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## Dipton Community Development Area Subcommittee

### OPEN MINUTES

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Minutes of a meeting of Dipton Community Development Area Subcommittee held in the Dipton Memorial Hall, 2022 Lumsden-Dipton Highway, Dipton on Wednesday, 21 August 2019 at 6.04pm.

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#### PRESENT

<b>Chairperson</b>	Mike Smith
<b>Deputy Chairperson</b>	Sue Melvin
<b>Members</b>	Kathleen English
	Brian Russell (6.04pm – 7.03pm)
	Colin Smith
	Councillor Darren Frazer

#### APOLOGIES

Adrian Harris  
Brian Russell (early departure)

#### IN ATTENDANCE

<b>Committee Advisor</b>	Fiona Dunlop
<b>Community Partnership Leader</b>	Karen Purdue

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**1 Apologies**

There were apologies for absence from Adrian Harris and for an early departure from Brian Russell.

Moved Deputy chairperson Melvin, seconded member English and **resolved:**

**That the Dipton Community Development Area Subcommittee accept the apology.**

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

There was no public forum.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved member Colin Smith, seconded Deputy chairperson Melvin

**THAT the Dipton Community Development Area Subcommittee confirms the minutes of the meeting held on Wednesday 20 March 2019 as a true and correct record of that meeting.**

**Reports**

**7.1 Unbudgeted Expenditure - Dipton Hall Window Replacement**

**Record No: R/19/8/15277**

Community Facilities Manager – Mark Day was in attendance for this item.

Mr Day advised that the purpose of the report was for the Subcommittee to be informed about the cost to replace the windows at the Dipton Hall and to approve the additional unbudgeted expenditure to complete the project.

The Subcommittee decided that it would prefer double glazing installed not single glazing. They acknowledged that the cost of completing the window replacement would increase.

**Resolution**

Moved Deputy chairperson Melvin, seconded member Russell **recommendations a to c, d with changes (as indicated with ~~striketrough~~ and underline) and a new e (as indicated) and resolved:**

**That the Dipton Community Development Area Subcommittee:**

- a) **Receives the report titled "Unbudgeted Expenditure - Dipton Hall Window Replacement" dated 15 August 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves unbudgeted expenditure of \$12,037.23 ~~\$5,000.00~~ for the installation of double glazed aluminium windows at the Dipton Hall to be funded from the Dipton General Reserve.**

**New e) Notes that the total amount quoted will rise to \$47,037.23.**

**7.2 Financial Report for the year ended 30 June 2019**

**Record No: R/19/7/14528**

Community Partnership Leader – Karen Purdue was in attendance for this item.

**Resolution**

Moved member English, seconded Cr Frazer **and resolved:**

**That the Dipton Community Development Area Subcommittee:**

- a) **Receives the report titled "Financial Report for the year ended 30 June 2019" dated 14 August 2019.**

**7.3 Council Report**

**Record No: R/19/8/18636**

Community Partnership Leader – Karen Purdue was in attendance for this item.

Mrs Purdue took the Subcommittee through the Council report and particularly highlighted the following:

- 3 Waters
- Southland Regional Development Agency (Great South)
- Strategy and Policy bylaw updates
- Community Facilities.

(Brian Russell left the meeting at 7.03pm.)

### **Resolution**

Moved member Colin Smith, seconded Chairperson Mike Smith **and resolved:**

**That the Dipton Community Development Area Subcommittee:**

- a) **Receives the report titled "Council Report" dated 14 August 2019.**

## **Updates**

### **Chairs report**

During his report, Chairman Smith advised/highlighted the following:

- Abandoned car near the toilets had been removed once reported
- Logging operation on Bryce's Hill
- New mowing contractor has started and trees have been trimmed and tidied up
- Spirit Burn Road slip has been repaired.

### **Councillor's Report**

Councillor Frazer advised of various issues that he had been involved with and particularly highlighted:

- The result of the 3 waters review
- Community initiatives fund following the review of how Council grants will operate from 1 July 2020
- Building department are to commence in 12 month online processing for consents.

The meeting concluded at 7.33pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE DIPTON COMMUNITY DEVELOPMENT AREA SUBCOMMITTEE HELD ON WEDNESDAY 21 AUGUST 2019.

**DATE:**.....

**CHAIRPERSON:**.....

**CHIEF EXECUTIVE:**.....