



Notice is hereby given that an Ordinary Meeting of Southland District Winton Wallacetown Ward Committee will be held on:

Date: Friday, 27 September 2019
Time: 9.20am
Meeting Room: Council Chamber
Venue: 15 Forth Street, Invercargill

Winton Wallacetown Ward Committee Agenda OPEN

MEMBERSHIP

Chair	Mayor Gary Tong
Councillors	Darren Frazer
	Gavin Macpherson
	Neil Paterson

Contact Telephone: 0800 732 732
Postal Address: PO Box 903, Invercargill 9840
Email: emailsdc@southlanddc.govt.nz
Website: www.southlanddc.govt.nz

Full agendas are available on Council's Website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

TABLE OF CONTENTS

ITEM	PAGE
 PROCEDURAL	
1 Apologies	4
2 Leave of absence	4
3 Conflict of Interest	4
4 Public Forum	4
5 Extraordinary/Urgent Items	4
6 Confirmation of Minutes	4
 REPORTS	
7.1 Financial Report for the year ended 30 June 2019	9

1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Committee Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

6 Confirmation of Minutes

6.1 Meeting minutes of Winton Wallacetown Ward Committee, 10 July 2019



Winton Wallacetown Ward Committee

OPEN MINUTES

Minutes of a meeting of Winton Wallacetown Ward Committee held in the Council Chamber, 15 Forth Street, Invercargill on Wednesday, 10 July 2019 at 8.15am.

PRESENT

Chair	Mayor Gary Tong
Councillors	Neil Paterson

APOLOGIES

Councillor Frazer
Councillor Macpherson

IN ATTENDANCE

Committee Advisor	Alyson Hamilton
Graduate Accountant	Kate Westenra

1 Apologies

There were apologies from Councillors Frazer and Macpherson.

Moved Mayor Tong, seconded Cr Paterson and **resolved:**

That the Winton Wallacetown ward Committee accept the apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

There were no minutes for confirmation.

Reports

7.1 Unbudgeted expenditure approval for grant to Central Southland College
Record No: R/19/6/11896

Community Partnership Leader – Karen Purdue was in attendance for this item.

Mrs Purdue advised that the purpose of the report was to seek approval from the Winton Wallacetown Ward Committee to approve unbudgeted expenditure to provide a grant of \$800 to Central Southland College for costs associated with the purchase of a trailer frame for transporting bikes.

Resolution

Moved Cr Paterson, seconded Mayor Tong **and resolved:**

That the Winton Wallacetown Ward Committee:

- a) **Receives the report titled “Unbudgeted expenditure approval for grant to Central Southland College” dated 2 July 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves a contribution of \$800 to Central Southland College from the Winton Wallacetown Ward reserves for costs associated with the purchase of a bike trailer frame.**

7.2 Retrospective Approval of Unbudgeted Expenditure to Provide 50% of Costs for the Winton ANZAC Service Morning Tea

Record No: R/19/7/12247

Community Facilities Contract Manager – Greg Erskine was in attendance for this item.

Mr Erskine advised that the purpose of the report was to seek retrospective approval from the Winton Wallacetown Ward Committee for unbudgeted expenditure to provide 50% of costs for the Winton ANZAC Service morning tea.

Resolution

Moved Cr Paterson, seconded Mayor Tong **and resolved:**

That the Winton Wallacetown Ward Committee:

- a) **Receives the report titled “Retrospective Approval of Unbudgeted Expenditure to Provide 50% of Costs for the Winton ANZAC Service Morning Tea” dated 2 July 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis**

of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) Agrees to retrospectively approve unbudgeted expenditure of \$2,400 for the Winton ANZAC Service morning tea made up of 50% of costs from the Winton Wallacetown Ward reserve with the remaining 50% of costs from the Winton Community Board general reserve.**

The meeting concluded at 8.19am

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE WINTON WALLACETOWN WARD
COMMITTEE HELD ON WEDNESDAY 10 JULY 2019.

DATE:.....

CHAIRPERSON:.....

Financial Report for the year ended 30 June 2019

Record No: R/19/9/21237
Author: Kate Westenra, Accountant
Approved by: Anne Robson, Chief Financial Officer

☐ Decision ☐ Recommendation ☒ Information

Summary

- 1 These financial results are subject to review by Audit NZ in September, and therefore may change.

Recommendation

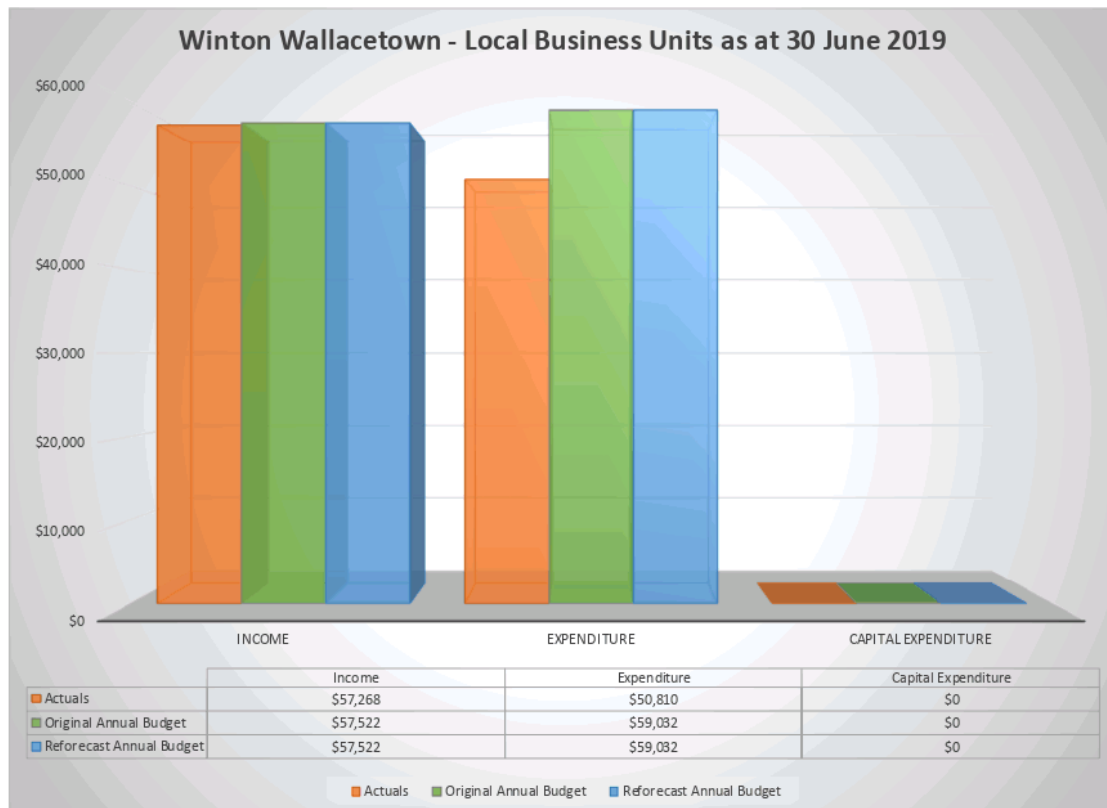
That the Winton Wallacetown Ward Committee:

- a) **Receives the report titled “Financial Report for the year ended 30 June 2019” dated 20 September 2019.**

Attachments

- A Financial Report to Winton Wallacetown Ward for the year ended 30 June 2019 [↓](#)
B Winton Wallacetown Ward Annual Report figures for the year ended 30 June 2019 [↓](#)

Community Financial Performance for the Year



The graph above shows what actually happened (Actuals), what the original budget was (Original annual budget) and then what was expected to occur by year end (Reforecast annual budget) for each of the income, expenditure, and capital expenditure categories.

The 'reforecast' totals show the effect of unbudgeted expenditure, projects that have been put on hold or are to be completed in 2019/2020 and/or expected changes to income and operating expenditure over the year.

Any significant variances between the 'actual' and 'original budget' totals are explained below. The details are provided in the attached Annual Report figures.

Significant Variances to the Annual Budget

Income

Overall income is insignificantly under budget by \$254.



Expenditure

Overall operational expenditure is \$8,222 under budget.

Total grants/project expenditure was \$6,568 against a budget of \$15,000. This is made up of:

- \$1,739 to the Wallacetown primary school for a swimming pool cover
- \$718 for Browns stormwater investigation work
- \$328 for replacing the ANZAC memorial lighting
- \$1,218 towards the Winton ANZAC Day catering
- \$65 accrual reversal from the 2017/2018 year relating to the Winton playgroup donation
- \$2,500 towards funding the Dr Tom Mulholland event.

Capital Expenditure

There was no planned capital projects for the 2018/2019 financial year.

Financial Considerations

Development and Financial Contributions

Contributions are collected to fund community growth projects. The use of these funds are considered by Council staff when projects are in the planning stage. Certain policy and legislative requirements must be met before these contributions can be applied to projects.

The total balance of parks development and financial contributions for your community is \$21,114 as at 30 June 2019. The next contributions to expire do so in 2023/2024, to the value of \$5,916.

Reserves

Interest has been allocated to the reserve accounts. Interest is calculated on the average balance of the reserves for the year at an interest rate of 3%. The budgeted interest rate was 3.29%.

Winton Wallacetown Ward

Schedule of Reserve Balance

		Actual June - 018	Transfers To/(From)	Actual June -019
Local				
<i>Operating Account</i>				
Winton/Wallacetown Ward	89201	418,509.86	6,576.15	425,086.01
		418,509.86	6,576.15	425,086.01
Local Total		418,509.86	6,576.15	425,086.01
Total Winton Wallacetown Ward Reserves		418,509.86	6,576.15	425,086.01

Winton Wallacetown - Financial Report

For the Period Ended June 2019

2018/2019 Financial Year

29600 Administration - WintonWallace

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
	Income				
(41,159.00)	29600.11171	Rates - Collected	(41,042.87)	(41,159.00)	99.72%
0.00	29600.11176	Rates - Adjustments	0.31	0.00	0.00%
(13,490.00)	29600.19151	Internal - Interest on Reserve	(12,466.93)	(13,490.00)	92.42%
(42.00)	29600.19171	Internal Rates Income	(22.43)	(42.00)	53.40%
42.00	29600.19175	Internal Rates offset	0.00	42.00	0.00%
(54,649.00)			(53,531.92)	(54,649.00)	97.96%
	Expenditure				
41,159.00	29600.43113	Contrib - Township	41,159.52	41,159.00	100.00%
41,159.00			41,159.52	41,159.00	100.00%
(13,490.00)	Net Operating (Surplus)/Deficit		(12,372.40)	(13,490.00)	
	Capital Movements				
13,490.00	29600.89200	To - Winton Wallacetown	12,466.93	13,490.00	92.42%
0.00	29600.89201	Ex - Winton Wallacetown	(94.53)	0.00	0.00%
13,490.00			12,372.40	13,490.00	91.72%
0.00			0.00	0.00	

29602 Operating Costs - WintonWallac

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(2,873.00)	29602.11171	Rates - Collected	(2,864.89)	(2,873.00)	99.72%
0.00	29602.11176	Rates - Adjustments	0.02	0.00	0.00%
(2.00)	29602.19171	Internal Rates Income	(1.57)	(2.00)	78.50%
2.00	29602.19175	Internal Rates offset	0.00	2.00	0.00%
(2,873.00)			(2,866.44)	(2,873.00)	99.77%
Expenditure					
0.00	29602.21836	Miscellaneous Grant	1,739.13	0.00	0.00%
2,103.00	29602.31527	Mowing	1,960.97	2,103.00	93.25%
72.00	29602.31528	Rates	85.12	72.00	118.22%
15,000.00	29602.31542	General Projects	2,329.07	15,000.00	15.53%
0.00	29602.41118	Depn - Improvement	118.50	0.00	0.00%
0.00	29602.43346	Internal - Work scheme service	160.00	0.00	0.00%
698.00	29602.43366	Internal Rates expense	757.98	698.00	108.59%
0.00	29602.43381	Internal - Grant Expense	2,500.00	0.00	0.00%
17,873.00			9,650.77	17,873.00	54.00%
15,000.00	Net Operating (Surplus)/Deficit		6,784.33	15,000.00	
Capital Movements					
(15,000.00)	29602.89201	Ex - Winton Wallacetown	(6,665.83)	(15,000.00)	44.44%
0.00	29602.99511	Add Back Non Cash Depn	(118.50)	0.00	0.00%
(15,000.00)			(6,784.33)	(15,000.00)	45.23%
0.00			0.00	0.00	

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
	Income				
0.00	29604.11111	Rentals	(869.58)	0.00	0.00%
0.00			(869.58)	0.00	0.00%
0.00	Net Operating (Surplus)/Deficit		(869.58)	0.00	
	Capital Movements				
0.00	29604.89200	To - Winton/Wallacetown	869.58	0.00	0.00%
0.00			869.58	0.00	0.00%
0.00			0.00	0.00	