



Notice is hereby given that a Meeting of the Northern Community Board will be held on:

Date: Monday, 17 August 2020
Time: 6pm
Meeting Room: Mossburn Fire Station
Venue: 45 Devon Street
Mossburn

Northern Community Board Agenda OPEN

MEMBERSHIP

Chairperson Greg Tither
Deputy Chairperson Lance Hellewell
Members Peter Bruce
Pam Naylor
Carolyn Smith
Sonya Taylor
Councillor John Douglas

IN ATTENDANCE

Community Liaison Officer Kathryn Cowie
Committee Advisor/Customer Support Rose Knowles
Partner
Community Partnership Leader Kelly Tagg

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Full agendas are available on Council's Website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Terms of Reference – Community Boards

TYPE OF COMMITTEE	Community board
RESPONSIBLE TO	<p>Council</p> <p>Each community board will have a relationship with the committees in section 8.4.2 to 8.4.5 of the delegations manual based on the scope of the activities/functions delegated to each committee.</p>
SUBCOMMITTEES	As noted in section 8.5 of the delegations manual various subcommittees will report to specific community boards.
LEGISLATIVE BASIS	<p>Resolution made by Council through the representation arrangements as per the Local Electoral Act 2001.</p> <p>Role, status and membership as per subpart 2 of Part 4 of the Local Government Act 2002 (LGA).</p> <p>Treaty of Waitangi as per section 4, Part 1 of the LGA.</p> <p>Opportunities for Maori to contribute to decision-making processes as per section 14 of Part 2 of the LGA. Community boards delegated powers by Council as per schedule 7, clause 32, LGA.</p> <p>Appointment of councillors to community boards as per section 50, LGA.</p>
MEMBERSHIP	<p>Oreti and Waihopai Toetoe Community Boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other community boards have six members plus a member appointed by Council.</p> <p>The chairperson is elected by the community board. Councillors who are not appointed to community boards can only remain for the public section of the community board meeting. They cannot stay for the public excluded section unless the community board agrees.</p>
FREQUENCY OF MEETINGS	Every second month but up to ten ordinary meetings a year
QUORUM	Not less than four members
KEY FUNCTIONS	<ul style="list-style-type: none"> • to promote the social, economic, environmental and cultural well-being of local communities and in so-doing contribute to the realisation of Council’s vision of one District offering endless opportunities • to provide leadership to local communities on the strategic issues and opportunities that they face • to be advocates and representatives for their local community and in so doing ensure that Council and other agencies have a clear understanding of local needs and aspirations • to be decision-makers on issues that are delegated to the board by Southland District Council

	<ul style="list-style-type: none"> • to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community • to maintain an overview of the services Council delivers to its communities and assess the extent to which these services meet community needs • to recommend the setting of levels of service and budgets for local activities.
<p>DELEGATIONS</p>	<p>The community board shall have the following delegated powers and be accountable to Council for the exercising of these powers.¹</p> <p>In exercising the delegated powers, the community board will operate within:</p> <ol style="list-style-type: none"> 1) policies, plans, standards or guidelines that have been established and approved by Council 2) the needs of the local communities; and 3) the approved budgets for the activity. <p>Power to Act</p> <p>The community board will prepare and implement programmes of work, which will be reflected in its community board plan, which are relevant to the purposes of the community board that are consistent with the long term plan and annual plan processes of Council. Such programmes are to include budgetary provision for all costs associated with the work.</p> <p>Community Well-Being</p> <ol style="list-style-type: none"> 4) to develop local community outcomes that reflect the desired goals for their community/place 5) to monitor the overall well-being of local communities and use the information gathered to inform development of local strategies to address areas of need 6) work with Council and the community to develop a community board plan for the community of interest area – working in with any community plans that may exist. <p>Community Leadership</p> <ol style="list-style-type: none"> 7) communicate and develop a relationship with community organisations, local groups, and special interest groups within the local community of interest 8) identify key issues that will affect their community of interest’s future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities 9) promote a shared vision for the community of interest area and develop and promote ways to work with others to achieve positive outcomes 10) provide a local community perspective on Council’s long term plan key performance indicators and levels of service

¹ Local Government Act 2002, s.53



as detailed in the long term plan, and on local expenditure, rating impacts and priorities.

Advocacy

11) submissions

- a) authority to make recommendations to Council on matters to be considered in submissions Council may make to external organisations' regional or national policy documents, select committees
- b) authority to make submissions to Council or other agency on issues within its community of interest area
- c) authority to make submissions to Council on bylaws and recommend to Council the level of bylaw service and enforcement to be provided, having regard to the need to maintain consistency across the District for all Council bylaws.

12) authority to prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest area, for consideration as part of the long term plan/annual plan process

13) provide comment by way of the formal Annual Plan/Long Term Plan process on relative priorities for the delivery of District services and levels of service within the community board area.

District activities include:

- a) wastewater
- b) solid waste
- c) water supply
- d) parks and reserves
- e) roading
- f) libraries
- g) cemeteries
- h) emergency management
- i) stormwater
- j) public toilets
- k) community housing

14) Council will set the levels of service for District activities – if a community board seek a higher level of service they will need to recommend that to Council and it will need to be funded in an appropriate way (locally).

Community Assistance

15) authority to establish prioritisation for allocation based on an overarching set of criteria from council to guide the scope of the activity

- 16) authority to grant the allocated funds from the Community Partnership Fund
- 17) authority to allocate bequests or grants generated locally consistent with the terms of the bequest or grant fund

Northern Community Board

- 18) make decisions regarding funding applications to the Northern Southland Development Fund. The Northern Community Board may invite a representative of the community of Dipton to take part in the decisions on applications to the Northern Southland Development Fund.

Unbudgeted Expenditure

Approve unbudgeted operating expenditure for local activities of up to \$20,000.

Approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan/LTP.

Authority to delegate to the chief executive, when approving a project definition/business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the Annual Plan/LTP.

Service Delivery

Local Activities

For activities within the local activities category, the community board shall have authority to:

- a) recommend to Council levels of service for local activities having regard to Council budgets within the Long Term Plan and Annual Plan process
- b) recommend to Council the rates and/or user charges and fees to fund the local activities
- c) accept donations of a local asset eg a gas barbeque, park bench, etc with a value of less than \$20,000.
- d) approve project definitions/business cases for approved budgeted capital expenditure up to \$300,000
- e) recommend to the Services and Assets Committee the approval of project definitions/business case and procurement plan for capital expenditure over \$300,000 and/or any unbudgeted capital expenditure
- f) monitor the performance and delivery of the service in meeting the expected levels of service
- g) facilitate the development of local management plans (for subsequent recommendation to Council), where required by statute or in support of District or other plans for reserves, harbours, and other community facilities, except where powers:
 - have been delegated to Council officers; or
 - would have significance beyond the community board's area or otherwise involves a matter of

national importance (Section 6 Resource Management Act 1991); or

- involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise.

Local activities include:

- i) community leadership
 - ii) local halls and community centres (within Council's overarching policy for community facilities)
 - iii) wharves and harbour facilities
 - iv) local parks and reserves
 - v) parking limits and footpaths
 - vi) Te Anau/Manapouri Airport (Fiordland Community Board)
 - vii) Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura Community Board)
 - (i) for the above two local activities only
 - (ii) recommend levels of service and annual budget to the Services and Assets Committee
 - (iii) monitor the performance and delivery of the service
- 19) naming reserves, structures and commemorative places
- a) authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places.
- 20) naming roads
- a) authority to decide on the naming for public roads, private roads and rights of way
- 21) assist the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.

Rentals and Leases

In relation to all leases and licences of land and buildings for local activities within their own area, on behalf of Council;

- a) accept the highest tenders for rentals more than \$10,000
- b) approve the preferential allocation of leases and licenses where the rental is \$10,000 or more per annum.

Environmental management and spatial planning

- 22) provide comment on behalf of the relevant community/communities on resource consent applications referred to the community board for comment.
- 23) recommend to Council the level of bylaw service and enforcement to be provided within the community, having regard to the need to maintain consistency across the District.

	<p>24) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol where statutory ability exists to seek such feedback.</p> <p>25) provide input into regulatory activities not otherwise specified above where the process allows.</p> <p>26) recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the board has made submissions; ability to provide input to support the development of community planning for a civil defence emergency; and after an emergency event, to provide input and information to support community response efforts.</p>
<p>LIMITS TO DELEGATIONS</p>	<p>No financial or decision making delegations other than those specifically delegated by Council.</p> <p>The community board shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its Long Term Plan/Annual Plan. In accordance with the provisions of section 39(2) of Schedule 7 the board may not incur expenditure in excess of the approved budget.</p> <p>Matters which are not Delegated</p> <p>Southland District Council has not delegated to community boards the power to:</p> <ul style="list-style-type: none"> • make a rate or bylaw • acquire, hold or dispose of property • direct, appoint, suspend or remove staff • engage or enter into contracts and agreements and financial commitments • institute an action for recovery of any amount • issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like; • institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the community board has made submissions.
<p>CONTACT WITH MEDIA</p>	<p>The community board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of Council on matters outside of the board's delegations.</p> <p>The assigned Executive Leadership Team member will manage the formal communications between the board and its</p>

	<p>constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Southland District Council.</p>
REPORTING	<p>Community boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>The boards maintain bound minute books of their own meetings.</p>

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Apologies

At the close of the agenda no apologies had been received.

1 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

2 Conflict of Interest

Community Board Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

3 Public Forum

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

4 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the Community Board to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

5 Confirmation of Minutes

- 6.1 Meeting minutes of Northern Community Board, 15 June 2020



Northern Community Board

OPEN MINUTES

Minutes of a meeting of Northern Community Board held in the Southland District Council Lumsden Office, 18 Diana Street, Lumsden on Monday, 15 June 2020 at 6pm.

PRESENT

Chairperson	Greg Tither
Members	Peter Bruce Pam Naylor Carolyn Smith Sonya Taylor Councillor John Douglas

APOLOGIES

Lance Hellewell

IN ATTENDANCE

Community Liaison Officer	Kathryn Cowie
Committee Advisor/Customer Support Partner	Rose Knowles
Councillor	Rob Scott
Community Partnership Leader	Kelly Tagg

1 Apologies

There was an apology from Lance Hellewell

Moved Carolyn Smith, seconded Pam Naylor and **resolved:**

That the Northern Community Board accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Pamela Naylor, seconded Chairman Tither **and resolved:**

**That the minutes of Northern Community Board meeting held on
17 February 2020 be confirmed as a true and correct record of that meeting.**

Reports

7.1 Community Leadership Report for Northern Community Board

Record No: R/20/3/7086

Community Partnership Leader, Kelly Tagg was in attendance for this item.

Mrs Kelly advised the purpose of the report is to update the board on the community leadership activities in the area.

The board received a copy of the Covid-19 Response and Recovery Report which was presented to Council at its 20 May meeting. This report contains valuable information for the community around Council's response and recovery planning moving forward.

Items discussed included:

- Community Board plan progress
- Community Partnership Fund
- Athol railway project
- SDC holiday programme
- Emergency Management Southland
- Migrant and newcomer wellbeing

Resolution

Moved Sonya Taylor, seconded Pam Naylor **and resolved:**

That the Northern Community Board:

- a) Receives the report titled "Community Leadership Report for Northern Community Board" dated 8 June 2020.**

7.2 Operational Report for Northern Community Board

Record No: R/20/3/7077

Community Partnership Leader – Kelly Tagg was in attendance for this item.

Kelly Tagg updated the board on the operational activities in the Northern Community Board area.

Resolution

Moved Carolyn Smith, seconded Chairman Tither **and resolved**

That the Northern Community Board:

- a) Receives the report titled "Operational Report for Northern Community Board" dated 8 June 2020.**

7.3 Council Report

Record No: R 20/3/6013 & R/20/6/13019

Councillor Douglas was in attendance for this item.

Items of interest drawn to the attention of the board included:

- Cycletrail flooding
- SDC Residents survey

- Biodiversity
- Opening Pyramid Bridge
- Sports resilience fund
- Five Rivers hall usage meeting to be arranged

Resolution

Moved Sonya Taylor, seconded Pam Naylor **and resolved**

That the Northern Community Board:

- a) Receives the reports titled "Council Report" dated 8 April 2020 & 15 June 2020**

7.4 Chairperson's Report

Record No: R/20/4/9274

Chairperson Greg Tither was in attendance for this report.

Items discussed included:

- Mowing contracts update
- Zoom meetings
- Public meeting with board to be organised
- White ware collection.

Resolution

Moved Pam Naylor, seconded Sonya Taylor **and resolved:**

That the Northern Community Board:

- a) Receives the report titled "Chairperson's Report" dated 8 June 2020.**

7.5 Northern Community Board Criteria for Community Partnership Fund

Record No: R/20/3/6981

Community Liaison Officer – Kathryn Cowie was in attendance for this item.

The purpose of this report is to seek endorsement and confirmation from the Northern Community Board for the criteria of the Community Partnership Fund.

The Board noted that a review of Southland District Council's community assistance activity was completed in early 2019. It was recommended that there should be a significant change in the way that Council administers the Community Initiatives Fund. Subsequently, in July 2019 Council resolved to disestablish the Community Initiatives Fund and to establish the Community Partnership Fund.

Resolution

Moved Chairman Tither, seconded Sonya Taylor and **resolved:**

That the Northern Community Board:

- a) **Receives the report titled “Northern Community Board Criteria for Community Partnership Fund” dated 5 June 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Confirms the criteria for the distribution of the Community Partnership Fund for the Northern Community Board.**

7.6 Northern Southland Development Fund Financial Report

Record No: R/20/5/12480

Community Liaison Officer – Kathryn Cowie was in attendance for this item.

The purpose of this report is for the Northern Community Board to consider the five applications received, seeking grants for a variety of projects.

The board noted that the applicants have to meet the requirements of the Northern Southland Development Fund.

The members considered the applications and felt that the Life Education Trust does not meet the requirements to receive a grant. They felt that schools within the Northern Southland Development Fund area n

Kathryn Cowie will advise the Life Education Trust of the decision if the board.

Resolution

Moved Chairperson Tither, seconded Pam Naylor and **resolved:**

That the Northern Community Board:

- a) **Receives the report titled “Northern Southland Development Fund Financial Report and Application Summary” dated 5 June 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**

- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

- d) **Approve the allocation of funds for the Northern Southland Development Fund following a review of applications and award grants as agreed at the meeting to eligible applicants:**

1	Dipton Community Water Supply	\$2,350
2	Mossburn Golf Club	\$3,400
3	Northern Southland Community Resource Centre Charitable Trust	\$2,576
4	Dipton Community Baths Trust	\$1,375
5	Life Education Trust	Declined

The meeting concluded at 7.50pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE NORTHERN COMMUNITY BOARD HELD ON 17 JUNE 2020

DATE:.....

CHAIRPERSON:.....

Community Leadership Report for the Northern Community Board

Record No: R/20/8/31482
Author: Kelly Tagg, Community Partnership Leader
Approved by: Anne Robson, Chief Financial Officer

Decision Recommendation Information

Purpose

- 1 To update the board on the community leadership activities in the area.

Recommendation

That the Northern Community Board:

- a) **Receives the report titled “Community Leadership Report for the Northern Community Board” dated 10 August 2020.**

Attachments

- A Community Leadership Report August 2020 [↓](#)



Community Partnership Fund

The community partnership fund for each of Council's nine community boards opened on 1 July 2020. All boards have set their own criteria and closing dates with some opting to have multiple funding rounds and others choosing just one.

Further information, including copies of the application forms are available online under the community board pages on Council's website with hard copy forms being available from Council offices.

Information about the fund has also been shared to all of Council's community board Facebook pages and is receiving good levels of engagement from the community.

Several of our boards have held (or are in the process of holding) meetings with their community to launch the fund locally. These meetings have met with a positive response from our communities and have been well attended.

The Northern Community Board held a meeting at the Lumsden Memorial Hall on Monday, 27 July and invited members of the public along to hear about the new fund and how it might benefit the community.

Upcoming funding deadlines

Northern Community Partnership Fund	31 August 2020
District Initiatives Fund	30 September 2020
SDC District Heritage Fund	30 September 2020
Sport NZ Rural Travel Fund	30 September 2020
Creative Communities Scheme	30 September 2020

Grants recently allocated in the Northern Community Board area

The following are grants that were approved by the Community and Strategy Committee in May and June 2020 for projects within the Northern Community Board area.

Community Initiatives Fund

Mossburn Community Pool	\$5,500
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Mossburn Golf Club	\$5,000
NSCRCCT	\$2,605

Sport NZ Rural Travel Fund

Northern Southland College	\$1,200
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Northern Southland Development Fund

Dipton Community Baths Trust	\$1,375
Dipton Community Water Supply	\$2,350
Mossburn Golf Club	\$3,400
NSCRCCT	\$2,576

Community board plans

Demographic information from Stats New Zealand by community board area has now been received. This information will be included in the finished documents in order to help provide context and background for the plans.

Now that all boards have agreed their vision and mission, the community leadership team will be working with the boards to determine their actions.

The vision for this board is - the northern area of Southland will be a healthy, caring, connected, vibrant, welcoming, diverse and progressive community.

The outcomes are;

- a progressive and flourishing economy creating opportunities for growth and employment
- a safe and healthy community with access to quality facilities and services
- a connected, involved and thriving community.

At the recently held community meeting the following items were discussed;

- the need for pedestrian crossings in Lumsden, Mossburn and Garston was raised. (Approval from NZTA will be required in order to progress this matter)
- potential funding of local projects from the Community Partnership Fund
- suggestion that further marketing of the Around the Mountain Cycle Trail be undertaken – particularly for those visiting Queenstown in order to draw them in the area. (Further product development is currently being undertaken)
- it would be good to have more walking tracks around the town and higher up in the hills around the area. Difficulty in accessing the local rivers was also discussed
- concern about the availability of mental health services for 5-18 year olds
- an interest in having further opportunities for engagement between Council and the community
- an update on the catchment groups in the area, the funding available through Thriving Southland and a local recycling project that is underway
- the importance of regenerative tourism.

District/regional Initiatives

District Initiatives Fund

As part of the funding review process where it was decided to disestablish the Community Initiatives Fund and create the Community Partnership Fund (which is to be administered by Council's nine community boards), a separate fund is also being retained for District wide initiatives to be allocated by the Community and Strategy Committee.

The committee recently approved the criteria for this fund, the purpose of which is to support the development and implementation of initiatives within the Southland District area that are at a scale that provides benefit to the District as a whole or are of benefit to at least two community board areas. The first round closes on 30 September 2020 and the second on 31 March 2021. The total amount available for distribution over two funding rounds is \$38,080 per annum.

Stewart Island Future Opportunities

COVID-19 has significantly changed things for the project and the Future Rakiura group. As a community-led project they have re-oriented their plans to rethink its kaupapa and respond to the new challenges and opportunities facing the Island.

They have conducted a community survey, receiving 91 responses about how the community fared during Level 4, and ideas for the future of Stewart Island *Rakiura*. The results will be used to bring stakeholders and the wider community together to develop a Restart Rakiura plan.

Future Rakiura plans to:

- develop a summary of survey results and report them back to the Stewart Island community via various mediums
- present the survey results to the community board, Stewart Island Promotion Association, and other interested groups to seek commitment to work jointly on the development of a collaborative Restart Rakiura Plan
- co-host a community workshop to engage the wider community in a planning conversation about priorities and actions for the Restart Rakiura Plan
- develop a job description and seek funding to employ a Restart Rakiura co-ordinator based on the island
- become an incorporated society – Future Rakiura is currently working on writing their constitution
- host another hangi on Waitangi Day 2021 – (funding secured from Sanford Salmon Grant)

Future Rakiura is currently working on becoming an incorporated society and building strong governance foundations. It has also established a bank account. The group have also organised a “From Idea to Reality” workshop on the island on July 23, facilitated by COIN South and in partnership with Southland Chamber of Commerce and the Stewart Island Rakiura Future Opportunities Project. The strategic plan is due for delivery to MBIE in September.

More information can be found on their Facebook page

<https://www.facebook.com/Future-Rakiura-105315541028119/?eid=ARCl1HuVsJoNSDyNXBRwyVd-luDKsVKEsGl5hoE83cqmUDF3i2ytXWDDaRQFxAAGHZB5MSbMsUgHd9JDU>

National initiatives

Sport NZ Community Resilience Fund

Funding support for community based organisations to cover fixed and operational costs.

The first Community Resilience Fund (CRF) closed on 19 June. It provided support to more than 1,600 local and 300 regional organisations that are affiliated to Sport NZ national partners – for fixed operating costs in the period immediately impacted by Covid-19 (ie April to June).

Sport New Zealand has analysed what was learnt during the operation period for this fund and as a result, a decision has been made to run a second Community Resilience Fund. The second fund opened on 3 August 2020 and closes on 4 September 2020.

Once again, Sport Southland will be administering this fund which aims to support local and regional organisations experiencing financial hardship as a result of Covid-19. A total of \$470,000 have been allocated to Sport Southland for distribution.

CRF 2.0 eligibility and criteria are slightly different to CRF 1.0. Some of the differences are outlined below:

- applicants don't have to be affiliated to Sport NZ national partners. Play organisations and Active Recreation Hubs, as long as they meeting the eligibility criteria, are also eligible for this fund
- operating costs related to the delivery of physical activity are covered (in addition to fixed administration costs that were covered in the previous fund)
- there is no distinction between local and regional organisations, but there is a simpler application form for organisations claiming up to \$5,000
- the maximum that will be paid to any one applicant is \$25,000.

Further information can be found at <https://www.sportsouthland.co.nz/Funding/Sport-NZ-Community-Resilience-Fund-1> which includes guidelines, FAQs and application forms.

Strategy and policy

Speed Limits Bylaw

On 23 June 2020, Council adopted an amended Speed Limits Bylaw. The bylaw will come into effect on 12 August 2020.

Council have made some changes to the bylaw from the draft that went out for consultation. Key changes include those listed in the following table. The other changes in the draft bylaw will be implemented.

ROAD NAME	ENDORSED SPEED LIMIT	CURRENT SPEED LIMIT
Centre Hill Road Mavora Lakes Road Mt Nicholas Road	80km/h	100km/h

Borland Road Lake Monowai Road		
Lillburn Valley Road	80km/h, 60km/h from Thicketburn campground to Lake Hauroko	100km/h
Tokanui Haldane Road	80km/h	100km/h
Sandy Brown Road, Te Anau	50km/h	80km/h
Te Anau Terrace	30km/h for entire road	50km/h
Upukerora Road, Te Anau	60km/h	80km/h
Moore Road, Winton	move the 50km/h to 100km/h change point due to the Winton walkway	100km/h
Smith Road, Lochiel	60km/h	100km/h
Lochiel Bridge Road Lochiel Branxholme Road	reduce sections within township to 80km/h	100km/h

Outside the bylaw, Council has requested that staff:

- present options to the next Services and Assets Committee meeting on what a pro-active audit on road safety around the District's schools would entail, as well as possible interim measures
- obtain feedback from the Stewart Island/Rakiura Community Board regarding reducing the speed limit on Stewart Island.

Keeping of Animals, Poultry and Bees Bylaw

Council have finished formal consultation on the draft Keeping of Animals, Poultry and Bees Bylaw. Submissions will be presented to Council on 27 August 2020.

Jetty usage on Stewart Island/Rakiura

Council are still reviewing the charging method for commercial jetty usage on Stewart Island/Rakiura. Options on how commercial users could be charged, are likely to be presented to the Services and Assets Committee in September. Staff are working on the asset management, risk management and community assistance policies.

Other policies

Council is in the early stages of reviewing a number of policies. As part of carrying out open and transparent review processes, staff are keen to keep community boards apprised of the steps being undertaken throughout the process. The policies being reviewed are:

- **The Remission and Postponement of Rates Policy** – this policy aims to provide financial assistance and support to some ratepayers and to address rating anomalies. The policy outlines a number of situations where ratepayers can apply to Council to pay less rates, or to pay rates later than would otherwise be permitted. For example, if ratepayers apply and meet the criteria, the current policy allows community or sports associations with a liquor license, and ratepayers who

own community facilities that benefit the community, to pay less rates. There are also provisions to assist people who are suffering extreme financial hardship

- **Significance and Engagement Policy** – this policy enables Council and its communities to identify the degree of significance attached to particular issues and decisions. For example, issues where there is a lot of public interest or that will have a big impact on communities in the District, will be classified as significant decisions. The level of significance impacts the internal processes and procedures undertaken by Council. The policy also links the level of significance of an issue to appropriate ways to engage and involve communities in Council matters and decisions
- **Development and Financial Contributions Policy** – this policy records how and when Council proposes to use development and financial contributions, what they fund and why. It gives developers an understanding of what they can expect to pay for a development in the District, and for what. Development contributions (DCs) are a charge on development to recover a share of the capital costs that development imposes on network and community infrastructure. Council only has the ability to charge DCs in particular circumstances. DCs are in remission in the current policy, so are not being charged. Financial contributions may be charged to offset adverse effects of a subdivision, land use or development on Council’s roading or reserve infrastructure. Financial contributions are being collected under the current policy.

The current versions of these policies can be accessed on Council’s website at <https://www.southlanddc.govt.nz/my-council/bylaws-and-policies-/policies/>.

There will be a formal consultation period on these policies in November 2020. The board will have an opportunity to make a submission on the proposed policies, at that time.

Governance

Council is pleased to welcome Melissa Brook as our new governance and democracy manager. Melissa previously came from Queenstown Airport and prior to this was a respected local government colleague at the ICC. Melissa is hitting the ground running with many exciting initiatives to grab hold of and “lead the way” with.

Operational Report for Northern Community Board

Record No: R/20/7/29380
Author: Carolyn Davies, Executive Assistant
Approved by: Anne Robson, Chief Financial Officer

Decision Recommendation Information

Purpose of Report

The purpose of the report is to update the board on the operational activities in the Northern Community Board area.

Recommendation

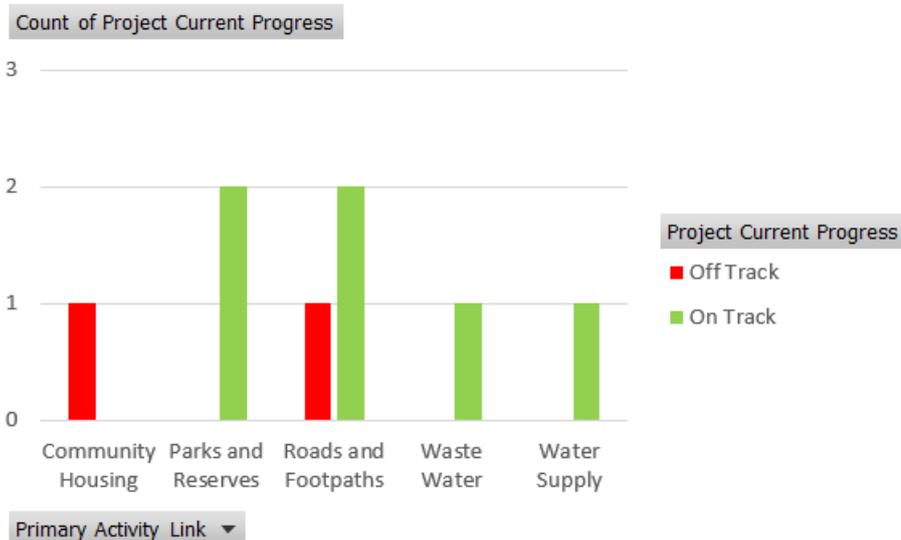
That the Northern Community Board:

- a) **Receives the report titled “Operational Report for Northern Community Board” dated 10 August 2020.**

Attachments

A Northern Community Board - 17 August 2020 - Operational report [↓](#)

1. Projects within current 19/20 financial year



CLARIFICATION OF FUNDING SOURCES

LOCAL FUNDED: STORMWATER, CEMETERIES, FOOTPATHS, SIESA, WATER STRUCTURES AND COMMUNITY HALLS.

DISTRICT FUNDED: WATER, WASTEWATER, PUBLIC TOILETS AND ROADING.

LOCAL OR DISTRICT FUNDED (DEPENDENT ON SERVICE): COMMUNITY FACILITIES, PARKS AND RESERVES.

ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET YEAR	BUDGET VALUE
PARKS AND RESERVES	P-10027	Upgrade railway precinct at Athol	Delivery phase	On track	Project is complete. Waiting for final invoice from archeologist to determine if budget available for the interpretation panel.	19/20	\$25,000.00
WASTE WATER	P-10265	District metered areas - lumsden balfour	Delivery phase	On track	This project is currently with Downer for pricing under the minor cappex agreement.	20/21	\$83,025.00

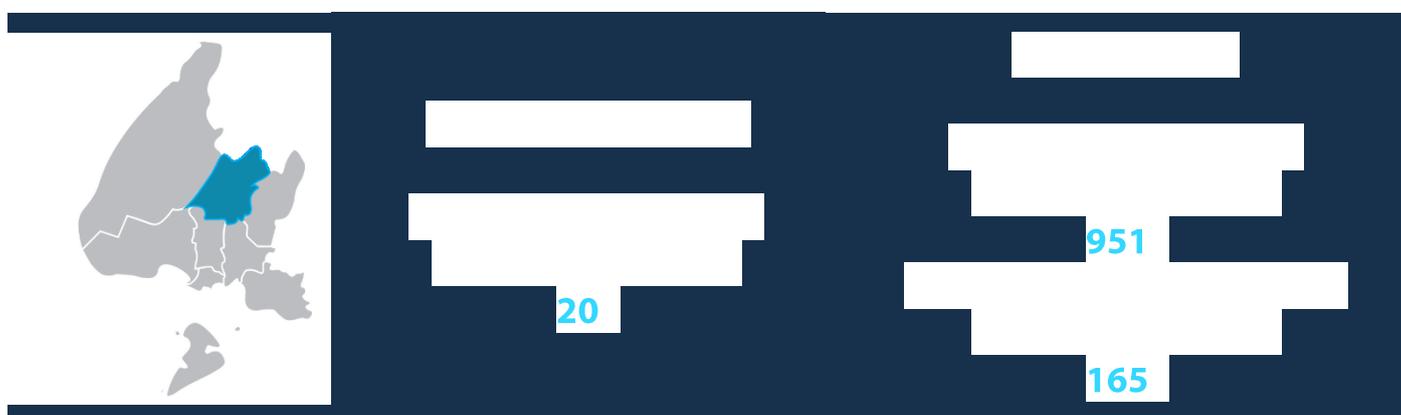
ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET YEAR	BUDGET VALUE
PARKS AND RESERVES	P-10288	Beautification upgrade in Athol	Pre delivery phase	On track	Project is complete. Waiting for final invoice from archeologist to determine if budget available for the interpretation panel.	19/20	\$5,000.00
COMMUNITY HOUSING	P-10309	External repaint (including roof) of Lumsden community housing units	Pre delivery phase	Off track	Invitation for quotation letters sent 7 July, due back by 7 August.	20/21	\$27,157.00
WATER SUPPLY	P-10376	Falling main replacement - Lumsden	Pre delivery phase	On track	The finalised landowner agreement is back with the landowners for approval. Following the receipt of this document, the project will be restarted as a priority.	19/20	\$115,000.00
ROADS AND FOOTPATHS	P-10409	Northern bridge 16 - Dunrobin Valley Road	Delivery phase	Off track	The bridge is 80% complete with sealing to be done in the sealing season starting September.	19/20	\$138,819.87
ROADS AND FOOTPATHS	P-10410	Northern bridge 17 - Taylor Road	Delivery phase	On track	To be scheduled as part of the Northern	19/20	\$136,990.62

ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET YEAR	BUDGET VALUE
					Bridge Programme		
ROADS AND FOOTPATHS	P-10412	Northern bridge 19 - Parawa Station Road	Delivery phase	On track	To be scheduled as part of the Northern Bridge Programme	19/20	\$157,173.57

2. Service Contracts

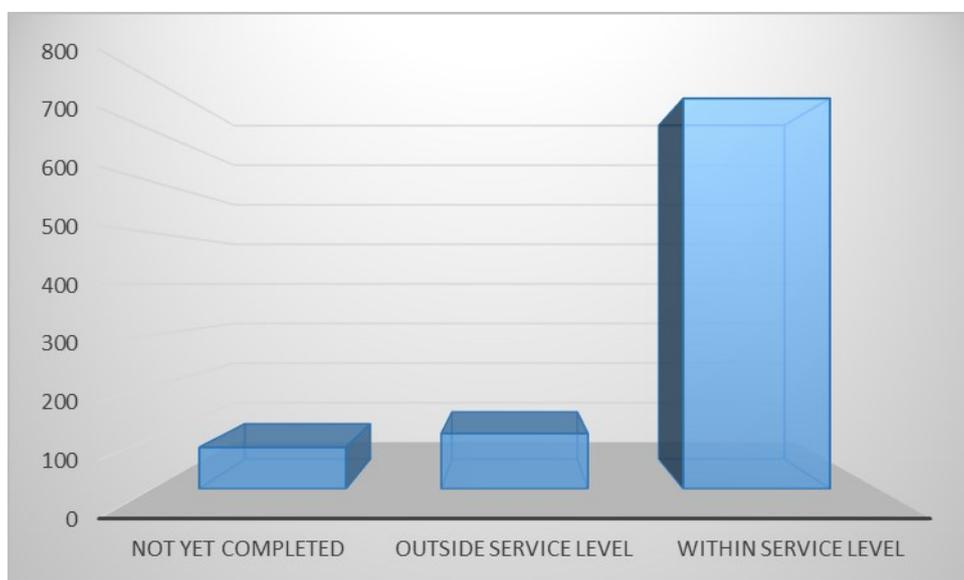
CONTRACT NAME	CONTRACT MANAGER COMMENTARY
10/01 – Water and Waste Water Services Operation and Maintenance	Operations have returned to normal after level 4 restrictions. The contract is performing well and all works are up to date.
17/ 03 – Waimea Alliance	The Northern area has been effected by some flooding events over the period which has resulted in some drainage works required to repair issues that arose. This is ongoing over the Waimea Alliance area. Routine maintenance is ongoing. Township cyclic work is ongoing, and includes minor projects and RFS works. Extra resources were brought into the Waimea Alliance, around grading and drainage works to make up for loss of time during the lockdown and the onset of the winter months.
17/03 – Waimea Alliance	Signage is now in place for the toilets at the Hide Café no issues have been noted with this arrangement to date.
20/01 – Lumsden Office and library cleaning	This contract is now live and incorporates all office and libraries. There is a new front-line cleaner who is doing a great job. We are still working closely with OCS to ensure the timetable meets our needs.

3. Request for service data 19 May 2020 – 27 July 2020



REQUEST TYPE	COUNT
Council Housing/Flats - Repairs (routine)	1
Gardening Maintenance	1
Noise Control (not Animal Noises)	1
Veget. Urban/Berm Mow/Overgrown/Visibility Issues	1
Footpaths Hazards - Trip/Hazard/Broken etc (safety)	1
Gravel Potholes and Corrugations - (safety)	1
Single Street Light Out	4
Transport - Road Matters General	1
Urban Stormwater (The Drain)	1
Wheelie Bin New	1
Wheeliebin Collection Complaints	2
Wheeliebin Swap	1
Water Asset Leak - (main, hydrant, valve, meter)	2
Water Toby Damaged (not safety issue)	1
Water Toby Leak	1
TOTAL	20

RFS Count by completion time status



Count by Response Time Status

Started from [IPS Requests](#), [Response Time Status](#)

SDC Data Ips Service Request

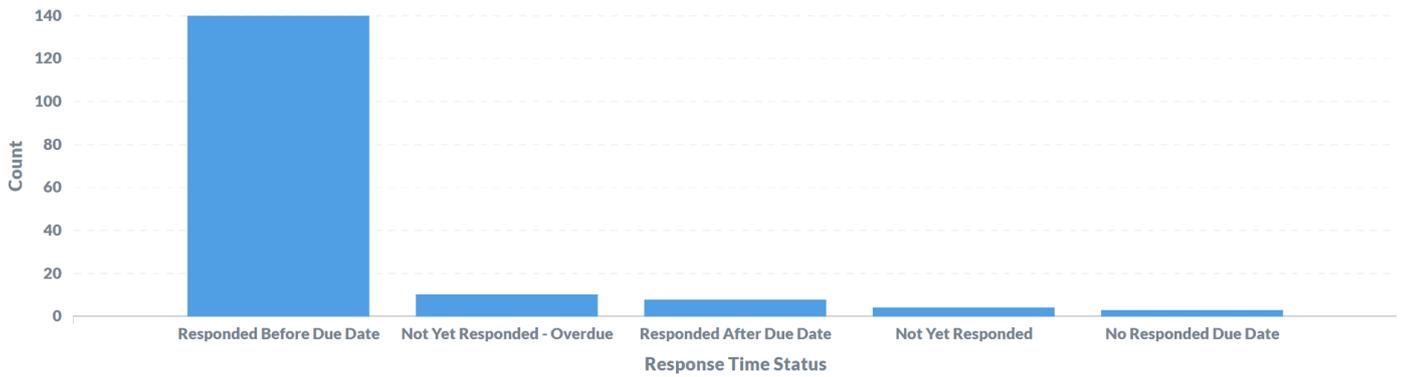
Save

Filter

Summarize



Initial Call Date Time between May 19, 2020 July 27, 2020



Note: RFS' that were not yet completed or outside the service level were due to factors including COVID 19 lockdown restrictions, further investigations/work required and extensions of time to complete the requests.

4. Local finance reporting

The financial information provided to 30 June 2020 is based on the preliminary results for the period to 30 June 2020. These results will change as final year end reviews and journals are completed, along with any amendments required as a result of the audit process (which is scheduled to occur in September/October). Examples of items that may change are: addition of expenses not included by 30 June in the purchase order system, interest on reserves and funding from development contributions.

Athol - Business Units as at 30 June 2020									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Operating Costs - Athol	\$645	\$924	\$924		\$645	\$645			
Cemetery - Athol	\$968	\$968	\$968	\$411	\$500	\$500			
Beautification - Athol	\$7,942	\$5,442	\$5,442	\$5,533	\$35,567	\$35,567	\$23,576		
Playground - Athol	\$2,580	\$2,580	\$2,580	\$216	\$2,580	\$2,580			
Hall - Athol	\$8,101	\$8,533	\$8,533	\$8,135	\$8,656	\$8,656			
Total	\$20,236	\$18,446	\$18,446	\$14,295	\$47,948	\$47,948	\$23,576	\$0	\$0

Garston - Business Units as at 30 June 2020									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Beautification - Garston	\$11,925	\$12,567	\$12,567	\$9,185	\$11,925	\$11,925			
Playground - Garston	\$1,629	\$1,643	\$1,643	\$492	\$1,731	\$1,731			
Playcentre Building	\$1,113	\$1,133	\$1,133	\$1,089	\$1,133	\$1,133			
Total	\$14,667	\$15,343	\$15,343	\$10,766	\$14,789	\$14,789	\$0	\$0	\$0

Lumsden - Business Units as at 30 June 2020									
Business Unit	Income			Expenses			Capital		
	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Administration - Lumsden		\$1,576	\$1,576						
Operating Costs - Lumsden	\$5,274	\$288	\$288	\$932	\$288	\$288			
Street Works - Lumsden	\$7,451	\$7,544	\$7,544		\$3,108	\$3,108	\$24,784	\$24,784	\$24,784
Refuse Collection - Lumsden	\$29,946	\$26,660	\$26,660	\$29,946	\$30,660	\$30,660			
Stormwater Drainage - Lumsden	\$12,586	\$13,685	\$13,685	\$12,970	\$12,617	\$12,617			
Cemetery - Lumsden	\$8,280	\$11,041	\$11,041	\$11,787	\$15,334	\$15,334			
Beautification - Lumsden	\$50,496	\$50,589	\$50,589	\$43,717	\$47,568	\$47,568			
Recreation Reserve - Lumsden	\$3,942	\$3,612	\$3,612	\$7,400	\$3,612	\$3,612			
Playground - Lumsden	\$2,245	\$2,248	\$2,248	\$4,138	\$8,432	\$8,432			
Camping Ground - Lumsden	\$1,200	\$1,200	\$1,200						
Hall - Lumsden	\$14,192	\$16,716	\$16,716	\$16,372	\$17,858	\$17,858			
Information - Centre	\$2,997	\$3,084	\$3,084	\$3,121	\$4,464	\$4,464			
Total	\$138,609	\$138,243	\$138,243	\$130,384	\$143,941	\$143,941	\$24,784	\$24,784	\$24,784

Mossburn - Business Units as at 30 June 2020									
Business Unit	Income			Expenses			Capital		
	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Operating Costs - Mossburn	(\$87)	\$3,327	\$3,327	\$2,450	\$3,762	\$3,762			
Street Works - Mossburn	\$16,457	\$16,457	\$16,457	\$18,557	\$20,149	\$20,149			
Stormwater Drainage - Mossburn	\$4,695	\$4,695	\$4,695	\$2,310	\$4,695	\$4,695			
Cemetery - Mossburn	\$7,251	\$5,730	\$5,730	\$4,544	\$5,730	\$5,730	\$4,060		
Beautification - Mossburn	\$10,628	\$10,628	\$10,628	\$8,406	\$10,628	\$10,628			
War Memorial Park	\$14,309	\$14,309	\$14,309	\$16,507	\$14,309	\$14,309			
Playground - Mossburn	\$1,504	\$1,504	\$1,504	\$487	\$1,504	\$1,504			
Total	\$54,757	\$56,650	\$56,650	\$53,261	\$60,777	\$60,777	\$4,060	\$0	\$0

Northern Southland development fund - Business Units as at 30 June 2020									
Business Unit	Income			Expenses			Capital		
	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Northern Southland Devlpt Fund		\$10,575	\$10,575	\$9,701	\$9,825	\$9,825		\$0	\$0
Total	\$0	\$10,575	\$10,575	\$9,701	\$9,825	\$9,825	\$0	\$0	\$0

Community Leadership - Northern - Business Units as at 30 June 2020									
Business Unit	Income			Expenses			Capital		
	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Community Leadership Northern		\$0	\$0	\$16,340	\$0	\$0			
Total	\$0	\$0	\$0	\$16,340	\$0	\$0	\$0	\$0	\$0

Athol beautification capital expenditure is currently \$23,576 over budget due to the beautification portion of the railway display project. This work was budgeted for as a maintenance project, however this has now been deemed a capital project. A \$2,500 grant was received, to go towards this project from the Community Initiative Fund. The playground is \$2,364 under budget due to lower maintenance costs for the year.

Garston actual results are relatively consistent with budget, other than beautification expenditure which is \$4,023 under budget due to lower general projects and gardening maintenance costs this year.

Lumsden operating expenditure income is \$5,000 over budget, this is due to funds received from the removal of trees at the Lumsden camping ground. The Lumsden recreation reserve is currently \$2,865 over budget due to \$2,765 of electricity expense occurred to date that was not budgeted for. The Lumsden CDA agreed to take over paying the electricity however the budget for this was omitted. Streetworks operational expenditure is \$3,108 under budget as maintenance was required this year. Cemetery income and expenditure are both under budget due to lower interments than anticipated this year. Beautification expenditure is under budget by \$3,851 with less spent on maintenance gardening. Playground is under budget by \$4,294 due to lower maintenance costs and \$2,752, additional costs that were required to make playground equipment compliant as per the consultant's report, which was forecasted for but did not occur this year due to Covid-19.

Mossburn operating costs income is \$3,414 under budget for internal interest on reserve this is yet to be allocated, and will occur are part of the year end entries, Mossburn streetworks and stormwater operating expenditure are under budget due to less maintenance being required during the year. Mossburn cemetery capital expenditure is \$4,060 over budget due to the installation of new cemetery beams at Centre Hill cemetery. This project was not expected to be completed this year, however the installation of the new cemetery beams was included within the package of multiple new beams completed throughout the District at the same time. Beautification is \$2,222 under budget due to lower mowing and gardening maintenance costs this year. War memorial park expenditure is \$2,200 over budget due to additional maintenance expenditure occurring this year.

Northern Southland Development Fund income is \$10,575 under budget for interest income, this is yet to be allocated, and will occur are part of the year end entries.

Community leadership – Northern expenditure relates to the community board members' remuneration. As this remuneration was not included in the 2019/2020 Annual Plan, on 27 February 2020 Council resolved to fund the community board remuneration for 2019/2020 from the Mararoa Waimea Ward reserves.

Reserve Balances

RESERVE	30 JUNE 2019	BUDGET 30 JUNE 2020	FORECAST 30 JUNE 2020
ATHOL COMMUNITY CENTRE	\$7,427	\$7,633	\$7,633
ATHOL GENERAL	\$39,016	\$9,170	\$9,638
TOTAL – ATHOL	\$46,444	\$16,803	\$17,271
GARSTON SPECIAL PROJECTS	\$32,182	\$32,824	\$32,824
TOTAL – GARSTON	\$32,182	\$32,824	\$32,824
LUMSDEN COMMUNITY CENTRE	\$5,765	\$6,056	\$6,056
LUMSDEN CEMETERY	\$660	\$660	\$660
LUMSDEN FOOTPATHS	\$21,716	\$25,791	\$1,007
LUMSDEN GENERAL	\$59,277	\$52,966	\$62,873
LUMSDEN STORMWATER	\$69,420	\$70,488	\$70,488
TOTAL - LUMSDEN	\$156,838	\$155,961	\$141,084
MOSSBURN GENERAL	\$105,297	\$101,170	\$101,170
TOTAL - MOSSBURN	\$105,297	\$101,170	\$101,170
NORTHERN SOUTHLAND DEVELOPMENT FUND	\$323,400	\$324,150	\$324,150
TOTAL – NORTHERN SOUTHLAND DEVELOPMENT FUND	\$323,400	\$324,150	\$324,150
TOTAL RESERVES	\$664,161	\$630,908	\$616,499

Please note these reserve balances are subject to change due to end of year adjustments, including interest allocation and funding adjustments.

Council Report

Record No: R/20/7/29500
Author: Kelly Tagg, Community Partnership Leader
Approved by: Anne Robson, Chief Financial Officer

Decision

Recommendation

Information

Chief Executive

Three Waters

1. In late June 2020, the Department of Internal Affairs, advised councils that central government was undertaking a major programme of water service provision reform. In short, government is looking to establish a small number of publicly owned multi-regional entities to take over the delivery of the water services currently delivered by local government.
2. This was not surprising given the number of discussions across the sector that have focussed on rising wastewater standards, ageing infrastructure, the financial challenges on communities due to the Covid-19 crisis, and the CIP shovel-ready infrastructure project process.
3. The government engaged with LGNZ's National Council on this reform programme early on in the lockdown to canvas the sector's likely reaction to the proposal.
4. National Council proposed that LGNZ and SOLGM partner with the government (via a co-design process) to progress development of the policy framework within which the reforms will occur. This will ensure that the voice of communities, alongside the interests and expertise of councils, is reflected in the reform work.
5. That offer was accepted by the prime minister at the Central Local Government Forum, and the work has since commenced, the first results of this work being the announcement of the Three Waters Steering Committee.
6. The steering committee comprises:
 - **Independent Chair:** Brian Hanna
 - **Local Government:** Rachel Reese, Alex Walker, Bayden Barber, Stuart Crosby, Vaughan Payne, Monique Davidson, Pat Dougherty, Hamish Riach, Steve Ruru, Miriam Taris, Heather Shotter, Alastair Cameron, Craig McIlroy
 - **SOLGM:** Karen Thomas, Kevin Lavery
 - **LGNZ:** Jason Krupp
 - **DIA and advisors:** Paul James (Secretary for Local Government), Allan Prangnell, Richard Ward, Michael Chatterley, Nick Davis, Natalie McClew
 - **Taumata Arowai:** Bill Bayfield
 - **Treasury:** Morgan Dryburgh

7. A critical condition for LGNZ National Council was that choice is retained in the system. Put simply, whatever the outcome from the policy development process, each council must be free to choose how it meets the new drinking and wastewater standards – ie ‘opt in’ to the model offered, or by other means. That has been incorporated into the reform programme with local authorities being given the opportunity to ‘opt-in’ over the next three years. At the opt-in point local authorities will be able to access a level of stimulus funding to assist with renewal and other capital works required to upgrade water, wastewater or stormwater systems.
8. A series of national workshops are being held in late July with one being held in Invercargill on the July 30, to explain the reform programme and the requirements for local authorities to be able to access the first round of stimulus funding. This includes the execution of a non-binding Memorandum of Understanding between the Crown and the relevant local authority.
9. The policy work required to design the new entities and create the framework within which they would operate has commenced and will be progressed over the next three years. A series of joint government and local government working groups will be established to assist with this work.
10. The Ministry for the Environment is also continuing its work with the development of a proposed new National Environmental Standard for wastewater discharges and overflows, as signalled in the Action for Healthy Waterways discussion document last year.
11. To support this work Boffa Miskell, GHD and BECA have been employed to develop a report documenting current and emerging issues facing the wastewater sector in New Zealand, covering issues such as trade waste practices, climate change considerations, iwi/Māori values and land-based disposal.

Covid-19

12. At the beginning of July central government announced how the \$3 billion infrastructure fund in the Covid Response and Recovery Fund will be allocated across regions. The Southland region is to receive \$90 million with the first \$10 million being allocated to the Invercargill CBD project. Decisions on other projects that are to be supported across the Southland region will be made in coming weeks.
13. At a national level the package announced about \$210 million for climate resilience and flood protection projects, \$155 million for transformative energy projects, about \$180 million for large-scale construction projects and \$50 million for enhanced regional digital connectivity. Further detail on the projects that have been approved in this initiate stage are available on the beehive website (<https://www.beehive.govt.nz/release/infrastructure-investment-create-jobs-kick-start-covid-rebuild>).
14. The Covid-19 Recovery (Fast-track Consenting) Bill has been introduced to parliament and referred to select committee with a short ‘turn around’ for public submissions. The bill will provide the government with new, temporary (two years) powers to fast-track resource consenting and designation processes for specified development and infrastructure projects.
15. The bill enables two categories of projects, being the 17 specific projects listed in schedule 2 of the bill or projects that are referred via an order in Council/Ministerial approval process, to have access to the fast-track consenting and designation. The Environmental Protection Agency will have responsibility for coordinating the processing of these resource consents.

16. As previously reported the Ministry of Social Development is reporting weekly updates on changes in job seeker support benefit numbers. As at 26 June the Southland region was at 5.1% of the working age population, which has increased from 4% at the start of January 2020. This equates to an increase of 652 individuals. These numbers exclude migrant workers who are not eligible for jobseeker support.
17. A Local Government Recovery Reference Group has been established to provide advice and input to Government on the shaping of the central government recovery programme and ensure that it can link in with local initiatives. One of the challenges has been the fact that central Government has been moving at speed given the pending national election cycle.
18. Due to the additional pressures created as a result of Covid-19 a decision has been made, subject to the passing of legislation by parliament, to extend the normal four month statutory timeframes for adoption of local authority annual reports by a further two months. This means that all local authorities will now need to have their annual report completed by 31 December, rather than the end of October.
19. Traditionally, Council has aimed to have its report adopted by the end of September. It has become clear, however, that the auditors are not able to support this timetable this year due to the impacts of Covid-19 on workforce supply. Staff will keep Council updated on the expected reporting timeline once further information becomes available from Audit NZ.

Conflicts of Interest

20. The Office of the Auditor General (OAG) has recently released a report, **Managing conflicts of interest: A guide for the public sector**, which provides updated guidance on the management of conflicts of interest. A copy of the report is available on the OAG website (<https://oag.parliament.nz/2020/conflicts/docs/conflicts-of-interest.pdf>).
21. In parallel with the general public sector conflicts guide the OAG has also recently released an updated guide on the management of conflicts within a local government context and in particular the Local Authorities Members (Interests) Act 1968. The guide titled Local Authorities (Members' Interests) Act 1968: A guide for members of local authorities on managing financial conflicts of interest is also available on the OAG website (<https://oag.parliament.nz/2020/lamia>).
22. I would encourage elected members to read both guides as they provide useful guidance on how to manage conflicts and in particular the approach that is being adopted by the OAG that has specific legislative powers to enforce the required standards in this area.

Environmental Services

Group Managers Update

23. Council received the following thank you from Rakiura Heritage Trust regarding our museum activities. The value of the museum programme being clearly illustrated by the below comments.
“The Rakiura Heritage Trustees wish to express their gratitude and appreciation for the professional services provided by the roving museum officer as we confront the complicated process of shifting our Collection from the old museum to the new one. We are also grateful to Southland District Council for funding the services which the roving museum officer provides.

The meticulous planning, preparation and communication to us of the issues involved have made this huge task much less daunting for us. The roving museum officer has spent long hours sorting, packing and labelling many of the most fragile items in the collection. Her comprehensive knowledge of our collection and of issues relating to local history are contributing in a most valuable way to the interpretation and presentation of topics in the new exhibition. We are conscious that this work involves regular, long periods away from her own home and her own life and we appreciate the sacrifices she makes on our behalf. On a personal note, I am most grateful for the support and advice provided to me as I work my way through a museums study course. As a rank amateur, I have had much to learn and the roving museums officer has made the process effective and enjoyable. Sincerely. (Raylene Waddell, minutes secretary, Rakiura Heritage Trust)”.

Environmental Health and Animal Control

24. June is the busiest time of year for dog control, with dogs needing to be re-registered by 1 July. Along with a strong focus on encouraging dog owners to register online, another focus this year is ensuring that new dogs are classed correctly first time; for example ensuring working dogs meet the legal definition of working dogs.

Resource Management

25. Covid-19 has not noticeably affected incoming workloads. Incoming resource consent applications remain consistent with the same period in 2019 and if anything the volume of incoming building consents and customer enquiries have increased during and after lockdown. There has also been a vacancy within the team which has impacted on getting consents issued within timeframes.
26. Dark skies plan change for Rakiura – The decision on the Council initiated plan change has been finalised by the committee and the decision will be released in the next few weeks. The decision is subject to appeal, if no appeals are received the plan change will be made operative by Council and the rules will have legal effect.
27. Up until the Alert Level 4 restrictions coming into force, ongoing policy focused work was occurring on the regional work streams for Climate Change, Biodiversity, Landscapes and Natural Character. It is unclear in a national space what impact the Covid-19 pandemic will have on anticipated national direction as government was signalling significant changes were going to be gazetted prior to the election. It is expected that the national policy statements on urban development and highly productive land will progress before the election. The majority of Council’s policy work in this space still needs to progress due to it already being a legislative requirement but the timeframe to deliver may vary.
28. Council has endorsed a report to bring forward the review of the landscapes section of the District Plan. Work is now underway to understand the unique nature of Southland’s landscapes, cultural values and local areas of significance. There are a number of pieces of work that will inform a review and also a number of conversations with communities and land owners. It is anticipated that a plan change will be notified in the middle of 2021.

29. Council was part of the territorial authority reference group providing feedback to the Ministry of the Environment on the proposed National Policy Statement on Indigenous Biodiversity and the proposed New Zealand Biodiversity Strategy.
30. Consultation on the NPS for Indigenous Biodiversity closed in March 2020. Council submitted stating that in Council's opinion, achieving the requirements of the statement will require a significant body of work identifying potentially Significant Natural Areas, mapping them and revising rules within the District Plan to protect and enhance them. It is anticipated that there will be a significant cost associated with this work. There is estimated to be 1.7 million hectares of potentially significant biodiversity which equates to 57% of our district. Approximately, 94,000ha of this area is indicated to be on private land. Council has provided input into the LGNZ submission and SDC is one of the case study councils forming part of that submission. It was anticipated that the National Policy Statement will likely be gazetted prior to the general election in September but this has been delayed until approximately February 2021.
31. Resource consent data for previous few months:
 - April - 27 applications received, 15 decisions issued
 - May – 28 applications received, 16 decisions issued
 - June – 22 applications received, 26 decisions issued.

Community and Futures

Strategy and Policy

32. The Annual Plan 2020/2021 was adopted by Council at their meeting on 23 June 2020. The online version is now available on the website with the printed version to follow shortly.
33. The Annual Report period is now underway and due to be completed by 21 October 2020.
34. The Long Term Plan is entering the final year of the process. First drafts of the activity management plans are due for completion at the end of June and key documents, the draft infrastructure and financial strategies are currently being developed and intended to have initial discussions with Council in August 2020. The long term plan process will continue to ramp up over the next six months as all the pieces come together to produce the draft Long Term Plan and consultation document in time for public consultation in March 2021.

Services and Assets

Group Managers Update

35. As part of the activity management plan and works programme development process, activity managers will be reconnecting with each of the nine community boards to discuss their locally funded activities and priorities. These discussions will be occurring in September as a follow up to the activity workshops run in May and June. These sessions also provide another opportunity for Community Boards to raise any additional priorities / projects for integration into the 10-year works programme.

36. The 30-year Infrastructure Strategy is nearing completion and is planned to be presented to Council for review and approval in the coming months alongside the activity management plans and LTP budgets. There has been a focus on ensuring strong and clear connectivity between these work streams.
37. Another area of focus is closing out and finalising the capital works programme for the previous financial year and confirming the works programme for the new financial year. The team is confident in their ability to deliver the scope and scale of this programme.

Forestry (IFS)

38. Forestry services are not considered an essential service. As such, the maintenance of Council's forestry portfolio was put on hold through the Covid-19 lockdown period. Under Alert Level 3 and 2, onsite operations have resumed. The bulk of pruning and thinning operations in Gowan Hills that were deferred due to Covid-19 were completed before the end of June. Planned planting operations in Waikaia were also completed before the end of the financial year.
39. Harvesting operations in Waikaia are planned for the month of July and have a forecasted return of \$932k.

Around the Mountains Cycle Trail

40. Two applications have been approved by MBIE which cover funding of repairs relating to the February flood event (\$379,793) and funding of the cycle trail manager position (\$45,000).
41. The contract for repairs to the trail, associated with the February flood event, is currently being tendered. A specialist cycle trail engineering consultant is engaged for delivery of this construction scope and planned completion is October 2020 to coincide with the new cycle trail season.

Property

42. Property disposals of the Ohai bowling club building and the Hokonui hall properties are underway as well as an agreement for the disposal of the former Stewart Island museum imminent. Finalising the updated landowner consents for the coastal route boundary adjustments and payment of compensations is also almost complete. Once this is done the legalisation Gazette Notice can be issued.

Strategic Water and Waste

Land and Water Plan Implementation

43. Environment Southland released their proposed Land and Water Plan in 2017.
44. In total 25 appeals were received by Environment Southland of which Council has identified 10, which it will join as a Section 274 party. Council has also lodged an appeal to the decision. The basis of Council's appeal, is largely around the 'non-complying' activity status on wastewater discharges to water. The latest direction issued from the Environment Court outlines a proposed path, where appeals to objectives will be heard ahead of mediation, by grouped topic on policies and rules. Evidence in support of the appeals have been filed with the Environment Court.

45. Interim decisions were released by the Environment Court in late December with a recommendation that further expert conferencing be undertaken in early 2019. A pre-conferencing hearing was held in Invercargill on 10 February after which further detail and information will be released by the Court.
46. A further hearing was held in mid-June 2020 where evidence was presented on additional information that the courts required Environment Southland to provide based on their interpretation of a number of key principals underpinning the plan. Decisions following the hearing are expected mid-July.

Project Delivery Team

47. Planning is well underway for the new 2020/2021 works programme and plans and forecasting being prepared.
48. Te Anau Wastewater (TAWW) project is nearly ready for contract award with the final contract conditions being worked through on both packages – aim is for award letters to go out 8 July.
49. The bridge works programme is progressing very well.
50. The next wave of projects is also due to start with regional footpaths, pond fencing and Te Anau watermain renewals all starting in July.
51. Final claims are being worked through with the Covid-19 shutdown and are on track to be resolved, other than the Downer roading contract which is being worked through.
52. Internal core improvement project still progressing but a big push in August.

Community Facilities

53. The community facilities team are now focused on the end of financial year wrap up and at the same time transitioning into the new year's operations and project delivery.
54. The team and the contract's delivery team have reached a milestone in signing a new contract for the delivery of the cleaning services across Council's offices and libraries. The tenders for the mowing in the three western Southland community board areas have been let and direct negotiations have started with incumbent contractors.
55. This is the culmination of a big piece of work under the guise of the Section 17A review for community facilities which also includes the mowing and gardening contracts.

Strategic Transport

National Land Transport Plan

56. A key focus area for the transport team has been the ongoing development and refinement of Activity Management Plans which includes engagement with NZ Transport Agency on future funding requirements. This has also included reviewing and agreeing Council's road hierarchy alignment with NZ Transport Agency once network road classification.

57. The team is still waiting on the release of the final Government Policy Statement on land transport 2021 (GPS) to ensure activity plans and funding requests align with the GPS strategic direction.

District Wide Roothing Programme

58. The road design for the District wide pavement rehabilitation programme for 2020/2021 season is currently being completed with the first tender on track for being released to market in July.
59. The resurfacing contract for the next three rehabilitation projects is out to market and closes in early July with the aim of having evaluation completed by the end of July.
60. The work involved in the contracts includes; texturising of pre seal patching, supply and spraying of bitumen, supplying, placement and rolling of sealing chips and pavement marking.
61. The team have also been carrying out the necessary preparation work for the implementation of the new speed limits across the district following the adoption of the speed limit bylaw by Council in June.

Customer Delivery

Group Manager's Update

62. The change to Alert Level 1 sees a significant return to the usual level of business for many of our activities. We welcomed Sandra McLean, customer support manager, to the team and launched a new online lodgement tool for request for service via our website and mobile phones. Without any marketing, we have seen the community adopt the tool and over 10% of requests came via mobile phones. This complements the other support alternatives we have available to customers.

Libraries

63. Alert Level 1 has seen a return to business as usual within our library service. We have returned to our regular scheduled programming and services and have also continued to incorporate a home delivery and call and collect option from some of our branches to help provide additional service to those in our community that needs it. School holidays are in full swing and our holiday programme has already been popular. Staff have been very busy with this year's dog registration process, the online applications being welcomed by some customers, and a source of frustration for others who have experienced issues.

Recommendation

That the Northern Community Board:

- a) **Receives the report titled "Council Report" dated 5 August 2020.**

Attachments

There are no attachments for this report.

Murihiku Regional Arts Strategy 2020-2030

Record No: R/20/7/28726
Author: Karen Purdue, Community Partnership Leader
Approved by: Rex Capil, Group Manager Community and Futures

Decision Recommendation Information

Background

- 1 At the 11 February 2020 meeting of the Community and Strategy Committee, a report was presented with information about the Murihiku Regional Arts Strategy 2020-2030.
- 2 The committee received the report and as there are a number of actions identified in the strategy that create opportunities for Southland District the committee felt it was important that the strategy was shared internally within Council and be presented to community boards for further discussion.
- 3 Arts Murihiku is a volunteer trust formed to administer a two-year pilot programme, initiated and funded by Creative New Zealand. The programme is aimed at growing the capacity and capability of the arts sector. Based in Invercargill the area covered by Arts Murihiku also includes rural Southland, Rakiura/Stewart Island, Gore, Queenstown, the Wakatipu Basin and West Otago, aligning with the same boundaries as Community Trust South.
- 4 Current trustees are from Invercargill, Gore, Southland District, Rakiura/Stewart Island and Queenstown. The chair is Councillor Paul Duffy.
- 5 The brief from Creative New Zealand included the development of a Regional Arts Strategy as a guiding document to support the strengthening of the arts in Southland communities into the future.
- 6 Arts Murihiku engaged Mary-Jane Rivers of Delta Networks to carry out this work supported by an advisory group of trustees and Arts Murihiku staff. Mary-Jane had considerable experience in strategic planning particularly related to communities, including other arts strategies.
- 7 In the development of the strategy, conversations were held with a wide range of people involved in the Arts including iwi, Councils, funding organisations, event organisers, arts performers and creators across all genres as well as interested members of the public.

Setting the context of the strategy

- 8 The strategy has been prepared at a time of mixed circumstances when those from the arts and cultural sector are keen to see greater action and unity, and to build on high quality local developments that are already happening through local leadership.
- 9 It is also a time of significant challenge for the arts and culture sector with uncertainty around earthquake prone buildings and resource constraints and amid some frustration about inaction on previous strategies.

Arts and culture in Murihiku (rural)

- 10 In several rural communities throughout Murihiku community arts groups provide locally-led and relevant opportunities for arts and culture events and learning – including opportunities for

artists in residence, local theatre and music, competitions for visual artists and poetry afternoons in the local pub.

- 11 Often the events involve the whole family – starting with the children. Anecdotal comments suggest that involvement in arts and culture at a community level builds confidence and a pathway into trying other art forms outside the community. These groups reflect the strength of local relevance and energy, and have the potential for being a network of thriving arts and culture.
- 12 Mixed in with this dynamic and grounded arts and culture sector is ‘volunteer fatigue’, the changing nature of volunteering and uncertain or insufficient funding for many.

How Southlanders ‘see’ art and culture

- 13 The 2017 Creative New Zealand survey shows that a large majority of Southland residents (79%) are engaged with the arts and 81% think Southland is a great place to live.
- 14 Attendance is highest for performing arts (51%) and visual arts (43%) and lowest for literary arts (6%).
- 15 People participate most in craft and in art that create objects (23%).
- 16 The majority of Southland residents recognise a range of benefits arising from the arts. More than half (51%) agree their community would be poorer without the arts and residents agree that the arts:
 - contribute positively toward the economy (59%)
 - give young people an opportunity to express themselves (58%)
 - define who we are as New Zealanders (54%)
 - help to improve New Zealand society (53%)
 - encourage people in the region to be innovative (47%)
 - give a voice to important issues in the community (39%)
- 17 Southlanders see that arts help build understanding of other cultures, allow creative expression, and are thought provoking.
- 18 Fifty-one percent of Southland residents support public funding of the arts and 44% agree that their local council should financially support the arts. Sixty three percent of Southland residents agree that it is important that the region has an organisation that supports, promotes and advocates for the arts. Over half (52%) agreed it is important to develop an arts strategy to increase the liveability and vibrancy of Southland.
- 19 Choice, price and social isolation emerged as key barriers for engagement in the arts - 41% indicated that having someone to go with would make a big difference. The key activities people would like to see more of, are music concerts and street art such as murals.
- 20 New Zealand’s Core Cities research identified the contribution of creative industries to the ‘buzz of a place, and (its) strengthened brand and identity.’”
- 21 One third of Southland residents feel that arts and culture are important to the region’s identity and that the arts in the Murihiku area encourage overseas tourists to the region. The new Destination Strategy for Southland may well provide an opportunity for arts and culture economic contribution.

Principles that guide the strategy

22 **Treaty of Waitangi – Te Tiriti o Waitangi**

The principles of Te Tiriti are foundational to the Arts and Culture Strategy. This strategy specifically acknowledges the relationship with Iwi, Ngai Tahu as Manawhenua and especially the Runanga of Hokonui, Waihopai, Awarua and Oraka Aparima.

23 **Collaboration and Partnership**

Most effective and long lasting arts and culture development happens through working together while respecting the individual drive and skills of individual artists.

24 **Sustainability**

The strategy supports enhancing the sustainability of arts and culture in Murihiku.

25 **Inclusion**

Arts and culture are for all and this strategy supports growing people's engagement in arts and culture: artist involvement, in communities, across sectors, through greater audience participation and visitor engagement.

Directions for progressing arts and culture in Murihiku

26 There were a number of consistent messages in the development of this strategy. Key messages involved growing pride in our identity as a thriving arts and culture mecca that is envied and admired, and to do this:

- it is vital to build on the strengths, assets and local points of brilliance. As one arts leader noted “there is extraordinarily good stuff happening and all good stuff starts with the heart”.
- the whole region leading together is crucial. Working across sectors and localities – connecting with iwi, business, funders, education, and conservation – and with arts and culture ‘being in the psyche’ of the region based on the arts and culture sector being strategic and unified in positioning the sector
- being artist-focused matters – creating an environment for artists to thrive in their art form
- assessing and understanding the contribution of arts and culture to the economy and quality of life
- art education is a key – starting in the schools
- capacity building, succession planning, financial sustainability and increasing young people's involvement is crucial for sustainable development, and
- there must be action – not a strategy sitting on a shelf

27 Together these key messages led to the vision and four themes of the strategy.

Vision for arts and culture in Murihiku

28 **Celebrating the distinctive raw beauty of Murihiku's identity through arts and culture**

Arts and creativity are:

- visible (everywhere)
- valued (know the benefits to health, well-being, community cohesion, economy)

- vibrant (diversity embraced and celebrated)
- 29 The four themes establish the main areas of focus for the region.
- toi te whenua, toi te mana: celebrate our identity
 - whakapapa: strengthen creative connections
 - taonga: arts and culture values are supported... and at the centre
 - whare toi: building today for a thriving creative future

Next steps

- 30 Investigating how the Northern Community Board can incorporate this type of thinking into what you do.
- 31 Starting a conversation and asking the question, “Can we be more mindful of the aesthetic value of public amenities?” We have started on this journey as is evidenced by “wrapping” of new public toilets.
- 32 Building relationships and connecting with other stakeholders such as Great South, iwi, business, funders and groups/individuals within the arts community in the Northern Community Board area.
- 33 Increasing the opportunities and instances of blending arts and other events and sectors together: eg conservation and art. A good example can be seen in the Riverton town ship with the murals on buildings.
- 34 The link for the Murihiku Arts Strategy is <https://artsmurihiku.co.nz/about/murihiku-regional-arts-strategy-2020-2030/>

Recommendation

That the Northern Community Board:

- a) **Receives the report titled “Murihiku Regional Arts Strategy 2020-2030” dated 16 July 2020.**

Attachments

There are no attachments for this report.

Chairperson's Report

Record No: R/20/7/29678
Author: Rose Knowles, Committee Advisor/Customer Support Partner
Approved by: Anne Robson, Chief Financial Officer

Decision Recommendation Information

Purpose of report

- 1 The purpose of the report is to provide an update to the community board on activities the chairperson has been involved since the establishment of the committee on 1 November 2019.
- 2 The report also provides the opportunity for the committee chairperson to present an overview of the issues he has been involved with.

Items of interest include the following:

- communication with Mark Day (community facilities manager) regarding the Athol green waste site. This site is unregistered, but needs a tidy up (pushed up and burnt). Contractor is to be hired to do this and the charge to go against the Athol general reserve
- attended a workshop in Wallacetown community centre with all of the councillors, community board chairs and Council staff to discuss the effects of Covid-19 within our communities and the affordability to be able to pay rate increases
- community meeting in Lumsden with representative from Mossburn, Garston and Lumsden townships.

Board members introduced themselves and discussed a variety of subjects on the night. Councillor Douglas is following up on the proposed pedestrian crossing in front of the Southland District Council office in Lumsden

- applications for the Community Partnership Fund underway
- Carolyn attended the Five Finger Craft Annual General Meeting
- Sonya has a project with White Hill to display a damaged windmill blade.

Recommendation

That the Northern Community Board:

- a) **Receives the report titled "Chairperson's Report" dated 10 August 2020.**

Attachments

There are no attachments for this report.