



Community and Strategy Committee

OPEN MINUTES

Minutes of a meeting of Community and Strategy Committee held in the Council Chamber, 15 Forth Street, Invercargill on Wednesday, 10 June 2020 at 1pm. (1pm-2.50pm, 3.08pm - 4.22pm).

PRESENT

Chairperson

Julie Keast
Mayor Gary Tong

Councillors

Don Byars
John Douglas (1pm-4.06pm)
Paul Duffy
Bruce Ford (1pm-3.26pm)
Darren Frazer
George Harpur
Ebel Kremer
Christine Menzies
Karyn Owen
Margie Ruddenklau
Rob Scott

IN ATTENDANCE

Group Manager - Community and Futures Committee Advisor

Rex Capil
Alyson Hamilton

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

Chairperson Keast declared a conflict of interest in relation to item 7.3 - Catlins Coast Incorporated funding application to the Community Initiatives Fund and advised she would take no part in discussion or voting on this matter.

Councillor Duffy declared a conflict of interest on the following funding applications and advised that he would not take part in debate or voting on these items:

- item 7.3 - South Catlins Charitable Trust funding application to the Community Initiatives Fund
- item 7.3 - Waihopai Toetoe Community Board funding application to the District Heritage Fund and advised that he would not take part in debate or voting on these matters.

4 Public Forum

John Parsons (Cyber Safety and Risk Assessment Consultant) addressed the meeting advising of his work with health and private sectors, providing specialist advice and direction on the safe and ethical use of Digital Communication Technology.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Cr Scott, seconded Cr Owen **and resolved:**

That the minutes of Community and Strategy Committee meeting held on 6 May 2020 be confirmed as a true and correct record of that meeting.

Reports

7.1 Stewart Island/Rakiura Future Opportunities Project Update

Record No: R/20/5/11838

Community Partnership Leader, Karen Purdue was in attendance for the item.

Mrs Purdue advised the purpose of the report is to provide an update on the Rakiura Future Opportunities Project.

The committee noted that this is a future focused strategic development and planning project for Stewart Island/Rakiura so that the island in partnership with local, regional and central government, iwi and other strategic partners, can proactively plan its future.

Resolution

Moved Cr Ford, seconded Cr Frazer **and resolved:**

That the Community and Strategy Committee:

- a) **Receives the report titled "Stewart Island/Rakiura Future Opportunities Project Update" dated 25 May 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

7.2 Chairperson's Report

Record No: R/20/6/12992

Chairperson Keast presented her report.

Resolution

Moved Chairperson Keast, seconded Cr Kremer **and resolved:**

That the Community and Strategy Committee:

- a) **Receives the report titled "Chairperson's Report" dated 3 June 2020.**

7.3 Community Initiatives Fund Application Summary and Financial Report

Record No: R/20/5/12477

Communications Manager - Louise Pagan and Community Liaison Officer - Kathryn Cowie were in attendance for this item.

Mrs Pagan advised the purpose of the report is to give the committee a summary of the applications received for the Community Initiatives Fund, with recommendations for amounts to be given based on the criteria and amount available to be granted. Decisions on these applications are sought from the committee.

The committee noted that each year there are two grant rounds – one that closes on 30 September and one on 31 March. However, the closing date was extended from March to May because of the Covid-19 pandemic lockdown.

Moved Cr Kremer, seconded Cr Douglas **recommendations a to c, which were put and declared CARRIED.**

Moved Cr Kremer, seconded Cr Douglas **recommendation d 1-7, which were put and declared CARRIED.**

d) Agrees to fund the following applications:

1	Central Southland Senior Citizens	\$1,200
2	Mossburn Community Pool Inc.	\$5,500
3	Marakura Yacht Club Inc.	\$3,500
4	Thornbury Vintage Tractor & Implement Club Inc	\$2,500
5	Mossburn Golf Club Inc	\$5,000
6	Northern Southland Community Resource Centre Charitable Trust	\$2,605
7	Stewart Island Pavilion Trust	\$1,000

Moved Cr Kremer, seconded Cr Douglas **recommendations 9-15, which were put and declared CARRIED.**

d) Agrees to fund the following applications:

9	Stewart Island Lions Inc.	\$5,000
10	Dipton Community Baths Trust	\$750
11	Southern Reap Inc.	\$3,000
12	Central Southland Gun Club	\$2,500
13	Toi Rakiura Arts Trust	\$1,263
14	Hedgehope-Glencoe Community Centre	\$1,500
15	Wyndham & Districts Historical society	\$2,500

Cr Duffy declared a conflict of interest on the application - Waihopai Toetoe Community Board and took no part in discussions or voting on this item.

Moved Cr Kremer, seconded Cr Douglas **recommendation d 16, which was put and declared CARRIED.**

d) Agrees to fund the following application:

16	Waihopai Toetoe Community Board	\$4,000
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Moved Cr Kremer, seconded Cr Douglas **recommendation d 17-21, which was put and declared CARRIED.**

d) Agrees to fund the following applications:

17	The Stewart Island Promotion Association Inc	\$3,285
18	Waiau Rivercare Group Inc	\$2,500
19	Fiordland Community Garden Charitable Trust	\$4,500
20	Fiordland Community Event Centre Trust and Fiordland Endurance & Adventure Racing Society	\$10,000
21	Edendale Rugby Club	\$2,069

Cr Duffy declared a conflict of interest on the application - South Catlins Charitable Trust and took no part in discussions or voting on this item.

Moved Cr Kremer, seconded Cr Douglas **recommendation d 22, which was put and declared CARRIED.**

d) Agrees to fund the following application:

22	South Catlins Charitable Trust	\$8,000
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Moved Cr Frazer, seconded Cr Scott **recommendations d 23-24, which was put and declared CARRIED.**

d) Agrees to fund the following applications:

23	Central Southland Community Pool	\$6,796
24	Tuurama Trust	\$1,100

Chairperson Keast declared a conflict of interest on the application - Catlins Coast Inc. and left the table.

Mayor Tong assumed the chair for this item.

Moved Cr Kremer, seconded Cr Douglas **recommendations d 1-7, which were put and declared CARRIED.**

d) Agrees to fund the following application:

8	Catlins Coast Inc.	\$850
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Chairperson Keast returned to the chair.

Moved Cr Kremer, seconded Cr Douglas **recommendation e, which was put and declared CARRIED.**

Final Resolution

That the Community and Strategy Committee:

- a) Receives the report titled "Community Initiatives Fund Application Summary and Financial Report" dated 3 June 2020.**

- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Approves the allocation of funds from the Community Initiatives Fund as follows:

1	Central Southland Senior Citizens	\$1,200
2	Mossburn Community Pool Inc.	\$5,500
3	Marakura Yacht Club Inc.	\$3,500
4	Thornbury Vintage Tractor & Implement Club Inc.	\$2,500
5	Mossburn Golf Club Inc.	\$5,000
6	Northern Southland Community Resource Centre Charitable Trust	\$2,605
7	Stewart Island Pavilion Trust	\$1,000
8	Catlins Coast Inc.	\$850
9	Stewart Island Lions Inc.	\$5,000
10	Dipton Community Baths Trust	\$750
11	Southern Reap Inc.	\$3,000
12	Central Southland Gun Club	\$2,500
13	Toi Rakiura Arts Trust	\$1,263
14	Hedgehope-Glencoe Community Centre	\$1,500
15	Wyndham & Districts Historical Society	\$2,500
16	Waihopai Toetoe Community Board	\$4,000
17	The Stewart Island Promotion Association Inc.	\$3,285
18	Waiau Rivercare Group Inc.	\$2,500
19	Fiordland Community Garden Charitable Trust	\$4,500
20	Fiordland Community Event Centre Trust (FCECT) and Fiordland Endurance & Adventure Racing Society (FEAR)	\$10,000
21	Edendale Rugby Club	\$2,069
22	South Catlins Charitable Trust	\$8,000
23	Central Southland Community Pool Inc.	\$6,796
24	Tuurama Trust	\$1,100

- e) Approves the financial report to 30 April 2020 for the Community Initiatives Fund.

7.4 Sport NZ Rural Travel Fund Application Summary and Financial Report

Record No: R/20/5/12478

Communications Manager - Louise Pagan and Community Liaison Officer - Kathryn Cowie were in attendance for this item.

Mrs Pagan advised the purpose of this fund is to assist with transport expenses associated with participating in regular local competitions, sports clubs and school-based clubs with young people between five and 19 years are eligible to apply.

The committee noted the Southland District Council administers funding on behalf of the Sport New Zealand Rural Travel Fund.

The meeting was advised a late application had been received from Central Southland College and approval for acceptance was sought from the committee.

Resolution

Moved Cr Frazer, seconded Cr Owen **recommendations a to e with a new f (as indicated) and resolved:**

That the Community and Strategy Committee:

- a) **Receives the report titled "Sport NZ Rural Travel Fund Application Summary and Financial Report" dated 3 June 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves the allocation of funds for the Sport NZ Rural Travel Fund as follows:**

1	Fiordland Swimming Club	\$800
2	Aparima College	\$1,500
3	Northern Southland College	\$1,200
4	Winton Football Club	\$1,200
5	Winton Cricket Club	\$1,500
6	Menzies Netball Club	\$1,500

- e) Approves the financial report up to 30 April 2020.
- f) Accepts the late application from Central Southland College and approves the allocation of \$800 from the Sport NZ Rural Travel Fund.

7.5 Sport NZ Community Resilience Fund

Record No: R/20/5/12087

Communications Manager - Louise Pagan and Community Liaison Officer - Kathryn Cowie were in attendance for this item.

Mrs Pagan advised the purpose of the report is to provide the Community and Strategy Committee with information regarding the Sport NZ Community Resilience Fund.

Resolution

Moved Cr Menzies, seconded Cr Frazer **and resolved:**

That the Community and Strategy Committee:

- a) **Receives the report titled "Sport NZ Community Resilience Fund" dated 25 May 2020.**

7.6 Research and Analysis - Covid-19 Projects Presentation

Record No: R/20/5/11616

Strategy and Policy Manager, Michelle Stevenson was in attendance for the item.

Ms Stevenson advised the purpose of the report is to present to the Community and Strategy Committee the Covid-19 projects undertaken throughout April and May 2020 by Council's strategy and policy team.

Resolution

Moved Cr Kremer, seconded Cr Duffy **recommendations a to c, and d with changes (as indicated) and resolved:**

That the Community and Strategy Committee:

- a) **Receives the report titled "Research and Analysis - Covid-19 Projects Presentation" dated 3 June 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

- d) **Recommends to Council the amended draft significant forecasting assumptions that inform planning for the long term plan 2021-2031 be endorsed with reference to the wider implications of tourism assumptions.**

The meeting adjourned for afternoon tea at 2.50pm and reconvened at 3.08pm.

Mayor Tong and all members of the Committee were present when the meeting reconvened.

7.7 Southland District Covid-19 Community Recovery Taskforce

Record No: R/20/5/12073

Community Partnership Leader - Kelly Tagg was in attendance for this item.

Mrs Tagg advised the purpose of the report is to seek the committee's endorsement for the establishment of a Southland District Covid-19 Community Recovery Taskforce.

The committee noted the associated draft terms of reference for the taskforce provided to the meeting.

Resolution

Moved Mayor Tong, seconded Cr Douglas **recommendations a to e, new f (as indicated), g to j and resolved:**

That the Community and Strategy Committee:

- a) **Receives the report titled "Southland District Covid-19 Community Recovery Taskforce" dated 3 June 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Endorses the establishment of a Southland District Covid-19 Community Recovery Taskforce.**
- e) **Endorses the Southland District Covid-19 Community Recovery Taskforce terms of reference.**
- f) ~~**Delegates to the mayor, deputy mayor and chair of Community and Strategy Committee the responsibility to determine the membership of up to a maximum of 10 individuals of the Southland District Covid-19 Community Recovery Taskforce**~~

- f) **Delegates to the mayor, deputy mayor and chair of Community and Strategy Committee to work with community board chairs to determine the membership of the Southland District Covid-19 Community Recovery Taskforce.**
- g) **Notes the mayor, deputy mayor and chair of the Community and Strategy Committee are required to present to the Community and Strategy Committee July 2020 meeting a report detailing the membership of the Southland District Covid-19 Community Recovery Taskforce for the Committee's endorsement.**
- h) **Notes the Southland District Covid-19 Community Recovery Taskforce will be established for a fixed term period of 12 months from July 2020 to June 2021.**
- i) **Endorses the approach that the community leadership team facilitate and provide advice, assistance and administrative support for the Southland District Covid-19 Community Recovery Taskforce.**
- j) **Recognises that Council is one of many organisations that has a role in supporting a multi-agency approach in supporting the Southland District local community recovery as a result of the Covid-19 pandemic situation.**

(Cr Ford left the meeting at 3.26pm.)

(Cr Douglas left the meeting at 4.06pm.)

7.8 Caring for Communities

Record No: R/20/5/12072

Community Partnership Leader - Kelly Tagg was in attendance for this item.

Resolution

Moved Cr Menzies, seconded Cr Ruddenklau **and resolved:**

That the Community and Strategy Committee:

- a) **Receives the report titled "Caring for Communities " dated 27 May 2020.**

7.9 Welcoming Communities - Options Moving Forward

Record No: R/20/5/12153

Community Liaison Officer, Megan Seator was in attendance for this item.

Ms Seator advised the purpose of this report is to provide the Community and Strategy Committee with options for the transition of the Welcoming Communities Programme as per the resolutions from the Committee at its 11 February 2020 meeting.

Resolution

Moved Cr Frazer, seconded Cr Menzies **and resolved:**

That the Community and Strategy Committee:

- a) **Receives the report titled "Welcoming Communities - Options Moving Forward" dated 26 May 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Recommends to Council that option 1 is the preferred approach supporting Council committing to the Welcoming Communities programme and uplifting the \$10,000 in funding; with responsibility for delivery the programme being the Community Leadership Team and resourced as part of its existing team business plan.**

7.10 Community Wellbeings and Strategic Issues Overview - May 2020

Record No: R/20/5/10995

Group Manager, Community and Futures - Rex Capil was in attendance for this item.

Resolution

Moved Cr Owen, seconded Cr Harpur **and resolved:**

That the Community and Strategy Committee:

- a) **Receives the report titled "Community Wellbeings and Strategic Issues Overview - May 2020" dated 4 June 2020.**

The meeting concluded at 4.22pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE COMMUNITY AND STRATEGY
COMMITTEE HELD ON WEDNESDAY, 10 JUNE 2020.

DATE:.....

CHAIRPERSON:.....