



Notice is hereby given that a Meeting of the Ardlussa Community Board will be held on:

**Date:** **Wednesday, 14 October 2020**  
**Time:** **6pm**  
**Meeting Room:** **Riversdale Community Centre**  
**Venue:** **Newcastle Street**  
**Riversdale**

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## **Ardlussa Community Board Agenda**

### **OPEN**

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#### **MEMBERSHIP**

<b>Chairperson</b>	Richard Clarkson
<b>Deputy Chairperson</b>	Ray Dickson
<b>Members</b>	Chris Dillon
	Paul Eaton
	Clarke Horrell
	Hilary Kelso
	Councillor Rob Scott

#### **IN ATTENDANCE**

<b>Community Liaison Officer</b>	Tina Harvey
<b>Committee Advisor/Customer Support Partner</b>	Rose Knowles
<b>Community Partnership Leader</b>	Kelly Tagg

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**[www.southlanddc.govt.nz](http://www.southlanddc.govt.nz)**

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.



## Terms of Reference – Community Boards

<b>TYPE OF COMMITTEE</b>	Community board
<b>RESPONSIBLE TO</b>	<p>Council</p> <p>Each community board will have a relationship with the committees in section 8.4.2 to 8.4.5 of the delegations manual based on the scope of the activities/functions delegated to each committee.</p>
<b>SUBCOMMITTEES</b>	As noted in section 8.5 of the delegations manual various subcommittees will report to specific community boards.
<b>LEGISLATIVE BASIS</b>	<p>Resolution made by Council through the representation arrangements as per the Local Electoral Act 2001.</p> <p>Role, status and membership as per subpart 2 of Part 4 of the Local Government Act 2002 (LGA).</p> <p>Treaty of Waitangi as per section 4, Part 1 of the LGA.</p> <p>Opportunities for Maori to contribute to decision-making processes as per section 14 of Part 2 of the LGA. Community boards delegated powers by Council as per schedule 7, clause 32, LGA.</p> <p>Appointment of councillors to community boards as per section 50, LGA.</p>
<b>MEMBERSHIP</b>	<p>Oreti and Waihopai Toetoe Community Boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other community boards have six members plus a member appointed by Council.</p> <p>The chairperson is elected by the community board. Councillors who are not appointed to community boards can only remain for the public section of the community board meeting. They cannot stay for the public excluded section unless the community board agrees.</p>
<b>FREQUENCY OF MEETINGS</b>	Every second month but up to ten ordinary meetings a year
<b>QUORUM</b>	Not less than four members
<b>KEY FUNCTIONS</b>	<ul style="list-style-type: none"> <li>to promote the social, economic, environmental and cultural well-being of local communities and in so-doing contribute to the realisation of Council's vision of one District offering endless opportunities</li> <li>to provide leadership to local communities on the strategic issues and opportunities that they face</li> <li>to be advocates and representatives for their local community and in so doing ensure that Council and other agencies have a clear understanding of local needs and aspirations</li> <li>to be decision-makers on issues that are delegated to the board by Southland District Council</li> </ul>

	<ul style="list-style-type: none"> <li>• to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community</li> <li>• to maintain an overview of the services Council delivers to its communities and assess the extent to which these services meet community needs</li> <li>• to recommend the setting of levels of service and budgets for local activities.</li> </ul>
<b>DELEGATIONS</b>	<p>The community board shall have the following delegated powers and be accountable to Council for the exercising of these powers.<sup>1</sup></p> <p>In exercising the delegated powers, the community board will operate within:</p> <ol style="list-style-type: none"> <li>1) policies, plans, standards or guidelines that have been established and approved by Council</li> <li>2) the needs of the local communities; and</li> <li>3) the approved budgets for the activity.</li> </ol> <p><b>Power to Act</b></p> <p>The community board will prepare and implement programmes of work, which will be reflected in its community board plan, which are relevant to the purposes of the community board that are consistent with the long term plan and annual plan processes of Council. Such programmes are to include budgetary provision for all costs associated with the work.</p> <p><b>Community Well-Being</b></p> <ol style="list-style-type: none"> <li>4) to develop local community outcomes that reflect the desired goals for their community/place</li> <li>5) to monitor the overall well-being of local communities and use the information gathered to inform development of local strategies to address areas of need</li> <li>6) work with Council and the community to develop a community board plan for the community of interest area – working in with any community plans that may exist.</li> </ol> <p><b>Community Leadership</b></p> <ol style="list-style-type: none"> <li>7) communicate and develop a relationship with community organisations, local groups, and special interest groups within the local community of interest</li> <li>8) identify key issues that will affect their community of interest's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities</li> <li>9) promote a shared vision for the community of interest area and develop and promote ways to work with others to achieve positive outcomes</li> <li>10) provide a local community perspective on Council's long term plan key performance indicators and levels of service</li> </ol>

<sup>1</sup> Local Government Act 2002, s.53

as detailed in the long term plan, and on local expenditure, rating impacts and priorities.

### **Advocacy**

#### 11) submissions

- a) authority to make recommendations to Council on matters to be considered in submissions Council may make to external organisations' regional or national policy documents, select committees
- b) authority to make submissions to Council or other agency on issues within its community of interest area
- c) authority to make submissions to Council on bylaws and recommend to Council the level of bylaw service and enforcement to be provided, having regard to the need to maintain consistency across the District for all Council bylaws.

#### 12) authority to prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest area, for consideration as part of the long term plan/annual plan process

#### 13) provide comment by way of the formal Annual Plan/Long Term Plan process on relative priorities for the delivery of District services and levels of service within the community board area.

District activities include:

- a) wastewater
- b) solid waste
- c) water supply
- d) parks and reserves
- e) roading
- f) libraries
- g) cemeteries
- h) emergency management
- i) stormwater
- j) public toilets
- k) community housing

#### 14) Council will set the levels of service for District activities – if a community board seek a higher level of service they will need to recommend that to Council and it will need to be funded in an appropriate way (locally).

### **Community Assistance**

#### 15) authority to establish prioritisation for allocation based on an overarching set of criteria from council to guide the scope of the activity

- 16) authority to grant the allocated funds from the Community Partnership Fund
- 17) authority to allocate bequests or grants generated locally consistent with the terms of the bequest or grant fund

### **Northern Community Board**

- 18) make decisions regarding funding applications to the Northern Southland Development Fund. The Northern Community Board may invite a representative of the community of Dipton to take part in the decisions on applications to the Northern Southland Development Fund.

### **Unbudgeted Expenditure**

Approve unbudgeted operating expenditure for local activities of up to \$20,000.

Approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan/LTP.

Authority to delegate to the chief executive, when approving a project definition/business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the Annual Plan/LTP.

### **Service Delivery**

#### **Local Activities**

For activities within the local activities category, the community board shall have authority to:

- a) recommend to Council levels of service for local activities having regard to Council budgets within the Long Term Plan and Annual Plan process
- b) recommend to Council the rates and/or user charges and fees to fund the local activities
- c) accept donations of a local asset eg a gas barbeque, park bench, etc with a value of less than \$20,000.
- d) approve project definitions/business cases for approved budgeted capital expenditure up to \$300,000
- e) recommend to the Services and Assets Committee the approval of project definitions/business case and procurement plan for capital expenditure over \$300,000 and/or any unbudgeted capital expenditure
- f) monitor the performance and delivery of the service in meeting the expected levels of service
- g) facilitate the development of local management plans (for subsequent recommendation to Council), where required by statute or in support of District or other plans for reserves, harbours, and other community facilities, except where powers:
  - have been delegated to Council officers; or
  - would have significance beyond the community board's area or otherwise involves a matter of

	<p>national importance (Section 6 Resource Management Act 1991); or</p> <ul style="list-style-type: none"> <li>involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise.</li> </ul> <p>Local activities include:</p> <ol style="list-style-type: none"> <li>community leadership</li> <li>local halls and community centres (within Council's overarching policy for community facilities)</li> <li>wharves and harbour facilities</li> <li>local parks and reserves</li> <li>parking limits and footpaths</li> <li>Te Anau/Manapouri Airport (Fiordland Community Board)</li> <li>Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura Community Board) <ol style="list-style-type: none"> <li>for the above two local activities only</li> <li>recommend levels of service and annual budget to the Services and Assets Committee</li> <li>monitor the performance and delivery of the service</li> </ol> </li> </ol> <p>19) naming reserves, structures and commemorative places</p> <ol style="list-style-type: none"> <li>authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places.</li> </ol> <p>20) naming roads</p> <ol style="list-style-type: none"> <li>authority to decide on the naming for public roads, private roads and rights of way</li> </ol> <p>21) assist the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.</p> <p><b>Rentals and Leases</b></p> <p>In relation to all leases and licences of land and buildings for local activities within their own area, on behalf of Council;</p> <ol style="list-style-type: none"> <li>accept the highest tenders for rentals more than \$10,000</li> <li>approve the preferential allocation of leases and licenses where the rental is \$10,000 or more per annum.</li> </ol> <p><b>Environmental management and spatial planning</b></p> <ol style="list-style-type: none"> <li>provide comment on behalf of the relevant community/communities on resource consent applications referred to the community board for comment.</li> <li>recommend to Council the level of bylaw service and enforcement to be provided within the community, having regard to the need to maintain consistency across the District.</li> </ol>
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	<p>24) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol where statutory ability exists to seek such feedback.</p> <p>25) provide input into regulatory activities not otherwise specified above where the process allows.</p> <p>26) recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the board has made submissions; ability to provide input to support the development of community planning for a civil defence emergency; and after an emergency event, to provide input and information to support community response efforts.</p>
<b>LIMITS TO DELEGATIONS</b>	<p>No financial or decision making delegations other than those specifically delegated by Council.</p> <p>The community board shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its Long Term Plan/Annual Plan. In accordance with the provisions of section 39(2) of Schedule 7 the board may not incur expenditure in excess of the approved budget.</p> <p><b>Matters which are not Delegated</b></p> <p>Southland District Council has not delegated to community boards the power to:</p> <ul style="list-style-type: none"> <li>• make a rate or bylaw</li> <li>• acquire, hold or dispose of property</li> <li>• direct, appoint, suspend or remove staff</li> <li>• engage or enter into contracts and agreements and financial commitments</li> <li>• institute an action for recovery of any amount</li> <li>• issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like;</li> <li>• institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the community board has made submissions.</li> </ul>
<b>CONTACT WITH MEDIA</b>	<p>The community board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of Council on matters outside of the board's delegations.</p> <p>The assigned Executive Leadership Team member will manage the formal communications between the board and its</p>



	<p>constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Southland District Council.</p>
<b>REPORTING</b>	<p>Community boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>The boards maintain bound minute books of their own meetings.</p>

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**1 Apologies**

At the close of the agenda no apologies had been received.

**2 Leave of absence**

At the close of the agenda no requests for leave of absence had been received.

**3 Conflict of Interest**

Community Board Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

**4 Public Forum**

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available on [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz) or phoning 0800 732 732.

**5 Extraordinary/Urgent Items**

To consider, and if thought fit, to pass a resolution to permit the Community Board to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
  - (i) that item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

**6 Confirmation of Minutes**

6.1 Meeting minutes of Ardlussa Community Board, 10 August 2020



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## Ardlussa Community Board

### OPEN MINUTES

UNCONFIRMED

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Minutes of a meeting of Ardlussa Community Board held in the Waikaia Community Centre, Cnr Blaydon & Wylam Streets, Waikaia on Monday, 10 August 2020 at 6pm.

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#### PRESENT

<b>Chairperson</b>	Richard Clarkson
<b>Deputy Chairperson</b>	Ray Dickson
<b>Members</b>	Chris Dillon
	Paul Eaton
	Clarke Horrell
	Hilary Kelso
	Councillor Rob Scott

#### IN ATTENDANCE

<b>Community Liaison Officer</b>	Tina Harvey
<b>Committee Advisor/Customer Partner</b>	<b>Support</b> Rose Knowles
<b>Community Partnership Leader</b>	Kelly Tagg
<b>Councillor</b>	Ebel Kremer
<b>Group Manager, Services &amp; Assets</b>	Matt Russell
<b>Commercial Infrastructure</b>	Ashley Brown

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**1 Apologies**

There were no apologies.

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

Sam Ruddenklau and Daniel Butler, Wanaka Bike park  
Seven members of the Waikaia community

Mr Ruddenklau and Butler addressed the meeting advising them on procedures to construct a Mountain Bike track in the Waikaia forests. Items discussed included:

- Drawing up of a plan on what the Board and public require
- Permission for access to the forestry
- Use of a trail builder
- Forming of a club or trust
- Funding applications
- Health & Safety

Group Manager, Services and Assets Mr Matt Russell advised that permission to access the forest will be required from the Services and Asset Committee.

The Chair expressed appreciation to Mr Ruddenklau, Mr Butler and members of the Waikaia Community for their attendance at the meeting and presentation to the Board advising that a follow up workshop will be scheduled to discuss the project.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved Chris Dillon, seconded Chairman Richard Clarkson and **resolved:**

**That the Ardlussa Community Board confirms the minutes of the meeting held on 24 February 2020 as a true and correct record of that meeting.**

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## **Reports**

### **7.1 Community Leadership Report for the Ardlussa Community Board**

**Record No: R/20/7/30433**

Community Partnership Leader, Kelly Tagg was in attendance for this item.

Mrs Tagg advised the purpose of the report is to update the board on the community leadership activities in the area.

Items discussed included:

- Community Partnership Fund
- Community meeting
- Balfour pump track
- Disc golf in Riversdale
- Riversdale community garden
- District Initiatives Fund

#### **Resolution**

Moved Chairman Richard Clarkson, seconded Hilary Kelso and **resolved:**

**That the Ardlussa Community Board:**

- a) Receives the report titled "Community Leadership Report for the Ardlussa Community Board" dated 5 August 2020.**

### **7.2 Operational Report for Ardlussa Community Board**

**Record No: R/20/7/29371**

Community Partnership leader – Kelly Tagg was in attendance for this item.

Kelly Tagg updated the board on the operational activities in the Ardlussa Community Board area.

#### **Resolution**

Moved Chairman Richard Clarkson, seconded Hilary Kelso and **resolved:**

**That the Ardlussa Community Board:**

- a) Receives the report titled "Operational Report for Ardlussa Community Board" dated 10 August 2020.**

### **7.3 Council Report**

**Record No: R/20/7/29499**

Councillor Scott was in attendance for this item.

Item of interest drawn to the attention of the board included:

- Three waters
- Community Facilities update
- District wide roading programme

**Resolution**

Moved Clarke Horrell, seconded Hilary Kelso and **resolved:**

**That the Ardlussa Community Board:**

- a) **Receives the report titled “Council Report” dated 3 August 2020.**

**7.4 Murihiku Regional Arts Strategy 2020-2030**

**Record No: R/20/7/28719**

Community Liaison Officer – Tina Harvey was in attendance for this item.

**Resolution**

Moved Councillor Scott, seconded Chairman Richard Clarkson and **resolved:**

**That the Ardlussa Community Board:**

- a) **Receives the report titled “Murihiku Regional Arts Strategy 2020-2030” dated 16 July 2020.**

**7.5 Chairperson's Report**

**Record No: R/20/7/29671**

Items of interest include the following:

- Ardlussa Community Board public meeting
  - Board workshop items discussed include disc golf, community garden and mountain bike track at Waikaia
  - Update on the planning for the community building for St Johns
  - Plaque to be purchased from the Ardlussa Boards three reserves for the Blair Vining Cancer Charity Hospital fundraiser
- Community Partnership Leader will present a report for this at the next meeting
- Change of date for next workshop from 14 to the 10 September 2020
  - Request to change the Boards meeting dates to the second Wednesday of every second month

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**Resolution**

Moved Ray Dickson, seconded Chris Dillon and **resolved:**

**That the Ardlussa Community Board:**

- a) **Receives the report titled "Chairperson's Report" dated 5 August 2020.**

The meeting concluded at 8.15pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE ARDLUSSA COMMUNITY BOARD  
HELD ON 10 AUGUST 2020

**DATE:**.....

**CHAIRPERSON:**.....



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## **Community Leadership Report for the Ardlussa Community Board**

**Record No:** R/20/9/53364

**Author:** Kelly Tagg, Community Partnership Leader

**Approved by:** Anne Robson, Chief Financial Officer

☐ Decision

☐ Recommendation

☐ Information

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### **Purpose**

- 1 To update the board on the community leadership activities in the area.

### **Recommendation**

**That the Ardlussa Community Board:**

- a) **Receives the report titled “Community Leadership Report for the Ardlussa Community Board” dated 27 September 2020.**

### **Attachments**

- A Community Leadership Report [📎](#)



## Community Partnership Fund

At the time of submitting this report, applications for the Ardlussa Community Board Community Partnership Fund had not yet closed. Applications close 30 September. Staff will provide an update on applications received and the process moving forward at the board meeting.

## Waikaia Forest mountain bike trails

A report is to be tabled at the Service and Assets Committee meeting to be held 7 October 2020. The purpose of the report is to seek public access to the Waikaia forestry block for the purpose of potential future mountain bike trails. Staff will provide an update on the outcome at the board meeting.

Initial discussions have been had with Tom Hey – Elevate Trail Building. Staff are currently preparing information and maps for Tom in order to obtain a quote. A quote is being sought for master planning / feasibility and initial trail designs.

Staff have been liaising with Denise Lormans from the Southland Community Law Centre in order to get advice around the establishment of a charitable trust in the near future.

## Riversdale community garden

A community meeting was held on 27 August and was well attended by members of the community. The initial proposal is to create a community garden on vacant land next to Ballance. Discussions have been had with representatives from Ballance who have expressed support for this local community initiative. Soil and contamination testing is being undertaken.

Some concern about the site was raised including a suggestion that traffic entering and exiting the site often prevented emergency vehicles (fire and ambulance) from leaving their respective stations. Communication from these organisations has been received confirming that this is not the case.

Overall there was support for the concept of a community garden in Riversdale, a “Riversdale Community Garden” Facebook page has been set up and a further meeting was planned for 1 October.

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## Balfour pump track

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Draft plans have been submitted to Council for consideration. Further discussions around costings and plans are underway with the Balfour Lions Club.

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## Waikaia Progress League community meeting

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The Waikaia Progress League presented to the community board at a recent meeting and outlined a list of projects they would like to undertake in the Waikaia township. The majority of these will be funded and actioned by the progress league with only a small amount of assistance from Council being required.

It was great to see such passion from the community, not to mention some awesome ideas for the future of the area. The board and staff will continue to work together with the Progress League as a voice for the wider Waikaia community.

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## Resource management update – What’s your View?

Working in partnership with iwi, Southland District Council’s resource management team is embarking on a project to determine where the potentially important landscapes and natural features are within Southland. We know there are numerous spaces that contribute to Southland’s unique scenery and place in the world, and this work is about identifying where those are and then looking at ways we can work together to look after them for now and for future generations to come.

Community views and perspectives will play an important role in this, alongside the views of experts and a cultural assessment.

From October to December we will be asking the public to tell us about the landscapes and natural features within our District that are important to them. This will be framed as a campaign called ‘What’s Your View’, which you will see online and in area offices/libraries throughout the District.

Community views will be mapped alongside a cultural assessment and a professional report to get a full picture of potentially important landscapes and natural features. We will then discuss the findings with anyone that may be affected – we’ll be looking to check the accuracy and then to look at ways how, together, we can look after these spaces for generations to come.

The resource management team would welcome the opportunity to communicate this with community boards as soon as is practical, but if you have any questions about this before that point please see [www.makeitstick.nz](http://www.makeitstick.nz) or call Margaret Ferguson on 0800 732 732.

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## District/regional Initiatives

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### SDC holiday programme

Sport Southland will again be delivering the SDC holiday programme in January 2021. The programme will run in eight locations (Winton, Riverton, Lumsden, Stewart Island, Wyndham, Otautau, Te Anau and Tokanui) over eight dates. The dates and venues are currently being confirmed – look out for information coming out in school newsletters, Facebook pages etc over the coming weeks.

### Milford Opportunities Project

In January this year Stantec, the governance group and the project working group went to Fiordland to experience and discuss the place and the work on the project that had previously been undertaken by WSP-Opus in Stage 1. Unfortunately, the following week the Fiordland floods happened closing State Highway 94 for a number of weeks and whilst that was happening Covid-19 was becoming an issue around the world to the point where New Zealand's alert level 4 lockdown was declared.

The original intention had been to have a number of public drop-in sessions/meetings and meetings with reference groups representing a number of interests in Milford Sound Piopiotahi and tourism operations generally. Obviously the lockdown meant that could not happen but the project has been able to have the reference groups meet via the Zoom meetings platform.

Stantec has continued to work on gathering and analysing the background data that will be needed to determine their recommendations to the governance group for the long list of options that should be given further consideration. More recently, Stantec have been able to travel to Fiordland and meet directly with stakeholders and in July there was a nationally advertised survey for people to engage with the project and provide their thoughts.

The Milford Opportunities Project is a chance for the public to shape the future of one of New Zealand's most iconic areas. Gathering feedback from a diverse range of New Zealanders is absolutely crucial. On 5 October 2020 the project will launch another nationwide campaign. This will be the final chance for large-scale engagement on this project as the team makes the decisions for the final master plan in December.

## National initiatives

### Sport NZ Community Resilience Fund 2.0

*Funding support for community based organisations to cover fixed and operational costs.*

The second round of the Community Resilience Fund has now closed, with a total of 117 applicants receiving support from the fund in the Southland region with a total of \$694,609.47 distributed (this includes Invercargill and Gore). In the Southland District Council area 37 organisations received support with a total of \$137,858 distributed.

In the Ardlussa area the following organisations/clubs received support:

Balfour Rugby Football Club	\$5000
Riversdale Golf Club	\$5000
Riversdale Rugby Club	\$4172
Waikaia Golf Club	\$4268

## Impact of Covid-19 on our community and voluntary sector

Research was undertaken by the Centre for Social Impact, in partnership with Hui E, Philanthropy New Zealand and Volunteering New Zealand of the impact of Covid-19 on our community and voluntary sector.

The report details the findings of a national Covid-19 impact survey carried out across the tangata whenua, community and voluntary sector in May-June 2020. This was as the country was moving between levels 2 and 1 of the Covid-19 lockdown. The findings are based on 1,424 responses from a broad cross-section of the sector.

The link for the full report is: <https://www.centreforsocialimpact.org.nz/korero/2020/august/survey-highlights-impact-of-covid-19-on-the-community-and-voluntary-sector>

There was significant interest and outreach in the Otago-Southland regions to the survey. Fifteen percent of responses were from organisations solely operating in Southland.

The findings highlight the experiences of the sector in cherishing and caring for communities throughout Covid-19 and beyond. They take stock of the impact that effort has had on the sector and start the conversation about what now needs to be done.

The findings will be used to help lead confident, collective, well informed discussions around recovery and re-imagining the future state of a tangata whenua, community and voluntary sector that is well, flourishing and thriving.

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## Strategy and policy

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Staff have begun identifying the national, regional and District strategies that are relevant to Council. Staff will undertake a needs assessment to assess the strategies that are necessary to focus work/service delivery and to guide decision making, both from a Council and community perspective. Staff will produce a strategy development plan that will outline an intended work programme, why particular strategies will be prioritised, and the ongoing commitments Council will need to make, such as any strategy review requirements.

Council have finished formal consultation on the draft Keeping of Animals, Poultry and Bees Bylaw, and councillors have received the submissions. On 29 September 2020 Council is scheduled to deliberate and adopt a final bylaw.

Council are still reviewing the charging method for non-recreational jetty usage on Stewart Island/Rakiura. The next steps for this piece of work are to discuss three charging options with the Stewart Island/Rakiura Community Board, and then request Council to endorse a charging method to be included and consulted on in the draft Long Term Plan.

Staff have been revising the Procurement Policy and developing a draft Procurement Manual. Staff presented the draft Procurement Policy to the Finance and Assurance Committee on 11 September 2020. Council will be asked in late October to release the draft policy in November 2020 for consultation.

Review of a suite of policies that will inform the Long Term Plan is underway. This includes the Revenue and Finance Policy, the Policy on Development and Financial Contributions, and the Significance and Engagement Policy. Draft policies will be presented to committees in September and to Council in October. Following Council approval, the formal consultation period for these policies is planned for the period from 4 November to 4 December 2020. Staff are also working on the asset management, contract management, risk management and grants and donations policies.

Work has begun to undertake the in-depth analysis of Council's top corporate risks. Finance and Assurance Committee members will discuss in detail selected risks from the top 10 corporate risks in each quarter beginning September 2020. Staff will also begin work on reviewing Council's operational risk framework in the up-coming months.

The annual report period is now underway and due to be completed by late October/early November 2020. The Finance and Assurance Committee met on 11 September to review the draft Annual Report 2019/2020 for release to Audit NZ.

The Long Term Plan is moving into a key development phase as Council continue to discuss the key issues facing the District. Activity management plan discussions were held in August, alongside the key policy development that informs this process. Council has provided initial guidance to staff that will assist in determining in developing key issues and options for further discussions in September that will form the basis of the LTP consultation document. Throughout September, another round of community board

workshops are occurring for staff and elected members to further discuss levels of service and funding options.

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## NZTA – Waka Kotahi

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Highways South appreciates the passion of Southlanders for their local communities and is grateful for the support of Southland community boards with conveying our passion for providing safe, fit-for-purpose state highways to connect these communities. Below gives an overview of recently completed projects in the Southland District area, as well as planned construction and safety work in the Southland District for the coming year:

Pavement rehabilitation sites completed in the Southland District in the 2019/20 year:

- Dome Creek (SH6)
- Tothills Creek (SH6)
- Whyte's Corner (SH1)
- Kerr Rd x2 (SH1)
- St Ronan's Rd (SH1)
- Mill Rd (SH98)

Pavement rehabilitation in the Southland District planned over summer 2020/21:

- Sinclair Entrance at Winton (SH6)
- Two sites west of Mossburn (SH94)

Other completed work in the Southland District:

- SH 99 intersection upgrade, incl. right hand turn bay at Waimatuku installed as a safety initiative
- Flood response – Scott's Creek and Blackmore Culvert gravel extraction (SH6)
- Lake to lake cycle trail completion – Te Anau/Manapouri (SH95)
- Dipton (SH6) – Channel and kerb (and apologies again to the Dipton community for the lack of fore-warning on this job)
- Culvert renewals – SH6 near Mossburn, SH94 near Lumsden and SH99 near Colac bay
- There are twelve areas throughout the network where we have replaced or installed new ice/grit signs
- Cyclists approaching signs installed on SH99 at the Makarewa River and SH96 at the Oreti River

Area updates:

- Edendale – some sweeper work to be done, and maintenance on the old highway will be happening in the 2021/2022 construction season following funding approval
- Lumsden (SH94 to Gore) – 70km/hr to 50km/hr speed limit change underway and will be gazetted on 16 October at which point the new threshold signs will be installed and 70km/hr signs removed
- Rework at Steel Road on SH99 will happen in October and additional reseal sites (Wright's Bush, Waianawa, Waimatuku, Thornbury) will happen this summer

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## Communications and Engagement

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Each of the nine community boards have now been allocated a dedicated person from SDC's communications team.

Their role will be to support the community board in all aspects of communications and engagement, including the content for the Facebook page and SDC's First Edition magazine.

Communications specialist Kate Buchanan has been assigned to Ardlussa and is happy to chat about any ideas or communication needs – everything from informing the public about local initiatives, projects or events to profiling characters from the area.

Kate can be contacted on 0800 732 732, mobile 021 292 1660 or via email [kate.buchanan@southlanddc.govt.nz](mailto:kate.buchanan@southlanddc.govt.nz).





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## **Operational Report for Ardlussa Community Board**

**Record No:** R/20/9/50402

**Author:** Carolyn Davies, Executive Assistant

**Approved by:** Anne Robson, Chief Financial Officer

☐ Decision

☐ Recommendation

☐ Information

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### **Purpose of Report**

- 1 The purpose of the report is to update the board on the operational activities in the Ardlussa Community Board area.

### **Recommendation**

**That the Ardlussa Community Board:**

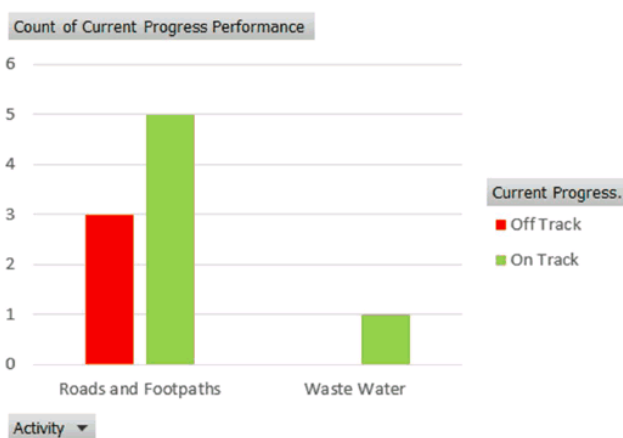
- a) **Receives the report titled “Operational Report for Ardlussa Community Board” dated 7 October 2020.**

### **Attachments**

- A Ardlussa operational report - 14 October 2020 - Operational report [↓](#)



## 1. Projects within current 2019/2020 financial year



### CLARIFICATION OF FUNDING SOURCES

Local funded: Stormwater, cemeteries, footpaths, SIESA, water structures and community halls.

District funded: Water, wastewater, public toilets and roading.

Local or District funded (dependent on service): Community facilities, parks and reserves.

ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	BUDGET VALUE	PROJECT CURRENT COMMENT
WASTE WATER	P-10130	Upgrade treatment plant at Riversdale	Pre delivery phase	On track	\$710,000.00	Land acquisition negotiations are ongoing through the property team, while system



ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	BUDGET VALUE	PROJECT CURRENT COMMENT
						design is continuing through Stantec
<b>ROADS AND FOOTPATHS</b>	P-10360	Rehabilitation of Balfour Ardlussa Road	Delivery phase	On track	\$1,000,000.00	Design completed by Bonisch Consultants. Tender process has been completed and awarded to SouthRoads and construction is programmed to commence mid October 2020
<b>ROADS AND FOOTPATHS</b>	P-10373	Install culvert on Balfour Ardlussa Road	Pre delivery phase	On track	\$120,000.00	Practically complete and in defects period
<b>ROADS AND FOOTPATHS</b>	P-10404	Northern Bridge 11 - Biggar Road	Delivery phase	Off track	\$140,494.88	Bridge installation complete, road approaches to be scheduled
<b>ROADS AND FOOTPATHS</b>	P-10405	Northern Bridge 12 - Argyle Road	Delivery phase	On track	\$147,950.81	To be scheduled
<b>ROADS AND FOOTPATHS</b>	P-10406	Northern Bridge 13 - Kingsbury Road	Delivery phase	Off track	\$154,041.88	Second bridge on schedule
<b>ROADS AND FOOTPATHS</b>	P-10407	Northern Bridge 14 - Bruce Road	Delivery phase	Off track	\$138,247.56	Contractors due on site by Friday 2 October (weather dependant)
<b>ROADS AND FOOTPATHS</b>	P-10408	Northern Bridge 15 - Fortune Road	Delivery phase	On track	\$132,618.64	Bridge completed with sealing to be done over the summer
<b>ROADS AND FOOTPATHS</b>	P-10411	Northern Bridge 18 - Piano Flat Road	Delivery phase	On track	\$152,020.54	To be scheduled



## 2. Community board contracts

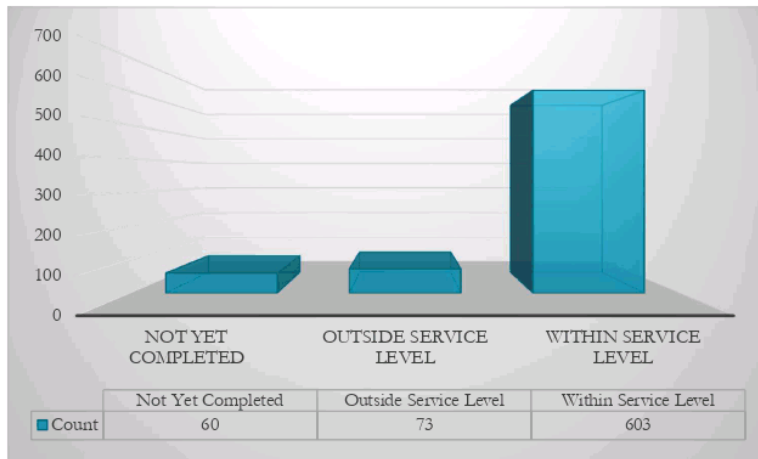
CONTRACT NAME	CONTRACT MANAGER COMMENTARY
10/01 – Water and Waste Water Services Operation and Maintenance	The contract is performing well. Work underway to replace aging section of critical water pipework at Lumsden reservoirs.
17/ 03 – Waimea Alliance	<p>Routine maintenance is ongoing. Township cyclic work is ongoing, and includes minor projects and RFS works.</p> <p>Crews have been dealing with blocked culverts spread around the area. Several road signs in the area were vandalised over the period, damaged by being hit by vehicles.</p> <p>In association with the new speed limit bylaw, the team have been around the District installing new or changing speed signs in line with the new bylaw.</p> <p>Pre-reseal repairs have been completed for the Ardlussa area and are working in other areas of the Waimea and Central Alliance patches.</p>
17/03 – Waimea Alliance	Toilets are operating well under SouthRoads.

## 3. Request for service data – 27 July 2020 to 14 September 2020

Community Board		District wide
		
Requests for Service 27/7/20 – 14/9/20: <b>20</b>		Requests for Service 27/7/20 – 14/9/20: <b>736</b>
		3 Waters Service requests 27/7/20 – 14/9/20: <b>106</b>
REQUEST TYPE	COUNT	
Noise control (not animal noises)	1	
Nuisance complaints (odour, vermin, neighbourhood)	1	
Culverts blocked - rural	2	
Gravel potholes and corrugations - (safety)	1	
Gravel, potholes/corrugations and grading	1	
Rural water - no water supply	1	
Rural water asset leak	4	
Transport - road matters general	2	
Warning and reg signs existing (speed, curve etc)	1	
Water asset leak - (main, hydrant, valve, meter)	2	

REQUEST TYPE	COUNT
Water no supply	1
Wheelie bin cancelled - rural/comm/additional bins only	1
Wheelie bin damaged	1
Wheelie bin new	1
<b>Total</b>	<b>20</b>

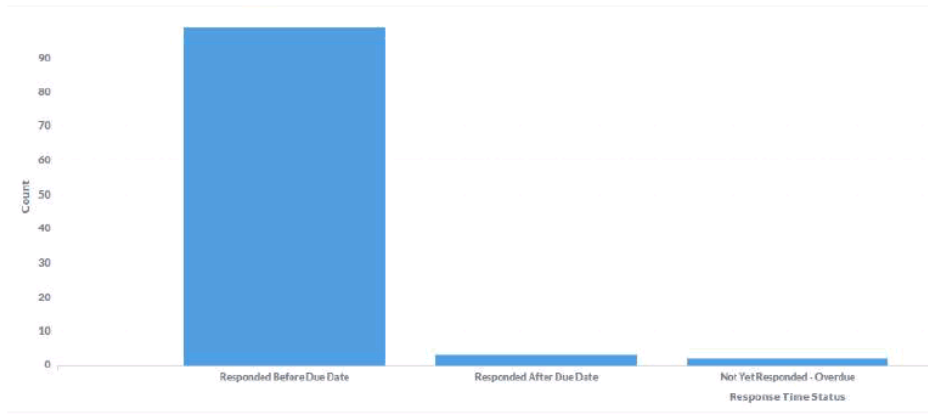
#### RFS count by completion time status



Note: RFS' that were not yet completed or outside the service level were due to factors further investigations/ work required and extensions of time to complete the requests.

#### Count by Response Time Status

Started from IPS Requests, Response Time Status  
 SDC Data | Ips Service Request | Initial Call Date Time between July 27, 2020 September 14, 2020 x



#### 4. Local finance reporting

<b>Balfour - Business Units as at 31 August 2020</b>									
	Income			Expenses			Capital		
<b>Business Unit</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>	<b>Expenses YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>
Administration - Balfour		\$571	\$3,423						
Operating Costs - Balfour	\$196	\$196	\$1,177	\$841	\$216	\$1,297			
Street Works - Balfour	\$549	\$549	\$3,295		\$1,966	\$11,795			
Stormwater Drainage - Balfour	\$802	\$802	\$4,813	\$262	\$858	\$4,813			
Beautification - Balfour	\$1,761	\$1,761	\$10,567	\$2,734	\$1,761	\$10,567			
Playground - Balfour	\$209	\$209	\$1,253	\$49	\$209	\$1,253			
<b>Total</b>	<b>\$3,518</b>	<b>\$4,088</b>	<b>\$24,528</b>	<b>\$3,887</b>	<b>\$5,010</b>	<b>\$29,725</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Riversdale - Business Units as at 31 August 2020</b>									
	Income			Expenses			Capital		
<b>Business Unit</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>	<b>Expenses YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>
Administration - Riversdale		\$186	\$1,113						
Operating Costs - Riversdale	\$369	\$366	\$2,196	\$500	\$366	\$2,196			
Street Works - Riversdale	\$1,468	\$1,456	\$8,734	\$1,926	\$1,628	\$9,766			
Stormwater Drain - Riversdale	\$948	\$940	\$5,640	\$335	\$997	\$5,640			
Beautification - Riversdale	\$3,711	\$3,683	\$22,098	\$6,020	\$3,828	\$22,965			
Playground - Riversdale	\$221	\$220	\$1,318	\$355	\$701	\$4,208			
<b>Total</b>	<b>\$6,716</b>	<b>\$6,850</b>	<b>\$41,099</b>	<b>\$9,136</b>	<b>\$7,520</b>	<b>\$44,775</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



<b>Waikaia - Business Units as at 31 August 2020</b>									
	<b>Income</b>			<b>Expenses</b>			<b>Capital</b>		
<b>Business Unit</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>	<b>Expenses YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>
Administration - Waikaia	-\$0	\$61	\$366						
Operating Costs - Waikaia	\$1,057	\$1,360	\$8,162	\$427	\$581	\$3,486			
Street Works - Waikaia	\$220	\$275	\$1,652		\$220	\$1,318			
Stormwater Drainage - Waikaia	\$1,062	\$1,652	\$9,912	\$244	\$1,073	\$6,371			
Cemetery - Waikaia	\$183	\$183	\$1,099		\$183	\$1,099			
Beautification - Waikaia	\$2,181	\$2,181	\$13,083	\$171	\$2,189	\$13,134			\$31,515
Playground - Dickson Park	\$366	\$453	\$2,716	\$99	\$667	\$4,000			
Sewerage Scheme - Waikaia									
<b>Total</b>	<b>\$5,068</b>	<b>\$6,165</b>	<b>\$36,990</b>	<b>\$942</b>	<b>\$4,913</b>	<b>\$29,408</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 31,515</b>

<b>Ardlussa - Business Units as at 31 August 2020</b>									
	<b>Income</b>			<b>Expenses</b>			<b>Capital</b>		
<b>Business Unit</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>	<b>Expenses YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>
Community Leadership Ardlussa		\$0	\$0	\$3,324	\$4,366	\$58,004			
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,324</b>	<b>\$4,366</b>	<b>\$58,004</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

The income in each township's administration is for interest revenue from the reserves. This is only accounted for at year end and the forecasts will be adjusted to reflect this from the next report.

Community Leadership Ardlussa expenditure is for the salaries of the community board. This is funded from the Mararoa Waimea Ward reserve as approved by Council in an unbudgeted expenditure decision on 27 February 2020.

Balfour beautification is over budget year to date due to additional vegetation clearing tasks having been undertaken by SouthRoads.



Riversdale beautification is showing as over budget due to a timing issue with the processing of an invoice during the month end rollover. This has now been processed and will show correctly in future reports. Had this not occurred the YTD expenses would show \$4,261.





### Reserve Balances

RESERVE	30 JUNE 2020	BUDGET 30 JUNE 2021	FORECAST 30 JUNE 2021
Balfour general	\$119,804	\$114,727	\$114,727
<b>Total – Balfour</b>	<b>\$119,804</b>	<b>\$114,727</b>	<b>\$114,727</b>
Riversdale fire bore	\$-	\$208	\$208
Riversdale general	\$28,991	\$28,714	\$28,714
<b>Total – Riversdale</b>	<b>\$28,991</b>	<b>\$28,922</b>	<b>\$28,922</b>
Waikaia Dickson park	\$18,083	\$16,799	\$16,799
Waikaia drain filling	\$5,630	\$5,630	\$5,630
Waikaia general	\$102,696	\$74,857	\$74,857
Waikaia museum donations	\$6,795	\$9,162	\$9,162
Waikaia refuse removal	\$9,917	\$10,251	\$10,251
Waikaia stormwater	\$110,438	\$113,979	\$113,979
<b>Total – Waikaia</b>	<b>\$253,560</b>	<b>\$230,678</b>	<b>\$230,678</b>
<b>TOTAL</b>	<b>\$380,711</b>	<b>\$374,327</b>	<b>\$374,327</b>



## **Council Report**

**Record No:** R/20/9/51942

**Author:** Kelly Tagg, Community Partnership Leader

**Approved by:** Anne Robson, Chief Financial Officer

☐ Decision

☐ Recommendation

☒ Information

## **Chief Executive**

### **Three Waters**

1. Work on the Three Waters reform programme is continuing, with a series of 14 workshops being held in July to explain to the local government sector the reform programme and the conditions attached to receipt of the tranche 1 stimulus funding. All of the 67 eligible local authorities have agreed to 'opt in' to the first stage of the reform programme, suggesting that there is wide acceptance across the sector about the need for reform.
2. To support the work of the joint central and local government steering committee in leading the reform work two new groups are being established. These are a system design group, whose role will be to test issues around overall system and institutional design, entity purpose, ownership, governance, accountability, funding models, etc, and a water technical infrastructure group that will look at the more technical infrastructure issues arising from the reforms.
3. To progress the work that needs to be considered across Otago and Southland the two mayoral forums are currently considering a proposal to establish a joint committee and establish a secretariat to support a joined-up approach to thinking about the issues arising from the three waters reform process for local government.
4. In early September the five Hawkes Bay councils released the report that they had commissioned in 2019 to examine the opportunities that might be created by a move to a more integrated regional service delivery model for the delivery of water and wastewater services.
5. A copy of the full report is available on their three waters review website (<https://www.hb3waters.nz/hawkes-bay-three-waters-service-delivery-report/>).
6. The Hawkes Bay report evaluates five different structural options:
  - enhanced status quo
  - a shared service business unit
  - a management council controlled organisation (CCO)
  - a sub-national CCO which extends beyond Hawkes Bay
  - an asset owning CCO.
7. It concludes that an asset owning CCO is the most appropriate model when evaluated against the objectives and principles originally set by the Hawkes Bay councils. It also goes on to assess the implications of establishment of such a model on the other council functions including addressing issues relating to, for example, stranded overheads.

8. While much of the analysis in the report has been ‘superseded’ by the central government three waters reform programme, there are a number of lessons to be drawn from the report that will be of interest to all local authorities.

## **Future of Local Government**

9. Local Government New Zealand and SOLGM are advancing work to scope a future of local government work stream which will look at the changing role of the sector, particularly in light of the extensive changes that are likely to occur as a result of the three waters reform and resource management reform processes.
10. The work stream will have a particular focus on the role of local government in supporting community well-being and how this might further evolve in the future including the relationship between central and local government, the relative importance of the civic leadership role played by the sector and community led development.
11. The reducing role of the local government sector in both the infrastructure provision and regulatory service areas are likely to have an impact on the number, shape and form of local authorities in the future. This is expected to include discussion about whether it remains relevant to have a distinction between regional and territorial local authorities.

## **Climate Change**

12. Local Government New Zealand (LGNZ) have recently released a report that looks at the approaches being used to adapt to the impacts of climate change on three different communities.
13. The report is available on the LGNZ website (<https://www.lgnz.co.nz/our-work/publications/case-studies-community-engagement-on-climate-change-adaptation/>).
14. The communities included in the case studies are the Ruawai Flats in Kaipara, South New Brighton and Southshore in Christchurch, and South Dunedin.
15. Although all three case studies focus on the issue of coastal inundation, each of them are at different stages of their climate change adaptation planning work and are effectively having to develop their own policy frameworks to guide their work raising issues around the desirability of developing greater national guidance in the adaptation area.

## **Environmental Services**

### **Building Solutions**

16. The building solutions team have continued to face challenges with the processing of building consents for the month of August 2020. Additional funding has been approved by Council to increase capacity and address the core issues experienced by the team.
17. The current Covid-19 environment has created a greater expectation from the community that buildings very promptly obtain Code Compliance Certificates. Financial impacts resulting in delays in this space are more noticeable, however with the whole industry working under pressure right now a trend of designers, builders and owners ‘drip feeding’ information into Council has created a large workload and noticeable time delays between Council receiving information and a Code Compliance Certificate being issued. This is due to repeat requests for information being required before all information is received.

## **Animal Control**

18. The dog registration process is to be reviewed. There have been a number of teething problems with the various online/email changes this year, and hence the need to simplify the process to make it as easy as practicable for our customers.
19. Another example of an animal control issue that struggles to find a regulatory owner has arisen (like cat and geese problems). Alleged feral pigs, that may be being kept, are getting on the road from a property in Blackmount, causing safety concerns. Council along with DoC, the police and Environment Southland all have roles, however in this case an agreement had been reached with the owner that if honoured, should resolve the issue.

## **Environmental Health**

20. The team has completed the first remote verification. This is a verification of a food business that is completed using Zoom or similar app. The Ministry of Primary Industries has enabled verifiers to conduct these verifications, as a result of Covid-19.
21. The team has started work on introducing online applications for alcohol and food licensing applications. Currently applications are mostly completed by hand; and so this will improve the customer experience for those wanting an online option, and increase efficiency.

## **Resource Management**

22. Covid-19 has not noticeably affected incoming workloads. Incoming resource consent applications remain consistent with the same period in 2019.
23. Up until the alert level 4 restrictions coming into force, ongoing policy focused work was occurring on the regional work streams for Climate Change, Biodiversity, Landscapes and Natural Character. In the national space, Covid-19 has delayed some anticipated national direction. Particularly, the national policy statements on highly productive land and indigenous biodiversity have been delayed and it is anticipated that they will now be released in April 2021.
24. Council has endorsed a report to bring forward the review of the landscapes section of the district plan. Work is now underway to understand the unique nature of Southland's landscapes, cultural values and local areas of significance. There are a number of pieces of work that will inform a review and also a number of conversations with communities and land owners. It is anticipated that a plan change will be notified in the middle of 2021.
25. SDC was part of the territorial authority reference group providing feedback to the Ministry of the Environment on the proposed NPS on Indigenous Biodiversity and the proposed New Zealand Biodiversity Strategy. Consultation on the NPS for Indigenous Biodiversity closed in March 2020.
26. Council submitted stating that in its opinion, achieving the requirements of the statement will require a significant body of work identifying potentially significant natural areas, mapping them and revising rules within the district plan to protect and enhance them. It is anticipated that there will be a significant cost associated with this. There is estimated to be 1.7 million hectares of potentially significant biodiversity which equates to 57% of our District. Approximately, 94,000ha of this area is indicated to be on private land. Council has provided input into the LGNZ

submission and Council is one of the case study councils forming part of that submission. It was anticipated that the National Policy Statement will likely be gazetted prior to the general election in September but this has been delayed until approximately April 2021.

27. Resource consent data for the previous few months is below:
- June – 21 applications received, 26 decisions issued.
  - July - 27 applications received, 28 decisions issued.
  - August – 18 applications received, 29 decisions issued.

## **Services and Assets**

### **Forestry (IFS)**

28. The financial year 2020/2021 harvesting programme is underway out of Waikaia Block 4. The crop age is 30 years and estimated tonnes are 19,000 with a forecast return of \$933,000.
29. A valuation report has recently been completed including a site visit. The outcome has been a \$360,000 revaluation against a budgeted devaluation of \$1,570,000. This is primarily due to market price and growth changes.
30. The Ardlussa Community Board has initiated a discussion about establishing mountain bike trails within the Waikaia forest. Their vision was presented at a recent board meeting and work is underway to scope and outline delivery of this work.

### **Around the Mountains Cycle Trail**

31. The contract for repairs to the trail, associated with the February flood event, has been awarded to The Roding Company. The contract period is eight weeks and work has commenced on site.
32. A flood damaged culvert has been identified and work is underway to evaluate the damage and develop a solution.
33. The New Zealand Cycle Trail board is scheduled to visit Invercargill and the cycle trail in September, providing an opportunity to showcase this activity.

### **Property**

34. The property disposal of the Ohai bowling club building is underway. The disposal of the former Stewart Island museum and the Hokonui hall has been completed as has the road stopping of the road intersecting the Southern dairy hub and the registration of all documents for the realignment and easements for Ringaringa Road on Stewart Island. Finalising the updated landowner consent for the coastal route boundary adjustments and payment of compensations is also almost complete. Once this is done the legalisation Gazette Notice can be issued.

## **Strategic Water and Waste**

### **Land and Water Plan Implementation**

35. Environment Southland released their proposed Land and Water Plan in 2017.

36. In total 25 appeals were received by Environment Southland of which Council has identified 10, which it will join as a Section 274 party. Council has also lodged an appeal to the decision. The basis of Council's appeal, is largely around the 'non-complying' activity status on wastewater discharges to water. The latest direction issued from the Environment Court outlines a proposed path, where appeals to objectives will be heard ahead of mediation, by grouped topic on policies and rules. Evidence in support of the appeals have been filed with the Environment Court.
37. Interim decisions were released by the Environment Court in late December with a recommendation that further expert conferencing be undertaken in early 2019.
38. A further hearing was held in mid-June 2020 where evidence was presented on additional information that the courts required Environment Southland to provide based on their interpretation of a number of key principles underpinning the plan. Agreement has now been reached on all outstanding appeals related to the objectives and policies with a further hearing planned to cover all outstanding appeals. At this stage the timing of this is not known.

### **Project Delivery Team (PDT)**

39. PDT now meeting fortnightly with services and assets managers on works programme.
40. Currently working with CAMMS to look at options for simplified access for community boards and councillors.
41. The Te Anau wastewater project is progressing well with design in full swing and contracts now in place.
42. The first office shift project is now complete with staff moving into 42 Don Street on 7 September 2020.
43. With Council now approving Winton library project, this will progress quickly into design and consents.
44. The bridge works programme continues to progress well.
45. Fencing of waste water ponds is now underway after Covid-19 delays and securing final location agreements with neighbours.

### **Community Facilities**

46. The community facilities team has been working through the second round of the Long Term Plan workshops with community boards. This has focused on the budgets associated with the opex and capex to meet the levels of service over the period of the plan and follows on from meetings previously held with the boards that highlighted the assets that were within their respective board areas of responsibility.
47. Three of the mowing tenders are set to go to the Services and Assets committee for approval to be awarded. Direct negotiations are in progress with the incumbent contractors for the Ardlussa Community Board. The remainder of the areas will be packaged up and put out to tender.
48. We are working through revising the requirements to become an approved contractor with the Health and Safety and Wellbeing Advisor to make sure that our traffic management and STMS obligations are being met.

49. The asset manager is now looking at progressing the work to get the community facilities assets into Council's asset management system (IPS).
50. Community facilities staff are completing projects that were carried forward from last year and starting the projects that are in this year's capital works programme.

## **Strategic Transport**

### **National Land Transport Plan**

51. The transport team continues to wait on the release of the final Government Policy Statement on Land Transport 2021 (GPS) to ensure activity plans and funding application align with the GPS strategic direction.
52. The continued delay of GPS is potentially putting the legislative requirements for the Regional Land Transport Plans (RLTP) at risk. Development of the RLTP is being progressed on the expectation that the strategic direction of the GPS will not change. This means that projects can be developed and included in the draft RLTP without the GPS being finalised.

### **District Wide Roothing Programme**

53. Evaluation of the District-wide resurfacing contracts have been completed and approved by the Services and Assets committee. This activity covers the resurfacing of approximately 3,000,000 m<sup>2</sup> of urban and rural roads across the District over the next three years. Contracts have been awarded to Fulton Hogan and Downer.
54. The 2020/2021 pavement rehabilitation program which consists of approximately 7km of sealed roads has been approved. Procurement of these works is currently underway with the first site expected to be completed prior to Christmas.

## **Customer Delivery**

### **Customer Support**

55. We answered 3,926 calls in the month of July, with an average wait time for our customers of 21 seconds. We had a steady number of late dog registrations. There are now just 1,086 dogs needing to be registered which will trickle in over the next few weeks.

### **Libraries**

56. Alert level 2 has been a challenge for many of our library staff and community members. Our original restrictions for alert level 2 were designed for a short period of time and not a drawn out phase. A fortnight ago, after many great suggestions from our libraries team, we relaxed some of our alert level 2 restrictions to fall in line with other similar libraries of our size and allow for a much easier system to both manage and experience.
57. During this time at alert level 2, most of our programming has been put on hold to adhere to social distancing requirements, though we have started to allow our adult focused programming to start up again.
58. We are currently planning for the October school holiday programme in the hopes that the country will be back at alert level 1, however we are cognisant this may not occur and will plan for this possibility as well.



## **Knowledge Management**

59. While LIM numbers are lower than previous years they continue to trend upward. Over the month of August the team lodged 45 LIM applications and issued 39, compared to only 29 in August 2019. When looking at last year's numbers you can clearly see a drop started in May 2019 and continued until June 2020.

## **Recommendation**

**That the Ardlussa Community Board:**

- a) **Receives the report titled "Council Report" dated 27 September 2020.**

## **Attachments**

There are no attachments for this report.



## Report to Ardlussa Community Board - Southland Charity Hospital - Unbudgeted Expenditure Request

Record No: R/20/9/53137

Author: Tina Harvey, Community Liaison Officer

Approved by: Rex Capil, Group Manager Community and Futures

☒ Decision

☐ Recommendation

☐ Information

### Purpose

- 1 The purpose of this report is to seek approval from the Ardlussa Community Board for the purchase of a commemorative plaque for the Southland Charity Hospital to the value of \$500.

### Executive Summary

- 2 The board has previously discussed supporting the charity hospital by way of purchasing a plaque on behalf of the Ardlussa community.
- 3 This report seeks to formalise this idea by approving unbudgeted expenditure in the amount of \$500 to be funded via the Balfour, Riversdale and Waikaia general projects business units.

### Recommendation

**That the Ardlussa Community Board:**

- a) **Receives the report titled "Report to Ardlussa Community Board - Southland Charity Hospital - Unbudgeted Expenditure Request" dated 24 September 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves unbudgeted expenditure in the amount of \$500 to be funded from the Balfour, Riversdale and Waikaia general projects business units, for the purchase of a commemorative plaque for the Southland Charity Hospital.**
- e) **Agrees that the wording on the commemorative plaque shall read "Ardlussa Community Board".**

## Background

- 4 The Southland Charity Hospital was established in 2019 following Blair Vining's highly publicised battle with terminal cancer. After his diagnosis in 2018, Blair was told he had weeks to live, but chronic under-resourcing of the health service in Southland meant he was unlikely to see a specialist before cancer took his life. Blair and his family decided that this needed to change. As a result, he and his wife Melissa worked tirelessly to reform the system and make access to cancer care equitable for all Kiwis.
- 5 One of the greatest legacies created because of their work is the formation of the Southland Charity Hospital. The hospital was founded by the community, for the community. Once completed, it will provide free services to those in the southern half of New Zealand who are unable to access care through the public or private health systems.
- 6 The Southland Charity Hospital will not receive any government funding. Instead it will rely on donations, grants and the generosity of the wider community keen to help southerners in need.
- 7 For a donation of \$500 the board can purchase a commemorative plaque (305 x 150mm) engraved with up to three lines of 12 characters (including spaces) each.
- 8 These plaques will serve as a lasting tribute to supporters of the Southland Charity Hospital. The commemorative plaques will be situated in the Blair Vining Garden to be created on-site at the Southland Charity Hospital premises.
- 9 Further information is available at [www.southlandcharityhospital.org](http://www.southlandcharityhospital.org)

## Issues

- 10 There are no issues identified.

## Factors to Consider

### Legal and Statutory Requirements

- 11 There are no legal and statutory requirements to consider.

### Community Views

- 12 Local community views have not been sought in relation to this request however the Southland Charity Hospital has significant support from the Southland community as a whole.

### Costs and Funding

- 13 The purchase of a commemorative plaque is \$500 and is be funded via the Balfour, Riversdale and Waikaia general projects business units.

### Policy Implications

- 14 There are no policy implications.

## Analysis

### Options Considered

- 15 The options are to approve unbudgeted expenditure of \$500 for the purchase a commemorative plaque for the Southland Charity Hospital or not.

## **Analysis of Options**

### **Option 1 – Approve unbudgeted expenditure of \$500 for the purchase of a commemorative plaque for the Southland Charity Hospital**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>shows support for the efforts of the Southland Charity Hospital</li></ul>	<ul style="list-style-type: none"><li>there are no disadvantages</li></ul>

### **Option 2 – Does not approve unbudgeted expenditure of \$500 for the purchase of a commemorative plaque for the Southland Charity Hospital**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>funds as still available for other projects in the Ardlussa area</li></ul>	<ul style="list-style-type: none"><li>the Ardlussa Community Board is not able to support this project</li></ul>

## **Assessment of Significance**

- 16 This is not considered significant.

## **Recommended Option**

Option 1 is recommended.

## **Next Steps**

- 17 Staff will arrange for the purchase of the plaque on behalf of the Ardlussa Community Board.

## **Attachments**

There are no attachments for this report.



## Southland District - Wellbeing Indicators Snapshot - August 2020

Record No: R/20/9/52025

Author: Shanin Brider, Community & Futures Administrator

Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision

☐ Recommendation

☒ Information

- 1 The purpose of this report is to present the Ardlussa Community Board with a wellbeing indicator's snapshot of Southland District

### Background

- 2 Investing in community future planning was a consultation topic in the 2018-2028 Long Term Plan. Council identified the need to undertake research and collect data about our changing communities to assist in prioritising and making decisions for the future and consider the overall wellbeing of the people residing in Southland District. 65% of submitters supported Council investing in community planning, research and data; to help future proof and ensure Council has the information needed to make informed decisions for now and into the future.

### Next Steps

- 3 If the board wishes, staff will present a wellbeing snapshot report quarterly. This is currently an information only report at this point and staff will begin to provide comparative analysis of the information provided at a later date, and identify trends for further discussion.
- 4 Staff are interested to hear feedback from the board on the information being presented.

### Recommendation

**That the Ardlussa Community Board:**

- a) **Receives the report titled "Southland District - Wellbeing Indicators Snapshot - August 2020" dated 23 September 2020.**

### Attachments

- A Wellbeing indicators snapshot August 2020 [📄](#)

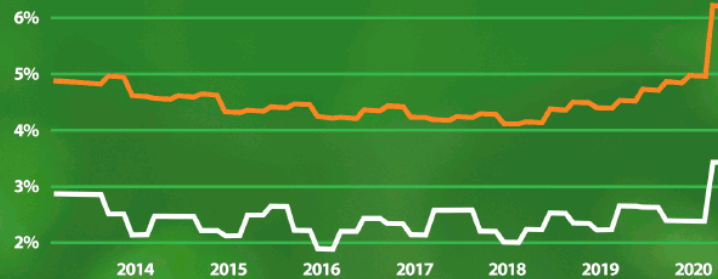


SOCIAL

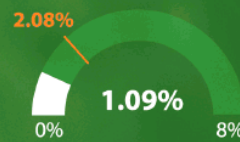
## Unemployment and benefit rates

Southland District has a current unemployment rate of 3.42% and ranks 6th best out of 67 TA's for people on job seeker support.

Unemployment rate time series



Current means tested benefit rate

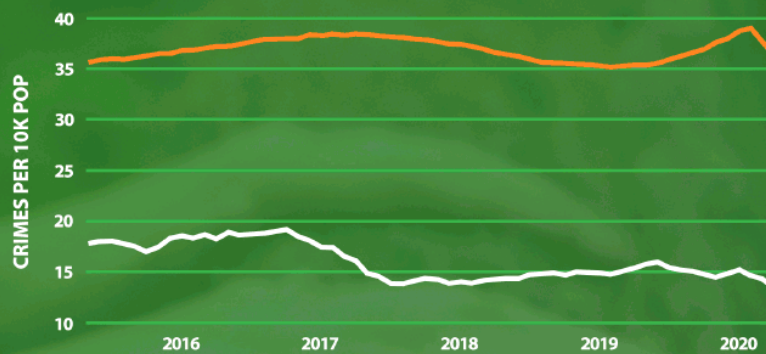


Current single parent support rate

## Crime rates

Metrics from June 2015 to May 2020

Southland ranks 3rd best of 67 TA's. The total number of crimes committed from June 2015 to May 2020 was 2886, which gives us a monthly static crime rate of 15.42 per 10,000 people. For the month of May 2020 this dropped to 13.42



TA's - TERRITORIAL AUTHORITY

● - SOUTHLAND DISTRICT

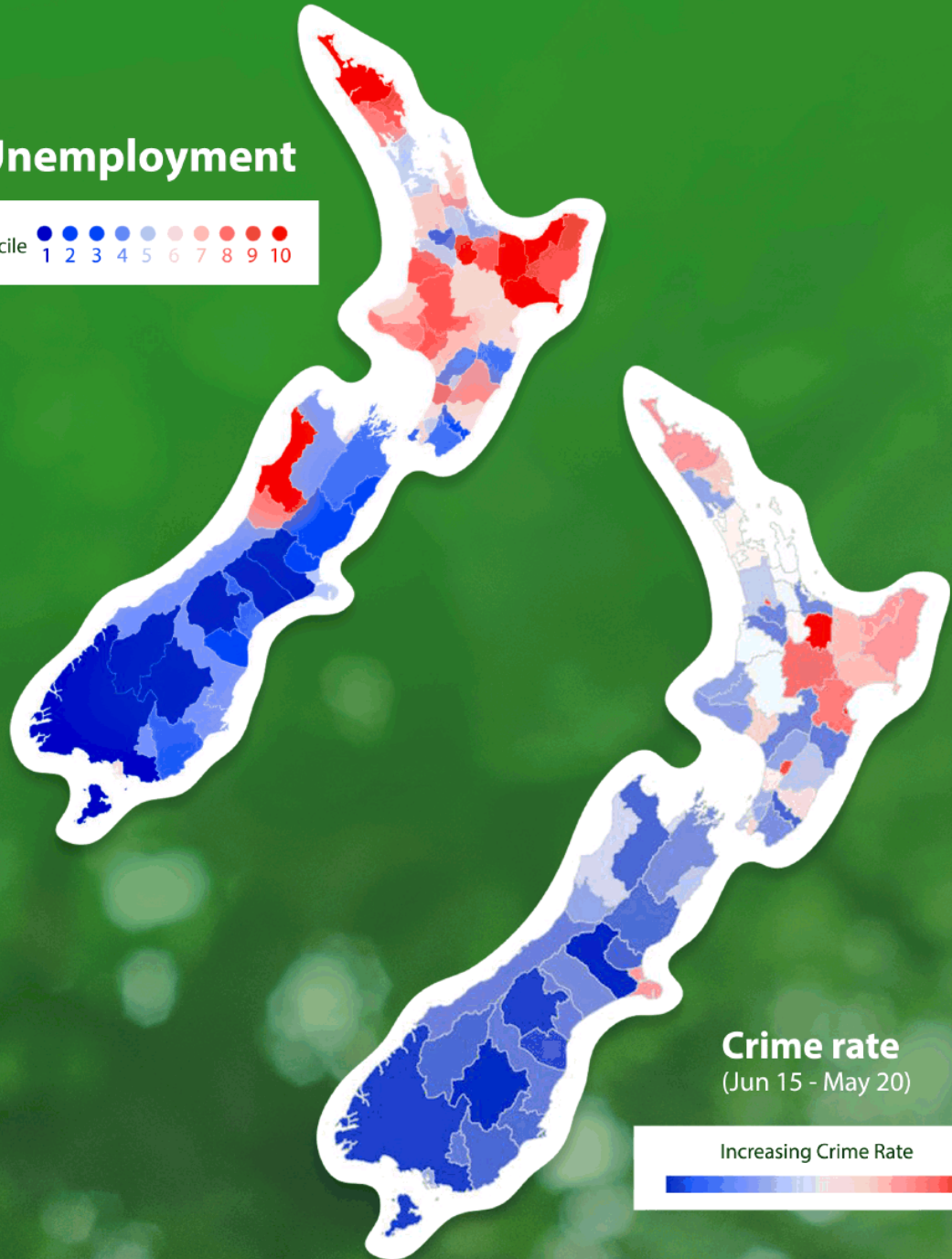
● - NATIONAL RATE

Source - DotLovesData



# How we compare to the rest of the country

## Unemployment



## Crime rate (Jun 15 - May 20)



Source - DotLovesData

# Dynamic Deprivation Index

● - SOUTHLAND DISTRICT

● - NATIONAL RATE

67

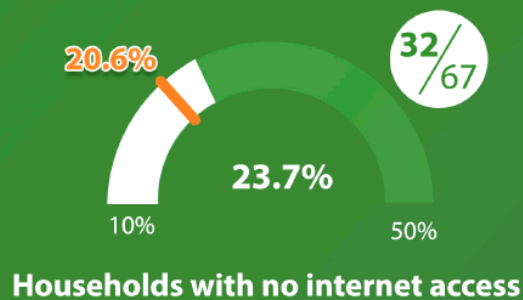
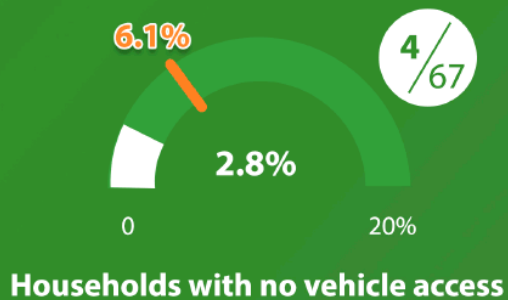
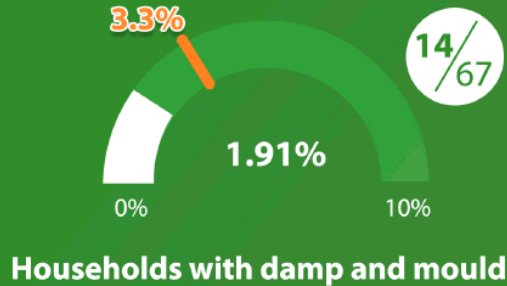
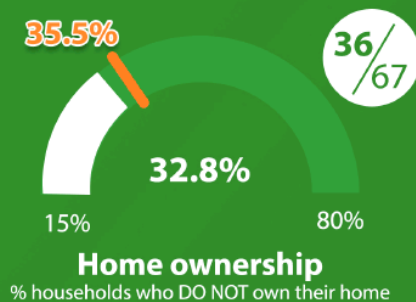
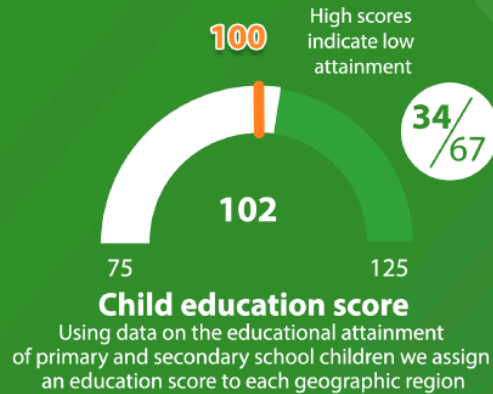
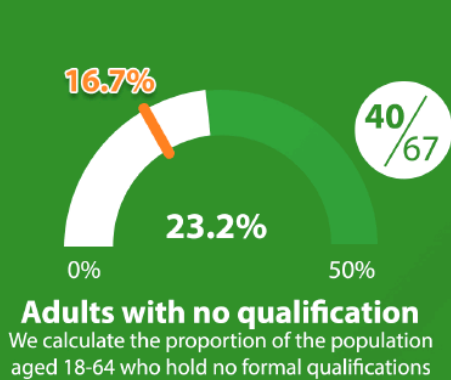
DEPRIVATION RANK BY  
TERRITORIAL AUTHORITY

1 is the best ranking and 67 is the worst

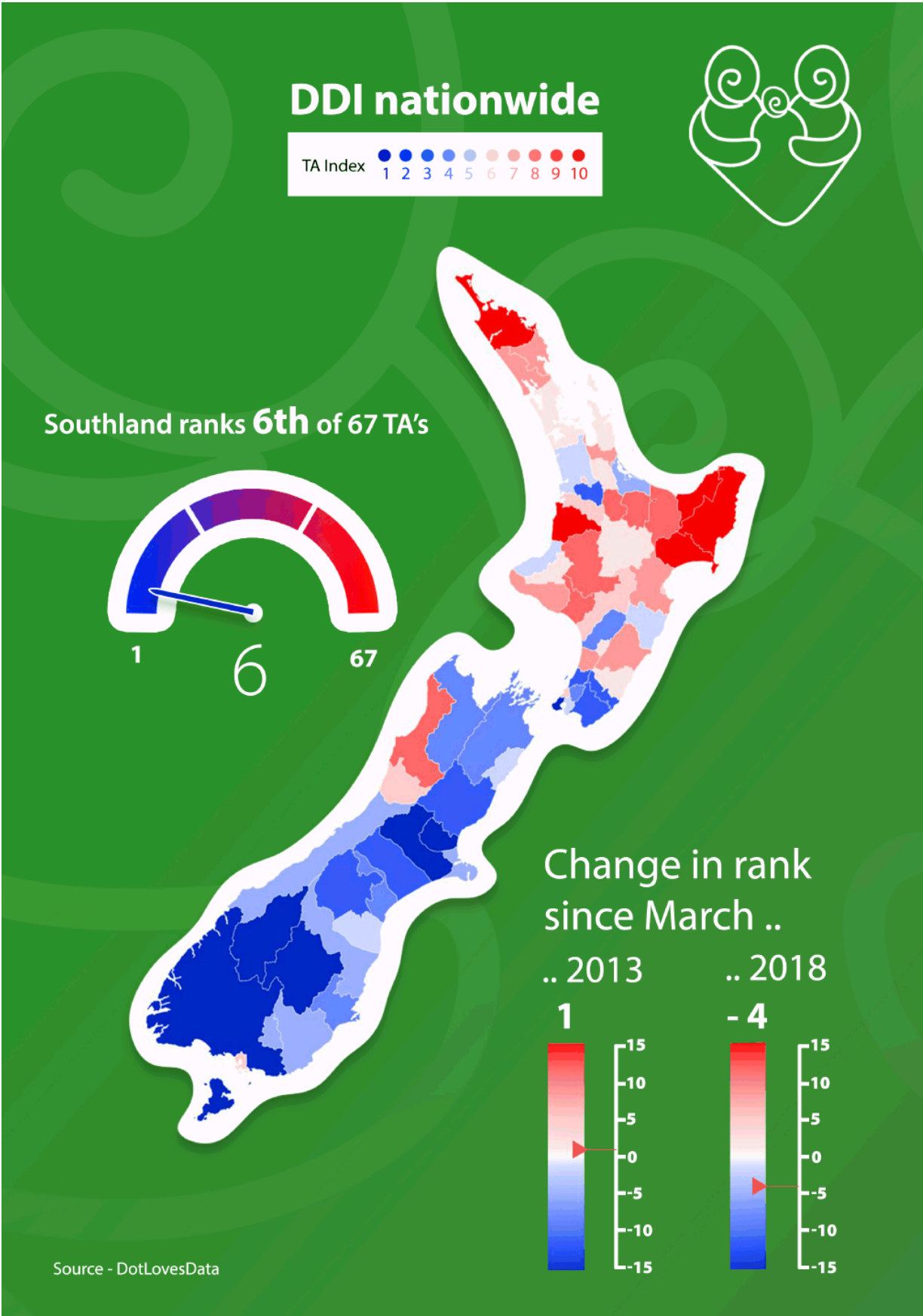
Median Household Income

**\$77,772**

(National Household Income = \$80,287)



Source - DotLovesData





There are

**38**

**Heritage  
places in  
Southland**

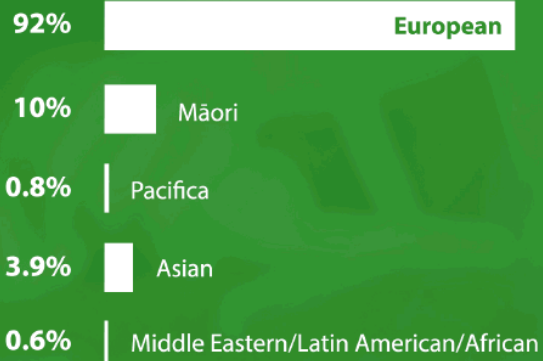
Includes archaeological  
sites, buildings and  
memorials that are of  
historical or cultural  
significance or value

## Overall population

**31,400**

From 2013 to 2018 the Southland  
population has grown 3.6%

## Ethnicity



## Languages

**Total people stated - 28185**

English	27663
Tagalog	459
Maori	450
French	192
German	189
Spanish	174
Afrikaans	108
NZ Sign Language	84
Samoan	69
Hindi	48
Northern Chinese	42
Yue	24
Tongan	15
Korean	9

Source: Stats NZ



# POPULATION

## BY COMMUNITY BOARD AREA





**GDP (nominal) as at 2018**

**\$2,025  
million**

From 2013–2018, Southland's  
economy increased 20.5 percent  
(national increase was 30.9 percent).

There are  
**6,888**  
**businesses in**  
**Southland**

Including economically significant enterprises that  
are engaged in producing goods and or services  
in New Zealand that meets specific criteria

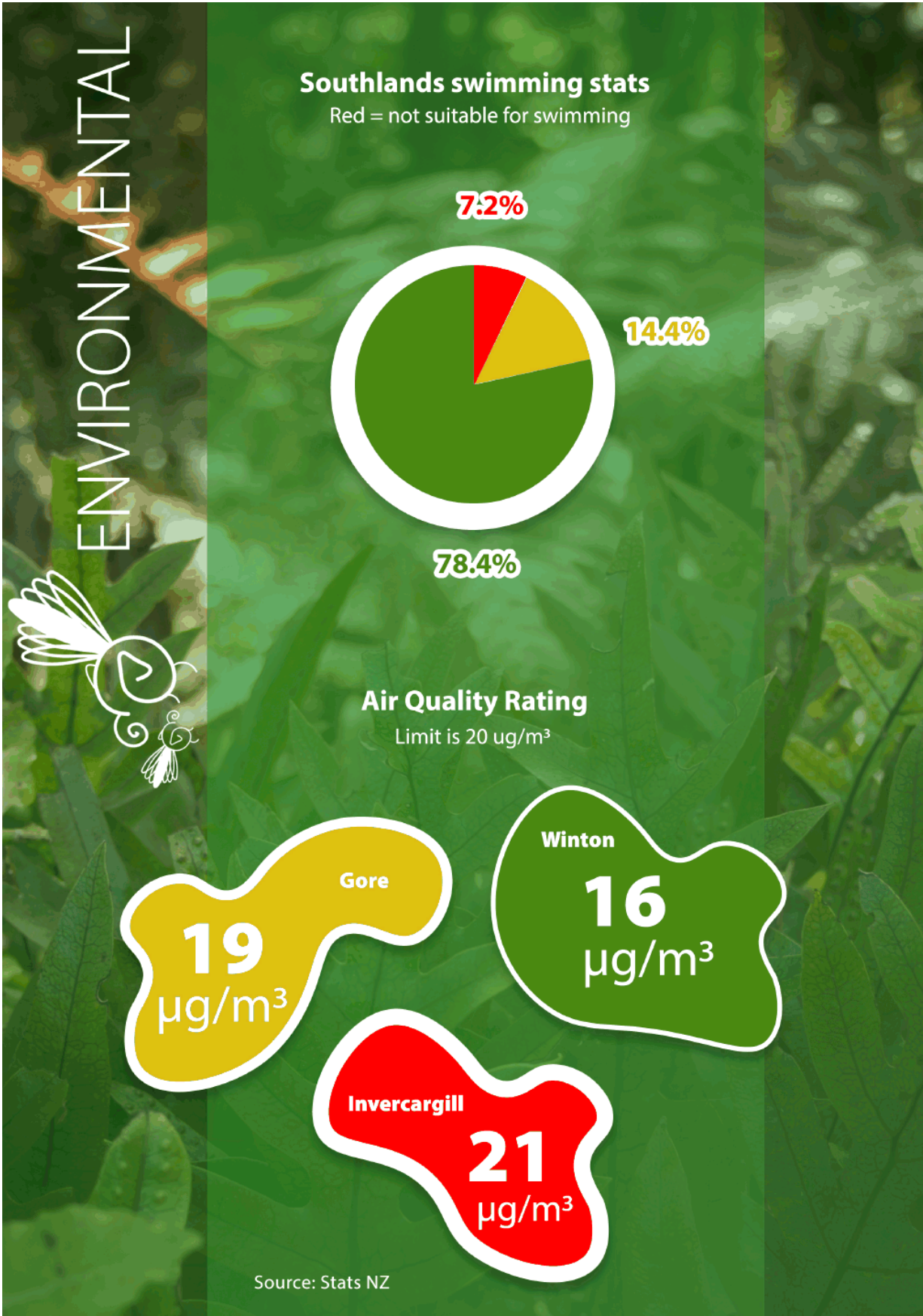
Source: Stats NZ

**New Vehicle registrations in Southland**  
(excl. Invercargill City)

	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>
Bus	2	0	0
Moped	2	2	1
Motorcycle	9	6	4
Agricultural machine	1	1	0
Passenger car/van	146	62	56
Trailer/caravan	114	106	62
Tractor	14	20	12
Goods van/truck/utility	125	98	47
High speed agricultural vehicle	0	0	1
Mobile machine	3	1	0
ATV	1	0	0
Motor caravan	0	1	0
<b>TOTAL</b>	<b>417</b>	<b>297</b>	<b>183</b>

Source: Automobile Association of NZ









## **Chairperson's Report**

**Record No:** R/20/9/58546

**Author:** Rose Knowles, Committee Advisor/Customer Support Partner

**Approved by:** Anne Robson, Chief Financial Officer

☐ Decision

☐ Recommendation

☒ Information

### **Purpose of report**

- 1 The purpose of the report is to provide an update to the Ardlussa Community Board on activities that the chairperson has been involved since the August 2020 meeting.
- 2 The report also provides an opportunity for the board chairperson to present an overview of the issues he has been involved with.
- 3 Items of interest that the chair is reporting on are as follows:
  - community meeting has been held regarding establishing a community garden. A follow up meeting to be held on 1 October 2020 to continue progress and discuss issues raised
  - meeting in Lumsden with board members and Council staff regarding the mountain bike track in Waikaia to prepare a report for the Assets and Services Committee
  - Civil Defence Southland have completed a response plan for the Riversdale township
  - attendance at the chairperson's Long Term Plan meeting in Invercargill where I presented a report on the Ardlussa Community Board
  - applications for the community fund have now closed, and they will be discussed at the workshop on 8 October
  - meeting regarding upgrading and repairs of playgrounds to be held with Council staff on 22 October 2020.

### **Recommendation**

**That the Ardlussa Community Board:**

- a) **Receives the report titled "Chairperson's Report" dated 5 October 2020**

### **Attachments**

There are no attachments for this report.



## Exclusion of the Public: Local Government Official Information and Meetings Act 1987

### Recommendation

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

#### C8.1 Ardlussa Community Board Area Approval of unbudgeted expenditure for mowing

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Ardlussa Community Board Area Approval of unbudgeted expenditure for mowing	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.