



Services and Assets Committee

OPEN MINUTES

Minutes of a meeting of Services and Assets Committee held in the Council Chamber, 15 Forth Street, Invercargill on Wednesday, 5 June 2019 at 8am - 8.01am, 10.36am – 11.03am (10.59am – 11.03am PE)

PRESENT

Chairperson

Brian Dillon

George Harpur

Mayor Gary Tong

Julie Keast

Councillors

Stuart Baird

Ebel Kremer

John Douglas (8am - 8.01am, 10.37am – 11.03am)

Neil Paterson

Darren Frazer

Nick Perham

APOLOGIES

Councillor Duffy

Councillor Macpherson

ABSENT

Councillor Ford

IN ATTENDANCE

Chief Executive

Steve Ruru

Group Manager, Services and Assets

Matt Russell

Group Manager, Community and Futures

Rex Capil

Chief Financial Officer

Anne Robson

Communications Manager

Louise Pagan

Governance and Democracy Manager

Clare Sullivan

Committee Advisor

Fiona Dunlop

Adjournment of Meeting

Councillor Dillon advised that the meeting of the Services and Assets Committee would adjourn until the conclusion of the Council meeting.

Resolution

Moved Chairperson Dillon, seconded Cr Keast **and resolved:**

That the meeting of the Services and Assets Committee would adjourn until the conclusion of the Council meeting.

The meeting adjourned at 8.01am.

The meeting reconvened at 10.36am.

Mayor Tong and Councillors Baird, Dillon, Frazer, Harpur, Keast, Kremer, Paterson and Perham were present when the meeting reconvened.

1 Apologies

There were apologies from Councillors Duffy and Macpherson

Moved Cr Paterson, seconded Cr Perham **and resolved:**

That the Services and Assets Committee accept the apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Cr Harpur, seconded Cr Frazer **and resolved:**

That the Services and Assets Committee confirms the minutes of Services and Assets Committee, held on 8 May 2019 as a true and correct record of that meeting.

(Councillor Douglas returned to the meeting at 10.37am.)

Reports

7.1 Dunraigen Rural Water Supply Transfer

Record No: R/19/3/5310

Manager Operations, Water and Waste – Bill Witham was in attendance for this item.

Mr Witham advised that the purpose of the report was to outline the steps required to transfer the Dunraigen rural water supply to Pāmu (Landcorp Farming Limited) and seek a recommendation to proceed with the transfer.

The meeting noted that the Te Anau Rural Water Supply Subcommittee agreed in principle to proceed to negotiate a transfer at their meeting on 12 March 2019.

The meeting agreed to proceed with the transfer but noted that the decision would have to be confirmed by Council.

Recommendation E in the officers report was declared redundant because of the decision to proceed with the transfer.

Resolution

Moved Mayor Tong, seconded Cr Kremer **recommendations a to c and d with changes (as indicated) and resolved:**

That the Services and Assets Committee:

- a) **Receives the report titled “Dunraigen Rural Water Supply Transfer” dated 29 May 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

- d) **Recommends to Council and agrees in principle to proceed to negotiate a transfer.**
- e) ~~Does not agree in principle to proceed.~~

7.2 Downer Water and Wastewater Maintenance Contract 10/01 - Monthly Report for April 2019

Record No: R/19/5/9739

Manager Operations, Water and Waste – Bill Witham was in attendance for this item.

Resolution

Moved Cr Harpur, seconded Cr Keast **and resolved:**

That the Services and Assets Committee:

- a) **Receives the report titled “Downer Water and Wastewater Maintenance Contract 10/01 - Monthly Report for April 2019” dated 29 May 2019.**

Public Excluded

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Chairperson Dillon, seconded Cr Baird **and resolved:**

That the public be excluded from the following part(s) of the proceedings of this meeting.

C8.1 Te Anau Wastewater Upgrade – Recommendation to Award Pipeline Construction Project

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Te Anau Wastewater Upgrade – Recommendation to Award Pipeline Construction Project	<p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage,</p>	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

	negotiations (including commercial and industrial negotiations).	
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That the Chief Executive, Group Manager, Services and Assets, Group Manager, Community and Futures, Chief Financial Officer, Commercial Infrastructure Manager – Dylan Rabbidge and Management Accountant – Susan McNamara, Communications Manager, Governance and Democracy Manager and Committee Advisor be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C8.1 Te Anau Wastewater Upgrade – Recommendation to Award Pipeline Construction Project. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed and meeting procedure.

The public were excluded at 10.59am.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 11.03am.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE SERVICES AND ASSETS COMMITTEE HELD ON WEDNESDAY 5 JUNE 2019.

DATE:.....

CHAIRPERSON:.....