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# Council

## OPEN MINUTES

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Minutes of a meeting of Council held in the Council Chamber, 15 Forth Street, Invercargill on Friday, 1 November 2019 at 9am. (9am – 9.30am, 10.07am – 11.15am (Public Excluded 11.04am – 11.15am))

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### PRESENT

**Mayor**

Mayor Gary Tong

**Deputy Mayor**

Ebel Kremer

**Councillors**

Don Byars

John Douglas (9am – 9.30am)

Paul Duffy

Bruce Ford

Darren Frazer

George Harpur

Julie Keast

Karyn Owen

Margie Ruddenklau

Rob Scott

### APOLOGIES

Councillor Christine Menzies

Councillor John Douglas (for an early departure)

### IN ATTENDANCE

Chief Executive

Steve Ruru

Group Manager, Environmental Services

Bruce Halligan

Group Manager, Services and Assets

Matt Russell

Group Manager, Community and Futures

Rex Capil

People and Capability Manager

Janet Ellis

Group Manager, Customer Delivery

Trudie Hurst

Communications Manager

Louise Pagan

Governance and Democracy Manager

Clare Sullivan

Committee Advisor

Fiona Dunlop

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**1 Powhiri**

Mayor Tong and Councillors were called into the Chamber by Kaikaranga Evelyn Cook.

Chief executive Steve Ruru and Te Ao Marama kaupapa Taiao manager Dean Whaanga welcomed them to the Chamber.

**2 Apologies**

There were apologies from Councillor Elect Christine Menzies.

**3 Welcome**

Chief Executive – Steve Ruru welcomed all present to the meeting.

**4 Making and Attesting of Members' Declarations**

**Record No: R/19/7/12221**

Chief Executive – Steve Ruru called Gary Tong forward to make his declaration as Mayor.

I, GARY IAN TONG, declare that I will faithfully and impartially, and according to the best of my skill and judgment, execute and perform, in the best interests of Southland District, the powers, authorities, and duties vested in, or imposed upon me as Mayor of the Southland District Council by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Mayor Tong signed his declaration which was witnessed by the Chief Executive and was then presented with the chains of office.

Mayor Tong called all councillors elect to come forward individually to make their declarations as elected members of the Southland District Council.

I, Donald James Byars, John Robert Douglas, Paul Duffy, Bruce James Ford, Darren Paul Frazer, George Edward James Harpur, Julie Ann Keast, Ebel Kremer, Karyn Dee Owen, Margaret Isobel Ruddenklau and Robin Hugh Scott, declare that I will faithfully and impartially, and according to the best of my skill and judgment, execute and perform, in the best interests of Southland District, the powers, authorities, and duties vested in, or imposed upon me as a member of the Southland District Council by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

The meeting adjourned for morning tea at 9.30am and reconvened at 10.07am.

(Councillor Douglas was not present when the meeting reconvened.)

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### Resolution

Moved Mayor Tong, seconded Cr Kremer **and resolved:**

**That the Council:**

- a) **Receives the report titled "Making and Attesting of Members' Declarations" dated 23 October 2019.**
- b) **Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Notes that the chief executive has received and witnessed the declaration of the Mayor**
- e) **Notes that the Mayor has received and witnessed the declaration of Council members.**

## 2 Apologies/Leave of Absence

There were apologies from Councillor Elect Christine Menzies for absence and from Councillor Douglas for the remainder of the meeting.

Moved Mayor Tong, seconded Cr Ruddenklau **and resolved:**

**That Council accept the apologies and gran a**

Mayor Tong requested a leave of absence from 19 to 30 November 2019.

Moved Cr Frazer, seconded Cr Keast **and resolved:**

**That Council approves a leave of absence for Mayor Tong from 19 to 30 November 2019.**

## 5 Conflict of Interest

There were no conflicts of interest declared.

## 6 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

## 7 General Explanation from Chief Executive

### Record No: R/19/7/12222

Chief Executive – Steve Ruru advised that as chief executive of a local authority, he is bound by clause 21(5) of schedule 7 of the Local Government Act 2002 to provide an explanation to elected members on certain legislation which controls the way in which the Council's business may be conducted and the way in which elected members are required to undertake their duties.

The Mayor and Councillors noted that the report of the Chief Executive provided an overview of the relevant legislation identified in the Act in addition to some other relevant information.

### Resolution

Moved Cr Ford, seconded Cr Scott **and resolved:**

#### That the Council:

- a) **Receives the report titled "General Explanation from Chief Executive" dated 19 October 2019.**
- b) **Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

## 8 Appointment of Deputy Mayor

### Record No: R/19/7/12224

Mayor Tong addressed the meeting regarding the appointment of the Deputy Mayor.

He advised the meeting that Councillor Kremer would be the Deputy Mayor for the 2019/2022 triennium.

Mayor Tong thanked Councillor Duffy for being Deputy Mayor during the 2013/2016 and 2016/2019 trienniums.

### Resolution

Moved Mayor Tong, seconded Cr Frazer **and resolved:**

#### That the Council:

- a) **Receives the report titled "Appointment of Deputy Mayor" dated 23 October 2019.**

- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Confirm the Mayor's appointment of Councillor Ebel Kremer to be the Deputy Mayor of Southland District Council for the 2019/2022 Triennium.**

## 9 Proposed Governance Structure

**Record No: R/19/8/15182**

Chief Executive – Steve Ruru was in attendance for this item.

Mr Ruru advised that the report was to seek approval of the proposed Council governance structure for the 2019-2022 triennium.

The Mayor and Councillors noted that the with the start of a new triennium it is seen as appropriate that Council establish a new governance or committee structure that reflects the needs of the business, while also being mindful of the ward and community board structure.

### **Resolution**

Moved Cr Harpur, seconded Cr Ruddenklau **and resolved:**

#### **That the Council:**

- a) **Receives the report titled "Proposed Governance Structure" dated 23 October 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approve the proposed Governance Structure as outlined in Attachment A including establishment of the following committees and subcommittees:**
  - **Executive Committee**
  - **Services and Assets Committee**

- Finance and Assurance Committee
  - Regulatory and Consents Committee
  - Community and Strategy Committee
  - Ohai Railway Fund Committee
  - Te Anau Basin Water Supply Subcommittee
  - Five Rivers Water Supply Subcommittee
  - Matuku Water Supply Subcommittee
  - Riverton Harbour Subcommittee
  - Stewart Island Visitor Levy Subcommittee
- e) **Agree that Council will not establish ward committees or community development area subcommittees this triennium given that community boards now cover the whole of the District.**
- f) **Agree that any decisions relating to, what would have previously been made by the ward committee will be made by full Council**
- g) **Notes that Council will formally approve the establishment of each committee or subcommittee and its terms of reference in a subsequent order paper item dealing with the proposed terms of reference for each committee.**

## 10 Elected Member Appointments

**Record No: R/19/7/12229**

Governance and Democracy Manager – Clare Sullivan was in attendance for this item.

Miss Sullivan advised that the purpose of this report is to make decisions on the appointment of elected members to committees, community boards, subcommittees joint committees, council controlled organisations and council organisations.

The Mayor and Councillors noted that Mayor had discussed the appointment process with councillors and worked through the various appointments. The recommendations contained in the report reflect the conversations the Mayor has had.

### Resolution

Moved Cr Owen, seconded Cr Keast **recommendations a to d, e with changes (as indicated) and f to h and resolved:**

**That Council:**

- a) **Receives the report titled “Elected Member Appointments” dated 23 October 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision;**

and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) **Confirm the establishment of the following committees and subcommittees and make the following appointments to those committees and subcommittees:**

Committees and Subcommittees	Representation
Executive Committee	Mayor Gary Tong, Deputy Mayor Ebel Kremer, Councillors Paul Duffy and Julie Keast
Community and Strategy Committee	Councillor Julie Keast (Chairperson), Mayor Gary Tong and all Councillors
Services and Assets Committee	Councillor Ebel Kremer (Chairperson), Mayor Gary Tong and all Councillors
Finance and Assurance Committee	Bruce Robertson (Chairperson) Councillor Ebel Kremer (Deputy Chairperson), Mayor Gary Tong, Councillors Paul Duffy, John Douglas, Julie Keast and Don Byars
Regulatory and Consents Committee	Councillor Paul Duffy (Chairperson) Mayor Gary Tong, Councillors Julie Keast, Christine Menzies, Darren Frazer and Margie Ruddenklau
Ohai Railway Fund Committee	Councillors George Harpur, Don Byars and Margie Ruddenklau
Riverton Harbour Subcommittee	Councillor Don Byars
Matuku and Five Rivers Water Supply Subcommittees	Councillor John Douglas
Stewart Island/Rakiura Visitor Levy Subcommittee	Councillor Julie Keast (Chairperson) Councillor Bruce Ford and Bruce Robertson

- e) **Agree to make the following appointments to community boards with a change to the Waihopai Toetoe appointment:**

Community Boards	Representation
Ardlussa	<b>Councillor Rob Scott</b>
Fiordland	<b>Councillor Ebel Kremer</b>
Northern	<b>Councillor John Douglas</b>

Oraka Aparima	<b>Councillor Karyn Owen</b>
Oreti	<b>Councillor Darren Frazer</b>
Stewart Island/Rakiura	<b>Councillor Bruce Ford</b>
Tuatapere Te Waewae	<b>Councillor George Harpur</b>
Waihopai Toetoe	<b><u>Councillor Duffy (1 November 2019 to 31 January 2021)</u></b> <b><u>Councillor Julie Keast (from 1 February 2021 for the remainder of 2019/2022 Triennium)</u></b>
Wallace Takitimu	<b>Councillor Don Byars</b>

**f) Agree to make the following appointments to the following joint committees:**

<b>Joint Committee</b>	<b>Representation</b>
<b>Venture Southland Joint Committee</b>	<b>Mayor Gary Tong and Councillor Paul Duffy</b>
<b>Wastenet (Waste Advisory Group)</b>	<b>Mayor Gary Tong and Councillor Ebel Kremer</b>
<b>Southland Regional Heritage Joint Committee</b>	<b>Councillors Paul Duffy and Karyn Owen</b>
<b>Civil Defence Emergency Management Group</b>	<b>Mayor Gary Tong, Councillor Paul Duffy as alternate</b>
<b>Southland Regional Land Transport Joint Committee</b>	<b>Councillor Ebel Kremer</b>
<b>Combined Local Approved Products Joint Committee</b>	<b>Councillors George Harpur and Paul Duffy</b>
<b>Combined Local Alcohol Policy Joint Committee</b>	<b>Councillors George Harpur, Julie Keast, Paul Duffy and Darren Frazer</b>

**g) Agree to make the following appointments to the following Council controlled organisation:**

<b>Council Controlled Organisation</b>	<b>Representation</b>
<b>Southland Museum and Art Gallery Trust Board</b>	<b>Deferring making an appointment until a report on the future structure of the trust.</b>
<b>Milford Community Trust</b>	<b>Councillor Ebel Kremer</b>

- h) Agree to make the following appointments to the following Council organisations:

Council organisations	Representation
Age Concern	Janet Thomas
Destination Fiordland	Councillors Ebel Kremer and John Douglas
Creative Communities	Councillor Margie Ruddenklau
Gore and Districts Community Counselling Centre Inc	Councillor Julie Keast
Milford Opportunities Project	Mayor Gary Tong
Pioneer Women's Memorial Trust (Gore)	Councillor Julie Keast
Rakiura Heritage Centre Trust	Councillor Bruce Ford
Regional Community Road Safety Network	Hartley Hare
Southland Indoor Leisure Centre Charitable Trust	Councillor Darren Frazer
Southland Medical Foundation	Mayor Gary Tong
Southland Regional Heritage Building and Preservation Trust	Councillor Paul Duffy and Councillor Karyn Owen as an alternate
Te Roopu Taiao	Mayor Gary Tong and Councillor Paul Duffy as an alternate
Waiau Working Party	Councillor George Harpur

## 11 Terms of Reference and Delegations for 2019 - 2022 Governance Structure

Record No: R/19/7/12227

Governance and Democracy Manager – Clare Sullivan was in attendance for this item.

Miss Sullivan advised that the purpose of the report was to put forward the updated Manual of Delegations (including terms of reference) for the 2019 – 2022 triennium governance structure for adoption.

### Resolution

Moved Cr Ford, seconded Cr Ruddenklau **recommendations a to c, d with a change (as indicated) and e and resolved:**

**That Council:**

- a) **Receives the report titled "Terms of Reference and Delegations for 2019 - 2022 Governance Structure" dated 23 October 2019.**

- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Adopts the Delegations Manual containing terms of reference and delegations for the governance structure as attached to this report subject to the following amendment to 8.6.5 Southland Regional Land Transport Committee that the administering authority will be the Southland Regional Council (Environment Southland).**
- e) **Delegates authority to the Wallace Takitimu Community board to consider and make a decision on whether or not to wind-up and allocate the remaining funds from the Ohai-Nightcaps and Districts Doctors House fund.**

## 12 Adoption of 2019 Standing Orders

**Record No: R/19/7/14590**

Governance and Democracy Manager – Clare Sullivan was in attendance for this item.

Miss Sullivan advised that the purpose of the report was to recommend that Council replaces its current set of Standing Orders with the new Standing Orders as attached to the officer's report.

### **Resolution**

Moved Cr Frazer, seconded Cr Owen **and resolved:**

### **That Council:**

- a) **Receives the report titled "Adoption of 2019 Standing Orders" dated 4 October 2019.**
- b) **Determines that this matter or decision be recognised as significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agree to replace the current set of Standing Orders with the new Standing Orders (attachment a to the report) and**

- i. That the mayor and chairperson have both a deliberative and casting vote (s.o.19.3)
  - ii) That members have the right to attend by an audio or audio-visual link (s.o.13.7)
  - iii. That Option C (s.o.22.4) be the default option for speaking and moving motions.
- e) Authorises the chief executive to approve any non-material changes that may be required before the new Standing Orders are published.

### 13 Elected Member's Remuneration

**Record No: R/19/7/12223**

Governance and Democracy Manager – Clare Sullivan was in attendance for this item.

Miss Sullivan advised that the purpose of the report is to provide information on the process for the setting of elected member remuneration and make a recommendation to the Remuneration Authority on the levels of remuneration for positions of responsibility (Deputy Mayor and Committee Chairpersons) and elected members (Councillors).

#### **Resolution**

Moved Cr Ford, seconded Cr Harpur **and resolved:**

#### **That the Council:**

- a) Receives the report titled "Elected Member's Remuneration" dated 24 October 2019.
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Recommend to the Remuneration Authority Option 1 of this report, for proposed elected member remuneration until 30 June 2020, allocate the pool for additional responsibilities as -

Deputy Mayor	\$43,493
Committee Chairperson(2)	\$37,751
Councillor (9)	\$30,810
- e) Requests that staff provide the necessary information to the Remuneration Authority.

**14 Schedule of Meetings for remainder of 2019 and for 2020**

**Record No: R/19/8/20110**

Committee Advisor – Fiona Dunlop was in attendance for this item.

Miss Dunlop advised that the purpose of this report is to approve a schedule of meeting dates for the remainder of 2019 and for 2020 so that meetings can be publicly notified in accordance with the requirements set by the Local Government Official Information and Meetings Act 1987.

**Resolution**

Moved Mayor Tong, seconded Cr Ruddenklau **and resolved:**

**That the Council:**

- a) **Receives the report titled “Schedule of Meetings for remainder of 2019 and for 2020” dated 22 October 2019.**
- b) **Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Adopts the proposed schedule of Council and Committee meetings for the remainder of 2019 and for 2020 as follows subject to the decisions made earlier in the meeting on the governance structure:**

Date	Meeting
Tuesday 3 December 2019	9am – Services and Assets Committee 9am – Council 1pm – Community and Strategy Committee
Wednesday 4 December 2019	9am - Regulatory and Consents Committee
Wednesday 18 December 2019	9am - Council
Thursday 30 January 2020	9am – Council
Tuesday 11 February 2020	9am – Services and Assets Committee

	1pm – Community and Strategy Committee
Wednesday 12 February 2020	9am - Regulatory and Consents Committee
Thursday 27 February 2020	9am – Council (Draft Annual Plan)
Wednesday 4 March 2020	9am – Council
Monday 23 March 2020	9am - Finance and Assurance Committee
Tuesday 24 March 2020	9am – Services and Assets Committee 1pm – Community and Strategy Committee
Wednesday 25 March 2020	9am - Regulatory and Consents Committee
Wednesday 22 April 2020 (Thursday 23 April 2020 reserve day)	9am – Council (Draft Annual Plan hearings)
Wednesday 6 May 2020	9am – Services and Assets Committee 1pm – Community and Strategy Committee
Thursday 7 May 2020	9am - Council
Wednesday 20 May 2020	9am - Council
Wednesday 10 June 2020	9am – Services and Assets Committee 1pm – Community and Strategy Committee
Thursday 11 June 2020	9am - Regulatory and Consents Committee
Monday 22 June 2020	9am – Finance and Assurance Committee
Tuesday 23 June 2020	9am – Council meeting
Wednesday 8 July 2020	9am – Services and Assets Committee 1pm – Community and Strategy Committee
Thursday 9 July 2020	9am – Regulatory and Consents Committee
Wednesday 22 July 2020	9am – Council
Wednesday 5 August 2020	9am – Services and Assets Committee 1pm – Community and Strategy Committee

Thursday 27 August 2020	9am – Finance and Assurance Committee
Thursday 27 August 2020	9am - Council
Wednesday 9 September 2020	9am – Services and Assets Committee 1pm – Community and Strategy Committee
Thursday 10 September 2020	9am – Regulatory and Consents Committee
Monday 28 September 2020	9am – Finance and Assurance Committee
Tuesday 29 September 2020	9am - Council
Wednesday 7 October 2020	9am – Services and Assets Committee 1pm – Community and Strategy Committee
Thursday 8 October 2020	9am – Regulatory and Consents Committee
Wednesday 21 October 2019	9am - Council
Wednesday 11 November 2020	9am – Services and Assets Committee 1pm – Community and Strategy Committee
Thursday 12 November 2020	9am - Regulatory and Consents Committee
Wednesday 18 November 2020	9am - Council
Wednesday 9 December 2020	9am – Services and Assets Committee 1pm – Community and Strategy Committee
Thursday 10 December 2020	9am – Regulatory and Consents Committee
Tuesday 15 December 2020	9am – Finance and Assurance Committee
Wednesday 16 December 2020	9am - Council

- e) **Agree that delegated authority be granted to the Chief Executive (for Council) and the relevant Group Manager (for Community and Strategy, Services and Assets, Regulatory and Consents and Finance and Assurance Committees) following consultation with the Mayor (Council) or relevant Committee chairs to amend the meeting dates when necessary or required.**

**15 Elected Members Code of Conduct**

**Record No: R/19/7/14589**

Governance and Democracy Manager – Clare Sullivan was in attendance for this item.

Miss Sullivan advised that the purpose of the report was for Council to adopt the proposed Elected Members Code of Conduct.

**Resolution**

Moved Cr Kremer, seconded Cr Keast **and resolved:**

**That the Council:**

- a) **Receives the report titled “Elected Members Code of Conduct” dated 10 October 2019.**
- b) **Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Adopts the Elected Members Code of Conduct for the Mayor and Councillors and members of the Community Boards, all Committees and Subcommittees of the Southland District Council.**

**16 Unbudgeted expenditure approval for review of possible Luxmore development at Te Anau**

**Record No: R/19/10/22764**

Community Partnership Leader – Simon Moran was in attendance for this item.

Mr Moran advised that the purpose of the report was to seek Council’s approval for a recommendation from the Te Anau Community Board for unbudgeted expenditure of \$32,700 plus GST to undertake a review and options for a proposed further Luxmore development.

The Mayor and Councillors noted that earlier the year the Te Anau Community Board sought quotes to review the consented layout and to see what options there may be to improve on it due to the changing nature of the market since the subdivision was originally approved.

**Resolution**

Moved Cr Kremer, seconded Cr Scott **and resolved:**

**That the Council:**

- a) **Receives the report titled “Unbudgeted expenditure approval for review of possible Luxmore development at Te Anau” dated 21 October 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves unbudgeted expenditure of \$32,700 plus GST for a Luxmore development review to be funded from the Luxmore development reserve.**

**Public Excluded**

**Exclusion of the Public: Local Government Official Information and Meetings Act 1987**

**Recommendation**

**That the public be excluded from the following part(s) of the proceedings of this meeting.**

**C17 Finance and Assurance Committee - Re-appointment of External Member**

**C18 Risk Management Update - September 2019 Quarter**

**C19 Proposed Land Acquisition Otautau**

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Finance and Assurance Committee - Re-appointment of External Member	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.  s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

Risk Management Update - September 2019 Quarter	<p>s7(2)(e) - The withholding of the information is necessary to avoid prejudice to measures that prevent or mitigate material loss to members of the public.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Proposed Land Acquisition Otautau	<p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

That the Chief Executive, Group Manager, Environmental Services, Group Manager, Services and Assets, Group Manager, Community and Futures, Chief Financial Officer, People and Capability Manager, Group Manager, Customer Delivery, Communications Manager, Governance and Democracy Manager and Committee Advisor be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C10.1 Finance and Assurance Committee - Re-appointment of External Member, C10.2 Risk Management Update - September 2019 Quarter and C10.3 Proposed Land Acquisition Otautau. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed and or meeting procedure.

That Policy Analyst – Jane Edwards and Strategy and Policy Manager be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the item C10.2 Risk Management Update - September 2019 Quarter. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed.

That the Senior Water and Waste Engineer be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the item C10.3 Proposed Land Acquisition Otautau. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed.

The public were excluded at 11.04am.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

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The meeting concluded at 11.15am.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE COUNCIL HELD ON FRIDAY 1 NOVEMBER 2019.

**DATE:**.....

**CHAIRPERSON:**.....