



Notice is hereby given that a Meeting of the Waihopai Toetoe Community Board will be held on:

**Date:** Tuesday, 27 October 2020  
**Time:** 7pm  
**Meeting Room:** Memorial Hall Wyndham  
**Venue:** 44 Balaclava Street  
Wyndham

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## **Waihopai Toetoe Community Board Agenda OPEN**

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### **MEMBERSHIP**

<b>Chairperson</b>	Pam Yorke
<b>Deputy Chairperson</b>	Denise Fodie
<b>Members</b>	Pani Grey-Thomas
	Gay Munro
	Melanie Shepherd
	George Stevenson
	Andrea Straith
	Councillor Paul Duffy

### **IN ATTENDANCE**

<b>People and Capability Manager</b>	Janet Ellis
<b>Committee Advisor</b>	Fiona Dunlop
<b>Community Liaison Officer</b>	Tina Harvey
<b>Community Partnership Leader</b>	Karen Purdue

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**[www.southlanddc.govt.nz](http://www.southlanddc.govt.nz)**

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.



## Terms of Reference – Community Boards

<b>TYPE OF COMMITTEE</b>	Community board
<b>RESPONSIBLE TO</b>	<p>Council</p> <p>Each community board will have a relationship with the committees in section 8.4.2 to 8.4.5 of the delegations manual based on the scope of the activities/functions delegated to each committee.</p>
<b>SUBCOMMITTEES</b>	As noted in section 8.5 of the delegations manual various subcommittees will report to specific community boards.
<b>LEGISLATIVE BASIS</b>	<p>Resolution made by Council through the representation arrangements as per the Local Electoral Act 2001.</p> <p>Role, status and membership as per subpart 2 of Part 4 of the Local Government Act 2002 (LGA).</p> <p>Treaty of Waitangi as per section 4, Part 1 of the LGA.</p> <p>Opportunities for Maori to contribute to decision-making processes as per section 14 of Part 2 of the LGA. Community boards delegated powers by Council as per schedule 7, clause 32, LGA.</p> <p>Appointment of councillors to community boards as per section 50, LGA.</p>
<b>MEMBERSHIP</b>	<p>Oreti and Waihopai Toetoe Community Boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other community boards have six members plus a member appointed by Council.</p> <p>The chairperson is elected by the community board.</p> <p>Councillors who are not appointed to community boards can only remain for the public section of the community board meeting. They cannot stay for the public excluded section unless the community board agrees.</p>
<b>FREQUENCY OF MEETINGS</b>	Every second month but up to ten ordinary meetings a year
<b>QUORUM</b>	Not less than four members
<b>KEY FUNCTIONS</b>	<ul style="list-style-type: none"> <li>to promote the social, economic, environmental and cultural well-being of local communities and in so-doing contribute to the realisation of Council's vision of one District offering endless opportunities</li> <li>to provide leadership to local communities on the strategic issues and opportunities that they face</li> <li>to be advocates and representatives for their local community and in so doing ensure that Council and other agencies have a clear understanding of local needs and aspirations</li> <li>to be decision-makers on issues that are delegated to the board by Southland District Council</li> </ul>

	<ul style="list-style-type: none"> <li>• to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community</li> <li>• to maintain an overview of the services Council delivers to its communities and assess the extent to which these services meet community needs</li> <li>• to recommend the setting of levels of service and budgets for local activities.</li> </ul>
<b>DELEGATIONS</b>	<p>The community board shall have the following delegated powers and be accountable to Council for the exercising of these powers.<sup>1</sup></p> <p>In exercising the delegated powers, the community board will operate within:</p> <ol style="list-style-type: none"> <li>1) policies, plans, standards or guidelines that have been established and approved by Council</li> <li>2) the needs of the local communities; and</li> <li>3) the approved budgets for the activity.</li> </ol> <p><b>Power to Act</b></p> <p>The community board will prepare and implement programmes of work, which will be reflected in its community board plan, which are relevant to the purposes of the community board that are consistent with the long term plan and annual plan processes of Council. Such programmes are to include budgetary provision for all costs associated with the work.</p> <p><b>Community Well-Being</b></p> <ol style="list-style-type: none"> <li>4) to develop local community outcomes that reflect the desired goals for their community/place</li> <li>5) to monitor the overall well-being of local communities and use the information gathered to inform development of local strategies to address areas of need</li> <li>6) work with Council and the community to develop a community board plan for the community of interest area – working in with any community plans that may exist.</li> </ol> <p><b>Community Leadership</b></p> <ol style="list-style-type: none"> <li>7) communicate and develop a relationship with community organisations, local groups, and special interest groups within the local community of interest</li> <li>8) identify key issues that will affect their community of interest's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities</li> <li>9) promote a shared vision for the community of interest area and develop and promote ways to work with others to achieve positive outcomes</li> <li>10) provide a local community perspective on Council's long term plan key performance indicators and levels of service</li> </ol>

<sup>1</sup> Local Government Act 2002, s.53

as detailed in the long term plan, and on local expenditure, rating impacts and priorities.

### **Advocacy**

#### 11) submissions

- a) authority to make recommendations to Council on matters to be considered in submissions Council may make to external organisations' regional or national policy documents, select committees
- b) authority to make submissions to Council or other agency on issues within its community of interest area
- c) authority to make submissions to Council on bylaws and recommend to Council the level of bylaw service and enforcement to be provided, having regard to the need to maintain consistency across the District for all Council bylaws.

#### 12) authority to prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest area, for consideration as part of the long term plan/annual plan process

#### 13) provide comment by way of the formal Annual Plan/Long Term Plan process on relative priorities for the delivery of District services and levels of service within the community board area.

District activities include:

- a) wastewater
- b) solid waste
- c) water supply
- d) parks and reserves
- e) roading
- f) libraries
- g) cemeteries
- h) emergency management
- i) stormwater
- j) public toilets
- k) community housing

#### 14) Council will set the levels of service for District activities – if a community board seek a higher level of service they will need to recommend that to Council and it will need to be funded in an appropriate way (locally).

### **Community Assistance**

#### 15) authority to establish prioritisation for allocation based on an overarching set of criteria from council to guide the scope of the activity

- 16) authority to grant the allocated funds from the Community Partnership Fund
- 17) authority to allocate bequests or grants generated locally consistent with the terms of the bequest or grant fund

### **Northern Community Board**

- 18) make decisions regarding funding applications to the Northern Southland Development Fund. The Northern Community Board may invite a representative of the community of Dipton to take part in the decisions on applications to the Northern Southland Development Fund.

### **Unbudgeted Expenditure**

Approve unbudgeted operating expenditure for local activities of up to \$20,000.

Approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan/LTP.

Authority to delegate to the chief executive, when approving a project definition/business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the Annual Plan/LTP.

### **Service Delivery**

#### **Local Activities**

For activities within the local activities category, the community board shall have authority to:

- a) recommend to Council levels of service for local activities having regard to Council budgets within the Long Term Plan and Annual Plan process
- b) recommend to Council the rates and/or user charges and fees to fund the local activities
- c) accept donations of a local asset eg a gas barbeque, park bench, etc with a value of less than \$20,000.
- d) approve project definitions/business cases for approved budgeted capital expenditure up to \$300,000
- e) recommend to the Services and Assets Committee the approval of project definitions/business case and procurement plan for capital expenditure over \$300,000 and/or any unbudgeted capital expenditure
- f) monitor the performance and delivery of the service in meeting the expected levels of service
- g) facilitate the development of local management plans (for subsequent recommendation to Council), where required by statute or in support of District or other plans for reserves, harbours, and other community facilities, except where powers:
  - have been delegated to Council officers; or
  - would have significance beyond the community board's area or otherwise involves a matter of

	<p>national importance (Section 6 Resource Management Act 1991); or</p> <ul style="list-style-type: none"> <li>involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise.</li> </ul> <p>Local activities include:</p> <ol style="list-style-type: none"> <li>community leadership</li> <li>local halls and community centres (within Council's overarching policy for community facilities)</li> <li>wharves and harbour facilities</li> <li>local parks and reserves</li> <li>parking limits and footpaths</li> <li>Te Anau/Manapouri Airport (Fiordland Community Board)</li> <li>Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura Community Board) <ol style="list-style-type: none"> <li>for the above two local activities only</li> <li>recommend levels of service and annual budget to the Services and Assets Committee</li> <li>monitor the performance and delivery of the service</li> </ol> </li> </ol> <p>19) naming reserves, structures and commemorative places</p> <ol style="list-style-type: none"> <li>authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places.</li> </ol> <p>20) naming roads</p> <ol style="list-style-type: none"> <li>authority to decide on the naming for public roads, private roads and rights of way</li> </ol> <p>21) assist the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.</p> <p><b>Rentals and Leases</b></p> <p>In relation to all leases and licences of land and buildings for local activities within their own area, on behalf of Council;</p> <ol style="list-style-type: none"> <li>accept the highest tenders for rentals more than \$10,000</li> <li>approve the preferential allocation of leases and licenses where the rental is \$10,000 or more per annum.</li> </ol> <p><b>Environmental management and spatial planning</b></p> <ol style="list-style-type: none"> <li>provide comment on behalf of the relevant community/communities on resource consent applications referred to the community board for comment.</li> <li>recommend to Council the level of bylaw service and enforcement to be provided within the community, having regard to the need to maintain consistency across the District.</li> </ol>
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	<p>24) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol where statutory ability exists to seek such feedback.</p> <p>25) provide input into regulatory activities not otherwise specified above where the process allows.</p> <p>26) recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the board has made submissions; ability to provide input to support the development of community planning for a civil defence emergency; and after an emergency event, to provide input and information to support community response efforts.</p>
<b>LIMITS TO DELEGATIONS</b>	<p>No financial or decision making delegations other than those specifically delegated by Council.</p> <p>The community board shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its Long Term Plan/Annual Plan. In accordance with the provisions of section 39(2) of Schedule 7 the board may not incur expenditure in excess of the approved budget.</p> <p><b>Matters which are not Delegated</b></p> <p>Southland District Council has not delegated to community boards the power to:</p> <ul style="list-style-type: none"> <li>• make a rate or bylaw</li> <li>• acquire, hold or dispose of property</li> <li>• direct, appoint, suspend or remove staff</li> <li>• engage or enter into contracts and agreements and financial commitments</li> <li>• institute an action for recovery of any amount</li> <li>• issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like;</li> <li>• institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the community board has made submissions.</li> </ul>
<b>CONTACT WITH MEDIA</b>	<p>The community board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of Council on matters outside of the board's delegations.</p> <p>The assigned Executive Leadership Team member will manage the formal communications between the board and its</p>



	<p>constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Southland District Council.</p>
<b>REPORTING</b>	<p>Community boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>The boards maintain bound minute books of their own meetings.</p>



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## **Apologies**

At the close of the agenda no apologies had been received.

### **1 Leave of absence**

At the close of the agenda no requests for leave of absence had been received.

### **2 Conflict of Interest**

Community Board Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

### **3 Public Forum**

Notification to speak is required by 12noon at least one clear day before the meeting.  
Further information is available on [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz) or phoning 0800 732 732.

### **4 Extraordinary/Urgent Items**

To consider, and if thought fit, to pass a resolution to permit the Community Board to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
  - (i) that item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

### **5 Confirmation of Minutes**

6.1 Meeting minutes of Waihopai Toetoe Community Board, 25 August 2020



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# **Waihopai Toetoe Community Board**

## **OPEN MINUTES**

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Minutes of a meeting of Waihopai Toetoe Community Board held in the Memorial Hall Wyndham, 44 Balaclava Street, Wyndham on Tuesday, 25 August 2020 at 7.05pm (7.05pm – 9.44pm (PE 8.47pm – 9.44pm)).

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### **PRESENT**

<b>Chairperson</b>	Pam Yorke
<b>Deputy Chairperson</b>	Denise Fodie
<b>Members</b>	Pani Grey-Thomas
	Gay Munro (7.19pm – 9.44pm)
	Melanie Shepherd
	George Stevenson
	Andrea Straith
	Councillor Paul Duffy

### **APOLOGIES**

Gay Munro (apologies for lateness)

### **IN ATTENDANCE**

Councillor Julie Keast  
Committee Advisor - Fiona Dunlop  
Community Partnership Leader - Karen Purdue

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**1 Apologies**

There were apologies for lateness from Gay Munro.

Moved Deputy Chairperson Fodie, seconded Paul Duffy **and resolved:**

**That the Waihopai Toetoe Community Board accept the apology.**

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

There was no public forum.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved Andrea Straith, seconded Melanie Shepherd **and resolved:**

**That the Waihopai Toetoe Community Board confirms the minutes of the meeting held on 30 June 2020 as a true and correct record of that meeting.**

**Reports**

**7.1 Details on the Financial and Reserve Contribution Fund**

**Record No: R/20/8/31841**

Community Partnership Leader – Karen Purdue took the Board through the report.

The Community Board discussed the report and advised that it could not make a decision on the recommendations as it did not have the information required.

(Gay Munro joined the meeting at 7.19pm.)

**Resolution**

Moved Chairperson Yorke, seconded Melanie Shepherd **and resolved:**

**That the Waihopai Toetoe Community Board:**

- a) **Agrees to lie the report on the table to enable officers to provide the criteria for the board to agree to for the interest component of the financial and reserves contribution fund.**

**7.2 Murihiku Regional Arts Strategy 2020-2030**

**Record No: R/20/7/28728**

Community Partnership Leader – Karen Purdue was in attendance for this item.

**Resolution**

Moved Andrea Straith, seconded Melanie Shepherd **and resolved:**

**That the Waihopai Toetoe Community Board:**

- a) **Receives the report titled “Murihiku Regional Arts Strategy 2020-2030” dated 18 August 2020.**

**7.3 Community Leadership Report for the Waihopai Community Board**

**Record No: R/20/8/41729**

Community Partnership Leader – Karen Purdue was in attendance for this item.

**Resolution**

Moved Melanie Shepherd, seconded Andrea Straith **and resolved:**

**That the Waihopai Toetoe Community Board:**

- a) **Receives the report titled “Community Leadership Report for the Waihopai Community Board” dated 18 August 2020.**

**7.4 Operational Report for Waihopai Toetoe Community Board**

**Record No: R/20/7/29389**

Community Partnership Leader – Karen Purdue was in attendance for this item.

**Resolution**

Moved Deputy Chairperson Fodie, seconded Gay Munro **and resolved:**

**That the Waihopai Toetoe Community Board:**

- a) **Receives the report titled “Operational Report for Waihopai Toetoe Community Board” dated 14 August 2020.**

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## **7.5 Council Report**

**Record No: R/20/7/29503**

Councillor Duffy was took the Board through the report.

He particularly highlighted

- Three waters
- Conflicts of interest
- Rakiura Heritage Trust
- Environmental health and animal control (dog registration)
- Resource management
- Strategy and Policy
- Forestry
- Around the Mountains Cycle Trail
- Property
- District wide roading programme.

### **Resolution**

Moved Melanie Shepherd, seconded Paul Duffy **and resolved:**

**That the Waihopai Toetoe Community Board:**

- a) **Receives the report titled “Council Report” dated 11 August 2020.**

## **7.6 Chairperson's Report**

**Record No: R/20/8/32309**

Chair Yorke took the Board through her report.

### **Resolution**

Moved Chairperson Yorke, seconded Andrea Straith **and resolved:**

**That the Waihopai Toetoe Community Board:**

- a) **Receives the report titled “Chairperson's Report” dated 18 August 2020.**



**Public Excluded****Exclusion of the Public: Local Government Official Information and Meetings Act 1987****Resolution**

Moved Melanie Shepherd, seconded Chairperson Yorke **and resolved:**

**That the public be excluded from the following part(s) of the proceedings of this meeting.**

**C8.1 Waihopai Toetoe Community Board Area Approval of unbudgeted expenditure for mowing**

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Waihopai Toetoe Community Board Area Approval of unbudgeted expenditure for mowing	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

That Committee Advisor - Fiona Dunlop, Community Partnership Leader - Karen Purdue and Community Facilities Manager – Mark Day and Councillor Keast be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C8.1 Waihopai Toetoe Community Board Area Approval of unbudgeted expenditure for mowing. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed and meeting procedure.

The public were excluded at 8.47pm.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 9.44pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE WAIHOPAI TOETOE COMMUNITY BOARD HELD ON TUESDAY 25 AUGUST 2020.

**DATE:**.....

**CHAIRPERSON:**.....



## Landscapes and Natural Features Project

**Record No:** R/20/10/61134

**Author:** Margaret Ferguson, Resource Management Planner

**Approved by:** Fran Mikulicic, Group Manager Environmental Services

☐ Decision

☐ Recommendation

☒ Information

### Purpose

- 1 This report is to inform the Waihopai Toetoe Community Board about the work the resource management department is doing to identify outstanding natural landscapes and features within the District.
- 2 The key reasons for doing this work are:
  - to look after our special landscapes for now and for future generations
  - legal requirements under the Resource Management Act 1991 to identify and protect our special areas
  - Council has asked us to review what is currently in the District Plan relating to landscapes.

### Background

- 3 Council incorporated some identified landscapes into the previous District Plan review and these are primarily within the coastal and Te Anau basin area. Council acknowledged at that time, that it would need to come back and take a District wide approach to looking after all the special landscapes in the District.
- 4 Whilst the work will lead to a change to the natural features and landscapes chapter of the District Plan, this will be after extensive discussions with anyone who may be potentially affected. It is about ensuring that Southland's landscapes and natural features remain special for future generations.

### What's your view? He aha tō tirohanga?

- 5 To begin this work, Council in partnership with iwi, have embarked on a project to determine where potentially important landscapes and features are within our district. The campaign is called 'Whats your view? He aha tō tirohanga?'
- 6 We are taking a three – fold approach to identifying these potentially special spaces which comprises of the following workstreams:
  - community views and opinions
  - a cultural landscape assessment
  - a professional analysis eg landscape architect.
- 7 Once the potential areas have been identified, we will be working alongside the community, as well as multiple partners, to discuss the findings and then look towards ways in which we can all work together to look after these important places for generations to come.

- 8 There are some key attributes that we are looking for when identifying these landscapes and natural features, which include:

**Biophysical:**

Understanding the geology, water, topographical features (hills, plains, mountains), plants, animals.

**Sensory:**

How memorable is the landscape or feature? How natural (ie unmodified) is it?

**Associative:**

How do people feel when they see the landscape or experience the landscape? What are the spiritual, cultural, connections that people have to that space?

## **Timeframe - what is happening when?**

- 9 This project will be progressing over the next year and we will be seeking an active presence within the community to progress this project overall.
- 10 Understanding the cultural significance of our landscapes is currently underway. Iwi is leading this workstream and working with a consultant to complete this piece of work.
- 11 We are now heading out into the community to understand community values and we anticipate this will progress over the next few months. This is our public facing campaign 'Whats your view? He aha tō tirohanga?'.
- 12 We understand the important role the community boards have within the community and we value the contribution you are likely to make going forward in helping us to connect with the community and undertake the project in partnership with them.
- 13 We welcome any ideas in which the community board members may be able to support this project, and welcome any advice you may have regarding connecting with the community as this project progresses.
- 14 The project will have different phases which will require different communication platforms (online, face to face, drop-in sessions, individual meetings, paper-based communication etc), and we will endeavour to keep you informed as to what is happening across all phases.
- 15 We welcome one on one conversation about this project, so if anyone in the community has any questions, or you would like more detail on this, please contact us directly – you can email [yourviewlandscapes@southlanddc.govt.nz](mailto:yourviewlandscapes@southlanddc.govt.nz), or phone the resource management team on 0800 732 732 and we will make time to see you. More information can also be found at [www.makeitstick.nz](http://www.makeitstick.nz).

## **Recommendation**

### **That the Waihopai Toetoe Community Board:**

- a) **Receives the report titled “Landscapes and Natural Features Project” dated 15 October 2020.**

## **Attachments**

There are no attachments for this report.

## Southland District - Wellbeing Indicators Snapshot - August 2020

Record No: R/20/9/52044

Author: Shanin Brider, Community & Futures Administrator

Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision

☐ Recommendation

☒ Information

- 1 The purpose of this report is to present the Waihopai Toetoe Community Board with a wellbeing indicator's snapshot of Southland District

### Background

- 2 Investing in community future planning was a consultation topic in the 2018-2028 Long Term Plan. Council identified the need to undertake research and collect data about our changing communities to assist in prioritising and making decisions for the future and consider the overall wellbeing of the people residing in Southland District. 65% of submitters supported Council investing in community planning, research and data; to help future proof and ensure Council has the information needed to make informed decisions for now and into the future.

### Next Steps

- 3 If the board wishes, staff will present a wellbeing snapshot report quarterly. This is currently an information only report at this point and staff will begin to provide comparative analysis of the information provided at a later date, and identify trends for further discussion.
- 4 Staff are interested to hear feedback from the board on the information being presented.

### Recommendation

**That the Waihopai Toetoe Community Board:**

- a) **Receives the report titled "Southland District - Wellbeing Indicators Snapshot - August 2020" dated 23 September 2020.**

### Attachments

- A Wellbeing indicators snapshot August 2020 [📎](#)

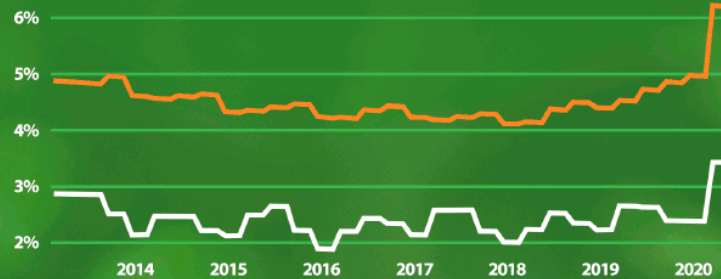


SOCIAL

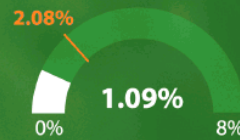
## Unemployment and benefit rates

Southland District has a current unemployment rate of 3.42% and ranks 6th best out of 67 TA's for people on job seeker support.

Unemployment rate time series



Current means tested benefit rate

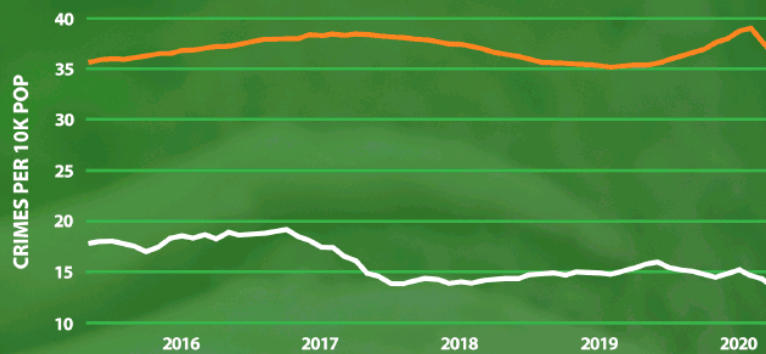


Current single parent support rate

## Crime rates

Metrics from June 2015 to May 2020

Southland ranks 3rd best of 67 TA's. The total number of crimes committed from June 2015 to May 2020 was 2886, which gives us a monthly static crime rate of 15.42 per 10,000 people. For the month of May 2020 this dropped to 13.42



TA's - TERRITORIAL AUTHORITY

● - SOUTHLAND DISTRICT

● - NATIONAL RATE

Source - DotLovesData



# How we compare to the rest of the country



# Dynamic Deprivation Index

● - SOUTHLAND DISTRICT

● - NATIONAL RATE

67

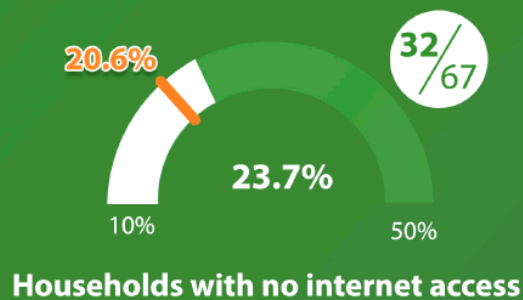
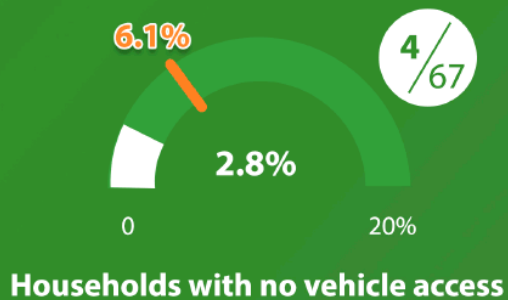
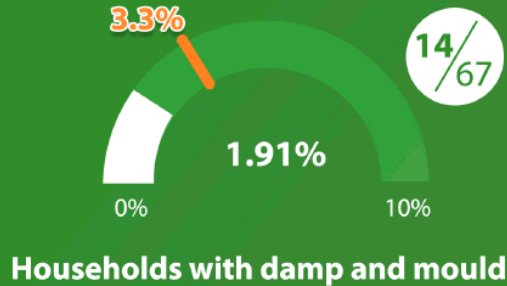
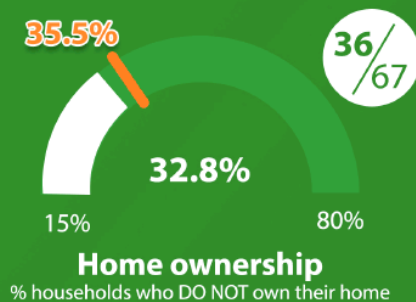
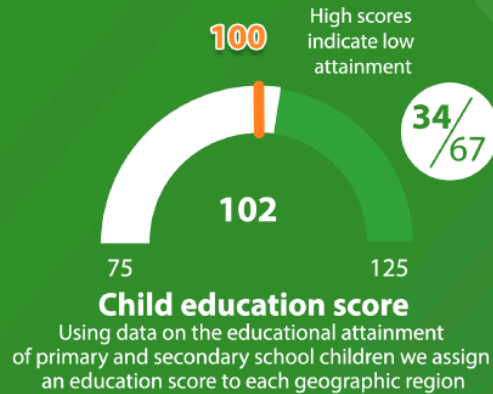
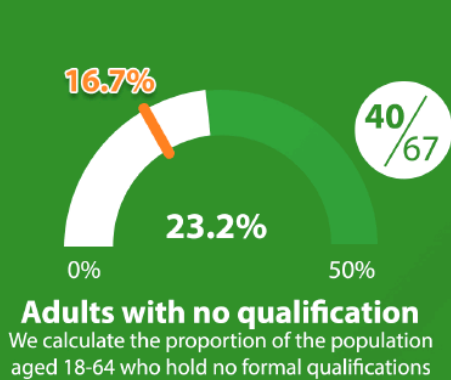
DEPRIVATION RANK BY  
TERRITORIAL AUTHORITY

1 is the best ranking and 67 is the worst

Median Household Income

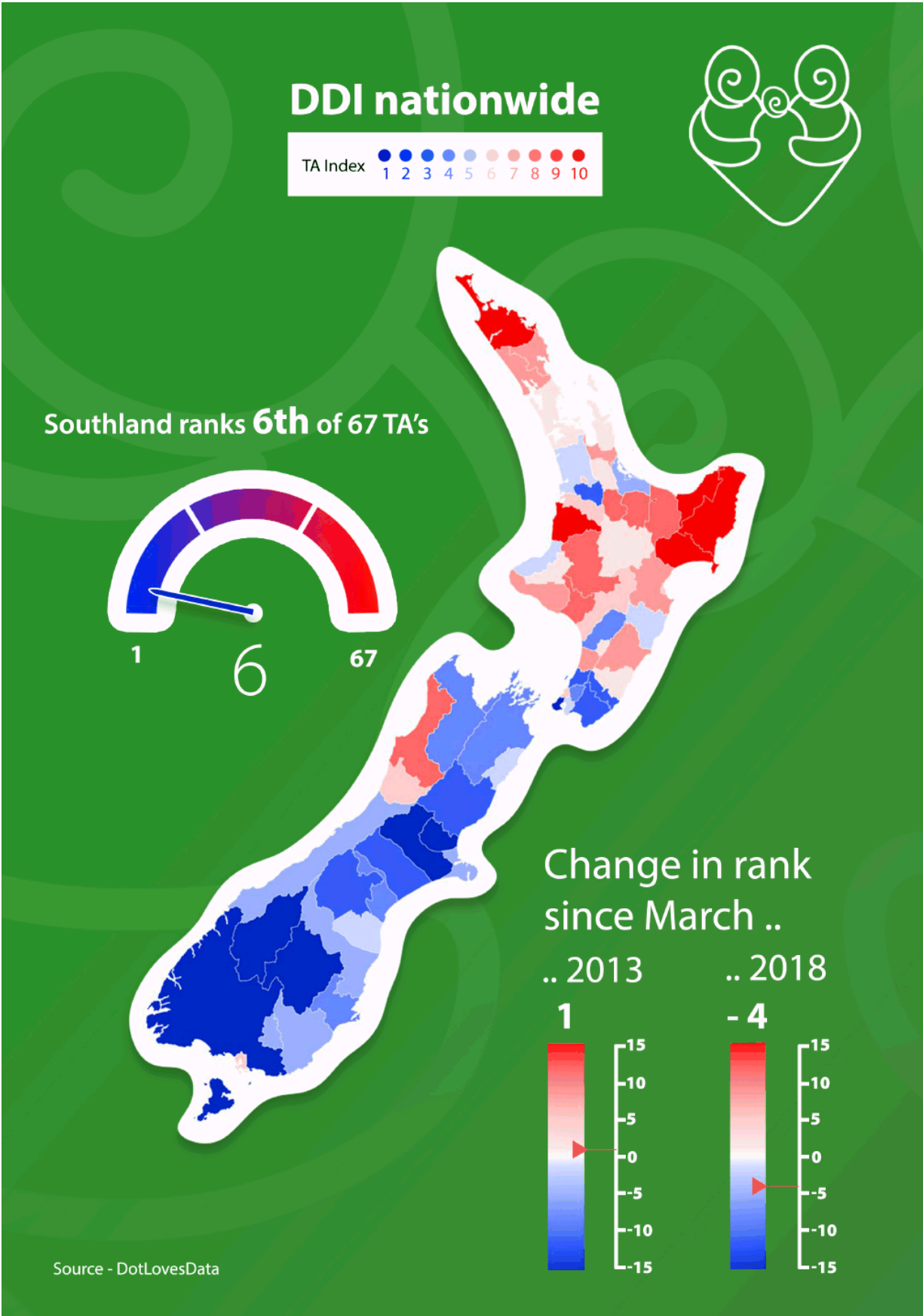
**\$77,772**

(National Household Income = \$80,287)



Source - DotLovesData





## CULTURAL



There are

**38**

**Heritage  
places in  
Southland**

Includes archaeological  
sites, buildings and  
memorials that are of  
historical or cultural  
significance or value

## Overall population

**31,400**

From 2013 to 2018 the Southland  
population has grown 3.6%

## Ethnicity



## Languages

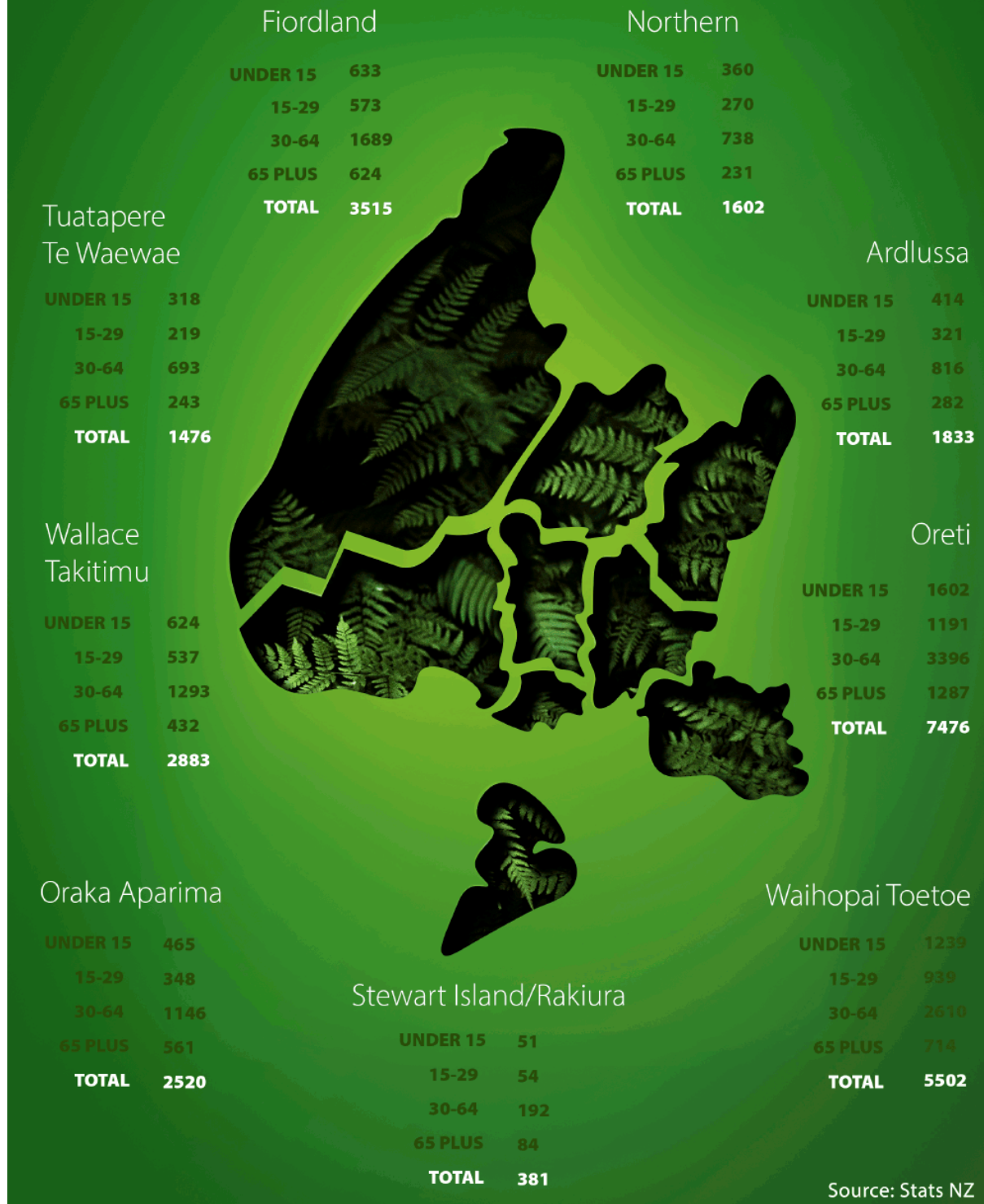
**Total people stated - 28185**

English	27663
Tagalog	459
Maori	450
French	192
German	189
Spanish	174
Afrikaans	108
NZ Sign Language	84
Samoan	69
Hindi	48
Northern Chinese	42
Yue	24
Tongan	15
Korean	9

Source: Stats NZ

# POPULATION

## BY COMMUNITY BOARD AREA







**GDP (nominal) as at 2018**

**\$2,025  
million**

From 2013–2018, Southland's  
economy increased 20.5 percent  
(national increase was 30.9 percent).

There are  
**6,888**  
**businesses in**  
**Southland**

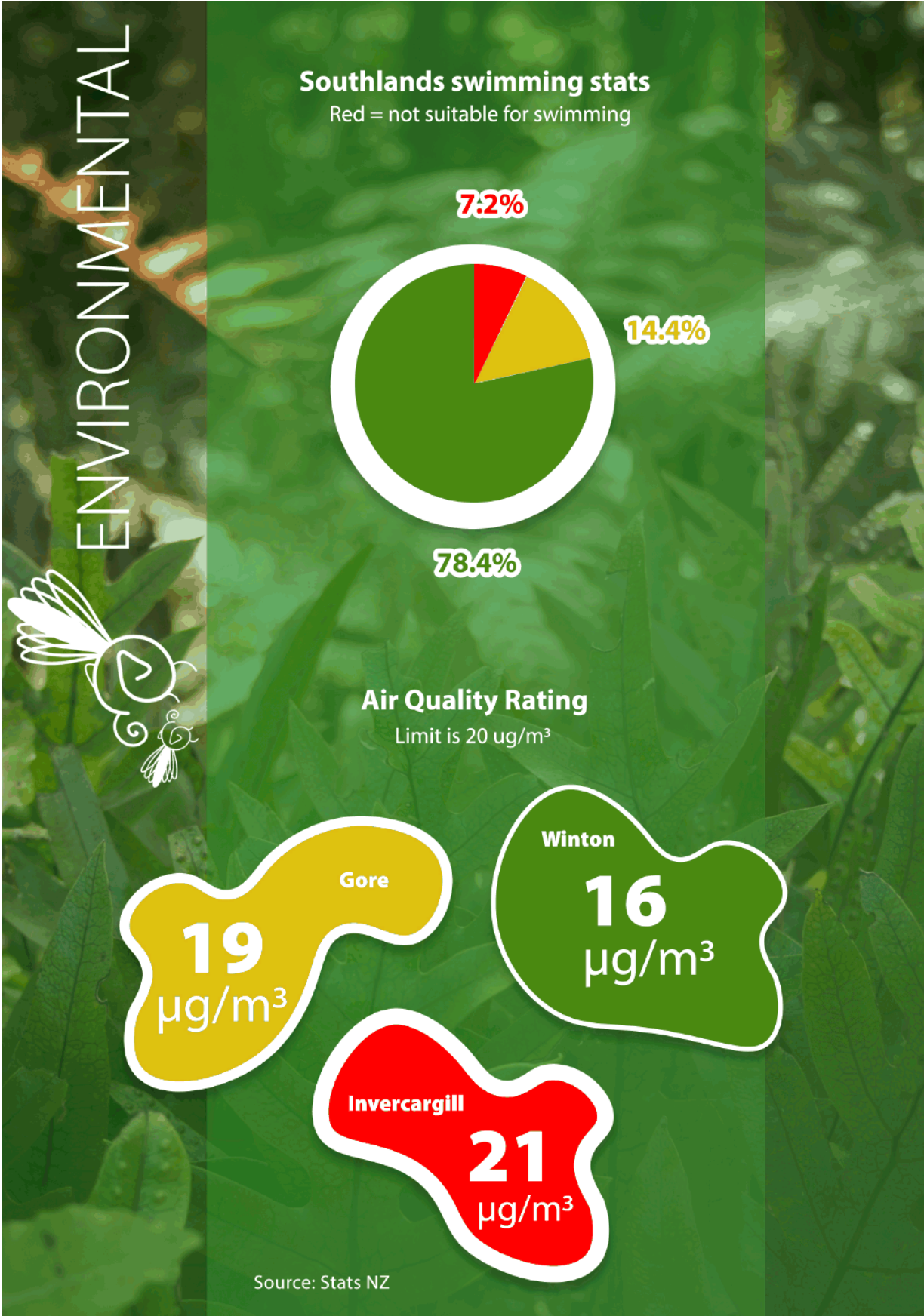
Including economically significant enterprises that  
are engaged in producing goods and or services  
in New Zealand that meets specific criteria

Source: Stats NZ

**New Vehicle registrations in Southland**  
(excl. Invercargill City)

	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>
Bus	2	0	0
Moped	2	2	1
Motorcycle	9	6	4
Agricultural machine	1	1	0
Passenger car/van	146	62	56
Trailer/caravan	114	106	62
Tractor	14	20	12
Goods van/truck/utility	125	98	47
High speed agricultural vehicle	0	0	1
Mobile machine	3	1	0
ATV	1	0	0
Motor caravan	0	1	0
<b>TOTAL</b>	<b>417</b>	<b>297</b>	<b>183</b>

Source: Automobile Association of NZ





## **Council Policies Under Review - Consultation**

**Record No:** R/20/10/60985  
**Author:** Carrie Adams, Intermediate Policy Analyst  
**Approved by:** Rex Capil, Group Manager Community and Futures

☐ Decision ☒ Recommendation ☐ Information

### **Purpose**

- 1 The purpose of this report is to provide information about five policies that are currently being reviewed by Council.
- 2 It is recommended that the community board make a submission on the draft policies, during the formal consultation period.

### **Executive Summary**

- 3 The following policies are currently being reviewed by Council:
  - Significance and Engagement Policy
  - Policy on Development and Financial Contributions
  - Procurement Policy
  - Revenue and Finance Policy.
- 4 At a meeting on 21 October 2020, staff are recommending that Council endorse the draft policies and release them for public consultation. Consultation would be run concurrently for each of these policies from 4 November to 4 December 2020.
- 5 In the New Year, staff will present any submissions received on the draft policies to Council, and Council will progress the policies through to the adoption stage.
- 6 This report provides a summary of each draft policy, and recommends that the community board make a formal submission on each policy, during the consultation period.

## **Recommendation**

**That the Waihopai Toetoe Community Board:**

- a) Receives the report titled “Council Policies Under Review - Consultation” dated 15 October 2020.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) Subject to Council endorsing the draft policies for consultation at its 21 October 2020 meeting, determines that it will make a formal submission on the following draft policies:**
  - Significance and Engagement Policy**
  - Policy on Development or Financial Contributions**
  - Procurement Policy**
  - Revenue and Financing Policy.**
- e) Notes that the consultation period would be from 8am, 4 November to 5pm, 4 December 2020.**

## **Background**

- 7 A number of policies are being reviewed by Council. This report provides a brief summary about each of these policies, to inform the community board. The full text of each policy will be available during the public consultation period on Council’s online consultation platform. This is also where people are encouraged to make a submission through the online survey. The online survey can be accessed through Council’s site at <https://www.southlanddc.govt.nz/> and selecting ‘have your say’ on the home page. Hard copies will also be available on request at Council’s offices and libraries across the District.

## **Issues**

- 8 Below is a summary of each of the five policies being reviewed. This information will also be available on Council’s site during the consultation period, to inform submitters.

### **Significance and Engagement Policy**

- 9 The Significance and Engagement Policy outlines Council's general approach to determining the significance of proposals and decisions. This policy includes criteria Council will use in assessing which issues, proposals, decisions and other matters are significant. It also lists assets Council considers to be strategic assets.



- 10 The policy also highlights when something is significant, and how Council will engage with the community in these instances. This will be in line with Council's commitment to applying best practice consultation methods.
- 11 This policy exists to inform you about what you can expect from Southland District Council regarding consultation and ways to influence and participate in the decision-making of Council.
- 12 All councils are required to have a Significance and Engagement Policy and review it every three years. Only minor changes have been made to this policy since it was last reviewed, in order to provide clarifications and updates.

### **Policy on Development and Financial Contributions**

- 13 The Policy on Development and Financial Contributions records how and when Council proposes to use development and financial contributions, what they fund and why.
- 14 Development contributions (DCs) are a payment made to Council that pay for the impact that new developments have on services and infrastructure, such as water supply, wastewater and community facilities. DCs may not be charged unless the proposed development creates a demand for new assets, or an increased capacity of assets; they may not be charged for the replacement or upkeep of assets.
- 15 DCs have not been charged to developers since 2015. Council's current position is that they are a disincentive to development. Council wants to encourage development and economic growth, so proposes to fund the capital expenditure cost of new developments from other sources.
- 16 The draft policy puts DCs in remission, but outlines how they would be charged if Council chose to take DCs out of remission and charge for them.
- 17 Financial contributions (FCs) are a capital charge for works undertaken to mitigate the environmental effects of an activity.
- 18 How Council charges for FCs is set out in the District Plan. FCs are currently being charged to offset adverse effects of a subdivision, land use or development on Council's roading or reserve infrastructure.
- 19 Only minor changes have been made to the draft policy to update the population growth projections, financial figures, dates and changes to legislation.
- 20 All councils are required by law to have either a development contributions policy or a financial contributions policy, and review it every three years. Southland and several other city and district councils have chosen to not have development contributions.

### **Procurement Policy**

- 21 The draft Procurement Policy contains high level objectives and policy statements that will guide procurement decisions for Council and provide potential suppliers information about Council's procurement practices. Procurement is the process of purchasing and delivering goods, services and works. The policy statements included the draft policy are:
- procurement will be in accordance with legal process/legislation
  - procurement will be consistent across Council
  - Council will foster relationships with suppliers
  - Council will make procurement decisions based on achieving public value
  - there will be a sound business approach to procurement
  - risk will be managed appropriately
  - procurement decisions will be made in accordance with delegated authority.
- 22 The draft policy differs from the current policy as it only contains high level policy information, not the practical steps that staff must take to procure. Changes have also been made so the draft policy aligns to the Government Procurement Rules that came into effect in 2019.
- 23 To sit alongside the policy, staff are developing a procurement manual that will outline the practical steps that staff will have to go through to procure.
- 24 The Office of the Auditor General and the Government Procurement Rules outline that councils should have their own procurement policy and processes in place.

### **Revenue and Finance Policy and Rating Review**

- 25 The draft Revenue and Financing Policy sets out the ways Council intends to pay for the operating and capital expenditure of each activity that Council provides, and why.
- 26 This policy is set at a relatively high level and provides the framework for how Council will fund its activities and how it will set rates and fees as part of the 2021 Long Term Plan (effective from 1 July 2021).
- 27 The budgets that each community board sets for their activities as part of the LTP will be grouped into the various Council activities and associated funding sources included in the draft policy.
- 28 From a content point of view, a number of changes have been made to the structure of the policy to strengthen the relationship between the policy decisions and the related legislative considerations which inform the policy (such as the assessment of benefit, rationale for funding and modifications of the benefit assessment affecting the funding choices). An assessment of private/public funding splits for each activity has also been included.
- 29 From a policy perspective, over the past nine months staff have held various workshops with community boards and the Council to discuss what changes might be needed to the policy and subsequently Council's rating policies. This included discussing who benefits from the local activities that boards provide, who should pay for these activities and how Council might rate for them.

- 30 A set of proposed changes have been developed by staff from these discussions and these are expected to be confirmed by Council for consultation at its meeting on 21 October 2020. As part of the consultation, the public is also able to comment any part of the draft policy, not just on the changes proposed.
- 31 Board members will be aware of the majority of the proposals given their involvement to date. However some proposed changes relate to specific boards or District activities that have subsequently been agreed by Council. As such, Council is seeking board feedback on these proposals as part of the consultation process as well as the policy more generally.
- 32 The key changes proposed, either as part of the draft policy or proposed approach to rating, using the current 2020/2021 budgets include the following.

**How local activities are funded**

- **local representation** costs for all community boards (as part of the representation and advocacy activity) to be funded across all properties in the District through the general rate rather than as part of a local rate targeted to individual community board areas. Using the current budgets this would equate to \$17 per property compared to retaining the current rating approach where properties would pay between \$11-\$53, depending on their rating area. This change is being proposed because local community board representation now covers all people/properties in the District and therefore provides benefits for all properties within the District.
- **cemeteries** costs to be funded across all properties in the District through the general rate rather than as part of a local rate over the community board area. Using the current budgets this would equate to \$5 per property compared to retaining the current rating approach where properties would pay between \$0-\$96, depending on their rating area. This change is being proposed given that Council owned cemeteries and cemetery records are available to entire District and there is little variation between the operations and maintenance of different cemeteries.
- **litter bins** (as part of the open spaces activity) to be funded across all properties in the District through the general rate rather than as part of a local rate over the community board. Using the current budgets this would equate to \$17 per property compared to retaining the current rating approach where properties would pay between \$0-\$121 depending on their rating area. The change is being proposed given that litter bins are primarily for visitors/tourists travelling through areas rather than local residents.
- **stormwater** to be funded through a separate targeted set District-wide rate with a differential for “serviced” areas (that pay a full charge) and “unserved” areas (that pay a quarter charge) to reflect that those areas that have a stormwater network have a higher benefit. The serviced and unserved areas are defined by mapped rating boundaries (these will be available online as part of the consultation material). Using the current budgets this would equate to \$46 per property in serviced areas and \$12 per property in rural areas compared to retaining the current rating approach where properties would pay between \$0-\$108 depending on their rating area. The change is being proposed given that the nature of the benefit provided by stormwater is similar across the district and individual communities have less discretion about how this activity can be operated or to what level with increasing environmental and compliance standards being set.

- establishment of **new targeted community board** rates to fund the remaining activities that the board provides including footpaths and a portion of the open spaces activity related to local parks, playgrounds, and streetscapes and water facilities.

The new community board rates would also replace the existing targeted ward rates and are proposed to align with the representation boundaries. All properties within these boundaries will pay the rate. A differential would be used to reflect different levels of benefit/use as follows:

- “urban” properties within the defined rating area would pay a full charge
- “semi-urban” properties within the defined rating area would pay a half charge
- “rural” areas outside the urban and semi-urban areas would pay a quarter charge.

The approach proposed reflects that more urban properties have easier access and therefore a higher benefit. The urban, semi-urban and rural areas would be defined by mapped boundaries. Urban areas would consist of townships with all or a majority of community board activities that are provided at scale and with larger populations. Semi-urban would consist of townships with most of the activities provided but at a small scale with smaller populations and rural areas would consist of areas with very few local infrastructure/services, if any.

The amount that properties in each community board area pays would differ depending on the facilities and infrastructure in the area and levels of service to be provided. Using the current budgets this would result in the following rates for each community board:

- Ardlussa (urban: \$116; semi-urban N/A; rural \$29)
- Fiordland (urban: \$206; semi-urban N/A; rural \$52)
- Northern (urban: \$224; semi-urban \$112; rural \$56)
- Oraka Aparima (urban: \$215; semi-urban \$107; rural \$54)
- Oreti (urban: \$145; semi-urban \$72; rural \$36)
- Stewart Island/Rakiura (\$231)
- Tuatapere Te Waewae (urban: \$196; semi-urban \$9; rural \$46)
- Waihopai Toetoe (urban: \$196; semi-urban \$9; rural \$46)
- Wallace Takitimu (urban: \$217; semi-urban \$109; rural \$54)

Table in the Attachment A shows these changes for each community board area.

The change is being proposed to address differences in who is paying for the same types of activities in different parts of the district and, inconsistencies in how (and where) differentials are applied to these rates, where:

- some targeted rates for these activities are in township areas only
- some targeted rates cover large rural areas
- some targeted rates use commercial, urban and rural differentials (based on rating landuse categories) to charge some groups more or less than others, and
- some township areas receive funding for selected activities from the ward rate and others do not.

Council believes there is a need to address these inconsistencies in how the same activity is being funded across the District, particularly given that based on the assessment of benefits undertaken by Council and community boards, there is very little difference that would justify such a variable rating approach

33 This approach addresses the outcomes Council is seeking to:

- address inconsistencies in how activities are funded across the District where possible
- simplify the approach to rating and funding
- reflect Council's new representation structures
- reflect legislative requirements and Council's vision.

### **Stewart Island/Rakiura Sustainability Review – funding of jetties and electricity supply**

34 As part of the Stewart Island/Rakiura Service Sustainability Study presented to Council in February 2020, Council resolved to give specific consideration to the issues and options that might exist in relation to the delivery of services to the Stewart Island/Rakiura community as it progresses its review of the Revenue and Financing Policy for the 2021 LTP and give specific consideration to options for funding of the jetties activity as part of the policy.

35 The report identified that Council faces a number of service sustainability challenges in providing and funding the delivery of services, particularly local activities, to the Stewart Island/Rakiura community. The report identified that as part of the review of the policy Council should have regard the options available for the funding of each of its activities, including considering the relative merits of a mix of District and local funding for each activity including jetties and SIESA.

36 The report suggested that the review of the policy should specifically consider the distribution of benefits for locally funded activities and the extent to which activities such as jetties might have a broader public good through, for example, the provision of access.

37 More detail on this is detailed in Attachment B.

38 As a result of this, Council is proposing a revised funding mix based on the assessment of benefit and public good (noting that the activity is currently fully funded by fees). The table outlines the broad funding bands that will apply to the activity, with the specific contributions to be determined as part of the LTP 2021-2031 once expenditure has been confirmed.

Proposed funding source	Current funding	Proposed funding	Applied to
Local targeted rate	0%	0-10%	Stewart Island/Rakiura Community Board ratepayers
Fees and charges	100%	60%-70%	Commercial wharf/jetty users
Grants and subsidies	None fixed	0-20%	Visitor levy (subject to discussions) or from other sources
General rate	0%	0-30%	Ratepayers in Southland District

39 In addition, Council is also considering amending the funding approach for Stewart Island Electricity Supply (SIESA) which provides electricity on the island. The majority of the funding for this activity currently comes from charges to consumers.

40 Council is considering introducing a separate targeted rate with differentials on properties in the electricity supply distribution area to collect a portion of the cost (in addition to fixed and variable consumption charges billed to consumers). Council would set the rate on a differential

basis depending on whether the rating unit is either connected (full charge) or able to be connected and not connected to the electricity supply network (half charge).

- 41 While staff are satisfied that the proposed electricity availability charge is able to be levied under the Local Government Rating Act, at the time of writing staff are carrying out further investigations as to whether there are any constraints in relevant electricity legislation and regulations that may prevent a rate from being applied. Staff will present any pertinent findings to Council when this report is presented.

#### **Waste management rate**

- 42 Council currently collects a separate District-wide targeted rate for waste management. This rate is used to fund part of the Solid Waste activity which relates to the operation of transfer stations, greenwaste sites and recycling drop-off centres. It also involves dealing with litter and illegal dumping as well as the waste minimisation activities. Council is proposing to remove the waste management targeted rate, with funding to be taken from the general rate. This is because Council does not believe that there is a need for separate funding, particularly given the public good element of the activity and the similar way that the rate is set in line with the general rate. The change will also help to reduce ratepayer confusion with the rubbish and recycling wheelie bin rates.

#### **Te Anau Airport rate**

- 43 Subsequent to Council agreeing the changes proposed to the draft policy, staff have received a request from the Fiordland Community Board requesting that Council consider providing general rate funding for capital expenditure and possibly operating expenditure related to the Te Anau Manapouri Airport activity. This request does not include the current loan for the airport development which would continue to be paid solely by those in the Fiordland area. At this stage staff and Council have not had an opportunity to consider this request. However depending on Council's discussion at its meeting on 21 October 2020, this proposal may be included in the policy for consultation.

#### **Wastewater – changes considered but not progressed**

- 44 As part of the workshops held to discuss the funding for the activities, the Council considered way it funds District wastewater activities in preparation for the 2021-31 LTP. Council's current funding approach for wastewater is as follows:
- i) A full charge per Separately Used or inhabited Part of a Rating Unit (SUIP) for any residence that is connected or able to be connected but not connected,
  - ii) A half charge for any non-contiguous vacant land within the boundary which are able to be connected but are not connected, and
  - iii) A full charge per pan/urinal for all other property that is connected or able to be connected but not connected
- 45 Council looked at various options to change the approach including:
- changing the full charge per pan/urinal (iii) to reduce the impact on properties that have multiple pans (by using a half charge or sliding scale of charges depending on the number of pans)
  - increasing the charge on vacant land from a half charge to a three quarter charge.
- 46 However, after considering the relevant legislative funding considerations and the assessment of benefit/use of the network, Council is proposing to retain the current approach.

## **Factors to Consider**

### **Legal and Statutory Requirements**

- 47 Council is legally required to adopt and undertake regular reviews of a:
- Significance and Engagement Policy
  - Policy on Development or Financial Contributions
  - Revenue and Financing Policy.
- 48 It is considered best practice to have a procurement policy and to undertake regular reviews of the policy.

### **Community Views**

- 49 It is intended that Council will endorse a consultation process on the draft policies in accordance with s.82 of the LGA.
- 50 Council will make the draft policies and relevant information publicly available (in accordance with s.82A of the LGA), and encouraged people to give feedback on Council's 'make it stick' platform, by:
- placing an advertisement in the Ensign and Southland Express
  - promoting the consultation on Council's Facebook page
  - having the draft policy accessible on Council's website and at all of its offices.
- 51 The consultation process will allow Council to capture and consider community views regarding these policies.

### **Costs and Funding**

- 52 There will only be minor costs associated with progressing the draft policy through the consultation process, including the costs associated with staff time and advertising. These costs will be met within current budgets.

### **Policy Implications**

- 53 Policy implications vary for each policy as outlined below:

#### **Significance and Engagement Policy**

If adopted, it is likely that Council will reach similar conclusions on the level of significance of particular matters, and that community engagement will occur with similar frequency and in similar form, to what is done currently.

#### **Policy on Development and Financial Contributions**

- 54 If adopted, this policy would continue to have DCs in remission. This means that DCs will not be assessed when development takes place.
- 55 Continuing to have the DC part of the policy in remission would mean that the costs associated with demand are borne by ratepayers (and by those who have paid previous DCs). However,



Council has taken an approach that encourages development in Southland District, recognising that this will benefit the community as a whole.

### **Procurement Policy**

- 56 The draft Procurement Policy differs from the current policy, as the draft just includes high-level policy information. On this basis, the current and draft policies will be used quite differently.
- 57 The draft Procurement Policy places more emphasis than the current policy on undertaking appropriate procurement planning, keeping records of procurement activities, and having good relationships with suppliers. The draft policy also places more emphasis on identifying and managing risk appropriately, through the procurement process.

### **Revenue and Finance Policy**

- 58 If adopted, this policy and the related approach to rating would be the basis on which the draft Long Term Plan (LTP) would be prepared. As such, depending on the expenditure proposed in the LTP, there may be a need to further review the policy and proposed rating approach if there are significant expenditure changes that would impact the proposed funding methods. This will be considered early in 2021.
- 59 As outlined earlier in the report, the draft policy as prepared proposes changes to the funding of selected activities to better reflect the assessment of benefit and need for separate funding following feedback provided by community boards and Council. However, these changes are a relatively minor part of the policy with the majority of the draft policy in line with the current policy.

## **Analysis**

### **Options Considered**

- 60 There are three options for consideration in this report:
- option 1 – that the community board make a submission on each of the four draft policies discussed in the report
  - option 2 - that the community board make a submission on some, but not all, of the four draft policies
  - option 3 – that the community board do not make a submission on any of the four draft policies.

### **Analysis of Options**

#### **Option 1 – that the community board make a submission on each of the four draft policies**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>• ensures that the community board is providing input to important Council policies.</li></ul>	<ul style="list-style-type: none"><li>• is a time commitment.</li></ul>

**Option 2 – that the community board make a submission on some, but not all, of the four draft policies**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>community board is providing input to some Council draft policies.</li></ul>	<ul style="list-style-type: none"><li>is a time commitment</li><li>some policies will not receive feedback from the community board.</li></ul>

**Option 3 – that the community board do not make a submission on any of the four draft policies**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>no known advantages.</li></ul>	<ul style="list-style-type: none"><li>the community board will be missing an opportunity to provide input into several important Council policies.</li></ul>

**Assessment of Significance**

- 61 It has been identified that this matter is of lower significance in relation to the current Significance and Engagement Policy.

**Recommended Option**

- 62 It is recommended that the community board proceed with option 1 and make a formal submission on each of the four policies discussed in this report.

**Next Steps**

- 63 As discussed above, if Council endorse the policies for consultation, staff will undertake a consultation process in accordance with s.82 of the LGA from 4 November to 4 December 2020. It is intended that the written submissions received will be presented to Council in early 2021.
- 64 If, after undertaking consultation, Council endorses the proposed changes in the draft policies, Council would then adopt the policies, to come into effect after adoption, in 2021.

**Attachments**

There are no attachments for this report.



## Financial Report for the year ended 30 June 2020

**Record No:** R/20/10/61311

**Author:** Sheree Marrah, Financial Accountant

**Approved by:** Anne Robson, Chief Financial Officer

☐ Decision

☐ Recommendation

☒ Information

### Summary

- 1 The purpose of this report is to present the final financial results and supporting information for the communities located within the Waihopai Toetoe Community Board area for the year ended 30 June 2020. The financial reports are contained within attachment A, B and C of this report.
- 2 As the audit of Council is still occurring, the financial results presented are still subject to change.

### Recommendation

**That the Waihopai Toetoe Community Board:**

- a) **Receives the report titled “Financial Report for the year ended 30 June 2020” dated 21 October 2020.**

### Attachments

- A Financial report for the year ended 30 June 2020 [↓](#)
- B Reserve balances for the year ended 30 June 2020 [↓](#)
- C Detailed individual business units for the year ended 30 June 2020 [↓](#)



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**Waihopai Toetoe Community Board - Financial performance  
for the year ended 30 June 2020**

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The preliminary financial results for the year to 30 June 2020 were provided to you in the June operational report, however these financial results will have changed due to year end processes, including expenditure accruals, interest on reserves, funding of activities and projects etc.

The summary tables overleaf show the final financial results for the communities within your area for the year ended 30 June 2020. Please note these financial results are being audited in October/November and therefore may be subject to further change.

The results show for each of the income, expenditure, and capital expenditure categories:

- what actually happened ("Actual"),
- what was expected to occur by year end ("Forecasted Budget"), and
- what the original budget was ("Annual Plan Budget")

The "Forecasted Budget" includes the original Annual Plan budgeted adjusted for the effect of expenditure carried forward from 2018/2019, unbudgeted expenditure, projects that have been put on hold or are to be completed in 2020/2021 and/or anticipated changes to income and operating expenditure over the year.

Operational reports provided to you throughout the year compared the actual year-to-date ("YTD") results against forecasted YTD totals. This report however, will discuss significant variances between the "Actual" results and the "Annual Plan Budget".

A detailed breakdown of the individual business units is included in Attachment C of this report for your information.



<b>Edendale-Wyndham - Business Units for the year ending 30 June 2020</b>									
	<b>Income</b>			<b>Expenses</b>			<b>Capital</b>		
<b>Business Unit</b>	<b>Actual</b>	<b>Forecasted Budget</b>	<b>Annual Plan Budget</b>	<b>Actual</b>	<b>Forecasted Budget</b>	<b>Annual Plan Budget</b>	<b>Actual</b>	<b>Forecasted Budget</b>	<b>Annual Plan Budget</b>
Administration - EdenWyn	\$27,735	\$28,620	\$28,620	\$18,253	\$15,743	\$27,728			
Operating Costs - EdenWyn	\$9,039	\$9,889	\$9,889	\$4,071	\$9,889	\$9,889			
Street Works - EdenWyn	\$52,411	\$52,218	\$52,218	\$13,132	\$32,344	\$39,481	\$75,433	\$75,433	\$4,266
Stormwater Drainage - EdenWyn	\$35,471	\$38,697	\$38,697	\$15,064	\$25,494	\$25,494			
Beautification - EdenWyn	\$62,039	\$62,027	\$62,027	\$61,452	\$62,027	\$62,027			
Recreation Reserve - EdenWyn	\$29,068	\$27,488	\$27,488	\$51,521	\$47,708	\$37,708			
Playground - EdenWyn	\$6,187	\$6,185	\$6,185	\$4,994	\$6,185	\$6,185			
Cemetery - Edendale	\$17,786	\$15,277	\$15,277	\$15,866	\$20,427	\$20,427	\$6,553	\$4,242	\$4,500
Pool - Edendale		\$21	\$21						
Hall - Edendale	\$3,116	\$3,703	\$3,703	\$0	\$4,743	\$4,743			
Cemetery - Wyndham	\$25,216	\$24,163	\$24,163	\$22,611	\$26,257	\$24,472	\$2,311		\$1,500
Camping Ground - Wyndham	\$6,774	\$5,925	\$5,925	\$3,655	\$6,574	\$6,574			
Hall - Edendale-Wyndham	\$13,385	\$13,568	\$13,568	\$17,967	\$12,525	\$12,525			
Museum - Wyndham	\$1,218	\$1,219	\$1,219	\$3,003	\$1,866	\$1,866			
<b>Total</b>	<b>\$289,445</b>	<b>\$289,000</b>	<b>\$289,000</b>	<b>\$231,590</b>	<b>\$271,782</b>	<b>\$279,119</b>	<b>\$84,298</b>	<b>\$79,675</b>	<b>\$10,266</b>

Gorge Road - Business Units for the year ending 30 June 2020									
	Income			Expenses			Capital		
Business Unit	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget
Administration - Gorge Road	\$3,413	\$12,894	\$2,894	\$2,427	\$12,440	\$2,440			
Street Works - Gorge Road	\$1,493	\$1,500	\$1,500	\$534	\$1,500	\$1,500			
Recreation Reserve - Gorge Road	\$7,547	\$6,446	\$4,300	\$9,195	\$14,237	\$10,110			
Total	\$12,452	\$20,840	\$8,694	\$12,156	\$28,177	\$14,050	\$0	\$0	\$0

Tokanui - Business Units for the year ending 30 June 2020									
	Income			Expenses			Capital		
Business Unit	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget
Operating Costs - Tokanui	\$4,669	\$4,830	\$4,830	\$3,205	\$3,168	\$3,168			
Street Works - Tokanui	\$4,436	\$4,436	\$4,436	\$3,361	\$4,436	\$4,436			
Stormwater Drainage - Tokanui	\$3,747	\$3,747	\$3,747	\$2,568	\$3,747	\$3,747			
Beautification - Tokanui	\$3,886	\$3,886	\$3,886	\$9,160	\$3,951	\$3,951			
Playground - Tokanui	\$4,211	\$4,211	\$4,211	\$5,701	\$7,711	\$2,711			
Hall - Tokanui	\$6,694	\$6,716	\$6,716	\$6,925	\$6,466	\$6,466			
Total	\$27,644	\$27,826	\$27,826	\$30,920	\$29,479	\$24,479	\$0	\$0	\$0





Waihopai Toetoe - Business Units for the year ending 30 June 2020									
	Income			Expenses			Capital		
Business Unit	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget
Community Leadership - Waiho				\$18,844			\$0		\$0
Recreation Reserve - WaihopaiT	\$10,603	\$10,577	\$10,577	\$14,228	\$10,577	\$10,577	\$0		\$0
Total	\$10,603	\$10,577	\$10,577	\$33,072	\$10,577	\$10,577	\$0	\$0	\$0

Woodlands - Business Units for the year ending 30 June 2020									
	Income			Expenses			Capital		
Business Unit	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget
Operating Costs - Woodlands	\$1,909	\$2,659	\$2,659		\$230	\$230			
Street Works - Woodlands	\$1,500	\$1,500	\$1,500	\$34,725	\$10,845	\$10,845		\$35,000	\$35,000
Stormwater Drain - Woodlands	\$1,013	\$1,013	\$1,013	\$3	\$1,013	\$1,013			
Cemetery - Woodlands	\$12,879	\$16,318	\$16,318	\$11,132	\$16,841	\$15,341			
Beautification - Woodlands	\$7,874	\$7,874	\$7,874	\$5,854	\$8,174	\$8,174			
Septic Tank Cleaning Woodland	\$3,040	\$3,097	\$3,097	\$2,908	\$3,836	\$3,836			
Total	\$28,216	\$32,461	\$32,461	\$54,623	\$40,939	\$39,439	\$0	\$35,000	\$35,000

Other Halls - Business Units for the year ending 30 June 2020									
	Income			Expenses			Capital		
Business Unit	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget
Hall-Fortrose	\$1,741	\$1,746	\$1,746	\$1,229	\$1,625	\$1,625			
Hall - Maitara Island	\$1,393	\$1,443	\$1,443	\$1,846	\$1,280	\$1,280			
Hall - Menzies Ferry	\$3,350	\$1,652	\$1,652	\$64	\$1,575	\$1,575			
Hall- Mokoreta/Redan	\$3,613	\$3,383	\$3,383	\$2,577	\$18,968	\$18,968			
Hall - Waikawa	\$3,649	\$3,474	\$3,474	\$1,762	\$2,721	\$2,721		\$25,000	\$25,000
Total	\$13,746	\$11,698	\$11,698	\$7,478	\$26,169	\$26,169	\$0	\$25,000	\$25,000



## Significant variances to the 2019/2020 Annual Plan budget

### Edendale-Wyndham

Overall income was \$289,445 which was slightly above budget.

Total expenditure was \$231,590, which was \$40,192 under budget. Administration expenditure was \$9,475 under budget which was due to elected member actual salaries being charged to the new community board subsequent to the elections (refer discussion below). Operating costs were \$5,818 under budget due to minimal general projects spend. Street works was \$23,349 under budget due to there being \$10,485 less maintenance, \$8,692 underspend in refuse collection and no interest on internal loans (\$7,137). Stormwater drainage was \$10,430 underspent due to less monitoring and maintenance (\$14,809), offset by overspend in resource consents (\$4,631). Edendale cemetery was \$4,561 underspent due to lower internment and maintenance costs (\$1,964 and \$3,190 respectively). These underspends were offset by overspends in the recreation reserve and Edendale/Wyndham hall business units. The recreation reserve was \$13,813 overspent due to work scheme undertaking various fence maintenance (\$13,574). The Edendale/Wyndham hall was overspent by \$5,442 mainly due to a replacement burner being installed (\$4,804).

Capital expenditure was \$74,032 over budget. This was predominantly due to various streetworks projects (footpaths and kerb and channelling) being completed in the current financial year (\$71,167).

### Gorge Road

Overall income was \$3,758 over budget, which was predominately due to internal grants received for the Rimu monument restoration and the Gorge Road trail signage (\$3,268).

Total expenditure was \$1,894 less than budget primarily due to less recreation reserve and streetworks maintenance (\$1,055 and \$966 respectively).

### Tokanui

Overall income was \$27,644 which was slightly under budget (\$182).

Total expenditure was \$30,920, which was \$6,441 over budget. This over spend was predominantly due to increased mowing costs in the beautification business unit (\$6,216) and a grant towards the Tokanui skate park in the playground business unit (\$5,000), offset by less stormwater monitoring and maintenance costs than budgeted (\$1,945) and lower streetworks maintenance and rubbish collection costs (\$1,075).

### Waihopai Toetoe

Overall income was \$10,603 which was slightly above budget.

Total expenditure was \$22,495 over budget. Community leadership costs of \$18,844 were unbudgeted due to the elected member salaries being charged to the new community board subsequent to the elections; however the full year budget had been included in the Edendale/Wyndham administration business unit



(refer above). Additionally Waihopai Toetoe recreation reserves mowing costs were \$3,651 more than budgeted.

### **Woodlands**

Overall income was \$28,216, which was \$4,245 less than budget. This was the result of no cemetery interment revenue being received (\$3,439) and interest received on reserves being lower than expected for the operating business unit (\$750).

Total expenditure was \$54,623 which was \$15,184 over budget. This was primarily due to street works footpath maintenance being \$24,454 over budget, offset by no interment costs (\$3,439) and less maintenance in the beautification business unit (\$2,230).

Capital expenditure was \$35,000 under spent due to costs associated with P-10322 East side of Flemington Road kerb and channelling project being classified as maintenance (refer above). This is being corrected as part of the final annual report adjustments to be completed once the audit is complete.

### **Other halls**

Overall income was \$13,746, which was \$2,048 more than budget primarily as a result of Menzies Ferry hire income not being budgeted (\$1,618).

Total expenditure was \$7,478 which was \$18,691 less than budget. The main reason for the under spend was primarily due to Mokoreta/Redan hall exterior repaint project not being undertaken (\$15,744).

There was no capital expenditure in the 2019/2020 year for these halls. The \$25,000 budget to re-roof the Waikawa hall is being combined with the exterior reclad project which is planned to occur in 2020/2021.

### **Expenditure carried forward**

The following projects and expenditure were budgeted to be undertaken in the 2019/2020 year, however they have been requested to be carried forward to 2020/2021. Please note, these carry forwards may change as Council's approval is scheduled to occur on 21 October.

Town	Project Name	Funded From	Total 19/20 Budget	19/20 Actual Costs	Request for Carry forward to 20/21
Gorge Road	Footpath/Kerb and channel replacement	Reserve			\$ 966
Gorge Road	Install bell at war memorial	Internal grant	10,000		\$ 10,000
Gorge Road	Tree work at Gorge Road reserve	Reserves			\$ 9,340
Waihopai Toetoes Ward	Waituna lagoon grant	Reserve	7,458		\$ 7,458
Waihopai Toetoes Ward	Tokanui heritage/tramline project	Reserve	2,245		\$ 2,245
Waihopai Toetoes Ward	Wyndham memorial archway	Reserve/other	19,372		\$ 19,372
Waihopai Toetoes Ward	Contribution to Gorge Road bell tower installation	Reserve	10,000		\$ 10,000



## **Additional Financial Information**

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### **Development and Financial Contributions**

Contributions are collected to fund community growth projects. The use of these funds are considered by Council staff when projects are in the planning stage. Certain policy and legislative requirements must be met before these contributions can be applied to projects.

Various contributions across the district that were due to expire in 2020 have been used to acquire a piece of reserve land in Curio Bay in June 2020.

The total balance of Parks and Reserve Development and Financial contributions for your community was \$32,198 as at 30 June 2020 (including interest). These relate to Edendale, Waihopai, Wyndham and Te Tipua and are due to expire between 2021 and 2024.

### **Reserves**

A detailed listing of the various community reserve balances at 30 June 2020 are included in Attachment B of this report.

Interest was allocated to reserves at 30 June 2020 based on the average reserve balance for the year 1 July to 30 June at a rate of 2.42%.

**Waihopai-Toetoe Community Board – Reserves as at 30 June 2020**

**Edendale Wyndham  
Schedule Of Reserve Balance**

		Actual June - 019	Transfers To/(From)	Actual June -020
<b>Community Centre</b>				
<i>Operating Account</i>				
Edendale Wyndham Comm Centre	87363	155,753.90	(50,851.00)	104,902.90
		<u>155,753.90</u>	<u>(50,851.00)</u>	<u>104,902.90</u>
<b>Community Centre Total</b>		<u>155,753.90</u>	<u>(50,851.00)</u>	<u>104,902.90</u>
<b>Local</b>				
<i>Reserve Account</i>				
Edendale Cemetery - OPR	87371	11,951.02	(3,161.78)	8,789.24
Edendale Wyndham Footpath	89219	749.17	13,846.95	14,596.12
Edendale Wyndham General Res	89205	53,237.35	(11,882.53)	41,354.82
Edendale Wyndham Stormwater	89207	406,790.02	20,406.97	427,196.99
		<u>472,727.56</u>	<u>19,209.61</u>	<u>491,937.17</u>
<b>Local Total</b>		<u>472,727.56</u>	<u>19,209.61</u>	<u>491,937.17</u>
<b>Total Edendale Wyndham Reserves</b>		<u>628,481.46</u>	<u>(31,641.39)</u>	<u>596,840.07</u>

**Fortrose Domain - Hall  
Schedule Of Reserve Balance**

		Actual June - 019	Transfers To/(From)	Actual June -020
<b>Community Centre</b>				
<i>Operating Account</i>				
Comm Centres Fortrose - OPR	88719	2,482.72	511.40	2,994.12
		<u>2,482.72</u>	<u>511.40</u>	<u>2,994.12</u>
<b>Community Centre Total</b>		<u>2,482.72</u>	<u>511.40</u>	<u>2,994.12</u>
<b>Total Fortrose Domain - Hall Reserves</b>		<u>2,482.72</u>	<u>511.40</u>	<u>2,994.12</u>



### Gorge Road Schedule Of Reserve Balance

			Actual June - 019	Transfers To/(From)	Actual June -020
Local					
	Operating Account				
	Gorge Road General	88203	41,077.37	1,296.06	42,373.43
			41,077.37	1,296.06	42,373.43
Local Total			41,077.37	1,296.06	42,373.43
Total Gorge Road Reserves			41,077.37	1,296.06	42,373.43

### Mokoreta/Redan - Hall Schedule Of Reserve Balance

		Actual June - 019	Transfers To/(From)	Actual June -020
Community Centre				
Operating Account				
Comm Centres Mokoreta / Redan	88751	17,696.38	1,035.57	18,731.95
		17,696.38	1,035.57	18,731.95
Community Centre Total		17,696.38	1,035.57	18,731.95
Total Mokoreta/Redan - Hall Reserves		17,696.38	1,035.57	18,731.95





### Tokanui Schedule Of Reserve Balance

		Actual June - 019	Transfers To/(From)	Actual June -020
<b>Community Centre</b>				
<i>Operating Account</i>				
Comm Centres Tokanui - OPR	88783	7,665.46	(230.31)	7,435.15
		<u>7,665.46</u>	<u>(230.31)</u>	<u>7,435.15</u>
<b>Community Centre Total</b>		<u>7,665.46</u>	<u>(230.31)</u>	<u>7,435.15</u>
<b>Local</b>				
<i>Reserve Account</i>				
Tokanui General - RES	88091	64,269.48	(3,000.94)	61,268.54
		<u>64,269.48</u>	<u>(3,000.94)</u>	<u>61,268.54</u>
<b>Local Total</b>		<u>64,269.48</u>	<u>(3,000.94)</u>	<u>61,268.54</u>
<b>Total Tokanui Reserves</b>		<u>71,934.94</u>	<u>(3,231.25)</u>	<u>68,703.69</u>

### Waikawa/Niagara - Hall Schedule Of Reserve Balance

		Actual June - 019	Transfers To/(From)	Actual June -020
<b>Community Centre</b>				
<i>Operating Account</i>				
Comm Centres Waikawa / Niagara	88793	5,652.04	2,222.89	7,874.93
		<u>5,652.04</u>	<u>2,222.89</u>	<u>7,874.93</u>
<b>Community Centre Total</b>		<u>5,652.04</u>	<u>2,222.89</u>	<u>7,874.93</u>
<b>Total Waikawa/Niagara - Hall Reserves</b>		<u>5,652.04</u>	<u>2,222.89</u>	<u>7,874.93</u>



### Woodlands Schedule Of Reserve Balance

		Actual June - 019	Transfers To/(From)	Actual June -020
<b>Local</b>				
	<i>Reserve Account</i>			
	Woodlands General - RES	88523		
		78,533.30	(16,597.92)	61,935.38
		<u>78,533.30</u>	<u>(16,597.92)</u>	<u>61,935.38</u>
	<b>Local Total</b>	<u>78,533.30</u>	<u>(16,597.92)</u>	<u>61,935.38</u>
<b>Sewerage</b>				
	<i>Operating Account</i>			
	Woodlands Septic Tank - OPR	88515		
		8,014.16	132.14	8,146.30
		<u>8,014.16</u>	<u>132.14</u>	<u>8,146.30</u>
	<b>Sewerage Total</b>	<u>8,014.16</u>	<u>132.14</u>	<u>8,146.30</u>
	<b>Total Woodlands Reserves</b>	<u>86,547.46</u>	<u>(16,465.78)</u>	<u>70,081.68</u>

**ATTACHMENT C**  
**Detailed Individual Business Units for the year ending 30 June 2020**

		Actual	Forecasted Budget	Annual Plan Budget
<b>Edendale-Wyndham</b>				
<b>Administration - Edendale-Wyndham</b>				
<b>Income</b>	Rates - Collected	(\$27,521)	(\$27,728)	(\$27,728)
	Rates - Adjustments	\$57	\$0	\$0
	Internal - Interest on Reserve	\$0	(\$892)	(\$892)
	Internal Rates Income	(\$270)	(\$150)	(\$150)
	Internal Rates offset	\$0	\$150	\$150
<b>Income Total</b>		<b>(\$27,735)</b>	<b>(\$28,620)</b>	<b>(\$28,620)</b>
<b>Operational Expenditure</b>	Councillor & Board Mem - Sal	\$7,617	\$4,600	\$16,585
	Donations	\$30	\$538	\$538
	Miscellaneous Grant	\$10,000	\$10,000	\$10,000
	Contrib - Township	\$605	\$605	\$605
<b>Operational Expenditure Total</b>		<b>\$18,253</b>	<b>\$15,743</b>	<b>\$27,728</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$9,482)</b>	<b>(\$12,877)</b>	<b>(\$892)</b>
<b>Funding Sources</b>	To - Waihopai/Toetoes	\$8,968	\$11,985	\$0
	To Edendale Wyndham Gen	\$514	\$892	\$892
	Ex Edendale Wyndham Gen	\$0	\$0	\$0
<b>Funding Sources Total</b>		<b>\$9,482</b>	<b>\$12,877</b>	<b>\$892</b>
<b>Administration - Edendale-Wyndham Total</b>		<b>(\$0)</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Beautification - Edendale-Wyndham</b>				
<b>Income</b>	Rates - Collected	(\$46,174)	(\$46,520)	(\$46,520)
	Rates - Adjustments	\$96	\$0	\$0
	Contribution - Ward	(\$15,507)	(\$15,507)	(\$15,507)
	Internal Rates Income	(\$453)	(\$286)	(\$286)
	Internal Rates offset	\$0	\$286	\$286
<b>Income Total</b>		<b>(\$62,039)</b>	<b>(\$62,027)</b>	<b>(\$62,027)</b>
<b>Operational Expenditure</b>	Mowing	\$30,395	\$27,676	\$27,676
	Spraying	\$0	\$2,149	\$2,149
	Maint - Gardening	\$4,137	\$25,000	\$25,000
	Maint - Tree and Hedge	\$15,550	\$2,365	\$2,365
	Internal-Tfr Stn Refuse fees	\$900	\$0	\$0
	Internal - Work scheme service	\$10,470	\$4,837	\$4,837
<b>Operational Expenditure Total</b>		<b>\$61,452</b>	<b>\$62,027</b>	<b>\$62,027</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$587)</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Funding Sources</b>	To Edendale Wyndham Gen	\$587	\$0	\$0
	Ex Edendale Wyndham Gen	\$0	\$0	\$0
<b>Funding Sources Total</b>		<b>\$587</b>	<b>\$0</b>	<b>\$0</b>
<b>Beautification - Edendale-Wyndham Total</b>		<b>(\$0)</b>	<b>(\$0)</b>	<b>(\$0)</b>

		Actual	Forecasted Budget	Annual Plan Budget
<b>Camping Ground - Wyndham</b>				
<b>Income</b>	Rentals	(\$5,217)	\$0	\$0
	Leases	\$0	(\$5,217)	(\$5,217)
	Rates - Collected	(\$703)	(\$708)	(\$708)
	Rates - Adjustments	\$1	\$0	\$0
	General Recoveries	\$0	\$0	\$0
	Camp Fees	(\$848)	\$0	\$0
	Internal Rates Income	(\$7)	\$7	\$7
	Internal Rates offset	\$0	(\$7)	(\$7)
<b>Income Total</b>		<b>(\$6,774)</b>	<b>(\$5,925)</b>	<b>(\$5,925)</b>
<b>Operational Expenditure</b>	Material Damage Insurance	\$971	\$760	\$760
	Maint - General	\$0	\$2,064	\$2,064
	Depn - Buildings	\$411	\$411	\$411
	Depn - Improvement	\$238	\$238	\$238
	Internal - Work scheme service	\$0	\$1,022	\$1,022
	Internal Rates expense	\$2,036	\$2,079	\$2,079
<b>Operational Expenditure Total</b>		<b>\$3,655</b>	<b>\$6,574</b>	<b>\$6,574</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$3,118)</b>	<b>\$649</b>	<b>\$649</b>
<b>Funding Sources</b>	To Edendale Wyndham Gen	\$3,767	\$0	\$0
	Ex Edendale Wyndham Gen	\$0	\$0	\$0
<b>Funding Sources Total</b>		<b>\$3,118</b>	<b>(\$649)</b>	<b>(\$649)</b>
<b>Camping Ground - Wyndham Total</b>		<b>(\$0)</b>	<b>\$0</b>	<b>\$0</b>
<b>Cemetery - Edendale</b>				
<b>Income</b>	Rates - Collected	(\$3,645)	(\$3,673)	(\$3,673)
	Rates - Adjustments	\$8	\$0	\$0
	Cemetery Interment Fees	(\$8,128)	(\$7,635)	(\$7,635)
	Contribution - Ward	(\$3,673)	(\$3,673)	(\$3,673)
	Internal - Interest on Reserve	\$0	(\$297)	(\$297)
	Internal Rates Income	(\$36)	(\$38)	(\$38)
	Internal Rates offset	\$0	\$38	\$38
	Internal - Grant Income	(\$2,311)	\$0	\$0
<b>Income Total</b>		<b>(\$17,786)</b>	<b>(\$15,277)</b>	<b>(\$15,277)</b>
<b>Operational Expenditure</b>	Mowing	\$4,599	\$4,048	\$4,048
	Maint - General	\$2,111	\$4,837	\$4,837
	Maint - Tree and Hedge	\$1,363	\$1,827	\$1,827
	Interments	\$5,670	\$7,634	\$7,634
	Depn - Improvement	\$1,224	\$1,006	\$1,006
	Internal - Work scheme service	\$900	\$1,075	\$1,075
<b>Operational Expenditure Total</b>		<b>\$15,866</b>	<b>\$20,427</b>	<b>\$20,427</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$1,920)</b>	<b>\$5,150</b>	<b>\$5,150</b>
<b>Capital Expenditure</b>	Improvements - Acq LOS	\$6,553	\$4,242	\$4,500
<b>Capital Expenditure Total</b>		<b>\$6,553</b>	<b>\$4,242</b>	<b>\$4,500</b>
<b>Funding Sources</b>	To-EDEN Cemetery - OP	\$0	\$555	\$297
	Ex-EDEN Cemetery - OP	(\$3,410)	(\$8,941)	(\$8,941)
<b>Funding Sources Total</b>		<b>(\$4,634)</b>	<b>(\$9,392)</b>	<b>(\$9,650)</b>
<b>Cemetery - Edendale Total</b>		<b>(\$0)</b>	<b>(\$0)</b>	<b>(\$0)</b>

		Actual	Forecasted Budget	Annual Plan Budget
<b>Cemetery - Wyndham</b>				
<b>Income</b>	Rentals	(\$100)	(\$102)	(\$102)
	Rates - Collected	(\$5,988)	(\$6,033)	(\$6,033)
	Rates - Adjustments	\$12	\$0	\$0
	Cemetery Interment Fees	(\$10,737)	(\$11,995)	(\$11,995)
	Contribution - Ward	(\$6,033)	(\$6,033)	(\$6,033)
	Internal Rates Income	(\$59)	(\$59)	(\$59)
	Internal Rates offset	\$0	\$59	\$59
	Internal - Grant Income	(\$2,311)	\$0	\$0
<b>Income Total</b>		<b>(\$25,216)</b>	<b>(\$24,163)</b>	<b>(\$24,163)</b>
<b>Operational Expenditure</b>	Mowing	\$10,498	\$10,018	\$10,018
	Maint - General	\$1,909	\$2,000	\$215
	Maint - Tree and Hedge	\$0	\$645	\$645
	Interments	\$9,258	\$11,995	\$11,995
	Depn - Improvement	\$386	\$309	\$309
	Internal - Work scheme service	\$560	\$1,290	\$1,290
<b>Operational Expenditure Total</b>		<b>\$22,611</b>	<b>\$26,257</b>	<b>\$24,472</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$2,605)</b>	<b>\$2,094</b>	<b>\$309</b>
<b>Capital Expenditure</b>	Improvements - Acq LOS	\$2,311	\$0	\$1,500
<b>Capital Expenditure Total</b>		<b>\$2,311</b>	<b>\$0</b>	<b>\$1,500</b>
<b>Funding Sources</b>	To Edendale Wyndham Gen	\$679	\$0	(\$1,500)
	Ex Edendale Wyndham Gen	\$0	(\$1,785)	\$0
	Add Back Non Cash Depn	(\$386)	(\$309)	(\$309)
<b>Funding Sources Total</b>		<b>\$293</b>	<b>(\$2,094)</b>	<b>(\$1,809)</b>
<b>Cemetery - Wyndham Total</b>		<b>(\$0)</b>	<b>\$0</b>	<b>\$0</b>
<b>Hall - Edendale</b>				
<b>Income</b>	Internal - Interest on Reserve	(\$3,116)	(\$3,703)	(\$3,703)
	Internal Rates Income	\$0	(\$139)	(\$139)
	Internal Rates offset	\$0	\$139	\$139
<b>Income Total</b>		<b>(\$3,116)</b>	<b>(\$3,703)</b>	<b>(\$3,703)</b>
<b>Operational Expenditure</b>	Material Damage Insurance	\$0	\$278	\$278
	Public Liability Insurance	\$0	\$62	\$62
	Depn - Buildings	(\$0)	\$1,634	\$1,634
	Internal - Work scheme service	\$0	\$0	\$0
	Internal Rates expense	\$0	\$2,769	\$2,769
<b>Operational Expenditure Total</b>		<b>(\$0)</b>	<b>\$4,743</b>	<b>\$4,743</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$3,116)</b>	<b>\$1,040</b>	<b>\$1,040</b>
<b>Funding Sources</b>	To-EDEN Comm Center - OP	\$3,116	\$0	\$0
	Ex-EDEN Comm Center - OP	\$0	\$500	\$500
	Add Back Non Cash Depn	\$0	(\$1,634)	(\$1,634)
<b>Funding Sources Total</b>		<b>\$3,116</b>	<b>(\$1,040)</b>	<b>(\$1,040)</b>
<b>Hall - Edendale Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

		Actual	Forecasted Budget	Annual Plan Budget
<b>Hall - Edendale-Wyndham</b>				
<b>Income</b>	Hire Income	(\$804)	(\$1,075)	(\$1,075)
	Rates - Collected	(\$12,179)	(\$12,491)	(\$12,491)
	Rates - Adjustments	\$17	\$0	\$0
	General Recoveries	\$0	\$0	\$0
	Internal - Interest on Reserve	\$0	(\$2)	(\$2)
	Internal Rates Income	(\$420)	(\$471)	(\$471)
	Internal Rates offset	\$0	\$471	\$471
<b>Income Total</b>		<b>(\$13,385)</b>	<b>(\$13,568)</b>	<b>(\$13,568)</b>
<b>Operational Expenditure</b>	Doubtful Debts	\$0	\$0	\$0
	Material Damage Insurance	\$4,014	\$3,023	\$3,023
	Public Liability Insurance	\$105	\$62	\$62
	Electricity	\$3,646	\$883	\$883
	Heating Fuels	\$0	\$538	\$538
	Cleaning	\$2,782	\$409	\$409
	Operating Costs	\$4	\$4,129	\$4,129
	Maint - Internal	\$4,804	\$0	\$0
	Depn - Buildings	\$411	\$411	\$411
	Depn - Improvement	\$204	\$204	\$204
	Internal -Interest on Loans	\$0	\$928	\$928
	Internal Rates expense	\$1,848	\$1,938	\$1,938
	internal - Insurance Valuation	\$150	\$0	\$0
<b>Operational Expenditure Total</b>		<b>\$17,967</b>	<b>\$12,525</b>	<b>\$12,525</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$4,582</b>	<b>(\$1,043)</b>	<b>(\$1,043)</b>
<b>Funding Sources</b>	Internal Loans - Princ	\$0	\$0	\$0
	Internal Loans - Repaid	\$0	\$1,656	\$1,656
	To-EDEN Comm Center - OP	\$0	\$0	\$0
	Ex-EDEN Comm Center - OP	(\$3,967)	\$0	\$0
	Add Back Non Cash Depn	(\$615)	(\$615)	(\$615)
<b>Funding Sources Total</b>		<b>(\$4,582)</b>	<b>\$1,043</b>	<b>\$1,043</b>
<b>Hall - Edendale-Wyndham Total</b>		<b>(\$0)</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Museum - Wyndham</b>				
<b>Income</b>	Rentals	(\$9)	(\$10)	(\$10)
	Rates - Collected	\$0	\$0	\$0
	Contribution - Township	(\$605)	(\$605)	(\$605)
	Contribution - Ward	(\$605)	(\$605)	(\$605)
<b>Income Total</b>		<b>(\$1,218)</b>	<b>(\$1,219)</b>	<b>(\$1,219)</b>
<b>Operational Expenditure</b>	Material Damage Insurance	\$511	\$286	\$286
	Rates	\$136	\$102	\$102
	Maint - General	\$926	\$0	\$0
	Depn - Buildings	\$647	\$647	\$647
	Internal Rates expense	\$784	\$831	\$831
<b>Operational Expenditure Total</b>		<b>\$3,003</b>	<b>\$1,866</b>	<b>\$1,866</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$1,785</b>	<b>\$647</b>	<b>\$647</b>
<b>Funding Sources</b>	To Edendale Wyndham Gen	\$0	\$0	\$0
	Ex Edendale Wyndham Gen	(\$1,138)	\$0	\$0
	Add Back Non Cash Depn	(\$647)	(\$647)	(\$647)
<b>Funding Sources Total</b>		<b>(\$1,785)</b>	<b>(\$647)</b>	<b>(\$647)</b>
<b>Museum - Wyndham Total</b>		<b>(\$0)</b>	<b>(\$0)</b>	<b>(\$0)</b>

		Actual	Forecasted Budget	Annual Plan Budget
<b>Operating Costs - Edendale-Wyndham</b>				
<b>Income</b>	Rentals	(\$1,270)	(\$3,252)	(\$3,252)
	Rates - Collected	(\$6,588)	(\$6,637)	(\$6,637)
	Rates - Adjustments	\$14	\$0	\$0
	Internal - Interest on Reserve	(\$1,131)	\$0	\$0
	Internal Rates Income	(\$65)	(\$53)	(\$53)
	Internal Rates offset	\$0	\$53	\$53
<b>Income Total</b>		<b>(\$9,039)</b>	<b>(\$9,889)</b>	<b>(\$9,889)</b>
<b>Operational Expenditure</b>	Rates	\$0	\$316	\$316
	Pest Control	\$400	\$753	\$753
	General Projects	\$1,411	\$5,110	\$5,110
	Internal - Work scheme service	\$2,260	\$3,710	\$3,710
<b>Operational Expenditure Total</b>		<b>\$4,071</b>	<b>\$9,889</b>	<b>\$9,889</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$4,969)</b>	<b>\$0</b>	<b>\$0</b>
<b>Funding Sources</b>	To Edendale Wyndham Gen	\$4,969	\$0	\$0
	Ex Edendale Wyndham Gen	\$0	\$0	\$0
<b>Funding Sources Total</b>		<b>\$4,969</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Costs - Edendale-Wyndham Total</b>		<b>(\$0)</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Playground - Edendale-Wyndham</b>				
<b>Income</b>	Rates - Collected	(\$6,139)	(\$6,185)	(\$6,185)
	Rates - Adjustments	\$13	\$0	\$0
	Internal Rates Income	(\$60)	(\$24)	(\$24)
	Internal Rates offset	\$0	\$24	\$24
<b>Income Total</b>		<b>(\$6,187)</b>	<b>(\$6,185)</b>	<b>(\$6,185)</b>
<b>Operational Expenditure</b>	Maint - General	\$4,574	\$5,110	\$5,110
	Internal - Work scheme service	\$0	\$1,075	\$1,075
	Internal Rates expense	\$420	\$0	\$0
<b>Operational Expenditure Total</b>		<b>\$4,994</b>	<b>\$6,185</b>	<b>\$6,185</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$1,192)</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Funding Sources</b>	To Edendale Wyndham Gen	\$1,192	\$0	\$0
	Ex Edendale Wyndham Gen	\$0	\$0	\$0
<b>Funding Sources Total</b>		<b>\$1,192</b>	<b>\$0</b>	<b>\$0</b>
<b>Playground - Edendale-Wyndham Total</b>		<b>(\$0)</b>	<b>(\$0)</b>	<b>(\$0)</b>



		Actual	Forecasted Budget	Annual Plan Budget
		\$0	\$0	\$0
<b>Recreation Reserve - Edendale-Wyndham</b>				
<b>Income</b>	Rentals	(\$6,385)	(\$6,110)	(\$6,110)
	Rates - Collected	(\$9,595)	(\$9,667)	(\$9,667)
	Rates - Adjustments	\$20	\$0	\$0
	General Recoveries	(\$1,412)	(\$2,044)	(\$2,044)
	Contribution - Ward	(\$9,667)	(\$9,667)	(\$9,667)
	Internal Rates Income	(\$94)	(\$97)	(\$97)
	Internal Rates offset	\$0	\$97	\$97
	Internal - Grant Income	(\$1,936)	\$0	\$0
<b>Income Total</b>		<b>(\$29,068)</b>	<b>(\$27,488)</b>	<b>(\$27,488)</b>
<b>Operational Expenditure</b>	Doubtful Debts	\$45	\$0	\$0
	Material Damage Insurance	\$138	\$0	\$0
	Electricity	\$1,950	\$2,759	\$2,759
	Legal Costs	\$520	\$0	\$0
	Mowing	\$8,996	\$9,540	\$9,540
	Rates	\$3,621	\$3,894	\$3,894
	General Projects	\$13,468	\$20,220	\$10,220
	Maint - General	\$462	\$538	\$538
	Maint - Tree and Hedge	\$475	\$2,688	\$2,688
	Internal - Work scheme service	\$17,874	\$4,300	\$4,300
	Internal Rates expense	\$3,971	\$3,769	\$3,769
<b>Operational Expenditure Total</b>		<b>\$51,521</b>	<b>\$47,708</b>	<b>\$37,708</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$22,453</b>	<b>\$20,220</b>	<b>\$10,220</b>
<b>Funding Sources</b>	To Edendale Wyndham Gen	\$0	\$0	\$0
	Ex Edendale Wyndham Gen	(\$22,453)	(\$20,220)	(\$10,220)
<b>Funding Sources Total</b>		<b>(\$22,453)</b>	<b>(\$20,220)</b>	<b>(\$10,220)</b>
<b>Recreation Reserve - Edendale-Wyndham Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Stormwater Drainage - Edendale-Wyndham</b>				
<b>Income</b>	Rates - Collected	(\$25,304)	(\$25,494)	(\$25,494)
	Rates - Adjustments	\$52	\$0	\$0
	Internal - Interest on Reserve	(\$9,971)	(\$13,203)	(\$13,203)
	Internal Rates Income	(\$249)	(\$202)	(\$202)
	Internal Rates offset	\$0	\$202	\$202
<b>Income Total</b>		<b>(\$35,471)</b>	<b>(\$38,697)</b>	<b>(\$38,697)</b>
<b>Operational Expenditure</b>	Material Damage Insurance	\$1,466	\$1,661	\$1,661
	Rates	\$0	\$127	\$127
	Resource Consents	\$5,169	\$538	\$538
	Monitoring	\$369	\$8,533	\$8,533
	Maint - General	\$2,154	\$8,799	\$8,799
	Internal - WWS Management Fee	\$2,108	\$2,108	\$2,108
	Internal Rates expense	\$462	\$393	\$393
	Internal WWS Stormwater Invest	\$3,335	\$3,335	\$3,335
<b>Operational Expenditure Total</b>		<b>\$15,064</b>	<b>\$25,494</b>	<b>\$25,494</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$5,094</b>	<b>\$12,291</b>	<b>\$12,291</b>
<b>Funding Sources</b>	To Edendale Wyndham Storm	\$20,407	\$13,203	\$13,203
	Ex Edendale Wyndham Storm	\$0	\$0	\$0
<b>Funding Sources Total</b>		<b>\$20,407</b>	<b>\$13,203</b>	<b>\$13,203</b>
<b>Stormwater Drainage - Edendale-Wyndham Total</b>		<b>(\$0)</b>	<b>(\$0)</b>	<b>(\$0)</b>

		Actual	Forecasted Budget	Annual Plan Budget
<b>Street Works - Edendale-Wyndham</b>				
<b>Income</b>	Rates - Collected	(\$38,872)	(\$39,164)	(\$39,164)
	Rates - Adjustments	\$80	\$0	\$0
	Contribution - Ward	(\$13,055)	(\$13,055)	(\$13,055)
	Internal - Interest on Reserve	(\$183)	\$0	\$0
	Internal Rates Income	(\$382)	(\$291)	(\$291)
	Internal Rates offset	\$0	\$291	\$291
<b>Income Total</b>		<b>(\$52,411)</b>	<b>(\$52,218)</b>	<b>(\$52,218)</b>
<b>Operational Expenditure</b>	Street Litter Bins	\$378	\$0	\$0
	Maint - General	\$4,679	\$3,439	\$3,439
	Maintenance - Routine	\$1,889	\$10,220	\$10,220
	Refuse Collect - General	\$4,206	\$12,898	\$12,898
	Internal -Interest on Loans	\$0	\$0	\$7,137
	Internal - Work scheme service	\$1,980	\$5,374	\$5,374
	Internal Rates expense	\$0	\$413	\$413
<b>Operational Expenditure Total</b>		<b>\$13,132</b>	<b>\$32,344</b>	<b>\$39,481</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$39,280)</b>	<b>(\$19,874)</b>	<b>(\$12,737)</b>
<b>Capital Expenditure</b>	Footpaths - Renewal	\$7,722	\$75,433	\$4,266
	Internal capital footpaths	\$75,433	\$0	\$0
	WIP - Roading	(\$7,722)	\$0	\$0
<b>Capital Expenditure Total</b>		<b>\$75,433</b>	<b>\$75,433</b>	<b>\$4,266</b>
<b>Funding Sources</b>	Internal Loans - Princ	\$0	(\$71,167)	\$0
	Internal Loans - Repaid	\$0	\$0	\$12,737
	Ex-EDEN Comm Center - OP	(\$50,000)	\$0	\$0
	To Edendale Wyndham Gen	\$0	\$15,608	(\$4,266)
	Ex Edendale Wyndham Gen	\$0	\$0	\$0
	To Edendale Wyndham Footpaths	\$50,183	\$0	\$0
	Ex Edendale Wyndham Footpaths	(\$36,337)	\$0	\$0
<b>Funding Sources Total</b>		<b>(\$36,153)</b>	<b>(\$55,559)</b>	<b>\$8,471</b>
<b>Street Works - Edendale-Wyndham Total</b>		<b>(\$0)</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Gorge Road</b>				
<b>Administration - Gorge Road</b>				
<b>Income</b>	Grants - General (operating)	\$0	\$0	\$0
	Rates - Collected	(\$2,416)	(\$2,440)	(\$2,440)
	Rates - Adjustments	\$25	\$0	\$0
	Internal - Interest on Reserve	(\$998)	(\$454)	(\$454)
	Internal Rates Income	(\$25)	(\$13)	(\$13)
	Internal Rates offset	\$0	\$13	\$13
	Internal - Grant Income	\$0	(\$10,000)	\$0
<b>Income Total</b>		<b>(\$3,413)</b>	<b>(\$12,894)</b>	<b>(\$2,894)</b>
<b>Operational Expenditure</b>	Donations	\$457	\$400	\$400
	General Projects	\$1,970	\$2,040	\$2,040
	Maint - Planned	\$0	\$10,000	\$0
<b>Operational Expenditure Total</b>		<b>\$2,427</b>	<b>\$12,440</b>	<b>\$2,440</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$986)</b>	<b>(\$454)</b>	<b>(\$454)</b>
<b>Funding Sources</b>	To- Gorge Rd Gen - OP	\$998	\$454	\$454
	Ex- Gorge Rd Gen - OP	(\$12)	\$0	\$0
<b>Funding Sources Total</b>		<b>\$986</b>	<b>\$454</b>	<b>\$454</b>
<b>Administration - Gorge Road Total</b>		<b>(\$0)</b>	<b>(\$0)</b>	<b>(\$0)</b>

		Actual	Forecasted Budget	Annual Plan Budget
<b>Recreation Reserve -Gorge Road</b>				
<b>Income</b>	Rates - Collected	(\$2,129)	(\$2,150)	(\$2,150)
	Rates - Adjustments	\$22	\$0	\$0
	Contribution - Ward	(\$2,150)	(\$2,150)	(\$2,150)
	Internal Rates Income	(\$22)	(\$11)	(\$11)
	Internal Rates offset	\$0	\$11	\$11
	Internal - Grant Income	(\$3,268)	(\$2,146)	\$0
<b>Income Total</b>		<b>(\$7,547)</b>	<b>(\$6,446)</b>	<b>(\$4,300)</b>
<b>Operational Expenditure</b>	Mowing	\$2,040	\$1,900	\$1,900
	Maint - General	\$5,885	\$8,337	\$4,210
	Depn - Improvement	\$1,000	\$1,000	\$1,000
	Internal - Work scheme service	\$270	\$3,000	\$3,000
<b>Operational Expenditure Total</b>		<b>\$9,195</b>	<b>\$14,237</b>	<b>\$10,110</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$1,648</b>	<b>\$7,791</b>	<b>\$5,810</b>
<b>Funding Sources</b>	To- Gorge Rd Gen - OP	\$0	\$0	\$0
	Ex- Gorge Rd Gen - OP	(\$648)	(\$6,791)	(\$4,810)
	Add Back Non Cash Depn	(\$1,000)	(\$1,000)	(\$1,000)
<b>Funding Sources Total</b>		<b>(\$1,648)</b>	<b>(\$7,791)</b>	<b>(\$5,810)</b>
<b>Recreation Reserve -Gorge Road Total</b>		<b>(\$0)</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Street Works - Gorge Road</b>				
<b>Income</b>	Rates - Collected	(\$742)	(\$750)	(\$750)
	Rates - Adjustments	\$8	\$0	\$0
	Contribution - Ward	(\$750)	(\$750)	(\$750)
	Internal Rates Income	(\$8)	(\$4)	(\$4)
	Internal Rates offset	\$0	\$4	\$4
<b>Income Total</b>		<b>(\$1,493)</b>	<b>(\$1,500)</b>	<b>(\$1,500)</b>
<b>Operational Expenditure</b>	Maint - General	\$534	\$1,500	\$1,500
<b>Operational Expenditure Total</b>		<b>\$534</b>	<b>\$1,500</b>	<b>\$1,500</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$958)</b>	<b>\$0</b>	<b>\$0</b>
<b>Funding Sources</b>	To- Gorge Rd Gen - OP	\$958	\$0	\$0
	Ex- Gorge Rd Gen - OP	\$0	\$0	\$0
<b>Funding Sources Total</b>		<b>\$958</b>	<b>\$0</b>	<b>\$0</b>
<b>Street Works - Gorge Road Total</b>		<b>(\$0)</b>	<b>\$0</b>	<b>\$0</b>

		Actual	Forecasted Budget	Annual Plan Budget
<b>Tokanui</b>				
<b>Beautification - Tokanui</b>				
<b>Income</b>	Rates - Collected	(\$1,528)	(\$1,554)	(\$1,554)
	Contribution - Ward	(\$2,332)	(\$2,332)	(\$2,332)
	Internal Rates Income	(\$26)	(\$20)	(\$20)
	Internal Rates offset	\$0	\$20	\$20
<b>Income Total</b>		<b>(\$3,886)</b>	<b>(\$3,886)</b>	<b>(\$3,886)</b>
<b>Operational Expenditure</b>	Vehicle Insurance	\$15	\$14	\$14
	Mowing	\$8,260	\$2,044	\$2,044
	Spraying	\$137	\$1,290	\$1,290
	Maint - Gardening	\$640	\$108	\$108
	Fuel	\$0	\$278	\$278
	Registration	\$63	\$152	\$152
	Depn - Improvement	\$45	\$45	\$45
	Depn - Other Plant	(\$0)	\$20	\$20
<b>Operational Expenditure Total</b>		<b>\$9,160</b>	<b>\$3,951</b>	<b>\$3,951</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$5,274</b>	<b>\$65</b>	<b>\$65</b>
<b>Funding Sources</b>	To-TOK General - RE	\$0	\$0	\$0
	Ex-TOK General - RE	(\$5,229)	\$0	\$0
	Add Back Non Cash Depn	(\$45)	(\$65)	(\$65)
<b>Funding Sources Total</b>		<b>(\$5,274)</b>	<b>(\$65)</b>	<b>(\$65)</b>
<b>Beautification - Tokanui Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Hall - Tokanui</b>				
<b>Income</b>	Rates - Collected	(\$6,514)	(\$6,466)	(\$6,466)
	Internal - Interest on Reserve	(\$181)	(\$250)	(\$250)
<b>Income Total</b>		<b>(\$6,694)</b>	<b>(\$6,716)</b>	<b>(\$6,716)</b>
<b>Operational Expenditure</b>	Material Damage Insurance	\$2,315	\$1,692	\$1,692
	Public Liability Insurance	\$105	\$62	\$62
	Electricity	\$2,527	\$2,044	\$2,044
	Operating Costs	\$0	\$1,022	\$1,022
	Maint - Internal	\$238	\$0	\$0
	Internal Rates expense	\$1,590	\$1,646	\$1,646
	internal - Insurance Valuation	\$150	\$0	\$0
<b>Operational Expenditure Total</b>		<b>\$6,925</b>	<b>\$6,466</b>	<b>\$6,466</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$230</b>	<b>(\$250)</b>	<b>(\$250)</b>
<b>Funding Sources</b>	To-Comm Ctr Tokanui - OP	\$181	\$250	\$250
	Ex-Comm Ctr Tokanui - OP	(\$411)	\$0	\$0
<b>Funding Sources Total</b>		<b>(\$230)</b>	<b>\$250</b>	<b>\$250</b>
<b>Hall - Tokanui Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

		Actual	Forecasted Budget	Annual Plan Budget
<b>Operating Costs - Tokanui</b>				
<b>Income</b>	Rates - Collected	(\$3,115)	(\$3,168)	(\$3,168)
	Internal - Interest on Reserve	(\$1,501)	(\$1,662)	(\$1,662)
	Internal Rates Income	(\$54)	(\$53)	(\$53)
	Internal Rates offset	\$0	\$53	\$53
<b>Income Total</b>		<b>(\$4,669)</b>	<b>(\$4,830)</b>	<b>(\$4,830)</b>
<b>Operational Expenditure</b>	Rates	\$93	\$76	\$76
	Internal Rates expense	\$3,112	\$3,092	\$3,092
<b>Operational Expenditure Total</b>		<b>\$3,205</b>	<b>\$3,168</b>	<b>\$3,168</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$1,464)</b>	<b>(\$1,662)</b>	<b>(\$1,662)</b>
<b>Funding Sources</b>	To-TOK General - RE	\$1,501	\$1,662	\$1,662
	Ex-TOK General - RE	(\$37)	\$0	\$0
<b>Funding Sources Total</b>		<b>\$1,464</b>	<b>\$1,662</b>	<b>\$1,662</b>
<b>Operating Costs - Tokanui Total</b>		<b>\$0</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Playground - Tokanui</b>				
<b>Income</b>	Rates - Collected	(\$2,070)	(\$2,106)	(\$2,106)
	Contribution - Ward	(\$2,106)	(\$2,106)	(\$2,106)
	Internal Rates Income	(\$36)	(\$35)	(\$35)
	Internal Rates offset	\$0	\$35	\$35
<b>Income Total</b>		<b>(\$4,211)</b>	<b>(\$4,211)</b>	<b>(\$4,211)</b>
<b>Operational Expenditure</b>	Miscellaneous Grant	\$5,000	\$5,000	\$0
	Maint - General	\$420	\$1,075	\$1,075
	Depn - Improvement	\$0	\$500	\$500
	Internal - Work scheme service	\$0	\$860	\$860
	Internal Rates expense	\$280	\$276	\$276
<b>Operational Expenditure Total</b>		<b>\$5,701</b>	<b>\$7,711</b>	<b>\$2,711</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$1,490</b>	<b>\$3,500</b>	<b>(\$1,500)</b>
<b>Funding Sources</b>	To-TOK General - RE	\$0	\$2,000	\$2,000
	Ex-TOK General - RE	(\$1,490)	(\$5,000)	\$0
	Add Back Non Cash Depn	(\$0)	(\$500)	(\$500)
<b>Funding Sources Total</b>		<b>(\$1,490)</b>	<b>(\$3,500)</b>	<b>\$1,500</b>
<b>Playground - Tokanui Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Stormwater Drainage - Tokanui</b>				
<b>Income</b>	Rates - Collected	(\$2,579)	(\$2,623)	(\$2,623)
	Contribution - Ward	(\$1,124)	(\$1,124)	(\$1,124)
	Internal Rates Income	(\$44)	(\$45)	(\$45)
	Internal Rates offset	\$0	\$45	\$45
<b>Income Total</b>		<b>(\$3,747)</b>	<b>(\$3,747)</b>	<b>(\$3,747)</b>
<b>Operational Expenditure</b>	Material Damage Insurance	\$32	\$46	\$46
	Rates	\$0	\$5	\$5
	Resource Consents	\$1,321	\$538	\$538
	Monitoring	\$205	\$1,075	\$1,075
	Maint - General	\$0	\$1,075	\$1,075
	Internal - WWS Management Fee	\$811	\$811	\$811
	Internal Rates expense	\$18	\$16	\$16
	Internal WWS Stormwater Invest	\$181	\$181	\$181
<b>Operational Expenditure Total</b>		<b>\$2,568</b>	<b>\$3,747</b>	<b>\$3,747</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$1,179)</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Funding Sources</b>	To-TOK General - RE	\$1,179	\$0	\$0
	Ex-TOK General - RE	\$0	\$0	\$0
<b>Funding Sources Total</b>		<b>\$1,179</b>	<b>\$0</b>	<b>\$0</b>
<b>Stormwater Drainage - Tokanui Total</b>		<b>\$0</b>	<b>(\$0)</b>	<b>(\$0)</b>

# Waihopai Toetoe Community Board

27 October 2020

		Actual	Forecasted Budget	Annual Plan Budget
<b>Street Works - Tokanui</b>				
<b>Income</b>	Rates - Collected	(\$2,180)	(\$2,218)	(\$2,218)
	Contribution - Ward	(\$2,218)	(\$2,218)	(\$2,218)
	Internal Rates Income	(\$38)	(\$33)	(\$33)
	Internal Rates offset	\$0	\$33	\$33
<b>Income Total</b>		<b>(\$4,436)</b>	<b>(\$4,436)</b>	<b>(\$4,436)</b>
<b>Operational Expenditure</b>	Street Litter Bins	\$1,115	\$1,613	\$1,613
	Maint - General	\$2,246	\$1,290	\$1,290
	Internal - Work scheme service	\$0	\$1,533	\$1,533
<b>Operational Expenditure Total</b>		<b>\$3,361</b>	<b>\$4,436</b>	<b>\$4,436</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$1,075)</b>	<b>\$0</b>	<b>\$0</b>
<b>Funding Sources</b>	To-TOK General - RE	\$1,075	\$0	\$0
	Ex-TOK General - RE	\$0	\$0	\$0
<b>Funding Sources Total</b>		<b>\$1,075</b>	<b>\$0</b>	<b>\$0</b>
<b>Street Works - Tokanui Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Waihopai Toetoe</b>				
<b>Community Leadership - Waihopai Toetoe</b>				
<b>Operational Expenditure</b>	Councillor & Board Mem - Sal	\$18,712	\$0	\$0
	Ordinary Time	\$132	\$0	\$0
	Accident Compensation	\$0	\$0	\$0
<b>Operational Expenditure Total</b>		<b>\$18,844</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$18,844</b>	<b>\$0</b>	<b>\$0</b>
<b>Funding Sources</b>	Ex - Waihopai/Toetoes	(\$18,844)	\$0	\$0
		<b>(\$18,844)</b>	<b>\$0</b>	<b>\$0</b>
<b>Funding Sources Total</b>		<b>(\$18,844)</b>	<b>\$0</b>	<b>\$0</b>
<b>Community Leadership - Waihopai Toetoe Total</b>		<b>(\$0)</b>	<b>\$0</b>	<b>\$0</b>
<b>Recreation Reserve - Waihopai Toetoe</b>				
<b>Income</b>	Rates - Collected	(\$10,597)	(\$10,577)	(\$10,577)
	Rates - Adjustments	\$3	\$0	\$0
	Internal Rates Income	(\$9)	(\$8)	(\$8)
	Internal Rates offset	\$0	\$8	\$8
<b>Income Total</b>		<b>(\$10,603)</b>	<b>(\$10,577)</b>	<b>(\$10,577)</b>
<b>Operational Expenditure</b>	Mowing	\$10,050	\$5,740	\$5,740
	Valuation Expenses	\$550	\$0	\$0
	Maint - General	\$357	\$1,075	\$1,075
	Internal - Work scheme service	\$1,945	\$3,762	\$3,762
	Internal Rates expense	\$1,326	\$0	\$0
<b>Operational Expenditure Total</b>		<b>\$14,228</b>	<b>\$10,577</b>	<b>\$10,577</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$3,624</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Funding Sources</b>	To - Waihopai/Toetoes	\$0	\$0	\$0
	Ex - Waihopai/Toetoes	(\$3,624)	\$0	\$0
<b>Funding Sources Total</b>		<b>(\$3,624)</b>	<b>\$0</b>	<b>\$0</b>
<b>Recreation Reserve - Waihopai Toetoe Total</b>		<b>\$0</b>	<b>(\$0)</b>	<b>(\$0)</b>

		Actual	Forecasted Budget	Annual Plan Budget
<b>Woodlands</b>				
<b>Beautification - Woodlands</b>				
<b>Income</b>	Rates - Collected	(\$3,937)	(\$3,937)	(\$3,937)
	Contribution - Ward	(\$3,937)	(\$3,937)	(\$3,937)
<b>Income Total</b>		<b>(\$7,874)</b>	<b>(\$7,874)</b>	<b>(\$7,874)</b>
<b>Operational Expenditure</b>	Mowing	\$5,584	\$5,374	\$5,374
	Depn - Improvement	\$0	\$300	\$300
	Internal - Work scheme service	\$270	\$2,500	\$2,500
<b>Operational Expenditure Total</b>		<b>\$5,854</b>	<b>\$8,174</b>	<b>\$8,174</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$2,020)</b>	<b>\$300</b>	<b>\$300</b>
<b>Funding Sources</b>	To-WOOD General - RE	\$2,020	\$0	\$0
	Ex-WOOD General - RE	\$0	\$0	\$0
	Add Back Non Cash Depn	\$0	(\$300)	(\$300)
<b>Funding Sources Total</b>		<b>\$2,020</b>	<b>(\$300)</b>	<b>(\$300)</b>
<b>Beautification - Woodlands Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Cemetery - Woodlands</b>				
<b>Income</b>	Rates - Collected	(\$6,440)	(\$6,440)	(\$6,440)
	Cemetery Interment Fees	\$0	(\$3,439)	(\$3,439)
	Contribution - Ward	(\$6,440)	(\$6,440)	(\$6,440)
<b>Income Total</b>		<b>(\$12,879)</b>	<b>(\$16,318)</b>	<b>(\$16,318)</b>
<b>Operational Expenditure</b>	Mowing	\$7,589	\$6,879	\$6,879
	Maint - General	\$1,651	\$3,500	\$5,000
	Interments	\$0	\$3,439	\$3,439
	Depn - Improvement	\$523	\$523	\$523
	Internal - Work scheme service	\$1,370	\$1,000	\$1,000
<b>Operational Expenditure Total</b>		<b>\$11,132</b>	<b>\$15,341</b>	<b>\$16,841</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$1,747)</b>	<b>(\$977)</b>	<b>\$523</b>
<b>Funding Sources</b>	To-WOOD General - RE	\$2,270	\$1,500	\$0
	Ex-WOOD General - RE	\$0	\$0	\$0
	Add Back Non Cash Depn	(\$523)	(\$523)	(\$523)
<b>Funding Sources Total</b>		<b>\$1,747</b>	<b>\$977</b>	<b>(\$523)</b>
<b>Cemetery - Woodlands Total</b>		<b>(\$0)</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Operating Costs - Woodlands</b>				
<b>Income</b>	Rates - Collected	(\$230)	(\$230)	(\$230)
	Internal - Interest on Reserve	(\$1,679)	(\$2,429)	(\$2,429)
<b>Income Total</b>		<b>(\$1,909)</b>	<b>(\$2,659)</b>	<b>(\$2,659)</b>
<b>Operational Expenditure</b>	Hire Charge	\$0	\$230	\$230
<b>Operational Expenditure Total</b>		<b>\$0</b>	<b>\$230</b>	<b>\$230</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$1,909)</b>	<b>(\$2,429)</b>	<b>(\$2,429)</b>
<b>Funding Sources</b>	To-WOOD General - RE	\$1,909	\$2,429	\$2,429
	Ex-WOOD General - RE	\$0	\$0	\$0
<b>Funding Sources Total</b>		<b>\$1,909</b>	<b>\$2,429</b>	<b>\$2,429</b>
<b>Operating Costs - Woodlands Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

		Actual	Forecasted Budget	Annual Plan Budget
<b>Septic Tank Cleaning Woodlands</b>				
<b>Income</b>	Rates - Collected	(\$2,847)	(\$2,847)	(\$2,847)
	Internal - Interest on Reserve	(\$193)	(\$250)	(\$250)
<b>Income Total</b>		<b>(\$3,040)</b>	<b>(\$3,097)</b>	<b>(\$3,097)</b>
<b>Operational Expenditure</b>	Septic Tank Cleaning	\$2,908	\$3,836	\$3,836
<b>Operational Expenditure Total</b>		<b>\$2,908</b>	<b>\$3,836</b>	<b>\$3,836</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$132)</b>	<b>\$739</b>	<b>\$739</b>
<b>Funding Sources</b>	To-WOOD Septic Tank - OP	\$193	\$0	\$0
	Ex-WOOD Septic Tank - OP	(\$61)	(\$739)	(\$739)
<b>Funding Sources Total</b>		<b>\$132</b>	<b>(\$739)</b>	<b>(\$739)</b>
<b>Septic Tank Cleaning Woodlands Total</b>		<b>(\$0)</b>	<b>\$0</b>	<b>\$0</b>
<b>Stormwater Drain - Woodlands</b>				
<b>Income</b>	Rates - Collected	(\$1,013)	(\$1,013)	(\$1,013)
<b>Income Total</b>		<b>(\$1,013)</b>	<b>(\$1,013)</b>	<b>(\$1,013)</b>
<b>Operational Expenditure</b>	Material Damage Insurance	\$0	\$10	\$10
	Rates	\$0	\$1	\$1
	Maint - General	\$0	\$1,000	\$1,000
	Internal Rates expense	\$3	\$2	\$2
<b>Operational Expenditure Total</b>		<b>\$3</b>	<b>\$1,013</b>	<b>\$1,013</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$1,010)</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Funding Sources</b>	To-WOOD General - RE	\$1,010	\$0	\$0
	Ex-WOOD General - RE	\$0	\$0	\$0
<b>Funding Sources Total</b>		<b>\$1,010</b>	<b>\$0</b>	<b>\$0</b>
<b>Stormwater Drain - Woodlands Total</b>		<b>\$0</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Street Works - Woodlands</b>				
<b>Income</b>	Rates - Collected	(\$750)	(\$750)	(\$750)
	Contribution - Ward	(\$750)	(\$750)	(\$750)
<b>Income Total</b>		<b>(\$1,500)</b>	<b>(\$1,500)</b>	<b>(\$1,500)</b>
<b>Operational Expenditure</b>	Maint - General	\$853	\$1,500	\$1,500
	Depn - Improvement	\$9,419	\$9,345	\$9,345
	Internal Footpath Maintenance	\$24,454	\$0	\$0
<b>Operational Expenditure Total</b>		<b>\$34,725</b>	<b>\$10,845</b>	<b>\$10,845</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$33,225</b>	<b>\$9,345</b>	<b>\$9,345</b>
<b>Capital Expenditure</b>	Improvements - Acq LOS	\$0	\$35,000	\$38,000
<b>Capital Expenditure Total</b>		<b>\$0</b>	<b>\$35,000</b>	<b>\$38,000</b>
<b>Funding Sources</b>	To-WOOD General - RE	\$0	\$0	\$0
	Ex-WOOD General - RE	(\$23,807)	(\$35,000)	(\$38,000)
	Add Back Non Cash Depn	(\$9,419)	(\$9,345)	(\$9,345)
<b>Funding Sources Total</b>		<b>(\$33,225)</b>	<b>(\$44,345)</b>	<b>(\$47,345)</b>
<b>Street Works - Woodlands Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



		Actual	Forecasted Budget	Annual Plan Budget
<b>Hall</b>				
<b>Hall - Fortrose</b>				
<b>Income</b>	Rates - Collected	(\$1,675)	(\$1,625)	(\$1,625)
	Internal - Interest on Reserve	(\$65)	(\$121)	(\$121)
<b>Income Total</b>		<b>(\$1,741)</b>	<b>(\$1,746)</b>	<b>(\$1,746)</b>
<b>Operational Expenditure</b>	Material Damage Insurance	\$1,047	\$654	\$654
	Public Liability Insurance	\$105	\$62	\$62
	Operating Costs	\$0	\$909	\$909
	Maint - Internal	\$78	\$0	\$0
	internal - Insurance Valuation	\$0	\$0	\$0
<b>Operational Expenditure Total</b>		<b>\$1,229</b>	<b>\$1,625</b>	<b>\$1,625</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$511)</b>	<b>(\$121)</b>	<b>(\$121)</b>
<b>Funding Sources</b>	To-Comm Ctr Fortrose - OP	\$511	\$121	\$121
	Ex-Comm Ctr Fortrose - OP	\$0	\$0	\$0
<b>Funding Sources Total</b>		<b>\$511</b>	<b>\$121</b>	<b>\$121</b>
<b>Hall - Fortrose Total</b>		<b>\$0</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Hall - Maitara Island</b>				
<b>Income</b>	Rates - Collected	(\$1,280)	(\$1,280)	(\$1,280)
	Internal - Interest on Reserve	(\$113)	(\$163)	(\$163)
<b>Income Total</b>		<b>(\$1,393)</b>	<b>(\$1,443)</b>	<b>(\$1,443)</b>
<b>Operational Expenditure</b>	Electricity	\$1,846	\$1,110	\$1,110
	Operating Costs	\$0	\$170	\$170
<b>Operational Expenditure Total</b>		<b>\$1,846</b>	<b>\$1,280</b>	<b>\$1,280</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$453</b>	<b>(\$163)</b>	<b>(\$163)</b>
<b>Funding Sources</b>	To-Comm Ctr Maitara Isl - OP	\$113	\$163	\$163
	Ex-Comm Ctr Maitara Isl - OP	(\$566)	\$0	\$0
<b>Funding Sources Total</b>		<b>(\$453)</b>	<b>\$163</b>	<b>\$163</b>
<b>Hall - Maitara Island Total</b>		<b>(\$0)</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Hall - Menzies Ferry</b>				
<b>Income</b>	Hire Income	(\$1,618)	\$0	\$0
	Rates - Collected	(\$1,575)	(\$1,575)	(\$1,575)
	Internal - Interest on Reserve	(\$157)	(\$77)	(\$77)
<b>Income Total</b>		<b>(\$3,350)</b>	<b>(\$1,652)</b>	<b>(\$1,652)</b>
<b>Operational Expenditure</b>	Material Damage Insurance	\$0	\$689	\$689
	Operating Costs	\$64	\$886	\$886
<b>Operational Expenditure Total</b>		<b>\$64</b>	<b>\$1,575</b>	<b>\$1,575</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$3,286)</b>	<b>(\$77)</b>	<b>(\$77)</b>
<b>Funding Sources</b>	To-Comm Ctr Menzies Ferry - OP	\$3,286	\$77	\$77
	Ex-Comm Ctr Menzies Ferry - OP	\$0	\$0	\$0
<b>Funding Sources Total</b>		<b>\$3,286</b>	<b>\$77</b>	<b>\$77</b>
<b>Hall - Menzies Ferry Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Hall - Mokoreta/Redan</b>				
<b>Income</b>	Rates - Collected	(\$3,177)	(\$3,224)	(\$3,224)
	Internal - Interest on Reserve	(\$436)	(\$159)	(\$159)

		Actual	Forecasted Budget	Annual Plan Budget
<b>Income Total</b>		<b>(\$3,613)</b>	<b>(\$3,383)</b>	<b>(\$3,383)</b>
<b>Operational Expenditure</b>	Material Damage Insurance	\$2,142	\$1,793	\$1,793
	Public Liability Insurance	\$105	\$62	\$62
	Operating Costs	\$0	\$1,369	\$1,369
	Maint - Internal	\$180	\$0	\$0
	Maint - Project	\$0	\$15,744	\$15,744
	internal - Insurance Valuation	\$150	\$0	\$0
<b>Operational Expenditure Total</b>		<b>\$2,577</b>	<b>\$18,968</b>	<b>\$18,968</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$1,036)</b>	<b>\$15,585</b>	<b>\$15,585</b>
<b>Funding Sources</b>	Internal Loans - Princ	\$0	(\$9,592)	(\$9,592)
	To-Comm Ctr Moko / Redan - OP	\$1,186	\$159	\$159
	Ex-Comm Ctr Moko / Redan - OP	(\$150)	(\$6,152)	(\$6,152)
<b>Funding Sources Total</b>		<b>\$1,036</b>	<b>(\$15,585)</b>	<b>(\$15,585)</b>
<b>Hall - Mokoreta/Redan Total</b>		<b>(\$0)</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Hall - Waikawa</b>				
<b>Income</b>	Rates - Collected	(\$3,488)	(\$3,461)	(\$3,461)
	Internal - Interest on Reserve	(\$162)	(\$13)	(\$13)
<b>Income Total</b>		<b>(\$3,649)</b>	<b>(\$3,474)</b>	<b>(\$3,474)</b>
<b>Operational Expenditure</b>	Material Damage Insurance	\$0	\$0	\$0
	Electricity	\$1,426	\$1,395	\$1,395
	Operating Costs	\$0	\$376	\$376
	Depn - Buildings	\$336	\$625	\$625
	Internal -Interest on Loans	\$0	\$325	\$325
<b>Operational Expenditure Total</b>		<b>\$1,762</b>	<b>\$2,721</b>	<b>\$2,721</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$1,887)</b>	<b>(\$753)</b>	<b>(\$753)</b>
<b>Capital Expenditure</b>		\$0	\$25,000	\$25,000
<b>Capital Expenditure Total</b>		<b>\$0</b>	<b>\$25,000</b>	<b>\$25,000</b>
<b>Funding Sources</b>	Internal Loans - Princ	\$0	(\$7,500)	(\$7,500)
	Internal Loans - Repaid	\$0	\$1,365	\$1,365
	To-Comm Ctr Waikawa Niag - OP	\$2,223	\$13	\$13
	Ex-Comm Ctr Waikawa Niag - OP	\$0	\$7,500	(\$17,500)
	Add Back Non Cash Depn	(\$336)	(\$625)	(\$625)
<b>Funding Sources Total</b>		<b>\$1,887</b>	<b>\$753</b>	<b>(\$24,247)</b>
<b>Hall - Waikawa Total</b>		<b>(\$0)</b>	<b>\$25,000</b>	<b>(\$0)</b>

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## **Community Leadership Report**

**Record No:** R/20/10/60901

**Author:** Karen Purdue, Community Partnership Leader

**Approved by:** Janet Ellis, People and Capability Manager

☐ Decision

☐ Recommendation

☒ Information

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### **Purpose**

- 1 To update the board on the community leadership activities in the area.

### **Recommendation**

**That the Waihopai Toetoe Community Board:**

- a) **Receives the report titled “Community Leadership Report” dated 16 October 2020.**

### **Attachments**

- A Waihopai Toetoe Community Leadership Report [↓](#)



## **What's happening in your area**

### **Community Partnership Fund**

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The first round of the Waihopai Toetoe Community Board Community Partnership Fund closed on 30 September. We have received 14 applications from community organisations in the area. A workshop will be held 3 November and applicants will be invited to speak to the board about their funding request and project.

### **Local initiatives**

#### **Wyndham Rugby Club**

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Staff are working alongside the Wyndham Rugby Club with funding advice and assistance for the installation of 11 new light towers on the Wyndham Domain rugby fields.

#### **Wyndham and District Heritage Society**

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A museum planning workshop was held on 17 August. John Coster, heritage management consultant from Heritage Works facilitated the workshop as part of his ongoing planning and feasibility work with the society. The purpose of the workshop was to examine options for the replacement of the museum.

## **What's happening outside your area**

### **Resource management update – What's your View?**

Working in partnership with iwi, Southland District Council's resource management team is embarking on a project to determine where the potentially important landscapes and natural features are within Southland. We know there are numerous spaces that contribute to Southland's unique scenery and place in the world, and this work is about identifying where those are and then looking at ways we can work together to look after them for now and for future generations to come.

Community views and perspectives will play an important role in this, alongside the views of experts and a cultural assessment.

From October to December we will be asking the public to tell us about the landscapes and natural features within our District that are important to them. This will be framed as a campaign called ‘What’s Your View’, which you will see online and in area offices/libraries throughout the District.

Community views will be mapped alongside a cultural assessment and a professional report to get a full picture of potentially important landscapes and natural features. We will then discuss the findings with anyone that may be affected – we’ll be looking to check the accuracy and then to look at ways how, together, we can look after these spaces for generations to come.

The resource management team would welcome the opportunity to communicate this with community boards as soon as is practical, but if you have any questions about this before that point please see [www.makeitstick.nz](http://www.makeitstick.nz) or call Margaret Ferguson on 0800 732 732.

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## District/regional Initiatives

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### SDC holiday programme

Sport Southland will again be delivering the SDC holiday programme in January 2021. The programme will run in eight locations (Winton, Riverton, Lumsden, Stewart Island, Wyndham, Otautau, Te Anau and Tokanui) over eight dates. The dates and venues are currently being confirmed – look out for information coming out in school newsletters, Facebook pages etc over the coming weeks.

### Milford Opportunities Project

In January this year Stantec, the governance group and the project working group went to Fiordland to experience and discuss the place and the work on the project that had previously been undertaken by WSP-Opus in Stage 1. Unfortunately, the following week the Fiordland floods happened closing State Highway 94 for a number of weeks and whilst that was happening Covid-19 was becoming an issue around the world to the point where New Zealand’s alert level 4 lockdown was declared.

The original intention had been to have a number of public drop-in sessions/meetings and meetings with reference groups representing a number of interests in Milford Sound Piopiotahi and tourism operations generally. Obviously the lockdown meant that could not happen but the project has been able to have the reference groups meet via the Zoom meetings platform.

Stantec has continued to work on gathering and analysing the background data that will be needed to determine their recommendations to the governance group for the long list of options that should be given further consideration. More recently, Stantec have been able to travel to Fiordland and meet directly with stakeholders and in July there was a nationally advertised survey for people to engage with the project and provide their thoughts.

The Milford Opportunities Project is a chance for the public to shape the future of one of New Zealand’s most iconic areas. Gathering feedback from a diverse range of New Zealanders is absolutely crucial. On 5 October 2020 the project will launch another nationwide campaign. This will be the final chance for large-scale engagement on this project as the team makes the decisions for the final master plan in December.

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## National initiatives

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### Sport NZ Community Resilience Fund 2.0

*Funding support for community based organisations to cover fixed and operational costs.*

The second round of the Community Resilience Fund has now closed, with a total of 117 applicants receiving support from the fund in the Southland region with a total of \$694,609.47 distributed (this

includes Invercargill and Gore). In the Southland District Council area 37 organisations received support with a total of \$137,858 distributed.

In the Waihopai Toetoe area the following organisations/clubs received support:

Edendale Rugby Club	\$2,885
Edendale Scout Group	\$1,522
Woodlands Rugby Football Club	\$5,000
Wyndham Amateur Athletic Club	\$1,840
Wyndham Bowling Club	\$826
Wyndham Pony Club	\$835
Wyndham Rugby Football Club	\$5,000
<b>Total</b>	<b>\$17,908</b>

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## **Impact of Covid-19 on our community and voluntary sector**

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Research was undertaken by the Centre for Social Impact, in partnership with Hui E, Philanthropy New Zealand and Volunteering New Zealand of the impact of Covid-19 on our community and voluntary sector.

The report details the findings of a national Covid-19 impact survey carried out across the tangata whenua, community and voluntary sector in May-June 2020. This was as the country was moving between levels 2 and 1 of the Covid-19 lockdown. The findings are based on 1,424 responses from a broad cross-section of the sector.

The link for the full report is: <https://www.centreforsocialimpact.org.nz/korero/2020/august/survey-highlights-impact-of-covid-19-on-the-community-and-voluntary-sector>

There was significant interest and outreach in the Otago-Southland regions to the survey. Fifteen percent of responses were from organisations solely operating in Southland.

The findings highlight the experiences of the sector in cherishing and caring for communities throughout Covid-19 and beyond. They take stock of the impact that effort has had on the sector and start the conversation about what now needs to be done.

The findings will be used to help lead confident, collective, well informed discussions around recovery and re-imagining the future state of a tangata whenua, community and voluntary sector that is well, flourishing and thriving.

## **What's coming up in the next couple of months?**

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### **Strategy and policy**

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Staff have begun identifying the national, regional and District strategies that are relevant to Council. Staff will undertake a needs assessment to assess the strategies that are necessary to focus work/service delivery and to guide decision making, both from a Council and community perspective. Staff will produce a strategy development plan that will outline an intended work programme, why particular strategies will be

prioritised, and the ongoing commitments Council will need to make, such as any strategy review requirements.

Council have finished formal consultation on the draft Keeping of Animals, Poultry and Bees Bylaw, and councillors have received the submissions. On 29 September 2020 Council is scheduled to deliberate and adopt a final bylaw.

Council are still reviewing the charging method for non-recreational jetty usage on Stewart Island/Rakiura. The next steps for this piece of work are to discuss three charging options with the Stewart Island/Rakiura Community Board, and then request Council to endorse a charging method to be included and consulted on in the draft Long Term Plan.

Staff have been revising the Procurement Policy and developing a draft Procurement Manual. Staff presented the draft Procurement Policy to the Finance and Assurance Committee on 11 September 2020. Council will be asked in late October to release the draft policy in November 2020 for consultation.

Review of a suite of policies that will inform the Long Term Plan is underway. This includes the Revenue and Finance Policy, the Policy on Development and Financial Contributions, and the Significance and Engagement Policy. Draft policies will be presented to committees in September and to Council in October. Following Council approval, the formal consultation period for these policies is planned for the period from 4 November to 4 December 2020. Staff are also working on the asset management, contract management, risk management and grants and donations policies.

Work has begun to undertake the in-depth analysis of Council's top corporate risks. Finance and Assurance Committee members will discuss in detail selected risks from the top 10 corporate risks in each quarter beginning September 2020. Staff will also begin work on reviewing Council's operational risk framework in the up-coming months.

The annual report period is now underway and due to be completed by late October/early November 2020. The Finance and Assurance Committee met on 11 September to review the draft Annual Report 2019/2020 for release to Audit NZ.

The Long Term Plan is moving into a key development phase as Council continue to discuss the key issues facing the District. Activity management plan discussions were held in August, alongside the key policy development that informs this process. Council has provided initial guidance to staff that will assist in determining in developing key issues and options for further discussions in September that will form the basis of the LTP consultation document. Throughout September, another round of community board workshops are occurring for staff and elected members to further discuss levels of service and funding options.

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## **Communications**

Each of the nine community boards have now been allocated a dedicated person from SDC's communications team.

Their role will be to support the community board in all aspects of communications and engagement, including the content for the Facebook page and SDC's First Edition magazine.

Communications specialist Kate Buchanan has been assigned to Waihopai Toetoe and is happy to chat about any ideas or communication needs – everything from informing the public about local initiatives, projects or events to profiling characters from the area.

Kate can be contacted on 0800 732 732, mobile 021 292 1660 or via email [kate.buchanan@southlanddc.govt.nz](mailto:kate.buchanan@southlanddc.govt.nz).



## **Stakeholder updates**

### **Waka Kotahi NZ Transport Agency**

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Highways South appreciates the passion of Southlanders for their local communities and is grateful for the support of Southland community boards with conveying our passion for providing safe, fit-for-purpose state highways to connect these communities. Below gives an overview of recently completed projects in the Southland District area, as well as planned construction and safety work in the Southland District for the coming year:

Pavement rehabilitation sites completed in the Southland District in the 2019/20 year:

- Dome Creek (SH6)
- Tothills Creek (SH6)
- Whyte's Corner (SH1)
- Kerr Rd x2 (SH1)
- St Ronan's Rd (SH1)
- Mill Rd (SH98)

Pavement rehabilitation in the Southland District planned over summer 2020/21:

- Sinclair Entrance at Winton (SH6)
- Two sites west of Mossburn (SH94)

Other completed work in the Southland District:

- SH 99 intersection upgrade, incl. right hand turn bay at Waimatuku installed as a safety initiative
- Flood response – Scott's Creek and Blackmore Culvert gravel extraction (SH6)
- Lake to lake cycle trail completion – Te Anau/Manapouri (SH95)
- Dipton (SH6) – Channel and kerb (and apologies again to the Dipton community for the lack of fore-warning on this job)
- Culvert renewals – SH6 near Mossburn, SH94 near Lumsden and SH99 near Colac bay
- There are twelve areas throughout the network where we have replaced or installed new ice/grit signs
- Cyclists approaching signs installed on SH99 at the Makarewa River and SH96 at the Oreti River

Area updates:

- Edendale – some sweeper work to be done, and maintenance on the old highway will be happening in the 2021/2022 construction season following funding approval
- Lumsden (SH94 to Gore) – 70km/hr to 50km/hr speed limit change underway and will be gazetted on 16 October at which point the new threshold signs will be installed and 70km/hr signs removed
- Rework at Steel Road on SH99 will happen in October and additional reseal sites (Wright's Bush, Waianawa, Waimatuku, Thornbury) will happen this summer



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## **Operational Report for Waihopai Toetoe Community Board**

**Record No:** R/20/9/50411  
**Author:** Carolyn Davies, Executive Assistant  
**Approved by:** Janet Ellis, People and Capability Manager

☐ Decision ☐ Recommendation ☒ Information

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### **Purpose of Report**

- 1 The purpose of the report is to update the board on the operational activities in the Waihopai Toetoe Community Board area.

### **Recommendation**

**That the Waihopai Toetoe Community Board:**

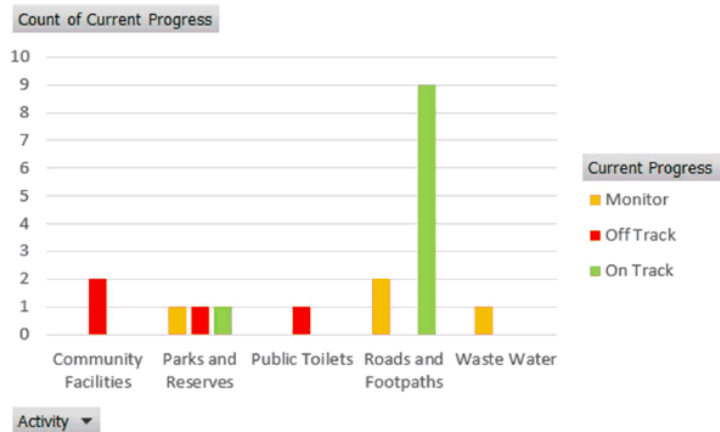
- a) **Receives the report titled “Operational Report for Waihopai Toetoe Community Board” dated 13 October 2020.**

### **Attachments**

- A Waihopai Toetoe operational report - October 2020 [📄](#)



## 1. Projects within current 2019/2020 financial year



### CLARIFICATION OF FUNDING SOURCES

Local funded: stormwater, cemeteries, footpaths, SIESA, water structures and community halls.

District funded: water, wastewater, public toilets and roading.

Local or District funded (dependent on service): community facilities, parks and reserves.

ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET VALUE
PARKS AND RESERVES	P-10010	Install bell at war memorial at Gorge Road	Initiation phase	On track	A report is being presented to the community board on 27 October to approve the unbudgeted expenditure.	\$10,000



ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET VALUE
<b>WASTE WATER</b>	P-10283	Consent renewal and treatment upgrade - Tokanui	Pre delivery phase	Monitor	Price for construction has been received from Downer and approved. Plants have been ordered for the project through Pukerau Nurseries. Construction due to start when weather improves.	\$169,408
<b>COMMUNITY FACILITIES</b>	P-10296	External repaint (including roof) of Fortrose hall	Pre delivery phase	Off track	Project on hold pending community board decision.	\$31,335
<b>COMMUNITY FACILITIES</b>	P-10298	External recladding of Waikawa/ Niagara hall	Delivery phase	Off track	Construction will begin after delivery of windows.	\$52,224
<b>PARKS AND RESERVES</b>	P-10311	New playground equipment at Rata Park, Tokanui	Business case phase	Monitor	Scope being defined, and work will be scheduled over the summer as part of larger playground programme.	\$10,445
<b>ROADS AND FOOTPATHS</b>	P-10322	Replace kerb and channel - East side of Flemington Road, Woodlands	Delivery phase	<b>Monitor</b>	Construction completed and now in three month defects period.	\$55,000
<b>ROADS AND FOOTPATHS</b>	P-10362	Eastern Southland rehabilitations 2019/20	Delivery phase	On track	Construction completed and now in three month defects period.	\$1,250,000
<b>ROADS AND FOOTPATHS</b>	P-10363	Niagara Tokanui rehabilitation	Delivery phase	On track	Construction completed and now in three month defects period.	\$555,000

ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET VALUE
<b>ROADS AND FOOTPATHS</b>	P-10372	Replace Lake Waghorn Road bridge	Business case phase	On track	SDC has a commitment under the Waituna Trust to maintain access by replacing the Waghorn Road bridge. Structural evaluation report completed. Consultants to undertake testing to confirm the depth of the piles. Once confirmed, a concept design and scope of works can be developed.	\$600,000
<b>PUBLIC TOILETS</b>	P-10383	Replace toilets at Wyndham camping ground	Pre delivery phase	Off track	Archaeological desktop report is underway. Project needs to be re-priced once scope defined.	\$61,320
<b>ROADS AND FOOTPATHS</b>	P-10393	Southern bridge 1 - Ashers Road	Delivery phase	On track	Structure complete waiting on the weather to improve to schedule sealing.	\$178,008.61
<b>ROADS AND FOOTPATHS</b>	P-10394	Southern bridge 2 - Waituna Lagoon Road	Delivery phase	On track	Structure complete waiting on the weather to improve to schedule sealing.	\$150,011.59
<b>ROADS AND FOOTPATHS</b>	P-10395	Southern bridge 3 - Moffat Road 1	Delivery phase	On track	Structure complete waiting on the weather to improve to schedule sealing.	\$137,747.56
<b>ROADS AND FOOTPATHS</b>	P-10396	Southern bridge 4 - Cook Road	Delivery Phase	On track	Structure complete waiting on the weather to improve to schedule sealing.	\$152,549.58



ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET VALUE
ROADS AND FOOTPATHS	P-10397	Southern bridge 5 - Braid Road	Delivery phase	On track	Structure complete waiting on the weather to improve to schedule sealing.	\$150,698.73
ROADS AND FOOTPATHS	P-10399	Southern bridge 7 - Hedley Road (provisional)	Delivery phase	On track	Structure complete waiting on the weather to improve to schedule sealing.	\$137,314.98
ROADS AND FOOTPATHS	P-10620	19/13 - Fortrose-Otara Road seal widening	Pre delivery phase	Monitor	Contract has been awarded to The Roothing Company, works due to start end of October for completion by February 2021	\$900,000
PARKS AND RESERVES	P-10782	Edendale Wyndham beautification	initiation phase	Off track	Scope to be defined with community board.	\$5,222

## 2. Service Contracts

CONTRACT NAME	CONTRACT MANAGER COMMENTARY
10/01 – Water and Waste Water Services Operation and Maintenance	Recent weather events have presented challenging conditions for the operators including road closures and power outages. However little disruption to services has resulted.
13/04 – Edendale and Wyndham, Woodlands Area mowing	The existing mowing contracts expired on 31 October but due to the direct negotiation not being approved they have been extended to 30 June 2021. New mowing contracts will be advertised in November and commence on 1 July 2021.
20/01 - Wyndham office cleaning	The current contract going very well. Leanne and OCS are performing well.
14/54 – Mowing of Waikawa and Fortrose V01 – Tokanui, Weirs Beach	The existing mowing contracts expired on 31 October but due to the direct negotiation not being approved they have been extended to 30 June 2021. New mowing contracts will be advertised in November and commence on 1 July 2021.
15/18 – Cleaning of Fortrose public toilets	No issues with this contract.
15/32 – Cleaning of Gorge Road Public Toilet	Contract running well.

<b>CONTRACT NAME</b>	<b>CONTRACT MANAGER COMMENTARY</b>
<b>16/13 – Tokanui public toilet contract</b>	No issues with this contract.
<b>17/01 - Foveaux Alliance Contract</b>	The facilities at Waikawa rely on the capture of rain water off the rooves of the buildings that are subject to high demand over peak visitor periods. Council have allowed funding in the new LTP to obtain a secure water resource for the Waikawa toilet and hall. Monitoring of the water supply with the cleaner to ensure tanks have sufficient water.
<b>17/01 Alliance Roading Contract</b>	<p>A visit this month from the group's grader skills development trainer has given some positive reminders that we are providing a good service, a meeting was held with all operators and SDC contract manager at the end of his visit to review his findings and discuss our 'seasonal grading approach'.</p> <p>Reseal sites have been reviewed by SDC now they have a contractor on board - this has led to several site changes in this year's programme, we don't envisage too many difficulties in achieving the target release dates for the new programme at this stage.</p> <p>An accident on one of our road works sites on 20 August continues to be investigated by our SQTE team, police attended and a member of the public was taken to hospital for assessment of minor injuries.</p> <p>As a result of the above accident there has been an increased focus on our Traffic Management Plans and their appropriateness for the work we do - we have essentially had the same plans since the start of the contract and these are due to expire on 1 December - this will be an area for improvement over that time.</p> <p>Several large culverts have failed in the last month - one has been replaced and a new culvert is planned for install early September on Wyndham Road - this will alleviate a flood prone area at the end of our network.</p>
<b>18/16 – Mowing of Gorge Road Recreation Reserve</b>	The mowing is now undertaken by McDonoughs.

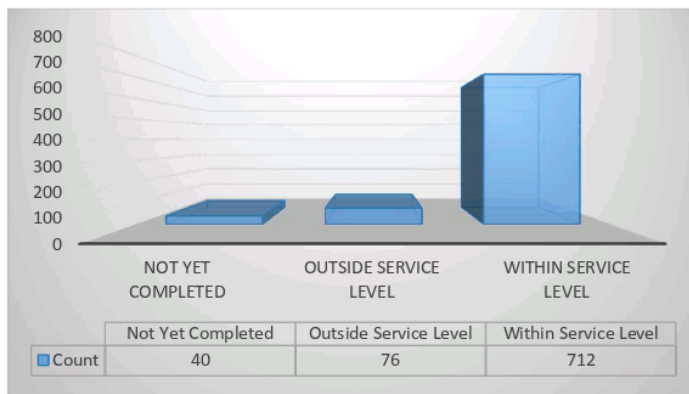
### 3. Request for service data 10 August 2020 to 1 October 2020



REQUEST TYPE	COUNT
Cemeteries repairs and maintenance	2
Council housing/ flats - repairs (routine)	3
Council housing/ flats - repairs (urgent)	1
Freedom camping complaints	1
Gardening maintenance	1
Liquor licensing	1
Noise control (not animal noises)	1
Nuisance complaints (odour, vermin, neighbourhood)	1
Parks and reserves r&m	1
Toilet repairs and maintenance	2
Vegetation rural (overgrown or visibility issues)	1
Culverts blocked - rural	4
Debris on sealed roads (safety)	3
Flooding roads – urban towns (not stormwater)-safety	1
Flooding roads - rural (safety)	2
Gravel potholes and corrugations - (safety)	3
Gravel, potholes/corrugations and grading	4
New sign requests (where none existed before)	1
Other road hazards (safety)	1
Repairs and maintenance - existing rapid numbers	1
Road licences	1
Road margins - (grazing pm, storage, structures)	1
Sewer main blockage	1
Slumps and heaves sealed roads	1
Transport - road matters general	6
Urban stormwater (the drain)	4
W/bin cancelled - rural/comm/additional bins only	2
Wheeler bin damaged	1

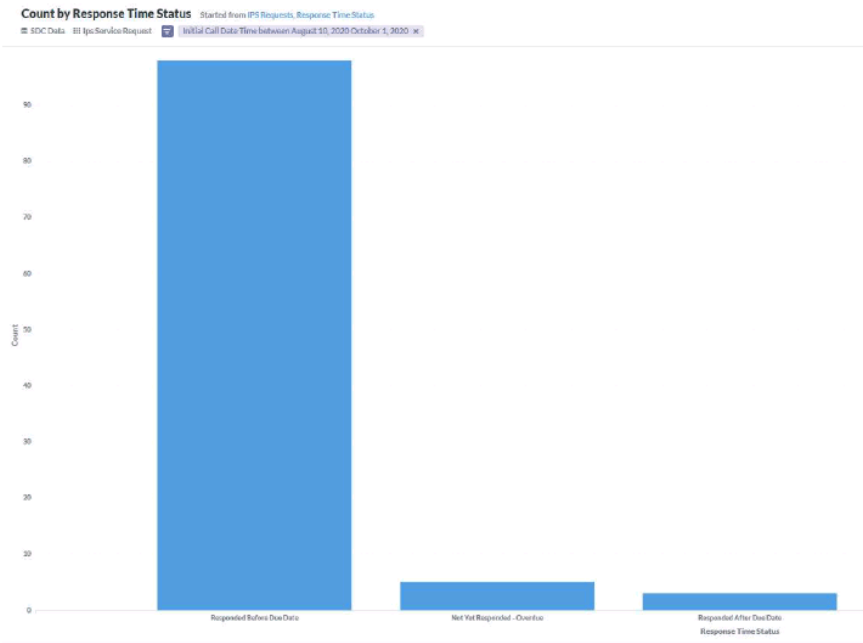
REQUEST TYPE	COUNT
Wheelie bin new	2
Wheelie bin stolen	2
Wheelie bin collection complaints	2
<b>TOTAL</b>	<b>58</b>

**RFS count by completion time status**



Note: RFS's that were not yet completed or outside the service level were due to factors including further investigations/work required and extensions of time to complete the requests.





#### 4. Local finance reporting

Edendale-Wyndham - Business Units as at 31 August 2020									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Administration - EdenWyn	\$4,698	\$4,686	\$28,785	\$103	\$1,861	\$11,168			
Operating Costs - EdenWyn	\$1,638	\$1,685	\$10,107	\$450	\$1,685	\$10,107			
Street Works - EdenWyn	\$6,500	\$6,487	\$38,923	\$3,463	\$6,403	\$36,307			
Stormwater Drainage - EdenWyn	\$4,354	\$4,343	\$39,694	\$5,381	\$4,678	\$26,057			
Beautification - EdenWyn	\$12,048	\$12,025	\$72,150	\$15,928	\$12,025	\$72,150			
Recreation Reserve - EdenWyn	\$8,237	\$4,682	\$28,094	\$7,538	\$8,763	\$33,316			
Playground - EdenWyn	\$1,056	\$1,054	\$6,321	\$1,117	\$1,054	\$6,321			
Cemetery - Edendale	\$2,844	\$2,576	\$15,689	\$3,200	\$2,665	\$15,991			
Pool - Edendale			\$21						
Hall - Edendale			\$3,721	\$272	\$272	\$1,634			
Cemetery - Wyndham	\$2,058	\$4,116	\$24,694	\$4,455	\$4,116	\$24,694			
Camping Ground - Wyndham	\$1,631	\$1,629	\$9,773	\$2,482	\$3,163	\$8,352			
Hall - Edendale-Wyndham	\$2,623	\$2,371	\$14,226	\$3,593	\$4,090	\$14,635			
Museum - Wyndham	\$215	\$208	\$1,245	\$910	\$1,023	\$1,892			
<b>Total</b>	<b>\$47,901</b>	<b>\$45,860</b>	<b>\$293,443</b>	<b>\$48,891</b>	<b>\$51,797</b>	<b>\$262,624</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



<b>Gorge Road - Business Units as at 31 August 2020</b>									
	<b>Income</b>			<b>Expenses</b>			<b>Capital</b>		
<b>Business Unit</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>	<b>Expenses YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>
Administration - Gorge Road	\$411	\$485	\$2,909	\$438	\$407	\$2,440			
Street Works - Gorge Road	\$251	\$250	\$1,500		\$250	\$1,500			
Recreation Reserve - Gorge Road	\$720	\$717	\$4,300	\$677	\$883	\$5,300			
<b>Total</b>	<b>\$1,382</b>	<b>\$1,452</b>	<b>\$8,709</b>	<b>\$1,114</b>	<b>\$1,540</b>	<b>\$9,240</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Tokanui - Business Units as at 31 August 2020</b>									
	<b>Income</b>			<b>Expenses</b>			<b>Capital</b>		
<b>Business Unit</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>	<b>Expenses YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>
Operating Costs - Tokanui	\$540	\$781	\$4,684	\$3,118	\$3,173	\$3,238			
Street Works - Tokanui	\$756	\$756	\$4,533		\$1,289	\$7,733			
Stormwater Drainage - Tokanui	\$638	\$638	\$3,830	\$189	\$652	\$3,830			
Beautification - Tokanui	\$689	\$689	\$4,135	\$1,610	\$689	\$4,135			
Playground - Tokanui	\$944	\$944	\$5,661	\$541	\$1,016	\$4,683			\$10,445
Hall - Tokanui	\$1,458	\$1,501	\$9,007	\$1,909	\$2,903	\$9,007			
<b>Total</b>	<b>\$5,024</b>	<b>\$5,308</b>	<b>\$31,850</b>	<b>\$7,367</b>	<b>\$9,721</b>	<b>\$32,626</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,445</b>

Waihopai Toetoe - Business Units as at 31 August 2020									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Community Leadership - Waiho			\$11,213	\$4,356	\$6,537	\$75,909	\$0		\$0
Recreation Reserve - Waihopai T	\$2,491	\$2,491	\$14,944	\$1,640	\$2,491	\$14,944	\$0		\$0
Total	\$2,491	\$2,491	\$26,157	\$5,996	\$9,028	\$90,853	\$0	\$0	\$0

Woodlands - Business Units as at 31 August 2020									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Operating Costs - Woodlands	\$38	\$361	\$2,163		\$38	\$230			
Street Works - Woodlands	\$250	\$250	\$1,500	\$1,973	\$2,649	\$15,895	\$15,000		
Stormwater Drain - Woodlands	\$169	\$169	\$1,013	\$3	\$170	\$1,013			
Cemetery - Woodlands	\$3,739	\$2,758	\$16,545	\$3,629	\$2,845	\$17,068			
Beautification - Woodlands	\$1,332	\$1,332	\$7,992	\$1,446	\$1,382	\$8,292			
Septic Tank Cleaning Woodland	\$507	\$545	\$3,272		\$654	\$3,924			
Total	\$6,035	\$5,414	\$32,485	\$7,050	\$7,739	\$46,422	\$15,000	\$0	\$0

Please note these budgets do not include projects from 2019/2020 that have been requested to be carried forward to 2020/2021. These are awaiting approval from Council which is scheduled to occur in October 2020.

Edendale-Wyndham income is \$2,040 above budget, predominantly due to a number of annual invoices being issued for the recreation reserve (\$3,555) for the recreation reserve as a result of a number of annual invoices being issued, offset by no interment revenue received to date for Wyndham cemetery (\$2,058).



Edendale-Wyndham expenses are \$2,905 under budget. Streetworks is under budget \$2,940 due to underspends in maintenance (\$2,326) and refuse collection (\$1,056), offset by some minor overspends. Beautification is over budget by \$3,903 due to additional mowing and gardening costs, however this is offset by underspends in the various other business units in the community.

Gorge Road income and expenditure is as budgeted for the period to 31 August 2020.

Tokanui expenditure is under budget by \$2,354. The primary reasons are no streetworks expenditure (\$1,289) and less hall maintenance and operating expenditure for the period (\$994).

Waihopai Toetoe is \$3,032 less than budget due to elected members' remuneration being lower than budgeted (\$2,181) and no mowing invoices for the recreation reserves occurring to date (\$1,150).

Woodland's income is \$981 over budget due primarily to higher internment revenue in the cemetery business unit for the period to date. Consequently Woodlands cemetery expenditure is \$784 over budget. This overspend is offset by underspends in septic tank cleaning, and streetworks resulting an overall underspend in expenditure for the township of \$689. The \$15,000 is the further work completed on Flemington Road kerbing.

### Reserve Balances

RESERVE	30 JUNE 2020	BUDGET 30 JUNE 2021	FORECAST 30 JUNE 2021
Edendale Wyndham community centre	\$104,903	\$108,626	\$108,626
Edendale cemetery	\$8,789	\$9,023	\$9,023
Edendale Wyndham footpath	\$14,596	\$13,847	\$13,847
Edendale Wyndham general	\$41,355	\$36,821	\$36,821
Edendale Wyndham stormwater	\$427,197	\$440,834	\$440,834
<b>Total – Edendale Wyndham</b>	<b>\$596,840</b>	<b>\$609,151</b>	<b>\$609,151</b>
Gorge Road general	\$42,373	\$42,842	\$42,536
<b>Total – Gorge Road</b>	<b>\$42,373</b>	<b>\$42,842</b>	<b>\$42,536</b>
Tokanui community centre	\$7,435	\$7,435	\$7,435
Tokanui general	\$61,269	\$51,070	\$51,070
<b>Total - Tokanui</b>	<b>\$68,704</b>	<b>\$58,505</b>	<b>\$58,505</b>
Woodlands general	\$61,935	\$60,868	\$60,868
Woodlands septic tank	\$8,146	\$7,494	\$7,494
<b>Total – Woodlands</b>	<b>\$70,082</b>	<b>\$68,362</b>	<b>\$68,362</b>
<b>TOTAL RESERVES</b>	<b>\$777,999</b>	<b>\$778,860</b>	<b>\$778,554</b>

## Council Report

**Record No:** R/20/9/51951

**Author:** Karen Purdue, Community Partnership Leader

**Approved by:** Janet Ellis, People and Capability Manager

☐ Decision

☐ Recommendation

☒ Information

## Chief Executive

### Three Waters

1. Work on the Three Waters reform programme is continuing, with a series of 14 workshops being held in July to explain to the local government sector the reform programme and the conditions attached to receipt of the tranche 1 stimulus funding. All of the 67 eligible local authorities have agreed to 'opt in' to the first stage of the reform programme, suggesting that there is wide acceptance across the sector about the need for reform.
2. To support the work of the joint central and local government steering committee in leading the reform work two new groups are being established. These are a system design group, whose role will be to test issues around overall system and institutional design, entity purpose, ownership, governance, accountability, funding models, etc, and a water technical infrastructure group that will look at the more technical infrastructure issues arising from the reforms.
3. To progress the work that needs to be considered across Otago and Southland the two mayoral forums are currently considering a proposal to establish a joint committee and establish a secretariat to support a joined-up approach to thinking about the issues arising from the three waters reform process for local government.
4. In early September the five Hawkes Bay councils released the report that they had commissioned in 2019 to examine the opportunities that might be created by a move to a more integrated regional service delivery model for the delivery of water and wastewater services.
5. A copy of the full report is available on their three waters review website (<https://www.hb3waters.nz/hawkes-bay-three-waters-service-delivery-report/>).
6. The Hawkes Bay report evaluates five different structural options:
  - enhanced status quo
  - a shared service business unit
  - a management council controlled organisation (CCO)
  - a sub-national CCO which extends beyond Hawkes Bay
  - an asset owning CCO.
7. It concludes that an asset owning CCO is the most appropriate model when evaluated against the objectives and principles originally set by the Hawkes Bay councils. It also goes on to assess the implications of establishment of such a model on the other council functions including addressing issues relating to, for example, stranded overheads.

8. While much of the analysis in the report has been ‘superseded’ by the central government three waters reform programme, there are a number of lessons to be drawn from the report that will be of interest to all local authorities.

### **Future of Local Government**

9. Local Government New Zealand and SOLGM are advancing work to scope a future of local government work stream which will look at the changing role of the sector, particularly in light of the extensive changes that are likely to occur as a result of the three waters reform and resource management reform processes.
10. The work stream will have a particular focus on the role of local government in supporting community well-being and how this might further evolve in the future including the relationship between central and local government, the relative importance of the civic leadership role played by the sector and community led development.
11. The reducing role of the local government sector in both the infrastructure provision and regulatory service areas are likely to have an impact on the number, shape and form of local authorities in the future. This is expected to include discussion about whether it remains relevant to have a distinction between regional and territorial local authorities.

### **Climate Change**

12. Local Government New Zealand (LGNZ) have recently released a report that looks at the approaches being used to adapt to the impacts of climate change on three different communities.
13. The report is available on the LGNZ website (<https://www.lgnz.co.nz/our-work/publications/case-studies-community-engagement-on-climate-change-adaptation/>).
14. The communities included in the case studies are the Ruawai Flats in Kaipara, South New Brighton and Southshore in Christchurch, and South Dunedin.
15. Although all three case studies focus on the issue of coastal inundation, each of them are at different stages of their climate change adaptation planning work and are effectively having to develop their own policy frameworks to guide their work raising issues around the desirability of developing greater national guidance in the adaptation area.

## **Environmental Services**

### **Building Solutions**

16. The building solutions team have continued to face challenges with the processing of building consents for the month of August 2020. Additional funding has been approved by Council to increase capacity and address the core issues experienced by the team.
17. The current Covid-19 environment has created a greater expectation from the community that buildings very promptly obtain Code Compliance Certificates. Financial impacts resulting in delays in this space are more noticeable, however with the whole industry working under pressure right now a trend of designers, builders and owners ‘drip feeding’ information into Council has created a large workload and noticeable time delays between Council receiving information and a



Code Compliance Certificate being issued. This is due to repeat requests for information being required before all information is received.

## **Animal Control**

18. The dog registration process is to be reviewed. There have been a number of teething problems with the various online/email changes this year, and hence the need to simplify the process to make it as easy as practicable for our customers.
19. Another example of an animal control issue that struggles to find a regulatory owner has arisen (like cat and geese problems). Alleged feral pigs, that may be being kept, are getting on the road from a property in Blackmount, causing safety concerns. Council along with DoC, the police and Environment Southland all have roles, however in this case an agreement had been reached with the owner that if honoured, should resolve the issue.

## **Environmental Health**

20. The team has completed the first remote verification. This is a verification of a food business that is completed using Zoom or similar app. The Ministry of Primary Industries has enabled verifiers to conduct these verifications, as a result of Covid-19.
21. The team has started work on introducing online applications for alcohol and food licensing applications. Currently applications are mostly completed by hand; and so this will improve the customer experience for those wanting an online option, and increase efficiency.

## **Resource Management**

22. Covid-19 has not noticeably affected incoming workloads. Incoming resource consent applications remain consistent with the same period in 2019.
23. Up until the alert level 4 restrictions coming into force, ongoing policy focused work was occurring on the regional work streams for Climate Change, Biodiversity, Landscapes and Natural Character. In the national space, Covid-19 has delayed some anticipated national direction. Particularly, the national policy statements on highly productive land and indigenous biodiversity have been delayed and it is anticipated that they will now be released in April 2021.
24. Council has endorsed a report to bring forward the review of the landscapes section of the district plan. Work is now underway to understand the unique nature of Southland's landscapes, cultural values and local areas of significance. There are a number of pieces of work that will inform a review and also a number of conversations with communities and land owners. It is anticipated that a plan change will be notified in the middle of 2021.
25. SDC was part of the territorial authority reference group providing feedback to the Ministry of the Environment on the proposed NPS on Indigenous Biodiversity and the proposed New Zealand Biodiversity Strategy. Consultation on the NPS for Indigenous Biodiversity closed in March 2020.
26. Council submitted stating that in its opinion, achieving the requirements of the statement will require a significant body of work identifying potentially significant natural areas, mapping them and revising rules within the district plan to protect and enhance them. It is anticipated that there will be a significant cost associated with this. There is estimated to be 1.7 million hectares of

potentially significant biodiversity which equates to 57% of our District. Approximately, 94,000ha of this area is indicated to be on private land. Council has provided input into the LGNZ submission and Council is one of the case study councils forming part of that submission. It was anticipated that the National Policy Statement will likely be gazetted prior to the general election in September but this has been delayed until approximately April 2021.

27. Resource consent data for the previous few months is below:
- June – 21 applications received, 26 decisions issued.
  - July - 27 applications received, 28 decisions issued.
  - August – 18 applications received, 29 decisions issued.

## **Services and Assets**

### **Forestry (IFS)**

28. The financial year 2020/2021 harvesting programme is underway out of Waikaia Block 4. The crop age is 30 years and estimated tonnes are 19,000 with a forecast return of \$933,000.
29. A valuation report has recently been completed including a site visit. The outcome has been a \$360,000 revaluation against a budgeted devaluation of \$1,570,000. This is primarily due to market price and growth changes.
30. The Ardlussa Community Board has initiated a discussion about establishing mountain bike trails within the Waikaia forest. Their vision was presented at a recent board meeting and work is underway to scope and outline delivery of this work.

### **Around the Mountains Cycle Trail**

31. The contract for repairs to the trail, associated with the February flood event, has been awarded to The Roding Company. The contract period is eight weeks and work has commenced on site.
32. A flood damaged culvert has been identified and work is underway to evaluate the damage and develop a solution.
33. The New Zealand Cycle Trail board is scheduled to visit Invercargill and the cycle trail in September, providing an opportunity to showcase this activity.

### **Property**

34. The property disposal of the Ohai bowling club building is underway. The disposal of the former Stewart Island museum and the Hokonui hall has been completed as has the road stopping of the road intersecting the Southern dairy hub and the registration of all documents for the realignment and easements for Ringaringa Road on Stewart Island. Finalising the updated landowner consent for the coastal route boundary adjustments and payment of compensations is also almost complete. Once this is done the legalisation Gazette Notice can be issued.

## **Strategic Water and Waste**

### **Land and Water Plan Implementation**

35. Environment Southland released their proposed Land and Water Plan in 2017.
36. In total 25 appeals were received by Environment Southland of which Council has identified 10, which it will join as a Section 274 party. Council has also lodged an appeal to the decision. The basis of Council's appeal, is largely around the 'non-complying' activity status on wastewater discharges to water. The latest direction issued from the Environment Court outlines a proposed path, where appeals to objectives will be heard ahead of mediation, by grouped topic on policies and rules. Evidence in support of the appeals have been filed with the Environment Court.
37. Interim decisions were released by the Environment Court in late December with a recommendation that further expert conferencing be undertaken in early 2019.
38. A further hearing was held in mid-June 2020 where evidence was presented on additional information that the courts required Environment Southland to provide based on their interpretation of a number of key principles underpinning the plan. Agreement has now been reached on all outstanding appeals related to the objectives and policies with a further hearing planned to cover all outstanding appeals. At this stage the timing of this is not known.

### **Project Delivery Team (PDT)**

39. PDT now meeting fortnightly with services and assets managers on works programme.
40. Currently working with CAMMS to look at options for simplified access for community boards and councillors.
41. The Te Anau wastewater project is progressing well with design in full swing and contracts now in place.
42. The first office shift project is now complete with staff moving into 42 Don Street on 7 September 2020.
43. With Council now approving Winton library project, this will progress quickly into design and consents.
44. The bridge works programme continues to progress well.
45. Fencing of waste water ponds is now underway after Covid-19 delays and securing final location agreements with neighbours.

### **Community Facilities**

46. The community facilities team has been working through the second round of the Long Term Plan workshops with community boards. This has focused on the budgets associated with the opex and capex to meet the levels of service over the period of the plan and follows on from meetings previously held with the boards that highlighted the assets that were within their respective board areas of responsibility.

47. Three of the mowing tenders are set to go to the Services and Assets committee for approval to be awarded. Direct negotiations are in progress with the incumbent contractors for the Ardlussa Community Board. The remainder of the areas will be packaged up and put out to tender.
48. We are working through revising the requirements to become an approved contractor with the Health and Safety and Wellbeing Advisor to make sure that our traffic management and STMS obligations are being met.
49. The asset manager is now looking at progressing the work to get the community facilities assets into Council's asset management system (IPS).
50. Community facilities staff are completing projects that were carried forward from last year and starting the projects that are in this year's capital works programme.

## **Strategic Transport**

### **National Land Transport Plan**

51. The transport team continues to wait on the release of the final Government Policy Statement on Land Transport 2021 (GPS) to ensure activity plans and funding application align with the GPS strategic direction.
52. The continued delay of GPS is potentially putting the legislative requirements for the Regional Land Transport Plans (RLTP) at risk. Development of the RLTP is being progressed on the expectation that the strategic direction of the GPS will not change. This means that projects can be developed and included in the draft RLTP without the GPS being finalised.

### **District Wide Roothing Programme**

53. Evaluation of the District-wide resurfacing contracts have been completed and approved by the Services and Assets committee. This activity covers the resurfacing of approximately 3,000,000 m<sup>2</sup> of urban and rural roads across the District over the next three years. Contracts have been awarded to Fulton Hogan and Downer.
54. The 2020/2021 pavement rehabilitation program which consists of approximately 7km of sealed roads has been approved. Procurement of these works is currently underway with the first site expected to be completed prior to Christmas.

## **Customer Delivery**

### **Customer Support**

55. We answered 3,926 calls in the month of July, with an average wait time for our customers of 21 seconds. We had a steady number of late dog registrations. There are now just 1,086 dogs needing to be registered which will trickle in over the next few weeks.

### **Libraries**

56. Alert level 2 has been a challenge for many of our library staff and community members. Our original restrictions for alert level 2 were designed for a short period of time and not a drawn out phase. A fortnight ago, after many great suggestions from our libraries team, we relaxed some of

our alert level 2 restrictions to fall in line with other similar libraries of our size and allow for a much easier system to both manage and experience.

57. During this time at alert level 2, most of our programming has been put on hold to adhere to social distancing requirements, though we have started to allow our adult focused programming to start up again.
58. We are currently planning for the October school holiday programme in the hopes that the country will be back at alert level 1, however we are cognisant this may not occur and will plan for this possibility as well.

### **Knowledge Management**

59. While LIM numbers are lower than previous years they continue to trend upward. Over the month of August the team lodged 45 LIM applications and issued 39, compared to only 29 in August 2019. When looking at last year's numbers you can clearly see a drop started in May 2019 and continued until June 2020.

### **Recommendation**

**That the Waihopai Toetoe Community Board:**

- a) Receives the report titled "Council Report" dated 16 October 2020.**

### **Attachments**

There are no attachments for this report.



## Chairperson's Report

Record No: R/20/10/61789

Author: Fiona Dunlop, Committee Advisor

Approved by: Janet Ellis, People and Capability Manager

☐ Decision

☐ Recommendation

☒ Information

### Purpose of report

- 1 The purpose of the report is to provide an update the Waihopai Toetoe Community Board on activities that the chairperson has been involved since the August 2020 meeting.
- 2 The report also provides an opportunity for the board chairperson to present an overview of the issues he/she has been involved with.
- 3 Items of interest that the chair is reporting on are as follows:

#### Chairs meeting

- 4 A chairs meeting was held on 14 September 2020. There was a lot of discussion on emerging risks, as the government is fast tracking public sector reforms ie 3 waters which will affect us and our communities.
- 5 There was a lot of discussion had on what sort of community boards do we want to be.
- 6 We listened to some good projects being undertaken or investigated by other community boards. The basis of these are around using reserve funds.
- 7 Waka Kotahi NZ Transport agency network manager (Southland) Jacob Manson was at the chairs meeting. Mr Manson advised that they did not receive the funding that was requested for the Edendale corner at Fonterra, and hope to get this funding in the 2021/2022 funding round. Mr Manson did advise that they are maintaining the level of service required, however I did disagree with him on this.

#### Meet the principals

- 8 A “meet the principals” meeting from all the schools in the community board area had been organised. This had to be postponed due to snow late September and will be rescheduled.

#### Community Partnership Fund

- 9 There has been a great response to the Community Partnership Fund with 14 applications received. All 14 applicants will be heard prior to consideration of the applications to get an understanding on what is going on in our community. Therefore extra workshop and board meeting have been scheduled to finalise this.

#### Long Term Plan

- 10 The Long Term Plan process has been very intense this year, and we have finally got a process around this. It is great to see some form of structure in place, and for us to actually see what we have planned.
- 11 The next phase is to make sure the community understand what these plans are, so we can get their input. This isn't always well articulated in the Long Term Plan documents. It would be good to see a page in the consultation document dedicated to our community board.

**Mowing contracts**

- 12 After not being able to come up with a workable solution for the mowing, this is going out to tender and hopefully there will be a cost reduction.

**Recommendation**

**That the Waihopai Toetoe Community Board:**

- a) **Receives the report titled “Chairperson's Report” dated 19 October 2020.**

**Attachments**

There are no attachments for this report.