



Community and Strategy Committee

OPEN MINUTES

Minutes of a meeting of Community and Strategy Committee held via Zoom (digital technology) on Wednesday, 6 May 2020 at 1pm. (1pm-2.41pm, 2.46pm-3.31pm).

PRESENT

Chairperson	Julie Keast Mayor Gary Tong	1.42pm - 1.50pm.
Councillors	Don Byars John Douglas Paul Duffy Bruce Ford Darren Frazer George Harpur Ebel Kremer Christine Menzies Karyn Owen Rob Scott	

APOLOGIES

Cr Margie Ruddenklau

IN ATTENDANCE

Group Manager - Community and Futures Committee Advisor	Rex Capil Alyson Hamilton
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1 Apologies

There was an apology from Cr Margie Ruddenklau

Resolution

Moved Cr Scott, seconded Cr Ford and **resolved:**

That the Community and Strategy Committee accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Cr Kremer, seconded Cr Duffy and **resolved:**

That the minutes of the Community and Strategy Committee meeting held on 11 February 2020 be confirmed as a true and correct record of that meeting.

Reports

7.1 Chairperson's Report

Record No: R/20/4/9414

Chairperson Keast presented this report.

Resolution

Moved Cr Kremer, seconded Cr Frazer **and resolved:**

That the Community and Strategy Committee:

- a) **Receives the report titled "Chairperson's Report" dated 29 April 2020.**

7.2 SDC Holiday Programme - January 2020

Record No: R/20/4/9554

Community Liaison Officer - Kathryn Cowie was in attendance for this item.

Luciana Garcia and Michelle Greenwood Sport Southland were in attendance via Zoom for this item.

Mrs Cowie advised the purpose of the report is to provide the Community and Strategy Committee with an update on the SDC holiday programme that was delivered by Sport Southland in January 2020.

The committee requested further information relating to the possibility of expansion, analysis and allocation of funding toward the SDC holiday programme.

Resolution

Moved Cr Ford, seconded Mayor Tong **and resolved:**

That the Community and Strategy Committee:

- a) **Receives the report titled "SDC Holiday Programme - January 2020" dated 23 April 2020**

7.3 Customer Satisfaction Survey Report November 2019 - January 2020

Record No: R/20/4/9552

Group Manager Customer Delivery - Trudie Hurst was in attendance for this item.

Ms Hurst advised the purpose of the report is to provide the Community and Strategy Committee with the results of the Customer Satisfaction Survey and Net Promoter Score for November 2019 - January 2020.

Resolution

Moved Cr Kremer, seconded Cr Douglas **and resolved:**

That the Community and Strategy Committee:

- a) **Receives the report titled "Customer Satisfaction Survey Report November 2019 - January 2020" dated 20 April 2020.**

7.4 District Heritage Fund Application Summary and Financial Report

Record No: R/20/4/9642

Communications Manager - Louise Pagan was in attendance for this item.

Mrs Pagan advised the purpose of this report is to give the committee a summary of the applications to the Southland District Council Heritage Fund from the March round.

The committee noted these applications seek grants to assist with the day-to-day running of local museums, heritage centres or similar type organisations within the Southland District Council boundaries.

Resolution

Moved Cr Scott, seconded Cr Douglas **and resolved:**

That the Community and Strategy Committee:

- a) **Receives the report titled "District Heritage Fund Application Summary and Financial Report" dated 21 April 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves the allocation of funds from the District Heritage Fund as follows:**

1	Central Southland Vintage Machinery Club	\$6,000
2	Fiordland Vintage Machinery Club	\$6,000
3	Otautau Museum	\$7,000
4	Rakiura Heritage Trust	\$10,500
- e) **Approves the financial summary for the District Heritage Fund to 30 March 2020.**

7.5 5G Rollout in Southland

Record No: R/20/4/9464

Community Partnership Leader - Karen Purdue was in attendance for this item.

Mrs Purdue advised the purpose of the report is to inform the Community and Strategy committee of details involved around the rollout of 5G in Southland.

Resolution

Moved Cr Kremer, seconded Cr Ford **and resolved:**

That the Community and Strategy Committee:

- a) **Receives the report titled "5G Rollout in Southland" dated 28 April 2020.**

7.6 Community Board Plans Update

Record No: R/20/4/9501

Community Partnership Leader - Kelly Tagg was in attendance for this item.

Mrs Tagg advised the purpose of the report is to provide a further update on the community board plan project process and to share the vision and outcomes agreed by each of Council's nine community boards.

Resolution

Moved Cr Duffy, seconded Cr Harpur **and resolved:**

That the Community and Strategy Committee:

- a) **Receives the report titled "Community Board Plans Update" dated 21 April 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

7.7 Strategy Development Work Programme Update

Record No: R/20/4/9413

Strategy and Policy Manager - Michelle Stevenson was in attendance for this item.

Ms Stevenson advised the purpose of this report is to provide the Community and Strategy Committee with an update on strategy development and work programme that will assist Council with the further integration of the strategic framework and alignment to the activities Council delivers to its communities.

Resolution

Moved Cr Kremer, seconded Cr Duffy **and resolved:**

That the Community and Strategy Committee:

- a) **Receives the report titled "Strategy Development Work Programme Update" dated 21 April 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Notes that a report for discussion and endorsement of a strategy development work programme will be provided to the Community and Strategy Committee at its 8 July meeting.**

The meeting adjourned at 2.41pm and reconvened at 2.46pm.

7.8 Research and Analysis – COVID-19 Projects Update

Record No: R/20/4/9643

Strategy and Policy Manager - Michelle Stevenson was in attendance for this item.

Ms Stevenson advised the purpose of the report is to inform the Community and Strategy Committee of COVID-19 specific projects currently being undertaken by Council's strategy and policy team.

Resolution

Moved Cr Duffy, seconded Cr Kremer **and resolved:**

That the Community and Strategy Committee:

- a) **Receives the report titled "Research and Analysis – COVID-19 Projects Update" dated 24 April 2020.**

- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Endorses the projects that are underway to inform discussions on the COVID-19 impacts for Southland and Council and maintain a watching brief as global, national, regional and local implications emerge.**

7.9 Big Picture Workshop and Strategic Workshop Summary

Record No: R/20/4/9566

Group Manager, Rex Capil was in attendance for the item.

Mr Capil advised the purpose of this report is to confirm the Big Picture Workshop and Strategic Workshop findings and to then give consideration to these when reviewing and updating the draft strategic framework as part of the Long Term Plan 2021-2031 development.

Resolution

Moved Mayor Tong, seconded Cr Kremer **and resolved:**

That the Community and Strategy Committee:

- a) **Receives the report titled "Big Picture Workshop and Strategic Workshop Summary" dated 24 April 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Endorses the key outcomes, big issues and future planning priorities identified at the Big Picture Workshop on 31 January 2020 – being:**

Key Outcomes

- **happy, healthy Southlanders**
- **resilient, engaged communities**

- thriving, sustainable economy

The Big Issues

- climate change
- infrastructure investment
- funding constraints and options
- Council's economic and social remit
- iwi and partner relationships
- service delivery structures

Future Planning Priorities

- show leadership through infrastructure spend
- boost local economy and support industry
- support managed retreat for declining communities
- foster community self sufficiency
- invest in strategic partnerships
- long term funding and investment strategy
- central government relationship strategy
- approach iwi to consider new ways to build relationships

- e) **Endorses the principles from the Strategic Workshop on 19-21 February 2020 – being:**
- **community well-being – understanding Council (the organisation) needs to change how it thinks, operates and makes decisions and move toward the implementation of the four well-beings in our decisionmaking approach and what we do**
 - **environment – understanding and recognising the increasing community and generational awareness of kaitiakitanga - that the guardianship and protection of the environment – regeneration ideals surpass sustainability**
 - **future generations – taria te wa and manaakitanga – recognising and acknowledging that Council has to advance long term thinking with the communities it serves, the concept of caring for others and that it is ok for conversations to be about the next 50-100 years**
 - **Tikanga Maori and cultural authenticity – recognising the responsibility to embrace tikanga or cultural beliefs and value set of tangata whenua – drawing on the traditional principles of stewardship and guardianship for others.**
- f) **Notes that staff will integrate the themes and principles as part of the next stages of the LTP 2021-2031 including reviewing and revising the draft strategic framework.**
- g) **Note that staff will give consideration to the findings and direction provided when developing the strategy development work programme required to be undertaken to support the next stages of the longer term integrated strategic planning approach for the District.**
- h) **Note that staff will report back to the Committee on the COVID-19 research work being undertaken and how this might be best incorporated into Council's**

short to medium term approach to pursuing its strategy once this research work has been completed in the next two months.

- i) **Recommend to Council that it endorse and adopt the key outcomes, big issues and future planning priorities identified at the Big Picture Workshop on 31 January 2020 and the principles from the Strategic Workshop on 19-21 February 2020.**
- j) **Recommend to Council that it support the integration and incorporation of the themes and principles into the next stages of the LTP 2021-2031 process including reviewing and revising the draft strategic framework.**
- k) **Recommend to Council that it support the integration and incorporation of the themes and principles into the strategy development work programme required to be undertaken to support the next stages of the longer term integrated strategic planning approach for the District.**

7.10 Community Well-beings and Strategic Issues Overview - March - April 2020

Record No: R/20/4/9565

Group Manager, Rex Capil was in attendance for the item.

Mr Capil advised the purpose of the report is to inform the Community and Services committee of recent developments, points of interest and points for consideration as part of the overall strategic context and community well-beings (social, economic, environmental, and cultural) discussions that Council is part of – nationally, regionally and locally.

Resolution

Moved Mayor Tong, seconded Cr Harpur **and resolved:**

That the Community and Strategy Committee:

- a) **Receives the report titled “Community Well-beings and Strategic Issues Overview - March - April 2020” dated 24 April 2020.**

The meeting concluded at 3.31pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE COMMUNITY AND STRATEGY
COMMITTEE HELD ON WEDNESDAY, 6 MAY 2020

DATE:.....

CHAIRPERSON:.....