



Notice is hereby given that an Ordinary Meeting of Southland District Winton Wallacetown Ward Committee will be held on:

Date: Wednesday, 10 July 2019
Time: 8.15am
Meeting Room: Council Chamber
Venue: 15 Forth Street
Invercargill

Winton Wallacetown Ward Committee Agenda OPEN

MEMBERSHIP

Chair	Mayor Gary Tong
Councillors	Darren Frazer Gavin Macpherson Neil Paterson

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Full agendas are available on Council's Website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Committee Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

6 Confirmation of Minutes

6.1 Meeting minutes of Winton Wallacetown Ward Committee, 19 June 2019

Unbudgeted expenditure approval for grant to Central Southland College

Record No: R/19/6/11896

Author: Tina Harvey, Community Liaison Officer

Approved by: Rex Capil, Group Manager Community and Futures

Decision

Recommendation

Information

Purpose

- 1 The purpose of this report is to seek approval from the Winton Wallacetown Ward Committee to approve unbudgeted expenditure to provide a grant of \$800 to Central Southland College for costs associated with the purchase of a trailer frame for transporting bikes.

Executive Summary

- 2 The Central Southland College education outside of the classroom (EOTC) team would like to request financial assistance to fund the purchase of a trailer frame to hold up to 18 mountain bikes. It is intended that this will be used by the college to support their physical education programme.

Recommendation

That the Winton Wallacetown Ward Committee:

- a) **Receives the report titled "Unbudgeted expenditure approval for grant to Central Southland College" dated 2 July 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves a contribution of \$800 to Central Southland College from the Winton Wallacetown Ward reserves for costs associated with the purchase of a bike trailer frame.**

Background

- 3 The Central Southland College education outside the classroom (EOTC) team wish to purchase an 18 bicycle trailer frame. It is intended for use by Central Southland College to support education outside the classroom camps, physical education programmes and be available for use by contributing schools, REAP and local community groups.

4 Central Southland College will be responsible for storage, and will negotiate usage with the
aforementioned groups.

Issues

5 The key issues for the Winton Wallacetown Ward Committee to determine are whether to
approve the unbudgeted expenditure for the project.

Factors to Consider

Legal and Statutory Requirements

6 There are no legal and statutory requirements to consider.

Community Views

7 This type of funding request is not unusual for the committee to receive. Therefore there is no
need to specifically seek the community's views.

Costs and Funding

8 The total project cost is \$1000.

Policy Implications

9 There are no policy implications.

Analysis

Options Considered

10 The options for consideration is to either support or decline the funding request

Analysis of Options

**Option 1 – Approves the unbudgeted expenditure of \$800 from the Winton Wallacetown
Ward reserves to provide a grant to Central Southland College for costs associated with the
purchase of a bike frame for a trailer.**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">Central Southland College is able to purchase the bike frame to transport bikes as part of their education outside of the classroom and physical activity programmes.	<ul style="list-style-type: none">none identified.

**Option 2 – Does not approve the unbudgeted expenditure of \$800 from the Winton
Wallacetown Ward reserves to provide a grant to Central Southland College for costs
associated with the purchase of a bike frame for a trailer.**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">none identified	<ul style="list-style-type: none">Central Southland College will not be able to purchase the trailer frame.

Assessment of Significance

- 11 Not considered significant.

Recommended Option

- 12 Option 1 is the recommended option.

Next Steps

- 13 Payment of the grant to Central Southland College will be processed.

Attachments

- A E-mail from Central Southland College seeking funding assistance to purchase a bike trailer frame - 18 June 2019 [↓](#)

From: EOTC Team
Sent: Tuesday, 18 June, 1:26 PM
Subject: Funding request
To: Cr Darren Frazer

Hi Darren

Further to our discussion

The Central Southland College EOTC team would like to request assistance to fund the purchase of an 18 Cycle Mountain Bike trailer frame. This is intended for use by Central Southland College to support Education Outside the Classroom (EOTC) camps, Physical Education programme and be available for use by contributing schools, REAP and local community groups.

CSC would be responsible for its storage and care and negotiate usage with said groups.

The cost of the frame is \$1000. Any assistance with this purchase would be greatly appreciated.

Yours Sincerely

EOTC Team

Tony Meechang and Alicia Harrison



Darren Frazer

Councillor

Southland District Council

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Retrospective Approval of Unbudgeted Expenditure to Provide 50% of Costs for the Winton ANZAC Service Morning Tea

Record No: R/19/7/12247
Author: Greg Erskine, Community Facilities Contract Manager
Approved by: Matt Russell, Group Manager Services and Assets

Decision Recommendation Information

Purpose

- 1 The purpose of this report is to seek approval from the Winton Wallacetown Ward Committee to retrospectively approve unbudgeted expenditure to provide 50% of costs for the Winton ANZAC Service morning tea.

Executive Summary

- 2 The Winton Wallacetown Ward Committee has contributed 50% of costs toward the Winton ANZAC Service morning tea for the past three years. The other 50% has been funded by the Winton Community Board.
- 3 The committee has a financial delegation to approve unbudgeted expenditure for locally funded activities and to retrospectively approve this unbudgeted expenditure.
- 4 It is proposed that this unbudgeted expenditure request for 2019, if approved, be funded from the Winton/Wallacetown General Reserve.
- 5 On 29 March 2019, the chairperson of the Winton Community Board confirmed via email that the Board would support its 50% funding again this year.

Recommendation

That the Winton Wallacetown Ward Committee:

- a) **Receives the report titled “Retrospective Approval of Unbudgeted Expenditure to Provide 50% of Costs for the Winton ANZAC Service Morning Tea” dated 2 July 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees to retrospectively approve unbudgeted expenditure of \$2,400 for the Winton ANZAC Service morning tea made up of 50% of costs from the Winton Wallacetown Ward reserve with the remaining 50% of costs from the Winton Community Board general reserve.**

Background

- 6 The Winton Wallacetown Ward Committee has funded 50% of the ANZAC day morning tea for the past three years, 2016, 2017 and 2018. The Ward amount has generally totalled approximately \$1,200, excluding GST, and the morning tea has catered for around 200-250 people.
- 7 Unapproved expenditure for the 2019 ANZAC day catering was obtained by getting approval from the three councillors via an email request.
- 8 Council delegations require formal approval, via a report, and a committee meeting to allocate this money.

Issues

- 9 The key issue for the Winton Wallacetown Ward Committee is to determine whether to retrospectively approve the unbudgeted expenditure for 50% of the cost for the 2019 morning tea.

Factors to Consider

Legal and Statutory Requirements

- 10 There are no legal and statutory requirements to consider.

Community Views

- 11 This type of funding request is not unusual for the committee to receive. Therefore there is no need to specifically seek the community’s views.

Costs and Funding

- 12 The total cost of the morning tea is \$2,400 plus GST annually. The total is to be made up of \$1,200 plus GST from the Winton Wallacetown Ward Committee and \$1,200 plus GST from the Winton Community Board general reserve.

Policy Implications

- 13 There are no policy implications.

Analysis

Options Considered

- 14 The options for consideration is to either support or decline the funding request.

Analysis of Options

Option 1 – Approves the unbudgeted expenditure of \$1,200 plus GST from the Winton Wallacetown Ward reserve

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• The Ward contributes to a significant day in New Zealand history.• The Ward is supporting the Winton Community Board towards the overall cost.	<ul style="list-style-type: none">• None identified.

Option 2 – Does not approve the unbudgeted expenditure of \$1,200 plus GST from the Winton Wallacetown Ward reserve

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• No expenditure and funds remain in the reserve.	<ul style="list-style-type: none">• The Winton Community Board will have to fund the full cost of the morning tea.

Assessment of Significance

- 15 Not considered significant.

Recommended Option

- 16 Option 1 is the recommended option.

Next Steps

- 17 Payment of the funds from the Winton Wallacetown Ward reserve will be processed.

Attachments

There are no attachments for this report.