



Notice is hereby given that a Meeting of the Northern Community Board will be held on:

Date: Monday, 19 October 2020
Time: 6 pm
Meeting Room: Lumsden SDC Office
Venue: 18 Diana Street
Lumsden

Northern Community Board Agenda OPEN

MEMBERSHIP

Chairperson	Greg Tither
Deputy Chairperson	Lance Hellewell
Members	Peter Bruce
	Pam Naylor
	Carolyn Smith
	Sonya Taylor
	Councillor John Douglas

IN ATTENDANCE

Chief Financial Officer	Anne Robson
Committee Advisor/Customer Support Partner	Rose Knowles
Community Partnership Leader	Kelly Tagg
Community Liaison Officer	Kathryn Cowie

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Full agendas are available on Council's Website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Terms of Reference – Community Boards

TYPE OF COMMITTEE	Community board
RESPONSIBLE TO	<p>Council</p> <p>Each community board will have a relationship with the committees in section 8.4.2 to 8.4.5 of the delegations manual based on the scope of the activities/functions delegated to each committee.</p>
SUBCOMMITTEES	As noted in section 8.5 of the delegations manual various subcommittees will report to specific community boards.
LEGISLATIVE BASIS	<p>Resolution made by Council through the representation arrangements as per the Local Electoral Act 2001.</p> <p>Role, status and membership as per subpart 2 of Part 4 of the Local Government Act 2002 (LGA).</p> <p>Treaty of Waitangi as per section 4, Part 1 of the LGA.</p> <p>Opportunities for Maori to contribute to decision-making processes as per section 14 of Part 2 of the LGA. Community boards delegated powers by Council as per schedule 7, clause 32, LGA.</p> <p>Appointment of councillors to community boards as per section 50, LGA.</p>
MEMBERSHIP	<p>Oreti and Waihopai Toetoe Community Boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other community boards have six members plus a member appointed by Council.</p> <p>The chairperson is elected by the community board.</p> <p>Councillors who are not appointed to community boards can only remain for the public section of the community board meeting. They cannot stay for the public excluded section unless the community board agrees.</p>
FREQUENCY OF MEETINGS	Every second month but up to ten ordinary meetings a year
QUORUM	Not less than four members
KEY FUNCTIONS	<ul style="list-style-type: none"> to promote the social, economic, environmental and cultural well-being of local communities and in so-doing contribute to the realisation of Council's vision of one District offering endless opportunities to provide leadership to local communities on the strategic issues and opportunities that they face to be advocates and representatives for their local community and in so doing ensure that Council and other agencies have a clear understanding of local needs and aspirations to be decision-makers on issues that are delegated to the board by Southland District Council

	<ul style="list-style-type: none"> • to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community • to maintain an overview of the services Council delivers to its communities and assess the extent to which these services meet community needs • to recommend the setting of levels of service and budgets for local activities.
DELEGATIONS	<p>The community board shall have the following delegated powers and be accountable to Council for the exercising of these powers.¹</p> <p>In exercising the delegated powers, the community board will operate within:</p> <ol style="list-style-type: none"> 1) policies, plans, standards or guidelines that have been established and approved by Council 2) the needs of the local communities; and 3) the approved budgets for the activity. <p>Power to Act</p> <p>The community board will prepare and implement programmes of work, which will be reflected in its community board plan, which are relevant to the purposes of the community board that are consistent with the long term plan and annual plan processes of Council. Such programmes are to include budgetary provision for all costs associated with the work.</p> <p>Community Well-Being</p> <ol style="list-style-type: none"> 4) to develop local community outcomes that reflect the desired goals for their community/place 5) to monitor the overall well-being of local communities and use the information gathered to inform development of local strategies to address areas of need 6) work with Council and the community to develop a community board plan for the community of interest area – working in with any community plans that may exist. <p>Community Leadership</p> <ol style="list-style-type: none"> 7) communicate and develop a relationship with community organisations, local groups, and special interest groups within the local community of interest 8) identify key issues that will affect their community of interest's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities 9) promote a shared vision for the community of interest area and develop and promote ways to work with others to achieve positive outcomes 10) provide a local community perspective on Council's long term plan key performance indicators and levels of service

¹ Local Government Act 2002, s.53

as detailed in the long term plan, and on local expenditure, rating impacts and priorities.

Advocacy

11) submissions

- a) authority to make recommendations to Council on matters to be considered in submissions Council may make to external organisations' regional or national policy documents, select committees
- b) authority to make submissions to Council or other agency on issues within its community of interest area
- c) authority to make submissions to Council on bylaws and recommend to Council the level of bylaw service and enforcement to be provided, having regard to the need to maintain consistency across the District for all Council bylaws.

12) authority to prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest area, for consideration as part of the long term plan/annual plan process

13) provide comment by way of the formal Annual Plan/Long Term Plan process on relative priorities for the delivery of District services and levels of service within the community board area.

District activities include:

- a) wastewater
- b) solid waste
- c) water supply
- d) parks and reserves
- e) roading
- f) libraries
- g) cemeteries
- h) emergency management
- i) stormwater
- j) public toilets
- k) community housing

14) Council will set the levels of service for District activities – if a community board seek a higher level of service they will need to recommend that to Council and it will need to be funded in an appropriate way (locally).

Community Assistance

15) authority to establish prioritisation for allocation based on an overarching set of criteria from council to guide the scope of the activity

- 16) authority to grant the allocated funds from the Community Partnership Fund
- 17) authority to allocate bequests or grants generated locally consistent with the terms of the bequest or grant fund

Northern Community Board

- 18) make decisions regarding funding applications to the Northern Southland Development Fund. The Northern Community Board may invite a representative of the community of Dipton to take part in the decisions on applications to the Northern Southland Development Fund.

Unbudgeted Expenditure

Approve unbudgeted operating expenditure for local activities of up to \$20,000.

Approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan/LTP.

Authority to delegate to the chief executive, when approving a project definition/business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the Annual Plan/LTP.

Service Delivery

Local Activities

For activities within the local activities category, the community board shall have authority to:

- a) recommend to Council levels of service for local activities having regard to Council budgets within the Long Term Plan and Annual Plan process
- b) recommend to Council the rates and/or user charges and fees to fund the local activities
- c) accept donations of a local asset eg a gas barbeque, park bench, etc with a value of less than \$20,000.
- d) approve project definitions/business cases for approved budgeted capital expenditure up to \$300,000
- e) recommend to the Services and Assets Committee the approval of project definitions/business case and procurement plan for capital expenditure over \$300,000 and/or any unbudgeted capital expenditure
- f) monitor the performance and delivery of the service in meeting the expected levels of service
- g) facilitate the development of local management plans (for subsequent recommendation to Council), where required by statute or in support of District or other plans for reserves, harbours, and other community facilities, except where powers:
 - have been delegated to Council officers; or
 - would have significance beyond the community board's area or otherwise involves a matter of

	<p>national importance (Section 6 Resource Management Act 1991); or</p> <ul style="list-style-type: none"> involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise. <p>Local activities include:</p> <ol style="list-style-type: none"> community leadership local halls and community centres (within Council's overarching policy for community facilities) wharves and harbour facilities local parks and reserves parking limits and footpaths Te Anau/Manapouri Airport (Fiordland Community Board) Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura Community Board) <ol style="list-style-type: none"> for the above two local activities only recommend levels of service and annual budget to the Services and Assets Committee monitor the performance and delivery of the service <p>19) naming reserves, structures and commemorative places</p> <ol style="list-style-type: none"> authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places. <p>20) naming roads</p> <ol style="list-style-type: none"> authority to decide on the naming for public roads, private roads and rights of way <p>21) assist the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.</p> <p>Rentals and Leases</p> <p>In relation to all leases and licences of land and buildings for local activities within their own area, on behalf of Council;</p> <ol style="list-style-type: none"> accept the highest tenders for rentals more than \$10,000 approve the preferential allocation of leases and licenses where the rental is \$10,000 or more per annum. <p>Environmental management and spatial planning</p> <ol style="list-style-type: none"> provide comment on behalf of the relevant community/communities on resource consent applications referred to the community board for comment. recommend to Council the level of bylaw service and enforcement to be provided within the community, having regard to the need to maintain consistency across the District.
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	<p>24) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol where statutory ability exists to seek such feedback.</p> <p>25) provide input into regulatory activities not otherwise specified above where the process allows.</p> <p>26) recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the board has made submissions; ability to provide input to support the development of community planning for a civil defence emergency; and after an emergency event, to provide input and information to support community response efforts.</p>
LIMITS TO DELEGATIONS	<p>No financial or decision making delegations other than those specifically delegated by Council.</p> <p>The community board shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its Long Term Plan/Annual Plan. In accordance with the provisions of section 39(2) of Schedule 7 the board may not incur expenditure in excess of the approved budget.</p> <p>Matters which are not Delegated</p> <p>Southland District Council has not delegated to community boards the power to:</p> <ul style="list-style-type: none"> • make a rate or bylaw • acquire, hold or dispose of property • direct, appoint, suspend or remove staff • engage or enter into contracts and agreements and financial commitments • institute an action for recovery of any amount • issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like; • institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the community board has made submissions.
CONTACT WITH MEDIA	<p>The community board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of Council on matters outside of the board's delegations.</p> <p>The assigned Executive Leadership Team member will manage the formal communications between the board and its</p>

	<p>constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Southland District Council.</p>
REPORTING	<p>Community boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>The boards maintain bound minute books of their own meetings.</p>

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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Community Board Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the Community Board to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

6 Confirmation of Minutes

6.1 Meeting minutes of Northern Community Board, 17 August 2020



Northern Community Board

OPEN MINUTES

UNCONFIRMED

Minutes of a meeting of Northern Community Board held in the Mossburn Fire Station, 45 Devon Street, Mossburn on Monday, 17 August 2020 at 6pm.

PRESENT

Chairperson	Greg Tither
Deputy Chairperson	Lance Hellewell
Members	Peter Bruce
	Pam Naylor
	Carolyn Smith
	Sonya Taylor
	Councillor John Douglas

IN ATTENDANCE

Community Liaison Officer	Kathryn Cowie
Committee Advisor/Customer Support Partner	Rose Knowles
Community Partnership Leader	Kelly Tagg
Governance and Democracy Manager	Melissa Brook
Councillor	Rob Scott

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Lance Hellewell, seconded Pam Naylor and **resolved:**

That the minutes of Northern Community Board meeting held on 15 June 2020 be confirmed as a true and correct record of that meeting.

Reports

7.1 Community Leadership Report for the Northern Community Board

Record No: R/20/8/31482

Community Partnership Leader, Kelly Tagg was in attendance for this item.

Mrs Kelly advised the purpose of the report is to update the board on the community leadership activities in the area.

Items discussed included:

- Community Partnership Fund
- District Initiatives Fund
- Stewart Island future opportunities
- Sport NZ Community resilience fund

- Speed limits bylaw changes
- Keeping of Animals, Poultry and Bees Bylaw
- Jetty usage on Stewart Island/Rakiura
- Significance and Engagement Policy
- Development and Financial Contributions Policy
- Welcome to Melissa Brook new Governance and Democracy Manage
- Update on local initiatives

Resolution

Moved Pam Naylor, seconded Sonya Taylor and **resolved:**

That the Northern Community Board:

- a) Receives the report titled “Community Leadership Report for the Northern Community Board” dated 10 August 2020.**

7.2 Operational Report for Northern Community Board

Record No: R/20/7/29380

Community Partnership Leader, Kelly Tagg was in attendance for this item.

Kelly Tagg updated the board on the operational activities in the Northern Community Board area.

Items discussed included:

- Interpretation panel for the Railway display at Athol
- Painting at the Lumsden community housing units
- Mossburn mowing contract
- Footpaths in Mossburn and Lumsden issues

Resolution

Moved Pam Naylor, seconded Carolyn Smith and **resolved:**

That the Northern Community Board:

- a) Receives the report titled “Operational Report for Northern Community Board” dated 10 August 2020.**

7.3 Council Report

Record No: R/20/7/29500

Councillor Douglas was in attendance for this item.

Items of interest drawn to the attention of the board included:

- Three waters update
- Covid-19 update

- Resource management
- Forestry update
- Lumsden request for a pedestrian crossing on Diana street
- Fire at the Mossburn diner

Resolution

Moved Lance Hellewell, seconded Pam Naylor and **resolved:**

That the Northern Community Board:

- a) Receives the report titled "Council Report" dated 5 August 2020.**

7.4 Murihiku Regional Arts Strategy 2020-2030

Record No: R/20/7/28726

Community Partnership Leader, Kelly Tagg was in attendance for this item.

Resolution

Moved Sonya Taylor, seconded Carolyn Smith and **resolved:**

That the Northern Community Board:

- a) Receives the report titled "Murihiku Regional Arts Strategy 2020-2030" dated 16 July 2020.**

7.5 Chairperson's Report

Record No: R/20/7/29678

Chairperson Greg Tither presented this report.

Items of interest include the following:

- Green waste site in Athol
- Attendance at workshop in Wallacetown with all of the councillors to discuss Covid-19 within our communities and the affordability to be able to pay rate increases
- Community meeting in Lumsden update
- Community partnership fund
- Northern Southland pony club have installed their fence at the Recreation Grounds
- Carolyn gave an update on the craft shop and repairs that they require
- Sonya gave an update on the Meridian wind blade display project for the Mossburn township

Resolution

That the Northern Community Board:

Moved Pam Naylor, seconded Lance Hellewell and **resolved:**

- a) Receives the report titled "Chairperson's Report" dated 10 August 2020.**

The meeting concluded at 7.30pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE NORTHERN COMMUNITY BOARD
HELD ON 17 AUGUST 2020

DATE:.....

CHAIRPERSON:.....

Community Leadership Report

Record No: R/20/10/59724
Author: Kelly Tagg, Community Partnership Leader
Approved by: Anne Robson, Chief Financial Officer

☐ Decision ☐ Recommendation ☒ Information

Purpose

- 1 To update the board on the community leadership activities in the area.

Recommendation

That the Northern Community Board:

- a) **Receives the report titled “Community Leadership Report” dated 12 October 2020.**

Attachments

- A Northern Community Leadership Report [↓](#)



What's happening in your area

Community Partnership Fund

The first round of the Northern Community Board Community Partnership Fund closed on 31 August. We have received 9 applications from community organisations, and staff are now working on organising the allocation meeting and preparing information to be sent out to board members. The agenda and application information will be sent to board members well before the meeting date so they have plenty of time to read over the applications.

Local initiatives

Garston community meeting

On Monday 12 October there is a community meeting scheduled for 7:30pm at the Garston School. The aim of this meeting is to gain members for a local community group to help drive local projects and make a difference in their community.

Whiteware collection

Members of the community have contacted staff to inquire if Council can organise a whiteware collection day for Athol, Garston, Mossburn and Lumsden. Staff are currently working with the community board and the wider community to arrange this.

Athol railway project

The project to install two railway carriages and an interpretation panel at the old Athol railway siding has now been completed. However, the two carriages have been struck by a large gust of wind which has caused one of the carriages to move off the track. The community facilities team are working to get this rectified and to also insure that the carriages are properly coupled together.

What's happening outside your area

District/regional Initiatives

SDC holiday programme

Sport Southland will again be delivering the SDC holiday programme in January 2021. The programme will run in eight locations (Winton, Riverton, Lumsden, Stewart Island, Wyndham, Otautau, Te Anau and Tokanui) over eight dates. The dates and venues are currently being confirmed – look out for information coming out in school newsletters, Facebook pages etc over the coming weeks.

Milford Opportunities Project

In January this year Stantec, the governance group and the project working group went to Fiordland to experience and discuss the place and the work on the project that had previously been undertaken by WSP-Opus in Stage 1. Unfortunately, the following week the Fiordland floods happened closing State Highway 94 for a number of weeks and whilst that was happening Covid-19 was becoming an issue around the world to the point where New Zealand's alert level 4 lockdown was declared.

The original intention had been to have a number of public drop-in sessions/meetings and meetings with reference groups representing a number of interests in Milford Sound Piopiotahi and tourism operations generally. Obviously the lockdown meant that could not happen but the project has been able to have the reference groups meet via the Zoom meetings platform.

Stantec has continued to work on gathering and analysing the background data that will be needed to determine their recommendations to the governance group for the long list of options that should be given further consideration. More recently, Stantec have been able to travel to Fiordland and meet directly with stakeholders and in July there was a nationally advertised survey for people to engage with the project and provide their thoughts.

The Milford Opportunities Project is a chance for the public to shape the future of one of New Zealand's most iconic areas. Gathering feedback from a diverse range of New Zealanders is absolutely crucial. On 5 October 2020 the project will launch another nationwide campaign. This will be the final chance for large-scale engagement on this project as the team makes the decisions for the final master plan in December.

National initiatives

Sport NZ Community Resilience Fund 2.0

Funding support for community based organisations to cover fixed and operational costs.

The second round of the Community Resilience Fund has now closed, with a total of 117 applicants receiving support from the fund in the Southland region with a total of \$694,609.47 distributed (this includes Invercargill and Gore). In the Southland District Council area 37 organisations received support with a total of \$137,858 distributed.

In the Northern area the following organisations/clubs received support:

Castlerock Mossburn Pony Club	\$1,000
Lumsden Golf Club	\$4,704
Total	\$5,704

Impact of Covid-19 on our community and voluntary sector

Research was undertaken by the Centre for Social Impact, in partnership with Hui E, Philanthropy New Zealand and Volunteering New Zealand of the impact of Covid-19 on our community and voluntary sector.

The report details the findings of a national Covid-19 impact survey carried out across the tangata whenua, community and voluntary sector in May-June 2020. This was as the country was moving between levels 2 and 1 of the Covid-19 lockdown. The findings are based on 1,424 responses from a broad cross-section of the sector.

The link for the full report is: <https://www.centreforsocialimpact.org.nz/korero/2020/august/survey-highlights-impact-of-covid-19-on-the-community-and-voluntary-sector>

There was significant interest and outreach in the Otago-Southland regions to the survey. Fifteen percent of responses were from organisations solely operating in Southland.

The findings highlight the experiences of the sector in cherishing and caring for communities throughout Covid-19 and beyond. They take stock of the impact that effort has had on the sector and start the conversation about what now needs to be done.

The findings will be used to help lead confident, collective, well informed discussions around recovery and re-imagining the future state of a tangata whenua, community and voluntary sector that is well, flourishing and thriving.

What's coming up in the next couple of months?

Strategy and policy

Staff have begun identifying the national, regional and District strategies that are relevant to Council. Staff will undertake a needs assessment to assess the strategies that are necessary to focus work/service delivery and to guide decision making, both from a Council and community perspective. Staff will produce a strategy development plan that will outline an intended work programme, why particular strategies will be prioritised, and the ongoing commitments Council will need to make, such as any strategy review requirements.

Council have finished formal consultation on the draft Keeping of Animals, Poultry and Bees Bylaw, and councillors have received the submissions. On 29 September 2020 Council is scheduled to deliberate and adopt a final bylaw.

Council are still reviewing the charging method for non-recreational jetty usage on Stewart Island/Rakiura. The next steps for this piece of work are to discuss three charging options with the Stewart Island/Rakiura Community Board, and then request Council to endorse a charging method to be included and consulted on in the draft Long Term Plan.

Staff have been revising the Procurement Policy and developing a draft Procurement Manual. Staff presented the draft Procurement Policy to the Finance and Assurance Committee on 11 September 2020. Council will be asked in late October to release the draft policy in November 2020 for consultation.

Review of a suite of policies that will inform the Long Term Plan is underway. This includes the Revenue and Finance Policy, the Policy on Development and Financial Contributions, and the Significance and Engagement Policy. Draft policies will be presented to committees in September and to Council in October. Following Council approval, the formal consultation period for these policies is planned for the period from 4 November to 4 December 2020. Staff are also working on the asset management, contract management, risk management and grants and donations policies.

Work has begun to undertake the in-depth analysis of Council's top corporate risks. Finance and Assurance Committee members will discuss in detail selected risks from the top 10 corporate risks in each

quarter beginning September 2020. Staff will also begin work on reviewing Council's operational risk framework in the up-coming months.

The annual report period is now underway and due to be completed by late October/early November 2020. The Finance and Assurance Committee met on 11 September to review the draft Annual Report 2019/2020 for release to Audit NZ.

The Long Term Plan is moving into a key development phase as Council continue to discuss the key issues facing the District. Activity management plan discussions were held in August, alongside the key policy development that informs this process. Council has provided initial guidance to staff that will assist in determining in developing key issues and options for further discussions in September that will form the basis of the LTP consultation document. Throughout September, another round of community board workshops are occurring for staff and elected members to further discuss levels of service and funding options.

Communications

Each of the nine community boards have now been allocated a dedicated person from SDC's communications team.

Their role will be to support the community board in all aspects of communications and engagement, including the content for the Facebook page and SDC's First Edition magazine.

Engagement specialist Jerrie Valli has been assigned to Northern and is happy to chat about any ideas or communication needs – everything from informing the public about local initiatives, projects or events to profiling characters from the area.

Jerrie can be contacted on 0800 732 732, mobile 027 319 9820 or via email jerrie.valli@southlanddc.govt.nz.

Stakeholder updates

NZTA – Waka Kotahi

Highways South appreciates the passion of Southlanders for their local communities and is grateful for the support of Southland community boards with conveying our passion for providing safe, fit-for-purpose state highways to connect these communities. Below gives an overview of recently completed projects in the Southland District area, as well as planned construction and safety work in the Southland District for the coming year:

Pavement rehabilitation sites completed in the Southland District in the 2019/20 year:

- Dome Creek (SH6)
- Tothills Creek (SH6)
- Whyte's Corner (SH1)
- Kerr Rd x2 (SH1)
- St Ronan's Rd (SH1)
- Mill Rd (SH98)

Pavement rehabilitation in the Southland District planned over summer 2020/21:

- Sinclair Entrance at Winton (SH6)
- Two sites west of Mossburn (SH94)

Other completed work in the Southland District:

- SH 99 intersection upgrade, incl. right hand turn bay at Waimatuku installed as a safety initiative

- Flood response – Scott’s Creek and Blackmore Culvert gravel extraction (SH6)
- Lake to lake cycle trail completion – Te Anau/Manapouri (SH95)
- Dipton (SH6) – Channel and kerb (and apologies again to the Dipton community for the lack of fore-warning on this job)
- Culvert renewals – SH6 near Mossburn, SH94 near Lumsden and SH99 near Colac bay
- There are twelve areas throughout the network where we have replaced or installed new ice/grit signs
- Cyclists approaching signs installed on SH99 at the Makarewa River and SH96 at the Oreti River

Area updates:

- Edendale – some sweeper work to be done, and maintenance on the old highway will be happening in the 2021/2022 construction season following funding approval
- Lumsden (SH94 to Gore) – 70km/hr to 50km/hr speed limit change underway and will be gazetted on 16 October at which point the new threshold signs will be installed and 70km/hr signs removed
- Rework at Steel Road on SH99 will happen in October and additional reseal sites (Wright’s Bush, Waianawa, Waimatuku, Thornbury) will happen this summer

Operational Report for Northern Community Board

Record No: R/20/9/50407

Author: Carolyn Davies, Executive Assistant

Approved by: Anne Robson, Chief Financial Officer

☐ Decision

☐ Recommendation

☒ Information

Purpose of Report

The purpose of the report is to update the board on the operational activities in the Northern Community Board area.

Recommendation

That the Northern Community Board:

- a) **Receives the report titled “Operational Report for Northern Community Board” dated 7 October 2020.**

Attachments

- A Northern CB operational report - 19 October 2020 [↓](#)



1. Projects within current 2019/2020 financial year

Row Labels	Monitor	Off Track	On Track	Grand Total
Around the Mountains Cycle Trail			1	1
Community Housing		1		1
Roads and Footpaths			3	3
Waste Water	1			1
Water Supply			1	1
Grand Total	1	1	5	7

CLARIFICATION OF FUNDING SOURCES

Local funded: stormwater, cemeteries, footpaths, SIESA, water structures and community halls.

District funded: water, wastewater, public toilets and roading.

Local or District funded (dependent on service): community facilities, parks and reserves.

CODE	NAME	ACTIVITY	CURRENT PROGRESS	BUDGET VALUE	PROJECT CURRENT COMMENT
P-10265	District metered areas - Lumsden Balfour	Waste water	Monitor	\$83,025	This project is currently with Downer for pricing under the minor capex agreement. Due mid-October.
P-10309	External Repaint (including Roof) of Lumsden Community Housing Units	Community housing	Off track	\$27,157	Confirmed that there is asbestos in current tiles. Added cost to have tiles removed by approved applicator/contractors. Waiting on contractors proposed work programme, which is due early October.
P-10376	Falling Main Replacement - Lumsden	Water supply	On track	\$115,000	The finalised landowner agreement is back with the landowners for approval. Due to ground conditions and lambing season, the start date has been postponed until late in 2020.

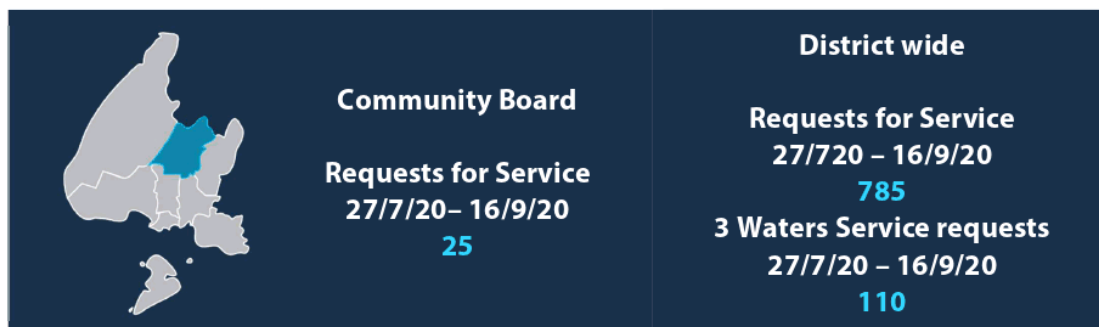


CODE	NAME	ACTIVITY	CURRENT PROGRESS	BUDGET VALUE	PROJECT CURRENT COMMENT
P-10409	Northern Bridge 16 - Dunrobin Valley Road	Roads and footpaths	On track	\$138,819.87	Bridge practically complete and waiting on sealing to be completed
P-10410	Northern Bridge 17 - Taylor Road	Roads and footpaths	On track	\$136,990.62	To be scheduled as part of Northern bridges programme
P-10412	Northern Bridge 19 - Parawa Station Road	Roads and footpaths	On track	\$157,173.57	To be scheduled as part of Northern bridges programme
P-10419	Repair flood damage on cycle trail.	Around the Mountains Cycle Trail	On track	\$379,793	Work on the track is progressing well.

2. Service Contracts

CONTRACT NAME	CONTRACT MANAGER COMMENTARY
10/01 – Water and Waste Water Services Operation and Maintenance	Recent weather events have presented challenging conditions for the operators including road closures and power outages. However little disruption to services has resulted.
17/ 03 – Waimea Alliance	<p>The Northern area flood damage repairs are ongoing over the period, including rock protection work on Nokomai Road, and McLean Road. Other locales within the Northern beat, particularly around Athol and Garston, will be repaired as the crew get through the backlog.</p> <p>Routine maintenance is ongoing. Township cyclic work is ongoing, and includes minor projects and RFS works.</p> <p>In association with the new speed limit bylaw, the team have been around the district installing new or changing speed signs in line with the new bylaw.</p> <p>Pre-reseal repairs have been completed for the Northern area and are working in other areas of the Waimea and Central Alliance patches.</p>
17/03 – Waimea Alliance	Mossburn toilets maintenance work to put heaters in, move pipes indoors and door covers will commence on 21 September this will help stop the pipes freezing in the winter.
20/01 – Lumsden Office and library cleaning	This contract is going well. As expected with any large contract, the first three months have had some minor teething issues that have been worked through.
Mossburn Toilets	<p>The work on the toilets to help prevent the freezing of the pipes has now started.</p> <p>The pipes have been moved inside the amenities block and the lagging and covers installed, heaters have been installed.</p> <p>The closed in doors are being built and will be in place in approximately six weeks with the painting to be completed last.</p>

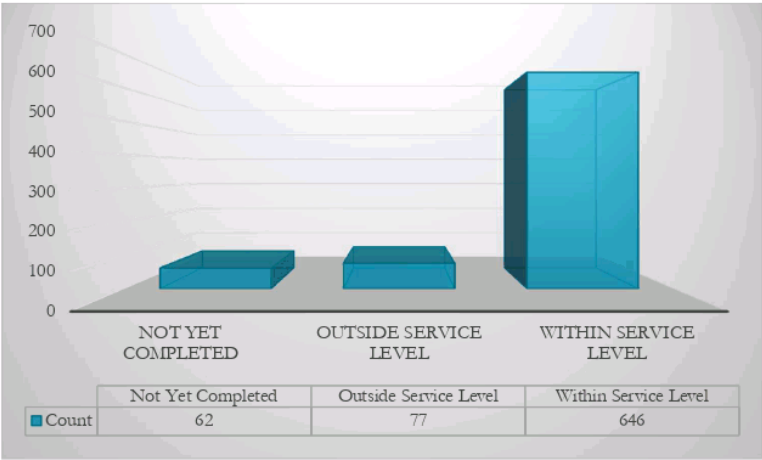
3. Request for service data 27 July 2020 – 16 September 2020



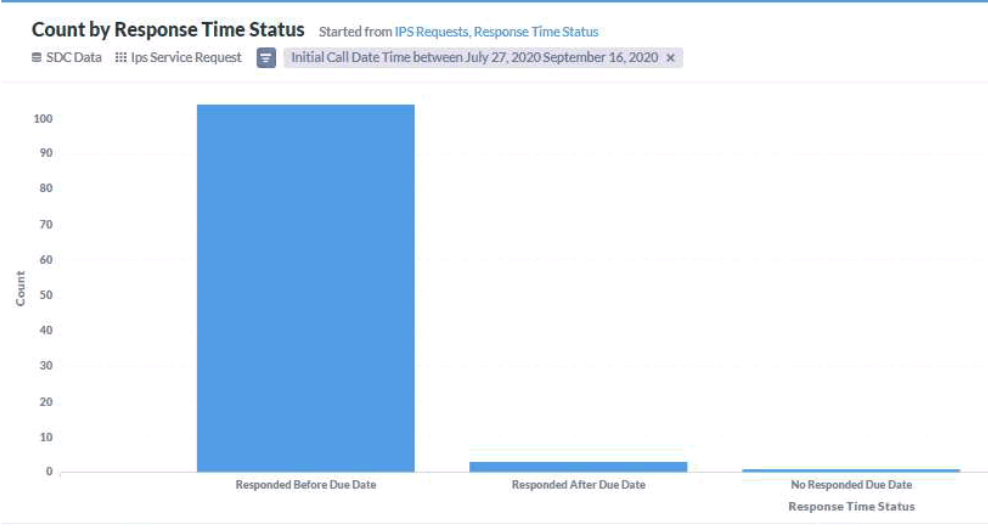
REQUEST TYPE	COUNT
Toilet cleaning	2
Toilet repairs and maintenance	1
Culverts blocked - rural	1
Debris on gravel roads (safety)	1
Manholes and grates (safety)	1
New rapid number	1
Single street light out	1
Transport - road matters general	3
Urban stormwater (the drain)	1
Water asset damaged (main, hydrant, valve, meter)	1
Water asset leak - (main, hydrant, valve, meter)	2
Workmanship problem	1
Wheelie bin damaged	2
Wheelie bin new	3
Wheelie bin collection complaints	3
Wheelie bin swap	1
TOTAL	25



RFS Count by completion time status



Note: RFS' that were not yet completed or outside the service level were due to factors including COVID-19 lockdown restrictions, further investigations/work required and extensions of time to complete the requests.



4. Local finance reporting

Athol - Business Units as at 31 August 2020									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Operating Costs - Athol	\$107	\$146	\$879	\$250	\$110	\$659			
Cemetery - Athol	\$163	\$165	\$989	\$103	\$165	\$989			
Beautification -Athol	\$992	\$998	\$5,989	\$2,917	\$1,135	\$6,810	\$6,874		
Playground - Athol	\$436	\$440	\$2,637	\$70	\$440	\$2,637			
Hall - Athol	\$1,703	\$1,954	\$11,721	\$2,184	\$2,795	\$11,838			
Total	\$3,401	\$3,703	\$22,215	\$5,524	\$4,644	\$22,933	\$6,874	\$0	\$0

Garston - Business Units as at 31 August 2020									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Beautification - Garston	\$2,031	\$2,142	\$12,851	\$3,183	\$2,031	\$12,187			
Playground - Garston	\$268	\$280	\$1,679	\$283	\$431	\$2,588			
Playcentre Building	\$330	\$360	\$2,157	\$849	\$955	\$2,157			
Total	\$2,629	\$2,781	\$16,687	\$4,315	\$3,418	\$16,932	\$0	\$0	\$0



Lumsden - Business Units as at 31 August 2020									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Administration - Lumsden		\$253	\$1,518						
Operating Costs - Lumsden	\$1,069	\$818	\$4,907	\$7,281	\$3,709	\$4,907			
Street Works - Lumsden	\$1,146	\$1,172	\$7,029		\$470	\$2,820			
Refuse Collection - Lumsden	\$5,135	\$5,092	\$30,550	\$4,075	\$5,758	\$34,550			
Stormwater Drainage - Lumsden	\$2,167	\$2,166	\$12,996	\$1,249	\$2,286	\$12,895			\$20,000
Cemetery - Lumsden	\$1,109	\$1,881	\$11,285	\$2,302	\$2,596	\$15,578			
Beautification - Lumsden	\$8,672	\$8,617	\$51,702	\$14,289	\$8,709	\$52,253			
Recreation Reserve - Lumsden	\$604	\$615	\$3,690	\$864	\$972	\$3,690			
Playground - Lumsden	\$384	\$383	\$2,297	\$663	\$955	\$5,729			
Camping Ground - Lumsden	\$300	\$200	\$1,200						
Hall - Lumsden	\$2,979	\$3,174	\$19,044	\$3,298	\$5,607	\$19,570			
Information - Centre	\$509	\$525	\$3,151	\$1,156	\$1,311	\$4,531			
Total	\$24,074	\$24,895	\$149,369	\$35,176	\$32,372	\$156,523	\$0	\$0	\$20,000

Mossburn - Business Units as at 31 August 2020									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Operating Costs - Mossburn		\$581	\$3,485		\$641	\$3,845			
Street Works - Mossburn	\$2,803	\$2,803	\$16,819	\$1,930	\$4,887	\$29,319			
Stormwater Drainage - Mossburn	\$800	\$800	\$4,799	\$166	\$809	\$4,799			
Cemetery - Mossburn	\$3,835	\$976	\$5,855	\$4,996	\$976	\$5,855			
Beautification - Mossburn	\$1,776	\$1,776	\$10,653	\$2,246	\$2,776	\$16,653			
War Memorial Park	\$2,781	\$2,781	\$16,684	\$3,873	\$3,383	\$16,684			
Playground - Mossburn	\$256	\$256	\$1,537	\$82	\$256	\$1,537			
Total	\$12,251	\$9,972	\$59,832	\$13,293	\$13,727	\$78,692	\$0	\$0	\$0

Northern Southland development fund - Business Units as at 31 August 2020									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Northern Southland Devlpt Fund		\$1,767	\$10,600		\$1,638	\$9,825	\$0	\$0	\$0
Total	\$0	\$1,767	\$10,600	\$0	\$1,638	\$9,825	\$0	\$0	\$0

Community Leadership - Northern - Business Units as at 31 August 2020									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Community Leadership Northern		\$0	\$6,069	\$3,314	\$4,221	\$56,867	\$0	\$0	\$0
Total	\$0	\$0	\$6,069	\$3,314	\$4,221	\$56,867	\$0	\$0	\$0



Please note these budgets do not include projects from 2019/2020 that have been requested to be carried forward to 2020/2021. These are awaiting approval from Council which is scheduled to occur in October 2020.

Athol beautification operating expenditure is \$1,782 over budget, due to a tidy up completed at the Athol green waste site. Capital expenditure is currently \$6,874 over budget due to the final work on the beautification portion of the railway display project. This project was completed on the 21 August 2020.

Garston beautification operating expenditure is \$1,152 over budget, due to mowing and gardening completed to date.

Lumsden operating costs are \$3,572 over budget, this is due to Southland District Council rates being coded to the wrong business unit. This will be corrected during September. Beautification expenditure is over budget by \$5,580 due to the timing of an accrual in the purchase order system for expected gardening costs. The actual expenditure is expected to occur in September and October.

Mossburn cemetery income and expenditure are over budget due to higher interment income and expenditure year to date. Mossburn streetworks operating expenditure is \$2,957 under budget due to internal capital costs expected for footpath renewals, which has yet to occur.

Northern Southland Development Fund income is under budget due to interest on reserve income only being allocated at year end. An accrual for the year to date will be included during the September month end process. Expenses are under budget due to the miscellaneous grant line. This expense will be phased to match the expected payment date for the funding round.



Reserve Balances

RESERVE	30 JUNE 2020	BUDGET 30 JUNE 2021	FORECAST 30 JUNE 2021
Athol community centre	\$7,906	\$8,118	\$8,118
Athol general	\$22,147	\$21,546	\$15,122
Total – Athol	\$30,053	\$29,664	\$23,240
Garston special projects	\$36,998	\$36,841	\$36,841
Total – Garston	\$36,998	\$36,841	\$36,841
Lumsden community centre	\$4,823	\$5,123	\$5,123
Lumsden cemetery	\$676	\$676	\$676
Lumsden footpaths	\$4,699	\$8,908	\$8,908
Lumsden general	\$73,712	\$76,430	\$76,430
Lumsden stormwater	\$68,378	\$48,479	\$48,479
Total - Lumsden	\$152,288	\$139,616	\$139,616
Mossburn general	\$102,593	\$83,733	\$81,584
Total - Mossburn	\$102,593	\$83,733	\$81,584
Northern Southland development fund	\$321,408	\$322,183	\$322,183
Total – Northern Southland development fund	\$321,408	\$322,183	\$322,183
TOTAL RESERVES	\$643,340	\$612,037	\$603,464

Council Report

Record No: R/20/9/51944

Author: Kelly Tagg, Community Partnership Leader

Approved by: Anne Robson, Chief Financial Officer

☐ Decision

☐ Recommendation

☒ Information

Chief Executive

Three Waters

1. Work on the Three Waters reform programme is continuing, with a series of 14 workshops being held in July to explain to the local government sector the reform programme and the conditions attached to receipt of the tranche 1 stimulus funding. All of the 67 eligible local authorities have agreed to 'opt in' to the first stage of the reform programme, suggesting that there is wide acceptance across the sector about the need for reform.
2. To support the work of the joint central and local government steering committee in leading the reform work two new groups are being established. These are a system design group, whose role will be to test issues around overall system and institutional design, entity purpose, ownership, governance, accountability, funding models, etc, and a water technical infrastructure group that will look at the more technical infrastructure issues arising from the reforms.
3. To progress the work that needs to be considered across Otago and Southland the two mayoral forums are currently considering a proposal to establish a joint committee and establish a secretariat to support a joined-up approach to thinking about the issues arising from the three waters reform process for local government.
4. In early September the five Hawkes Bay councils released the report that they had commissioned in 2019 to examine the opportunities that might be created by a move to a more integrated regional service delivery model for the delivery of water and wastewater services.
5. A copy of the full report is available on their three waters review website (<https://www.hb3waters.nz/hawkes-bay-three-waters-service-delivery-report/>).
6. The Hawkes Bay report evaluates five different structural options:
 - enhanced status quo
 - a shared service business unit
 - a management council controlled organisation (CCO)
 - a sub-national CCO which extends beyond Hawkes Bay
 - an asset owning CCO.
7. It concludes that an asset owning CCO is the most appropriate model when evaluated against the objectives and principles originally set by the Hawkes Bay councils. It also goes on to assess the implications of establishment of such a model on the other council functions including addressing issues relating to, for example, stranded overheads.

8. While much of the analysis in the report has been ‘superseded’ by the central government three waters reform programme, there are a number of lessons to be drawn from the report that will be of interest to all local authorities.

Future of Local Government

9. Local Government New Zealand and SOLGM are advancing work to scope a future of local government work stream which will look at the changing role of the sector, particularly in light of the extensive changes that are likely to occur as a result of the three waters reform and resource management reform processes.
10. The work stream will have a particular focus on the role of local government in supporting community well-being and how this might further evolve in the future including the relationship between central and local government, the relative importance of the civic leadership role played by the sector and community led development.
11. The reducing role of the local government sector in both the infrastructure provision and regulatory service areas are likely to have an impact on the number, shape and form of local authorities in the future. This is expected to include discussion about whether it remains relevant to have a distinction between regional and territorial local authorities.

Climate Change

12. Local Government New Zealand (LGNZ) have recently released a report that looks at the approaches being used to adapt to the impacts of climate change on three different communities.
13. The report is available on the LGNZ website (<https://www.lgnz.co.nz/our-work/publications/case-studies-community-engagement-on-climate-change-adaptation/>).
14. The communities included in the case studies are the Ruawai Flats in Kaipara, South New Brighton and Southshore in Christchurch, and South Dunedin.
15. Although all three case studies focus on the issue of coastal inundation, each of them are at different stages of their climate change adaptation planning work and are effectively having to develop their own policy frameworks to guide their work raising issues around the desirability of developing greater national guidance in the adaptation area.

Environmental Services

Building Solutions

16. The building solutions team have continued to face challenges with the processing of building consents for the month of August 2020. Additional funding has been approved by Council to increase capacity and address the core issues experienced by the team.
17. The current Covid-19 environment has created a greater expectation from the community that buildings very promptly obtain Code Compliance Certificates. Financial impacts resulting in delays in this space are more noticeable, however with the whole industry working under pressure right now a trend of designers, builders and owners ‘drip feeding’ information into Council has created a large workload and noticeable time delays between Council receiving information and a Code Compliance Certificate being issued. This is due to repeat requests for information being required before all information is received.

Animal Control

18. The dog registration process is to be reviewed. There have been a number of teething problems with the various online/email changes this year, and hence the need to simplify the process to make it as easy as practicable for our customers.
19. Another example of an animal control issue that struggles to find a regulatory owner has arisen (like cat and geese problems). Alleged feral pigs, that may be being kept, are getting on the road from a property in Blackmount, causing safety concerns. Council along with DoC, the police and Environment Southland all have roles, however in this case an agreement had been reached with the owner that if honoured, should resolve the issue.

Environmental Health

20. The team has completed the first remote verification. This is a verification of a food business that is completed using Zoom or similar app. The Ministry of Primary Industries has enabled verifiers to conduct these verifications, as a result of Covid-19.
21. The team has started work on introducing online applications for alcohol and food licensing applications. Currently applications are mostly completed by hand; and so this will improve the customer experience for those wanting an online option, and increase efficiency.

Resource Management

22. Covid-19 has not noticeably affected incoming workloads. Incoming resource consent applications remain consistent with the same period in 2019.
23. Up until the alert level 4 restrictions coming into force, ongoing policy focused work was occurring on the regional work streams for Climate Change, Biodiversity, Landscapes and Natural Character. In the national space, Covid-19 has delayed some anticipated national direction. Particularly, the national policy statements on highly productive land and indigenous biodiversity have been delayed and it is anticipated that they will now be released in April 2021.
24. Council has endorsed a report to bring forward the review of the landscapes section of the district plan. Work is now underway to understand the unique nature of Southland's landscapes, cultural values and local areas of significance. There are a number of pieces of work that will inform a review and also a number of conversations with communities and land owners. It is anticipated that a plan change will be notified in the middle of 2021.
25. SDC was part of the territorial authority reference group providing feedback to the Ministry of the Environment on the proposed NPS on Indigenous Biodiversity and the proposed New Zealand Biodiversity Strategy. Consultation on the NPS for Indigenous Biodiversity closed in March 2020.
26. Council submitted stating that in its opinion, achieving the requirements of the statement will require a significant body of work identifying potentially significant natural areas, mapping them and revising rules within the district plan to protect and enhance them. It is anticipated that there will be a significant cost associated with this. There is estimated to be 1.7 million hectares of potentially significant biodiversity which equates to 57% of our District. Approximately, 94,000ha of this area is indicated to be on private land. Council has provided input into the LGNZ

submission and Council is one of the case study councils forming part of that submission. It was anticipated that the National Policy Statement will likely be gazetted prior to the general election in September but this has been delayed until approximately April 2021.

27. Resource consent data for the previous few months is below:
- June – 21 applications received, 26 decisions issued.
 - July - 27 applications received, 28 decisions issued.
 - August – 18 applications received, 29 decisions issued.

Services and Assets

Forestry (IFS)

28. The financial year 2020/2021 harvesting programme is underway out of Waikaia Block 4. The crop age is 30 years and estimated tonnes are 19,000 with a forecast return of \$933,000.
29. A valuation report has recently been completed including a site visit. The outcome has been a \$360,000 revaluation against a budgeted devaluation of \$1,570,000. This is primarily due to market price and growth changes.
30. The Ardlussa Community Board has initiated a discussion about establishing mountain bike trails within the Waikaia forest. Their vision was presented at a recent board meeting and work is underway to scope and outline delivery of this work.

Around the Mountains Cycle Trail

31. The contract for repairs to the trail, associated with the February flood event, has been awarded to The Roding Company. The contract period is eight weeks and work has commenced on site.
32. A flood damaged culvert has been identified and work is underway to evaluate the damage and develop a solution.
33. The New Zealand Cycle Trail board is scheduled to visit Invercargill and the cycle trail in September, providing an opportunity to showcase this activity.

Te Anau Manapouri Airport

34. A consultant has prepared a 10 year maintenance works programme which indicates \$1.3 million of pavement rehabilitation capital spending need over financial years 2021/2022 and 2022/2023.
35. Maintenance spending need of \$192,000 is indicated for the 2020/2021 year and includes items such as patch repairs and cracked sealing.
36. A workshop is scheduled with the community board to discuss options and approach over the next LTP.

Property

37. The property disposal of the Ohai bowling club building is underway. The disposal of the former Stewart Island museum and the Hokonui hall has been completed as has the road stopping of the

road intersecting the Southern dairy hub and the registration of all documents for the realignment and easements for Ringaringa Road on Stewart Island. Finalising the updated landowner consent for the coastal route boundary adjustments and payment of compensations is also almost complete. Once this is done the legalisation Gazette Notice can be issued.

Strategic Water and Waste

Land and Water Plan Implementation

38. Environment Southland released their proposed Land and Water Plan in 2017.
39. In total 25 appeals were received by Environment Southland of which Council has identified 10, which it will join as a Section 274 party. Council has also lodged an appeal to the decision. The basis of Council's appeal, is largely around the 'non-complying' activity status on wastewater discharges to water. The latest direction issued from the Environment Court outlines a proposed path, where appeals to objectives will be heard ahead of mediation, by grouped topic on policies and rules. Evidence in support of the appeals have been filed with the Environment Court.
40. Interim decisions were released by the Environment Court in late December with a recommendation that further expert conferencing be undertaken in early 2019.
41. A further hearing was held in mid-June 2020 where evidence was presented on additional information that the courts required Environment Southland to provide based on their interpretation of a number of key principles underpinning the plan. Agreement has now been reached on all outstanding appeals related to the objectives and policies with a further hearing planned to cover all outstanding appeals. At this stage the timing of this is not known.

Project Delivery Team (PDT)

42. PDT now meeting fortnightly with services and assets managers on works programme.
43. Currently working with CAMMS to look at options for simplified access for community boards and councillors.
44. The Te Anau wastewater project is progressing well with design in full swing and contracts now in place.
45. The first office shift project is now complete with staff moving into 42 Don Street on 7 September 2020.
46. With Council now approving Winton library project, this will progress quickly into design and consents.
47. The bridge works programme continues to progress well.
48. Fencing of waste water ponds is now underway after Covid-19 delays and securing final location agreements with neighbours.

Community Facilities

49. The community facilities team has been working through the second round of the Long Term Plan workshops with community boards. This has focused on the budgets associated with the opex and capex to meet the levels of service over the period of the plan and follows on from

meetings previously held with the boards that highlighted the assets that were within their respective board areas of responsibility.

50. Three of the mowing tenders are set to go to the Services and Assets committee for approval to be awarded. Direct negotiations are in progress with the incumbent contractors for the Ardlussa Community Board. The remainder of the areas will be packaged up and put out to tender.
51. We are working through revising the requirements to become an approved contractor with the Health and Safety and Wellbeing Advisor to make sure that our traffic management and STMS obligations are being met.
52. The asset manager is now looking at progressing the work to get the community facilities assets into Council's asset management system (IPS).
53. Community facilities staff are completing projects that were carried forward from last year and starting the projects that are in this year's capital works programme.

Strategic Transport

National Land Transport Plan

54. The transport team continues to wait on the release of the final Government Policy Statement on Land Transport 2021 (GPS) to ensure activity plans and funding application align with the GPS strategic direction.
55. The continued delay of GPS is potentially putting the legislative requirements for the Regional Land Transport Plans (RLTP) at risk. Development of the RLTP is being progressed on the expectation that the strategic direction of the GPS will not change. This means that projects can be developed and included in the draft RLTP without the GPS being finalised.

District Wide Roading Programme

56. Evaluation of the District-wide resurfacing contracts have been completed and approved by the Services and Assets committee. This activity covers the resurfacing of approximately 3,000,000 m² of urban and rural roads across the District over the next three years. Contracts have been awarded to Fulton Hogan and Downer.
57. The 2020/2021 pavement rehabilitation program which consists of approximately 7km of sealed roads has been approved. Procurement of these works is currently underway with the first site expected to be completed prior to Christmas.

Customer Delivery

Customer Support

58. We answered 3,926 calls in the month of July, with an average wait time for our customers of 21 seconds. We had a steady number of late dog registrations. There are now just 1,086 dogs needing to be registered which will trickle in over the next few weeks.

Libraries

59. Alert level 2 has been a challenge for many of our library staff and community members. Our original restrictions for alert level 2 were designed for a short period of time and not a drawn out phase. A fortnight ago, after many great suggestions from our libraries team, we relaxed some of

our alert level 2 restrictions to fall in line with other similar libraries of our size and allow for a much easier system to both manage and experience.

60. During this time at alert level 2, most of our programming has been put on hold to adhere to social distancing requirements, though we have started to allow our adult focused programming to start up again.
61. We are currently planning for the October school holiday programme in the hopes that the country will be back at alert level 1, however we are cognisant this may not occur and will plan for this possibility as well.

Knowledge Management

62. While LIM numbers are lower than previous years they continue to trend upward. Over the month of August the team lodged 45 LIM applications and issued 39, compared to only 29 in August 2019. When looking at last year's numbers you can clearly see a drop started in May 2019 and continued until June 2020.

Recommendation

That the Northern Community Board:

- a) **Receives the report titled "Council Report" dated 12 October 2020.**

Attachments

There are no attachments for this report.

Southland District - Wellbeing Indicators Snapshot - August 2020

Record No: R/20/9/52028

Author: Shanin Brider, Community & Futures Administrator

Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision

☐ Recommendation

☒ Information

- 1 The purpose of this report is to present the Northern Community Board with a wellbeing indicator's snapshot of Southland District

Background

- 2 Investing in community future planning was a consultation topic in the 2018-2028 Long Term Plan. Council identified the need to undertake research and collect data about our changing communities to assist in prioritising and making decisions for the future and consider the overall wellbeing of the people residing in Southland District. 65% of submitters supported Council investing in community planning, research and data; to help future proof and ensure Council has the information needed to make informed decisions for now and into the future.

Next Steps

- 3 If the board wishes, staff will present a wellbeing snapshot report quarterly. This is currently an information only report at this point and staff will begin to provide comparative analysis of the information provided at a later date, and identify trends for further discussion.
- 4 Staff are interested to hear feedback from the board on the information being presented.

Recommendation

That the Northern Community Board:

- a) **Receives the report titled "Southland District - Wellbeing Indicators Snapshot - August 2020" dated 23 September 2020.**

Attachments

- A Wellbeing indicators snapshot August 2020 [📎](#)

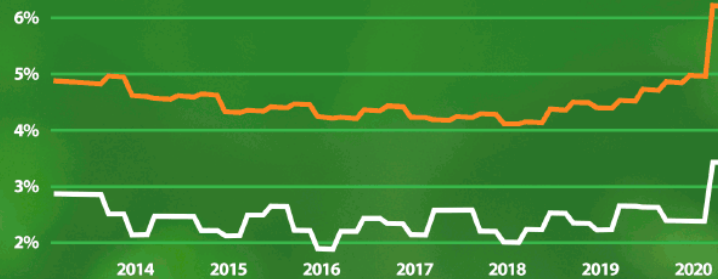


SOCIAL

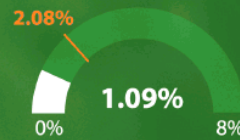
Unemployment and benefit rates

Southland District has a current unemployment rate of 3.42% and ranks 6th best out of 67 TA's for people on job seeker support.

Unemployment rate time series



Current means tested benefit rate

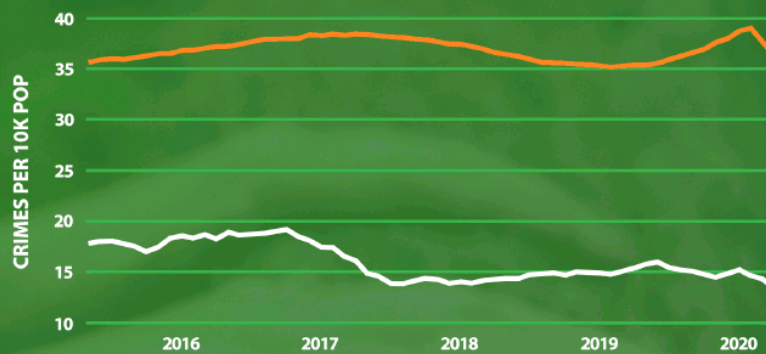


Current single parent support rate

Crime rates

Metrics from June 2015 to May 2020

Southland ranks 3rd best of 67 TA's. The total number of crimes committed from June 2015 to May 2020 was 2886, which gives us a monthly static crime rate of 15.42 per 10,000 people. For the month of May 2020 this dropped to 13.42



TA's - TERRITORIAL AUTHORITY

● - SOUTHLAND DISTRICT

● - NATIONAL RATE

Source - DotLovesData

How we compare to the rest of the country



Dynamic Deprivation Index

● - SOUTHLAND DISTRICT

● - NATIONAL RATE

67

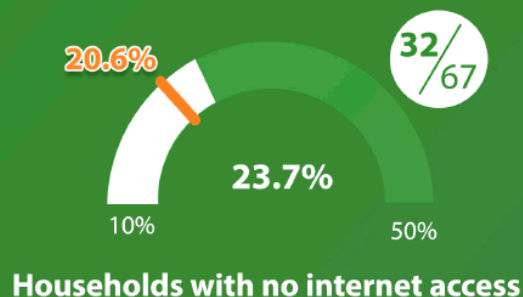
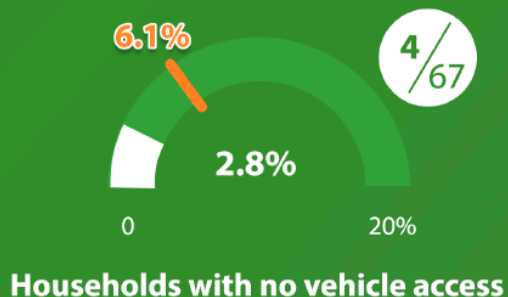
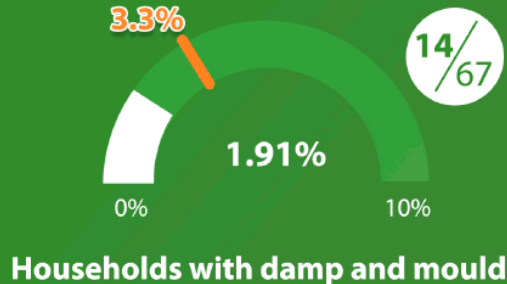
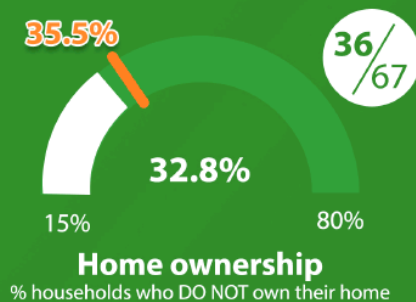
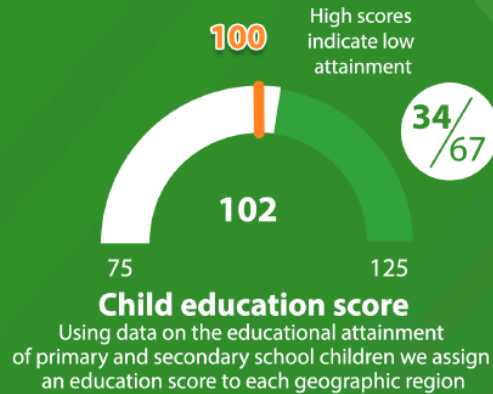
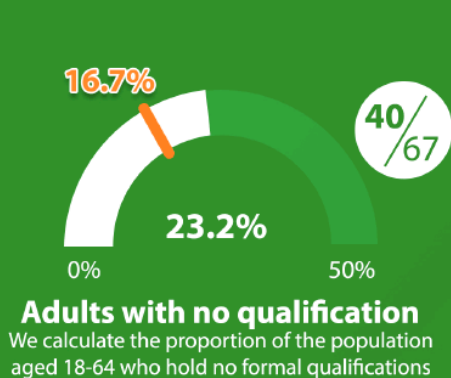
DEPRIVATION RANK BY
TERRITORIAL AUTHORITY

1 is the best ranking and 67 is the worst

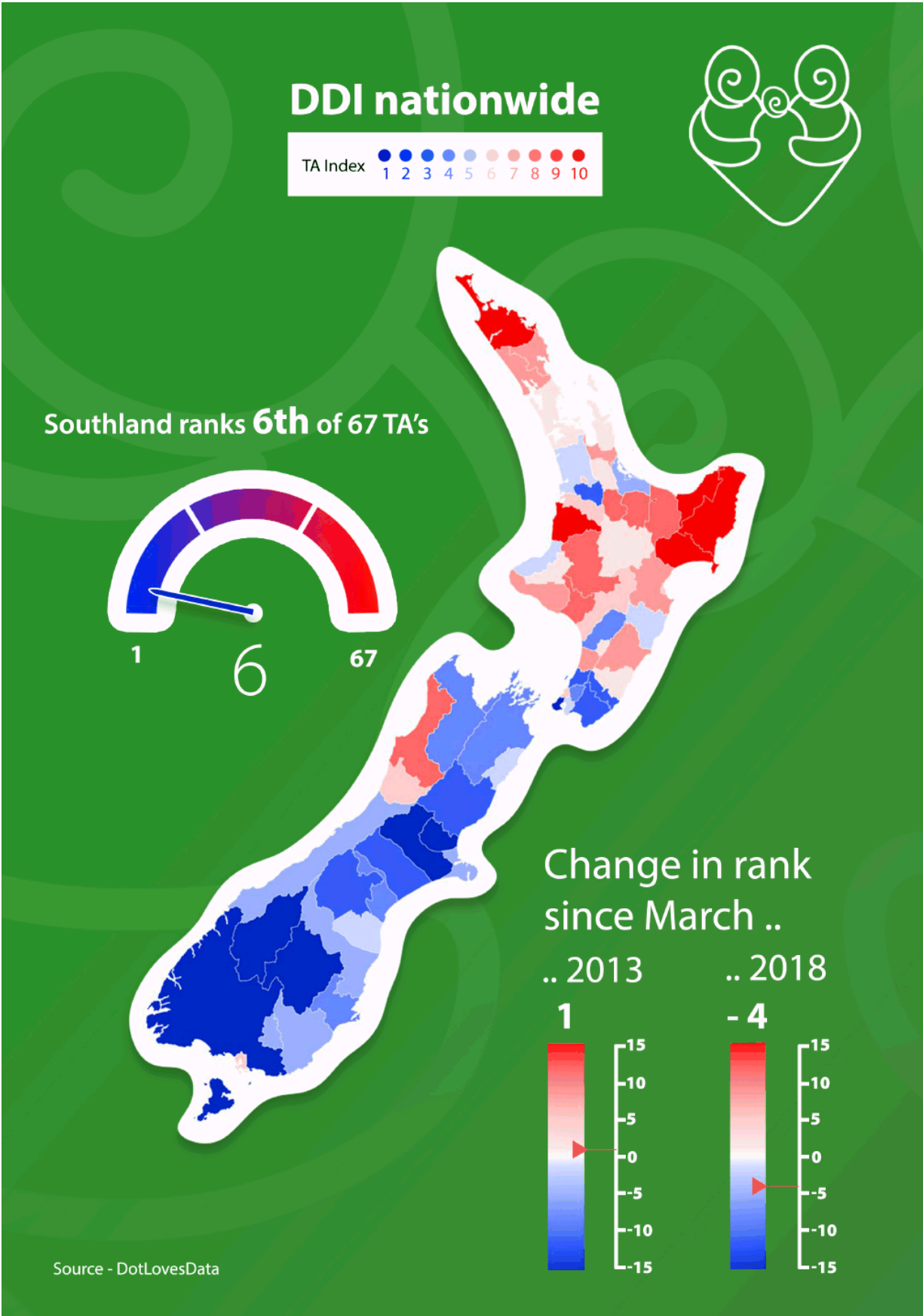
Median Household Income

\$77,772

(National Household Income = \$80,287)



Source - DotLovesData





There are

38

**Heritage
places in
Southland**

Includes archaeological
sites, buildings and
memorials that are of
historical or cultural
significance or value

Overall population

31,400

From 2013 to 2018 the Southland
population has grown 3.6%

Ethnicity



Languages

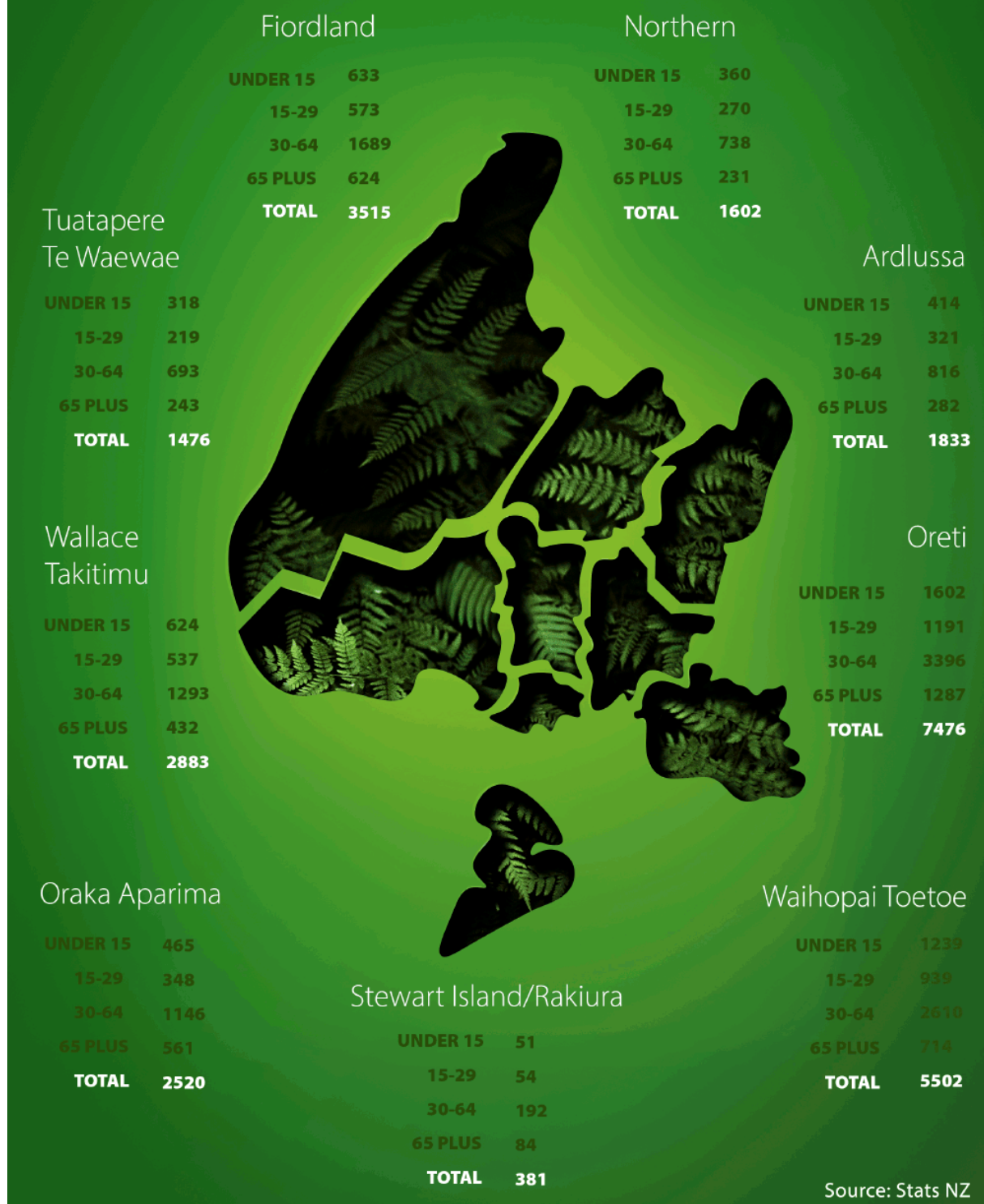
Total people stated - 28185

English	27663
Tagalog	459
Maori	450
French	192
German	189
Spanish	174
Afrikaans	108
NZ Sign Language	84
Samoan	69
Hindi	48
Northern Chinese	42
Yue	24
Tongan	15
Korean	9

Source: Stats NZ

POPULATION

BY COMMUNITY BOARD AREA





GDP (nominal) as at 2018

**\$2,025
million**

From 2013–2018, Southland's
economy increased 20.5 percent
(national increase was 30.9 percent).

There are

6,888

**businesses in
Southland**

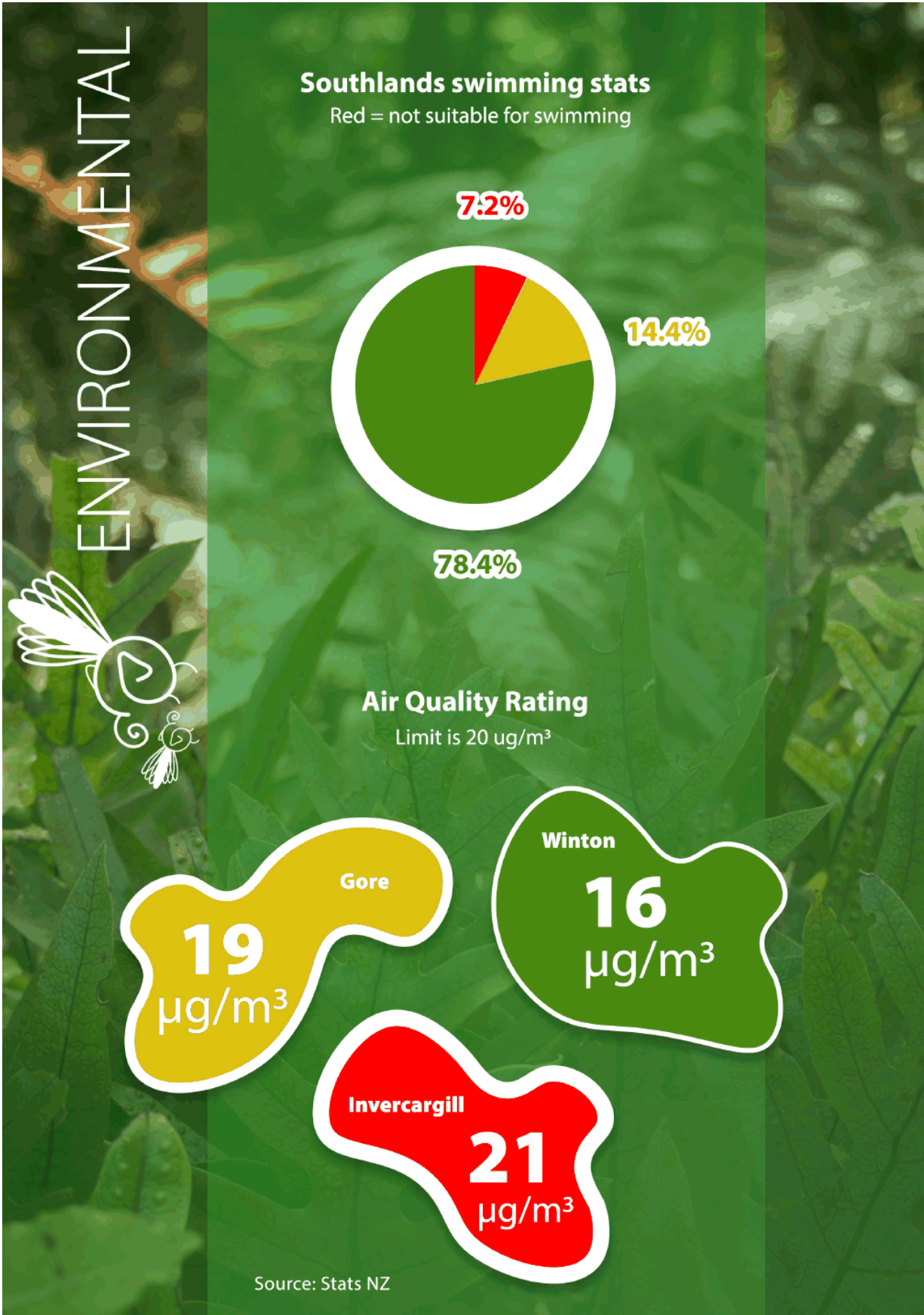
Including economically significant enterprises that
are engaged in producing goods and or services
in New Zealand that meets specific criteria

Source: Stats NZ

New Vehicle registrations in Southland
(excl. Invercargill City)

	Q1	Q2	Q3
Bus	2	0	0
Moped	2	2	1
Motorcycle	9	6	4
Agricultural machine	1	1	0
Passenger car/van	146	62	56
Trailer/caravan	114	106	62
Tractor	14	20	12
Goods van/truck/utility	125	98	47
High speed agricultural vehicle	0	0	1
Mobile machine	3	1	0
ATV	1	0	0
Motor caravan	0	1	0
TOTAL	417	297	183

Source: Automobile Association of NZ



Community Partnership Funding Allocations - 31 August 2020 Round

Record No: R/20/10/59105

Author: Kathryn Cowie, Community Liaison Officer

Approved by: Rex Capil, Group Manager Community and Futures

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is for the Northern Community Board to confirm the allocation of grants for the August 2020 round of the Community Partnership Fund.

Executive Summary

- 2 A total of nine applications have been received for the August 2020 funding round of the Northern Community Partnership Fund. The applications are included as an attachment to this report. The attachment to this report is confidential in accordance with the Local Government Official Information and Meetings Act 1987 section 7(2)(a) – The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.
- 3 Community board members have seen copies of each of the applications and have informally discussed them at their workshop on 5 October prior to formally allocating the funds at this meeting.

Recommendation

That the Northern Community Board:

- a) Receives the report titled “Community Partnership Funding Allocations - 31 August 2020 Round” dated 8 October 2020.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) Receives the applications from the following:**
 - 1. Big Sky Group**
 - 2. Friends of Lumsden School**
 - 3. Lumsden School**
 - 4. Mossburn Community Facilities Inc.**
 - 5. Northern Southland Community Pool Trust**
 - 6. Northern Southland Medical Centre**
 - 7. Northern Southland Reforestation Trust**
 - 8. Northern Southland Senior Citizens**
 - 9. Northern Southland Community Resource Centre Charitable Trust**
- e) Approves/Declines a grant of \$8,000 to Big Sky Group for promotional material such as a digital map, website and video campaign for recreational activities in Northern Southland.**
- f) Approves/Declines a grant of \$900 to Friends of Lumsden School for ongoing maintenance and further development of the tracks and environment at the Oreti Bike Park in the form of employing someone part-time for a year.**
- g) Approves/Declines a grant of \$1,013 to Lumsden Primary School for costs associated with the school production.**
- h) Approves/Declines a grant of \$3,000 to Mossburn Community Facilities Inc. towards an upgrade at the community centre including roof repairs, electronic key system, new lighting and gas water heating.**
- i) Approves/Declines a grant of \$10,000 to Northern Southland Community Pool Trust for recladding and reroofing the pool complex.**
- j) Approves/Declines a grant of \$15,000 to Northern Southland Medical Trust for adding a second waiting room for potential Covid patients.**

- k) Approves/Declines a grant of \$13,385 to the Northern Southland Reforestation Trust to assist with the set-up of a community garden in Lumsden.**
- l) Approves/Declines a grant of \$5,000 to the Northern Southland Senior Citizens Assn for a new roof at the senior citizens building.**
- m) Approves/Declines a grant of \$1,782 to the Northern Southland Community Resource Centre Charitable Trust for assistance with costs of their Cycle & Celebrate event.**

Background

- 4 Southland District Council's community assistance activity seeks to contribute to a District of 'proud, connected communities that have an attractive and affordable lifestyle' by enabling Southland's communities to be desirable places to live, grow up, work, run a business, raise a family and enjoy a safe and satisfying life. Through providing financial assistance by way of grant funding, community groups and individuals are supported to undertake their desired activities.
- 5 A review of the community assistance activity was completed in early 2019. The purpose of this review was to ensure that Council is providing assistance in a considered and prudent manner to ensure efficient and effective outcomes for the communities they support.
- 6 It was recommended that there should be a significant change in the way that Council administers the Community Initiatives Fund. Subsequently, in July 2019 Council resolved to disestablish the Community Initiatives Fund and to establish the Community Partnership Fund whereby the nine community boards in the District will allocate funding directly to their communities.
- 7 The Northern Community Board set the following criteria for the Northern Community Partnership Fund:
 - consideration will be given to all funding requests on a case by case basis. The board will give preference to applications that directly benefit the community board area and link to the community board plan outcomes
 - there is no cap on the amount applicants can request
 - co-funding is preferable, but not essential
 - two quotes are preferable for capital works, but if it is not possible to get more than one quote and explanation why will be sufficient
 - if appropriate applicants are to come to a board meeting and speak to their application
 - groups do not have to be a legal entity to apply, and individuals will be considered on a case by case basis.

Applications received

Applications received	9
Total amount requested	\$58,080
Funds available	\$31,542

1 Big Sky Group

Request assistance towards funding for promotional material such as a map, website and video campaign for Northern Southland. This is a new trust set up as an outdoor recreation and trails development group, with the aim of promoting and protecting access to outdoor recreation in Northern Southland as well as identifying new recreation opportunities.

Total project cost	\$8,000 estimate
Amount requested	\$8,000

2 Friends of Lumsden School

Request assistance towards funding to assist with the ongoing maintenance and further development of the tracks and bike park environment at the Oreti Bike Park situated at Lumsden Primary School. This maintenance would be in the form of employing someone part-time for one year.

Total project cost	\$900
Amount requested	\$900

3 Lumsden School

Request assistance towards funding for the school production costs.

Total project cost	\$1,013
Amount requested	\$1,013

4 Mossburn Community Facilities Inc.

Request assistance towards funding for an upgrade on some of the community centre facilities including – gas water heating in the kitchen and showers, repairing leaking in roof, installing outside lighting, installing an electronic key system.

Total project cost	\$35,062
Amount requested	\$3,000

5 Northern Southland Community Pool Trust

Request assistance towards funding for upgrading the pool complex – recladding and reroofing. The pool cover and boiler have recently been replaced, these modifications will add to those already done.

Total project cost **\$117,530**

Amount requested **\$10,000**

6 Northern Southland Medical Trust

Request assistance towards funding for adding a second waiting room for potential Covid patients. This area needs to have a separate entrance and be private so there is no contamination risk to other patients.

Total project cost **\$39,398.20**

Amount requested **\$15,000**

7 Northern Southland Reforestation Trust

Request assistance towards funding for costs associated with setting up a community nursery. Costs include fencing, shade and weather protection, wood for seedling beds and potting benches, irrigation and seating.

Total project cost **\$45,385**

Amount requested **\$13,385**

8 Northern Southland Senior Citizens Assn

Request assistance towards funding to replace leaking roof and spouting on the senior citizens building.

Total project cost **\$15,000**

Amount requested **\$5,000**

9 Northern Southland Community Resource Centre Charitable Trust

Request assistance towards funding to assist with the Cycle and Celebrate event. Due to Covid-19 uncertainty they may be in a position where things will have to be paid for and costs won't be able to be recovered if alert levels change and the event is cancelled.

Total project cost **\$1,782**

Amount requested **\$1,782**

Recommendations

- 8 The recommendations outline the amounts requested in the applications. Staff recommend that the Northern Community Board consider each application individually and determine the level of funding they wish to allocate.

Issues

- 9 The fund is substantially over-subscribed and this is only the first of two rounds. The board will have to take this into consideration when allocating grants.

Factors to Consider

Legal and Statutory Requirements

- 10 There are no legal or statutory requirements to consider.

Community Views

- 11 The board, as representatives of the Northern Community Board area will consider each application and how it benefits the communities in Northern Southland.

Costs and Funding

- 12 The Northern Community Board has \$31,542 available to allocate through the Northern Community Partnership fund in 2020/2021.

Policy Implications

- 13 There are no policy implications.

Analysis

Options Considered

- 14 The options for consideration are to allocate funding pursuant to the funding criteria set by the community board or decline the applications.

Analysis of Options

Option 1 – Approves and allocates funding pursuant to the funding criteria set by the community board

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">support community groups to achieve local initiatives	<ul style="list-style-type: none">there are no disadvantages

Option 2 – Do not approve and allocate funding pursuant to the funding criteria set by the community board

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> there are no advantages 	<ul style="list-style-type: none"> no funds awarded could hinder the progress of community-led development due to lack of financial support

Assessment of Significance

- 15 Not considered significant.

Recommended Option

- 16 The recommended option is “option 1 - allocates funding pursuant to the funding criteria set by the community board”.

Next Steps

- 17 Inform the applicants of the allocation decisions.

Attachments

- A NCB CPF application - Big Sky Development Group - August 2020 - **PUBLIC EXCLUDED** [↓](#)
- B NCB CPF application - Friends of Lumsden School - August 2020 - **PUBLIC EXCLUDED** [↓](#)
- C NCB CPF application - Lumsden School - August 2020 - **PUBLIC EXCLUDED** [↓](#)
- D NCB CPF application - Mossburn Community Facilities Inc - August 2020 - **PUBLIC EXCLUDED** [↓](#)
- E NCB CPF application - NS Community Pool Trust - August 2020 - **PUBLIC EXCLUDED** [↓](#)
- F NCB CPF application - NS Medical Trust - August 2020 - **PUBLIC EXCLUDED** [↓](#)
- G NCB CPF application - NS Reforestation Trust - August 2020 - **PUBLIC EXCLUDED** [↓](#)
- H NCB CPF application - NS Senior Citizens - August 2020 - **PUBLIC EXCLUDED** [↓](#)
- I NCB CPF application - NSCRCCT - August 2020 - **PUBLIC EXCLUDED** [↓](#)

Chairperson's Report

Record No: R/20/10/59278

Author: Rose Knowles, Committee Advisor/Customer Support Partner

Approved by: Anne Robson, Chief Financial Officer

☐ Decision

☐ Recommendation

☒ Information

Purpose of report

- 1 The purpose of the report is to provide an update the Ardlussa Community Board on activities that the chairperson has been involved since the August 2020 meeting.
- 2 The report also provides an opportunity for the board chairperson to present an overview of the issues he has been involved with.
- 3 Items of interest that the chair is reporting on are as follows:

Discussion with Mark Day (manager community and facilities) regarding a group of unsafe poplar trees on state highway 94, inside the Lumsden town boundary. The trees need to be removed and replaced with new trees. Mark to check with NZTA as to whose responsibility these trees are.

Northern Community Board workshop/LTP 2021. Matt Russell (group manager services and assets) and his team covered work programmes and budgets for 2021. Anne Robson (chief finance officer) covered finance and changes to how SDC charge for rates.

Attended a chairperson's workshop in Invercargill at the Council chambers on 14 September. A representative from NZTA attended and announced that the 50km speed limit entrance on State Highway 94 into Lumsden was to be extended.

Hydration Stations proposal

Recommendation

That the Northern Community Board:

- a) **Receives the report titled "Chairperson's Report" dated 7 October 2020**

Attachments

There are no attachments for this report.

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Recommendation

That the public be excluded from the following part(s) of the proceedings of this meeting.

7.5 Community Partnership Funding Allocations - 31 August 2020 Round - Attachment A - Big Sky Development Group - August 2020

7.5 Community Partnership Funding Allocations - 31 August 2020 Round - Attachment B - Friends of Lumsden School - August 2020

7.5 Community Partnership Funding Allocations - 31 August 2020 Round - Attachment C - Lumsden School - August 2020

7.5 Community Partnership Funding Allocations - 31 August 2020 Round - Attachment D - Mossburn Community Facilities Inc - August 2020

7.5 Community Partnership Funding Allocations - 31 August 2020 Round - Attachment E - NS Community Pool Trust - August 2020

7.5 Community Partnership Funding Allocations - 31 August 2020 Round - Attachment F - NS Medical Trust - August 2020

7.5 Community Partnership Funding Allocations - 31 August 2020 Round - Attachment G - NS Reforestation Trust - August 2020

7.5 Community Partnership Funding Allocations - 31 August 2020 Round - Attachment H - NS Senior Citizens - August 2020

7.5 Community Partnership Funding Allocations - 31 August 2020 Round - Attachment I - NSCRCCT - August 2020

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
NCB CPF application - Big Sky Development Group - August 2020	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
NCB CPF application - Friends of Lumsden School - August 2020	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
NCB CPF application - Lumsden School - August 2020	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
NCB CPF application - Mossburn Community Facilities Inc - August 2020	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
NCB CPF application - NS Community Pool Trust - August 2020	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
NCB CPF application - NS Medical Trust - August 2020	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
NCB CPF application - NS Reforestation Trust - August 2020	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
NCB CPF application - NS Senior Citizens - August 2020	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
NCB CPF application - NSCRCCT - August 2020	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.