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## Finance and Audit Committee

### OPEN MINUTES

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Minutes of a meeting of Finance and Audit Committee held in the Council Chamber, 15 Forth Street, Invercargill on Wednesday, 5 June 2019 at 8.01am to 10.13am (8.03am – 9.41am, 9.58am - 10.13am PE).

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#### **PRESENT**

Chairperson	Ebel Kremer Mayor Gary Tong
Councillors	John Douglas Bruce Robertson – external member (via telephone) (8.01am – 9.41am)

#### **APOLOGIES**

Councillor Duffy

#### **IN ATTENDANCE**

Councillor Baird	
Councillor Dillon	
Councillor Frazer	
Councillor Harpur	
Councillor Keast	
Councillor Paterson	
Councillor Perham (8.29am – 10.13am)	
Chief Executive	Steve Ruru
Group Manager, Services and Assets	Matt Russell
Group Manager, Community and Futures	Rex Capil
Chief Financial Officer	Anne Robson
Governance and Democracy Manager	Clare Sullivan
Communications Manager	Louise Pagan
Committee Advisor	Fiona Dunlop

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**1 Apologies**

There was an apology from Councillor Duffy.

Moved Chairperson Kremer, seconded Cr Douglas **and resolved:**

**That Council accept the apology.**

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

There was no public forum.

**5 Extraordinary/Urgent Items**

Councillor Kremer advised that there is a late item for consideration at the meeting which is item C7.2 WasteNet Recommendation to Award Recycling Contract. The item was not circulated with the agenda as the information to be included in the report was not available to the officers when the report was due for circulation with the agenda.

The item cannot be delayed until a subsequent meeting as the awarding of the contract needs to be resolved before 30 June 2019.

**Resolution**

Moved Chairperson Kremer, seconded Mayor Tong **and resolved:**

**That the Finance and Audit Committee consider the late item C7.2 WasteNet Recommendation to Award Recycling Contract.**

**6 Confirmation of Minutes**

**Resolution**

Moved Chairperson Kremer, seconded Mayor Tong **and resolved:**

**That the Finance and Audit Committee confirms the minutes of the meeting held on 26 March 2019 as true and correct record of that meeting.**

**Public Excluded**

**Exclusion of the Public: Local Government Official Information and Meetings Act 1987**

**Recommendation**

**That the public be excluded from the following part(s) of the proceedings of this meeting.**

**C7.1 Te Anau Wastewater Upgrade – Recommendation to Award Pipeline Construction Project**

**C7.2 WasteNet Recommendation to Award Recycling Contract**

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Te Anau Wastewater Upgrade – Recommendation to Award Pipeline Construction Project	<p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
WasteNet Recommendation to Award Recycling Contract	<p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

That the Chief Executive, Group Manager, Services and Assets, Group Manager, Community and Futures, Chief Financial Officer, Communications Manager, Governance and Democracy Manager and Committee Advisor be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C7.1 Te Anau Wastewater Upgrade – Recommendation to Award Pipeline Construction Project and C7.2 WasteNet Recommendation to Award Recycling Contract. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed and meeting procedure.

That the Strategic Manager Water and Waste – Ian Evans, Commercial Infrastructure Manager – Dylan Rabbidge and Management Accountant – Susan McNamara be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C7.1 Te Anau Wastewater Upgrade – Recommendation to Award Pipeline Construction Project and C7.2 WasteNet Recommendation to Award Recycling Contract. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed.

That Invercargill City Council – Director, Works and Services – Cameron McIntosh, Invercargill City Council - Senior Waste Officer – Donna Peterson and Invercargill City Council - Drainage and Solid Waste Manager – Malcolm Loan be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C7.2 WasteNet Recommendation to Award Recycling Contract. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed.

The public were excluded at 8.03am.

(Councillor Perham joined the meeting at 8.29am.)

The meeting adjourned at 9.41am and reconvened at 9.58am.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 10.13am.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE FINANCE AND AUDIT COMMITTEE HELD ON WEDNESDAY 5 JUNE 2019.

**DATE:**.....

**CHAIRPERSON:**.....