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## Stewart Island Jetties Subcommittee

### OPEN MINUTES

UNCONFIRMED

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Minutes of a meeting of Stewart Island Jetties Subcommittee held in the Stewart Island Pavilion, Ayr St, Oban on Monday, 30 September 2019 at 9.45am.

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#### PRESENT

**Chairperson**  
**Members**

Councillor Bruce Ford  
Dale Chittenden  
Lyndon Cleaver  
Aaron Conner  
Phillip Smith

Department of Conservation  
Environment Southland  
Community Board  
Iwi

#### APOLOGIES

Jon Spraggon  
Colin Hopkins  
Ian Munro

Stewart Island Promotions  
Commercial Fishing  
Community Representative

#### IN ATTENDANCE

Community Partnership Leader – Karen Purdue  
Policy Analyst – Robyn Rout  
Committee Advisor – Kirsten Hicks

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**1 Apologies**

Apologies were received from Jon Spraggon, Ian Munro and Colin Hopkins

Moved Member Conner, seconded Member Chittenden **and resolved**

**That the Stewart Island Jetties Subcommittee accepts the apologies**

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

There was no public forum.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved Member Smith, seconded Member Cleaver **and resolved**

**That the Stewart Island Jetties Subcommittee confirms the minutes of the meeting, held on 10 June 2019 as a true and correct record of that meeting.**

**Reports for Recommendation**

**7.1 Commercial User Charging Regime - Stewart Island/Rakiura Jetties**

**Record No: R/19/9/20440**

Policy Analyst Robyn Rout was in attendance for this item.

It was suggested that if the fee charged to wharf users was split into 2 parts, one part could be charged per person, and the other part could be a maintenance component which could

change in value to reflect current maintenance needs. It was agreed that the charge should be per vessel, rather than per operator.

### Resolution

Moved member Conner, seconded member Chittenden **and resolved recommendations a) to e), with changes to f) (as indicated with a ~~strikethrough~~) and a new f) (as indicated)**

**That the Stewart Island Jetties Subcommittee:**

- a) **Receives the report titled “Commercial User Charging Regime - Stewart Island/Rakiura Jetties” dated 11 September 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Provides feedback on the options presented.**
- e) **Provides feedback on the key stakeholders that should be involved in informal consultation about any new charging regime.**
- f) **Recommends to a committee of Council, that the charging regime for commercial jetty usage should be one of the following options:**
  - ~~• option 1 – an annual fee based on vessel tonnage~~
  - ~~• option 2 – an annual fee based on passenger numbers~~
  - ~~• option 3 – a fee based on the number times a commercial user visits Council administered jetties (or particular jetties)~~
  - ~~• option 4 – a fee based on both vessel tonnage and the number of visits to Council jetties~~
  - ~~• option 5 – the status quo (a licence fee charged annually for each vessel)~~
  - **Option 6 - an annual fee consisting of 2 parts – a base fee and a per person rate**
- g) **Provides feedback on what a fair and reasonable fee would be, in relation to its preferred option.**
- h) **Notes that if a new charging regime and fee are implemented, this would not come into effect until 1 July 2021.**

**8.1 CHAIRPERSON'S REPORT**

Councillor Ford put forward a resolution seeking funding.

**Resolution**

Moved Councillor Ford, seconded Member Smith, **and resolved**

**That the Stewart Island Jetties Subcommittee**

- a) **requests that a recommendation be made to the relevant Committee of Council that jetties be considered as a district rather than local activity, and appropriate funding be made available**

The meeting concluded at 10.45am

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE STEWART ISLAND JETTIES SUBCOMMITTEE HELD ON MONDAY 30 SEPTEMBER 2019

**DATE:**.....

**CHAIRPERSON:**.....

**CHIEF EXECUTIVE:**.....