



Ardlussa Community Board

OPEN MINUTES

UNCONFIRMED

Minutes of a meeting of Ardlussa Community Board held in the Waikaia Community Centre,,
Corner Blaydon & Wylam Street, Waikaia on Monday, 24 February 2020 at 6pm.

PRESENT

Chairperson	Richard Clarkson
Deputy Chairperson	Ray Dickson
Members	Chris Dillon
	Paul Eaton
	Clarke Horrell
	Hilary Kelso
	Councillor Rob Scott

IN ATTENDANCE

Deputy Mayor	Ebel Kremer
Committee Advisor/Customer Support	Rose Knowles
Partner	
Community Partnership Leader	Kelly Tagg
Community Facilities Asset Management Officer	Colin Pemberton

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Chairman Clarkson, seconded Clarke Horrell **and resolved:**

That the Ardlussa Community Board confirms the minutes of the meeting held on 18 November 2019 as a true and correct record of that meeting.

Reports

7.1 Making and Attesting of Members' Declarations

Record No: R/20/2/3700

Deputy Mayor Kremer was present to witness the declaration from the Board member and called the member forward to make his declaration as an elected member of the Ardlussa Community Board.

I, PAUL WILLIAM EATON, declare that I will faithfully and impartially, and according to the best of my skill and judgment, execute and perform, in the best interests of Southland District, the powers, authorities, and duties vested in, or imposed upon me as member of the Ardlussa Community Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

The member signed his declaration and was counter signed by Deputy Mayor Kremer.

Resolution

Moved Ray Dickson, seconded Chairman Clarkson **and resolved:**

That the Ardlussa Community Board:

- a) **Receives the report titled “Making and Attesting of Members' Declarations” dated 12 February 2020.**
- b) **Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Notes that the Deputy Mayor has received and witnessed the declarations of the Ardlussa Community Board member.**

7.2 Community Leadership Report for the Ardlussa Community Board

Record No: R/20/2/3399

Community Partnership Leader – Kelly Tagg was in attendance for this item.

Ms Tagg updated the board on the community leadership activities in the Ardlussa Community Board area.

The main points of the report highlighted were the community partnership fund, deadlines for funding rounds and community board plans.

Resolution

Moved Ray Dickson, seconded Chairman Clarkson **and resolved:**

That the Ardlussa Community Board:

- a) **Receives the report titled “Community Leadership Report for the Ardlussa Community Board” dated 17 February 2020.**

7.3 Operational Report for Ardlussa Community Board

Record No: R/20/1/2862

Committee Partnership Leader – Kelly Tagg was in attendance for this item.

Ms Tagg advised the purpose of the report is to update the board on the operational activities in the Northern community board area.

Resolution

Moved Hilary Kelso, seconded Councillor Scott **and resolved:**

That the Ardlussa Community Board:

- a) **Receives the report titled "Operational Report for Ardlussa Community Board" dated 17 February 2020.**

7.4 Council Report

Record No: R/20/1/2450

Councillor Rob Scott presented this item.

Freshwater reforms, Waste minimisation levy, Policy and bylaw updates, Unsafe speeds programme, Long Term Plan 2021-2-31, and Bridges were particular highlights during discussion.

Resolution

Moved Clarke Horrell, seconded Chairman Clarkson **and resolved:**

That the Ardlussa Community Board:

- a) **Receives the report titled "Council" dated 17 February 2020.**

7.5 Chairperson's Report

Record No: R/20/1/676

Chairperson Richard Clarkson provided an update on activities he has been involved over the period 18 November 2019 to 13 February 2020.

Items of interest included the following:

- update required for the cemetery signage
- attendance at Christmas function Transport World Invercargill
- meeting with Council staff Kelly Tagg and Tina Harvey
- attending the workshop on working together 18 February 2020
- fibre bore map of the township
- community groups consultation needs to be organised to promote
- Southern Motorhome Association 11-13 December 2020
- extensive rain and flooding through our area update

Resolution

Moved Chairman Clarkson, seconded Councillor Scott **and resolved:**

That the Ardlussa Community Board:

- a) **Receives the report titled "Chairperson's Report" dated 17 February 2020.**

7.6 Ardlussa Community Board Health and Safety update

Record No: R/20/1/2729

Health, Safety and Wellbeing Advisor – Teri Black was not in attendance for this item.

The purpose of the report is to provide a health and safety induction and update for community board members.

Resolution

Moved Chris Dillon, seconded Hilary Kelso **and resolved:**

That the Ardlussa Community Board:

- a) Receives the report titled “Ardlussa Community Board Health and Safety update” dated 30 January 2020.**

7.7 Community Facilities Update

Record No: R/20/1/2653

Community Facilities Asset Management Officer – Colin Pemberton was in attendance for this item.

Mr Pemberton advised the purpose of this report is to share information on locally funded community facility assets throughout the district.

Resolution

Moved Chairman Clarkson, seconded Ray Dickson **and resolved:**

That the Ardlussa Community Board:

- a) Receives the report titled “Community Facilities Update” dated 11 February 2020.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

7.8 Schedule of Meetings up to October 2022

Record No: R/20/1/645

Committee Advisor - Rose Knowles was in attendance for this item.

Mrs Knowles advised the purpose of the report is to approve a schedule of meeting dates for 2020-2022 so that meetings can be publicly notified in accordance with the requirements set by the Local Government Official Information and Meetings Act 1987.

Resolution

Moved Hilary Kelso, seconded Chairman Clarkson **and resolved:**

That the Ardlussa Community Board:

- a) **Receives the report titled "Schedule of Meetings up to October 2022" dated 17 February 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees to meet at the following venues at 6pm on the following dates up to October 2022:**
 - **Wednesday, 8 April 2020** **Riversdale Community Centre**
 - **Monday, 22 June 2020** **Balfour Hall**
 - **Monday, 10 August 2020** **Waikaia Community Centre**
 - **Monday, 12 October 2020** **Riversdale Community Centre**
 - **Monday, 30 November 2020** **Balfour Hall**
 - **Monday 15 February 2021** **Waikaia Community Centre**
 - **Wednesday, 19 April 2021** **Riversdale Community Centre**
 - **Monday, 21 June 2021** **Balfour Hall**
 - **Monday, 16 August 2021** **Waikaia Community Centre**
 - **Monday, 18 October 2021** **Riversdale Community Centre**
 - **Monday, 29 November 2021** **Balfour Hall**
 - **Monday 14 February 2022** **Waikaia Community Centre**
 - **Monday 11 April 2022** **Riversdale Community Centre**
 - **Monday 20 June 2022** **Balfour Hall**
 - **Monday 15 August 2022** **Waikaia Community Centre**
 - **Monday 26 September 2022** **Riversdale Community Centre**

7.9 Ardlussa Community Board Forward Programme

Record No: R/20/2/3050

Committee Advisor – Rose Knowles was in attendance for this item.

Mrs Knowles advised the purpose of the report is to provide the community board members with a draft work programme for information which is also able to be altered or have additions.

Resolution

Moved Chairman Clarkson, seconded Chris Horrell **and resolved:**

That the Ardlussa Community Board:

- a) Receives the report titled “Ardlussa Community Board Forward Programme” dated 5 February 2020.**

The meeting concluded at 8.30pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE ARDLUSSA COMMUNITY BOARD
HELD ON 24 FEBRUARY 2020

DATE:.....

CHAIRPERSON:.....