



Council

OPEN MINUTES

Minutes of a meeting of Council held in the Council Chamber, 15 Forth Street, Invercargill on Friday, 27 September 2019 at 10am (11.20am – 12pm, 12.35pm – 3.03pm – Public Excluded).

PRESENT

Mayor	Mayor Gary Tong
Deputy Mayor	Paul Duffy
Councillors	Brian Dillon
	Bruce Ford
	Darren Frazer
	George Harpur
	Julie Keast
	Ebel Kremer
	Gavin Macpherson (10.59am – 12.00pm, 12.35pm – 3.03pm)
	Neil Paterson
	Nick Perham

APOLOGIES

Councillor Baird
Councillor Douglas
Councillor Macpherson

IN ATTENDANCE

Chief Executive – Steve Ruru
Group Manager, Environmental Services – Bruce Halligan
Group Manager, Services and Assets – Matt Russell
Chief Financial Officer – Anne Robson
People and Capability Manager – Janet Ellis
Group Manager, Customer Delivery – Trudie Hurst
Communications Manager – Louise Pagan
Committee Advisor – Fiona Dunlop

1 Apologies

There were apologies from Councillors Baird, Douglas and Macpherson.

Moved Mayor Tong, seconded Cr Ford **and resolved:**

That the Council accept the apology.

Note – Cr Macpherson had advised that he would not be at the meeting. He subsequently joined the meeting at 10.59am.

2 Leave of absence

There was a request for leave of absence from Councillor Duffy for the period 4 to 12 October 2019.

Moved Cr Harpur, seconded Cr Paterson **and resolved:**

That Council grants a leave of absence to Councillor Duffy for the period 4 to 12 October 2019.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

1. Youth Council representatives Gemma Marnane (Central Southland College and Alexis Holder (Aparima College) addressed the meeting regarding their recent attendance at the Festival for the future held in Wellington.
2. Wendy Joy Baker addressed the meeting in relation to various War memorials in the District. She also asked that the areas around war memorials are tidied/sprayed prior to Armistice Day. Mayor Tong thanked Miss Baker for her dedication to the restoration and for the many ANZAC poems she has written and presented.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Council Minutes

Resolution

Moved Cr Ford, seconded Cr Keast **and resolved:**

That Council confirms the minutes of the meetings held on 19 June 2019, 25 June 2019 and 21 August 2019 as a true and correct record of that meeting.

Reports - Policy and Strategy

7.1 Adoption of Annual Report 2018/2019

Record No: R/19/9/20723

Planning and Reporting Analyst – Shannon Oliver, Financial Accountant – Sheree Marrah and Publication Specialist – Chris Chilton were in attendance for this item.

The meeting noted that the purpose of the report was to adopt the 2018/2019 Annual Report.

Resolution

Moved Cr Kremer, seconded Deputy mayor Duffy **and resolved:**

That Council:

- a) **Receives the report titled “Adoption of Annual Report 2018/2019” dated 20 September 2019.**
- b) **Determines that this matter or decision be recognised as significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Endorses the recommendation from the Finance and Audit committee that Council adopt the Annual Report for the year ended 30 June 2019.**
- e) **Adopts the Annual Report for year ended 30 June 2019.**
- f) **Delegates authority to the chief executive to approve any minor amendments needed to the Annual Report, subsequent to this meeting.**
- g) **Delegates authority to the chief executive and mayor to sign the Annual Report letter of representation to Audit New Zealand on behalf of Council.**

- h) **Delegates authority to the chief executive to approve any staff/audit changes to the Summary Annual Report.**
- i) **Delegates authority to the Chief Executive and Mayor to sign the Summary Annual Report letter of representation to Audit New Zealand on behalf of Council. If signing of the letter is subsequent to the public notice of the Local Authority triennial election results, and prior to the swearing in of the Mayor Elect, delegated authority is given to the Chief Executive.**
- j) **Notes that the Summary Annual Report will be released to the public once approved by the chief executive.**

Reports - Operational Matters

8.1 Disposal - Ohai Bowling Club

Record No: R/19/7/14595

Property Advisor – Theresa Cavanagh was in attendance for this item.

Ms Cavanagh advised that the purpose of the report was to declare the Ohai Bowling Club building surplus to requirements and to support the disposal.

Resolution

Moved Cr Perham, seconded Cr Harpur **and resolved:**

That the Council:

- a) **Receives the report titled “Disposal - Ohai Bowling Club” dated 20 September 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Resolves that the Ohai Bowling Club building located on Lot 1 DP 2858 held in Record of Title SL138/258 is surplus to requirements and is to be disposed of.**
- e) **Resolves that the Ohai Bowling Club building is sold at market value either for removal or left onsite and a lease be entered into. Any tenant’s activity would need to comply with the criteria of the Recreation Reserve classification as required by the Reserves Act 1977.**

- f) **Delegates to the Chief Executive the authority to decide on the most appropriate disposal method and to accept/decline any offer.**

9.2 Proposed Road Stopping behind 26 Hythe Street Athol

Record No: R/19/8/18968

Property Advisor – Theresa Cavanagh was in attendance for this item.

Ms Cavanagh advised that the purpose of the report was to consider a request from the adjoining landowners to stop a portion of unformed road behind 26 Hythe Street Athol.

Resolution

Moved Mayor Tong, seconded Cr Kremer **and resolved:**

That the Council:

- a) **Receives the report titled “Proposed Road Stopping behind 26 Hythe Street Athol” dated 20 September 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Resolves on the basis that the applicant has agreed to pay the survey costs and an agreed value for the land, to commence the process of stopping that unformed portion of road adjoining Section 5 Block XX Town of Athol pursuant to the Local Government Act 1974.**

8.2 Unbudgeted Expenditure - Dipton Hall Window Replacement

Record No: R/19/8/19442

Community Facilities Manager – Mark Day was in attendance for this item.

Mr Day advised that the purpose of the report was to seek approval for unbudgeted expenditure to replace windows in the Dipton Hall.

Resolution

Moved Cr Frazer, seconded Cr Keast **and resolved:**

That the Council:

- a) **Receives the report titled “Unbudgeted Expenditure - Dipton Hall Window Replacement” dated 17 September 2019.**

- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves unbudgeted expenditure of \$12,037.23 for the installation of aluminium windows at the Dipton Hall to be funded from the Dipton General Reserve.**

8.3 Holt Park Camping Ground Structural Issues

Record No: R/19/9/21280

Community Facilities Manager – Mark Day was in attendance for this item.

Mr Day advised that the purpose of the report was to seek unbudgeted expenditure to demolish the Holt Park camping ground amenities

Resolution

Moved Cr Kremer, seconded Cr Frazer **and resolved:**

That the Council:

- a) **Receives the report titled “Holt Park Camping Ground Structural Issues” dated 20 September 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves unbudgeted expenditure of up to \$100,000 for the demolition of the Holt Park Camping Ground amenities buildings to be funded from the Otautau General Purpose Reserve.**

8.5 Projects from 2018/2019 to be Carried Forward into the 2019/2020 Financial Year

Record No: R/19/9/21071

Management Accountant – Susan McNamara was in attendance for this item.

Miss McNamara advised that the purpose of the report was to advise Council of the projects approved for delivery in the 2018/2019 year that were not completed by year end and to seek approval from Council to carry forward these projects or dollars related to these projects to the 2019/2020 year.

Resolution

Moved Cr Perham, seconded Cr Paterson **and resolved:**

That Council:

- a) **Receives the report titled “Projects from 2018/2019 to be Carried Forward into the 2019/2020 Financial Year” dated 20 September 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves the projects/expenditure below to be carried forward into the 2019/2020 financial year to be funded from the sources indicated in Attachment A of the officer’s report.**

Category/town	Project name	Amount
Operational		
Community services - airport	Minor civil contractor works	\$9,500
Regulatory – building regulation	General projects	\$54,000
District leadership	Community spirit awards	\$10,000
District leadership	Consultants – services and assets	\$69,682
District leadership	Invercargill office business case	\$54,960
District leadership	Stormwater investigation fund	\$29,812
District leadership - Manapouri	Resource consent for Manapouri tree removal	\$15,220
District leadership – Waihopai Toetoes	Grant for Tokanui skate park	\$2,000
District leadership – Waihopai Toetoes	Grant for Gorge Road bell tower	\$10,000
Community services – grants and donations	Creation of Christmas parades	\$5,000
Community services – parks and reserves	Open spaces planning	\$115,182

Regulatory – resource consent	Training	\$9,977
Regulatory – resource consent	District plan and regional projects	\$241,800
Roads and footpaths	AMCT maintenance on suspension bridges	\$2,236
Wastewater	CCTV inspections	\$47,965
Motor vehicle expenditure		
Regulatory – animal services	Sale of FLP973 Holden Colorado	(\$10,000)
District leadership	Sale of HGP912 Mazda CX5	(\$10,000)
Community services – work schemes	Sale of HFT307 and HFT308 Toyota Hi Ace	(\$20,000)
Community services – work schemes	Replacement of HFT307 and HFT308 Toyota Hi Ace	\$70,000
Capital expenditure – not project		
Community services library	Library books	\$69,231
Roads and footpaths	Work to bring AMCT to NZCT standard	\$237,118
Roads and footpaths	Structure component and bridge renewal	\$597,984
Roads and footpaths	Alternative coastal route seal extension	\$275,967
Project to be combined into one - WAT952 District monitoring		
Water supply	Consultancy, project management and design for DMA metering	(\$6,477)
Water supply	Leak detection and improvement of leak detection	\$9,500
Water supply	Monitoring minimum night flows and pressures and optimise metering	\$6,600
Project to be reclassified as a grant		
Community services - Tokanui	Tokanui skate park	\$5,000
Projects by activity		
Airport	Airport helipads	\$14,000
Cemeteries - Winton	New information kiosk at east Winton cemetery	\$15,744
Council facilities – Otautau	Upgrade to camping group	\$154,112
Parks and reserves – Edendale-Wyndham	Beautification due to tree felling	\$10,000
Parks and reserves –Gorge Road	Loop track	(\$1,628)
Parks and reserves – Manapouri	Playground equipment	(\$10,683)
Parks and reserves –Te Anau	Te Anau boat harbour toilet area	\$6,400
Parks and reserves – Te Anau	Town entrance signs	\$18,122
Parks and reserves – Te Anau	Gateway to Fiordland	\$20,000
Parks and reserves – Te Anau	Lakefront trail to Upukerora mouth	\$3,160
Parks and reserves –Thornbury	Equipment upgrade	\$7,953
Public toilets – Colac Bay	Colac Bay playground toilets	(\$48,803)
Public toilets –Monkey Island	Monkey Island toilets	\$83,892
Public toilets –Te Anau	Te Anau new toilet Milford Road end of town	(\$38,725)
Public toilets –Waikawa	Waikawa toilet	(\$50,890)
Public toilets –Clifden	Clifden toilets	\$60,384
SIESA	Fuel tanks replacement	\$31,169

Water structures – Stewart Island Jetties	Golden Bay wharf health and safety work	\$14,215
Water structures – Stewart Island Jetties	Golden Bay wharf maintenance	\$3,770
District Leadership	Core system replacement	\$294,096
District Leadership	Equipment renewal	\$200,000
District Leadership – Gorge Road	Install bell at war memorial	\$10,000
District support – Waihopai Toetoes	Rimu school parking	\$5,000
District support – Waihopai Toetoes	Woodlands Morton Mains road landscaping	\$2,000
Roads and footpaths – Colac Bay	Information Board	\$5,000
Roads and footpaths – Lumsden	Footpath replacement	\$21,000
Roads and footpaths – Manapouri	Manapouri bollard lighting	\$20,000
Roads and footpaths – Orepuki	Footpaths improvements	\$15,775
Roads and footpaths – Stewart Island	New footpath from Rankin St to the end of Fuschia walkway and signage	\$33,500
Roads and footpaths – Otautau	Footpaths upgrade	\$18,000
Stormwater - Winton	Storm main replacement	(\$45,475)
Wastewater – Nightcaps	Desludging	(\$19,210)
Wastewater – Ohai	New UV/treatment plant upgrade	\$9,756
Wastewater – Riversdale	Treatment upgrade	(\$98,518)
Wastewater – Riverton/Aparima	Desludging – Riverton rocks	\$233,125
Wastewater – Riverton/Aparima	Wastewater treatment upgrade (desludging)	(\$170,642)
Wastewater – Stewart Island	Scheme capacity upgrade	\$41,896
Wastewater – Te Anau	Compactor for screen	\$19,182
Wastewater – Te Anau	Consent – Upukerora extension	\$25,000
Wastewater – Tokanui	Disposal to land option	(\$100,592)
Wastewater – Tokanui	Embankment work to ponds	\$44,800
Wastewater – Otautau	Equipment upgrade	\$40,876
Wastewater – Otautau	Sewer pumps	\$63,462
Wastewater – Otautau	SCADA upgrade at four stations	(\$80,000)
Wastewater – Winton	Compactor for screen	\$65,000
Wastewater – Winton	Consent renewal preparation	\$9,470
Water supply – District	Pipe sampling testing all schemes	(\$26,310)
Water supply – Orawia	Orawia water intake land acquisition	(\$17,361)
Water supply – District	District monitoring project	\$30,604
Water supply – District	Well head improvements and seal off old wells	(\$61,435)
Water supply – Matuku	Install flow meter and new intake pump	(\$14,968)
Water supply – Manapouri	Extend water treatment plant for pH correction system	(\$18,197)
Water supply – Ohai/Nightcaps/Wairio	Tanks replacement	(\$23,042)
Water supply - Te Anau	Lateral replacement ahead of time	\$35,000

Water supply - Te Anau rural	Consent renewal preparation (Ramparts)	\$13,665
Water supply - Te Anau rural	Consent renewal preparation (Kakapo)	\$13,617
Water supply - Te Anau rural	Consent renewal preparation (Homestead)	\$20,000
Water supply - Te Anau rural	Consent renewal preparation (Princhester)	\$12,815
Water supply - Orawia	Consent renewal preparation	\$9,999
Water supply – Eastern Bush	Water supply upgrade	\$29,777

8.4 Duncraigen Water Supply Transfer

Record No: R/19/9/20706

Manager Operations Water and Waste – Bill Witham and Strategic Manager Water and Waste – Ian Evans was in attendance for this item.

Mr Witham advised that the purpose of the report was to seek approval to proceed with the transfer of the Duncraigen rural water supply.

During questions and answers with the Council, the meeting advised that they were comfortable with a decision to proceed with a transfer to Pāmu (Landcorp Farming Limited).

Resolution

Moved Mayor Tong, seconded Cr Dillon **recommendations a to d and resolved:**

That the Council:

- a) **Receives the report titled “Duncraigen Water Supply Transfer” dated 20 September 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees in principle to proceed to negotiate a transfer.**
- e) ~~**Does not agree in principle to proceed.**~~

8.6 Monthly Financial Report - August 2019

Record No: R/19/9/20734

Management Accountant – Susan McNamara was in attendance for this item.

Miss McNamara advised that the purpose of the report was to provide Council with an overview of the financial results to date by the nine activity groups of Council, as well as the financial position, and the statement of cash flows.

The meeting noted that the report summarised the financial results for first two months of the 2019/2020 financial year.

Resolution

Moved Cr Paterson, seconded Cr Keast **and resolved:**

That the Council:

- a) **Receives the report titled "Monthly Financial Report - August 2019" dated 20 September 2019.**

8.7 Management Report

Record No: R/19/9/20622

Chief Executive – Steve Ruru was in attendance for this item.

(Councillor Macpherson joined the meeting at 10.59am.)

Resolution

Moved Mayor Tong, seconded Cr Keast **and resolved:**

That the Council:

- a) **Receives the report titled "Management Report" dated 16 September 2019.**

Reports - Governance

9.1 Delegation of Authority to Chief Executive

Record No: R/19/9/20812

Chief Executive – Steve Ruru was in attendance for this item.

Mr Ruru advised that the purpose of this report was to allow for a number of governance matters to be attended to before the end of the current Council term.

Resolution

Moved Cr Kremer, seconded Cr Dillon **and resolved:**

That the Council:

- a) **Receives the report titled "Delegation of Authority to Chief Executive" dated 13 September 2019.**

- b) **Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees that subject to the limitations set out in clause 32(1) of the Seventh Schedule to the Local Government Act 2002, the Council delegates all of its responsibilities, duties, and powers to the Chief Executive for the period from the day after the declaration of the election results until the swearing in of the new Council, subject to a requirement that the Chief Executive may only exercise this delegation after the following:**
 - (a) **consultation with the Mayor-elect,**
 - (b) **may only attend to those matters that cannot reasonably await the first meeting of the new Council and;**
 - (c) **shall be reported to the first meeting of the new Council; and**
- e) **Agrees that if any urgent decisions arise in this period requiring significant political input, then an extraordinary Council meeting will be called.**
- f) **Agrees that all committees, subcommittees and joint committees in existence during the 2016-2019 electoral term are disestablished with the exception of the Creative Communities Funding Subcommittee and the District Licensing Committee.**

9.3 Southland Museum and Art Gallery 2018/2019 Annual Report

Record No: R/19/9/20907

Group Manager Environmental Services – Bruce Halligan was in attendance for this item.

Resolution

Moved Cr Frazer, seconded Cr Paterson **and resolved:**

That the Council:

- a) **Receives the report titled “Southland Museum and Art Gallery 2018/2019 Annual Report” dated 20 September 2019.**

9.4 Valedictories

Record No: R/19/8/20102

Mayor Tong advised that it was the last Council meeting for the 2016/2019 triennium and that Councillors Baird and Macpherson were not standing again.

Councillor Macpherson addressed the meeting and reflected on his time as a Southland District Councillor. He thanked his colleagues and staff.

Mayor Tong thanked Councillor Macpherson for this service to Southland and Councillors Dillon and Duffy also thanked him.

Resolution

Moved Mayor Tong, seconded Cr Harpur **and resolved:**

That the Council:

- a) **Receives the report titled “Valedictories” dated 5 September 2019.**
- b) **Expresses its thanks to the Councillors who are not standing for election in the 2019 Local Authority elections for their service to Southland District Council.**

9.5 Minutes of the Community and Policy Committee Meeting dated 7 August 2019

Record No: R/19/9/20843

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Community and Policy Committee meeting held 7 August 2019 as information.

9.6 Minutes of the Finance and Audit Committee Meeting dated 18 June 2019

Record No: R/19/7/13049

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Finance and Audit Committee meeting held 18 June 2019 as information.

9.7 Minutes of the Finance and Audit Committee Meeting dated 29 August 2019

Record No: R/19/9/20754

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Finance and Audit Committee meeting held 29 August 2019 as information.

9.8 Minutes of the Regulatory and Consents Committee Meeting dated 11 July 2019

Record No: R/19/9/20844

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Regulatory and Consents Committee meeting held 11 July 2019 as information.

9.9 Minutes of the Services and Assets Committee Meeting dated 7 August 2019

Record No: R/19/9/20317

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Services and Assets Committee meeting held 7 August 2019 as information.

9.10 Minutes of the Services and Assets Committee Meeting dated 4 September 2019

Record No: R/19/9/20752

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Services and Assets Committee meeting held 4 September 2019 as information.

9.11 Minutes of the Riverton Harbour Subcommittee Meeting dated 17 June 2019

Record No: R/19/9/20330

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Riverton Harbour Subcommittee meeting held 17 June 2019 as information.

9.12 Minutes of the Edendale-Wyndham Community Board Meeting dated 25 June 2019
Record No: R/19/8/19883

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Edendale-Wyndham Community Board meeting held 25 June 2019 as information.

9.13 Minutes of the Edendale-Wyndham Community Board Meeting dated 27 August 2019
Record No: R/19/9/20742

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Edendale-Wyndham Community Board meeting held 27 August 2019 as information.

9.14 Minutes of the Stewart Island/Rakiura Community Board Meeting dated 10 June 2019
Record No: R/19/8/19495

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Stewart Island/Rakiura Community Board meeting held 10 June 2019 as information.

9.15 Minutes of the Stewart Island/Rakiura Community Board Meeting dated 12 August 2019
Record No: R/19/9/21320

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Stewart Island/Rakiura Community Board meeting held 12 August 2019 as information.

9.16 Minutes of the Wallacetown Community Board Meeting dated 2 May 2019

Record No: R/19/9/20328

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Wallacetown Community Board meeting held 2 May 2019 as information.

9.17 Minutes of the Wallacetown Community Board Meeting dated 20 June 2019

Record No: R/19/9/20327

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Wallacetown Community Board meeting held 20 June 2019 as information.

9.18 Minutes of the Wallacetown Community Board Meeting dated 22 August 2019

Record No: R/19/9/20743

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Wallacetown Community Board meeting held 22 August 2019 as information.

9.19 Minutes of the Winton Community Board Meeting dated 10 June 2019

Record No: R/19/9/20923

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Winton Community Board meeting held 10 June 2019 as information.

9.20 Minutes of the Balfour Community Development Area Subcommittee Meeting dated 24 June 2019

Record No: R/19/9/21077

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Balfour Community Development Area Subcommittee meeting held 24 June 2019 as information.

9.21 Minutes of the Browns Community Development Area Subcommittee Meeting dated 16 May 2019

Record No: R/19/9/20745

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Browns Community Development Area Subcommittee meeting held 16 May 2019 as information.

9.22 Minutes of the Browns Community Development Area Subcommittee Meeting dated 29 August 2019

Record No: R/19/9/20757

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Browns Community Development Area Subcommittee meeting held 29 August 2019 as information.

9.23 Minutes of the Dipton Community Development Area Subcommittee Meeting dated 20 March 2019

Record No: R/19/9/20323

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Dipton Community Development Area Subcommittee meeting held 20 March 2019 as information.

9.24 Minutes of the Dipton Community Development Area Subcommittee Meeting dated 21 August 2019

Record No: R/19/9/20744

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Dipton Community Development Area Subcommittee meeting held 21 August 2019 as information.

9.25 Minutes of the Gorge Road and Districts Community Development Area Subcommittee Meeting dated 11 March 2019

Record No: R/19/9/20326

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Gorge Road and Districts Community Development Area Subcommittee meeting held 11 March 2019 as information.

9.26 Minutes of the Gorge Road and Districts Community Development Area Subcommittee Meeting dated 1 July 2019

Record No: R/19/9/20325

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Gorge Road and Districts Community Development Area Subcommittee meeting held 1 July 2019 as information.

9.27 Minutes of the Gorge Road and Districts Community Development Area Subcommittee Meeting dated 2 September 2019

Record No: R/19/9/20749

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Gorge Road and Districts Community Development Area Subcommittee meeting held 2 September 2019 as information.

9.28 Minutes of the Limehills/Centre Bush Community Development Area Subcommittee Meeting dated 16 May 2019

Record No: R/19/9/20322

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Limehills/Centre Bush Community Development Area Subcommittee meeting held 16 May 2019 as information.

9.29 Minutes of the Limehills/Centre Bush Community Development Area Subcommittee Meeting dated 29 August 2019

Record No: R/19/9/20747

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Limehills/Centre Bush Community Development Area Subcommittee meeting held 29 August 2019 as information.

9.30 Minutes of the Lumsden Community Development Area Subcommittee Meeting dated 17 June 2019

Record No: R/19/8/19376

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Lumsden Community Development Area Subcommittee meeting held 17 June 2019 as information.

9.31 Minutes of the Manapouri Community Development Area Subcommittee Meeting dated 23 July 2019

Record No: R/19/8/19962

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Manapouri Community Development Area Subcommittee meeting held 23 July 2019 as information.

9.32 Minutes of the Mossburn Community Development Area Subcommittee Meeting dated 11 March 2019

Record No: R/19/7/14576

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Mossburn Community Development Area Subcommittee meeting held 11 March 2019 as information.

9.33 Minutes of the Nightcaps Community Development Area Subcommittee Meeting dated 25 June 2019

Record No: R/19/9/21152

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Nightcaps Community Development Area Subcommittee meeting held 25 June 2019 as information.

9.34 Minutes of the Orepuki Community Development Area Subcommittee Meeting dated 18 June 2019

Record No: R/19/9/21018

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Orepuki Community Development Area Subcommittee meeting held 18 June 2019 as information.

9.35 Minutes of the Riversdale Community Development Area Subcommittee Meeting dated 24 June 2019

Record No: R/19/9/21078

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Riversdale Community Development Area Subcommittee meeting held 24 June 2019 as information.

9.36 Minutes of the Thornbury Community Development Area Subcommittee Meeting dated 7 March 2019

Record No: R/19/8/19969

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Thornbury Community Development Area Subcommittee meeting held 7 March 2019 as information.

9.37 Minutes of the Tokanui Community Development Area Subcommittee Meeting dated 15 April 2019

Record No: R/19/9/20324

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Tokanui Community Development Area Subcommittee meeting held 15 April 2019 as information.

9.38 Minutes of the Tokanui Community Development Area Subcommittee Meeting dated 2 September 2019

Record No: R/19/9/20750

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Tokanui Community Development Area Subcommittee meeting held 2 September 2019 as information.

9.39 Minutes of the Woodlands Community Development Area Subcommittee Meeting dated 29 July 2019

Record No: R/19/9/20751

Resolution

Moved Cr Perham, seconded Deputy mayor Duffy **and resolved:**

That Council receives the minutes of the Woodlands Community Development Area Subcommittee meeting held 29 July 2019 as information.

Public Excluded

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Cr Ford, seconded Cr Keast **and resolved:**

That the public be excluded from the following part(s) of the proceedings of this meeting.

C10.1 Forestry Investment

C10.2 Section 17A - Community Facilities Service Delivery Review

C10.3 Review of Resourcing within the Strategic Water and Waste Team

C10.4 Request for Council Approval of Unbudgeted Expenditure - Code Compliance

Certificate Project Team

C10.5 Core Systems Review Project - Work Programme Update

C10.6 Great South - Draft Statement of Intent

C10.7 Milford Sound Tourism Limited - 2019 Annual Report

C10.8 Southland Regional Development Agency Board Appointments

C10.9 Southland Regional Development Agency - Asset Transfer

C10.10 Public Excluded Minutes of the Finance and Audit Committee Meeting dated 18 June 2019

C10.11 Public Excluded Minutes of the Finance and Audit Committee Meeting dated 29 August 2019

C10.12 Public Excluded Minutes of the Services and Assets Committee Meeting dated 4 September 2019

C10.13 Public Excluded Minutes of the Nightcaps Community Development Area Subcommittee Meeting dated 25 June 2019

C10.14 Chief Executive's Performance Review 2018/2019

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Forestry Investment	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Section 17A - Community Facilities Service Delivery Review	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Review of Resourcing within the Strategic Water and Waste Team	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage,	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information

	negotiations (including commercial and industrial negotiations).	for which good reason for withholding exists.
Request for Council Approval of Unbudgeted Expenditure - Code Compliance Certificate Project Team	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Core Systems Review Project - Work Programme Update	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Great South - Draft Statement of Intent	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Milford Sound Tourism Limited - 2019 Annual Report	s7(2)(c)(i) - The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied. s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Southland Regional Development Agency Board Appointments	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Southland Regional Development Agency - Asset Transfer	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

<p>Public Excluded Minutes of the Finance and Audit Committee Meeting dated 18 June 2019</p>	<p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>s7(2)(c)(i) - The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied.</p> <p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.</p>
<p>Public Excluded Minutes of the Finance and Audit Committee Meeting dated 29 August 2019</p>	<p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>s7(2)(c)(i) - The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to</p>	<p>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.</p>

	<p>prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied.</p> <p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	
Public Excluded Minutes of the Services and Assets Committee Meeting dated 4 September 2019	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Public Excluded Minutes of the Nightcaps Community Development Area Subcommittee Meeting dated 25 June 2019	<p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Chief Executive's Performance Review 2018/2019	<p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>s7(2)(c)(i) - The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the</p>	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

	local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	
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That the Chief Executive, Group Manager, Environmental Services, Group Manager, Services and Assets, Chief Financial Officer, People and Capability Manager, Group Manager, Customer Delivery, Communications Manager and Committee Advisor be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C10.1 Forestry Investment, C10.2 Section 17A - Community Facilities Service Delivery Review, C10.3 Review of Resourcing within the Strategic Water and Waste Team, C10.4 Request for Council Approval of Unbudgeted Expenditure - Code Compliance Certificate Project Team, C10.5 Core Systems Review Project - Work Programme Update, C10.6 Great South - Draft Statement of Intent, C10.7 Milford Sound Tourism Limited - 2019 Annual Report, C10.8 Southland Regional Development Agency Board Appointments, C10.9 Southland Regional Development Agency - Asset Transfer, C10.10 Public Excluded Minutes of the Finance and Audit Committee Meeting dated 18 June 2019, C10.11 Public Excluded Minutes of the Finance and Audit Committee Meeting dated 29 August 2019, C10.12 Public Excluded Minutes of the Services and Assets Committee Meeting dated 4 September 2019 and C10.13 Public Excluded Minutes of the Nightcaps Community Development Area Subcommittee Meeting dated 25 June 2019. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed and meeting procedure.

That the Commercial Infrastructure Manager – Dylan Rabbidge be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the item C10.1 Forestry Investment. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed.

That the Contracts and Projects Co-ordinator – Trudy Saunders be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the item C10.2 Section 17A - Community Facilities Service Delivery Review. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed.

That the Strategic Manager Water and Waste – Ian Evans be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the item C10.3 Review of Resourcing within the Strategic Water and Waste Team. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed.

That the Manager Building Solutions – Julie Conradi be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the item C10.4 Request for Council Approval of Unbudgeted Expenditure - Code Compliance Certificate Project Team. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed.

That the Business Solutions Manager, - Jock Hale and Management Accountant – Susan McNamara be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the item C10.5 Core Systems Review Project - Work Programme Update. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed.

The public were excluded at 11.20am.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting adjourned for lunch at 12noon and reconvened at 12.35pm.

The meeting concluded at 3.03pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE COUNCIL HELD ON FRIDAY 27
SEPTEMBER 2019.

DATE:.....

CHAIRPERSON:.....

CHIEF EXECUTIVE:.....