



Council

OPEN MINUTES

Minutes of a meeting of Council held in the Council Chamber, 15 Forth Street, Invercargill on Wednesday, 22 July 2020 at 9am. (9am – 10.38am, (PE 10.24am – 10.38)).

PRESENT

Mayor	Mayor Gary Tong (9.04am – 9.44am, 9.46am - 10.38am)
Deputy Mayor	Ebel Kremer
Councillors	Don Byars
	John Douglas
	Paul Duffy (9.04am – 10.38am)
	Bruce Ford
	Darren Frazer
	George Harpur
	Julie Keast
	Christine Menzies
	Karyn Owen
	Margie Ruddenklau
	Rob Scott

IN ATTENDANCE

Chief Executive	Steve Ruru
Committee Advisor	Fiona Dunlop

1 Apologies

There were no apologies.

2 Leave of absence

Councillor Kremer requested a leave of absence for the period 8 August to 6 September 2020.

Moved Mayor Tong, seconded Cr Douglas **and resolved that Council grants Councillor Kremer a leave of absence for the period 8 August to 6 September 2020.**

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Council Minutes

Resolution

Moved Cr Scott, seconded Cr Menzies **and resolved:**

That Council confirms the minutes of the meetings held on 23 June 2020 and 8 July 2020 (extraordinary) as a true and correct record of those meetings.

Reports - Policy and Strategy

(Councillor Duffy joined the meeting at 9.04am.)

7.1 Southland District Rates Affordability Assessment

Record No: R/20/7/27277

Finance Development Co-ordinator – Nicole Taylor was in attendance for this item.

Miss Taylor advised that the purpose of the report was to outline the work that has been done on developing information to provide a baseline picture of rates affordability for households and industry/business across Southland District in 2019/2020.

Resolution

Moved Cr Kremer, seconded Cr Owen **and resolved:**

That the Council:

- a) **Receives the report titled “Southland District Rates Affordability Assessment” dated 16 July 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Receives the baseline assessment of rates affordability in Southland District (Attachment A) including the assumptions.**
- e) **Notes that overall 2019/2020 rates are affordable at the community (aggregate) level.**
- f) **Notes that distributional rate affordability issues are more apparent for low income households and request staff to investigate whether there is a need to provide specific assistance in the form of rates remission or postponement for low income (owner occupied residential) households considering the assistance already available for low income households via the government accommodation supplement and rates rebate scheme.**
- g) **Agrees to revisit the rates affordability assessment as part of the review of Council’s Revenue and Financing Policy and associated Activity Funding Needs Analysis (Local Government Act 2002 s 101(3)(b)).**

Reports - Operational Matters

8.1 Monthly Financial Report - May 2020

Record No: R/20/6/24369

Senior Management Accountant – Susan McNamara was in attendance for this item.

Miss McNamara advised that the report provided Council with an overview of the financial results to date by the nine activity groups of Council, as well as the financial position, and the statement of cash flows for the eleven months up to 31 May 2020.

Resolution

Moved Cr Owen, seconded Cr Douglas **and resolved:**

That the Council:

- a) **Receives the report titled "Monthly Financial Report - May 2020" dated 16 July 2020.**

(Mayor Tong left the meeting at 9.44am.)

(Deputy Mayor Kremer assumed the chair.)

8.2 Management Report

Record No: R/20/6/24370

Chief Executive – Steve Ruru was in attendance for this item.

(Mayor Tong returned to the meeting at 9.46am and resumed chairing the meeting.)

Resolution

Moved Mayor Tong, seconded Cr Frazer **and resolved:**

That the Council:

- a) **Receives the report titled "Management Report" dated 16 July 2020.**

8.3 Earthquake Prone Building Consultation

Record No: R/20/7/27262

Building Solutions Manager – Julie Conradi and Quality Assurance Lead – Lyndsay Philp were in attendance for this item.

Mrs Philp advised that the purpose of the report was to seek approval from Council to undertake public consultation on earthquake-prone buildings that may pose high risk to life and safety.

Resolution

Moved Cr Menzies, seconded Cr Keast **recommendations a to c and d with changes (as indicated with ~~strikethrough~~ and underline) and resolved:**

That the Council:

- a) **Receives the report titled "Earthquake Prone Building Consultation" dated 17 July 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**

- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees to the ~~draft statement of proposal in principle and recommends~~ determines the consultation on Earthquake-Prone Buildings commences 10 August 2020 and closes on 30 October 2020.**

8.4 Disposal of Land Adjoining 29 Springford Street, Winton

Record No: R/20/6/23672

Property Advisor – Theresa Cavanagh was in attendance for this item.

Ms Cavanagh advised that the purpose of the report was to declare part of 245 Great North Road, Winton is surplus to requirements.

The Council noted that declaring part of 245 Great North Road surplus would enable an accessway (including a bridge) to be subdivided off and sold to the owners of the neighbouring property, being 29 Springford Street.

Resolution

Moved Cr Douglas, seconded Cr Kremer **recommendations a to e and f with changes (as indicated with ~~strike through~~ and underline) and resolved:**

That the Council:

- a) **Receives the report titled “Disposal of Land Adjoining 29 Springford Street, Winton” dated 16 July 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Resolves that part of Lot 5 DP 515488 (being the area where the bridge is located which provides physical access to 29 Springford Street) is surplus to requirements.**
- e) **Agrees that said land be transferred for \$1 to the owner of 29 Springford Street subject to the land being amalgamated with Record of Title SL12A/582**

and to the owner of 29 Springford Street paying all related survey and legal costs.

- f) **Delegates to the Chief Executive the authority to ~~executive~~ execute any necessary documents related to this transfer.**

8.5 Health and Safety Update

Record No: R/20/6/23260

People and Capability Manager – Janet Ellis was in attendance for this item.

Mrs Ellis advised that the purpose of the report was to provide an update on health and safety related incidents and activity over the last six months.

Resolution

Moved Cr Kremer, seconded Cr Frazer **and resolved:**

That the Council:

- a) **Receives the report titled “Health and Safety Update” dated 16 July 2020.**

Reports - Governance

9.1 Draft Health and Safety Plan for 2020/21

Record No: R/20/6/22888

People and Capability Manager – Janet Ellis was in attendance for this item.

Mrs Ellis advised that the purpose of the report was to seek approval from Council for the Health and Safety Plan 2020/2021.

Resolution

Moved Cr Scott, seconded Cr Ruddenklau **and resolved:**

That the Council:

- a) **Receives the report titled “Draft Health and Safety Plan for 2020/21” dated 16 July 2020.**
- b) **Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis**

of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) Approves the Health and Safety Plan for 2020/2021.

9.2 Appointments to the Milford Community Trust

Record No: R/20/7/26170

Group Manager Community and Futures – Rex Capil was in attendance for this item.

Mr Capil advised that the purpose of the report was seek approval from Council to appoint Stephen Norris and Tony Woodham as trustees of the Milford Community Trust.

Resolution

Moved Cr Kremer, seconded Cr Douglas **and resolved:**

That Council:

- a) **Receives the report titled “Appointments to the Milford Community Trust” dated 16 July 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Appoints Stephen Norris and Tony Woodham as Trustees of the Milford Community Trust.**

Public Excluded

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Mayor Tong, seconded Cr Menzies **and resolved:**

That the public be excluded from the following part(s) of the proceedings of this meeting.

C10.1 Disposal of Land - Winton Wools Limited

C10.2 Unbudgeted Expenditure - 2020/2021 Insurance Renewal

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Disposal of Land - Winton Wools Limited	<p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Unbudgeted Expenditure - 2020/2021 Insurance Renewal	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

That the Chief Executive – Steve Ruru, Group Manager, Environmental Services – Fran Mikulicic, Group Manager, Services and Assets – Matt Russell, Group Manager, Community and Futures – Rex Capil, Chief Financial Officer – Anne Robson, People and Capability Manager – Janet Ellis, Group Manager, Customer Delivery – Trudie Hurst, Communications Manager – Louise Pagan and Committee Advisor – Fiona Dunlop be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C10.1 Disposal of Land - Winton Wools Limited and C10.2 Unbudgeted Expenditure - 2020/2021 Insurance Renewal. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed and meeting procedure.

That Property Advisor – Theresa Cavanagh and Property Services Manager – Kevin McNaught be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the item C10.1 Disposal of Land - Winton Wools Limited. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed.

That Financial Accountant – Sheree Marrah be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the item C10.2 Unbudgeted Expenditure - 2020/2021 Insurance Renewal. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed.

The public were excluded at 10.24am.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 10.38am.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE COUNCIL HELD ON WEDNESDAY 22 JULY 2020.

DATE:.....

CHAIRPERSON:.....