



Services and Assets Committee

OPEN MINUTES

Minutes of a meeting of Services and Assets Committee held in the Council Chamber, 15 Forth Street, Invercargill on Wednesday, 7 August 2019 at 9.01am.

PRESENT

Chairperson	Brian Dillon Mayor Gary Tong
Councillors	Stuart Baird John Douglas Paul Duffy Bruce Ford Darren Frazer George Harpur Julie Keast Ebel Kremer Gavin Macpherson Neil Paterson Nick Perham

APOLOGIES

Councillor Frazer (early departure)

IN ATTENDANCE

Group Manager, Services and Assets	Matt Russell
Committee Advisor	Fiona Dunlop
Communications Specialist	Kate Buchanan
Governance and Democracy Manager	Clare Sullivan

1 Apologies

There were apologies for an early departure from Councillor Frazer.

Moved Cr Ford, seconded Cr Paterson and **resolved:**

That the Services and Assets Committee accept the apology.

Note that the meeting concluded before Councillor Frazer needed to depart.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Cr Keast, seconded Cr Paterson and **resolved:**

That the Services and Assets Committee confirms the minutes of the meeting held on 10 July 2019 as a true and correct record of that meeting.

Reports for Recommendation

7.1 Draft Speed Limits Bylaw 2019 - Consultation

Record No: R/19/6/11824

Intermediate Policy Analyst – Carrie Adams, Roading Engineer – Ben Whelan and Strategic Manager Transport – Hartley Hare were in attendance for this item.

Mrs Adams advised that the purpose of this report is for the Services and Assets Committee to consider the draft Speed Limits Bylaw 2019.

The Committee noted that the current speed limits bylaw 2015 was made on 3 June 2015 and is now due for review.

Resolution

Moved Cr Kremer, seconded Cr Keast **and resolved:**

That the Services and Assets Committee:

- a) **Receives the report titled “Draft Speed Limits Bylaw 2019 - Consultation” dated 7 August 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Considers the draft Speed Limits Bylaw 2019 and provides feedback.**
- e) **Endorses the draft Speed Limits Bylaw 2019.**
- f) **Recommends to Council that it determines pursuant to section 155(1) of the Local Government Act 2002 that a bylaw is the most appropriate way of addressing speed limits in the District.**
- g) **Recommends to Council that it determines pursuant to section 155(2)(a) of the Local Government Act 2002, that the draft Speed Limits Bylaw 2019 is the most appropriate form of bylaw.**
- h) **Recommends to Council that it determines pursuant to section 155(2)(b) of the Local Government Act 2002, that the draft Speed Limits Bylaw 2019 does not give rise to any implications under the New Zealand Bill of Rights Act 1990.**

- i) **Recommends to Council that it release the draft Speed Limits Bylaw 2019 for public consultation in accordance with the Special Consultative Procedure outlined in sections 83 and 86 of the Local Government Act 2002, from 29 August 2019 to 10 October 2019.**

Reports

8.1 IFS Growth Forest Manager's Report of Forestry Activity for the period to 30 June 2019

Record No: R/19/7/13700

Commercial Infrastructure Lead – Dylan Rabbidge was in attendance for this item.

Mr Rabbidge advised that the purpose of the report was to update the Committee on the forestry activity for the year to date up to 30 June 2019.

Resolution

Moved Cr Macpherson, seconded Cr Perham **and resolved:**

That the Services and Assets Committee:

- a) **Receives the report titled “IFS Growth Forest Manager's Report of Forestry Activity for the period to 30 June 2019” dated 30 July 2019.**

8.2 Roothing Operations June 2019

Record No: R/19/7/13256

Strategic Manager Transport – Hartley Hare was in attendance for this item.

Mr Hare advised that the purpose of the report was to update the Committee on the progress of the major roading maintenance contracts in line with the 2018/2019 budget.

Resolution

Moved Mayor Tong, seconded Cr Baird **and resolved:**

That the Services and Assets Committee:

- a) **Receives the report titled “Roothing Operations June 2019” dated 31 July 2019.**

8.3 Services and Assets Programme Report

Record No: R/19/7/13698

Project Delivery Manager – Nick Hamlin was in attendance for this item.

Mr Hamlin advised that the purpose of the report was to update the Committee on the status of Services and Assets department projects.

Resolution

Moved Chairperson Dillon, seconded Cr Frazer **and resolved:**

That the Services and Assets Committee:

- a) **Receives the report titled "Services and Assets Programme Report" dated 30 July 2019.**

8.4 Downer Water and Wastewater Maintenance Contract 10/01 - Monthly Report for June 2019

Record No: R/19/7/13251

Manager Operations Water and Waste – Bill Witham was in attendance for this item.

Mr Witham advised that the purpose of the report was to update the Committee on contract 10/01 for delivery of water and wastewater services.

Resolution

Moved Cr Kremer, seconded Cr Paterson **and resolved:**

That the Services and Assets Committee:

- a) **Receives the report titled "Downer Water and Wastewater Maintenance Contract 10/01 - Monthly Report for June 2019" dated 31 July 2019.**

The meeting concluded at 10.39am.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE SERVICES AND ASSETS
COMMITTEE HELD ON WEDNESDAY 7 AUGUST 2019.

DATE:.....

CHAIRPERSON:.....