



Notice is hereby given that a Meeting of the Manapouri Community Development Area Subcommittee will be held on:

Date: Tuesday, 23 July 2019
Time: 9.30am
Meeting Room: Manapouri Motor Inn
Venue: Cathedral Drive
Manapouri

Manapouri Community Development Area Subcommittee Agenda OPEN

MEMBERSHIP

Chairperson	Shirley Mouat
Deputy Chairperson	Alister Burgess
Members	Margaret Gerken
	Raymund Haanen
	Robert Murrell
	Lynette Pearson
	Ebel Kremer

IN ATTENDANCE

Committee Advisor	Jenny Labruyère
Community Partnership Leader	Simon Moran

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Full agendas are available on Council's Website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Terms of Reference - Community Development Area Subcommittees

Community Development Area Subcommittees are delegated the following responsibilities by the Southland District Council.

- Represent and act as an advocate for the interest of its community.
- Consider and reporting on all matters referred to it by the Southland District Council, or any matter of interest or concern to the Community Development Area Subcommittee;
- Maintain an overview of services provided by the Southland District Council within the community;
- Consider annual estimates for expenditure within the community and recommend these to Council;
- Communicate with community organisations and special interest groups within the community;
- Undertaking any other responsibilities that are delegated to it by the Southland District Council.

In addition to these activities, Community Development Area Subcommittees will consider how best to provide for our communities, and the people who live there, into the future.

Community Development Area Subcommittees will provide leadership by:

- Positively representing their community and the Southland District;
- Identifying key issues that will affect their community's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities.
- Promote a shared vision for the wider community of interest area and develop ways to work with others to achieve positive outcomes

Community Development Area Subcommittees will adopt a strategic focus that will enable members to:

- Provide local representation and guidance on wider community issues, initiatives and projects.
- Contribute to the development and promotion of community cohesion, by developing and supporting relationships across a range of stakeholders at a local, regional and national level.
- Take part in local community forums, meetings and workshops.
- Inform local residents and ratepayers on issues that affect them.

Community Development Area Subcommittees shall have the following delegated powers and be accountable to Council for the exercising of these powers.

Engagement and representation

- Facilitating the Council's consultation with local residents and community groups on local issues and local aspects of district wide issues including input into the Long-term Plan, Annual Plan, and policies that impact on the Board's area.
- Engaging with council officers on local issues and levels of service, including infrastructural, recreational, community services and parks, reserves and cemetery matters.
- Representing the interests of the community at Council, Committee or Subcommittee meetings when a motion under debate relates to a matter that the Board considers to be of particular interest to the residents within its community.
- Monitoring and keeping the Council informed of community aspirations and the level of satisfaction with services provided.

Financial

- Approving expenditure within the limits of annual estimates.
- Approving unbudgeted expenditure for locally funded activities up to the value of \$10,000.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Accepting the highest tenders for rentals of \$10,000; or less per annum.
 - Approving the preferential allocation of leases where the rental is \$10,000 or less per annum.

Local assets and facilities

- Overseeing the management of local halls and community centres which are owned by Council and where no management committee exists. This will occur by way of relationship with officers of Southland District Council.
 - Appoint a local liaison person responsible for community housing.
-

The Community Development Area Subcommittees can make recommendations to Council on:

Assets and Facilities

- Annually providing feedback on any asset management plans or community services strategies applicable to the community for which the Community Development Area Subcommittee is responsible.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Recommending rentals in excess of \$10,000 per annum to the Group Manager Services and Assets.
 - Recommending the preferential allocation of leases where the rental is in excess of \$10,000 per annum to the Group Manager Services and Assets.

Contracts/Tenders

- Recommending tenders less than \$200,000 to the Group Manager Services and Assets.
- Recommending tenders in excess of \$200,000 to the Services and Assets Committee.
- Recommending tenders to the Services and Assets Committee where preference is not for acceptance of the highest tenderer,

Financial

- Recommending annual estimates to Council
- Recommending unbudgeted expenditure in excess of \$10,000 to the Services and Assets Committee.

Local Policy

- Considering matters referred to it by officers, the Council, its committees or subcommittees, including reports and policy and bylaw proposals relating to the provision of council services within the Board's area; and
- Making submissions or recommendations in response to those matters as appropriate.
- Appoint a local liaison person responsible for community housing.

The Chairperson of each Community Development Area Subcommittee is delegated with the following additional responsibilities:

- Approval of leases, rental agreements and the rollover of existing contracts under \$1,000;
 - Engaging with Community Development Area Subcommittee members to make submissions to the Council on behalf of the Community Development Area Subcommittee where a submission period is outside of the Community Development Area Subcommittee meeting cycle. Where a Chairperson is unable to base a submission on a consensus among Community Development Area Subcommittee members, a Community Development Area Subcommittee meeting must be held.
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The Chairperson, member Mouat to report on matters with which she has been involved since the subcommittee's last meeting.

7.4 Councillor's Report

Councillor Kremer to report on matters from the Council table.

1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Committee Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

6 Confirmation of Minutes

- 6.1 Meeting minutes of Manapouri Community Development Area Subcommittee, 30 April 2019



Manapouri Community Development Area Subcommittee

OPEN MINUTES UNCONFIRMED

Minutes of a meeting of Manapouri Community Development Area Subcommittee held in the Manapouri Motor Inn, Cathedral Drive, Manapouri on Tuesday, 30 April 2019 at 9.30am.

PRESENT

Chairperson	Shirley Mouat
Deputy Chairperson	Alister Burgess
Members	Margaret Gerken
	Raymund Haanen
	Lynette Pearson

APOLOGIES

Councillor Ebel Kremer
Robert Murrell

IN ATTENDANCE

Committee Advisor	Jenny Labruyère
Community Partnership Leader	Simon Moran
Roading Engineer	Ben Whelan

PUBLIC GALLERY

Aly Curd	Emergency Management Southland
Irene Barnes	
Daphne Climie	
Alva Faul	
Ruth Shaw	
Russell Smith	

1 Apologies

Apologies for non-attendance were lodged by Councillor Kremer and Member Murrell.

Moved member Haanen, seconded member Pearson and **resolved:**

That the Manapouri Community Development Area Subcommittee accept the apologies for non-attendance lodged by Councillor Kremer and Member Murrell.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

Aly Curd – Emergency Management Southland

Ms Curd brought the subcommittee's attention to the Emergency Management's Community Response Plan which draws the public's attention to the risks and hazards of earthquakes in particular along the Alpine fault line, and how best to get communities leading communities. Ms Curd advised she is to arrange a public meeting in Manapouri in the near future to assist with education and community involvement.

Ruth Shaw

Mrs Shaw drew attention to the clearance work in progress at the north end of Frasers Beach where she believes is creating a freedom camping issue.

Mrs Shaw also enquired as to supervision of persons/contractors spraying when on Council land.

Russell Smith

Raised his concerns at the condition of the walking track behind Murrell Avenue advising that there are exposed rocks and tree roots which are a danger and suggest several metres of gravel would improve the condition of the track. Staff to investigate concerns expressed by Mr Smith and take the appropriate action.

Irene Barnes

- Mrs Barnes brought to the subcommittee's attention the state of some fallen and hooked up tree branches near the clearing on Old Coach Road and also on the track along the Waiau River track that at least need to be identified.
- Mrs Barnes mentioned the state of the dead bluegum on the foreshore which is on more of a lean and she is concerned as to when it may fall.
- Expressed concern at the poor condition of the footpath in View street.
- Expressed her concern at the state of the carpark in the front of the shop. Mrs Barnes was advised that the area in question is private property and not one for the Council to address.

Mrs Barnes tabled a letter on behalf of Lester Laughton

Mr Laughton raised his concern at the state of the Foreshore Viewing shafts, also the growth of vegetation, dead and dying Pittosporum bushes that require removal as such removal would allow for the smaller species to thrive.

Mr Laughton suggested a review of the Foreshore be undertaken to allow remedial work be carried out.

Mr Laughton also drew attention to a dead or dying Beech tree opposite the camping ground that requires removal.

Community Facilities staff to investigate the concerns and respond to Mr Laughton in due course.

Daphne Climie

- Expressed her concern at clearance work and removal of Manuka bushes at the north end of Frasers Beach believing it has become an eye sore and makes the area more accessible for freedom camping and questioned whether approval for the work sought.

Community Facilities staff to investigate the concerns and respond to Ms Climie in due course.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved member Pearson, seconded member Haanen **and resolved**

That the Manapouri Community Development Area Subcommittee confirms the minutes of the meeting held on 12 February 2019 as a true and correct record of the meeting.

Reports for Resolution

7.1 Manapouri Hall Mural

Record No: R/19/3/4339

Simon Moran, Community Partnership Leader presented this item.

Mr Moran outlined that the Manapouri Art Group would like approval to have a guest artist at its Labour Weekend Exhibition, paint a mural on the west (entrance) wall of the Manapouri Hall.

Mr Moran advised that the mural is to depict tussocks, mountains and native birds – Takahe, Keruru and Tui – in keeping with the natural surroundings of Fiordland.

Mr Moran added that all associated and on-going maintenance costs are proposed to be covered by the Manapouri Art Group.

Resolution

Moved Chairperson Mouat, seconded member Burgess

That the Manapouri Community Development Area Subcommittee:

- a) Receives the report titled “Manapouri Hall Mural” dated 12 April 2019.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) Approves the painting of a mural on the west (entrance) wall of the Manapouri Hall, subject to all costs being met by the Manapouri Art Group for both the initial painting and subsequent maintenance painting.**

Note: Member Burgess left the meeting at 10.25am

Reports

8.1 Council Report

Record No: R/19/4/6645

Simon Moran, Community Partnership Leader, was in attendance to present this item.

Mr Moran highlighted various issues of interest including;

- Climate Change and the link to this with the Bella Vista Development issues
- Representation Review decision
- Southland Regional Development Agency, announcement of the new Board
- Annual Plan 2019/2020 –no consultation required for this round as there are no significant variances from the 2018-2028 Long Term Plan
- Local Authority Elections to be held 12 October 2019
- Speed Limit Review – Ben Whelan, Roading Engineer, spoke to this item.
 - Mr Whelan advised the meeting of a review of speed limits to be investigated for all towns within the district, and advised there is to be a suggested reduction of speed on Waiau Street in Manapouri, and sought members comment prior to the formal consultation.
 - Members also enquired as to the potential to seek a speed reduction along the section of Cathedral Drive which is state highway. Mr Whelan advised that following the consultation process he will be passing on such suggestions to NZTA as that area is the Agency's responsibility.

Mr Moran advised the only variances in the financials that should be noted are the operating costs expenses and the capital expenditure business units (this is a reversal of the remaining portion of the previous purchase order related to the bollard lighting project).

Resolution

Moved member Pearson, seconded member Gerken **and resolved**

That the Manapouri Community Development Area Subcommittee:

- a) **Receives the report titled "Council Report" dated 17 April 2019.**

8.2 Chairperson's Report

Record No: R/19/4/7115

Chairperson Mouat reported on matters with which she has been involved since the subcommittee's last meeting, these included;

- expressed concern at another E3 Scientific consultant report that is required to allow the resource consent to be processed for the Pearl Harbour tree removal project.
- enquired as to the progress of signage at the Turbine

Mr Moran advised that he has discussed this project with Meridian Energy who have advised they are keen to assist with signage and that they would like to have consistency of such signs in a similar format to other signage they have. Comment was made that there is to be a 50 year anniversary of the tunnel and it is hoped the signage at the Turbine will be in place before that takes place.

- passed comment at the state of the garden at the intersection of Cathedral Drive and Hillside Road
- enquired as to the timeline for the Flying Fox project
- commented on the new Murchison Villas and how this will be a great asset for the local communities
- local veteran, Rodney McRae laid a wreath at the Anzac services on behalf of the subcommittee

Swimming Pool

- the pool has now closed for the season after a late start
- The Pool Committee is investigating heat pump options
- General repairs and maintenance including replacement of toilets cisterns to be completed over the winter closure period

Hall

- a recent meeting of the Hall Committee has highlighted the need to replace tables and chairs for the hall, which that Committee will fund raise.

8.3 Councillor's Report

Record No: R/19/4/7116

There was no Councillor's report.

The meeting concluded at 10.50am

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE MANAPOURI COMMUNITY DEVELOPMENT AREA SUBCOMMITTEE HELD ON 12 FEBRUARY 2019.

DATE:.....

CHAIRPERSON:.....

Council Report

Record No: R/19/7/12943

Author: Simon Moran, Community Partnership Leader

Approved by: Rex Capil, Group Manager Community and Futures

Decision

Recommendation

Information

Chief Executive

Office of the Controller and Auditor-General (OAG)

1. The Office of the Auditor-General has recently published a report which provides a summary of their work in the local government sector during 2018, including a summary of the sector's performance in the production of the 2018 LTPs and annual reports. A copy of the report is available on their website www.oag.govt.nz/2019/local-govt/docs/local-govt.pdf.
2. Key themes/issues to emerge from the work include:
 - the need for the sector to continue to improve the quality of the information it has available about the condition and performance of their critical assets and how these might be affected by natural hazard events and/or climate change
 - the significant gap between the level of local government capital expenditure and depreciation levels for fixed assets. This gap has existed for a number of years and highlights the potential for there to be a growing 'infrastructure deficit' across the local government sector
 - the challenges that local authorities are facing delivering on the capital works programmes included in their LTPs. While there has been an increase in sector performance there continues to be a gap between planned performance and actual performance.
 - the need for strong consultation as part of the LTP processes about the way in which local authorities are looking to manage the level of renewals
 - the importance of local authorities having an effective audit and risk committee with an independent chair to support council decision-making processes.
 - the significance of the two major reviews occurring across the sector in relation to the delivery of 3 waters and funding/financing, with the latter being led by the Productivity Commission.
3. The OAG have also recently published their draft annual plan www.oag.govt.nz/2019/draft-annual-plan for 2019/20 year, which outlines their proposed areas of focus for the next three years. Areas of work signalled that are of particular relevance to local government include:
 - completion of their water management work, which has been area of review over the last two years

Manapouri Community Development Area Subcommittee

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- continuation of their procurement practices work programme. Contract design and management are subsets of this area that is of particular relevance to the local government sector
 - ethics and integrity and giving consideration to how standards can be raised across the public sector. The management of conflicts of interest and the Local Authorities (Members Interests) Act 1068, which is in need of review, is a subset in this area
 - a review of risk management practices across the local government sector.
4. At a broader public sector level the OAG are also proposing to start a programme of work in the broader public/community outcomes area. With the recent release by central government of the “Well-Being Budget”, there is a high level of interest in relation to the extent to which the Living Standards Framework being used by government might link ‘upwards’ with the Sustainable Development Goals, issued by the United Nations, and ‘downwards’ to the four well-beings which have recently been put back into the Local Government Act 2002.
5. The OAG will also be doing a series of reviews looking at particular areas of public sector service delivery. This will start with a review in the family violence area but is expected to move into other areas over time. As part of this work they will be looking at the extent to which collaboration across agencies is contributing to the achievement of improved community outcomes.

Southland Heritage

6. A joint Invercargill City; Gore District and Southland District councils meeting was held in May to discuss the various options for improving governance structures relating to the delivery of heritage services across the region including in relation to the Southland Museum and Art Gallery.
7. As a result of this briefing process staff are looking to establish a working group to look at the next steps in relation to both addressing the issues relating to the Southland Museum and Art Gallery and a regional heritage strategy.

Walking Access

8. In accordance with provisions within the Walking Access Act which require that a review be initiated ten years after its passage the Ministry for Primary Industries have initiated a formal review process.
9. The Act is about increasing free access to tracks, trails and other areas for all sorts of recreation associated with walking - biking, horse riding, four wheel driving etc. Through the review consideration will be given to the effectiveness of the legislation to date and whether any changes might be needed. A copy of the consultation document is available on the Ministry for Primary Industries website www.mpi.govt.nz/law-and-policy/legislation/walkingaccessreview/

Climate Change

10. The new Zero Carbon Bill legislation, which is to be progressed via an amendment to the existing Climate Change Response Act 2002 so that all of the key climate-related legislation is covered under one Act, has been introduced to Parliament and referred to select committee.

11. The overall aim is to establish a framework which New Zealand can use to develop clear climate change policies which are in accordance with the Paris Agreement. This agreement is a global effort to combat the effects of climate change by limiting the global average temperature increase to 1.5 degrees Celsius above pre-industrial levels.
12. The bill does four key things:
 - i. sets a new greenhouse gas emissions reduction target to reduce all greenhouse gases (except biogenic methane) to net zero by 2050, and reduce emissions of biogenic methane within the range of 24-47 per cent below 2017 levels by 2050, including to 10 per cent below 2017 levels by 2030;
 - ii. sets a series of emissions budgets to act as stepping stones towards the long-term target;
 - iii. requires the Government to develop and implement policies for climate change adaptation and mitigation; and
 - iv. establishes a new, independent Climate Change Commission to provide expert advice and monitoring to help keep successive governments on track to meeting long-term goals.
13. The bill, as currently drafted, gives the Minister of Climate Change the power to request that councils and council-controlled organisations provide certain information on climate change adaptation. This includes an assessment of the current and future effects of climate change in relation to the organisations functions; a statement of the organisations proposals and policies for addressing the effects of climate change; and an assessment of the progress made by the organisation towards implementing its proposals and policies. This requirement will obviously increase compliance costs for local authorities.

3 Waters

14. Cabinet is scheduled to make decisions on the initial stages of the 3 waters review in mid-2019. These initial decisions are expected to be focussed on the implementation of a new approach to the regulation of 3 waters activities. It is expected that much of the initial focus will be on improved drinking water standards and how these are to be enforced.
15. It is expected that a decision will be made to form a new agency to assume responsibility for drinking water regulation that has previously been the responsibility of the Ministry of Health. The Havelock North inquiry identified a number of issues with the way in which the Ministry had been managing this function in the past.
16. As part of the drinking water area there has been considerable discussion about any new standards also being applied to 'private' water schemes (ie those which are not administered by local government). There are a large number of private water supplies operating across New Zealand and at present they are not subject to a regulatory regime.
17. There is also the potential for new regulatory standards to be introduced for wastewater. While the responsibility for environmental regulation currently rests with regional councils it is possible that some of the responsibilities in this area could also be transferred into any new agency that might be formed to regulate the drinking water area.

18. At this stage any decisions on addressing the financial and funding implications of new standards is yet to be addressed. Decisions are not expected to be made in this area, nor the question of potential ‘forced’ amalgamation of suppliers until early 2020. This will enable the Productivity Commission to complete its current funding review work.

Customer Delivery

Libraries

19. The sudden closure of the Winton Library on the 14th of May meant that the Winton team quickly sprang into action and with the help of the project delivery team, a pop-up library was up and running within the supper room of the Winton Memorial Hall within three working days.
20. Circulation of our collections and the receiving and processing of new books has managed to remain business as usual throughout. We have also continued to offer the range of programs for library patrons.
21. The table below shows the number of individuals checking out items from a branch library each month:

LIBRARY NAME	MAY 2019
Book Bus	410
Lumsden	95
Otautau	110
Riverton	186
Stewart Island	53
Te Anau	391
Winton	503
Wyndham	74

22. We currently have 5223 active library users across the District.
23. Our library service has new books each month, these can be viewed online through our catalogue on <https://www.southlanddc.govt.nz/my-southland/libraries/>

Community and Futures

Governance and Democracy

Local Authority Elections

24. Planning is underway for the local authority elections to be held in October 2019. Elections will be held for the position of mayor, 12 councillors and 56 community board members elected from nine boards. For two of the community boards there will be elections held in subdivisions. This is where members for a community board are elected from a particular part of the board’s area

(subdivisions). For more details of the boundaries and maps go to our website

www.southlanddc.govt.nz

25. Nominations open on Friday 19 July and the forms will be available at our offices and on the website. Details on when nominations close are also on the website as well as other useful information. The candidate information booklet will be available in July.
26. It is important that all people who are over the age of 18 who are a citizen or a permanent resident are on the electoral roll. Anyone who has moved within the last couple of years should check that their enrolment details are up to date. This can be done by ringing 0800 367 656.

Governance Arrangements for Community Boards

27. Planning is underway for confirming arrangements for the new community boards operating structure following the election. There will be a new agenda structure to ensure that the boards are receiving appropriate information. There will be a community board planning process undertaken to align with and feed into the long term plan. There will also be opportunities to build relationships between community organisations and the community board in the new board areas. There will be a series of workshops, four a year that will focus on service delivery matters. All board members will be invited to attend these with senior managers.

Transitional Issues

28. At a recent briefing for community board and CDA chairs, information was provided about several transitional issues including:
 - reserves will remain allocated to the areas they have been collected from and will be used for the purpose they were collected for in that area – any change to this approach will require consultation
 - rating area units – the 2020-2021 Annual Plan will result in rates being collected on the current existing rating boundaries. Any potential new rating boundaries will be discussed as part of the consideration of the 2021-2031 long term plan
 - as is a requirement of the Local Government Act the new incoming Council will consider its committee and subcommittee structure
 - it will also consider any changes to delegations and terms of reference for community boards and committees.

Community Leadership Team

Community Board Plans

29. Meetings with current community board and CDA Subcommittee members were held in June and July in order to provide an update on the process around the development and implementation of the new community board plans. The meetings were held in clusters around the District and were largely well attended.
30. Following the cluster meetings, the community leadership team will undertake engagement with service groups and other volunteer organisations around the District and in the latter part of this year eight community workshops will be held around the District in the new community board

areas in order to allow our communities the opportunity to come together and discuss the future they want for their area.

31. It's important to note that a key focus of the plans will be the establishment of outcomes for each of our new community boards. These outcomes will be used to inform the planning process going forward for the development of Council's asset management plans and the Long Term Plan.

Provincial Growth Fund Applications

32. Work has been progressing on applications for Stewart Island/Rakiura Wind Project and Milford Opportunities Project.

Environmental Services

Group Managers Update

33. A key focus of the last three months in the building solutions area has been implementing the clearance plan to address the non-compliances identified in the recent IANZ audit. The various systems and process changes required have been made, and now the focus is demonstrating that consent processing times are compliant to IANZ satisfaction by the end of July 2019.
34. Also in the building solutions area, Julie Conradi has been appointed as the new Building Solutions manager, with Michael Marron having resigned and finishing at the end of June.
35. Building and resource consent activity has been relatively strong over the late autumn - early winter period. There has been some use of external consultant resources to seek to maintain processing times for customers and manage workloads for internal staff
36. An important focus for 2019/2020 is the transition to E-delivery of services, with building solutions being the key initial focus area for this, noting the number of consents lodged and the criticality of timeliness of service. Staff are in the initial stages of evaluating various options.
37. At its May meeting Council agreed to be a signatory to the Predator Free Rakiura multi-agency Memorandum of Understanding. A formal signing of this is scheduled for Rakiura on Saturday 13th July, with the Director General of Conservation scheduled to attend. An application has also been lodged with the Provincial Growth Fund seeking a further 3 years of funding for the Project Manager role.
38. Southland District Council hosted the quarterly Te Roopu Taiao in early June. At this meeting Dean Whaanga, Kaupapa Taiao Manager for Te Ao Marama highlighted the significant number of work streams that his team are involved with, and that this is proving challenging resourcing – wise.
39. The group manager attended a workshop at Te Rau Aroha Marae in Bluff in early June organised by OMV and hosted by Te Runanga o Awarua to workshop OMV's intentions in the Great South Basin. This was a useful session and provided for a good exchange of information and views.

Dark Skies Plan Change for Rakiura

40. The resource management team undertook preliminary consultation on the proposed Dark Skies plan change.
41. The change to the District Plan has been sought to create rules around future artificial lighting on the Island in order to maintain the existing quality of the dark skies. The key stakeholders and general public attended workshops in Oban on 13 and 14 May 2019 with all feedback being positive. It is intended to publicly notify the proposed plan change in the last quarter of 2019.

Climate Change

42. Council has teamed up with Environment Southland, Gore District and Invercargill City councils to undertake high level region wide assessments on Climate Change, Biodiversity, Landscapes and Natural Character. These reports have been progressing well.
43. The Climate Change report was presented to Council on 22 May 2019 and wider communication of climate change was endorsed. The other reports are still being completed and are unlikely to be released in 2019.

Ministry of the Environment – National Policy Statement

44. Council is part of the TA reference group providing feedback to the Ministry of the Environment on the proposed National Policy Statement on Indigenous Biodiversity and the proposed New Zealand Biodiversity Strategy which are both proposed to be finalised in early 2020. Consultation on both of these work streams is anticipated to occur between July and September 2019.

Environmental Health

45. Food verifications have been largely contracted out for several months. The team has also been going through a transition in the training of the new Technical Support Partner team, created to provide administration support.
46. The team has a target of clearing the backlog of alcohol renewal applications, over the next several months.
47. A decision was made to postpone accreditation as a food verification agency, for reasons including:
 - accreditation is not legally required, Council already has exclusivity to verify template food control plans
 - MPI's latest advice is to expect exclusivity for at least two more years
 - cost/benefit considerations
 - accreditation would add significant workload and complexity at a critical transitional time.

Animal Control

48. There has been a focus over the last several months to promote more dog owners to register online. For the first time, all dog owners were successfully sent a bulk email; the content being to

encourage dog owners to advise Council of any changes to their dog ownership, so that we can ensure their details are correct when their letters are sent.

49. Staff have been working hard to set up the online service for registering new dogs online, at the time of writing it is uncertain whether this will be available by the time dog owners receive their letters in mid-June.

Services and Assets

Community Facilities

50. We are still waiting on the second biological assessment report on the Winton office/library from K2 Environmental. Council has received the biological assessment peer review report from Biodec and this will be used in association with the K2 report to determine what remedial work we will need to do to return the building to a useable state.

Property Services

51. Work is almost complete in the review of the Council Fixed Asset Register as the basis of Council's Property Register. Asset managers are currently finalising the first cut of whether the properties are strategic or not.
52. After this stage has been completed, the proposal is to present the register to the Finance and Audit Committee as a step towards identifying a Council list of surplus properties.
53. Current property agreements that have been finalised of interest are Ringaringa Road deviation, easement agreement with Landcorp for access to and the pipeline on their land for the Kepler disposal field, land acquisition for the Clifden bridge Tourism Infrastructure Fund development, landowner agreement related to the Orawia water take site, as well as a memorandum with the owners on the north side of the Mararoa bridge around ownership divestment.
54. Each of these projects are at differing stages of completion. Actions have commenced to dispose of the Hokonui, and Menzies Ferry halls as well as transferring the Blackmount and Waianawa community centres to local societies.

Strategic Water and Waste

Te Anau Wastewater Discharge Project

55. Following Council resolutions from the 23 October 2018 meeting, when it was resolved to proceed with a sub-surface drip irrigation as disposal route, staff have been progressing work on a number of fronts including development of resource consents for the sub-surface drip irrigation field, as well as advancing towards a detailed design.
56. The tender for the pipeline element of the contract has now closed and following evaluation a preferred contractor has been identified with a recommendation to award the contract approved by the Services and Assets Committee on 5th June.

Strategic Transport

Speed Limit Review

57. Discussions with community boards and community area development subcommittees which are potentially affected by the proposed changes in speed limits for Council roads (not state highways) have now been completed. Feedback to date has been supportive and where appropriate suggested changes have been incorporated into the proposed bylaw.
58. Staff are now engaging with other stakeholders such as NZ Transport agency before finalising a report to Services and Assets for the August meeting and then Council later in the month, with the objective of starting the formal public consultation process.

District Wide Renewals Programme

59. The road design for the District wide pavement rehabilitation programme for 2019/20 season is currently being completed with the goal of tendering in July.

Bridges

60. Council approved expenditure to accelerate the bridge renewal programme at its meeting on 23 May 2019. The total value of this programme is \$3 million made up of \$1.47million from Council and a \$1.53 million contribution from NZ Transport Agency. The focus of this expenditure is on bridges which pose the greatest risk to Council and provide the only access to residents.
61. The annual restricted bridge inspections by Council's structural engineering consultants, Stantec are completed. The outcome of these inspections along with updated bridge restriction list was presented to Council at the 19 June meeting.

Footpath Renewal

62. This contract was awarded to SouthRoads for District wide renewal works of footpaths based on 2018 condition rating and available funding. Programme of works is currently on track.
63. The 2019 footpath condition rating has been carried out by WSP Opus with results currently being collated.

Commercial Infrastructure

Forestry (IFS)

64. Forestry activity for this period has been quiet with June expected to signal the planting of trees in Waikaia (137,000) and Ohai (23,000). This work was completed by the end of June.

Around the Mountains Cycle Trail

65. The directional signs have been installed from Walter Peak to Centre Hill, with toilets and shelters installed as at the end of May. An application has been made to the Maintaining Great Ride fund for \$100,000, this includes funds for water tanks along the trail as well as tables, benches and interpretation panels for stage one.

Manapouri Community Development Area Subcommittee

23 July 2019

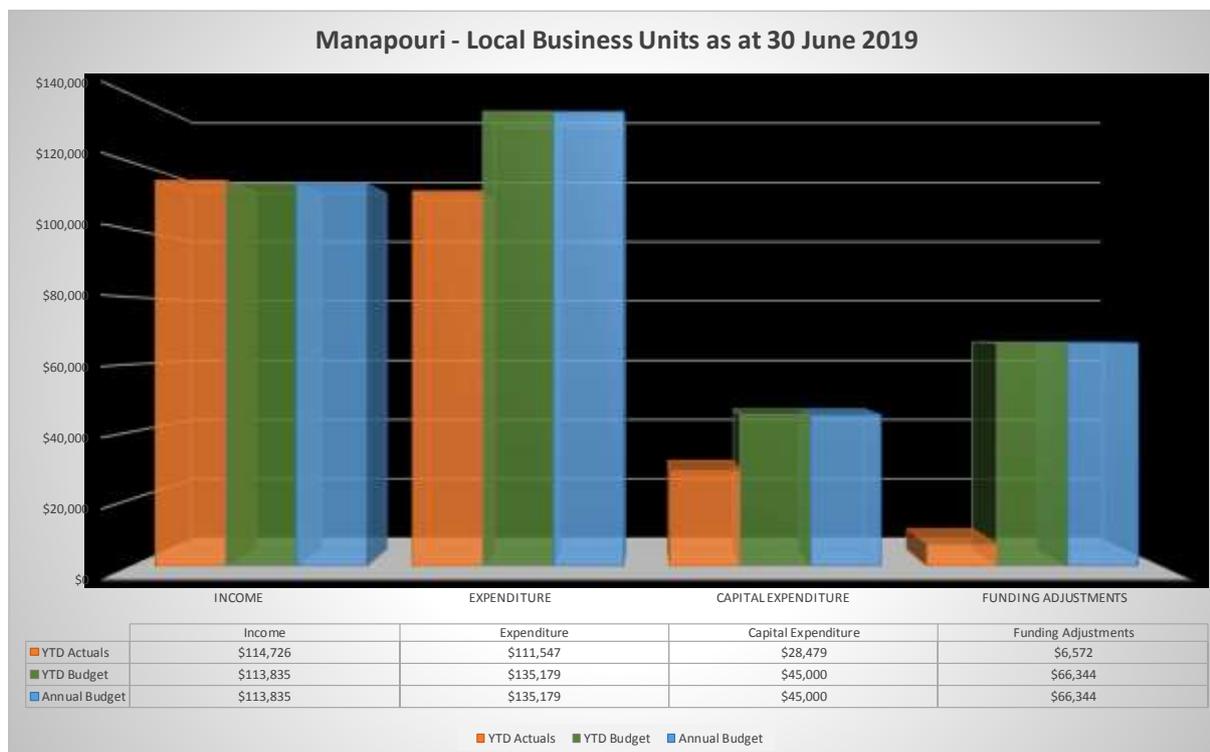
66. The Maintaining Great Rides (MGR) fund has approved \$77,822 of the \$100,000, the remainder relates to a sign that signals the end of the trail which was deemed too similar to another cycle trails sign. Work on an appropriate sign is continuing with MGR fund still keen to progress the sign although this will be through another round of funding.

Te Anau Manapouri Airport

67. The crack sealing was completed in May along with the remarking of the runway. Currently the estimated costs of completing the Part 139 Certification are being collected.

Finance

68. The only variances that should be noted are the operating costs expenses and the capital expenditure business units. The -\$542 is a reversal of the remaining portion of the previous purchase order related to the bollard lighting project.



Manapouri - Business Units as at 30 June 2019											
BU Code	Business Unit	Income			Expenses			Capital			
		Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	
24700	Administration - Manapouri	\$2,907	\$4,561	\$4,561	\$2,832	\$2,910	\$2,910				
24702	Operating Costs - Manapouri	\$24,550	\$10,900	\$10,900	\$28,225	\$13,466	\$13,466				
24707	Street Works - Manapouri	\$7,262	\$7,287	\$7,287	\$3,603	\$3,736	\$3,736				
24711	Refuse Collection - Manapouri	\$14,350	\$14,400	\$14,400	\$13,300	\$14,400	\$14,400				
24713	Stormwater Drainage - Manapouri	\$13,585	\$13,632	\$13,632	\$9,004	\$13,632	\$13,632				
24728	Beautification - Manapouri	\$9,744	\$19,178	\$19,178	\$12,102	\$13,678	\$13,678	\$29,021	\$25,000	\$25,000	
24732	Fraser's Beach	\$16,341	\$16,366	\$16,366	\$22,896	\$48,734	\$48,734				
24733	Village Green	\$5,055	\$5,073	\$5,073	\$4,583	\$5,073	\$5,073				
24734	Swimming Pool Area - Manapouri	\$4,939	\$5,558	\$5,558	\$2,546	\$2,811	\$2,811				
24735	Cathedral Drive	\$5,112	\$5,130	\$5,130	\$4,608	\$5,130	\$5,130				
24750	Hall - Manapouri	\$10,880	\$11,750	\$11,750	\$7,849	\$11,609	\$11,609				
Total		\$114,726	\$113,835	\$113,835	\$111,547	\$135,179	\$135,179	\$28,479	\$45,000	\$45,000	

Reserve Balances

Manapouri	Opening Balance	Current Budget	Forecast Budget	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029
Community Centre Reserve													
Manapouri Hall - RES	15,186	16,727	16,727	18,134	19,317	20,315	21,161	21,754	22,128	22,269	22,269	22,269	22,269
Total Community Centre Reserve	15,186	16,727	16,727	18,134	19,317	20,315	21,161	21,754	22,128	22,269	22,269	22,269	22,269
Total Community Centre Balance	15,186	16,727	16,727	18,134	19,317	20,315	21,161	21,754	22,128	22,269	22,269	22,269	22,269
Local Reserve													
Manapouri Fraser's Beach - RES	35,425	35,425	5,425	5,425	5,425	5,425	5,425	5,425	5,425	5,425	5,425	5,425	5,425
Manapouri General Reserve - RE	82,465	61,550	48,150	35,595	48,329	38,314	50,883	63,726	76,842	90,230	103,795	117,374	126,406
Manapouri Swimming Pool Area -	17,659	20,661	20,661	23,762	26,965	30,274	33,692	37,222	40,868	42,195	43,565	44,980	44,980
Total Local Reserve	135,550	117,636	74,236	64,782	80,719	74,013	90,000	106,373	123,135	137,850	152,785	167,779	176,811
Total Local Balance	135,550	117,636	74,236	64,782	80,719	74,013	90,000	106,373	123,135	137,850	152,785	167,779	176,811
Total Manapouri Reserve Balance	150,735	134,363	90,963	82,916	100,036	84,328	111,161	128,127	145,263	160,119	175,054	190,048	199,080

Recommendation

That the Manapouri Community Development Area Subcommittee:

- a) **Receives the report titled "Council Report" dated 16 July 2019.**

Attachments

There are no attachments for this report.

Environment Southland Annual Report - Management of Darwin's Barberry and Cotoneaster Species on the Manapouri Foreshore - July 2019.

Record No: R/19/7/13324

Author: Jenny Labruyère, Committee Advisor/Customer Support Partner

Approved by: Rex Capil, Group Manager Community and Futures

Decision

Recommendation

Information

Purpose

- 1 This report provides an update on the control programme of Darwin's Barberry and Cotoneaster species on the Manapouri Foreshore and includes a recommendation for 2019/2020.

Executive Summary

- 2 The Manapouri Foreshore Management Plan outlines the visions and objectives for this area. One of the key visions is that the foreshore reserve should be free of significant weed species so as to protect, enhance, and maintain natural values of indigenous plants and animals. The purpose of this programme is to reduce the abundance of seed-producing plants of Darwin's barberry and Cotoneasters on the Manapouri foreshore in the initial control and prevent them regenerating to reach maturity during follow-up control.
- 3 In 2018/19 follow-up control of Darwin's barberry (*Berberis darwinii*) and Cotoneaster species (*Cotoneaster francheltii*, *Cotoneaster glaucophyllus* and *Cotoneaster simonsii*) was carried out through all 21 Blocks along the Manapouri foreshore reserve area. Follow-up work has progressed nicely, however, it needs to be continued over medium term to ensure the progress made is maintained.

Recommendation

That the Manapouri Community Development Area Subcommittee:

- a) Receives the report titled "Environment Southland Annual Report - Management of Darwin's Barberry and Cotoneaster Species on the Manapouri Foreshore - July 2019." dated 16 July 2019.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

Attachments

- A Report to Manapouri Community Development Area Subcommittee - Environment Southland Management of Darwin's Barberry and Cotoneaster Species on the Manapouri Foreshore - July 2019 [↓](#)



**Report to Southland District Council and
The Manapouri Community Development Association**

2018/19

**Management of Darwin's barberry and Cotoneaster
Species on the Manapouri Foreshore**

July 2019

**Prepared by Rachel Batley
Biosecurity Officer (Pest Plants), Environment Southland**

Executive Summary

In 2018/19 follow-up control of Darwin's barberry (*Berberis darwinii*) and Cotoneaster species (*Cotoneaster franchetii*, *Cotoneaster glaucophyllus* and *Cotoneaster simonsii*) was carried out through all 21 Blocks along the Manapouri foreshore reserve area. Follow-up work has progressed nicely, however, it needs to be continued over medium term to ensure the progress made is maintained.

Background

Initial Control Programme for Manapouri

Under the Regional Pest Management Strategy (RPMS) for Southland, Darwin's barberry and Cotoneaster species are Containment Pest Plants. The containment area for these pest plants has been designed to help protect Fiordland National Park (FNP) from birds spreading seeds of these plants. Land occupiers outside the containment area must destroy Darwin's barberry and Cotoneasters on their land. This includes the Manapouri area.

Between 2010 and 2012 ES co-ordinated the initial control programme in the Manapouri Township. The follow-up control work then became the responsibility of the landowners. Once the initial control programme was completed ES approached SDC and the Manapouri CDA to continue the programme in the foreshore reserve area. The aim was to continue momentum on previous control work done along the foreshore area as well as help protect the investment made during 2010-2012.

How this programme relates to the Manapouri Foreshore Management Plan

The Manapouri Foreshore Management Plan outlines the visions and objectives for this area. One of the key visions is that the foreshore reserve should be free of significant weed species so as to protect, enhance, and maintain natural values of indigenous plants and animals. The purpose of this programme is to reduce the abundance of seed-producing plants of Darwin's barberry and Cotoneasters on the Manapouri foreshore in the initial control and prevent them regenerating to reach maturity during follow-up control.

Control Work

SDC has partitioned the foreshore reserve into approximately twenty-one one hectare Blocks. This helps to provide a systematic approach to the control work each year and provides defined boundaries of the areas that receive control work.

In November 2018 summer staff began follow-up control over all 21 blocks along the Frasers beach foreshore, shown in Figure 1. Work began in November 2018, with a few extra days added after more plants than expected were found. The staff were directed to control all target species over 50cm and/or flowering/fruited plants of any height. Control method used was the cut and paste stump method. A significantly higher number of plants were found and controlled, resulting in the work not being completed by the two staff in the four days as planned. In total it took 86.25 person hours to complete the work, between 4 staff. Blocks 14-16 had the highest abundance of plants to be controlled (as seen in Figure 2).

Plants found ranged from small seedlings to large plants over two meters tall, with flowers present. Plants were not seeding when the control work was undertaken. Approximately 70% of the plants controlled were juveniles, 20% were adults and 10% were seedlings. On average each Block required 4.15 person hours to complete, which is significantly less than the 93 hours it took to carry out the initial control in each block.

Blocks were grid searched and all plants over 50cm in height, flowering and seeding plants were controlled using the cut and paste method. A glyphosate-based herbicide gel was used for the control work.

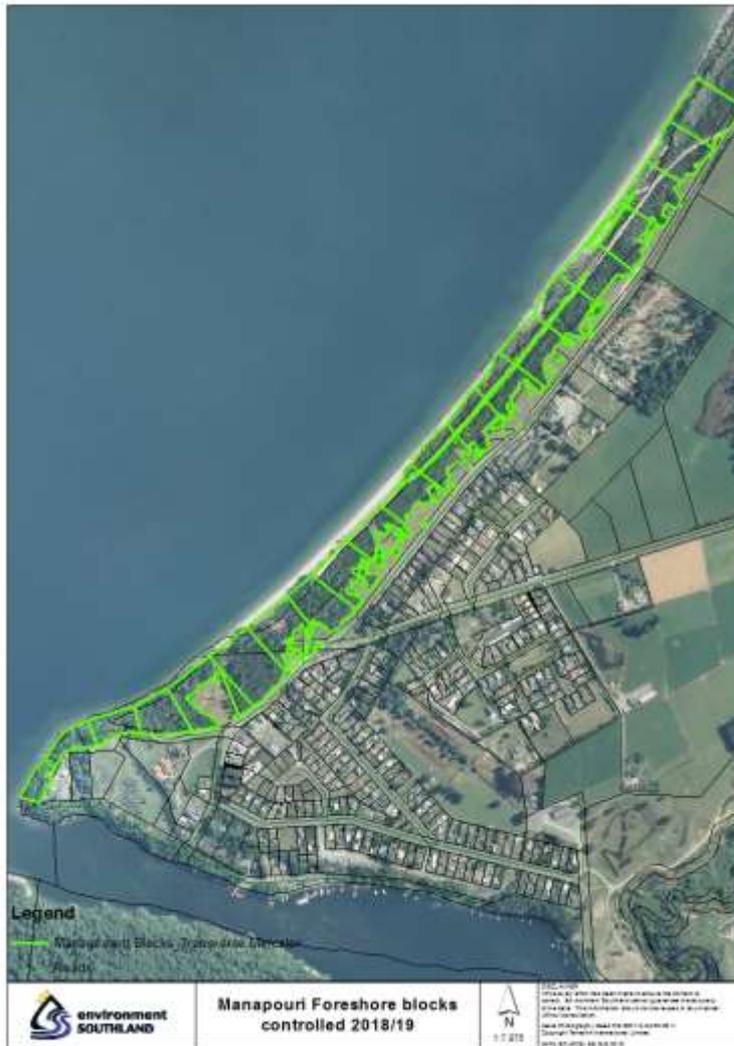


Figure 1. Blocks 1-21 where Darwin's barberry and Cotoneaster were controlled between November and December 2018.



Figure 2: *Cotoneaster* and *Darwin's barberry* controlled in Blocks 14-16. Blue points are new plants and green are previous locations where plants have been found again. Each point can mean between 1 and 35 plants in a small vicinity.

Discussion

In 2018/19 follow-up control work was carried out in all management blocks along the Fraser's beach foreshore reserve area.

Follow-up control

The methodology used for the follow-up control work was to split the Blocks into areas above and below the road, then grid search each part, and control all target species over 50cm and/or fruiting/flowering plants of any height. This methodology proved to be very effective as the target plants were often spindly, and intermingled amongst desirable plants.

To further prevent the spread of Darwin's barberry and *Cotoneaster* species control work was also conducted separate to this work in DOC land to the North and South of the Manapouri Fraser's beach area. Works were completed between November 2018 and February 2019.

What's next?

Good progress has been achieved with the completion of initial and follow-up control in all management blocks on the Manapouri foreshore reserve. However, for these gains to be retained, monitoring of the Blocks is needed to then determine when follow-up control work will be necessary.

Costs involved in follow-up control are significantly less than the initial control work. How often each management block requires control work will be assessed by the presence of flowering or fruiting plants of the target species. This will prevent any further addition to the seed bank and lead to the objectives for the programme being achieved.

Expenditure

Total person hours	86.25
Cost per hour	\$25.00
Follow-up control	\$2,156.25 excluded GST (21 Blocks)

Recommendations

- The frequency of follow-up control should be assessed through monitoring for the presence of fruiting/flowering plants of the target species of any height provided the methodology remains the same.
- Complete initial control of target species on SDC land along Waiau Street beginning at the Lakefront and continue to Department of Conservation land in the southeast (area highlighted in red in Figure 3 below).



Figure 3: Recommended control area in red

- Confirm relevant landowners participate in control of target species along Waiau Road on property they are responsible for.

Changes under the new RPMP

The new Regional Pest Management Plan (RPMP) came into effect on July 5 2019. Both Darwin's barberry and Cotoneaster have changed from Containment species in the previous Regional Pest Management Strategy (RPMS) to Progressive Containment species under the new RPMP. The objective is to progressively contain these species within the containment area to prevent their establishment in Fiordland National Park.

Under the new RPMP owners and/or occupiers within the 1km Fiordland National Park (FNP) buffer shall, on receipt of written direction from an Authorised Person under the Biosecurity Act, eliminate all Darwin's barberry and Cotoneaster infestations on the land they occupy. This buffer follows the edge of FNP and is an area of most concern. The 1km buffer covers the entirety of the Manapouri Township.

The containment area itself has changed to include land up to the Fiordland border from Southern Southland to Northern Southland, including land around Manapouri. Within the containment zone landowners are asked to control plants if a complaint is received. However, plants found within the 1km FNP buffer are required to be controlled by the landowner upon request.

Both species are still included as Unwanted Organisms which prevents the sale, propagation, transportation and dispersal of the plants by humans.