



Notice is hereby given that a Meeting of the Services and Assets Committee will be held on:

**Date:** Tuesday, 11 February 2020  
**Time:** 9am  
**Meeting Room:** Council Chamber  
**Venue:** 15 Forth Street  
Invercargill

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## **Services and Assets Committee Agenda OPEN**

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### **MEMBERSHIP**

**Chairperson** Ebel Kremer  
Mayor Gary Tong  
**Councillors** Don Byars  
John Douglas  
Paul Duffy  
Bruce Ford  
Darren Frazer  
George Harpur  
Julie Keast  
Christine Menzies  
Karyn Owen  
Margie Ruddenklau  
Rob Scott

### **IN ATTENDANCE**

**Group Manager, Services and Assets** Matt Russell  
**Committee Advisor** Fiona Dunlop

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**Full agendas are available on Council's Website**  
**[www.southlanddc.govt.nz](http://www.southlanddc.govt.nz)**

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.



## Terms of Reference – Services and Assets Committee

<b>TYPE OF COMMITTEE</b>	Council standing committee
<b>RESPONSIBLE TO</b>	Council
<b>SUBCOMMITTEES</b>	None
<b>LEGISLATIVE BASIS</b>	Committee constituted by Council as per schedule 7, clause 30 (1)(a), LGA 2002.  Committee delegated powers by Council as per schedule 7, clause 32, LGA 2002.
<b>MEMBERSHIP</b>	The Services and Assets Committee is a committee of the whole Council. The mayor and all the councillors will be members of the Services and Assets Committee.
<b>FREQUENCY OF MEETINGS</b>	Six weekly or as required
<b>QUORUM</b>	Not less than seven members
<b>SCOPE OF ACTIVITIES</b>	<p>The Services and Assets Committee is responsible for ensuring that Council delivers its infrastructural asset based services in an effective and efficient manner that meets the needs of its communities and protects the investment that Council has in these assets.</p> <p>The committee is responsible for overseeing the following Council activities:</p> <ul style="list-style-type: none"> <li>• transport</li> <li>• property management including community facilities, acquisitions and disposals (including land dealings)</li> <li>• forestry</li> <li>• water supply, wastewater and stormwater</li> <li>• solid waste management</li> <li>• flood protection</li> <li>• waste management</li> <li>• Te Anau airport</li> <li>• Stewart Island Electrical Supply Authority</li> <li>• Stewart Island Jetties and Riverton Harbour</li> <li>• water supply schemes.</li> </ul>
<b>DELEGATIONS</b>	<p>The Services and Assets Committee shall have the following delegated powers and be accountable to Council for the exercising of these powers:</p> <p><b>Power to Act</b></p> <p><b>The committee has the delegated authority to:</b></p> <ol style="list-style-type: none"> <li>a) assess and provide advice to Council on the strategic issues relating to the delivery of infrastructural asset services</li> <li>b) reviewing and recommending to Council strategies on how it should go about managing the delivery of the infrastructural asset services that it provides</li> </ol>

	<p>c) monitor the condition and performance capability of the infrastructural assets owned by Council so as to ensure that it protects its investment in these assets in accordance with accepted professional standards</p> <p>d) monitor the delivery of capital works projects and the implementation of the capital works programme</p> <p>e) monitor the delivery of operations and maintenance contracts</p> <p>f) approve and/or assign all contracts for work, services or supplies where those contracts relate to work within approved estimates. Where the value of the work, services, supplies or business case or the value over the term of the contract is estimated to exceed \$2 million a prior review and recommendation of the business case by the Finance and Assurance Committee is required. The business case shall include as a minimum; risk assessment, a procurement plan and financial costings. If there is a different recommendation from the Finance and Assurance Committee the matter will be referred to Council for a decision</p> <p>g) monitor the return on all Council's investments including forestry</p> <p>h) monitor and track Council contracts and compliance with contractual specifications.</p> <p><b>Power to Recommend</b></p> <p>The Services and Assets Committee is responsible for considering and making recommendations to Council regarding:</p> <p>a) policies relating to the scope of activities of the Services and Assets Committee</p> <p>b) changes to Council's adopted levels of service</p> <p>c) the dividend from the forestry business unit</p>
<b>FINANCIAL DELEGATIONS</b>	<p>Council authorises the following delegated authority of financial powers to Council committees in regard to matters within each committee's jurisdiction.</p> <p><b>Contract Acceptance:</b></p> <ul style="list-style-type: none"> <li>accept or decline any contract for the purchase of goods, services, capital works or other assets where the total value of the lump sum contract does not exceed the sum allocated in the Long Term Plan/Annual Plan and the contract relates to an activity that is within the scope of activities relating to the work of the Services and Assets committee</li> <li>accept or decline any contract for the disposal of goods, plant or other assets other than property or land.</li> </ul> <p><b>Budget Reallocation.</b></p> <p>Committee is authorised to reallocate funds from one existing budget item to another. Reallocation of this kind must not impact on current or future levels of service and must be:</p> <ul style="list-style-type: none"> <li>funded by way of savings on existing budget items</li> <li>within the jurisdiction of the committee</li> <li>consistent with the Revenue and Financing Policy.</li> </ul>

<b>LIMITS DELEGATIONS</b>	<b>TO</b>	<p>Matters that must be processed by way of recommendation to Council include:</p> <ul style="list-style-type: none"> <li>• amendment to fees and charges relating to all activities</li> <li>• powers that cannot be delegated to committees as per the Local Government Act 2002 and sections 2.4 and 2.5 of this manual.</li> </ul> <p>Delegated authority is within the financial limits in section 9 of this manual.</p>
<b>STAKEHOLDER RELATIONSHIPS</b>		<p>This committee shall maintain relationships including, but not limited to the following organisations:</p> <ul style="list-style-type: none"> <li>• Community Boards</li> <li>• Regional Land Transport Committee</li> <li>• WasteNet</li> <li>• FENZ (Fire and Emergency New Zealand)</li> </ul> <p>The committee will also hear and receive updates to Council from these organisations, as required.</p>
<b>CONTACT WITH MEDIA</b>		<p>The committee chairperson is the authorised spokesperson for the committee in all matters where the committee has authority or a particular interest.</p> <p>Committee members do not have delegated authority to speak to the media and/or outside agencies on behalf of Council on matters outside of the board's delegations.</p> <p>The group manager services and assets will manage the formal communications between the committee and the people of the Southland District and for the committee in the exercise of its business.</p> <p>Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Southland District Council.</p>

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**1 Apologies**

At the close of the agenda no apologies had been received.

**2 Leave of absence**

At the close of the agenda no requests for leave of absence had been received.

**3 Conflict of Interest**

Committee Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

**4 Public Forum**

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz) or phoning 0800 732 732.

**5 Extraordinary/Urgent Items**

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
  - (i) that item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

**6 Confirmation of Minutes**

6.1 Meeting minutes of Services and Assets Committee, 03 December 2019

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## Services and Assets Committee

### OPEN MINUTES

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Minutes of a meeting of Services and Assets Committee held in the Council Chamber, 15 Forth Street, Invercargill on Tuesday, 3 December 2019 at 9am.

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#### PRESENT

<b>Chairperson</b>	Ebel Kremer Mayor Gary Tong
<b>Councillors</b>	Don Byars John Douglas Paul Duffy Bruce Ford Darren Frazer George Harpur Julie Keast Christine Menzies Karyn Owen Margie Ruddenklau Rob Scott

#### IN ATTENDANCE

<b>Group Manager, Services and Assets</b>	Matt Russell
<b>Group Manager, Community and Futures</b>	Rex Capil
<b>Group Manager, Environmental Services</b>	Fran Mikulicic
<b>Group Manager, Customer Delivery</b>	Trudie Hurst
<b>Publications Specialist</b>	Chris Chilton
<b>Governance and Democracy Manager</b>	Clare Sullivan
<b>Committee Advisor</b>	Fiona Dunlop



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**1 Apologies**

There were no apologies.

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

There was no public forum.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

There were no minutes to confirm as this was the first meeting of the Committee for the 2019/2022 triennium.

**Reports for Recommendation**

**7.1 Design Build Bridge Contracts - Accelerated Bridge Programme 2019/2021**

**Record No: R/19/11/26389**

Roading Asset Engineer – Roy Clearwater and Roothing Engineer – Rob Hayes were in attendance for this item.

Mr Clearwater advised that the purpose of the report is to seek approval to award two packages of design build bridge tenders to replace up to 19 bridges during the remainder of the current approved Long Term Plan (LTP) 2018-28.

The Committee noted that at the Council meeting on 22 May 2019, unbudgeted expenditure of \$3,000,000 was approved for additional bridge renewals, acknowledging that Southland District Council will contribute \$1.47 million of this with New Zealand Transport Agency approved funding of \$1.53 million.

### Resolution

Moved Chairperson Kremer, seconded Cr Frazer **and resolved:**

**That the Services and Assets Committee:**

- a) **Receives the report titled "Design Build Bridge Contracts - Accelerated Bridge Programme 2019/2021" dated 26 November 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees to award contract 19/25 Southern Southland Bridge Replacements to Downer with their proposal price of \$1,544,121.88 (excluding GST).**
- e) **Agrees to award contract 19/24 Northern Southland Bridge Replacements to SouthRoads with their proposal price of \$1,610,182.45 (excluding GST).**

### Reports

#### 8.1 Roothing Operations October 2019

**Record No: R/19/11/26089**

Roothing Asset Engineer – Roy Clearwater and Roothing Engineer – Rob Hayes were in attendance for this item.

Mr Clearwater advised that the purpose of the report was to update the committee on the progress of the major rooting maintenance contracts as part of the 2019/2020 budget.

### Resolution

Moved Cr Douglas, seconded Cr Keast **and resolved:**

**That the Services and Assets Committee:**

- a) **Receives the report titled "Roothing Operations October 2019" dated 26 November 2019.**

## 8.2 Services and Assets Programme Report

**Record No: R/19/11/26178**

Projects Manager – Nick Hamlin was in attendance for this item.

Mr Hamlin advised that the purpose of the report was to update the status of projects that the Services and Assets department are undertaking.

### **Resolution**

Moved Chairperson Kremer, seconded Cr Ruddenklau **and resolved:**

**That the Services and Assets Committee:**

- a) **Receives the report titled “Services and Assets Programme Report” dated 18 November 2019.**

## 8.3 Downer Water and Wastewater Maintenance Contract 10/01 - Monthly Report for October 2019

**Record No: R/19/11/26087**

Manager Operations Water and Waste – Bill Witham was in attendance for this item.

Mr Witham advised that the purpose of the report was to update the Committee on the progress of the Downer water and wastewater maintenance contract.

### **Resolution**

Moved Cr Harpur, seconded Cr Scott **and resolved:**

**That the Services and Assets Committee:**

- a) **Receives the report titled “Downer Water and Wastewater Maintenance Contract 10/01 - Monthly Report for October 2019” dated 26 November 2019.**

The meeting concluded at 9.51am.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE SERVICES AND ASSETS  
COMMITTEE HELD ON TUESDAY 3 DECEMBER 2019.

**DATE:**.....

**CHAIRPERSON:**.....



## Downer Water and Wastewater Maintenance Contract 10/01 - Monthly Report for November 2019

Record No: R/19/12/30826

Author: Bill Witham, Manager Operations - Water and Waste

Approved by: Matt Russell, Group Manager Services and Assets

☐ Decision

☐ Recommendation

☒ Information

### Background

- 1 Downer was awarded Contract 10/01 for delivery of water and wastewater services to Council for the Southland District. The contract was awarded in 2010 for a maximum period of 12 years.

### Purpose

- 2 The purpose of this report is to update the committee on the progress of this contract.

### Summary

- 3 KPI scoring of 100% for November 2019 equalling the previous month.

### Compliance (Drinking-water)

- 4 All drinking water compliance testing was completed and carried out as per New Zealand Drinking-water Standards. All samples were absent of Escherichia Coli, thus meeting the required bacteriological standards.

### Compliance (Environmental)

- 5 There were no non-compliant tests during November.

### Operations and Maintenance

- 6 Service request calls for November 2019 were 156 including 120 water, 25 rural water, 5 sewer, 1 stormwater and 5 general calls. This is not unusual for this time of year.

### Financial

- 7 There are no outstanding variations.

### Customer Service

- 8 There were 156 service requests received with all but 1 inspected within the required response time.

### Health and Safety

- 9 There was one incident reported in November:
- Member of public pulled out in front of worker, hitting vehicle.

### Quality Assurance

- 10 No non-conformance/opportunity for improvement reports were issued and no instances of rework or product failure during the month.

## **Recommendation**

**That the Services and Assets Committee:**

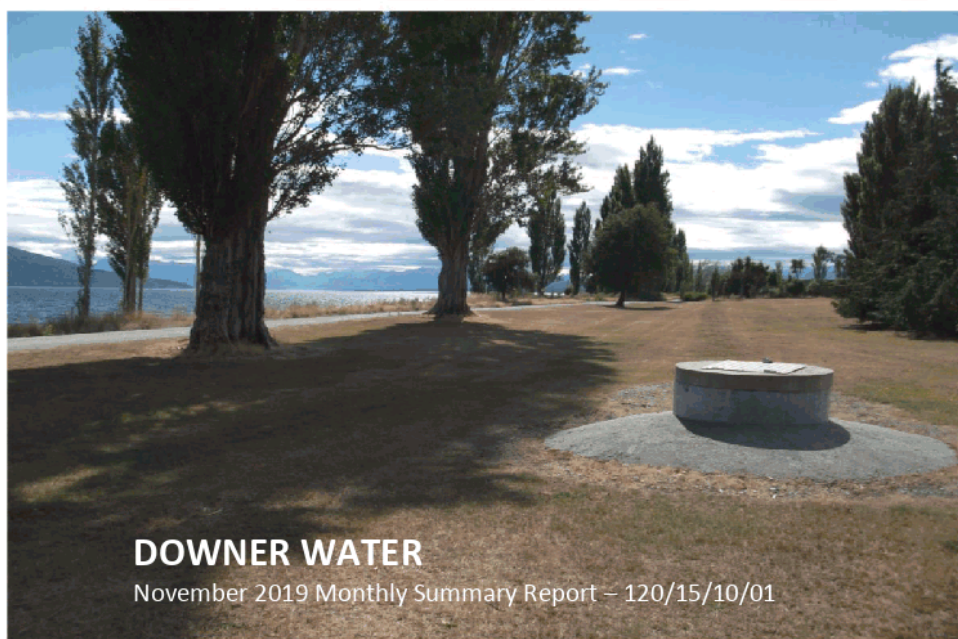
- a) Receives the report titled “Downer Water and Wastewater Maintenance Contract 10/01 - Monthly Report for November 2019” dated 17 January 2020.**

## **Attachments**

- A Downer Monthly Report November 2019 [↓](#)
- B Downer Monthly Report A3 November 2019 [↓](#)



Southland District Council  
Water and Wastewater Maintenance Contract



***DISTRIBUTION***

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This Monthly Summary Report 120/15/10/01 has been distributed to:

Copy No.	Holder	Contract Position	Company
01	Ian Evans	Strategic Manager: Water and Waste Services	SDC
02	Bill Witham	Operations Manager: Water and Waste Services	SDC
03	Talita Aitken	IPS Data Analyst: Water and Waste Services	SDC
04	Bevan McKenzie	Project & Programme Manager: Water and Waste Services	SDC

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2. Health and Safety
3. Quality Assurance and Compliance
4. KPI Summary

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## 1. EXECUTIVE SUMMARY

### COMPLIANCE (DRINKING WATER)

- All drinking water compliance testing was completed and carried out as per NZDWS.
- All samples were absent of Escherichia Coli.

### COMPLIANCE (ENVIRONMENTAL WASTEWATER)

- There was one non-compliant test during November.

### FINANCIAL

#### MISC MINOR WORKS

Riverton WTP – Chemicals	4,389.02	Chemicals & filters Riverton WTP November 2019
Riverton WTP – UV	3,860.01	Riverton WTP – UV
Riverton WTP – Mixing Chemicals	798.49	Mixing chemicals up to 26/10/19
Curio Bay Water	8,599.50	Delivery of water to Curio Bay – October 2019
Curio Bay Pump Checks	198.16	Curio Bay Pump Checks November 2019
Ohai Medical Centre	3,374.61	Install new stormwater lateral Ohai Medical Centre
Curio Bay Sampling	344.68	Curio Bay Sampling November 2019
27 Hamlet St, Riverton	117.65	Inspect area and make safe after hole was dug
Palmerston St, Riverton	99.80	Spill in stormwater – Palmerston St, Riverton
Newcastle St, Riversdale	3,742.62	Clean & camera sewer line 63, 65, 67 Newcastle St, Riversdale 2018
Manapouri WTP	13,103.62	New turbidity meter for Manapouri WTP – materials only
Drive pump and camlocks – Te Anau	2,737.80	Drive pump and camlocks – Te Anau
Lumsden Mains Burst	5,209.13	Lumsden Mains Burst above township tanks
DeJoux Road Flowmeter	7,886.79	Install new flowmeter at DeJoux, Winton
Otautau Bore #1 Development	6,153.83	Otautau Bore #1 Development – Progress to date 26/11/2019
<b>TOTAL</b>	<b>\$60,615.71</b>	

### ASSET IMPROVEMENTS – PAID UNDER LUMP SUM

All claims and invoices for completed work were certified and accepted.

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**HEALTH & SAFETY**

- There was one incident reported in November 2019
  - ✚ Motor vehicle incident – member of public pulled out in front of worker, hitting vehicle.
- Monthly tool box meeting was held at Downer Offices, November 24, 2019.

**QUALITY ASSURANCE**

- There were no NCR/OFI's issued during November 2019.
- There was no instance of rework or product failure during the month.

**PLANNED PROJECT WORK / ACTIVITIES****PROJECT WORK/CAPITAL UPGRADES - QUOTED**

Pump replacement Princhester	
New meter Riverton Townside Ponds	
Kakapo RWS Tank Upgrade	
New turbidity meter, Manapouri	

**PLANNED POWER INTERRUPTIONS**

- Tuesday November 8 – Pump 3 Nantwich Street, Otautau
- Tuesday November 8 – Town Reservoir, Otautau
- Tuesday November 15 – Riverton Water, Carmichael Road, Riverton
- Tuesday November 29 – Water pumping station, Lyntley Road, Lumsden

**STAFFING**

✚ Contract staff levels are currently sixteen permanent employees. This is made up of five management, administration and QA staff and eleven field staff. Libby Davis started work with Downer on Monday November 18, 2019.

✚ Training Completed in November:

✚ Digger Training – Mike Shaw, Ryan Batt

✚ Training scheduled for December:

✚ Nil

**SUMMARY**

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- New meter and pump installed on Princhester Rural Water Scheme
- Sewer blockage and containment on Caswell Road, Te Anau
- Church Street Riverton, Stormwater collapse and blockage
- Lumsden main pipe failure
- Tuatapere mains failure
- New meter DeJoux Road



New meter and pump Princhester Rural Water Scheme

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Sewer blockage and containment, Caswell Road, Te Anau

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Church Street, Riverton – stormwater collapse and blockage



Lumsden Main Pipe Failure

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Tuatapere Mains Failure



New meter DeJoux Road

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## 2. HEALTH & SAFETY

### HEALTH & SAFETY INDICATORS:

Description	Employees	Sub-Contractor
	Current Month	Current Month
Number of Fatalities	0	0
Number of Lost Time Injuries	0	0
Number of Days lost due to LTI's	0	0
Number of Medical Treatment Injuries	0	0
Number of First Aid Treatment Injuries	0	0
Number of Near misses	0	0
Number of Property/Plant Damages	0	0
Number of hours Worked	2667.90	193
LTI Incidence Rate (1 million Hrs.)	0.0	0.0

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### 3. QUALITY ASSURANCE & COMPLIANCE

All potable water samples taken were found to be absent of any e-coli presence. All water and wastewater field sampling was carried out by an independent sampling subcontractor. All water and wastewater samples are tested at an IANZ accredited laboratory, Water Care Laboratory Services in Invercargill. Both site and field sampling results are reported through to Council as well as being logged on our WaterOutlook system.

Description	Number
Water scheme laboratory tested samples taken for month: E-coli, UVT and P2	268
Wastewater scheme sampling completed for month	2
Wastewater scheme site samples taken for month	8
Wastewater scheme laboratory tests completed for month	66
Non-conformance reports received	0
OFI reports received	0
Site audits conducted	5

#### NZDWS

All Escherichia Coli monitoring for bacteria compliance were fully compliant, with samples all being absent of Escherichia Coli.

Bacteria compliance requires field testing of FAC, pH and turbidity of the water leaving the water treatment plants. The field sampling for these parameters were fully compliant, apart from turbidity on the Eastern Bush Otahu Flat and Orawia Water Supply. The supplies which use UV disinfection for protozoa compliance were monitored for UV transmittance as per the NZDWS, to ensure the UV reactors were disinfecting the water acceptably and all of these tests were compliant.

#### RESOURCE MANAGEMENT ACT

Wastewater discharge consent sampling was carried out at Browns, Otatau and the discharge from Ohai WTP was sampled during November. No joint sampling was carried out in conjunction with Environment Southland during November. There were no non-compliant test during November.

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#### 4. KEY PERFORMANCE INDICATORS – NOVEMBER 2019

	No.	Key Performance Indicator	Method Of Monitoring	Target	Compliance Y,N or N/A
Health & Safety	1.	Compliance with Contractor's approved Health & Safety Plan	Self-audit plus independent audit	100%	Y
	2.	Feedback on near misses	Monthly reports on incidents and lessons learnt	Any/All incidents reported each month	Y
	3.	Lost time Health & Safety incidents on this contract	Monthly reports on lost time incident hours/hours worked	0.00035% Lost time of total hours worked to date	Y
Wastewater	4.	Percentage compliance with wastewater Resource Consent determinands. <b>Downer to apply for dispensation for Stewart Island and Ohai.</b>	Monitoring programme as required by Resource Consent (Dispensation sought for Stewart Island)	100% 100%	Y
	5.	Percentage samples taken in accordance with the Resource Consent requirements <b>(Dispensation to be requested if required).</b>	Monitoring programme as required by Resource Consent	100% 100%	Y
	6.	Number of system failures and pollution incidents (overflows) per year across all systems (not including private)	Data from HANSEN IPS	Less than 20 1	Y
	7.	Percentage of Requests for Service responded to within required timeframes – wastewater	Data from HANSEN IPS	100% 100%	Y

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Water	8.	Percentage of water lab tests that meet the requirements of the NZDWS 2005 (for plants upgraded to meet the NZDWS 2005 standard)	WINZ				100% 100%		Y		
	9.	Number of complaints regarding drinking water quality per year across all systems. <b>(Dispensation to be requested if required)</b>	Data from HANSEN IMS				Less than 65 0		Y		
	10.	Number of complaints regarding drinking quantity and supply of water, over and above 48 hour storage period.	Data from HANSEN IMS				Less than 130 0		Y		
	11.	Percentage of urban water system fire hydrant inspections that meet SNZ PAS 4509:2003	Data from HANSEN IMS				Not less than 95%		Not Started Yet		
	12.	Number of non-notified shutdowns across all urban water systems	Data from HANSEN IMS				Not more than 20 1 (TOTAL)		Y		
	13.	Percentage of Requests for Service responded to within required timeframes - water	Data from HANSEN IMS				Not less than 90% 100%		Y		
Performance Evaluation		A Total number of Y's								12	
		B Total number of N's								0	
		A + B								12	
		OPR = 100 X (A/(A+B) %									
JUL 19	AUG 19	SEP 19	OCT 19	NOV 19	DEC 19	JAN 20	FEB 20	MAR 20	APR 20	MAY 20	JUN 20
100%	100%	83%	100%	100%							

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**PERFORMANCE SCORING TABLE**

OPR Score (%)	RATING	DESCRIPTION
91-100	Excellent	Awarded when requirements are consistently met in an outstanding manner
76-90	Above Average	Requirements fully covered in all material aspects, and being proactive
60-75	Average (proactive)	Outputs adequate and performance is adequate
50-59	Average (reactive)	Outputs adequate but in a reactive mode
40-49	Below Average	Barely adequate: Some deterioration in services
40 or less	Poor	Unacceptable: Serious deterioration of services









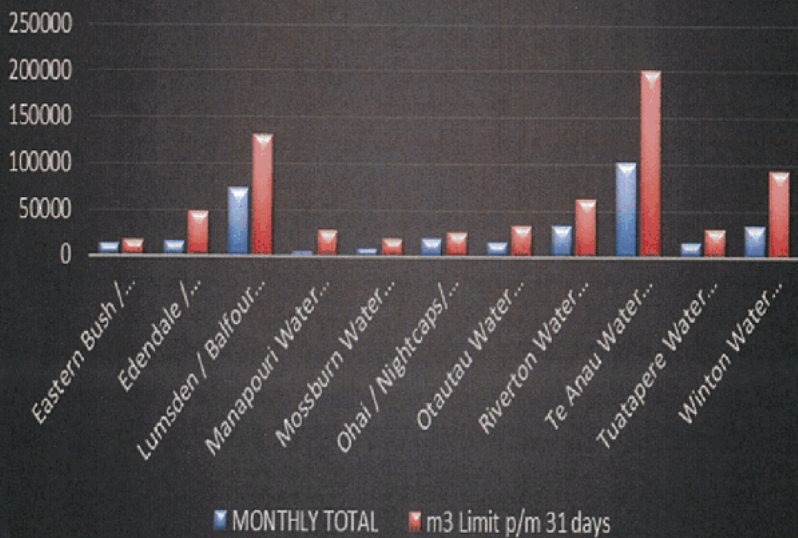
SOUTHLAND DISTRICT COUNCIL—WATER AND WASTEWATER MAINTENANCE CONTRACT

120/15/10/01

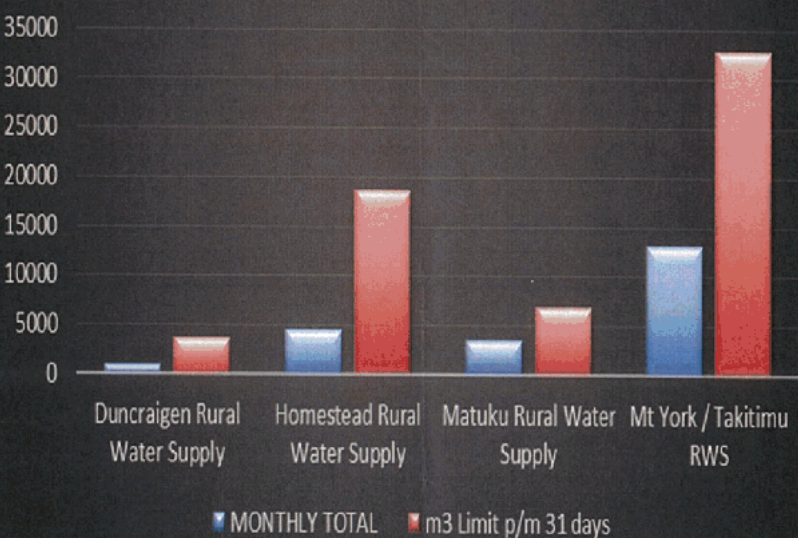
MONTHLY SUMMARY REPORT - NOVEMBER 2019



URBAN WATER SUPPLY WATER TAKE COMPLIANCE

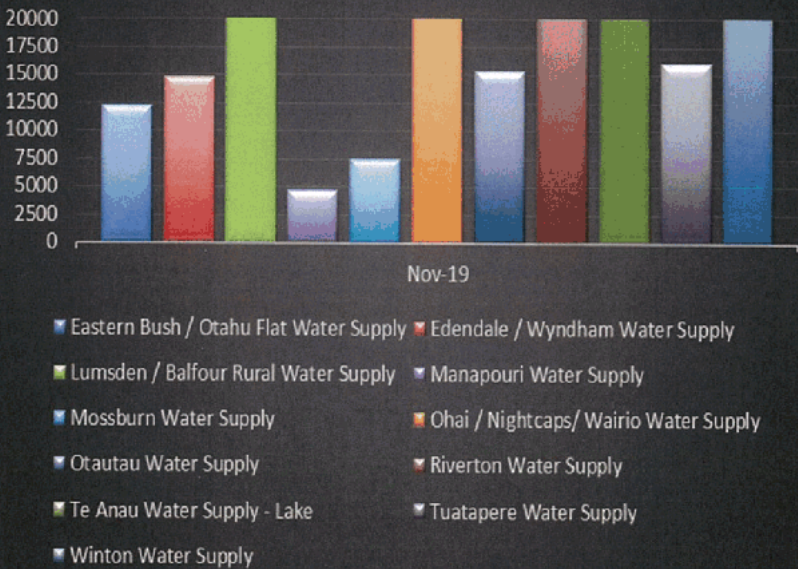


RURAL WATER SUPPLY WATER TAKE COMPLIANCE

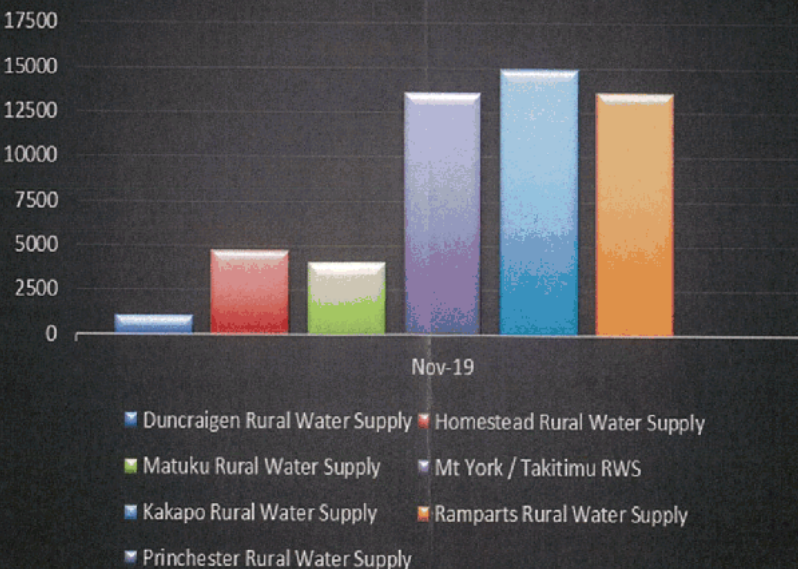


MINOR CAPEX WORK	
	TOTAL CLAIMED
	\$
TOTAL	\$
CLAIM SUMMARY	
	TOTAL CLAIMED
SDC O&M Lump Sum	\$ 241,290.22
SDC O&M Capital Works	\$ 60,615.71
TOTAL	\$ 301,905.93

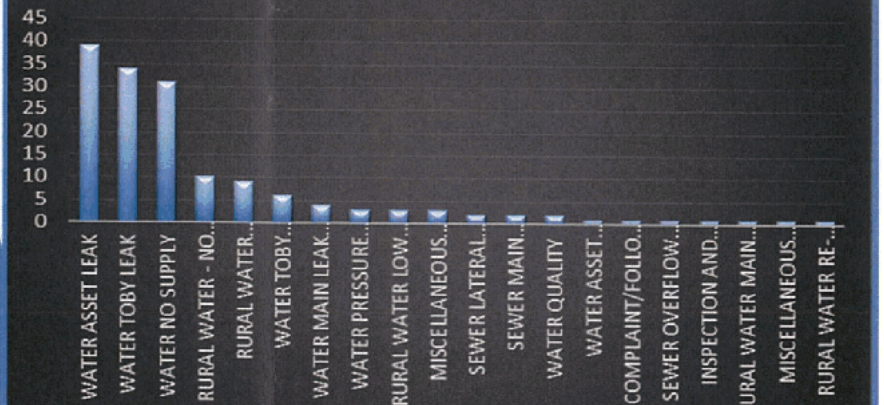
WATER TREATMENT PLANT INTAKE - URBAN WATER SUPPLY



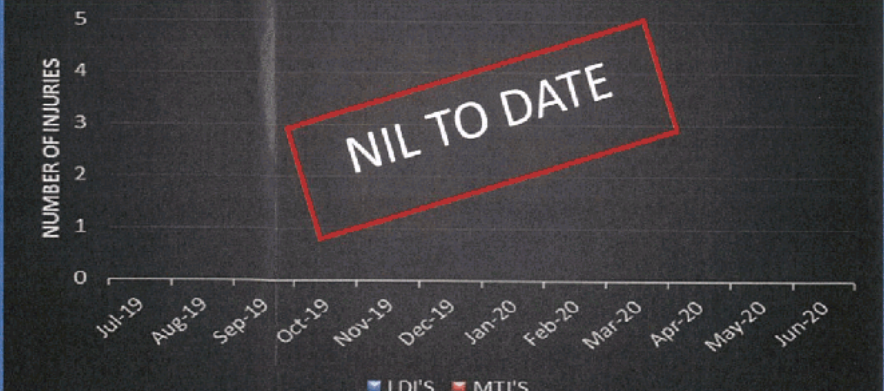
WATER TREATMENT PLANT INTAKE - RURAL WATER SUPPLY



SERVICE REQUESTS RECEIVED



LOST DAY INJUIRES / MEDICAL TIME INJURIES









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## Services and Assets Programme Report

**Record No:** R/20/1/1170

**Author:** Trudy Saunders, Contracts and Projects Administrator

**Approved by:** Matt Russell, Group Manager Services and Assets

☐ Decision

☐ Recommendation

☒ Information

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### Summary

- 1 CAMMS Project tracks all Services and Assets projects. This report seeks to update the status of these projects to this Committee.
- 2 Please see attached report for your information.

### Recommendation

**That the Services and Assets Committee:**

- a) **Receives the report titled “Services and Assets Programme Report” dated 17 January 2020.**

### Attachments

- A Services and Assets Programme Report as at 12.11.2019 [↓](#)

# Services and Assets Programme Report

Date: 16/01/2020

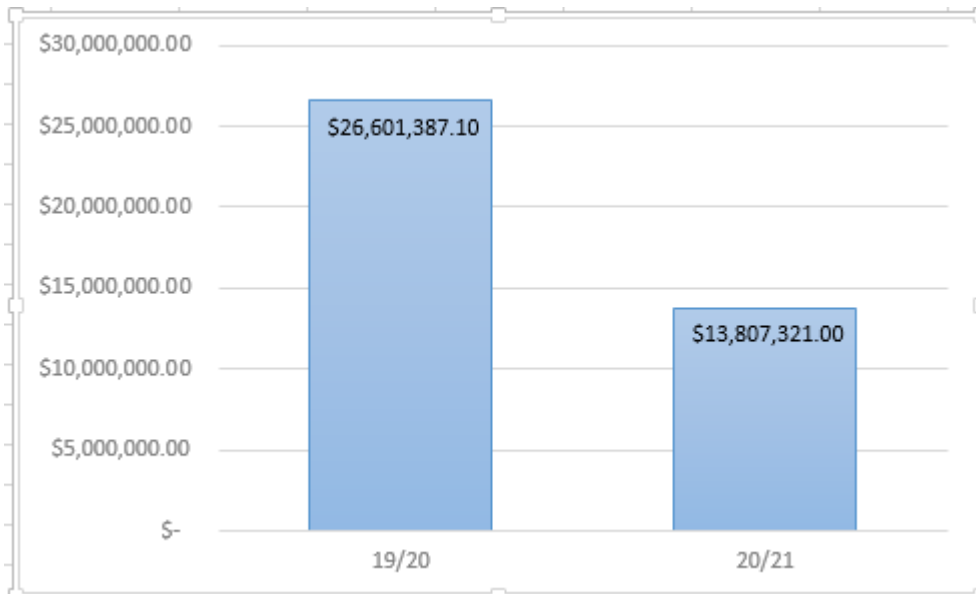
Author: Trudy Saunders, Nick Hamlin

## Projects Count and Expenditure Totals for 2019 - 2020

Total Project Count: 122

Total Project Expenditure: \$23,756,424.10

## Overview of Projects by Financial Year



### Executive Overview

- Below is a summary of the overall asset programme of works

Currently \$26m of works is underway in the 19/20 works programme

\$13.9m is in construction delivery

\$6.8m is in pre delivery phase (design / tender and consents)

\$1.5m is in Initiation phase

\$1.4m in business case phase

Of the \$6.8m in pre delivery \$3m of this is for the planned bridge replacement recently approved at Council and will shift into delivery in late January 2020

- Total current project counts is as follows

- Community Facilities 45
- Waste and water 51
- Roading 23
- Commercial Infrastructure 3

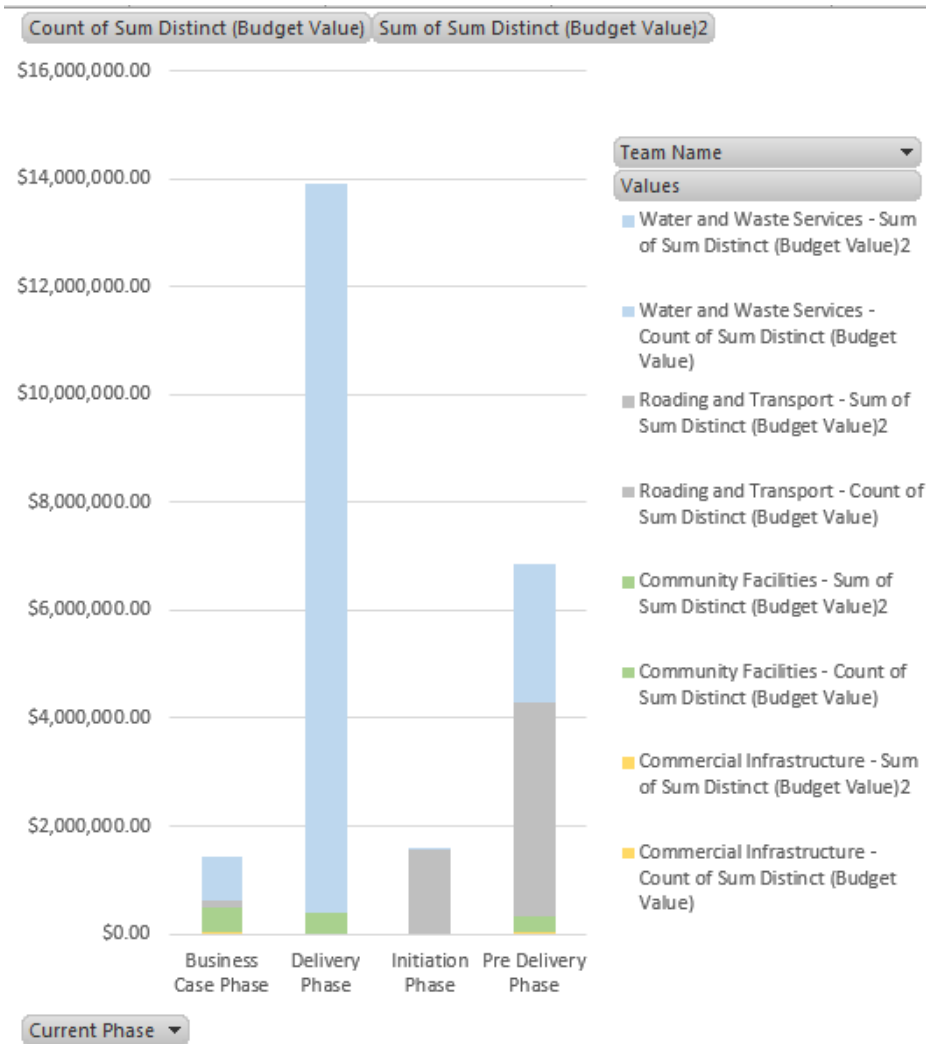
- Completed projects in the last month include

- Manapouri Flying fox
- Nightcaps flying fox
- Winton Community housing painting

4. Key Projects due to start in construction over next 2 months
  - a. Te Anau Waste water processing plant
  - b. Stage 1 of the Bridge replacement
  - c. Niagara Tokanui Road rehab
  - d. Te Anau watermain replacements
  - e. Cemetery beams and berm replacements at sites throughout district.
  - f. Athol railway project
  - g. Ringa Ringa road
- 5.

## 2019-20 by Activity and Phase

Row Labels	Commercial Infrastructure		Community Facilities		Rooding and Transport		Water and Waste Services		Total Count of Sum Distinct (Budget Value)	Total Sum of Sum Distinct (Budget Value)2
	Count of Sum Distinct (Budget Value)	Sum of Sum Distinct (Budget Value)2	Count of Sum Distinct (Budget Value)	Sum of Sum Distinct (Budget Value)2	Count of Sum Distinct (Budget Value)	Sum of Sum Distinct (Budget Value)2	Count of Sum Distinct (Budget Value)	Sum of Sum Distinct (Budget Value)2		
Business Case Phase	1	\$ 32,193.00	20	\$ 448,180.00	2	\$ 154,500.00	21	\$ 806,000.00	44	\$ 1,440,873.00
Delivery Phase			9	\$ 405,929.00	1	\$ -	7	\$ 13,508,791.00	17	\$ 13,914,720.00
Initiation Phase			1	\$ 5,000.00	1	\$ 1,544,121.00	2	\$ -	4	\$ 1,549,121.00
Pre Delivery Phase	2	\$ 45,169.00	16	\$ 277,298.00	19	\$ 3,979,710.00	24	\$ 2,549,533.10	61	\$ 6,851,710.10
<b>Grand Total</b>	<b>3</b>	<b>\$ 77,362.00</b>	<b>46</b>	<b>\$ 1,136,407.00</b>	<b>23</b>	<b>\$ 5,678,331.00</b>	<b>54</b>	<b>\$ 16,864,324.10</b>	<b>126</b>	<b>\$ 23,756,424.10</b>



## Major Projects

### Water and Waste

Code	Activity Name	Current Phase	Project Name	18/19 BUDGET	19/20 BUDGET
P-10155	Waste Water	Pre Delivery Phase	Te Anau Waste Water Treatment Plant	\$ 2,101,869.00	\$ 12,819,852.00

### Rooding

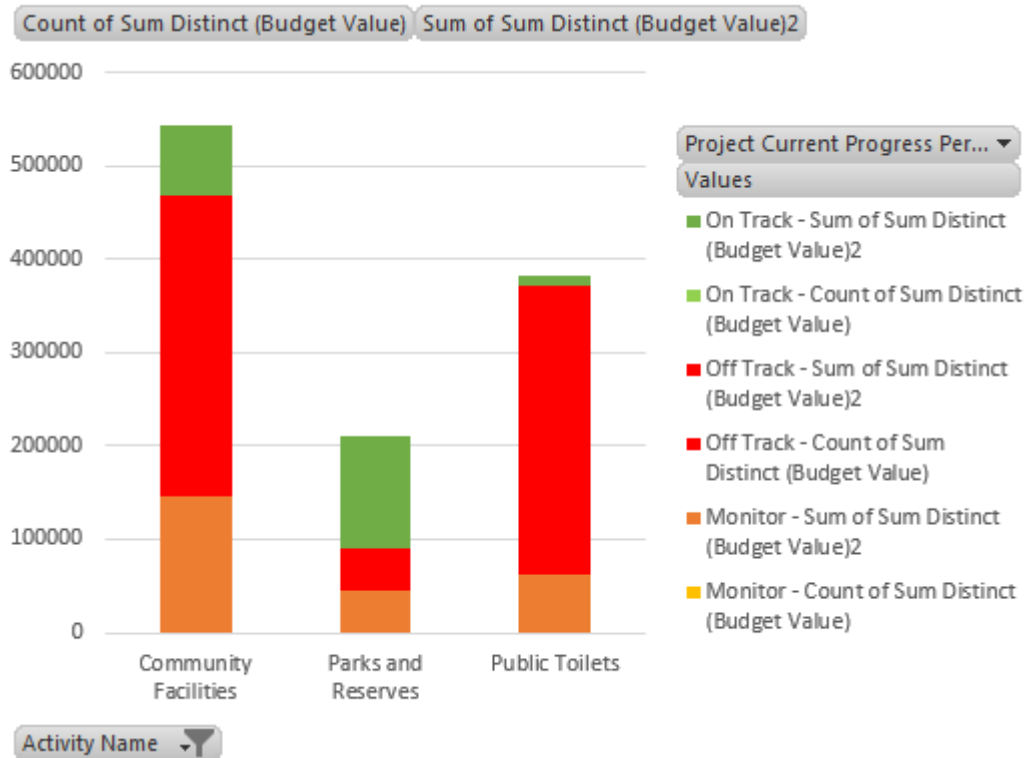
Activity Name	Code	Project Name	Distinct (Budget
Roads and Footpaths	P-10369	2019/20 Bridge replacement programme - Northern	\$ 1,544,121.00
Roads and Footpaths	P-10329	2019/20 Bridge replacement programme - Southern	\$ 1,610,182.00

## Activity by Status

## Community Facilities

2019-20

Row Labels	Count of Sum Distinct (Budget Value)	Sum of Sum Distinct (Budget Value)2	Count of Sum Distinct (Budget Value)	Sum of Sum Distinct (Budget Value)2	Count of Sum Distinct (Budget Value)	Sum of Sum Distinct (Budget Value)2	Total Count of Sum Distinct (Budget Value)	Total Sum of Sum Distinct (Budget Value)2
Community Facilities	2	\$ 145,770.00	5	\$ 322,619.00	17	\$ 75,031.00	24	\$ 543,420.00
Parks and Reserves	4	\$ 45,220.00	2	\$ 45,770.00	8	\$ 120,131.00	14	\$ 211,121.00
Public Toilets	1	\$ 63,211.00	3	\$ 307,341.00	3	\$ 11,314.00	7	\$ 381,866.00
<b>Grand Total</b>	<b>7</b>	<b>\$ 254,201.00</b>	<b>10</b>	<b>\$ 675,730.00</b>	<b>28</b>	<b>\$ 206,476.00</b>	<b>45</b>	<b>\$ 1,136,407.00</b>



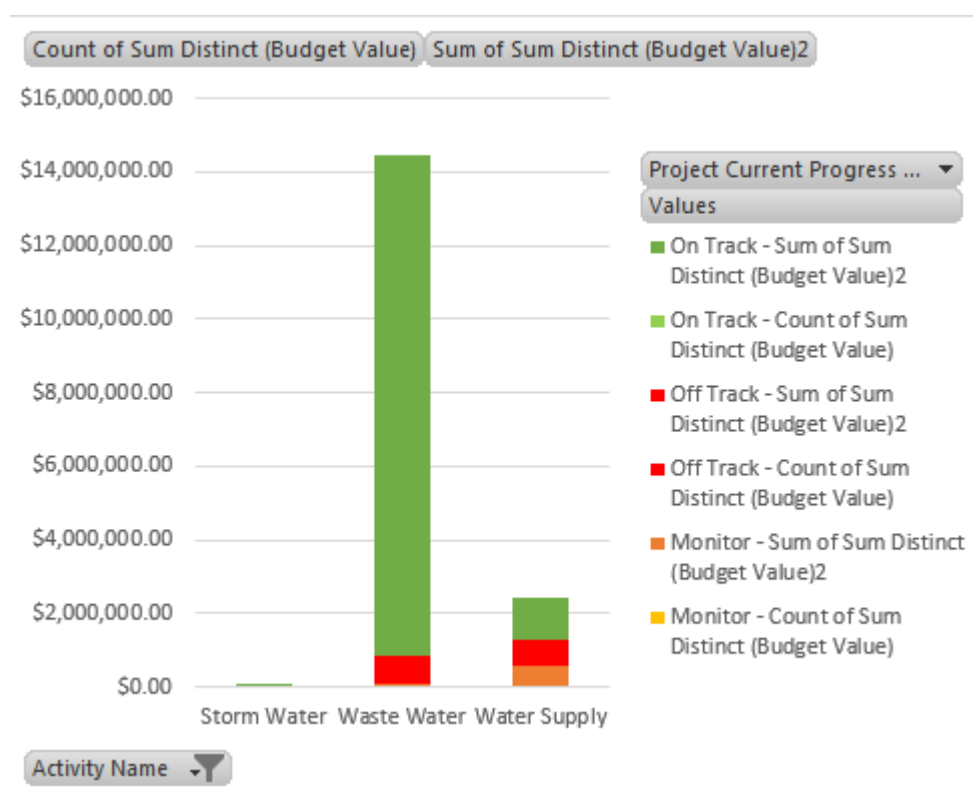
The Community Facilities works programme for 2019-20 will be completed by the end of the financial year apart from two main projects on hold which are Monkey Island and the Golden Bay wharf replacement works.

The Te anau entrance sign project is being re-scoped due to issue obtaining NZTA permission and will be adjusted in the next forecasting round.

## Water and Waste

2019-20

Row Labels	Monitor		Off Track		On Track		Total Count of Sum Distinct (Budget Value)	Total Sum of Sum Distinct (Budget Value)2
	Count of Sum Distinct (Budget Value)	Sum of Sum Distinct (Budget Value)2	Count of Sum Distinct (Budget Value)	Sum of Sum Distinct (Budget Value)2	Count of Sum Distinct (Budget Value)	Sum of Sum Distinct (Budget Value)2		
Storm Water	1	\$ 12,834.00			3	\$ 10,000.00	4	\$ 22,834.00
Waste Water	1	\$ 99,470.00	10	\$ 758,342.00	10	\$ 13,578,184.00	21	\$ 14,435,996.00
Water Supply	3	\$ 573,889.00	5	\$ 696,092.00	18	\$ 1,135,513.10	26	\$ 2,405,494.10
<b>Grand Total</b>	<b>5</b>	<b>\$ 686,193.00</b>	<b>15</b>	<b>\$ 1,454,434.00</b>	<b>31</b>	<b>\$ 14,723,697.10</b>	<b>51</b>	<b>\$ 16,864,324.10</b>



The Te Anau Waste Water project is continuing to be re-designed from CPI to SDI. The Te Anau Membrane filtration tender is currently going through a value engineering process with the preferred tenderer.

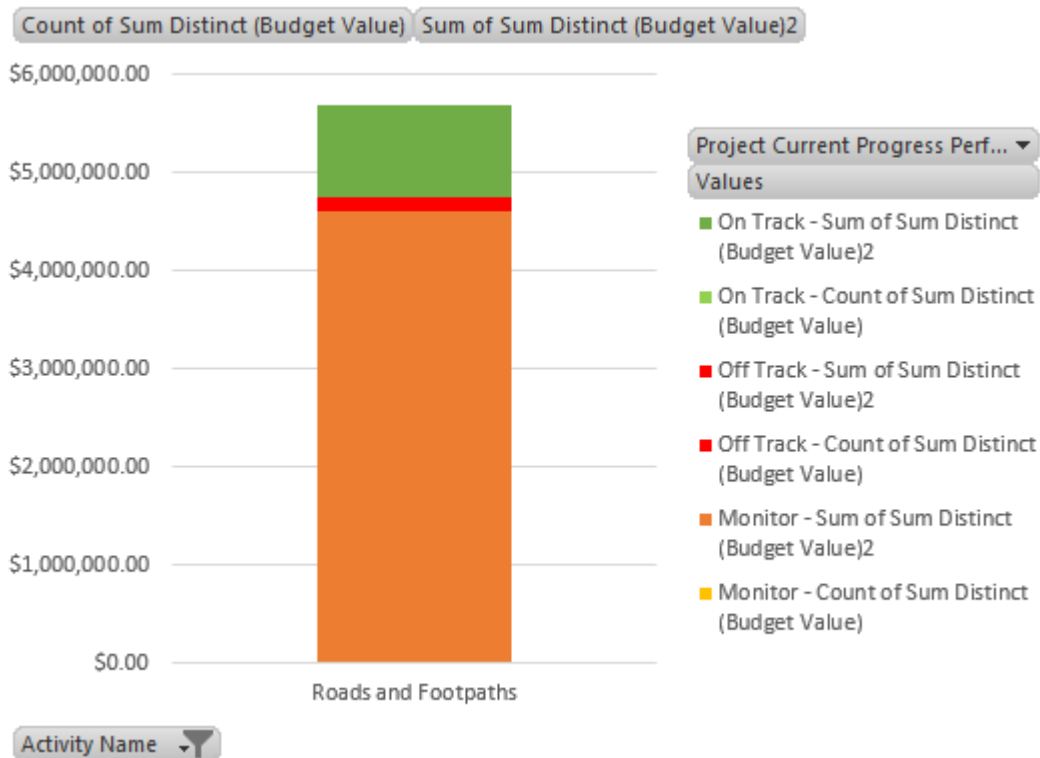
The rest of the Water and Waste programme will be completed as scheduled before the end of the financial year.

## Roading

### 2019-20

	Monitor		Off Track	On Track	Total Count of Sum Distinct (Budget Value)	Total Sum of Sum Distinct (Budget Value)2
Row Labels	Count of Sum Distinct (Budget Value)	Sum of Sum Distinct (Budget Value)2	Count of Sum Distinct (Budget Value)	Sum of Sum Distinct (Budget Value)2	Count of Sum Distinct (Budget Value)	Sum of Sum Distinct (Budget Value)2
Roads and Footpaths	9	\$ 4,595,251.00	6	\$ 158,240.00	8	\$ 924,840.00
Grand Total	9	\$ 4,595,251.00	6	\$ 158,240.00	8	\$ 924,840.00
					23	\$ 5,678,331.00

The bridges design and build replacement programme contracts have been awarded and initial pre-start meetings have been held. The Bridge replacement (with culverts) is currently out to market. There has been good progress for the pavement rehab programme the 2019-20 resal programme is behind schedule due to weather conditions but it is expected that the contractors will catch up now the weather has improved.

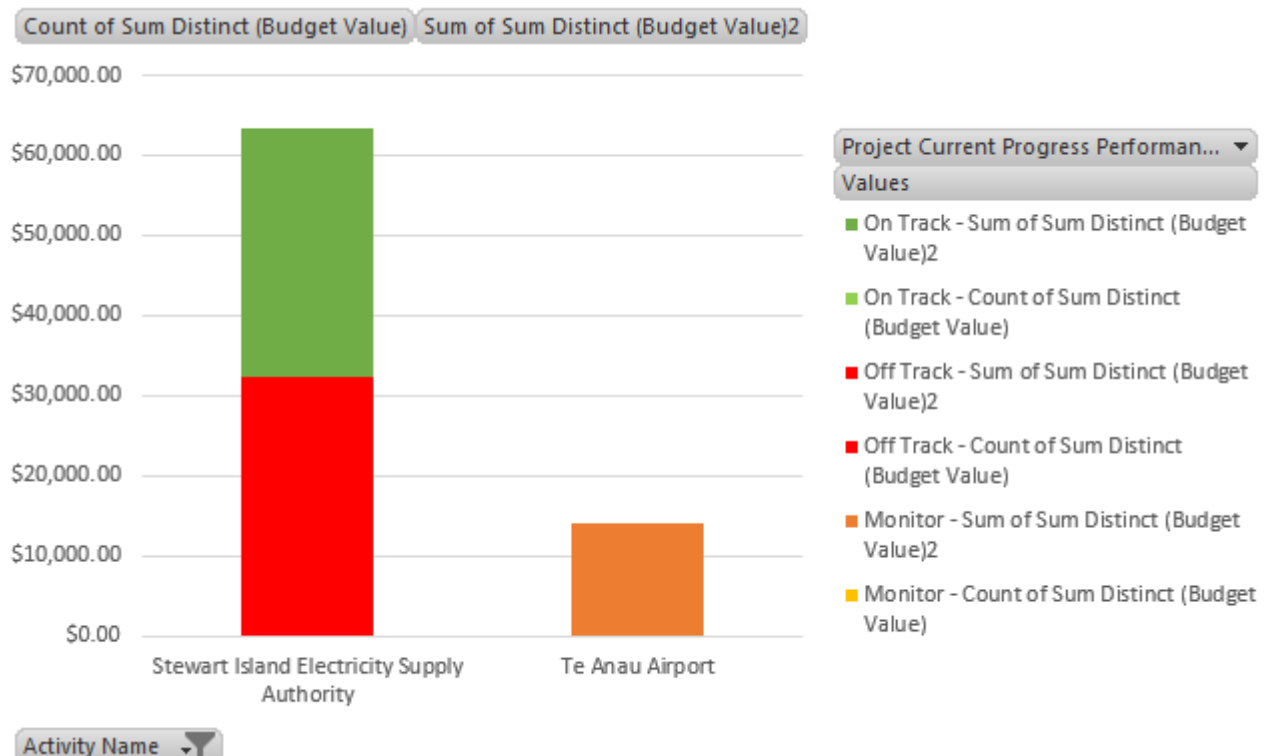




## Commercial Infrastructure

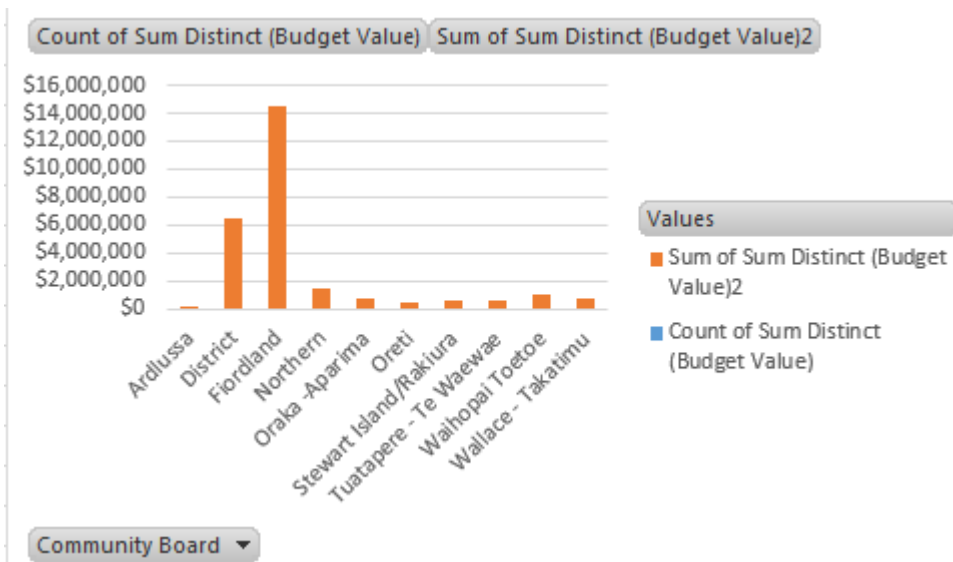
2019-20

Row Labels	Count of Sum Distinct (Budget Value)	Sum of Sum Distinct (Budget Value)2	Count of Sum Distinct (Budget Value)	Sum of Sum Distinct (Budget Value)2	Count of Sum Distinct (Budget Value)	Sum of Sum Distinct (Budget Value)2	Total Count of Sum Distinct (Budget Value)	Total Sum of Sum Distinct (Budget Value)2
Stewart Island Electricity Supply Authority			1	\$32,193.00	1	\$ 31,169.00	2	\$ 63,362.00
Te Anau Airport	1	\$14,000.00					1	\$ 14,000.00
<b>Grand Total</b>	<b>1</b>	<b>\$14,000.00</b>	<b>1</b>	<b>\$32,193.00</b>	<b>1</b>	<b>\$ 31,169.00</b>	<b>3</b>	<b>\$ 77,362.00</b>

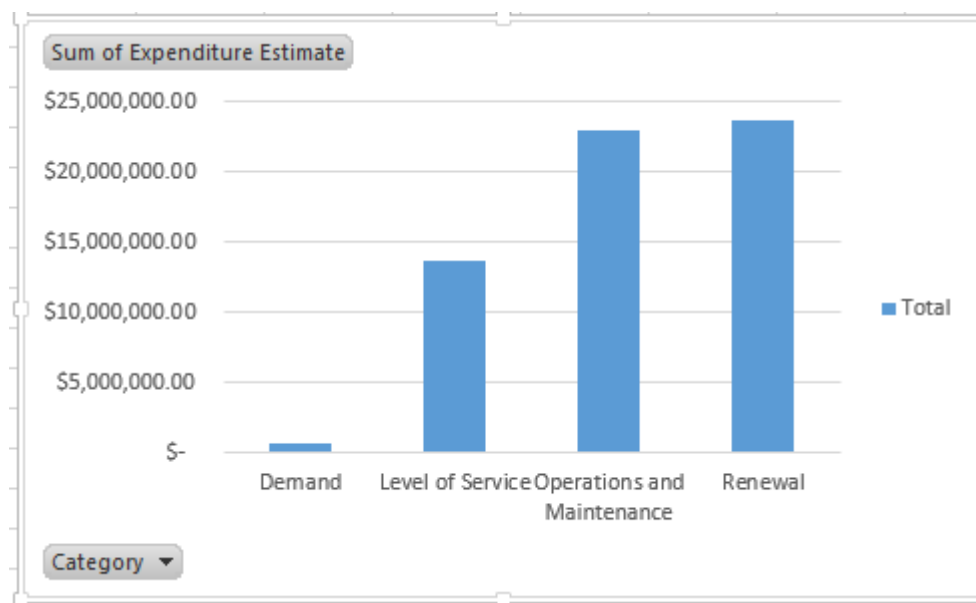


## Projects by Location 2019-20

Row Labels	Count of Sum Distinct (Budget Value)	Sum of Sum Distinct (Budget Value)2
Ardlussa	2	\$ 201,482.00
District	11	\$ 6,436,086.10
Fiordland	30	\$ 14,431,450.00
Northern	11	\$ 1,458,850.00
Oraka - Aparima	15	\$ 774,121.00
Oreti	12	\$ 411,281.00
Stewart Island/Rakiura	13	\$ 526,207.00
Tuatapere - Te Waewae	6	\$ 569,398.00
Waihopai Toetoe	18	\$ 994,056.00
Wallace - Takatimu	8	\$ 799,190.00
<b>Grand Total</b>	<b>126</b>	<b>\$ 26,602,121.10</b>

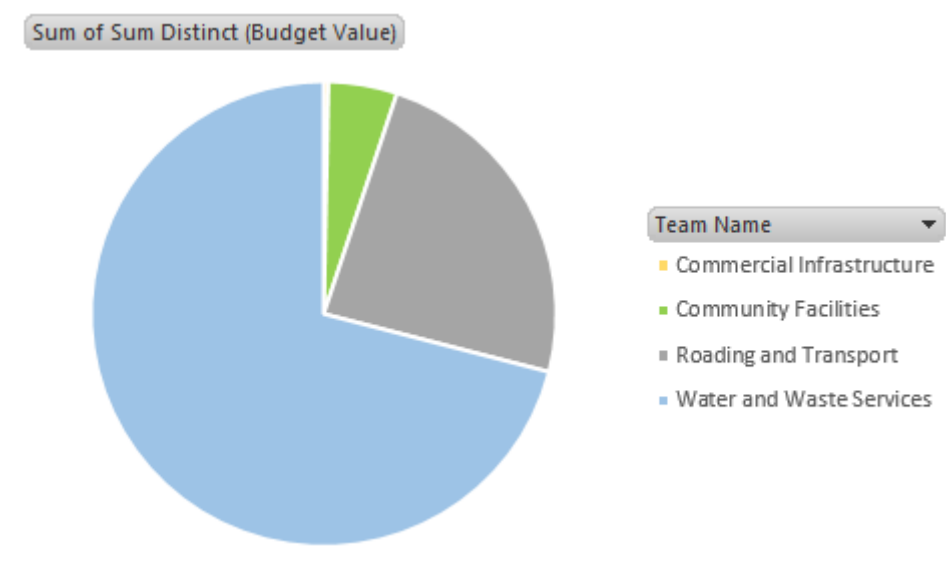


## Projects by Purpose



## Projects by Activity Group – 2019-20

Row Labels	Sum of Sum Distinct
Commercial Infrastructure	\$ 77,362.00
Community Facilities	\$ 1,136,407.00
Roading and Transport	\$ 5,678,331.00
Water and Waste Services	\$ 16,864,324.10
<b>Grand Total</b>	<b>\$ 23,756,424.10</b>



## Projects by Activity Name and Expenditure – 2019-20

Row Labels	Count of Sum Dist	Sum of Sum Distinct (Budget Value)2
Community Facilities	24	\$ 543,420.00
Parks and Reserves	14	\$ 211,121.00
Public Toilets	7	\$ 381,866.00
Roads and Footpaths	23	\$ 5,678,331.00
Stewart Island Electricity Supply Authority	2	\$ 63,362.00
Storm Water	4	\$ 22,834.00
Te Anau Airport	1	\$ 14,000.00
Waste Water	21	\$ 14,435,996.00
Water Supply	26	\$ 2,405,494.10
<b>Grand Total</b>	<b>122</b>	<b>\$ 23,756,424.10</b>

