



Stewart Island/Rakiura Community Board

OPEN MINUTES

Minutes of a meeting of Stewart Island/Rakiura Community Board held in the Stewart Island Pavilion, Ayr St, Oban on Monday, 10 February 2020 at 8.45am.

PRESENT

Chairperson	Jon Spraggon
Deputy Chairperson	Steve Lawrence
Members	Aaron Conner
	Anita Geeson
	Rakiura Herzhoff
	Gordon Leask
	Councillor Bruce Ford

IN ATTENDANCE

Group Manager, Services and Assets – Matt Russell
Community Partnership Leader – Karen Purdue
Health, Safety and Wellbeing Advisor – Teri Black
Commercial Infrastructure Manager – Ashby Brown
Committee Advisor/Customer Support Partner – Kirsten Hicks

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

1. Margaret Hopkins addressed the meeting regarding the Rakiura Heritage Centre Trust.
2. Joz Shepard addressed the meeting regarding Future Rakiura.
3. Stacey Wilford and Devan Sonavane addressed the meeting regarding frisbee golf.
4. Bridget Carter addressed the meeting regarding Predator Free Rakiura.
5. Constable Stu Newton addressed the meeting regarding parking enforcement and road markings.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Deputy chairperson Lawrence, seconded Anita Geeson **and resolved**

That the Stewart Island/Rakiura Community Board confirms the minutes of the meeting held on 11 November 2019 as a true and correct record of that meeting.

Reports

7.1 Community Leadership Report for Stewart Island/Rakiura Community Board

Record No: R/20/1/2703

Community partnership leader – Karen Purdue was in attendance for this item.

Resolution

Moved Rakiura Herzhoff, seconded Gordon Leask **and resolved**

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled “Community Leadership Report for Stewart Island/Rakiura Community Board” dated 3 February 2020.**

7.2 Stewart Island/Rakiura Community Board Operational Report

Record No: R/20/1/2857

Group Manager, Services and Assets – Matt Russell was in attendance for this item.

Resolution

Moved Cr Ford, seconded Anita Geeson **and resolved**

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled “Stewart Island/Rakiura Community Board Operational Report” dated 3 February 2020.**

7.3 Council Report

Record No: R/20/1/2455

Councillor Ford presented the Council report.

He particularly highlighted:

- District funding for Stewart Island Jetties
- Animal/noise control
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Resolution

Moved Aaron Conner, seconded Deputy chairperson Lawrence **and resolved**

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled “Council Report” dated 3 February 2020.**

7.4 Chairperson's Report

Record No: R/20/1/1544

Chairman Spraggon presented his chairs report.

Resolution

Moved Aaron Conner, seconded Cr Ford **and resolved**

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled "Chairperson's Report" dated 3 February 2020.**

7.5 Stewart Island/Rakiura Community Board Health and Safety update

Record No: R/20/1/2727

Health, Safety & Wellbeing Advisor – Teri Black was in attendance for this item.

Resolution

Moved Rakiura Herzhoff, seconded Cr Ford **and resolved**

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled "Stewart Island/Rakiura Community Board Health and Safety update" dated 3 February 2020.**

7.6 Relocation of SIESA Power Cable at Ringaringa Road

Record No: R/20/2/2962

Group Manager, Services and Assets – Matt Russell was in attendance for this item.

Resolution

Moved Cr Ford, seconded Rakiura Herzhoff **and resolved**

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled "Relocation of SIESA Power Cable at Ringaringa Road" dated 3 February 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

- d) Approves unbudgeted expenditure of \$20,000.00 to relocate SIESA electrical assets threatened by coastal erosion to be funded from SIESA reserves.

7.7 SIESA - Financial Report to 31 December 2019

Record No: R/20/1/1230

Group Manager, Services and Assets – Matt Russell was in attendance for this item.

Resolution

Moved Aaron Conner, seconded Gordon Leask **and resolved**

That the Stewart Island/Rakiura Community Board:

- a) Receives the report titled “SIESA - Financial Report to 31 December 2019” dated 31 January 2020.

7.8 SIESA Monthly Report from PowerNet - November 2019

Record No: R/19/12/28971

Group Manager, Services and Assets – Matt Russell was in attendance for this item.

Resolution

Moved Cr Ford, seconded Gordon Leask **and resolved**

That the Stewart Island/Rakiura Community Board:

- a) Receives the report titled “SIESA Monthly Report from PowerNet - November 2019” dated 4 February 2020.

7.9 SIESA Monthly Report from PowerNet - December 2019

Record No: R/20/1/2411

Group Manager, Services and Assets – Matt Russell was in attendance for this item.

Resolution

Moved Aaron Conner, seconded Anita Geeson **and resolved**

That the Stewart Island/Rakiura Community Board:

- a) Receives the report titled “SIESA Monthly Report from PowerNet - December 2019” dated 4 February 2020.

7.10 Stewart Island/Rakiura Service Sustainability Study

Record No: R/19/8/19628

Community partnership leader – Karen Purdue was in attendance for this item.

Resolution

Moved Aaron Conner, seconded Rakiura Herzhoff **and resolved**

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled “Stewart Island/Rakiura Service Sustainability Study” dated 3 February 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Recommend to Council that it endorse the following definition of financial sustainability for use in progressing the Stewart Island/Rakiura Financial Sustainability Review:**

A continuation of Council’s present spending and funding policies, combined with likely developments in the council’s revenue-raising capacity and in the demand for and costs of its services and infrastructure and normal financial risks and financial shocks are unlikely to necessitate substantial increases in council rates (providing rates predictability) or, alternatively, disruptive service cuts (service stability).
- e) **Endorse and recommend to Council that it also endorse the actions proposed in this report as follows:**

Action	Lead Responsibility
The community board and Council formally endorse the current Stewart Island/Rakiura Opportunities project and support it through to completion of a formal community plan.	Community Partnership Leader
The outputs from the community planning process be used by the community, Council and its committees to assist with resource allocation and prioritisation decisions for the future delivery of services to the Stewart Island/Rakiura community.	Community Board/Council

That Council give specific consideration to the issues and options that might exist in relation to the delivery of services to the Stewart Island/Rakiura community as it progresses its review of the Revenue and Financing Policy for the 2021 LTP.	Finance
That the Stewart Island/Rakiura Community Board develop a submission to Council outlining changes that it considers should be considered as part of the upcoming Revenue and Financing Policy review process.	CPL and Community Board
That Council consider, as part of its planned review of options for funding the development of the tourism industry programmed to occur in conjunction with the 2024 LTP, options for targeting the additional costs incurred in providing services to short stay accommodation.	Finance
That Council progress a review of the Stewart Island/Rakiura Visitor Levy Policy and quantum having regard to the findings from the current service and financial sustainability review process, projected future demands for services proposed to be delivered to the Stewart Island community by either Council and/or other agencies which are eligible to make application to the visitor levy fund.	Strategy and Policy
That Council staff be directed to engage with Stewart Island Flights and Stewart Island Experience as the two major operators and collection agents for the levy at an early stage of the review process.	Strategy and Policy
That Council continue with its work to review levels of service and options for the delivery of the operations and maintenance services for SIESA.	Commercial Infrastructure Manager
That Council continue with its assessment of the potential merits of wind generation as per its Funding Agreement with MBIE.	Services and Assets
That Council progress a review of the current SIESA pricing models in accordance with the recommendations from Morrison Low.	Commercial Infrastructure Manager and Finance
That as part of its review of the Revenue and Financing Policy Council give consideration to the options which might exist for funding the SIESA activity including the potential use of service, local and/or district rates input.	Finance

That Council progress a review of the extent of provision, levels of service, projected demand and different service delivery options for the delivery of wharf and jetty services to the Stewart Island/Rakiura community and that staff be instructed to draft terms of reference for such a review.	Community Facilities Manager
That Council complete the review of Jetty user fees and charges that is currently underway.	Strategy and Policy
That Council consider options for funding of the jetties activity as part of the review of its Revenue and Financing Policy.	Finance
That a Stewart Island/Rakiura Wharf and Jetties service delivery strategy be developed for consultation with the community once the above work has been completed.	Services and Assets

- f) **Recommend to Council that it instruct staff to develop project plans and also advance the work needed for each of the actions proposed to be completed as part of this project.**

7.11 Community Facilities Update

Record No: R/20/1/2318

Group Manager, Services and Assets – Matt Russell was in attendance for this item.

Resolution

Moved Deputy chairperson Lawrence, seconded Anita Geeson **and resolved**

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled “Community Facilities Update” dated 29 January 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

7.12 Elected Member Appointments

Record No: R/20/1/1856

Committee advisor/Customer support partner – Kirsten Hicks was in attendance for this item.

Resolution

Moved Rakiura Herzhoff, seconded Aaron Conner **and resolved**

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled “Elected Member Appointments” dated 3 February 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees to make the following appointments to the subcommittee and community groups:**
 - **Stewart Island Rakiura Visitor Levy Subcommittee – Steve Lawrence**
 - **Dark Sky Project Group – Rakiura Herzhoff**
 - **Rakiura Heritage Centre Trust – Jon Spraggon**

7.13 Schedule of meetings for 2020

Record No: R/20/1/892

Committee advisor/Customer support partner – Kirsten Hicks was in attendance for this item.

Resolution

Moved Cr Ford, seconded Anita Geeson **and resolved**

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled “Schedule of meetings for 2020” dated 3 February 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**

- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees to meet at the Stewart Island Pavilion at the following dates and times in 2020:**
- **10 February 8.45am**
 - **6 April 8.45am**
 - **8 June 9.45am**
 - **10 August 9.45am**
 - **12 October 8.45am**
 - **14 December 8.45am**

7.14 Stewart Island/Rakiura Community Board Forward Programme

Record No: R/20/1/1995

Committee advisor/Customer support partner – Kirsten Hicks was in attendance for this item.

Resolution

Moved Deputy chairperson Lawrence, seconded Gordon Leask **and resolved**

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled “Stewart Island/Rakiura Community Board Forward Programme” dated 3 February 2020.**

The meeting concluded at 11.37am.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE STEWART ISLAND/RAKIURA
COMMUNITY BOARD HELD ON MONDAY 10
FEBRUARY 2020.

DATE:.....

CHAIRPERSON:.....