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# Waihopai Toetoe Community Board

## OPEN MINUTES

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Minutes of a meeting of Waihopai Toetoe Community Board held in the Memorial Hall Wyndham, 44 Balaclava Street, Wyndham on Tuesday, 27 October 2020 at 7.03pm (7.03pm – 8.56pm).

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### **PRESENT**

**Chairperson**

Pam Yorke

**Deputy Chairperson**

Denise Fodie

**Members**

Pani Grey-Thomas

Gay Munro

Melanie Shepherd

George Stevenson

Andrea Straith

Councillor Paul Duffy (7.03pm – 7.29pm, 7.31pm – 8.56pm)

### **IN ATTENDANCE**

Councillor Keast

Councillor Menzies

People and Capability Manager - Janet Ellis

Committee Advisor - Fiona Dunlop

Community Partnership Leader - Karen Purdue

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**1 Apologies**

There were no apologies.

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

There was no public forum.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved Deputy Chairperson Fodie, seconded Pani Grey-Thomas **and resolved:**

**That the Waihopai Toetoe Community Board confirms the minutes of the meeting held on 25 August 2020 as a true and correct record of that meeting.**

**Reports**

**7.1 Landscapes and Natural Features Project**

**Record No: R/20/10/61134**

Resource management planner – Margaret Ferguson with Councillors Duffy and Menzies were in attendance for this item.

Miss Ferguson advised that the purpose of the report was to inform the Board on the work the District councils resource management department is undertaking to identify outstanding natural landscapes and features within the District.

The Board noted Council is undertaking this work:

- to look after our special landscapes for now and for future generations

- legal requirements under the Resource Management Act 1991 to identify and protect our special areas
- Council has asked us to review what is currently in the District Plan relating to landscapes.

**Resolution**

Moved Deputy Chairperson Fodie, seconded Andrea Straith **and resolved:**

**That the Waihopai Toetoe Community Board:**

- a) **Receives the report titled "Landscapes and Natural Features Project" dated 15 October 2020.**

**7.2 Southland District - Wellbeing Indicators Snapshot - August 2020**

**Record No: R/20/9/52044**

Community partnership leader – Karen Purdue was in attendance for this item.

(During discussion on the report Councillor Duffy left the meeting at 7.29pm and returned at 7.31pm.)

**Resolution**

Moved Melanie Shepherd, seconded Paul Duffy **and resolved:**

**That the Waihopai Toetoe Community Board:**

- a) **Receives the report titled "Southland District - Wellbeing Indicators Snapshot - August 2020" dated 23 September 2020.**

**7.3 Council Policies Under Review - Consultation**

**Record No: R/20/10/60985**

Corporate performance lead – Jason Domigan was in attendance for this item.

Mr Domigan advised that the purpose of the report was to provide information on the four policies that are currently being reviewed by Council.

The policies that will be available for consultation from 4 November 2020 are:

- Significance and Engagement Policy
- Policy on Development and Financial Contributions
- Procurement Policy
- Revenue and Finance Policy.

During discussion officers advised that in paragraph 32 of the report, the amounts which properties in each community board area pays for rates would differ depending on the facilities and infrastructure in the area and levels of service to be provided.

Officers advised that the figures were Stewart Island/Rakiura, Tuatapere Te Waewae and Waihopai Toetoe Community Board areas should be as follows (**in bold**):

- Stewart Island/Rakiura (~~(\$234)~~ **(\$146)**)
- Tuatapere Te Waewae (urban: \$196; semi-urban \$9 **\$98**; rural \$46 **\$49**)
- Waihopai Toetoe (urban: \$196; semi-urban \$9 **\$98**; rural \$46 **\$49**)

### Resolution

Moved Andrea Straith, seconded Deputy Chairperson Fodie **recommendations a to c, d with changes (as indicated with ~~strikethrough~~ and underline) and resolved:**

**That the Waihopai Toetoe Community Board:**

- Receives the report titled "Council Policies Under Review - Consultation" dated 15 October 2020.**
- Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- Notes that Subject to Council endorsing the draft policies for consultation at its 21 October 2020 meeting and agrees to make determines that it will make a formal submission on the following draft policies:**
  - **Significance and Engagement Policy**
  - **Policy on Development or Financial Contributions**
  - **Procurement Policy**
  - **Revenue and Financing Policy.**
- Notes that the consultation period would be from 8am, 4 November to 5pm, 4 December 2020.**

## 7.4 Financial Report for the year ended 30 June 2020

**Record No: R/20/10/61311**

Financial Accountant – Sheree Marrah will be in attendance for this item.

Mrs Marrah advised that the purpose of the report was to present the financial report for the year ended 30 June 2020.

The Board noted that the financial information is still being audited and that the results in the report could change.

**Resolution**

Moved Andrea Straith, seconded Melanie Shepherd **and resolved:**

**That the Waihopai Toetoe Community Board:**

- a) **Receives the report titled "Financial Report for the year ended 30 June 2020" dated 21 October 2020.**

**7.5 Community Leadership Report**

**Record No: R/20/10/60901**

Community partnership leader – Karen Purdue was in attendance for this item.

**Resolution**

Moved Melanie Shepherd, seconded Pani Grey-Thomas **and resolved:**

**That the Waihopai Toetoe Community Board:**

- a) **Receives the report titled "Community Leadership Report" dated 16 October 2020.**

**7.6 Operational Report for Waihopai Toetoe Community Board**

**Record No: R/20/9/50411**

Community partnership leader – Karen Purdue was in attendance for this item.

**Resolution**

Moved Deputy Chairperson Fodie, seconded Melanie Shepherd **and resolved:**

**That the Waihopai Toetoe Community Board:**

- a) **Receives the report titled "Operational Report for Waihopai Toetoe Community Board" dated 13 October 2020.**

**7.7 Council Report**

**Record No: R/20/9/51951**

Councillor Duffy took the Board through this item.

He particularly highlighted:

- Three Waters
- Climate change
- Building solutions/animal control/environmental health/Resource management
- Forestry
- Around the Mountains Cycle Trail
- Sale of Ohai Bowling Club
- Disposal of Hokonui Hall
- Land and Water Plan Implementation

- Project Delivery Team
- Community Facilities
- National Land Transport Plan
- Customer Delivery
- Knowledge Management.

**Resolution**

Moved Pani Grey-Thomas, seconded Melanie Shepherd **and resolved:**

**That the Waihopai Toetoe Community Board:**

- a) **Receives the report titled "Council Report" dated 16 October 2020.**

**7.8 Chairperson's Report**

**Record No: R/20/10/61789**

Chair Pam Yorke took the Board through her report.

**Resolution**

Moved Chairperson Yorke, seconded Deputy Chairperson Fodie **and resolved:**

**That the Waihopai Toetoe Community Board:**

- a) **Receives the report titled "Chairperson's Report" dated 19 October 2020.**

The meeting concluded at 8.56pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE WAIHOPAI TOETOE COMMUNITY BOARD HELD ON TUESDAY 27 OCTOBER 2020.

**DATE:**.....

**CHAIRPERSON:**.....