



Fiordland Community Board

OPEN MINUTES

Minutes of a meeting of Fiordland Community Board held in the Distinction Te Anau Hotel and Villas, 64 Lakefront Drive, Te Anau on Wednesday, 26 February 2020 at 2pm.

PRESENT

Chairperson

Sarah Greaney

Deputy Chairperson

Diane Holmes

Members

Mary Chartres

Benjamin Killeen

Max Slee

Councillor Ebel Kremer

APOLOGIES

Ryan Murray

IN ATTENDANCE

Governance and Democracy Manager
Community Partnership Leader

Clare Sullivan
Simon Moran

1 Apologies

There was an apology from Ryan Murray.

Moved Mary Chartres, seconded Councillor Kremer and **resolved:**

That the Fiordland Community Board accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

1. Irene Barnes and Shirley Mouat from Manapouri addressed the Board and noted that several requests for service and progress on the following issues:

- Lack of barriers on a track where some of the track has fallen into the river
- Overhanging trees on berm?
- Manapouri View Street carpark

Both speakers thanked the Board members for holding discussions with people from Manapouri and hoped that they would continue.

The Board also recorded their thanks to Alistair Burgess and the Manapouri Weedbusters for their contribution on Frasers Beach Reserve and extending to the far north end of the beach.

2. Angus McKay, Ken Swinney and Ali Curd from Emergency Management Southland briefed the Board on the work emergency management does in the community and tabled a copy of the Te Anau Area Community Response Plan.

They also discussed the recent and ongoing response to the State of Emergency declared in Fiordland and Southland and the recovery plan.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Deputy Chairperson Diane Holmes, seconded Mary Chartres **and resolved:**

That the minutes of the Fiordland Community Board meeting held on 10 December 2019 be confirmed as a true and correct record of that meeting.

Reports

7.7 Community Facilities Update

Record No: R/20/1/2757

Community Facilities Manager - Mark Day was in attendance for this item.

Mr Day advised the purpose of this report was to share information on locally funded community facility assets throughout the district.

Resolution

Moved Ben Killeen, seconded Max Slee **and resolved**

That the Fiordland Community Board:

- a) **Receives the report titled "Community Facilities Update" dated 11 February 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

7.1 Community Leadership Report for the Fiordland Community Board

Record No: R/20/2/3877

Community Partnership Leader – Simon Moran was in attendance for this item.

Mr Moran advised that the purpose of the report was to update the board on the community leadership activities in the Fiordland board area.

Resolution

Moved Ben Killeen, seconded Mary Chartres **and resolved**

That the Fiordland Community Board:

- a) **Receives the report titled “Community Leadership Report for the Fiordland Community Board” dated 15 February 2020.**

7.2 Operational Report for Fiordland Community Board

Record No: R/20/1/2864

Services and Assets Group Manager – Matt Russell was in attendance for this item.

Mr Russell advised the purpose of the report was to update the board on the operational activities in the Fiordland board area.

The board requested an update on the FlagTrax project.

The board agreed to write to the New Zealand Transport Authority regarding maintenance on the edge of the road on the corner of State Highway 94 and 95.

Resolution

Moved Deputy Chairperson Diane Holmes, seconded Ben Killeen **and resolved:**

That the Fiordland Community Board:

- a) **Receives the report titled “Operational Report for Fiordland Community Board” dated 15 February 2020.**

7.3 Council Report

Record No: R/20/1/2451

Councillor Ebel Kremer presented this report.

Councillor Kremer drew a number of issues to the attention of the board including:

- Business solutions
- Policy and bylaw upgrades
- Risk management
- Waste minimisation levy

Resolution

Moved Councillor Ebel Kremer, seconded Max Slee **and resolved:**

That the Fiordland Community Board:

- a) **Receives the report titled “Council Report” dated 29 January 2020.**

7.4 Chairperson's Report

Record No: R/20/1/1555

Chairperson Sarah Greaney presented this report.

Chairperson Greaney drew a number of issues to the attention of the board including:

- Retirement housing
- Museum trust
- Events Centre

Resolution

Moved Chairperson Greaney, seconded Councillor Kremer **and resolved:**

That the Fiordland Community Board:

- a) **Receives the report titled "Chairperson's Report" dated 17 February 2020.**

7.5 Fiordland Community Board Health and Safety update

Record No: R/20/1/2730

Group Manager – Matt Russell was in attendance for this item and presented on behalf of Janet Ellis.

Mr Russell advised the purpose of the report was to provide a health and safety induction and update for the board.

The board requested that the operational report consider including an update on the Health and Safety information.

Resolution

Moved Deputy Chairperson Diane Holmes, seconded Ben Killeen **and resolved:**

That the Fiordland Community Board:

- a) **Receives the report titled "Fiordland Community Board Health and Safety update" dated 18 February 2020.**

7.6 Part 139 Certification and subsequent unbudgeted expenditure request

Record No: R/19/12/29616

Commercial Infrastructure Manager – Ashby Brown was in attendance for this item.

Mr Brown advised that the purpose of this report is to identify the resultant additional scope and costs following the Part 139 Certification process completed in October 2019.

Further, this report seeks a recommendation to Council to approve unbudgeted expenditure to undertake these works in order to ensure ongoing compliance with the Part 139 Certification.

Resolution

Moved Councillor Ebel Kremer, seconded Ben Killeen **and resolved:**

That the Fiordland Community Board:

- a) **Receives the report titled “Part 139 Certification and subsequent unbudgeted expenditure request” dated 18 February 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Recommends to Council the approval of unbudgeted expenditure of \$90,000 for the Part 139 Certification with the Civil Aviation Authority to be funded from Te Anau Airport Manapouri reserves.**

7.8 Schedule of Meetings up to October 2022

Record No: R/20/1/1551

Governance and Democracy Manager – Clare Sullivan was in attendance for this item.

The Board discussed using a variety of venues across the board’s area for meetings during the triennium.

Resolution

Moved Max Slee, seconded Mary Chartres **and resolved**

That the Fiordland Community Board:

- a) **Receives the report titled “Schedule of Meetings up to October 2022” dated 14 February 2020.**
- b) **Determines that this matter or decision be recognised not as significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

- d) **Agree to meet at 2.00pm on the following dates.**
- **Wednesday 8 April 2020**
 - **Wednesday 1 July 2020**
 - **Wednesday 26 August 2020**
 - **Wednesday 28 October 2020**
 - **Wednesday 2 December 2020**
 - **Wednesday 17 February 2021**
 - **Wednesday 14 April 2021**
 - **Wednesday 23 June 2021**
 - **Wednesday 18 August 2021**
 - **Wednesday 20 October 2021**
 - **Wednesday 1 December 2021**
 - **Wednesday 23 February 2022**
 - **Wednesday 13 April 2022**
 - **Wednesday 22 June 2022**
 - **Wednesday 24 August 2022**
 - **Wednesday 28 September 2022 (earlier due to triennial election)**

7.9 **Fiordland Community Board Forward Programme**

Record No: R/20/1/2307

Governance and Democracy Manager – Clare Sullivan was in attendance for this item.

Resolution

Moved Deputy Chairperson Diane Holmes, seconded Max Slee **and resolved:**

That the Fiordland Community Board:

- a) **Receives the report titled “Fiordland Community Board Forward Programme” dated 15 February 2020.**

The meeting concluded at 5.30pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE FIORDLAND COMMUNITY BOARD
HELD ON WEDNESDAY 26 FEBRUARY 2020.

DATE:.....

CHAIRPERSON:.....