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# Wallace Takitimu Community Board

## OPEN MINUTES

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Minutes of a meeting of Wallace Takitimu Community Board held in the Southland District Council Otautau Office, 176 Main Street, Otautau on Thursday, 6 August 2020 at 5pm (5pm – 6.56pm (PE 6.02pm – 6.56pm)).

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### PRESENT

<b>Chairperson</b>	André Bekhuis
<b>Deputy Chair</b>	Maureen Johnston
<b>Members</b>	David Cowie
	Kelly Day
	Bev Evans
	Peter Gutsell
	Councillor Don Byars

### IN ATTENDANCE

People and Capability Manager – Janet Ellis  
Committee Advisor - Fiona Dunlop  
Community Liaison Officer - Kathryn Cowie  
Community Partnership Leader - Kelly Tagg

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**1 Apologies**

There were no apologies.

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

Peter Gutsell declared a conflict of interest in relation to report 7.4 - Isla Bank Cemetery War Memorial Restoration - Accessing Funding from Waiau Aparima Ward Reserve. He advised that he would not take part in discussion or debate on the matter as he has been involved with the project in a voluntary capacity.

**4 Public Forum**

There was no public forum.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved Bev Evans, seconded Kelly Day **and resolved:**

**That the Wallace Takitimu Community Board confirms the minutes of the meeting held on 4 June 2020 as a true and correct record of that meeting.**

**Reports**

**7.1 Ohai Nightcaps and Districts Doctors House and Surgery Committee - wind up and distribution of fund**

**Record No: R/20/7/29942**

Community partnership leader – Kelly Tagg was in attendance for this item.

Mrs Tagg advised that the purpose the report was for the Board to finalise and confirm its earlier decision to wind up and allocate the remaining funds from the Ohai Nightcaps and Districts Doctors House and Surgery fund.

The Board noted that the Ohai Nightcaps and Districts Doctors House and Surgery Committee was not re-established as a subcommittee of Council as part of the terms of reference and delegations for the 2019-2022 governance structure.

There was dissention during the discussion on the winding up of the fund. The Chair advised that the report would lie on the table to a further meeting of the Board and that officers would seek clarification from the Nightcaps Fire Brigade on the provision of health and medical services in Nightcaps community and the use of the funds.

**Resolution**

Moved Chairperson Bekhuis, seconded Deputy Chair Johnston **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) **Lies the report on the table until a further meeting of the Board, with officers seeking clarification from the Nightcaps Fire Brigade on the provision of health and medical services in Nightcaps community and the use of the funds.**

**7.2 Murihiku Regional Arts Strategy 2020-2030**

**Record No: R/20/7/28715**

Community partnership leader – Kelly Tagg was in attendance for this item.

**Resolution**

Moved Deputy Chair Johnston, seconded Kelly Day **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) **Receives the report titled “Murihiku Regional Arts Strategy 2020-2030” dated 16 July 2020.**

**7.3 Keeping of Animals, Poultry and Bees Bylaw Submission Confirmation**

**Record No: R/20/7/29555**

Community partnership leader – Kelly Tagg was in attendance for this item.

**Resolution**

Moved Bev Evans, seconded David Cowie **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) **Receives the report titled “Keeping of Animals, Poultry and Bees Bylaw Submission Confirmation” dated 22 July 2020.**
- b) **Confirms the contents of its submission to the Keeping of Animals, Poultry and Bees Bylaw.**

**7.4 Isla Bank Cemetery War Memorial Restoration - Accessing Funding from Waiau Aparima Ward Reserve**

**Record No: R/20/7/27484**

Community liaison officer – Kathryn Cowie was in attendance for this item.

Mrs Cowie advised that the purpose of the report was gain approval from the Wallace Takitimu Community Board to make a recommendation to Council to use \$1,898 from the Waiau Aparima ward reserve to partially fund the restoration of the Isla Bank Cemetery War Memorial.

Mrs Cowie further advised that the contractor would need to do further work to the memorial. This was likely to be at a cost of \$10,000.

The Board agreed that the report not be considered tonight and that a new report come to a further meeting of the Board to incorporate the new information regarding the extra funding for further work on the memorial.

**7.5 Community Leadership Report for Wallace Takitimu Community Board**

**Record No: R/20/7/30117**

Community partnership leader – Kelly Tagg was in attendance for this item.

**Resolution**

Moved Deputy Chair Johnston, seconded Bev Evans **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) **Receives the report titled “Community Leadership Report for Wallace Takitimu Community Board” dated 30 July 2020.**

**7.6 Operational Report for Wallace Takitimu Community Board**

**Record No: R/20/7/29368**

Community partnership leader – Kelly Tagg was in attendance for this item.

**Resolution**

Moved David Cowie, seconded Peter Gutsell **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) **Receives the report titled “Operational Report for Wallace Takitimu Community Board” dated 29 July 2020.**

**7.7 Council Report**

**Record No: R/20/7/29497**

Community partnership leader – Kelly Tagg was in attendance for this item.

Mrs Tagg updated the Board on the Council report and particularly highlighted the Three Waters issue, conflicts of interest and asset management plans.

**Resolution**

Moved Bev Evans, seconded Peter Gutsell **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) **Receives the report titled "Council Report" dated 28 July 2020.**

**7.8 Chairperson's Report**

**Record No: R/20/7/29957**

Chair Bekhuis was in attendance for this report and took the Board through it. He thanked Mrs Evans for her contribution she provided for inclusion into the chairs report.

**Resolution**

Moved David Cowie, seconded Kelly Day **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) **Receives the report titled "Chairperson's Report" dated 29 July 2020.**

**Public Excluded**

**Exclusion of the Public: Local Government Official Information and Meetings Act 1987**

**Resolution**

Moved Deputy Chair Johnston, seconded David Cowie **and resolved:**

**That the public be excluded from the following part(s) of the proceedings of this meeting.**

**C8.1 Wallace Takitimu Community Board area "portion of Contract 20/20 – Mowing" and award of contract for Drummond, Otautau, Nightcaps, Ohai, Isla Bank and Wairio**

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
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Wallace Takitimu Community Board area "portion of Contract 20/20 – Mowing" and award of contract for Drummond, Otautau, Nightcaps, Ohai, Isla Bank and Wairio	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
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That the People and Capability Manager – Janet Ellis, Committee Advisor - Fiona Dunlop, Community Liaison Officer - Kathryn Cowie, Community Partnership Leader - Kelly Tagg, Commercial Infrastructure Manager – Ashby Brown and Community Facilities Manager – Mark Day be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the item C8.1 Wallace Takitimu Community Board area "portion of Contract 20/20 – Mowing" and award of contract for Drummond, Otautau, Nightcaps, Ohai, Isla Bank and Wairio. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed and meeting procedure.

The public were excluded at 6.02pm.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 6.56pm.

**CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE WALLACE TAKITIMU COMMUNITY BOARD HELD ON THURSDAY 6 AUGUST 2020.**

**DATE:**.....

**CHAIRPERSON:**.....