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## Services and Assets Committee

### OPEN MINUTES

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Minutes of a meeting of Services and Assets Committee held in the Council Chamber, 15 Forth Street, Invercargill on Tuesday, 3 December 2019 at 9am.

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#### PRESENT

<b>Chairperson</b>	Ebel Kremer Mayor Gary Tong
<b>Councillors</b>	Don Byars John Douglas Paul Duffy Bruce Ford Darren Frazer George Harpur Julie Keast Christine Menzies Karyn Owen Margie Ruddenklau Rob Scott

#### IN ATTENDANCE

<b>Group Manager, Services and Assets</b>	Matt Russell
<b>Group Manager, Community and Futures</b>	Rex Capil
<b>Group Manager, Environmental Services</b>	Fran Mikulicic
<b>Group Manager, Customer Delivery</b>	Trudie Hurst
<b>Publications Specialist</b>	Chris Chilton
<b>Governance and Democracy Manager</b>	Clare Sullivan
<b>Committee Advisor</b>	Fiona Dunlop

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**1 Apologies**

There were no apologies.

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

There was no public forum.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

There were no minutes to confirm as this was the first meeting of the Committee for the 2019/2022 triennium.

**Reports for Recommendation**

**7.1 Design Build Bridge Contracts - Accelerated Bridge Programme 2019/2021**

**Record No: R/19/11/26389**

Roading Asset Engineer – Roy Clearwater and Roothing Engineer – Rob Hayes were in attendance for this item.

Mr Clearwater advised that the purpose of the report is to seek approval to award two packages of design build bridge tenders to replace up to 19 bridges during the remainder of the current approved Long Term Plan (LTP) 2018-28.

The Committee noted that at the Council meeting on 22 May 2019, unbudgeted expenditure of \$3,000,000 was approved for additional bridge renewals, acknowledging that Southland District Council will contribute \$1.47 million of this with New Zealand Transport Agency approved funding of \$1.53 million.

### Resolution

Moved Chairperson Kremer, seconded Cr Frazer **and resolved:**

**That the Services and Assets Committee:**

- a) **Receives the report titled "Design Build Bridge Contracts - Accelerated Bridge Programme 2019/2021" dated 26 November 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees to award contract 19/25 Southern Southland Bridge Replacements to Downer with their proposal price of \$1,544,121.88 (excluding GST).**
- e) **Agrees to award contract 19/24 Northern Southland Bridge Replacements to SouthRoads with their proposal price of \$1,610,182.45 (excluding GST).**

### Reports

#### 8.1 Roothing Operations October 2019

**Record No: R/19/11/26089**

Roothing Asset Engineer – Roy Clearwater and Roothing Engineer – Rob Hayes were in attendance for this item.

Mr Clearwater advised that the purpose of the report was to update the committee on the progress of the major rooothing maintenance contracts as part of the 2019/2020 budget.

### Resolution

Moved Cr Douglas, seconded Cr Keast **and resolved:**

**That the Services and Assets Committee:**

- a) **Receives the report titled "Roothing Operations October 2019" dated 26 November 2019.**

**8.2 Services and Assets Programme Report**

**Record No: R/19/11/26178**

Projects Manager – Nick Hamlin was in attendance for this item.

Mr Hamlin advised that the purpose of the report was to update the status of projects that the Services and Assets department are undertaking.

**Resolution**

Moved Chairperson Kremer, seconded Cr Ruddenklau **and resolved:**

**That the Services and Assets Committee:**

- a) **Receives the report titled “Services and Assets Programme Report” dated 18 November 2019.**

**8.3 Downer Water and Wastewater Maintenance Contract 10/01 - Monthly Report for October 2019**

**Record No: R/19/11/26087**

Manager Operations Water and Waste – Bill Witham was in attendance for this item.

Mr Witham advised that the purpose of the report was to update the Committee on the progress of the Downer water and wastewater maintenance contract.

**Resolution**

Moved Cr Harpur, seconded Cr Scott **and resolved:**

**That the Services and Assets Committee:**

- a) **Receives the report titled “Downer Water and Wastewater Maintenance Contract 10/01 - Monthly Report for October 2019” dated 26 November 2019.**

The meeting concluded at 9.51am.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE SERVICES AND ASSETS COMMITTEE HELD ON TUESDAY 3 DECEMBER 2019.

**DATE:**.....

**CHAIRPERSON:**.....