation of that process.

Costs and Funding

- 15 Council makes provision for regional development activity funding continuing as part of its LTP/Annual Plan processes. It is proposed that funding for the first quarter of 2019/20, as provided for the in 2019/20 Annual Plan, be advanced at this stage to provide a level of initial working capital.
- 16 The assets and liabilities, including the unallocated cash reserves, currently held by Venture Southland are reflected in their financial statements. A separate report on the assets and reserves proposed to be transferred will be provided once work currently underway to confirm what is to be transferred, and agreement is reached with the SRDA board, is complete.

Policy Implications

- 17 Council has formally resolved to support the formation of the new SRDA. It is appropriate that it provide support for this transition process by providing a level of funding for both.

Analysis

Options Considered

- 18 The options considered are for Council to approve the proposed transition arrangements (option 1) or do nothing (option 2).
- 19 Under the first option, Council would agree to extend the Venture Southland for a further six months so that the transfer of the remaining assets and liabilities, including contractual agreements, can be completed in an orderly manner. Council would also approve payment of the allocated core and service agreement funding for the first quarter of 2019/20.

Analysis of Options

Option 1 – Approve transition support

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• Allows for the establishment of the SRDA to be completed in an orderly manner that will meet the relevant statutory requirements.• Ensures that the SRDA can commence operational activity and meet its financial commitments.• Is consistent with the 2019/20 Annual Plan.	<ul style="list-style-type: none">• Payment would be made ahead of core and service agreements being finalised.

Option 2 – Do nothing

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• Payment of funding would be delayed until the core and service agreements are finalised.	<ul style="list-style-type: none">• Existing Venture Southland commitments and liabilities would need to be allocated to individual councils.• SRDA would not be able to begin operational activity.• SRDA will have contractual commitments that it cannot meet.

Assessment of Significance

- 20 A decision in accordance with the recommendation is not considered to be significant. It will allow for a more orderly establishment process and transfer of the existing Venture Southland assets and liabilities.

Recommended Option

- 21 It is recommended that Council approve option 1 and agree to advance the core and service agreement funding to the SRDA.

Next Steps

- 22 Staff will arrange for the invoicing and payment of funds to be made.

Attachments

There are no attachments for this report.

Management Report

Record No: R/19/6/10149
Author: Steve Ruru, Chief Executive
Approved by: Steve Ruru, Chief Executive

☐ Decision ☐ Recommendation ☒ Information

Chief Executive

Office of the Controller and Auditor-General (OAG)

1. The Office of the Auditor-General has recently published a report which provides a summary of their work in the local government sector during 2018, including a summary of the sector's performance in the production of the 2018 LTPs and annual reports. A copy of the report is available on their website www.oag.govt.nz/2019/local-govt/docs/local-govt.pdf.
2. Key themes/issues to emerge from the work include:
 - the need for the sector to continue to improve the quality of the information it has available about the condition and performance of their critical assets and how these might be affected by natural hazard events and/or climate change
 - the significant gap between the level of local government capital expenditure and depreciation levels for fixed assets. This gap has existed for a number of years and highlights the potential for there to be a growing 'infrastructure deficit' across the local government sector
 - the challenges that local authorities are facing delivering on the capital works programmes included in their LTPs. While there has been an increase in sector performance there continues to be a gap between planned performance and actual performance.
 - the need for strong consultation as part of the LTP processes about the way in which local authorities are looking to manage the level of renewals
 - the importance of local authorities having an effective audit and risk committee with an independent chair to support council decision-making processes.
 - the significance of the two major reviews occurring across the sector in relation to the delivery of 3 waters and funding/financing, with the latter being led by the Productivity Commission.
3. The OAG have also recently published their draft annual plan www.oag.govt.nz/2019/draft-annual-plan for 2019/20 year, which outlines their proposed areas of focus for the next three years. Areas of work signalled that are of particular relevance to local government include:
 - completion of their water management work, which has been area of review over the last two years

- continuation of their procurement practices work programme. Contract design and management are subsets of this area that is of particular relevance to the local government sector
 - ethics and integrity and giving consideration to how standards can be raised across the public sector. The management of conflicts of interest and the Local Authorities (Members Interests) Act 1068, which is in need of review, is a subset in this area
 - a review of risk management practices across the local government sector.
4. At a broader public sector level the OAG are also proposing to start a programme of work in the broader public/community outcomes area. With the recent release by central government of the “Well-Being Budget”, there is a high level of interest in relation to the extent to which the Living Standards Framework being used by government might link ‘upwards’ with the Sustainable Development Goals, issued by the United Nations, and ‘downwards’ to the four well-beings which have recently been put back into the Local Government Act 2002.
5. The OAG will also be doing a series of reviews looking at particular areas of public sector service delivery. This will start with a review in the family violence area but is expected to move into other areas over time. As part of this work they will be looking at the extent to which collaboration across agencies is contributing to the achievement of improved community outcomes.

Southland Heritage

6. A joint Invercargill City; Gore District and Southland District councils meeting was held in May to discuss the various options for improving governance structures relating to the delivery of heritage services across the region including in relation to the Southland Museum and Art Gallery.
7. As a result of this briefing process staff are looking to establish a working group to look at the next steps in relation to both addressing the issues relating to the Southland Museum and Art Gallery and a regional heritage strategy.

Walking Access

8. In accordance with provisions within the Walking Access Act which require that a review be initiated ten years after its passage the Ministry for Primary Industries have initiated a formal review process.
9. The Act is about increasing free access to tracks, trails and other areas for all sorts of recreation associated with walking - biking, horse riding, four wheel driving etc. Through the review consideration will be given to the effectiveness of the legislation to date and whether any changes might be needed. A copy of the consultation document is available on the Ministry for Primary Industries website www.mpi.govt.nz/law-and-policy/legislation/walkingaccessreview/

Climate Change

10. The new Zero Carbon Bill legislation, which is to be progressed via an amendment to the existing Climate Change Response Act 2002 so that all of the key climate-related legislation is covered under one Act, has been introduced to Parliament and referred to select committee.

11. The overall aim is to establish a framework which New Zealand can use to develop clear climate change policies which are in accordance with the Paris Agreement. This agreement is a global effort to combat the effects of climate change by limiting the global average temperature increase to 1.5 degrees Celsius above pre-industrial levels.
12. The bill does four key things:
 - i. sets a new greenhouse gas emissions reduction target to reduce all greenhouse gases (except biogenic methane) to net zero by 2050, and reduce emissions of biogenic methane within the range of 24-47 per cent below 2017 levels by 2050, including to 10 per cent below 2017 levels by 2030;
 - ii. sets a series of emissions budgets to act as stepping stones towards the long-term target;
 - iii. requires the Government to develop and implement policies for climate change adaptation and mitigation; and
 - iv. establishes a new, independent Climate Change Commission to provide expert advice and monitoring to help keep successive governments on track to meeting long-term goals.
13. The bill, as currently drafted, gives the Minister of Climate Change the power to request that councils and council-controlled organisations provide certain information on climate change adaptation. This includes an assessment of the current and future effects of climate change in relation to the organisations functions; a statement of the organisations proposals and policies for addressing the effects of climate change; and an assessment of the progress made by the organisation towards implementing its proposals and policies. This requirement will obviously increase compliance costs for local authorities.

3 Waters

14. Cabinet is scheduled to make decisions on the initial stages of the 3 waters review this month. These initial decisions are expected to be focussed on the implementation of a new approach to the regulation of 3 waters activities. It is expected that much of the initial focus will be on improved drinking water standards and how these are to be enforced.
15. It is expected that a decision will be made to form a new agency to assume responsibility for drinking water regulation that has previously been the responsibility of the Ministry of Health. The Havelock North inquiry identified a number of issues with the way in which the Ministry had been managing this function in the past.
16. As part of the drinking water area there has been considerable discussion about any new standards also being applied to 'private' water schemes (ie those which are not administered by local government). There are a large number of private water supplies operating across New Zealand and at present they are not subject to a regulatory regime.
17. There is also the potential for new regulatory standards to be introduced for wastewater. While the responsibility for environmental regulation currently rests with regional councils it is possible that some of the responsibilities in this area could also be transferred into any new agency that might be formed to regulate the drinking water area.
18. At this stage any decisions on addressing the financial and funding implications of new standards is yet to be addressed. Decisions are not expected to be made in this area, nor the question of

potential 'forced' amalgamation of suppliers until early 2020. This will enable the Productivity Commission to complete its current funding review work.

Stewart Island Service Sustainability Study

19. Work is being progressed with the Stewart Island Service Sustainability Study. This work is being led by Morrison Low who were in Invercargill, and also visited Stewart Island, during the last month to seek input from the relevant activity managers, the Stewart Island/Rakiura Community Board and other stakeholders with an interest in the outcome from this work.
20. An initial report is expected to be produced in the next month.

Customer Delivery

21. May 2019 was impacted by the sudden closure of the Winton Library. It was heartening to see the community and staff work together to offer a temporary solution so we remained open for our residents. At the time of writing this report, we are still awaiting further test results of the Winton site before we make any further decisions.

Customer Support

22. Rates payments were the strong focus for the month and with some heavy rain we saw an increased number of calls relating to flooding events across the District. As we near the annual dog registration period, there has been a number of customers taking advantage of being able to change their details online.
23. Our call volumes have increased in April by over 1400 calls which shows the impact of a large rain event with our RFS increasing as well. Visitor numbers are down due to the impact of the Winton branch closure.

	MAY2019
Total number of calls to 0800 732 732	4999
Abandonment rate	0.12%
Request for Service received	1009
Top three requests types	Change of address, building inspection request, roading issues
Payments processed by Council	18164
Cash	1.6%
Cheques	9.1%
Direct Credit	54.4%
Direct Debit	27%
Eftpos	7.8%
Number of visitors to our libraries and Council service centres *Excludes Invercargill, Stewart Island, Wyndham and Book Bus	7905

Libraries

24. This month has mainly been highlighted by the sudden closure of the Winton Library on the 14th of May. The Winton team quickly sprang into action and with the help of the project delivery team, a pop-up library was up and running within the supper room of the Winton Memorial Hall within three working days.
25. The library staff are all very appreciative of the effort that all departments within Council have made into making this transition a success. This experience has also provided a large part of the community who had never been inside the Memorial Hall a chance to have a look at the resource that the hall provides.
26. Circulation of our collections and the receiving and processing of new books has managed to remain business as usual throughout. We have also continued to offer the range of programs for library patrons.
27. The table below shows the number of individuals checking out items from a branch library each month:

LIBRARY NAME	MAY 2019
Book Bus	410
Lumsden	95
Otautau	110
Riverton	186
Stewart Island	53
Te Anau	391
Winton	503
Wyndham	74

28. We currently have 5223 active library users across the District.
29. Our library service has new books each month, these can be viewed online through our catalogue on <https://www.southlanddc.govt.nz/my-southland/libraries/>

Knowledge Management

30. In May there were 47 LIMS issued and 167 property files were provided to customers which demonstrates there is still activity in the property market in the District.
31. In June we begin to deliver a program of work that integrates two of our key systems in Council. While customers will not notice a change in procedure at first, as we progress, we should see reduced processing times for some applications as automation improves the process for staff.

Business Solutions

32. Over the month of May the team were actively involved in supporting the Winton team to get back up and running in an efficient manner. Work also continued on our phone system upgrade is set to be delivered in August.

33. **Community and Futures**

Governance and Democracy

Local Authority Elections

34. Planning is underway for the local authority elections to be held in October 2019. Elections will be held for the position of mayor, 12 councillors and 56 community board members elected from nine boards. For two of the community boards there will be elections held in subdivisions. This is where members for a community board are elected from a particular part of the board's area (subdivisions). For more details of the boundaries and maps go to our website www.southlanddc.govt.nz
35. Nominations open on Friday 19 July and the forms will be available at our offices and on the website. Details on when nominations close are also on the website as well as other useful information. The candidate information booklet will be available in July.
36. It is important that all people who are over the age of 18 who are a citizen or a permanent resident are on the electoral roll. Anyone who has moved within the last couple of years should check that their enrolment details are up to date. This can be done by ringing 0800 367 656.

Governance Arrangements for Community Boards

37. Planning is underway for confirming arrangements for the new community boards operating structure following the election. There will be a new agenda structure to ensure that the boards are receiving appropriate information. There will be a community board planning process undertaken to align with and feed into the long term plan. There will also be opportunities to build relationships between community organisations and the community board in the new board areas. There will be a series of workshops, four a year that will focus on service delivery matters. All board members will be invited to attend these with senior managers.

Transitional Issues

38. At a recent briefing for community board and CDA chairs, information was provided about several transitional issues including:
- reserves will remain allocated to the areas they have been collected from and will be used for the purpose they were collected for in that area – any change to this approach will require consultation
 - rating area units – the 2020-2021 Annual Plan will result in rates being collected on the current existing rating boundaries. Any potential new rating boundaries will be discussed as part of the consideration of the 2021-2031 long term plan
 - as is a requirement of the Local Government Act the new incoming Council will consider its committee and subcommittee structure
 - it will also consider any changes to delegations and terms of reference for community boards and committees.

Community Partnership Liaison

Stewart Island/Rakiura Visitor Levy Subcommittee

39. The Stewart Island/Rakiura Visitor Levy Subcommittee met on Tuesday 28 May 2019 to consider recommendations from the Technical Advisory Group (TAG) on applications to the Stewart Island/Rakiura Visitor Levy fund. The nine applications received totalled \$215,478 and the amount available for distribution was \$184,595.
40. Eight applications, totalling \$183,141 were successful.
41. It was noted by the committee, that a new Stewart Island/Rakiura Visitor Levy policy would be introduced from 1 July 2019.

Community Board Plans

42. Meetings with current Community Board and CDA Subcommittee members are planned over the coming weeks in order to provide an update on the process around the development and implementation of the new community board plans. The meetings will be held in clusters around the District commencing with the eastern area on 18 June, central on 26 June, northern on 1 July and western on 4 July. All meetings are planned to start at 6.30pm.
43. Further information about the process will be provided prior to the meetings which will include a fact sheet on what a community board plan is and examples of other plans from around New Zealand. The fact sheet will also be available as part of the election packs for prospective new candidates.
44. Following the cluster meetings, the Community Leadership team will undertake engagement with service groups and other volunteer organisations around the District and in the latter part of this year eight community workshops will be held around the District in the new community board areas in order to allow our communities the opportunity to come together and discuss the future they want for their area.
45. It's important to note that a key focus of the plans will be the establishment of outcomes for each of our new community boards. These outcomes will be used to inform the planning process going forward for the development of Council's asset management plans and the Long Term Plan.

Provincial Growth Fund Applications

46. Work has been progressing on applications for Stewart Island/Rakiura Wind Project and Milford Opportunities Project. Council will be asked to decide on whether or not those applications should be submitted at the meeting on the 19th June.

Environmental Services

Group Managers Update

47. A key focus of the last three months in the building solutions area has been implementing the clearance plan to address the non-compliances identified in the recent IANZ audit. The various

systems and process changes required have been made, and now the focus is demonstrating that consent processing times are compliant to IANZ satisfaction by the end of July 2019.

48. Also in the building solutions area, recruitment is underway for new leadership, with Michael Marron having resigned and finishing at the end of June. This recruitment process is progressing at the time of writing.
49. Building and resource consent activity has been relatively strong over the late autumn - early winter period. There has been some use of external consultant resources to seek to maintain processing times for customers and manage workloads for internal staff
50. An important focus for 2019/2020 is the transition to E-delivery of services, with building solutions being the key initial focus area for this, noting the number of consents lodged and the criticality of timeliness of service. Staff are in the initial stages of evaluating various options and recent visits to the Solutions Team in Christchurch, which runs multiple systems side by side, and to Waitaki District Council which recently made this transition have been extremely valuable. A project team will be established to progress this project.
51. At its May meeting Council agreed to be a signatory to the Predator Free Rakiura multi-agency Memorandum of Understanding. A formal signing of this is scheduled for Rakiura on Saturday 13th July, with the Director General of Conservation scheduled to attend. An application has also been lodged with the Provincial Growth Fund seeking a further 3 years of funding for the Project Manager role.
52. Southland District Council hosted the quarterly Te Ropu Taiao in early June. At this meeting Dean Whaanga, Kaupapa Taiao Manager for Te Ao Marama highlighted the significant number of work streams that his team are involved with, and that this is proving challenging resourcing – wise.
53. The group manager attended a workshop at Te Rau Aroha Marae in Bluff in early June organised by OMV and hosted by Te Runanga o Awarua to workshop OMV's intentions in the Great South Basin. This was a useful session and provided for a good exchange of information and views.

Dark Skies Plan Change for Rakiura

54. The Resource Management team undertook preliminary consultation on the proposed Dark Skies plan change.
55. The change to the District Plan has been sought to create rules around future artificial lighting on the Island in order to maintain the existing quality of the dark skies. The key stakeholders and general public attended workshops in Oban on 13 and 14 May 2019 with all feedback being positive. It is intended to publicly notify the proposed plan change in the last quarter of 2019.

Climate Change

56. Council has teamed up with Environment Southland, Gore District and Invercargill City councils to undertake high level region wide assessments on Climate Change, Biodiversity, Landscapes and Natural Character. These reports have been progressing well.

57. The Climate Change report was presented to Council on 22 May 2019 and wider communication of climate change was endorsed. The other reports are still being completed and are unlikely to be released in 2019.

Ministry of the Environment – National Policy Statement

58. Council is part of the TA reference group providing feedback to the Ministry of the Environment on the proposed National Policy Statement on Indigenous Biodiversity and the proposed New Zealand Biodiversity Strategy which are both proposed to be finalised in early 2020. Consultation on both of these work streams is anticipated to occur between July and September 2019.

Environmental Health

59. Due to an unexpected extended leave of a staff member, food verifications have been largely contracted out for several months. The team has also been going through a transition in the training of the new Technical Support Partner team, created to provide administration support.
60. While the team has had to focus on ensuring transitional arrangements go smoothly, the team has a target of clearing the backlog of alcohol renewal applications, over the next several months.
61. A decision was made to postpone accreditation as a food verification agency, for reasons including:
- accreditation is not legally required, Council already has exclusivity to verify template food control plans
 - MPI's latest advice is to expect exclusivity for at least two more years
 - cost/benefit considerations
 - accreditation would add significant workload and complexity at a critical transitional time.

Animal Control

62. There has been a focus over the last several months to promote more dog owners to register online. For the first time, all dog owners were successfully sent a bulk email; the content being to encourage dog owners to advise Council of any changes to their dog ownership, so that we can ensure their details are correct when their letters are sent.
63. Staff have been working hard to set up the online service for registering new dogs online, at the time of writing it is uncertain whether this will be available by the time dog owners receive their letters in mid-June.

Services and Assets

Community Facilities

64. Both of the vacant community facility contract manager positions have been filled and the portfolios and contracts have been assigned across the team. The team will now work together to bed in their new responsibilities and start to engage with the contractors, elected members and the communities.

65. Next year's projects have been entered into CAMMS and the project managers assigned. The project managers are now working through the business case phase so that projects can be started as soon as possible in the new financial year. In some cases the project managers will need to consult with the elected members to determine the final scope of some of the projects and in some cases whether or not the project is still required.
66. The work on developing the Master Data and Meta Data standards and also minimum levels of service for the community facilities portfolios is progressing. We are looking to engage with Waugh consultants to have a workshop around the Master Data and Meta Data standards and have a second workshop with Xyst to finalise the levels of service. This work will support the Activity Management Plan, Team Business Plan and works programme that will be undertaken later in the year.
67. Further design work, community consultation and sustainable funding options have to be confirmed before a report seeking approval from Council to submit an application to MBIE for funding from the Tourism Infrastructure Fund is tabled. The upgrading of the Stewart Island jetties is a major project and will represent a substantial commitment for the Stewart Island community and Council.
68. We are still waiting on the second biological assessment report on the Winton office/library from K2 Environmental. Council has received the biological assessment peer review report from Biodec and this will be used in association with the K2 report to determine what remedial work we will need to do to return the building to a useable state.

Property Services

69. Work is almost complete in the review of the Council Fixed Asset Register as the basis of Council's Property Register. Asset managers are currently finalising the first cut of whether the properties are strategic or not.
70. After this stage has been completed, the proposal is to present the register to the Finance and Audit Committee as a step towards identifying a Council list of surplus properties.
71. Current property agreements that have been finalised of interest are Ringaringa Road deviation, easement agreement with Landcorp for access to and the pipeline on their land for the Kepler disposal field, land acquisition for the Clifden bridge Tourism Infrastructure Fund development, landowner agreement related to the Orawia water take site, as well as a memorandum with the owners on the north side of the Mararoa bridge around ownership divestment.
72. Each of these projects are at differing stages of completion. Actions have commenced to dispose of the Hokonui, and Menzies Ferry halls as well as transferring the Blackmount and Waianawa community centres to local societies.

Work Schemes

73. Main projects completed by Work Scheme over the last month have been:
- various tasks at Winton temporary library and Brandan Street
 - erection of Gorge Road sign
 - mowing throughout District
 - noxious control at Andersons Park for Invercargill City Council

Strategic Water and Waste

Te Anau Wastewater Discharge Project

74. Following Council resolutions from the 23 October 2018 meeting, when it was resolved to proceed with a sub-surface drip irrigation as disposal route, staff have been progressing work on a number of fronts including development of resource consents for the sub-surface drip irrigation field, as well as advancing towards a detailed design.
75. The tender for the pipeline element of the contract has now closed and following evaluation a preferred contractor has been identified with a recommendation to award the contract approved by the Services and Assets Committee on 5th June.
76. Further work is ongoing on a number of fronts related to the overall project including lodging of the SDI consent application on 5th June and development of a procurement plan to deliver other work packages associated with the upgrade.

Land and Water Plan Implementation

77. Environment Southland released their proposed Land and Water Plan last year.
78. In total 25 appeals were received by Environment Southland of which Council has identified 10, which it will join as a Section 274 party. Council has also lodged an appeal to the decision. The basis of Council's appeal, is largely around the 'non-complying' activity status on wastewater discharges to water. The latest direction issued from the Environment Court outlines a proposed path, where appeals to objectives will be heard ahead of mediation, by grouped topic on policies and rules. Evidence in support of the appeals have been filed with the Environment Court.
79. The first stage of the hearing commenced on 4th June with Council staff and experts due to present evidence in support of Councils position some time week commencing 10 June 2019.

Review of Solid Waste Contract Arrangements

80. The WasteNet Southland Waste Management Group has rolled over the Bond Contract for waste collection on the same rates and terms and conditions. Further, WasteNet resolved to put out a tender for the provision of the recycling acceptance contract.
81. The Request for Proposal was issued in December, with a number of tenders having been evaluated and requests for clarifications issued. As of 7th May a preferred tender has been identified.

82. At this stage a report recommending the awarding of the contract was presented to the Waste Advisory Group by 30th May and to individual councils on 4th and 5th June. Further negotiations and meetings are required following a split decision by the three Councils at these meetings.

Tokanui Wastewater Discharge Consent Application

83. In 2018, staff prepared a consent application for the renewal of the Tokanui wastewater discharge proposing a minor upgrade, on the basis that monitoring showed no significant impact on the receiving water, based on comparison of upstream and downstream monitoring.
84. The application is the first one to be assessed under the new proposed Southland Water and Land Plan which indicates that discharges to water will be considered as a non-complying activity.
85. Environment Southland have produced their report recommending that the application is declined on the basis that the impact of any leakage through the base of the ponds is not sufficiently managed.
86. Evidence in support of the application has been prepared and lodged with Environment Southland with a hearing held on the 16th May. Following the presentation of evidence Environment Southland amended their recommendation to the Commissioners to support the application as requested.

Strategic Transport

Speed Limit Review

87. Discussions with community boards and community area subcommittees which are potentially affected by the proposed changes in speed limits have now been completed. Feedback to date has been supportive and where appropriate suggested changes have been incorporated into the proposed bylaw.
88. Staff are now engaging with other stakeholders such as NZ Transport agency before finalising a report to Services and Assets for the August meeting and then Council later in the month, with the objective of starting the formal public consultation process.

District Wide Renewals Programme

89. The road design for the District wide pavement rehabilitation programme for 2019/20 season is currently being completed with the goal of tendering in July.

Bridges

90. The annual restricted bridge inspections by Council's structural engineering consultants, Stantec are completed. The outcome of these inspections along with updated bridge restriction list will be presented to Council at the 19 June meeting.
91. Council approved expenditure to accelerate the bridge renewal programme at its meeting on 23 May 2019. The total value of this programme is \$3 million made up of \$1.47million from Council and a \$1.53 million contribution from NZ Transport Agency. The focus of this expenditure is on bridges which pose the greatest risk to Council and provide the only access to residents.

Footpath Renewal

- 92. This contract was awarded to SouthRoads for District wide renewal works of footpaths based on 2018 condition rating and available funding. Programme of works is currently on track.
- 93. The 2019 footpath condition rating has been carried out by WSP Opus with results currently being collated.

Commercial Infrastructure

Stewart Island Electrical Supply Authority (SIESA) (PowerNet)

- 94. The two red tagged poles at Peterson Hill/Elgin Terrace were replaced on 8 April. Two more red tag poles need to be replaced although planning work has not yet been started on these, one is at Jensen's Bay where there is no vehicle access; a cable installation may be appropriate at this site. The other is at the north end of Horseshoe Bay and again there is no access for a crane truck; a helicopter lift might be an option at this site.
- 95. The 30kVA transformer installation in Main Road was completed on the 9 April and the new connection for Curtin at 83 Main Road is complete but not livened, we are awaiting a Record of Inspection (ROI) for the builders temporary supply box.
- 96. The low voltage network cable for the Heritage Centre has been installed and connections made in preparation for connecting the consumer once the onsite electrical work has been completed.

Forestry (IFS)

- 97. Forestry activity for this period has been quiet with June expected to signal the planting of trees in Waikaia (137,000) and Ohai (23,000) this work is expected to be completed by the 30th June.

Around the Mountains Cycle Trail

- 98. The directional signs have been installed from Walter Peak to Centre Hill, with toilets and shelters installed as at the end of May. An application has been made to the Maintaining Great Ride fund for \$100,000, this includes funds for water tanks along the trail as well as tables, benches and interpretation panels for stage one.
- 99. The Maintaining Great Rides (MGR) fund has approved \$77,822 of the \$100,000, the remainder relates to a sign that signals the end of the trail which was deemed too similar to another cycle trails sign. Work on an appropriate sign is continuing with MGR fund still keen to progress the sign although this will be through another round of funding.

Te Anau Manapouri Airport

- 100. The crack sealing was completed in May along with the remarking of the runway. Currently the estimated costs of completing the Part 139 Certification are being collected with a report due to be presented to the Te Anau community board in July.

Recommendation

That the Council:

- a) Receives the report titled “Management Report” dated 11 June 2019.**

Attachments

There are no attachments for this report.

Unbudgeted expenditure approval for grant to Edendale Scouts

Record No: R/19/5/8862

Author: Tina Harvey, Community Development Planner

Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision

☒ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is to present information regarding a request for funding of upgrades to the Edendale Scout Hall submitted by the Edendale Scout Group. The letter of request is included in attachment A.
- 2 Funding is being requested from the Financial and Reserves Contribution fund. This fund is being reviewed as part of a wider review of community assistance and grant funding.

Executive Summary

- 3 The Edendale Scout Group wish to make application to the Financial and Reserves Contribution Fund for \$20,000 to go towards upgrades to their Scout Hall. The Group had also applied to the SDC Community Initiatives Fund for \$5,000 for the same project also.
- 4 The Community and Policy Committee met to consider applications on 8 May 2019. It was agreed by the Committee to seek approval from Council for the unbudgeted expenditure.

Southland District Council
Financial and Reserve Contribution Fund
As at 31 March 2019

Summary

		Actual
Opening balance, 1 July 2018		
Contribution Reserve	287,178	
Fonterra Contribution Reserve	412,035	699,213
	<hr/>	
<u>Add:</u>		
Interest 2018/2019*		-
Refunds		-
Total Funds		<hr/> 699,213
<u>Less:</u>		
Current Year Commitments		42,000
Prior year Commitments		32,000
		<hr/> 74,000
		<hr/>
Funds Available for Distribution		<hr/> 625,213

* Interest earned for the period has not been included. The actual amount will not be known until the end of the financial year when the interest allocation across the Council's total investments and associated reconciliation of reserves is finalised at the end of the financial year (30 June 2019).

<u>Prior Years Commitments</u>	Committed	Uplifted	Balance
Lumsden Toilet	15,000	15,000	-
District Wide Amenity	17,000	-	17,000
	<hr/> 32,000	<hr/> 15,000	<hr/> 17,000

<u>Current Year Commitments</u>	Committed	Uplifted	Balance
Edendale Primary School	30,000	30,000	-
Edendale Community Pool Society	12,000	12,000	-
	<hr/> 42,000	<hr/> 42,000	<hr/> -
<u>Refunds</u>			
Nil	-	-	-
Total Refunds	<hr/> -	<hr/> -	<hr/> -

Recommendation

That the Council:

- a) **Receives the report titled "Unbudgeted expenditure approval for grant to Edendale Scouts" dated 10 June 2019.**

- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) Considers the request from the Edendale Scout Group and the approval from Community and Policy for funding from the Financial and Reserve Contribution Fund.**
- e) Approves unbudgeted expenditure of \$25,000 from the Financial and Reserve Contribution Fund to the Edendale Scout Group.**

Background

- 5 The Scout Hall, located at 43 Seaward Downs Road Edendale, was purchased by the Edendale Scout Group in 1972. The Edendale Scout Group operates under the umbrella of the Scout Association of New Zealand with the title of the hall being held by this association.
- 6 Since 2017 the Edendale Scout Group has undertaken a variety of upgrades to their facility. These upgrades have included the installation of two new heat pumps, replacement of the roof, painting the outside of the facility, upgrade of the storage area, purchase of a new oven, painting of the concrete floor in the kitchen and toilet area and hedge removal, to name a few.
- 7 A large number of volunteer hours have gone into the renovations and upgrades to date. Please refer to attached information for details of the Maintenance and Development Plan.
- 8 The Edendale Scout Group currently has 30 members. The Hall is used at least three times a week for Scout related activities and is also used for monthly meetings. It is available for public hire and in the past it has been utilised for birthday parties and gym classes. The planned upgrades will ensure that this facility is more user friendly and better meets the needs of the community.
- 9 The Edendale Scout Group request funding for the following:
 - Upgrade to a gas hot water system
 - Installation of a dishwasher
 - Hot water connection to toilets
 - Replacement of windows
 - Upgrade electrical wiring as well as outside lighting
 - Installation of new kitchen cupboards
 - Drainage and downpipes
 - Alterations to building for provision for disabled access.

The total project cost is \$41,177, of which they are seeking \$20,000 from the Financial and Reserve Contribution Fund.

Issues

- 10 The Financial and Reserves Contribution Fund is part of the Southland District Council review of community assistance and grant funding review.
- 11 In regards to the consideration of how the money is able to be spent, the committee needs to take guidance from both the resource consent, any additional correspondence with the contributor and the Southland District Plan 2001 under which it was collected.

Factors to Consider

Legal and Statutory Requirements

- 12 The Financial and Reserve Contribution Fund is made up of development levies invoiced as a result of any development over \$500,000. These were collected as financial contributions under the Resource Management Act.

Community Views

- 13 No community views have been sought on this particular application. As it is contributions received under the act the application needs to fulfil the conditions noted within the district plan and consent.

Costs and Funding

- 14 The funding request is to the Financial and Reserves Contribution Fund for \$20,000. As at 31 March 2019 there was \$625,213 available for distribution. The Group had also applied to the SDC Community Initiatives Fund for \$5,000 for the same project also.
- 15 The majority of the fund is made up of contributions from Fonterra or its name sakes.
- 16 As part of the grant funding review being undertaken, Council's financial team are undertaking a detailed review of the monies received and granted to date. As part of this process, Council staff will be looking to identify any correspondence undertaken with contributors that further identified the ways in which council would be looking to distribute the monies.
- 17 At this stage, Council staff have identified that a number of the resource consents issued with Fonterra and its namesakes notes or made comment about how each would be spent.
- 18 When the Edendale-Wyndham Community Board cancelled the development of a new community centre at Edendale three contributions totalling \$305,000 were transferred back into the Financial and Reserve Contribution Fund. These are now available for re-distribution.
- 19 The first was for \$35,000 from a 1997 Southland Dairy Co-op contribution which notes in the decision letter that the *"Council will utilise this financial contribution in order to provide for additional community facilities and services which are necessitated by the rapid expansion of the dairying sector in Southland"*.
- 20 The second was for \$70,000 from a 2001 contribution for Drier 2 to NZMP, this in a report to the Edendale Community Board noted that *"after negotiation with company representatives, the Resource Planning Committee 'tagged' the funds"* this included \$70,000 towards the upgrade/new development of Edendale Hall.

- 21 The third was for \$200,000 from a 2003 contribution for Drier 3 to NZMP. In correspondence to the company in December 2002, it was noted that Council's Resource Planning Committee *"declines to resolve at this stage as to how this money will be allocated, but signals that it considers that the following projects are projects worthy of consideration when allocation of this contribution is being considered by the Council's Allocations Committee:*

- *Possible future Edendale water and/or sewerage schemes*
- *Seaward Road and Ferry Road, Edendale, stormwater and kerb and channel upgrading*
- *Upgrading of chlorination in existing limited Edendale water scheme*
- *Wyndham sewerage scheme*
- *Edendale co-response vehicle replacement.*
- *Edendale Primary School playground upgrade,*
- *District wide funding for ecological habitat protection.*
- *District wide funding for reserve maintenance and upgrading.*

The Committee further considers that prior to any allocation of such funding, consultation by Council staff with the Edendale and Wyndham Community Boards should occur.

Policy Implications

- 22 Under Councils delegations policy, Council is required to approve any unbudgeted expenditure over \$10,000. As such any approval by the Committee of the grant will require Councils approval for the unbudgeted expenditure.
- 23 Section 6.2.2 of the Southland District Plan 2001, outlines the specifics around development of the Edendale Dairy Plant development. Section 6.2.6 Financial Contributions of this states:
- (a) *The Council may impose a financial contribution for developments in the Edendale Dairy Plan Development Plan Area the value of which exceed \$500,000.*
 - (b) *The financial contribution shall not exceed 0.5% of the value of which exceed \$500,000.*
 - (c) *The purpose of the imposition of the financial contribution shall be to remedy, mitigate or offset adverse effects arising from, in consequence of, or in association with, any development.*
 - (d) *The use of the financial contributions shall be for one or more of the following in the Edendale Township, its environs or the District generally;*
 - *Offsetting additional demands on infrastructure and utility services by Council.*
 - *Offsetting additional demands on community and recreational facilities.*
 - *Restoring or enhancing amenity values.*
 - *Restoring or enhancing open space and landscaping*
 - (e) *The Council will assess the need for, and quantum of, a financial contribution on a case by case basis as development occurs having regard to:*
 - *The significance of the adverse effect.*

- *The extent to which the adverse effect can be dealt with successfully by other means.*
- *Any proposals to mitigate or remedy the adverse effects.*
- *Any direct positive community benefits arising from the development.*

(f) *If applying the provisions of this clause Council shall regard to the fact that in the circumstances money is the preferred form of contribution.*

- 24 Further to this, as noted above in the “Costs and Funding” section, each consent indicated generally how the money would be spent. It is advised that the committee in making a decision acknowledges from which consent any funding would be granted and notes what additional steps it deems appropriate to empower the above comments. Additionally it is recommended that where necessary appropriate resolutions are added to this report.

Analysis

Options Considered

- 25 The options for consideration is to either support or decline the funding request in full or in part.

Analysis of Options

Option 1 – In full or in part approve the grant to the Edendale Scout Group to be funded from the Fonterra Financial Contributions

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> Upgrades to the Scout Hall can be completed which will improve the safety and functionality of the Hall. The upgrades will provide a more user friendly facility for the community to utilise. 	<ul style="list-style-type: none"> This application has not been considered as part of a wider project seeking funding. Southland District Council are in the process of reviewing all community assistance and grant funding including the Financial and Reserves Contribution Fund. The committee may not agree that it has met the spirit of the previous correspondence with the contributors or received enough detail on this to make a decision.

Option 2 – Decline the grant funding request

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> Funds from the Financial and Reserve Contribution Fund are not allocated until the grant funding review is completed. Allows additional research or discussions to occur. 	<ul style="list-style-type: none"> There is potential that the upgrades will be delayed while further funding options are investigated. Recently funding was allocated to Edendale School – which was allocated before the completion of the funding review.

Assessment of Significance

- 26 In terms of Council's significance policy, this issue is not considered significant.

Recommended Option

- 27 Option 1 – In full or in part approve the grant to the Edendale Scout Group to be funded from the Fonterra Financial Contributions.

Next Steps

- 28 Advise applicant on outcome of funding request.

Attachments

- A Edendale Reserve Fund Application - Edendale Scout Group [↓](#)



Southland District Council
C/O Mrs Bronwyn Affleck



Edendale Scout Group
C/- Birgit Pemberton
507 Pioneer Highway
R D 4
Gore 9774
021 251 8188
edendalescouts@gmail.com
scouts.org.nz

Edendale, 25 March 2019

Dear Chairperson,

We, the Edendale Scout Group, are wishing to apply for funding from the Southland District Council/Edendale Reserve Fund in order to continue with our Scout Hall renovation.

We are upgrading the hot water system, installing kitchen cupboards, updating the electrical wiring and building wheelchair access ramps as well as modify the toilets for wheelchair access for phase 3 of our renovations and maintenance plan.

This will not only ensure a safe and up to code building but will enable us to make the Scout Hall available to the wider community to use for meetings, gatherings and celebrations.

Our project costs are lying at \$41,177 and we wish to apply for a contribution of \$20,000. The difference will be made up with grant applications and fundraising as per our attached plan.

Since June 2017 we have already successfully installed two new heat pumps and replaced the roof as well as painted the outside of the den, upgraded the storage area and collaborated with the neighbour to remove the big hedge at the back of the section. In the last financial year, the Edendale Scout Group has raised \$13100 through fundraising activities alone and we received grants for phase 1 and 2 of our project worth \$14750, from the funders listed in our attached plan.

Fundraising is ongoing with a cheese roll fundraiser, Triflor open day, van driving, manning bars at functions and Crank up firmly in our plan for the year. We are budgeting on raising \$5000 this financial year.

So far, we are also counting roughly 210 volunteer hours for working bees related to the project.

Please find attached a comprehensive renovation plan with quotes as well as a summary of work already completed.

**ADVENTURE
PLUS!**

Our group are enthusiastic, yet small in numbers and with time commitments to our families and work, we would be very appreciative if you consider this application for funds towards phase 3 of our Scout Hall renovation.

As we have conflicting information about where to apply for this fund, if you could please see that our letter is forwarded to the correct person/organisation.

Yours faithfully,

Allister Gaudie
Scout Group Leader

A handwritten signature in blue ink, appearing to be "Allister Gaudie".

Birgit Pemberton
Chair Person

A handwritten signature in black ink, appearing to be "Birgit Pemberton".

Edendale Scout Hall Maintenance and Development plan

Development and Maintenance plan Edendale Scout Hall – spreadsheet page 1

Phase 1 – heatpumps and roof

Phase 2 - painting, storage areas, hedge and fence

Grants received for completed stages page3

Phase 3 Renovations Plan page4

List of Projects

Summary of quotes and total cost page5

Notes page 6

Anticipated timeline of Completion

Funding Plan page 7

fundraising

fundrs to approach

Quotes attached

Financials attached

A) Development and Maintenance plan Edendale Scout Hall - completed

Phase 1 – heatpumps and roof

Phase 2 - painting, storage areas, hedge and fence

What	Who	When	cost	Funds raised via	Status	notes
Heating upgrade- installation of 2 heat pumps	Progressive engineering	Winter 2017	\$5520 gst incl	\$2000 SDC community innitiatives Fundraising acitivities	Project completed	
Purchase of second hand benchtop with sink and dishwasher	Private	September 2017	\$280.00	Fundraising money	Benchtop installed 12 volunteer hours \$204	Dishwasher to be connected
Replace roof on den	Yeo contracting	May 2018	19274.40\$ gst inclusive	\$10000 TTCF (MLT) August 17 Fundraising money	Project completed	
Paint outside of Scout Hall and fence	Volunteers	Completed in March 2018	\$810 in paint and tools 100 volunteer hours @min wage \$1710	Fundraising money for pmnt of paint and tools	Project completed	Free hire of cherry picker for high walls 1x working bee for cleaning and prepping building
Upgrade freestanding oven	100Selectrix Gore	Purchased in March 2018	\$ 1185 incl.	\$ 1000 grant from Fundraising money	Project completed, oven installed February 2019	Free installation by supplier
Painting of concrete floor in kitchen and toilet area	Volunteer	February 2019	\$360 for paint 10 volunteer hours \$ 170	Fundraising money for paint	Project completed	Some paint left over

1

In 2018 during our working bees (Oct 6 and Nov 17) and in volunteers' own times we also achieved the following

Store room upgrade	volunteers	Oct and Nov 2018	1 bucket of paint \$85 and tools \$25	Fundraising money	Project completed	
Clear out of store room, repainting, assembling and installing storage cupboards			50 Volunteer hours \$850		yes	Fibre boards donated by dongwha
Assembling and installing media cupboard to protect beamer and whiteboard			16 volunteer hours \$272		yes	Fibre boards donated, screws donated
Front gate restoration	Johnsons Wireworks		Free repairs		yes	
	Southern Industrial coating		Free powder coating		yes	
Front fence upgrade	Volunteers Harrisons's supplies Gore		Metal gate donated, metal pipes stripped with grinding discs and repainted		yes	Grinding discs and spray paint donated worth around \$600
Collaboration with neighbor for removing of overgrown boundary hedge at back of property and fencing	Volunteers		5 volunteer hours 5 hrs Tractor and Trailer work @ \$150/hr and 2hrs of post driving @ \$100 donated total \$950 & \$85 labour		yes	Plus neighbour's hours of work and a pile of donated firewood for the Scouts

Partial painting of inside walls and ceilings	Volunteers		30 volunteer hrs \$510 Paint already at den		complete in kitchen and toilet area	
---	------------	--	---	--	-------------------------------------	--

Total project cost to date:	\$28240.00
Total grants and donations received:	\$17850.00
Total fundraising and donations in 17/18 financial year:	\$13109.00
Total volunteer hours related to the project:	211

Grants Received for this project:

Funder:

Wyndham Charitable trust	May 2017	\$ 750
Southland District Council	June 2017	\$ 2,000
MLT – TTCS	Aug 2017	\$10,000
Rural Communities	dec 2017	\$ 1,000

B) Phase 3 Renovations Plan in order of importance:

- 1) Upgrade hot water system to Gas hot water, install dishwasher and replace taps for kitchen sink, hot water to toilets, replace windows
- 2) Update Electrical wiring, plugs to dishwasher, hot water system as well as outside lighting
- 3) Kitchen cupboards and benchtop
- 4) Drainage and downpipes
- 5) Make hall wheelchair accessible: merge two toilets into one – replace plumbing to cater for handicapped, alter walls
Add ramps and replace front door and fire exit door

Summary of Quotes:

Quotes for	Company	cost	average
gas hot water system	Progressive	\$ 5,400.00	\$ 4,580.00
	Blair sheddan Plumbing	\$ 4,542.00	
	Southern plumbing and heating	\$ 3,795.61	
down pipes and drainage	Blair Sheddan Plumbing	\$ 2,530.00	\$ 4,700.00
	Rohan Mahon Plumbing	\$ 6,842.50	
disability toilet plumbing and fitting	Blair sheddan Plumbing	\$ 2,750.00	\$ 1,800.00
	Plumbing World Invercargill	\$ 999.00	
kitchen cupboards and stainless top	Turning Point Joinery	\$ 4,900.00	\$ 5,100.00
	Hokonui Kitchens	\$ 5,422.00	
Electrical upgrade	Donald Electrical Ltd	\$ 3,629.62	\$ 4,700.00
	Progressive Engineering	\$ 5,750.00	
heavy duty switchboard cabinet		\$ 1,380.00	
windows x4	Fairview windows	\$ 2,547.22	\$ 2,547.22
building work	MG Rodgers Building	\$ 17,250.00	\$ 17,250.00
	Shane Knapp building	awaiting quote	
building consent		\$ 500.00	\$ 500.00
			\$ 41,177.22

Notes:

- For windows we have chosen to work with Fairview windows, Invercargill. They have previously replaced a pane of glass for free. Installation of the new windows will be done by volunteers, this is a saving of approx. \$500 per window.
- Installation of kitchen cupboards and bench top will be done by volunteers, again savings of around \$800.
- We will provide a volunteer to assist the builder to help keep labor cost at a minimum.
- All necessary painting work will gain be done by volunteers

Anticipated timeline of completion:

Hot water upgrade	August 2019
Windows	August 2019
Electrical upgrade	August 2019
Kitchen cupboards	September 2019
Building work for disability access	April 2020

c) Funding Plan**Fundraising plan for 2019**

Staffing bar and kitchen at a private function	March 2019:	\$ 500
Cheese Roll fundraiser	May 2019:	\$2000
Tulip Day fundraiser	October 2019	\$1500
Green lip Mussel sale	Nov 2019	<u>\$1000</u>
	Total:	\$5000

Grant applications planned for this project:

Funders:	amount applying for:
Southland District council Community initiative fund	\$ 5000
Edendale Reserve Fund	\$20,000
MLT	\$ 5000
The Southern Trust	\$ 1000
CTOS	\$10,000

Actuals Edendale Scouts 2017/2018

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Total
Income													
Subs	80	702.75	300			1290	880	936	365		965	100	5618.75
Camp Income		30					178.83						208.83
Tent/Den Hire													
Fundraising		390	280	2023.4	4268.6	982	2708	1299	2498	1286	539.9		16274.9
Interest/Other	1.53	251.4	1001.38	1.52	1.58	1.76	26.95	1.93	0.45	32.54	972.52	0.44	2294
Total	81.53	1764.15	1581.38	2024.92	4270.18	2273.76	3793.78	2236.93	2863.45	1318.54	2477.42	100.44	24396.48
Expenses													
Admin						159.95		5.19					165.14
Power	76.64	107.65	88.46	106.69	99.79	111.51		110.69	140.07	108.88	126.94	5.28	1082.6
Rates		225.82						225.84			224.14		675.8
Insurance					225.82								225.82
Maintenance			520.35		152.01	262.79	1185		19274.4	275			21669.55
Badges/Books/Scarves			95.4					243.8	46.1		85.5	192.8	663.6
Levies/Leader Train	736.25		783.75								1472.34		2992.34
Activity Resources	87.47		222.58		32.93	25.4						54.27	422.65
Camp Expenses		76.59	249.74					178.83					505.16
Fundraising Expenses	200		605.25	400	162.97	167.7	2720.18			1090.19			3165.91
Other Expenses						48.4	214.66	18.86			1172.95		1454.87
Total	1622.36	410.06	2565.53	506.69	673.52	775.75	4119.84	783.21	19460.57	6409.17	3081.87	252.35	33023.44

Note to the difference in income and expenses - The grant of \$10,000 fell into the previous financial year.

Scout Association of NZ - Eden

Account number: 03 0962 0011456-00
 This summary date: 1 March 2019
 Summary number: 101

Your transactions

TYPE	NAME OF OTHER PARTY	TRANSACTION PARTICULARS	OPENING BALANCE			2,430.66
			MONEY OUT \$	MONEY IN \$	DATE	BALANCE \$
BP	Clark Rhind S	noddys firewood pp		1,000.00	20 Feb	3,430.66
DD	Contact Energy Ltd	Directpay 100159146 Ddpower	128.57		22 Feb	3,302.09
DE	Birgit Pemberton	Internet Payment 28929311	695.42		25 Feb	
		100948	362.24		25 Feb	2,244.43
			CLOSING BALANCE			2,244.43
CR Credit	OD Overdrawn	BP Bill Payment	DD Direct debit	DE Direct entry		

As soon as you receive this statement, please check the transactions and let us know if anything is incorrect. Any transactions that have been listed under money in or money out within the last few business days of this summary may be subject to clearance. If any of these items are not paid, your balance will be adjusted, and you will be advised in your next statement.

Totals

MONEY IN \$	MONEY OUT \$	INTEREST CHARGED \$	OTHER CHARGES \$
1,000.00	1,186.23	0.00	0.00

If you have any questions please call us on 0800 400 600, 7am to 11pm, seven days a week.
 To report lost or stolen cards or PINs (Personal Identification Number) phone 0800 888 111, 24 hours a day.

Westpac New Zealand Limited

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 westpac.co.nz or any Westpac branch in New Zealand free of charge.



westpac.co.nz
 Page 2 of 2

EDENDALE SCOUT GROUP FINANCIAL REPORT

1ST February – 28th February 2019**MAIN ACCOUNT**

Opening balance	\$2430.66
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INCOME

Fundraising \$1000.00	
-----------------------	--

Total Income	\$1000.00
--------------	-----------

EXPENSES

Contact Energy \$128.57	
-------------------------	--

Reimburse Birgit \$695.42	
---------------------------	--

Wrightsons (Chq) \$362.24	
---------------------------	--

Total Expenses \$1186.23	
--------------------------	--

Closing balance	\$2244.43
-----------------	-----------

JAMBOREE ACCOUNT

Closing balance	\$4532.07
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Hokonui Kitchens & Joinery Ltd

11 Huron St Gore

2086366

Edendale Scouts
Edendale

Bench unit

To supply bench unit with stainless steel top 4000 L x 600 D x 900 H

Set of 4 drawers, 6 doors, 2 shelves

All materials 18 mm prefinish board

\$4,717.00 plus gst

THE TURNING POINT JOINERY LIMITED

Kitchens Individually Designed & Built Just For You

Phone/Fax: 03 2080752
Mobile: Phil 027 2010487.
Duane 027 2010415.

Delivery: Charlton Lane.
SH1. Gore.
Postal: PO Box 16. Gore.

QUOTE

No2813

Customer: Edendale Scouts

Address: edendalescouts@gmail.com

Dear: Birgit,

We have pleasure in quoting you as per attached plans and specifications to supply,

Kitchen Joinery:

Unit Size - 900h x 600d x 4000w

1 x 4 drawer cabinet. 700w.

3 x 2 door cupboards. 1088w.

- Stainless Steel Bench Top. 40mm Square edge. Classic Finish.
- Internal Cabinetry. Prefinished Gloss white. All 18mm.
- Doors Drawer Fronts & Seen Panels. Prefinished Plain Colour. 18mm.
- Doors Drawer Fronts & Seen Panels Edged with 2mm PVC.
- Blum Hinges & Harn Ritma Soft Close Drawers.
- Handles. PC Sum \$9.00each.

Total: \$ 4,900.00 GST Inclusive.

This Price Excludes the following: Electrical, Plumbing, Alterations to Existing Chattels, Delivery & Installation.

I would like to extend to you my personal guarantee of quality and satisfaction with the workmanship and materials used on our joinery.

Please contact Phil for any further inquiries.

Signed: Phil

Date: 22.02.19



Quote

Quote #: 1878

Edendale Scouts

NEW ZEALAND

PO Box 68, Gore 9740
 Showroom: 10a Ontario Street, Gore
 Phone/Fax 03 208 5841 | Mobile 0274 054 773
 email sheddan@ispnz.co.nz

Date: 25/02/2019
 Order No:
 Account: 7328
 Reference:
 Sales Rep:
 Quote Expires 27/03/2019
 Page No.: 1
 Job Number:

Code	Description	Quantity	Rate	Total
------	-------------	----------	------	-------

A/ Edendale Hall, Stormwater drainage, Access Bathroom, Gas Hot system, Kitchen Plumbinh

Thank you for the opportunity to price the above job

I have allowed for the following:

1. Supply and install Gas Hot water system
2. Stormwater Drainage picking up down pipes running to Soak Hole as discussed, (Subject to Council Approval)
3. Access bathroom, Care toilet Suite, Wall basin and Mixer tap
4. Kitchen plumbing and sink mixer
5. PC Sum Digging and Gravel costs for soak Hole
6. Plumbers labour and Travel to complete the job

Thank for the opportunity to price the above job

I have allowed for the following:

SP	Gas Hot water system	1.00	3500.00	3500.00
SP	Stormwater Drainage and Soak Hole	1.00	1200.00	1200.00
SP	Access bathroom plumbing and Fittings	1.00	2390.00	2390.00
SP	Kitchen Plumbing and Sink Mixer	1.00	450.00	450.00
SP	PC Sum Digging and Gravel Costs	1.00	1000.00	1000.00
SP	Plumbers labour and Travel	1.00	3000.00	3000.00

Thank you for your custom.
 We appreciate the opportunity to present this Quote.

Freight	0.00
GST Exclusive	11540.00
GST	1731.00
Rounding	0.00
GST Inclusive	13271.00

Showroom
43 Medway Street
Gore 9740
admin@gsph.co.nz
Tel. 03 208 7560



CUSTOMER QUOTATION NO. 43690

Edendale Scouts
43 Seaward Downs Road
Edendale 9825

Site: Edendale Scouts
Site Contact:
Salesperson: Wendy Gibson
Created Date: 03/12/2018
Valid For: 30 Day(s)

Description

QUOTE FOR NEW GAS HOT WATER INSTALLATION

- Supply and install Rinnai Infinity 24 gas hot water heater on outside wall of hall.
- Run water pipes, in Dux Secura pipe system, from new water heater and connect to new pipework under bench and lag as required.
- Install gas bottle station on outside wall of hall.
- Run new gas supply from gas bottle station to new gas water heater, commission and certify as required.
- Run new hot and cold water pipes to 2 sinks in new kitchen
- Supply and install 2 new Methven Echo bench mounted mixers
- Leave in clean and tidy working condition.

NOTE

- Please note califont and sink mixers are supplied at cost to Edendale Scouts
- No allowance for electrical connection for gas water heater.
- No allowance for maintenance work on existing plumbing fixtures.
- No allowance for the connection of hot water to toilets

Sub-Total ex GST	\$3,300.53
GST	\$495.08
Total inc GST	\$3,795.61

Work Authorisation and Quote Acceptance I/We hereby accept the attached Quotation and authorise Southern Plumbing & Heating Ltd(Southern) to complete the work and/or supply of goods as outlined in the Quotation at the address specified in the Quotation. I/We declare that the details provided are true and correct and acknowledge that I/We have read, understood and agree to be bound by the attached Terms and Conditions of Trade. I/We understand that no work will commence

Sub-Total ex GST	\$3,300.53
GST	\$495.08
Total inc GST	\$3,795.61



14 February 2019

7 Bill Richardson Drive
PO Box 597 Invercargill
P 03 2144292 M 021844903
michael.cairns@proplumber.co.nz

Birgit Pemberton
507 Pioneer Highway
Brydone
RD4
Invercargill 9774

Dear Birgit

Quotation no. Q19053

Thank you for the opportunity to quote installing gas hot water and connecting up the two kitchen sinks and dish washer in the Edendale church/hall.

I am pleased to present the following quotation for your approval: -

Install 26l Rinnai Hot Water Unit and kitchen Plumbing

What we have allowed for:

• 26l Rinnai gas unit and associated pipe work	\$ 2800
• 2x standard kitchen sink mixer taps	\$ 400
• Connect hot and cold water to 2x kitchen sink tap	\$ 700
• Connect up domestic style dish washer	\$ 200
• New waste pipe and trap for new kitchen sink	\$ 300
• Estimate for electrical work required to connect up the gas unit and dish washer only	\$1000

All Labour, Materials and Travel to Install

\$ 5400 + GST ☐

No allowances have been made for obtaining a building consent.
Owner to organize if required as discussed.

ROHAN MAHON

PLUMBING + DRAINLAYING

QUOTATION

Reference: 0140

24 February 2018

Edendale Scouts

Dear Birgit,

RE: Stormwater Drainage

Please find below details for the works as discussed.

Drainlaying

Total \$5,950.00 (GST exclusive)

This quote is for the drains to be supplied and installed as discussed with Birgit.

We have allowed for the following:

- Supply and install 60m of stormwater drainage from existing downpipes to new soak hole
- Supply and install of 6 new PVC downpipes
- Supply and install new soak hole at rear of section
- Removal of soil from excavation of soak hole

We have not allowed for the following:

- Sumps
- Removal of existing water tank
- Permit fees if needed
- Plans and specifications required by Council
- Cable location
- If plans are subject to changes by the Council, this quote will be voided

This quote is valid for 60 days only.

☎ 027 535 0440 @admin@rmplumbing.co.nz 📍 151 Tanner Street, Invercargill, 9810
www.rmplumbing.co.nz



7 Bill Richardson Drive, PO Box 597, Invercargill 9840
P 03 2144292 F 03 2145408 E info@milking.co.nz
www.progressiveengineering.co.nz

21 March 2019

Quotation no. 19095

Scout Hall
Attention: Alister Gauldie
alister.gauldie@pggwrightson.co.nz

Thank you for the invitation to quote for electrical work at the Scout Hall.
I am pleased to present the following quotation for your approval: -

Lighting, new circuits, switchboard

- Replace switchboard with enclosed type complete with MCB and RCD protection
- Run new circuit to kitchen area and install 15amp dishwasher plug, two general purposed double plugs and one outside plug for gas califont
- Replace existing rubber cabling as required
- Supply and install 2x200w LED high bay in apex of hall for main lighting
- Supply and install 1 x LED sensor light at entrance door and three 100w flood lights in place of existing outside lighting.

All Labour, Materials & Travel to Install

\$4,750.00 + GST



Range

- Supply and install range plug and socket

All Labour, Materials & Travel to Install

\$250.00 + GST



Heavy Duty Switchboard Cabinet

- Upgrade to heavy duty switchboard cabinet.

All Labour, Materials & Travel to Install

\$1200.00 + GST



M G Rodgers Builder Ltd

4 Dundas Street Gore

0274893596

Edendale Scouts

c/o Birgit Pemberton

Seaward Road, Edendale

20 March 2019

Scout Den Quote

This price is to supply and fit front door, emergency door and window in toilet, Knock out wall in toilet and form a new wall with two doors. Form two concrete ramps with path to entrance gate.

I have not allowed for plumbing and Electrical work.

Total \$14890.00 Plus Gst

Kind regards,

Mike Rodgers

MG Rodgers Builder Ltd

DONALD ELECTRICAL Ltd

30 Seaward Road
EDENDALE

GST Invoice No.: 00008158

GST Reg. Number: 84-867-659

DATE 5/03/2019

Bill To:

Edendale Scout Den
C/O A Gauldie
1 Brydone Street
Edendale 9825

TERMS OF CREDIT

*Payment due 20th of month

* 3% Interest per month added
to Overdue accounts* All costs incurred in recovering
payment are at Debtors expense

1	ESTIMATE TO WIRE 15 AMP SOCKET FOR DISHWASHER, POWER TO GAS WATER HEATER, REPLACE TRS CABLES, REPLACE OUTSIDE LIGHTING WITH LED LIGHT FITTINGS AND INSTALL LED LIGHTING IN HALL, ALSO REPLACE SWITCHBOARD AND INSTALL RCD PROTECTION	\$1,167.00	\$1,167.00
1	18W SWITCHBOARD	\$159.10	\$159.10
1	MAIN SWITCH	\$26.50	\$26.50
5	MCB'S	\$19.90	\$99.50
2	RCD'S	\$109.37	\$218.74
1	C O C	\$16.00	\$16.00
1	PDL 89DI	\$14.65	\$14.65
2	20MM CONDUIT	\$3.76	\$7.52
76	2/2.5MM + E	\$2.80	\$212.80
4	50W LED FLOODLIGHTS	\$130.34	\$521.36
2	HI BAY LED FITTING	\$257.00	\$514.00
1	PDL 89DI	\$14.65	\$14.65
1	PDL 392	\$28.90	\$28.90
1	PDL W/P SOCKET	\$48.40	\$48.40
1	PDL W/P BASE	\$29.80	\$29.80
1.5	32MM CONDUIT	\$6.31	\$9.47
4	PDL 555/5	\$16.95	\$67.80

SALE AMOUNT \$3,156.19

GST \$473.43

TOTAL DUE \$3,629.62

Please write invoice number and account name on back of your cheque
payment "THANK YOU" For direct credit our account number is
0609250321762 00

QUOTATION

plumbingworld

Quote Number. 00870806

GST REG NO. 49-560-257

Customer. Edendale Scout Group
edendalescouts@gmail.com
0212518188

Supplied From. Invercargill PWL
27 Bill Richardson Drive
Avenal

Phone. 03 211 0316

Fax. 03 214 9907

Email.

Account Number. 085082

Date. 28/02/19

Deliver To. Edendale Scout Group
edendalescouts@gmail.com
0212518188

Expiry Date. 30/03/19

Quoted By. 9503 - Lesa Saunders

Quote Ref.

Product	Description	Qty	UM	Unit Retail Inc GST	Unit Nett Inc GST	Extension Inc GST
TOT-DISSET*WH	Toto Valdes 4.5L Disabled S Trap BE T/Suite White	1	ea	583.00	470.00	470.00
TOT-DISSET-WH						
V569*WH1	Caroma Faun Wall Basin c/w Bkt White 1TH	1	ea	262.99	185.00	185.00
540210W-WH1						
FCBMC	Felton Care Basin Mixer 40mm A/P	1	ea	190.00	150.00	150.00
LEV750SHAPEDS	LeVivi 750mm L Shaped Grab Rail S/Steel	1	ea	160.00	120.00	120.00
AQL-RW32OF*CP	32mm Pop Up Reflex Waste c/w O/Flow Chrome	1	ea	40.00	30.00	30.00
3-RW32OF-CP						
AQL-BTS32	Aqualine 32mm Standard Bottle Trap Chrome	1	ea	65.00	44.00	44.00
BTS32						
Special Instructions				GST	\$130.30	
All goods are supplied in accordance with our Standard Terms of Trade.				Total incl GST	\$999.00	
Prices on this quote are deemed correct unless advised before the supply of goods.						
This is a Quotation – Do not treat as a Tax Invoice						

—— your team in black ——

Plumbing World Ltd, 27 Bill Richardson Drive, Avenal, Invercargill 9810
Phone 03 211 0316, Fax 03 214 9907
www.plumbingworld.co.nz

Proud subsidiary of



fairview
EXCEPTIONAL WINDOWS & DOORS



Thwaites Aluminium
47 Mersey Street Invercargill 9810
P 0800 432478 F 03 2144942

Edendale Scouts

43 Seaward Rd

Edendale 9825

Ph: 021 251 8188

Email: office@lowburnag.nz

07 March, 2019

Thwaites Aluminium Limited

47 Mersey Street

Invercargill 9810

Phone: 03 214 4941

Fax: 03 214 4942

Email: NA

Client No.

10474

Quote No.

93608A

No. of Units: 4

Dear Birgit Pemberton

Re: Scout Hall, New windows x 4, Supply

We have pleasure in quoting you as per the attached details outlined below and attached schedule:

We have allowed to Supply Ex-Factory (i.e At Sellers Premises)

Variations: These prices are additional to the Quotation and are exclusive of GST

- Extra for installation on site by Thwaites Aluminium \$1,845.00

Please note: We have quoted you the following options (GST Excl.)

- Scout Hall, New windows x 4, Supply	(Refer schedule 93608A)	\$2,214.97	
- Extra: Custom bent head flashings (recommened)	(Refer schedule 93608B)	\$2,748.81	+ \$533.84

Ben Frantz

Sales Estimator

Mobile: 027 537 5897

Email: ben@thwaitesaluminium.co.nz

Cash Quotation

I/We accept this quotation and agree to the attached Conditions of Sale. Buyer, Note:
This quotation total includes a 5.00% discount based on if paid within 7 days of receipt of goods.

Sign: _____ Date: ____ / ____ / ____

DEPOSIT REQUIRED: \$1,273.61 (Incl. GST)

Quotation:(93608A)	\$2,331.55
Discount:	\$116.58
Subtotal:	\$2,214.97
GST:	\$332.25
Total Price:	\$2,547.22

For your convenience payments may be made directly into the following account:

BANK A/C #: 031743 0023574 00 Visa & Mastercard accepted 2.5% extra charged.

If this quotation is not received by the Seller signed on behalf of the Buyer within 30 days of the date of this Quotation, the Seller is entitled to treat any attempt to accept this Quotation as void.



fairviewwindows.co.nz



fairview
EXCEPTIONAL WINDOWS & DOORS



Thwaites Aluminium
47 Mersey Street Invercargill 9810
P 0800 432478 F 03 2144942

Edendale Scouts

43 Seaward Rd

Edendale 9825

Phone: NA

Mobile: 021 251 8188

Fax: NA

Email: office@lowburnag.nz

Scout Hall, New windows x 4, Supply

43 Seaward Rd

Edendale 9825

Thwaites Aluminium Limited

47 Mersey Street

Invercargill 9810

Phone: 03 214 4941

Fax: 03 214 4942

Email: NA

Schedule Note: all units viewed from outside

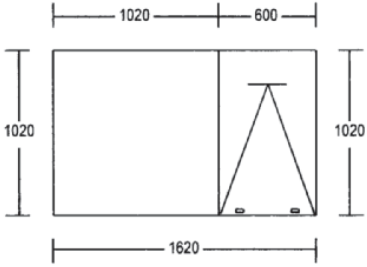
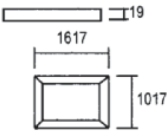
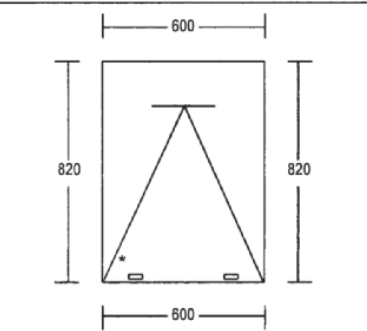
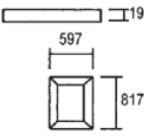
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X1 Version 3.2.0.2301

Client No. 10474

Quote No. 93608A (Item Range: 1-5)

Page 1

	<div style="border: 1px solid black; padding: 5px;"> #1 Kitchen East Quantity: 1 Frame: Fairview Classic Awning Window Colour: 1 of 36 Standard Colours Wall Thickness: 182mm Liner: 134 x 19 mm Pre-Primed Head Flashing: No Head Flashing Cill Flashing: No Cill Flashing Cill Support: No Cill Support Glass: Clear_Clear - DG Cill Height: 1000mm from floor Human Impact: U.P.O.T Wind Load: High (SWP 970pa, UWP 1360pa) Trims: No Trims Trim Size: 1040 x 1640 Est. weight: 35.11 kg/ea </div> 
	<div style="border: 1px solid black; padding: 5px;"> #2 WC - OBS Safety Glass (x2) Quantity: 2 Frame: Fairview Classic Awning Window Colour: 1 of 36 Standard Colours Wall Thickness: 182mm Liner: 134 x 19 mm Pre-Primed Head Flashing: No Head Flashing Cill Flashing: No Cill Flashing Cill Support: No Cill Support Glass: Stippolite_Clear - DG (Ann_Tgh*) Cill Height: 1200mm from floor Human Impact: U.P.O.T * Wind Load: High (SWP 970pa, UWP 1360pa) Trims: No Trims Trim Size: 840 x 620 Est. weight: 10.86 kg/ea * Bathroom/Spa Pool. </div> 
Sundry Flashing between windows	Quantity: 1



fairviewwindows.co.nz

Edendale Scouts
43 Seaward Rd

Edendale 9825
Phone: NA
Mobile: 021 251 8188
Fax: NA
Email: office@lowburnag.nz

Scout Hall, New windows x 4, Supply

43 Seaward Rd

Edendale 9825

Thwaites Aluminium Limited

47 Mersey Street
Invercargill 9810

Phone: 03 214 4941
Fax: 03 214 4942
Email: NA

Client No. 10474

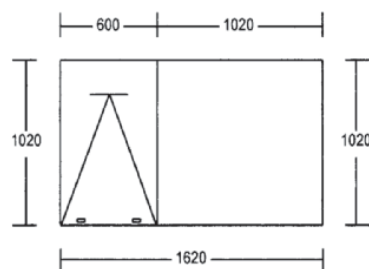
Quote No. 93608A (Item Range: 1-5)

Schedule Note: all units viewed from outside

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X1 Version 3.2.0.2301

Page 2



#3 South Kitchen/Store window

Quantity: 1

Frame: Fairview Classic Awning Window
Colour: 1 of 36 Standard Colours
Wall Thickness: 182mm
Liner: 134 x 19 mm Pre-Primed
Head Flashing: No Head Flashing
Cill Flashing: No Cill Flashing
Cill Support: No Cill Support
Glass: Clear_Clear - DG
Cill Height: 1000mm from floor
Human Impact: U.P.O.T
Wind Load: High (SWP 970pa, UWP 1360pa)
Trims: No Trims

Trim Size: 1040 x 1640 Est. weight: 35.11 kg/ea

#4 Supply only - Seperate price for installation

Quantity: 1

#5 To be site measured - require builder on site

Quantity: 1

Number of units: 4
Est. gross weight: 91.94 kg

Total area: 4.26 m2

Unbudgeted expenditure-Visitor Levy Fund applications

Record No: R/19/6/10106
Author: Karen Purdue, Community Partnership Leader
Approved by: Rex Capil, Group Manager Community and Futures

☒ Decision ☐ Recommendation ☐ Information

Purpose

- 1 The purpose of this report is to seek approval from Council to allow unbudgeted expenditure by the Stewart Island/Rakiura Levy Subcommittee of \$46,426 from the Visitor Levy Fund allocations to be funded from the revenue collected from the visitor levy to date.

Executive Summary

- 2 The current budget provides for the allocation of \$136,715 in grants from the Stewart Island/Rakiura Levy Fund as compared with the proposed allocation of \$183,141.
- 3 Nine applications for grants, totalling \$213,141 were received for consideration and the Stewart Island/Rakiura Visitor Levy Subcommittee has recommended that approval be given for eight grants, totalling \$183,141.

Recommendation

That Council:

- a) **Receives the report titled "Unbudgeted expenditure-Visitor Levy Fund applications" dated 11 June 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves the recommendation of the Stewart Island/Rakiura Visitor Levy Subcommittee for unbudgeted expenditure for the amount of \$46,426 in Visitor Levy Fund allocations to be funded from the revenue collected from the visitor levy to date.**

Background

- 4 Nine applications for grants were received to the Stewart Island/Rakiura Visitor Levy by the closing date of 31 March 2019.

- 5 The Stewart Island/Rakiura Visitor Levy Fund is available to groups and organisations to assist with projects, activities and/or services used by visitors; for the benefit of visitors; or to mitigate the adverse effects of visitors on the environment of the Island.
- 6 The Technical Advisory Group (TAG) was appointed by the Southland District Council to provide strategic insight and technical expertise regarding funding applications. The TAG provide recommendations to the subcommittee for review and approval, based on an assessment of the demand for projects, their viability, likely impact and alignment with strategic outcomes.
- 7 The TAG group met on Monday, 20 May 2019 and made recommendations to the subcommittee to approve eight applications, totalling \$183,141.
- 8 The Stewart Island/Rakiura Visitor Levy Subcommittee subsequently met on Tuesday, 28 May and approved the eight applications for grants as recommended by the Technical Advisory Group.

Issues

- 9 An annual budget of \$136,715 has been set for allocations and as the total grants approved by the Stewart Island/Rakiura Visitor Levy Subcommittee total \$183,141, approval for unbudgeted expenditure of \$ 46,426 is sought.

Factors to Consider

Legal and Statutory Requirements

- 10 None identified.

Community Views

- 11 The Stewart Island/Rakiura Visitor Levy Subcommittee represents the views of the community.

Costs and Funding

- 12 The Stewart Island/Rakiura Visitor Levy fund has \$184,595 available for distribution.

Policy Implications

- 13 Council approval for the unbudgeted expenditure is required.

Analysis

Options Considered

- 14 Council must decide if it wishes to approve the unbudgeted expenditure or not.

Analysis of Options

Option 1 – Approve unbudgeted expenditure of \$ 46,426 in Visitor Levy fund allocations to be funded from the revenue collected from the Visitor Levy to date.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">The projects identified in the eight applications approved by the Stewart Island/Rakiura Visitor Levy Subcommittee will be able to proceed.	<ul style="list-style-type: none">None identified.

Option 2 – Decline the unbudgeted expenditure request.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">More funds are available for future funding rounds.	<ul style="list-style-type: none">It may be perceived that the purpose of the visitor levy fund has not been fulfilled.The eight applications approved for projects by the Stewart Island/Rakiura Visitor Levy Subcommittee may not be able to proceed.

Assessment of Significance

- 15 Not considered significant.

Recommended Option

- 16 Option 1 is the recommended option.

Next Steps

- 17 The Stewart Island/Rakiura Visitor Levy Subcommittee will be advised of the outcome and the eight applicants will be advised of their requirements for uplifting the funds.

Attachments

- A Report to Stewart Island/Rakiura Visitor Levy Subcommittee - 28 May 2019 - Southland District Council Stewart Island/Rakiura Visitor Levy Fund Financial Report to 31 March 2019 and Application Summary [↓](#)

Stewart Island/Rakiura Visitor Levy Subcommittee
28 May 2019



Southland District Council Stewart Island/Rakiura Visitor Levy Fund Financial Report to 31 March 2019 and Application Summary

Record No: R/19/5/8988
Author: Bronwyn Affleck, Administration Manager
Approved by: Steve Ruru, Chief Executive

☒ Decision ☐ Recommendation ☐ Information

Purpose

- 1 The purpose of the report is for the subcommittee to consider the nine applications received, seeking grants for a variety of projects.

Executive Summary

- 2 The Southland District Council Stewart Island/Rakiura Visitor Levy Fund financial report to 31 March 2019 and summary of applications received for consideration in the funding round closing 31 March 2019, are contained in the report for review and approval.
- 3 The Technical Advisory Group (TAG) was appointed by Southland District Council to provide strategic insight and technical expertise regarding funding applications. The TAG provide recommendations to the subcommittee for review and approval, based on an assessment of the demand for projects, their viability, likely impact and alignment with strategic outcomes.
- 4 The Stewart Island/Rakiura Visitor Levy Fund is available to groups and organisations to assist with projects, activities and/or services used by visitors; for the benefit of visitors; or to mitigate the adverse effects of visitors on the environment of the Island.
- 5 Nine applications have been received for the current funding round. Funding available for distribution is \$184,595.

Stewart Island/Rakiura Visitor Levy Subcommittee
28 May 2019

Southland District Council
Stewart Island/Rakiura Visitor Levy
as at 31 March 2019

2017/18 Year	Summary	Actual to date	Annual Budget
21,391	Opening Balance, 1 July 2019	33,222	-
193,144	SI Levy *	148,037	136,715
-	Fund reserved for prior year commitments (not yet uplifted)	80,000	-
179	Interest - Operating Investment	3,590	-
-	Interest 2018/19**	-	724
214,713	Total Funds	264,849	137,439
	<u>Less</u>		
-	Current year commitments	-	-
-	Prior year commitments	80,000	-
-	Conditional grants	-	-
-	Postage	-	-
-	Printer & printing costs	-	-
-	General Expenses	67	-
181,491	Miscellaneous Grant	-	136,715
-	Travel	187	-
181,491	Total	80,254	136,715
33,222	Funds Held in Reserves (Available for distribution)	184,595	724

Notes:

* Levies collected by Real Journeys and SI Flights have been accrued based on the average of the prior two years collections, this ensures all income is to the 31 March 2019. Visitor numbers from Real Journeys and SI Flights were received after month end.

** Interest earned on reserves for the period has not been included. The actual amount will not be known until the end of the financial year when the interest allocation across Council's total investments and associated reconciliation of reserves is finalised at the end of the financial year.

Year Committed	<u>PRIOR YEAR COMMITMENTS</u>	Committed	Uplifted	Balance	PO Number
2014-2015	Rakiura Heritage Centre Trust	50,000	50,000	-	132946
2016-2017	Rakiura Heritage Trust	400	400	-	132396
2016-2017	Stewart Is. Promotions Assn Inc	850	850	-	132397
2016-2017	Stewart Is. Promotions Assn Inc	3,390	3,390	-	132398
2016-2017	Stewart Is. Promotions Assn Inc	3,700	3,700	-	132397
2016-2017	SR CET	6,500	6,500	-	132396
2016-2017	Southland District Council	25,600	25,600	-	Internal Tfr
2016-2017	Southland District Council	8,200	8,200	-	Internal Tfr
2016-2017	Southland District Council	2,223	2,223	-	Internal Tfr
2016-2017	Southland District Council	41,000	41,000	-	Internal Tfr
2016-2017	Stewart Is. Jetties Subcommittee - Ulva Is. Wharf	80,000	80,000	-	Internal Tfr
2017-2018	Stewart Is. Jetties Subcommittee - Golden Bay Wharf	75,000	75,000	-	Internal Tfr
2017-2018	Department of Conservation	70,000	-	70,000	138443
2017-2018	Department of Conservation	10,000	-	10,000	138443
2017-2018	Stewart Is. Promotions Assn Inc	1,658	1,658	-	138446
2017-2018	Stewart Is. Promotions Assn Inc	2,849	2,849	-	138446
2017-2018	Stewart Island/Rakiura Community Environment Trust	5,000	5,000	-	138447
2017-2018	Stewart Island/Rakiura Community Environment Trust	5,000	5,000	-	138447
2017-2018	Rakiura Heritage Centre Trust	800	800	-	138445
2017-2018	Rakiura Heritage Centre Trust	22,500	22,500	-	138444
	Total	414,670	334,670	80,000	

<u>CURRENT YEAR COMMITMENTS</u>	Committed	Uplifted	Balance	Payment/ Transfer Date
Total	-	-	-	

7.1 Southland District Council Stewart Island/Rakiura Visitor Levy Fund Financial Report to 31 March 2019 and Application Summary

Page 2

Stewart Island/Rakiura Visitor Levy Subcommittee
28 May 2019

Stewart Island/Rakiura Visitor Levy Fund Summary of Applications

Funding available \$184,595

Total of Recommendation: \$183,141

1 Mamaku Point Conservation Trust

Project – Parking for Mamaku Point Conservation Reserve Visitors

Request assistance towards costs associated with creating parking off Lee Bay Road, via an existing paper road.

The Trust is in the process of opening up the Reserve for visitors, via local tour operators. Currently two operators take tours on the Reserve and visitor number are increasing. Currently visitors to the Reserve must park on the shoulder of Lee Bay Road, which causes health and safety issues given the road is narrow and has a high number of pedestrians walking along the shoulder of the road. At present only 4WD vehicles can use the existing paper road and only then in the drier months. To be useable as a safe vehicle access point and parking area the paper road needs drainage installed and the surface metalled.

The Reserve contributes towards the objective of the Predator Free Rakiura initiative in that the Reserve acts as a representative example of what might be achieved across the rest of Stewart Island once rid of pests and as such provides visitors nature at its best.

Total Project Cost	\$43,700		
Amount Requested	\$30,000	Recommendation	Decline

TAG Comment:

Low Priority - Development on own land which would restrict access and limit visitor benefit.

2 Stewart Island Promotion Association

(a) Project – Visitor Information Collateral

Request assistance towards printing costs of the Stewart Island street map (\$1,766) and also towards costs associated with digitizing (\$580) the Stewart Island visitor guide.

Total Project Cost	\$2,346		
Amount Requested	\$2,346	Recommendation	\$1,766

TAG Comment:

Support printing cost of street map.

Consider costs associated with digitizing the visitor guide the responsibility of advertisers.

(b) Project – Cruise Ship Visitor Experience

Request assistance towards costs associated with providing a cruise visitor specific map (\$1,757) and hosting passengers on arrival (\$3,375 = 27 ships @ 5 hrs).

Total Project Cost	\$5,132		
Amount Requested	\$5,132	Recommendation	\$3,375

TAG Comment:

Support hosting cruise ship passengers.

Recommend using the 12 month supply of maps already printed.

Stewart Island/Rakiura Visitor Levy Subcommittee
28 May 2019

3 **Stewart Island Rakiura Community Board**

(a) **Project – Walking Track / Footpath Horseshoe Bay Road
 Stage 1 (Kamahia Road to Mill Creek)**

Request assistance towards costs associated with the installation of a footpath along Horseshoe Bay Road so tourists and locals can walk on this rather than walking on the road, which is a health and safety concern.

Total Project Cost	\$173,349		
Amount Requested	\$52,000	Recommendation	\$52,000

\$25,000	Apr-14	Upgrade of Horseshoe Bay walking track
\$25,000	May-15	Upgrade of the Horseshoe Bay Walking Track from Dead Man's Beach towards Horseshoe Point Road
\$40,000	May-16	Towards the third and final stage of the upgrade of the Horseshoe Point walking track.

TAG Comment

Priority – support this application.

(b) **Project – Street Lighting**

Request assistance towards costs associated with supporting and complying with the requirements of being a Dark Sky Sanctuary.

The proposed changes will increase pedestrian safety and enhance visitor experience. It is anticipated there will be more visitors to the Island in the 'off season' due to Dark Sky status. (Materials \$6,400, installation \$3,600)

Total Project Cost	\$10,000		
Amount Requested	\$10,000	Recommendation	\$10,000

TAG Comment:

Support compliance with Dark Sky Sanctuary requirements.

(c) **Project –Moturau Moana Gardens - Upgrade tracks, signage and interpretation**

Request assistance towards costs associated with upgrading tracks and signage (historical, interpretation/interactive panels) and building maintenance.

The facility is in need of an upgrade to support the increasing visitor numbers and to ensure a safe and enjoyable visitor experience.

Total Project Cost	\$10,000		
Amount Requested	\$7,500	Recommendation	\$7,500

TAG Comment:

Support this application.

Stewart Island/Rakiura Visitor Levy Subcommittee
28 May 2019

(d) **Project – Ulva Island Jetty**

Request assistance towards costs associated with the rebuild of the Ulva Island Jetty.

This asset is a vital link for visitors to access Ulva Island and provide safe passenger access and egress.

Total Project Cost	\$800,000	
Amount Requested	\$100,000	Recommendation \$100,000

\$20,000 May-15 Towards investigation, design and consenting for the upgrade of Ulva Island Wharf.

\$80,000 May-16 Towards Ulva Island Wharf rebuild

\$80,000 Jun-17 Ulva Island Jetty rebuild

TAG Comment:

Priority – support this application.

(e) **Project –Foreshore power point**

Request assistance towards costs associated with the installation of an outdoor power point facility which would be utilised for Gala Days, ANZAC Day and other community events.

Total Project Cost	\$5,000	
Amount Requested	\$3,500	Recommendation \$3,500

TAG Comment:

Support this application.

4 Stewart Island Rakiura Community and Environment Trust

Project – Halfmoon Bay Habitat Restoration Project

Request assistance towards operational costs associated with SIRCET's Halfmoon Bay Habitat Restoration project including vehicle, bait, traps and field equipment. The goal is to improve the coastal forest from Golden Bay to Ackers Point; by controlling rats, cats, possums and wekas we allow the native plants and wildlife to thrive.

This improves the look and feel of Oban Township and provides volunteer opportunities for visitors and residents, giving people a chance to engage in meaningful conservation.

Total Project Cost	\$45,908	
Amount Requested	\$5,000	Recommendation \$5,000

TAG Comment:

Support this application.

Stewart Island/Rakiura Visitor Levy Subcommittee
28 May 2019



Recommendation

That the Stewart Island/Rakiura Visitor Levy Subcommittee:

- a) **Receives the report titled "Southland District Council Stewart Island/Rakiura Visitor Levy Fund Financial Report to 31 March 2019 and Application Summary" dated 22 May 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Notes that the current budget provides for the allocation of \$136,715 in grants from the Stewart Island/Rakiura Visitor Levy Fund as compared with the proposed allocation of \$183,141.**
- e) **Recommends to Council that it approve unbudgeted expenditure of \$46,426 in Visitor Levy Fund allocations to be funded from the revenue collected from the Visitor Levy to date.**
- f) **Approve the allocation of funds for the Stewart Island/Rakiura Visitor Levy Fund as follows, subject to Council approval of the unbudgeted expenditure:**

1	Mamaku Point Conservation Trust	Decline
2a	Stewart Island Promotion Association	\$1,766
2b	Stewart Island Promotion Association	\$3,375
3a	Stewart Island/Rakiura Community Board	\$52,000
3b	Stewart Island/Rakiura Community Board	\$10,000
3c	Stewart Island/Rakiura Community Board	\$7,500
3d	Stewart Island/Rakiura Community Board	\$100,000
3e	Stewart Island/Rakiura Community Board	\$3,500
4	Stewart Island Rakiura Community and Environment Trust	\$5,000

Background

- 6 The Stewart Island/Rakiura Visitor Levy Fund was established in March 2012 and funds collected must be used to better provide services, facilities and amenities for Island visitors including:

- Activities used by visitors.
- Activities on the Island for the benefit of visitors.

Stewart Island/Rakiura Visitor Levy Subcommittee
28 May 2019

- Mitigation of the adverse effects of visitors on the environment of the Island.

Issues

- 7 The applicants have to meet the requirements of the Stewart Island/Rakiura Visitor Levy Fund.

Factors to Consider

Legal and Statutory Requirements

- 8 Aligns with Southland District Council's Stewart Island/Rakiura Visitor Levy Fund Policy.

Community Views

- 9 The Fund is part of Council's Annual Plan process.

Costs and Funding

- 10 While above the budgeted level the grants proposed to be awarded are covered by the funding available for distribution through the Stewart Island/Rakiura Visitor Levy Fund.

Policy Implications

- 11 The process meets the current Southland District Council policy relating to the Stewart Island/Rakiura Visitor Levy Fund.

Analysis

Options Considered

- 12 The option for consideration is to either review and award grants to the applicant groups to assist with various projects – or decline the applications.

Analysis of Options

Option 1 –

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> Fulfil Southland District Council's commitment to offer and award grants to groups and organisations to assist with various project and initiatives that enhance visitor experience. 	<ul style="list-style-type: none"> Southland District Council would not fulfil its commitment to offer and award grants to eligible groups and organisations to assist with projects and initiatives that would enhance visitor experience.

Option 2 –

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> There is more monies retained in the Stewart Island/Rakiura Visitor Levy Fund 	<ul style="list-style-type: none"> Eligible groups and organisations may not secure the required funding to carry out their proposed projects and initiatives.

Stewart Island/Rakiura Visitor Levy Subcommittee
28 May 2019

Assessment of Significance

- 13 Not considered to be significant.

Recommended Option

- 14 Option 1 – review and award grants to applicant groups meeting the fund's criteria.

Next Steps

- 15 Advise applicants the outcome of their application and arrange payment of grants awarded.

Attachments

There are no attachments for this report.

Update on Proposed Governance Arrangements

Record No: R/19/6/10247
Author: Clare Sullivan, Governance and Democracy Manager
Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision ☐ Recommendation ☒ Information

Purpose

- 1 The purpose of the report is to provide information about the proposed arrangements for the new governance structure for the 2019 – 2022 term as a result of the representation review.

Executive Summary

- 2 Since the release of the Local Government Commission's determination in March discussions have taken place about ways to support the new governance structure both at a council level and community boards.
- 3 This includes the delegations to community boards that the incoming council will make to enable the community boards to make decisions on behalf their communities, the committee and subcommittee structure to enable council to be informed of local views and enable input, at the same time as enhance the ease of doing business and lowering the amount of bureaucracy.

Recommendation

That the Council:

- a) **Receives the report titled "Update on Proposed Governance Arrangements " dated 11 June 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Notes the suggested approach and suggests to the incoming council to recognise it and take the information contained in this report into account when it makes its decisions on the council's governance structure.**

Background

- 4 Every three years as the Council term ends and a new one begins it provides an opportunity for Council to consider its governance structure for the new term and how it can best support council achieve its vision and mission. This will assist us to achieve our strategic priorities by improving how we work and making informed decisions.

Issues

- 5 The current council has six committees, 30 subcommittees based on geographical areas and common interests and eight community boards. In total, the membership of the current council, structure is 225 members and that is without half of the district having access (this term) to a community board.
- 6 The determination of the Council's representation arrangements that was released in March 2019 sets the basis on which elections will be held in October 2019 for the 2019-2022 term for the Mayor, 12 Councillors elected from 5 wards and nine community boards providing district-wide coverage of community boards.
- 7 This determination has then been the basis for discussions with current elected members about the nature of what the committee structure could be for the new term, including the relationship and roles of council, its committees and community boards; what delegated authority should be given to community boards and committees and the role that joint committees play.
- 8 The relationship that community groups and groups with common interests have with each other, community boards, council and other stakeholders and how these groups can get on and achieve things for their community or get their point of view heard has been the subject of many discussions. How a group operates or how successful a group is in achieving its outcomes does not need to depend upon its legal status, whether it is a subcommittee or an unincorporated or incorporated society. A group can still have influence and get on and get things done outside of a formal council structure.
- 9 For example, a current subcommittee that is based on common issues in the current structure could be, in the 2019-2022 term be a user liaison group with current interests represented on it and it could still provide its thoughts and considerations on a matter to the relevant committee or Council, the local community board, or Council who would make the decision.
- 10 Now that there will be community boards operating across the whole of the district provides an opportunity to enable local decision-making in each community board area. The suggested new reporting approach will enable better information to be given to community boards and the people in the board area about both local and district-funded projects in the area; commentary about any contracts operating in the board area and local finance reporting.
- 11 There will also be a new community and leadership report that will provide any relevant updates on local community organisations, progress against the board's plan and any policy and planning matters affecting the area.
- 12 It is intended that the delegations for community boards and committees will be reviewed to provide clarity and assist in the sense of purpose for Council's decision-making entities and enable decisions to be made at the appropriate and relevant level.

- 13 Attached to this report is a diagram that shows the current council committee, subcommittee structure and activities and where the new community boards post 2019 fit. It also identifies a possible reporting structure to the community boards.

Factors to Consider

Legal and Statutory Requirements

- 14 Clause 30 of Schedule 7 provides for the Council to appoint committees, subcommittees, and any other subordinate decision-making bodies it considers appropriate. In addition, together with another local authority it can also appoint joint committees.

Community Views

- 15 The committee structure is a decision for the Council to make. There have been a number of opportunities for elected members to hear from the community.

Costs and Funding

- 16 There are no funding implications to this report.

Policy Implications

- 17 Staff will assist the incoming council by preparing for consideration following discussion with elected members draft terms of reference and delegations for community boards and a committee structure.

Analysis

Options Considered

- 18 There are two options. Either to suggest to the incoming council that it takes into consideration the information contained in this report around the approach of the council's governance structure or not to take it into consideration.

Analysis of Options

Option 1 – Take into consideration the work undertaken by the previous council

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">Assists the incoming council to understand the direction that the governance review has taken.Allows the incoming council to make decisions sooner into the new term to allow its governance entities to ensure a smooth transition	<ul style="list-style-type: none">Governance entities will need to wait until later in the new term before they get the direction from CouncilCommunities and interest groups will also need to wait longer to continue discussions on issues

Option 2 – Not take note of the work previously undertaken

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• The incoming council can set its own pathway.	<ul style="list-style-type: none">• May involve rework for the Council rather than building upon the direction of the previous term.

Assessment of Significance

- 19 This is assessed as low significance

Recommended Option

- 20 Option one is the recommended option.

Next Steps

- 21 Over the next few months more discussion will occur on the possible structure and delegations to inform the incoming council.

Attachments

- A Governance Structure diagram [↓](#)

	<div>COUNCIL<div>←</div><div>Executive Committee</div></div>									
	Services and Assets		Finance and Audit			Regulatory and Consents		Community and Policy		
	<div>Local</div> <div>Community Centres/Halls</div> <div>Wharves and Jetties</div> <div>Storm Water</div> <div>Parks and Reserves</div>	<div>District</div> <div>Transport</div> <div>Wastewater</div> <div>Solid Waste</div> <div>Water Supply</div> <div>Libraries</div> <div>Cemeteries</div> <div>Emergency Management</div>	<div>Finance</div> <div>Health and Safety</div> <div>Risk</div>			<div>Environmental Services</div> <div>- Building</div> <div>- Resource Management</div> <div>- Environmental Health</div>		<div>Community Leadership</div> <div>Community Partnership</div> <div>Strategy and Policy</div> <div>Community Assistance</div>		
	<div>←</div> <div>Council Report</div> <div>→</div>									
	FIORDLAND	NORTHERN	ARDLUSSA	TUATAPERE TE WAEWWAE	ORAKA APARIMA	WALLACE TAKATIMU	ORETI	WAIHOPAI TOETOE	STEWART ISLAND RAKIURA	
	<div>←</div> <div>Chairperson’s Report</div> <div>→</div>									
	<div>←</div> <div>Operations Report</div> <div>→</div>							Community and Leadership Report		
	<div>Venture Southland Joint Committee</div> <div>Venture Southland Advisory Subcommittee</div> <div>Emergency Management Group</div> <div>Southland Regional Heritage Joint Committee</div> <div>Southland Regional Land Transport Committee</div> <div>Wastenet (Waste Management Advisory Group)</div> <div>Combined Local Approved Products Committee</div> <div>Combined Local Alcohol Policy Committee</div>									
	<div>Te Anau Basin Water Supply+</div> <div>Te Anau Airport</div>	<div>Five Rivers Water Supply+</div> <div>Matuku Water Supply+</div> <div>Northern Southland Development Fund+</div>			<div>Riverton Harbour+</div>	<div>Ohai Railway Fund+</div> <div>Ohai Nightcaps and Districts Doctors House Surgery Fund+</div>			<div>Stewart Island Visitor Levy+</div> <div>Stewart Island Jetties+</div> <div>SIESA</div>	
	<div>Mararoa Waimea Ward +</div>			<div>Waiau Aparima Ward +</div>			<div>Oreti Ward +</div>	<div>Waihopai Toetoe Ward +</div>		

++ assuming that 2016-2019 committee structure is the same for 2019-2022 triennium

+ 2016-2019 subcommittees

Minutes of the Community and Policy Committee Meeting dated 8 May 2019

Record No: R/19/6/10312
Author: Alyson Hamilton, Committee Advisor
Approved by: Alyson Hamilton, Committee Advisor

☐ Decision ☐ Recommendation ☒ Information

Recommendation

That Council receives the minutes of the Community and Policy Committee meeting held 8 May 2019 as information.

Attachments

- A Minutes of Community and Policy Committee Meeting dated 8 May 2019 (separately enclosed)

Minutes of the Finance and Audit Committee Meeting dated 14 December 2018

Record No: R/19/5/9514
Author: Fiona Dunlop, Committee Advisor
Approved by: Fiona Dunlop, Committee Advisor

☐ Decision

☐ Recommendation

☐ Information

Recommendation

That Council receives the minutes of the Finance and Audit Committee meeting held 14 December 2018 as information.

Attachments

- A Minutes of Finance and Audit Committee Meeting dated 14 December 2018 (separately enclosed)

Minutes of the Services and Assets Committee Meeting dated 13 February 2019

Record No: R/19/5/9515
Author: Fiona Dunlop, Committee Advisor
Approved by: Fiona Dunlop, Committee Advisor

☐ Decision ☐ Recommendation ☒ Information

Recommendation

That Council receives the minutes of the Services and Assets Committee meeting held 13 February 2019 as information.

Attachments

- A Minutes of Services and Assets Committee Meeting dated 13 February 2019 (separately enclosed)

Minutes of the Edendale-Wyndham Community Board Meeting dated 26 February 2019

Record No: R/19/5/9503
Author: Fiona Dunlop, Committee Advisor
Approved by: Fiona Dunlop, Committee Advisor

☐ Decision ☐ Recommendation ☒ Information

Recommendation

That Council receives the minutes of the Edendale-Wyndham Community Board meeting held 26 February 2019 as information.

Attachments

- A Minutes of Edendale-Wyndham Community Board Meeting dated 26 February 2019 (separately enclosed)

Minutes of the Tuatapere Community Board Meeting dated 2 April 2019

Record No: R/19/6/10153
Author: Alyson Hamilton, Committee Advisor
Approved by: Alyson Hamilton, Committee Advisor

☐ Decision ☐ Recommendation ☒ Information

Recommendation

That Council receives the minutes of the Tuatapere Community Board meeting held 2 April 2019 as information.

Attachments

A Minutes of Tuatapere Community Board Meeting dated 2 April 2019 (separately enclosed)

Minutes of the Wallacetown Community Board Meeting dated 13 March 2019

Record No: R/19/5/9505
Author: Fiona Dunlop, Committee Advisor
Approved by: Fiona Dunlop, Committee Advisor

☐ Decision ☐ Recommendation ☒ Information

Recommendation

That Council receives the minutes of the Wallacetown Community Board meeting held 13 March 2019 as information.

Attachments

- A Minutes of Wallacetown Community Board Meeting dated 13 March 2019 (separately enclosed)

Minutes of the Stewart Island/Rakiura Visitor Levy Subcommittee Meeting dated 28 May 2019

Record No: R/19/5/9822

Author: Kirsten Hicks, Committee Advisor/Customer Support Partner

Approved by: Kirsten Hicks, Committee Advisor/Customer Support Partner

☐ Decision

☐ Recommendation

☒ Information

Recommendation

That Council receives the minutes of the Stewart Island/Rakiura Visitor Levy Subcommittee meeting held 28 May 2019 as information.

Attachments

- A Minutes of Stewart Island/Rakiura Visitor Levy Subcommittee Meeting dated 28 May 2019 (separately enclosed)

Minutes of the Browns Community Development Area Subcommittee Meeting dated 14 March 2019

Record No: R/19/5/8861
Author: Alyson Hamilton, Committee Advisor
Approved by: Alyson Hamilton, Committee Advisor

☐ Decision ☐ Recommendation ☒ Information

Recommendation

That Council receives the minutes of the Browns Community Development Area Subcommittee meeting held 14 March 2019 as information.

Attachments

- A Minutes of Browns Community Development Area Subcommittee Meeting dated 14 March 2019 (separately enclosed)

Minutes of the Garston Community Development Area Subcommittee Meeting dated 26 November 2018

Record No: R/19/5/9536

Author: Rose Knowles, Committee Advisor/Customer Support Partner

Approved by: Rose Knowles, Committee Advisor/Customer Support Partner

☐ Decision

☐ Recommendation

☒ Information

Recommendation

That Council receives the minutes of the Garston Community Development Area Subcommittee meeting held 26 November 2018 as information.

Attachments

- A Minutes of Garston Community Development Area Subcommittee Meeting dated 26 November 2018 (separately enclosed)

Minutes of the Gorge Road and Districts Community Development Area Subcommittee Meeting dated 29 October 2018

Record No: R/19/5/9510
Author: Fiona Dunlop, Committee Advisor
Approved by: Fiona Dunlop, Committee Advisor

☐ Decision ☐ Recommendation ☒ Information

Recommendation

That Council receives the minutes of the Gorge Road and Districts Community Development Area Subcommittee meeting held 29 October 2018 as information.

Attachments

- A Minutes of Gorge Road and Districts Community Development Area Subcommittee Meeting dated 29 October 2018 (separately enclosed)

Minutes of the Limehills/Centre Bush Community Development Area Subcommittee Meeting dated 14 March 2019

Record No: R/19/5/8863
Author: Alyson Hamilton, Committee Advisor
Approved by: Alyson Hamilton, Committee Advisor

☐ Decision ☐ Recommendation ☒ Information

Recommendation

That Council receives the minutes of the Limehills/Centre Bush Community Development Area Subcommittee meeting held 14 March 2019 as information.

Attachments

- A Minutes of Limehills/Centre Bush Community Development Area Subcommittee Meeting dated 14 March 2019 (separately enclosed)

Minutes of the Tokanui Community Development Area Subcommittee Meeting dated 29 October 2018

Record No: R/19/5/9507
Author: Fiona Dunlop, Committee Advisor
Approved by: Fiona Dunlop, Committee Advisor

☐ Decision ☐ Recommendation ☒ Information

Recommendation

That Council receives the minutes of the Tokanui Community Development Area Subcommittee meeting held 29 October 2018 as information.

Attachments

- A Minutes of Tokanui Community Development Area Subcommittee Meeting dated 29 October 2018 (separately enclosed)

Minutes of the Waikaia Community Development Area Subcommittee Meeting dated 21 November 2018

Record No: R/19/5/8734

Author: Rose Knowles, Committee Advisor/Customer Support Partner

Approved by: Rose Knowles, Committee Advisor/Customer Support Partner

☐ Decision

☐ Recommendation

☒ Information

Recommendation

That Council receives the minutes of the Waikaia Community Development Area Subcommittee meeting held 21 November 2018 as information.

Attachments

- A Minutes of Waikaia Community Development Area Subcommittee Meeting dated 21 November 2018 (separately enclosed)

Minutes of the Woodlands Community Development Area Subcommittee Meeting dated 5 November 2018

Record No: R/19/5/9508
Author: Fiona Dunlop, Committee Advisor
Approved by: Fiona Dunlop, Committee Advisor

☐ Decision ☐ Recommendation ☒ Information

Recommendation

That Council receives the minutes of the Woodlands Community Development Area Subcommittee meeting held 5 November 2018 as information.

Attachments

- A Minutes of Woodlands Community Development Area Subcommittee Meeting dated 5 November 2018 (separately enclosed)

Minutes of the Northern Southland Development Fund Subcommittee Meeting dated 17 May 2018

Record No: R/19/5/8735

Author: Rose Knowles, Committee Advisor/Customer Support Partner

Approved by: Rose Knowles, Committee Advisor/Customer Support Partner

☐ Decision

☐ Recommendation

☒ Information

Recommendation

That Council receives the minutes of the Northern Southland Development Fund Subcommittee meeting held 17 May 2018 as information.

Attachments

- A Minutes of Northern Southland Development Fund Subcommittee Meeting dated 17 May 2018 (separately enclosed)

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Recommendation

That the public be excluded from the following part(s) of the proceedings of this meeting.

C10.1 Milford Opportunities Project - funding application

C10.2 Stewart Island/Rakiura Wind Project - funding application

C10.3 Pyramid Bridge Tender Evaluation Outcome

C10.4 WasteNet Council Agreement

C10.5 Public Excluded Minutes of the Finance and Audit Committee Meeting dated 14 December 2018

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Milford Opportunities Project - funding application	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Stewart Island/Rakiura Wind Project - funding application	<p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>s7(2)(c)(i) - The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

Pyramid Bridge Tender Evaluation Outcome	<p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
WasteNet Council Agreement	<p>s7(2)(g) - The withholding of the information is necessary to maintain legal professional privilege.</p> <p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Public Excluded Minutes of the Finance and Audit Committee Meeting dated 14 December 2018	<p>s7(2)(e) - The withholding of the information is necessary to avoid prejudice to measures that prevent or mitigate material loss to members of the public.</p> <p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.