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## Services and Assets Committee

### OPEN MINUTES

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Minutes of a meeting of Services and Assets Committee held in the Council Chamber, 15 Forth Street, Invercargill on Tuesday, 11 February 2020 at 9am. (9.01am – 9.14am)

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#### **PRESENT**

<b>Chairperson</b>	Ebel Kremer Mayor Gary Tong
<b>Councillors</b>	Don Byars John Douglas Paul Duffy (9.01am – 9.14am) Bruce Ford Darren Frazer George Harpur Julie Keast Christine Menzies Karyn Owen Rob Scott

#### **APOLOGIES**

Councillor Ruddenklau

#### **IN ATTENDANCE**

Chief Executive – Steve Ruru  
Group Manager, Services and Assets – Matt Russell  
Group Manager, Community and Futures – Rex Capil  
Group Manager – Service Delivery – Trudy Hurst  
Committee Advisor – Fiona Dunlop

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**1 Apologies**

There were apologies from Councillor Ruddenklau.

Moved Mayor Tong, seconded Chairperson Kremer **and resolved:**

**That the Services and Assets Committee accept the apology.**

(Councillor Duffy joined the meeting at 9.01am.)

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

There was no public forum.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved Chairperson Kremer, seconded Cr Douglas **and resolved:**

**That the Services and Assets Committee confirms the minutes of the meeting held on 3 December 2019 as a true and correct record of that meeting.**

**Reports**

**7.1 Downer Water and Wastewater Maintenance Contract 10/01 - Monthly Report for November 2019**

**Record No: R/19/12/30826**

Manager Operations Water and Waste – Bill Witham was in attendance for this item.

Mr Witham advised that the purpose of the report was to update the Committee on the water and wastewater maintenance contact 10/01 up to the end of November 2019.

**Resolution**

Moved Cr Frazer, seconded Cr Scott **and resolved:**

**That the Services and Assets Committee:**

- a) **Receives the report titled “Downer Water and Wastewater Maintenance Contract 10/01 - Monthly Report for November 2019” dated 17 January 2020.**

**7.2 Services and Assets Programme Report**

**Record No: R/20/1/1170**

Project Delivery Manager – Nick Hamlin was in attendance for this item.

Mr Hamlin advised that the purpose of the report was to update the Committee on the Services and Assets department projects.

**Resolution**

Moved Chairperson Kremer, seconded Cr Ford **and resolved:**

**That the Services and Assets Committee:**

- a) **Receives the report titled “Services and Assets Programme Report” dated 17 January 2020.**

The meeting concluded at 9.14am.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE SERVICES AND ASSETS COMMITTEE HELD ON TUESDAY 11 FEBRUARY 2020.

**DATE:**.....

**CHAIRPERSON:**.....