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## Services and Assets Committee

### OPEN MINUTES

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Minutes of a meeting of Services and Assets Committee held in the Council Chamber, 15 Forth Street, Invercargill on Wednesday, 4 September 2019 at 9.01am. (9.01am - 10.38am (9.53am – 10.38am PE))

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#### **PRESENT**

<b>Chairperson</b>	Brian Dillon Mayor Gary Tong
<b>Councillors</b>	Stuart Baird John Douglas Paul Duffy Bruce Ford Darren Frazer George Harpur Julie Keast Ebel Kremer Gavin Macpherson Neil Paterson

#### **APOLOGIES**

Councillor Baird (early departure)  
Councillor Perham

#### **IN ATTENDANCE**

Chief Executive – Steve Ruru  
Group Manager, Services and Assets - Matt Russell  
Chief Financial Officer – Anne Robson  
Communications Manager – Louise Pagan  
Committee Advisor - Fiona Dunlop

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**1 Apologies**

Apologies for absence were received from Councillor Perham and an apology for early departure from Councillor Baird.

**Resolution**

Moved Mayor Tong, seconded Cr Frazer **and resolved:**

**That the Services and Assets Committee accept the apologies.**

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

There was no public forum.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved Cr Paterson, seconded Cr Harpur **and resolved:**

**That the Services and Assets Committee confirms the minutes of the meeting held on 7 August 2019 as a true and correct record of that meeting.**

**Reports**

**7.1 Downer Water and Wastewater Maintenance Contract 10/01 - Monthly Report for July 2019**

**Record No: R/19/8/18621**

Strategic Manager Water and Waste – Ian Evans was in attendance for this item.

**Resolution**

Moved Cr Ford, seconded Cr Paterson **and resolved:**

**That the Services and Assets Committee:**

- a) **Receives the report titled "Downer Water and Wastewater Maintenance Contract 10/01 - Monthly Report for July 2019" dated 27 August 2019.**

**7.2 Roothing Operations July 2019**

**Record No: R/19/8/18830**

Strategic Manager Transport – Hartley Hare was in attendance for this item.

**Resolution**

Moved Cr Baird, seconded Cr Macpherson **and resolved:**

**That the Services and Assets Committee:**

- a) **Receives the report titled "Roothing Operations July 2019" dated 27 August 2019.**

**7.3 IFS Growth Forest Manager's Report of Forestry Activity for the period to 31 July 2019**

**Record No: R/19/8/18984**

Commercial Infrastructure Lead – Dylan Rabbidge was in attendance for this item.

**Resolution**

Moved Cr Kremer, seconded Cr Frazer **and resolved:**

**That the Services and Assets Committee:**

- a) **Receives the report titled "IFS Growth Forest Manager's Report of Forestry Activity for the period to 31 July 2019" dated 26 August 2019.**

**7.4 Services and Assets Programme Report**

**Record No: R/19/8/19004**

Group Manager Services and Assets – Matt Russell was in attendance for this report.

**Resolution**

Moved Cr Douglas, seconded Cr Harpur **and resolved:**

**That the Services and Assets Committee:**

- a) **Receives the report titled "Services and Assets Programme Report" dated 19 August 2019.**

**Public Excluded**

**Exclusion of the Public: Local Government Official Information and Meetings Act 1987**

**Resolution**

Moved Chairperson Dillon, seconded Cr Paterson **and resolved:**

**That the public be excluded from the following part(s) of the proceedings of this meeting.**

**C8.1 Update on Te Anau Wastewater Scheme**

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Update on Te Anau Wastewater Scheme	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

That the Chief Executive, Group Manager, Services and Assets, Chief Financial Officer, Communications Manager, Governance and Democracy Manager, Committee Advisor and Strategic Manager Water and Waste be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C8.1 Update on Te Anau Wastewater Scheme. This knowledge, which was of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed and meeting procedure.

The public were excluded at 9.53am.

(Mayor Tong left the meeting at 9.53am and returned to the meeting at 9.58am.)

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 10.38am.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE SERVICES AND ASSETS COMMITTEE HELD ON WEDNESDAY 4 SEPTEMBER 2019.

**DATE:**.....

**CHAIRPERSON:**.....

**CHIEF EXECUTIVE:**.....