



Notice is hereby given that an Ordinary Meeting of Southland District Tuatapere Te Waewae Community Board will be held on:

Date: Wednesday, 4 November 2020
Time: 3pm
Meeting Room: Waiau Town and Country Club
Venue: 41 King Street, Tuatapere

Tuatapere Te Waewae Community Board Agenda OPEN

MEMBERSHIP

Chairperson	Margaret Thomas
Deputy Chair	Ann Horrell
Councillors	Blayne De Vries
	Maurice Green
	Alastair McCracken
	Keri Potter
	Councillor George Harpur

IN ATTENDANCE

Group Manager, Customer Delivery	Trudie Hurst
Committee Advisor	Alyson Hamilton
Community Partnership Leader	Simon Moran
Community Liaison Officer	Megan Seator

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Full agendas are available on Council's Website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Terms of Reference – Community Boards

TYPE OF COMMITTEE	Community board
RESPONSIBLE TO	<p>Council</p> <p>Each community board will have a relationship with the committees in section 8.4.2 to 8.4.5 of the delegations manual based on the scope of the activities/functions delegated to each committee.</p>
SUBCOMMITTEES	As noted in section 8.5 of the delegations manual various subcommittees will report to specific community boards.
LEGISLATIVE BASIS	<p>Resolution made by Council through the representation arrangements as per the Local Electoral Act 2001.</p> <p>Role, status and membership as per subpart 2 of Part 4 of the Local Government Act 2002 (LGA).</p> <p>Treaty of Waitangi as per section 4, Part 1 of the LGA.</p> <p>Opportunities for Maori to contribute to decision-making processes as per section 14 of Part 2 of the LGA. Community boards delegated powers by Council as per schedule 7, clause 32, LGA.</p> <p>Appointment of councillors to community boards as per section 50, LGA.</p>
MEMBERSHIP	<p>Oreti and Waihopai Toetoe Community Boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other community boards have six members plus a member appointed by Council.</p> <p>The chairperson is elected by the community board. Councillors who are not appointed to community boards can only remain for the public section of the community board meeting. They cannot stay for the public excluded section unless the community board agrees.</p>
FREQUENCY OF MEETINGS	Every second month but up to ten ordinary meetings a year
QUORUM	Not less than four members
KEY FUNCTIONS	<ul style="list-style-type: none"> • to promote the social, economic, environmental and cultural well-being of local communities and in so-doing contribute to the realisation of Council's vision of one District offering endless opportunities • to provide leadership to local communities on the strategic issues and opportunities that they face • to be advocates and representatives for their local community and in so doing ensure that Council and other agencies have a clear understanding of local needs and aspirations • to be decision-makers on issues that are delegated to the board by Southland District Council • to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community

	<ul style="list-style-type: none"> • to maintain an overview of the services Council delivers to its communities and assess the extent to which these services meet community needs • to recommend the setting of levels of service and budgets for local activities.
DELEGATIONS	<p>The community board shall have the following delegated powers and be accountable to Council for the exercising of these powers.¹</p> <p>In exercising the delegated powers, the community board will operate within:</p> <ol style="list-style-type: none"> 1) policies, plans, standards or guidelines that have been established and approved by Council 2) the needs of the local communities; and 3) the approved budgets for the activity. <p>Power to Act</p> <p>The community board will prepare and implement programmes of work, which will be reflected in its community board plan, which are relevant to the purposes of the community board that are consistent with the long term plan and annual plan processes of Council. Such programmes are to include budgetary provision for all costs associated with the work.</p> <p>Community Well-Being</p> <ol style="list-style-type: none"> 4) to develop local community outcomes that reflect the desired goals for their community/place 5) to monitor the overall well-being of local communities and use the information gathered to inform development of local strategies to address areas of need 6) work with Council and the community to develop a community board plan for the community of interest area – working in with any community plans that may exist. <p>Community Leadership</p> <ol style="list-style-type: none"> 7) communicate and develop a relationship with community organisations, local groups, and special interest groups within the local community of interest 8) identify key issues that will affect their community of interest's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities 9) promote a shared vision for the community of interest area and develop and promote ways to work with others to achieve positive outcomes 10) provide a local community perspective on Council's long term plan key performance indicators and levels of service as detailed in the long term plan, and on local expenditure, rating impacts and priorities.

¹ Local Government Act 2002, s.53

Advocacy

11) submissions

- a) authority to make recommendations to Council on matters to be considered in submissions Council may make to external organisations' regional or national policy documents, select committees
- b) authority to make submissions to Council or other agency on issues within its community of interest area
- c) authority to make submissions to Council on bylaws and recommend to Council the level of bylaw service and enforcement to be provided, having regard to the need to maintain consistency across the District for all Council bylaws.

12) authority to prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest area, for consideration as part of the long term plan/annual plan process

13) provide comment by way of the formal Annual Plan/Long Term Plan process on relative priorities for the delivery of District services and levels of service within the community board area.

District activities include:

- a) wastewater
- b) solid waste
- c) water supply
- d) parks and reserves
- e) roading
- f) libraries
- g) cemeteries
- h) emergency management
- i) stormwater
- j) public toilets
- k) community housing

14) Council will set the levels of service for District activities – if a community board seek a higher level of service they will need to recommend that to Council and it will need to be funded in an appropriate way (locally).

Community Assistance

- 15) authority to establish prioritisation for allocation based on an overarching set of criteria from council to guide the scope of the activity
- 16) authority to grant the allocated funds from the Community Partnership Fund

- 17) authority to allocate bequests or grants generated locally consistent with the terms of the bequest or grant fund

Northern Community Board

- 18) make decisions regarding funding applications to the Northern Southland Development Fund. The Northern Community Board may invite a representative of the community of Dipton to take part in the decisions on applications to the Northern Southland Development Fund.

Unbudgeted Expenditure

Approve unbudgeted operating expenditure for local activities of up to \$20,000.

Approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan/LTP.

Authority to delegate to the chief executive, when approving a project definition/business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the Annual Plan/LTP.

Service Delivery

Local Activities

For activities within the local activities category, the community board shall have authority to:

- a) recommend to Council levels of service for local activities having regard to Council budgets within the Long Term Plan and Annual Plan process
- b) recommend to Council the rates and/or user charges and fees to fund the local activities
- c) accept donations of a local asset eg a gas barbeque, park bench, etc with a value of less than \$20,000.
- d) approve project definitions/business cases for approved budgeted capital expenditure up to \$300,000
- e) recommend to the Services and Assets Committee the approval of project definitions/business case and procurement plan for capital expenditure over \$300,000 and/or any unbudgeted capital expenditure
- f) monitor the performance and delivery of the service in meeting the expected levels of service
- g) facilitate the development of local management plans (for subsequent recommendation to Council), where required by statute or in support of District or other plans for reserves, harbours, and other community facilities, except where powers:
 - have been delegated to Council officers; or
 - would have significance beyond the community board's area or otherwise involves a matter of

	<p>national importance (Section 6 Resource Management Act 1991); or</p> <ul style="list-style-type: none"> involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise. <p>Local activities include:</p> <ol style="list-style-type: none"> community leadership local halls and community centres (within Council's overarching policy for community facilities) wharves and harbour facilities local parks and reserves parking limits and footpaths Te Anau/Manapouri Airport (Fiordland Community Board) Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura Community Board) <ol style="list-style-type: none"> for the above two local activities only recommend levels of service and annual budget to the Services and Assets Committee monitor the performance and delivery of the service <p>19) naming reserves, structures and commemorative places</p> <ol style="list-style-type: none"> authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places. <p>20) naming roads</p> <ol style="list-style-type: none"> authority to decide on the naming for public roads, private roads and rights of way <p>21) assist the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.</p> <p>Rentals and Leases</p> <p>In relation to all leases and licences of land and buildings for local activities within their own area, on behalf of Council;</p> <ol style="list-style-type: none"> accept the highest tenders for rentals more than \$10,000 approve the preferential allocation of leases and licenses where the rental is \$10,000 or more per annum. <p>Environmental management and spatial planning</p> <ol style="list-style-type: none"> provide comment on behalf of the relevant community/communities on resource consent applications referred to the community board for comment. recommend to Council the level of bylaw service and enforcement to be provided within the community, having regard to the need to maintain consistency across the District.
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	<p>24) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol where statutory ability exists to seek such feedback.</p> <p>25) provide input into regulatory activities not otherwise specified above where the process allows.</p> <p>26) recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the board has made submissions; ability to provide input to support the development of community planning for a civil defence emergency; and after an emergency event, to provide input and information to support community response efforts.</p>
LIMITS TO DELEGATIONS	<p>No financial or decision making delegations other than those specifically delegated by Council.</p> <p>The community board shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its Long Term Plan/Annual Plan. In accordance with the provisions of section 39(2) of Schedule 7 the board may not incur expenditure in excess of the approved budget.</p> <p>Matters which are not Delegated</p> <p>Southland District Council has not delegated to community boards the power to:</p> <ul style="list-style-type: none"> • make a rate or bylaw • acquire, hold or dispose of property • direct, appoint, suspend or remove staff • engage or enter into contracts and agreements and financial commitments • institute an action for recovery of any amount • issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like; • institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the community board has made submissions.
CONTACT WITH MEDIA	<p>The community board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of Council on matters outside of the board's delegations.</p>

	<p>The assigned Executive Leadership Team member will manage the formal communications between the board and its constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Southland District Council.</p>
REPORTING	<p>Community boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>The boards maintain bound minute books of their own meetings.</p>

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Apologies

At the close of the agenda no apologies had been received.

1 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

2 Conflict of Interest

Community Board Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

3 Public Forum

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

4 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the Community Board to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

5 Confirmation of Minutes

There are no minutes for confirmation.

Landscapes Report - Review of the Natural Features and Landscapes Chapter of the District Plan

Record No: R/20/10/61140

Author: Margaret Ferguson, Resource Management Planner

Approved by: Fran Mikulicic, Group Manager Environmental Services

☐ Decision

☐ Recommendation

☐ Information

Purpose

- 1 This report is to inform the Tuatapere Te Waewae Community Board about the work the resource management department is doing to identify outstanding natural landscapes and features within the District.
- 2 The key reasons for doing this work are:
 - to look after our special landscapes for now and for future generations
 - legal requirements under the Resource Management Act 1991 to identify and protect our special areas
 - Council has asked us to review what is currently in the District Plan relating to landscapes.

Background

- 3 Council incorporated some identified landscapes into the previous District Plan review and these are primarily within the coastal and Te Anau basin area. Council acknowledged at that time, that it would need to come back and take a District wide approach to looking after all the special landscapes in the District.
- 4 Whilst the work will lead to a change to the natural features and landscapes chapter of the District Plan, this will be after extensive discussions with anyone who may be potentially affected. It is about ensuring that Southland's landscapes and natural features remain special for future generations.

What's your view? He aha tō tirohanga?

- 5 To begin this work, Council in partnership with iwi, have embarked on a project to determine where potentially important landscapes and features are within our district. The campaign is called 'Whats your view? He aha tō tirohanga?'
- 6 We are taking a three – fold approach to identifying these potentially special spaces which comprises of the following workstreams:
 - community views and opinions
 - a cultural landscape assessment
 - a professional analysis eg landscape architect.
- 7 Once the potential areas have been identified, we will be working alongside the community, as well as multiple partners, to discuss the findings and then look towards ways in which we can all work together to look after these important places for generations to come.

- 8 There are some key attributes that we are looking for when identifying these landscapes and natural features, which include:

Biophysical:

Understanding the geology, water, topographical features (hills, plains, mountains), plants, animals.

Sensory:

How memorable is the landscape or feature? How natural (ie unmodified) is it?

Associative:

How do people feel when they see the landscape or experience the landscape? What are the spiritual, cultural, connections that people have to that space?

Timeframe - what is happening when?

- 9 This project will be progressing over the next year and we will be seeking an active presence within the community to progress this project overall.
- 10 Understanding the cultural significance of our landscapes is currently underway. Iwi is leading this workstream and working with a consultant to complete this piece of work.
- 11 We are now heading out into the community to understand community values and we anticipate this will progress over the next few months. This is our public facing campaign 'Whats your view? He aha tō tirohanga?'.
- 12 We understand the important role the community boards have within the community and we value the contribution you are likely to make going forward in helping us to connect with the community and undertake the project in partnership with them.
- 13 We welcome any ideas in which the community board members may be able to support this project, and welcome any advice you may have regarding connecting with the community as this project progresses.
- 14 The project will have different phases which will require different communication platforms (online, face to face, drop-in sessions, individual meetings, paper-based communication etc), and we will endeavour to keep you informed as to what is happening across all phases. We welcome one on one conversation about this project, so if anyone in the community has any questions, or you would like more detail on this, please contact us directly – you can email yourviewlandscapes@southlanddc.govt.nz, or phone the resource management team on 0800 732 732 and we will make time to see you. More information can also be found at www.makeitstick.nz.

Recommendation

That the Tuatapere Te Waewae Community Board:

- a) **Receives the report titled "Landscapes Report - Review of the Natural Features and Landscapes Chapter of the District Plan " dated 15 October 2020.**

Attachments

There are no attachments for this report.

Financial Report for the year ended 30 June 2020

Record No: R/20/10/61313
Author: Sheree Marrah, Financial Accountant
Approved by: Anne Robson, Chief Financial Officer

☐ Decision

☐ Recommendation

☒ Information

Summary

- 1 The purpose of this report is to present the final financial results and supporting information for the communities located within the Tuatapere Te Waewae Community Board area for the year ended 30 June 2020. The financial reports are contained within attachment A, B and C of this report.
- 2 As the audit of Council is still occurring, the financial results presented are still subject to change.

Recommendation

That the Tuatapere Te Waewae Community Board:

- a) **Receives the report titled “Financial Report for the year ended 30 June 2020” dated 27 October 2020.**

Attachments

- A Financial report for the year ended 30 June 2020 - Tuatapere Te Waewae [↓](#)
- B Reserve balances 2019-2020 - Tuatapere Te Waewae [↓](#)
- C Detailed individual business units for the year ended 30 June 2020 [↓](#)



Tuatapere Te Waewae Community Board - Financial performance for the year ended 30 June 2020

The preliminary financial results for the year to 30 June 2020 were provided to you in the June operational report, however these financial results will have changed due to year end processes, including expenditure accruals, interest on reserves, funding of activities and projects etc.

The summary tables overleaf show the final financial results for the communities within your area for the year ended 30 June 2020. Please note these financial results are being audited in October/November and therefore may be subject to further change.

The results show for each of the income, expenditure, and capital expenditure categories:

- what actually happened ("Actual"),
- what was expected to occur by year end ("Forecasted Budget"), and
- what the original budget was ("Annual Plan Budget")

The "Forecasted Budget" includes the original Annual Plan budgeted adjusted for the effect of expenditure carried forward from 2018/2019, unbudgeted expenditure, projects that have been put on hold or are to be completed in 2020/2021 and/or anticipated changes to income and operating expenditure over the year.

Operational reports provided to you throughout the year compared the actual year-to-date ("YTD") results against forecasted YTD totals. This report however, will discuss significant variances between the "Actual" results and the "Annual Plan Budget".

A detailed breakdown of the individual business units is included in Attachment C of this report for your information.



Orepuki - Business Units for the year ending 30 June 2020

	Income			Expenses			Capital		
Business Unit	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget
Street Works - Orepuki	\$8,085	\$7,895	\$7,895	\$5,882	\$9,464	\$9,464	\$8,186	\$15,775	
Stormwater Drainage - Orepuki	\$1,010	\$1,022	\$1,022		\$1,022	\$1,022			
Beautification - Orepuki	\$8,685	\$8,685	\$8,685	\$10,503	\$9,530	\$9,530			
Playground - Orepuki	\$806	\$806	\$806	\$822	\$806	\$806			
Hall - Orepuki	\$8,999	\$9,042	\$9,042	\$7,771	\$10,580	\$10,580			
Railway Land - Orepuki	\$850	\$1,112	\$1,112	\$812	\$814	\$814			
Total	\$28,435	\$28,562	\$28,562	\$25,790	\$32,216	\$32,216	\$8,186	\$15,775	\$0



Tuatapere - Business Units as at 30 June 2020									
	Income			Expenses			Capital		
Business Unit	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget
Community Leadership Tuatapere				\$16,815	\$10,717				
Administration - Tuatapere	\$22,275	\$25,030	\$25,030	\$4,248	\$4,248	\$15,837			
Operating Costs - Tuatapere	\$22,880	\$22,883	\$22,883	\$4,354	\$22,883	\$22,883			
Street Works - Tuatapere	\$12,358	\$12,360	\$12,360	\$7,828	\$12,688	\$12,688			
Refuse Collection - Tuatapere									
Stormwater Drainage - Tuatapere	\$15,652	\$15,654	\$15,654	\$9,399	\$15,654	\$15,654	\$5,615		
Beautification - Tuatapere	\$23,716	\$22,395	\$22,395	\$27,259	\$22,395	\$22,395			
Tuatapere Parks & Reserves	\$10,982	\$10,417	\$10,417	\$14,311	\$14,679	\$14,679	\$20,054	\$53,333	\$40,000
Waiau River Collection	\$370	\$350	\$350	\$473	\$350	\$350			
Tuatapere Ward Pool Rate	\$5,989	\$5,683	\$5,683		\$5,067	\$5,067			
Hall - Tuatapere	\$14,680	\$14,814	\$14,814	\$11,187	\$14,102	\$14,102			
Total	\$128,903	\$129,586	\$129,586	\$95,875	\$122,783	\$123,655	\$25,669	\$53,333	\$40,000



Other Halls - Business Units for the year ended 30 June 2020									
	Income			Expenses			Capital		
Business Unit	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget
Clifden Community Centre	\$4,235	\$4,415	\$4,415	\$25,951	\$3,873	\$3,873		\$30,145	
Orawia Community Centre	\$7,707	\$6,477	\$6,477	\$17,499	\$16,306	\$32,856			
Total	\$11,942	\$10,892	\$10,892	\$43,451	\$20,179	\$36,729	\$0	\$30,145	\$0

Significant variances to the 2019/2020 Annual Plan budget

Orepuki

Overall income was \$28,435 which was slightly below budget (\$28,562).

Total expenditure was \$25,790, which was \$6,426 under budget. Streetworks expenditure was \$3,582 under budget due to minimal maintenance during the year. Additionally, Orepuki hall expenditure was \$2,809 below budget due to minimal operating costs for the year. These underspends were offset by \$973 overspend in beautification due to additional mowing costs.

Capital expenditure was \$8,186 over budget. This related to a 2018/2019 footpath project being carried forward to 2019/2020. This project is still in progress and the remaining budget is being carried forward to 2020/2021 (see below).

Tuatapere

Overall income was \$128,903 which was slightly below budget (\$129,586).

Total expenditure was \$95,875, which was \$27,780 less than budget. Community leadership costs of \$16,815 were unbudgeted due to the elected member salaries being charged to the new community board subsequent to the elections; however the full year budget had been included in the Tuatapere administration business unit. Consequently the Tuatapere administration business unit was under budget \$11,589 due to the above. Operating costs were \$18,529 under budget due to no general project spend during the year (\$16,675) and lower catering expenditure (\$2,004). Streetworks was under budget by \$4,860 primarily due to lower than budgeted street litter bin costs and general maintenance. Stormwater was \$6,255 under budget, due to minimal monitoring costs for the year. Tuatapere pool expenditure was \$5,067 under budget due to no applications being received for the funds during the year. Tuatapere Hall expenditure was lower than budget due to minimal operating costs incurred. These underspends were offset by a \$4,864 overspend in beautification. This was due to higher than budgeted mowing and gardening costs.

Capital expenditure was \$25,669 which was \$14,331 under budget. This was primarily due to the Tuatapere playground project not being completed in the financial year. \$19,946 is being carried forward to 2020/2021 (refer below). This underspend was offset by \$5,615 of capital expenditure in Stormwater to replace manhole covers that was not budgeted for.

Other halls

Overall income was \$11,942, which was \$1,050 more than budget primarily as a result of Orawia Community Centre hire income being more than budget (\$628) and the allocation of internal interest on reserves being higher than anticipated (\$602).

Total expenditure was \$43,451 which was \$6,722 more than budget. This is primarily due to the Clifden hall water supply/upgrade project that was carried forward from 2018/2019 (\$19,736), offset by underspends in Orawia community centre, primarily the exterior repaint (\$16,353).



Please note that the transfer of funds from Orawia community centre to Orawia hall group (\$24,440) was completed after 30 June 2020. This transfer, therefore, is not reflected in the reserve report included in Attachment B.

Expenditure carried forward

The following projects and expenditure were budgeted to be undertaken in the 2019/2020 year, however they have been requested to be carried forward to 2020/2021. Please note, these carry forwards may change as Council's approval is scheduled to occur on 21 October.

Town	Project Name	Funded From	Total 19/20 Budget	19/20 Actual Costs	Request for Carry forward to 20/21
Orepuki	Footpath/Kerb and channel replacement	Reserves			3,826
Orepuki	Footpaths Improvements	Reserves	15,775	8,186	7,589
Tuatapere	Additional playground equipment	Reserves	50,000	20,054	19,946

Additional Financial Information

Development and Financial Contributions

Contributions are collected to fund community growth projects. The use of these funds are considered by Council staff when projects are in the planning stage. Certain policy and legislative requirements must be met before these contributions can be applied to projects.

Various contributions across the district that were due to expire in 2020 have been used to acquire a piece of reserve land in Curio Bay in June 2020.

At 30 June 2020 there were no Parks and Reserve Development and Financial contributions for your community.

Reserves

A detailed listing of the various community reserve balances at 30 June 2020 are included in Attachment B of this report.

Interest was allocated to reserves at 30 June 2020 based on the average reserve balance for the year 1 July to 30 June at a rate of 2.42%.

**Attachment B – Tuatapere Te Waewae Community Board –
Reserves as at 30 June 2020**

16/10/2020

**Orepuki
Schedule Of Reserve Balance**

		Actual June - 019	Transfers To/(From)	Actual June -020
Community Centre				
<i>Operating Account</i>				
Comm Centres Orepuki - OPR	88759	15,563.76	3,015.22	18,578.98
		<u>15,563.76</u>	<u>3,015.22</u>	<u>18,578.98</u>
Community Centre Total		<u>15,563.76</u>	<u>3,015.22</u>	<u>18,578.98</u>
Local				
<i>Operating Account</i>				
Orepuki General	87805	36,147.01	(3,851.88)	32,295.13
		<u>36,147.01</u>	<u>(3,851.88)</u>	<u>32,295.13</u>
Local Total		<u>36,147.01</u>	<u>(3,851.88)</u>	<u>32,295.13</u>
Total Orepuki Reserves		<u><u>51,710.77</u></u>	<u><u>(836.66)</u></u>	<u><u>50,874.11</u></u>



Tuatapere Schedule Of Reserve Balance

		Actual June - 019	Transfers To/(From)	Actual June -020
Community Centre				
<i>Reserve Account</i>				
Tuatapere Community Centre - R	88153	22,517.93	3,989.67	26,507.60
		<u>22,517.93</u>	<u>3,989.67</u>	<u>26,507.60</u>
Community Centre Total		<u>22,517.93</u>	<u>3,989.67</u>	<u>26,507.60</u>
Local				
<i>Reserve Account</i>				
Elder Park Forestry -RES	89270	23,403.54	566.37	23,969.91
Tuatapere General - RES	88149	253,572.02	6,853.11	260,425.13
Tuatapere Pool - RES	89209	34,922.14	5,989.42	40,911.56
Tuatapere Property - RES	88155	2,997.51	72.54	3,070.05
Waiau River Collection - RES	89115	901.36	(102.63)	798.73
		<u>315,796.57</u>	<u>13,378.81</u>	<u>329,175.38</u>
Local Total		<u>315,796.57</u>	<u>13,378.81</u>	<u>329,175.38</u>
Water				
<i>Reserve Account</i>				
Tua Water Meridian Contr - Res	89151	7,154.54	173.14	7,327.68
		<u>7,154.54</u>	<u>173.14</u>	<u>7,327.68</u>
Water Total		<u>7,154.54</u>	<u>173.14</u>	<u>7,327.68</u>
Total Tuatapere Reserves		<u>345,469.04</u>	<u>17,541.62</u>	<u>363,010.66</u>

**Waiau Aparima Ward
Schedule Of Reserve Balance**

			Actual June - 019	Transfers To/(From)	Actual June -020
Local					
	Operating Account				
	Clifden Rec Reserve - O	88831	30,685.85	3,815.37	34,501.22
	Cossy Nook - RES	89177	21,295.89	3,619.48	24,915.37
	Hirstfield Reserve Comm	89179	21,100.03	2,582.91	23,682.94

**Clifden Hall
Schedule Of Reserve Balance**

		Actual June - 019	Transfers To/(From)	Actual June -020
Community Centre				
Operating Account				
	Comm Centres Clifden - OPR	88707		
		29,150.35	(21,716.07)	7,434.28
		<u>29,150.35</u>	<u>(21,716.07)</u>	<u>7,434.28</u>
	Community Centre Total	<u>29,150.35</u>	<u>(21,716.07)</u>	<u>7,434.28</u>
Total Clifden Hall Reserves		<u>29,150.35</u>	<u>(21,716.07)</u>	<u>7,434.28</u>

**Orawia Hall
Schedule Of Reserve Balance**

		Actual June - 019	Transfers To/(From)	Actual June -020
Community Centre				
Operating Account				
Comm Centres Orawia - OPR	88757	37,539.64	(8,731.56)	28,808.08
		<u>37,539.64</u>	<u>(8,731.56)</u>	<u>28,808.08</u>
Community Centre Total		<u>37,539.64</u>	<u>(8,731.56)</u>	<u>28,808.08</u>
Total Orawia Hall Reserves		<u>37,539.64</u>	<u>(8,731.56)</u>	<u>28,808.08</u>

ATTACHMENT C

Detailed Individual Business Units for the year ending 30 June 2020

		Actual	Forecasted Budget	Annual Plan Budget
Orepuki				
Beautification - Orepuki				
Income	Rates - Collected	\$0	\$0	\$0
	Contribution - Ward	(\$8,685)	(\$8,685)	(\$8,685)
Income Total		(\$8,685)	(\$8,685)	(\$8,685)
Operational Expenditure	Mowing	\$9,120	\$7,524	\$7,524
	Maint - Gardening	\$137	\$511	\$511
	Depn - Improvement	\$845	\$845	\$845
	Internal - Work scheme service	\$400	\$650	\$650
Operational Expenditure Total		\$10,503	\$9,530	\$9,530
Net Operating (Surplus)/Deficit		\$1,818	\$845	\$845
Funding Sources				
	To- Orepuki General Res	\$0	\$0	\$0
	Ex- Orepuki General Res	(\$973)	\$0	\$0
	To-RVT WD Local Rates Res	\$0	\$0	\$0
	Add Back Non Cash Depn	(\$845)	(\$845)	(\$845)
Funding Sources Total		(\$1,818)	(\$845)	(\$845)
Beautification - Orepuki Total		\$0	(\$0)	(\$0)
Hall - Orepuki				
Income	Hire Income	(\$346)	(\$645)	(\$645)
	Rates - Collected	(\$8,245)	(\$8,186)	(\$8,186)
	Internal - Interest on Reserve	(\$408)	(\$211)	(\$211)
Income Total		(\$8,999)	(\$9,042)	(\$9,042)
Operational Expenditure	Doubtful Debts	\$0	\$0	\$0
	Material Damage Insurance	\$2,843	\$2,073	\$2,073
	Public Liability Insurance	\$105	\$62	\$62
	Electricity	\$1,405	\$1,431	\$1,431
	Cleaning	\$1,135	\$0	\$0
	Operating Costs	\$4	\$5,265	\$5,265
	Maint - Internal	\$380	\$0	\$0
	Depn - Buildings	\$324	\$324	\$324
	Depn - Furniture & Fitting	\$444	\$444	\$444
	Depn - Improvement	\$981	\$981	\$981
	Internal - Work scheme service	\$150	\$0	\$0
Operational Expenditure Total		\$7,771	\$10,580	\$10,580
Net Operating (Surplus)/Deficit		(\$1,228)	\$1,538	\$1,538
Funding Sources				
	To-Comm Ctr Orepuki - OP	\$4,113	\$211	\$211
	Ex-Comm Ctr Orepuki - OP	(\$1,135)	\$0	\$0
	Add Back Non Cash Depn	(\$1,749)	(\$1,749)	(\$1,749)
Funding Sources Total		\$1,228	(\$1,538)	(\$1,538)
Hall - Orepuki Total		\$0	\$0	\$0
Playground - Orepuki				
Income	Rates - Collected	\$0	\$0	\$0
	Contribution - Ward	(\$806)	(\$806)	(\$806)
Income Total		(\$806)	(\$806)	(\$806)
Operational Expenditure	Maint - General	\$822	\$806	\$806
Operational Expenditure Total		\$822	\$806	\$806
Net Operating (Surplus)/Deficit		\$16	\$0	\$0
Funding Sources				
	To- Orepuki General Res	\$0	\$0	\$0
	Ex- Orepuki General Res	(\$16)	\$0	\$0
Funding Sources Total		(\$16)	\$0	\$0
Playground - Orepuki Total		\$0	\$0	\$0

		Actual	Forecasted Budget	Annual Plan Budget
Railway Land - Orepuki				
Income	Sales External	(\$850)	(\$1,112)	(\$1,112)
Income Total		(\$850)	(\$1,112)	(\$1,112)
Operational Expenditure	Maint - General	\$152	\$538	\$538
	Internal - Work scheme service	\$380	\$0	\$0
	Internal Rates expense	\$280	\$276	\$276
Operational Expenditure Total		\$812	\$814	\$814
Net Operating (Surplus)/Deficit		(\$38)	(\$298)	(\$298)
Funding Sources	To-Comm Ctr Orepuki - OP	\$38	\$298	\$298
	Ex-Comm Ctr Orepuki - OP	\$0	\$0	\$0
Funding Sources Total		\$38	\$298	\$298
Railway Land - Orepuki Total		\$0	(\$0)	(\$0)
Stormwater Drainage - Orepuki				
Income	Rates - Collected	(\$1,022)	(\$1,022)	(\$1,022)
	Rates - Adjustments	\$12	\$0	\$0
Income Total		(\$1,010)	(\$1,022)	(\$1,022)
Operational Expenditure	Maint - General	\$0	\$1,022	\$1,022
Operational Expenditure Total		\$0	\$1,022	\$1,022
Net Operating (Surplus)/Deficit		(\$1,010)	\$0	\$0
Funding Sources	To- Orepuki General Res	\$1,010	\$0	\$0
	Ex- Orepuki General Res	\$0	\$0	\$0
Funding Sources Total		\$1,010	\$0	\$0
Stormwater Drainage - Orepuki Total		\$0	\$0	\$0
Street Works - Orepuki				
Income	Rates - Collected	(\$7,354)	(\$7,354)	(\$7,354)
	Rates - Adjustments	\$88	\$0	\$0
	Internal - Interest on Reserve	(\$818)	(\$541)	(\$541)
Income Total		(\$8,085)	(\$7,895)	(\$7,895)
Operational Expenditure	Street Litter Bins	\$3,274	\$3,030	\$3,030
	Maint - General	\$498	\$4,324	\$4,324
	Depn - Improvement	\$2,110	\$2,110	\$2,110
Operational Expenditure Total		\$5,882	\$9,464	\$9,464
Net Operating (Surplus)/Deficit		(\$2,203)	\$1,569	\$1,569
Capital Expenditure	Internal capital footpaths	\$8,186	\$15,775	\$0
Capital Expenditure Total		\$8,186	\$15,775	\$0
Funding Sources	To- Orepuki General Res	\$818	\$541	\$541
	Ex- Orepuki General Res	(\$4,691)	(\$15,775)	\$0
	Add Back Non Cash Depn	(\$2,110)	(\$2,110)	(\$2,110)
Funding Sources Total		(\$5,983)	(\$17,885)	(\$1,569)
Street Works - Orepuki Total		(\$0)	(\$0)	(\$0)
Tuatapere				
Administration - Tuatapere				
Income	Rates - Collected	(\$15,940)	(\$16,059)	(\$16,059)
	Rates - Adjustments	\$0	\$0	\$0
	Internal - Interest on Reserve	(\$6,218)	(\$8,971)	(\$8,971)
	Internal Rates Income	(\$117)	(\$123)	(\$123)
	Internal Rates offset	\$0	\$123	\$123
Income Total		(\$22,275)	(\$25,030)	(\$25,030)
Operational Expenditure	Councillor & Board Mem - Sal	\$4,248	\$4,248	\$15,837
Operational Expenditure Total		\$4,248	\$4,248	\$15,837
Net Operating (Surplus)/Deficit		(\$18,026)	(\$20,782)	(\$9,193)
Funding Sources	To-TUATAP General - RE	\$6,365	\$9,093	\$9,093
	Ex-TUATAP General - RE	\$0	\$0	\$0
	To - Waiau/Aparima	\$11,589	\$11,589	\$0
Funding Sources Total		\$18,026	\$20,782	\$9,193
Administration - Tuatapere Total		\$0	(\$0)	(\$0)

		Actual	Forecasted Budget	Annual Plan Budget
Beautification - Tuatapere				
Income	Rates - Collected	(\$11,115)	(\$11,198)	(\$11,198)
	Rates - Adjustments	\$0	\$0	\$0
	Insurance Recoveries	(\$1,323)	\$0	\$0
	Contribution - Ward	(\$11,198)	(\$11,198)	(\$11,198)
	Internal Rates Income	(\$81)	(\$104)	(\$104)
	Internal Rates offset	\$0	\$104	\$104
Income Total		(\$23,716)	(\$22,395)	(\$22,395)
Operational Expenditure	Mowing	\$14,836	\$12,722	\$12,722
	Maint - Gardening	\$11,694	\$8,598	\$8,598
	Internal - Work scheme service	\$730	\$1,075	\$1,075
Operational Expenditure Total		\$27,259	\$22,395	\$22,395
Net Operating (Surplus)/Deficit		\$3,543	(\$0)	(\$0)
Funding Sources	To-TUATAP General - RE	\$0	\$0	\$0
	Ex-TUATAP General - RE	(\$3,543)	\$0	\$0
Funding Sources Total		(\$3,543)	\$0	\$0
Beautification - Tuatapere Total		(\$0)	(\$0)	(\$0)
Community Leadership Tuatapere				
Operational Expenditure	Councillor & Board Mem - Sal	\$16,815	\$10,717	\$0
Operational Expenditure Total		\$16,815	\$10,717	\$0
Net Operating (Surplus)/Deficit		\$16,815	\$10,717	\$0
Funding Sources	Ex - Waiau/Aparima	(\$16,815)	(\$10,717)	\$0
Funding Sources Total		(\$16,815)	(\$10,717)	\$0
Community Leadership Tuatapere Total		\$0	\$0	\$0
Hall - Tuatapere				
Income	Hire Income	(\$468)	(\$511)	(\$511)
	Rates - Collected	(\$13,314)	(\$13,591)	(\$13,591)
	Rates - Adjustments	\$8	\$0	\$0
	Internal - Interest on Reserve	(\$586)	(\$712)	(\$712)
	Internal Rates Income	(\$321)	(\$356)	(\$356)
	Internal Rates offset	\$0	\$356	\$356
Income Total		(\$14,680)	(\$14,814)	(\$14,814)
Operational Expenditure	Material Damage Insurance	\$3,843	\$2,791	\$2,791
	Public Liability Insurance	\$209	\$125	\$125
	Electricity	\$5,196	\$3,577	\$3,577
	Cleaning	\$0	\$1,075	\$1,075
	Operating Costs	\$4	\$5,427	\$5,427
	Maint - Internal	\$374	\$0	\$0
	Depn - Improvement	\$496	\$0	\$0
	Internal Rates expense	\$1,064	\$1,107	\$1,107
	internal - Insurance Valuation	\$0	\$0	\$0
Operational Expenditure Total		\$11,187	\$14,102	\$14,102
Net Operating (Surplus)/Deficit		(\$3,493)	(\$712)	(\$712)
Funding Sources	To-TUATAP Comm Centre - RE	\$3,990	\$712	\$712
	Ex-TUATAP Comm Centre - RE	\$0	\$0	\$0
	Add Back Non Cash Depn	(\$496)	\$0	\$0
Funding Sources Total		\$3,493	\$712	\$712
Hall - Tuatapere Total		\$0	\$0	\$0

		Actual	Forecasted Budget	Annual Plan Budget
Operating Costs - Tuatapere				
Income	Rates - Collected	(\$22,714)	(\$22,883)	(\$22,883)
	Internal Rates Income	(\$167)	(\$215)	(\$215)
	Internal Rates offset	\$0	\$215	\$215
Income Total		(\$22,880)	(\$22,883)	(\$22,883)
Operational Expenditure	Material Damage Insurance	\$59	\$59	\$59
	Flowers/Gifts	\$470	\$0	\$0
	Mileage/Travel Claims	\$0	\$1,394	\$1,394
	Catering Expenses	\$1,220	\$3,224	\$3,224
	Rates	\$106	\$79	\$79
	General Projects	\$0	\$16,657	\$16,657
	Depn - Improvement	\$1,197	\$0	\$0
	Internal Rates expense	\$1,302	\$1,470	\$1,470
Operational Expenditure Total		\$4,354	\$22,883	\$22,883
Net Operating (Surplus)/Deficit		(\$18,526)	\$0	\$0
Funding Sources	To-TUATAP General - RE	\$19,723	\$0	\$0
	Ex-TUATAP General - RE	\$0	\$0	\$0
	Add Back Non Cash Depn	(\$1,197)	\$0	\$0
Funding Sources Total		\$18,526	\$0	\$0
Operating Costs - Tuatapere Total		(\$0)	\$0	\$0
Stormwater Drainage -Tuatapere				
Income	Rates - Collected	(\$15,538)	(\$15,654)	(\$15,654)
	Rates - Adjustments	\$0	\$0	\$0
	Internal Rates Income	(\$114)	(\$88)	(\$88)
	Internal Rates offset	\$0	\$88	\$88
Income Total		(\$15,652)	(\$15,654)	(\$15,654)
Operational Expenditure	Material Damage Insurance	\$371	\$451	\$451
	Rates	\$0	\$68	\$68
	Resource Consents	\$4,681	\$538	\$538
	Monitoring	\$312	\$6,882	\$6,882
	Maint - General	\$599	\$4,300	\$4,300
	Internal - WWS Management Fee	\$811	\$811	\$811
	Internal Rates expense	\$248	\$226	\$226
	Internal WWS Stormwater Invest	\$2,378	\$2,378	\$2,378
Operational Expenditure Total		\$9,399	\$15,654	\$15,654
Net Operating (Surplus)/Deficit		(\$6,253)	(\$0)	(\$0)
Capital Expenditure	Stormwater - Acquisition LOS	\$0	\$0	\$0
	Stormwater - Renewal	\$5,615	\$0	\$0
Capital Expenditure Total		\$5,615	\$0	\$0
Funding Sources	To-TUATAP General - RE	\$638	\$0	\$0
	Ex-TUATAP General - RE	\$0	\$0	\$0
Funding Sources Total		\$638	\$0	\$0
Stormwater Drainage -Tuatapere Total		\$0	(\$0)	(\$0)

		Actual	Forecasted Budget	Annual Plan Budget
Street Works - Tuatapere				
Income	Rates - Collected	(\$12,268)	(\$12,360)	(\$12,360)
	Rates - Adjustments	\$0	\$0	\$0
	Internal Rates Income	(\$90)	(\$115)	(\$115)
	Internal Rates offset	\$0	\$115	\$115
Income Total		(\$12,358)	(\$12,360)	(\$12,360)
Operational Expenditure	Street Litter Bins	\$3,764	\$6,986	\$6,986
	Maint - General	\$1,478	\$5,374	\$5,374
	Depn - Improvement	\$329	\$328	\$328
	Internal - Work scheme service	\$0	\$0	\$0
	Internal Footpath Maintenance	\$2,258	\$0	\$0
Operational Expenditure Total		\$7,828	\$12,688	\$12,688
Net Operating (Surplus)/Deficit		(\$4,530)	\$328	\$328
Funding Sources	To-TUATAP General - RE	\$4,858	\$0	\$0
	Ex-TUATAP General - RE	\$0	\$0	\$0
	Add Back Non Cash Depn	(\$329)	(\$328)	(\$328)
Funding Sources Total		\$4,530	(\$328)	(\$328)
Street Works - Tuatapere Total		(\$0)	\$0	\$0
Tuatapere Parks & Reserves				
Income	Rates - Collected	(\$10,340)	(\$10,417)	(\$10,417)
	Internal - Interest on Reserve	(\$566)	\$0	\$0
	Internal Rates Income	(\$76)	(\$83)	(\$83)
	Internal Rates offset	\$0	\$83	\$83
Income Total		(\$10,982)	(\$10,417)	(\$10,417)
Operational Expenditure	Maint - General	\$8,957	\$8,432	\$8,432
	Maint - Tree and Hedge	\$1,635	\$0	\$0
	Depn - Improvement	\$2,762	\$4,262	\$4,262
	Internal - Work scheme service	\$0	\$1,022	\$1,022
	Internal Rates expense	\$958	\$963	\$963
Operational Expenditure Total		\$14,311	\$14,679	\$14,679
Net Operating (Surplus)/Deficit		\$3,329	\$4,262	\$4,262
Capital Expenditure	Improvements - Acq LOS	\$0	\$53,333	\$40,000
	WIP - Improvements	\$20,054	\$0	\$0
Capital Expenditure Total		\$20,054	\$53,333	\$40,000
Funding Sources	To-TUATAP General - RE	\$0	\$0	\$0
	Ex-TUATAP General - RE	(\$21,188)	(\$30,000)	(\$30,000)
	To - Elder Park Forestry Reser	\$566	(\$10,000)	\$0
	Add Back Non Cash Depn	(\$2,762)	(\$4,262)	(\$4,262)
Funding Sources Total		(\$23,383)	(\$44,262)	(\$34,262)
Tuatapere Parks & Reserves Total		(\$0)	\$13,334	\$10,000
Tuatapere Ward Pool Rate				
Income	Rates - Collected	(\$5,022)	(\$5,067)	(\$5,067)
	Rates - Adjustments	\$0	\$0	\$0
	Internal - Interest on Reserve	(\$907)	(\$616)	(\$616)
	Internal Rates Income	(\$60)	(\$131)	(\$131)
	Internal Rates offset	\$0	\$131	\$131
Income Total		(\$5,989)	(\$5,683)	(\$5,683)
Operational Expenditure	Miscellaneous Grant	\$0	\$5,067	\$5,067
Operational Expenditure Total		\$0	\$5,067	\$5,067
Net Operating (Surplus)/Deficit		(\$5,989)	(\$616)	(\$616)
Funding Sources	To Tuatapere Pool Res	\$5,989	\$616	\$616
	Ex Tuatapere Pool Res	\$0	\$0	\$0
Funding Sources Total		\$5,989	\$616	\$616
Tuatapere Ward Pool Rate Total		\$0	(\$0)	(\$0)

		Actual	Forecasted Budget	Annual Plan Budget
Waiau River Collection				
Income	Rates - Collected	(\$347)	(\$350)	(\$350)
	Rates - Adjustments	\$0	\$0	\$0
	Internal - Interest on Reserve	(\$20)	\$0	\$0
	Internal Rates Income	(\$3)	(\$3)	(\$3)
	Internal Rates offset	\$0	\$3	\$3
Income Total		(\$370)	(\$350)	(\$350)
Operational Expenditure	Maint - General	\$473	\$350	\$350
Operational Expenditure Total		\$473	\$350	\$350
Net Operating (Surplus)/Deficit		\$103	\$0	\$0
Funding Sources	To Waiau River Collection Rese	\$20	\$0	\$0
	Ex Waiau River Collection Rese	(\$123)	\$0	\$0
Funding Sources Total		(\$103)	\$0	\$0
Waiau River Collection Total		(\$0)	\$0	\$0
Waiau/Aparima				
Clifden Recreation Reserve Com				
Income	Rentals	(\$7,217)	(\$6,222)	(\$6,222)
	Internal - Interest on Reserve	(\$779)	(\$2,048)	(\$2,048)
Income Total		(\$7,997)	(\$8,270)	(\$8,270)
Operational Expenditure	Maint - General	\$3,795	\$538	\$538
	Internal Rates expense	\$386	\$419	\$419
Operational Expenditure Total		\$4,181	\$957	\$957
Net Operating (Surplus)/Deficit		(\$3,815)	(\$7,313)	(\$7,313)
Funding Sources	To-Clifden Rec Res - OP	\$3,815	\$7,313	\$7,313
	Ex-Clifden Rec Res - OP	\$0	\$0	\$0
Funding Sources Total		\$3,815	\$7,313	\$7,313
Clifden Recreation Reserve Com Total		(\$0)	\$0	\$0
Hirstfield Reserve Committee				
Income	Rentals	(\$2,048)	(\$2,000)	(\$2,000)
	Internal - Interest on Reserve	(\$535)	(\$741)	(\$741)
Income Total		(\$2,583)	(\$2,741)	(\$2,741)
Net Operating (Surplus)/Deficit		(\$2,583)	(\$2,741)	(\$2,741)
Funding Sources	To Hirstfield Reserve Committe	\$2,583	\$2,741	\$2,741
Funding Sources Total		\$2,583	\$2,741	\$2,741
Hirstfield Reserve Committee Total		(\$0)	\$0	\$0
Monowai Reserve & Playground				
Income	Rates - Collected	(\$1,117)	(\$1,119)	(\$1,119)
	Rates - Adjustments	\$0	\$0	\$0
	Internal Rates Income	(\$1)	(\$1)	(\$1)
	Internal Rates offset	\$0	\$1	\$1
Income Total		(\$1,119)	(\$1,119)	(\$1,119)
Operational Expenditure	Material Damage Insurance	\$58	\$43	\$43
	Mowing	\$435	\$538	\$538
	Maint - General	\$111	\$538	\$538
Operational Expenditure Total		\$605	\$1,119	\$1,119
Net Operating (Surplus)/Deficit		(\$514)	(\$0)	(\$0)
Funding Sources	To - Waiau/Aparima	\$514	\$0	\$0
	Ex - Waiau/Aparima	\$0	\$0	\$0
Funding Sources Total		\$514	\$0	\$0
Monowai Reserve & Playground Total		\$0	(\$0)	(\$0)

		Actual	Forecasted Budget	Annual Plan Budget
Other Halls				
Hall - Clifden				
Income	Hire Income	\$0	(\$119)	(\$119)
	Rates - Collected	(\$3,798)	(\$3,754)	(\$3,754)
	Internal - Interest on Reserve	(\$437)	(\$542)	(\$542)
Income Total		(\$4,235)	(\$4,415)	(\$4,415)
Operational Expenditure	Material Damage Insurance	\$989	\$936	\$936
	Public Liability Insurance	\$105	\$62	\$62
	Electricity	\$4,327	\$1,022	\$1,022
	Operating Costs	\$0	\$1,853	\$1,853
	Maint - Internal	\$795	\$0	\$0
	Maint - Project	\$19,736	\$0	\$0
Operational Expenditure Total		\$25,951	\$3,873	\$3,873
Net Operating (Surplus)/Deficit		\$21,716	(\$542)	(\$542)
Capital Expenditure	Buildings - Renewal	\$0	\$30,145	\$0
Capital Expenditure Total		\$0	\$30,145	\$0
Funding Sources	To-Comm Ctr Clifden - OP	\$437	\$542	\$542
	Ex-Comm Ctr Clifden - OP	(\$22,153)	(\$30,145)	\$0
Funding Sources Total		(\$21,716)	(\$29,603)	\$542
Hall - Clifden Total		\$0	\$0	\$0
Hall - Orawia				
Income	Hire Income	(\$1,139)	(\$511)	(\$511)
	Donations (operating)	\$0	\$0	\$0
	Rates - Collected	(\$5,775)	(\$5,775)	(\$5,775)
	Internal - Interest on Reserve	(\$793)	(\$191)	(\$191)
Income Total		(\$7,707)	(\$6,477)	(\$6,477)
Operational Expenditure	Material Damage Insurance	\$1,097	\$1,116	\$1,116
	Public Liability Insurance	\$105	\$62	\$62
	Electricity	\$3,887	\$1,734	\$1,734
	Operating Costs	\$211	\$3,374	\$3,374
	Maint - Internal	\$1,941	\$0	\$0
	Maint - Project	\$9,197	\$9,000	\$25,550
	Depn - Buildings	\$873	\$832	\$832
	Depn - Furniture & Fitting	\$188	\$188	\$188
Operational Expenditure Total		\$17,499	\$16,306	\$32,856
Net Operating (Surplus)/Deficit		\$9,792	\$9,829	\$26,379
Funding Sources	Internal Loans - Princ	\$0	(\$9,000)	(\$25,550)
	To-Comm Ctr Orawia - OP	\$793	\$191	\$191
	Ex-Comm Ctr Orawia - OP	(\$9,525)	\$0	\$0
	Add Back Non Cash Depn	(\$1,061)	(\$1,020)	(\$1,020)
Funding Sources Total		(\$9,792)	(\$9,829)	(\$26,379)
Hall - Orawia Total		(\$0)	\$0	\$0

Long Term Plan 2031 - Direction Setting Report

Record No: R/20/10/62013
Author: Jason Domigan, Corporate Performance Lead
Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision ☒ Recommendation ☐ Information

Purpose

- 1 For the community board to allocate local budgets for 2021-2031 and to recommend to Council local rates for the year commencing 1 July 2021.

Executive Summary

- 2 This report provides an overview of the local activities and services for Tuatapere Te Waewae for 2021-2031 which are provided under the governance of the Tuatapere Te Waewae Community Board. The report details the costs of these activities over the 10 years as well as the draft rates.
- 3 The draft budgets will be incorporated into Council's draft Long Term Plan 2031 (LTP) which, pending Council approval, will be released for consultation in March 2021. Once the plan is finalised (and subject to any changes resulting from submissions), the budgets shown for 2021/2022 will be used to set rates for the year beginning 1 July 2021 (referred to as LTP year one).
- 4 The information in this report and its attachments, has been sourced from previous discussions between the committee, the community partnership leader, services and assets, and finance staff along with activity management plans (AMPs) that staff have prepared.

Recommendation

That the Tuatapere Te Waewae Community Board:

- a) Receives the report titled “Long Term Plan 2031 - Direction Setting Report” dated 27 October 2020.
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Recommends to Council that the following rates and charges (including GST) for the year commencing 1 July 2021 be included in the Long Term Plan 2031 (subject to any amendments made at this meeting).

<u>Rate</u>	<u>Rate GST inclusive</u>
Tuatapere Te Waewae CB rate	\$145,807
Tuatapere pool rate	\$5,827
Clifden hall rate	\$8,369
Orawia hall rate	\$10,528
Orepuki hall rate	\$10,389
Tuatapere hall rate	\$18,851

- e) Recommends to Council the setting of the following Tuatapere Te Waewae Community Board hall fees and charges (including GST) for the year commencing 1 July 2021 for inclusion in the Long Term Plan 2031 (subject to any amendments made at this meeting).

<u>Clifden hall fees and charges description</u>	<u>Fee/charge (GST Incl)</u>
Hall (per hour)	\$11.50
Tables (each)	\$5.00
Cups (per dozen)	\$20.00
Bond (no GST)	\$220.00
Bond (ratepayers) (no GST)	\$100.00
Bond (after midnight) (no GST)	\$160.00

<u>Orawia hall fees and charges description</u>	<u>Fee/charge (GST Incl)</u>
Private function	\$100.00
Community function	\$40.00

<u>Orepuki hall fees and charges description</u>	<u>Fee/charge (GST Incl)</u>
Hall – half day or night (3 hours and under)	\$55.00
Hall - all day hire (over 3 hours either)	\$115.00
Hall – all day and night hire	\$290.00
Hall – sports clubs	\$5.00
Lounge – Private functions (residents)	\$40.00
Lounge – Private functions (non-residents)	\$70.00
Hire – chairs (each)	\$0.60
Hire – tables (each)	\$4.00
Bond (no GST)	\$250.00

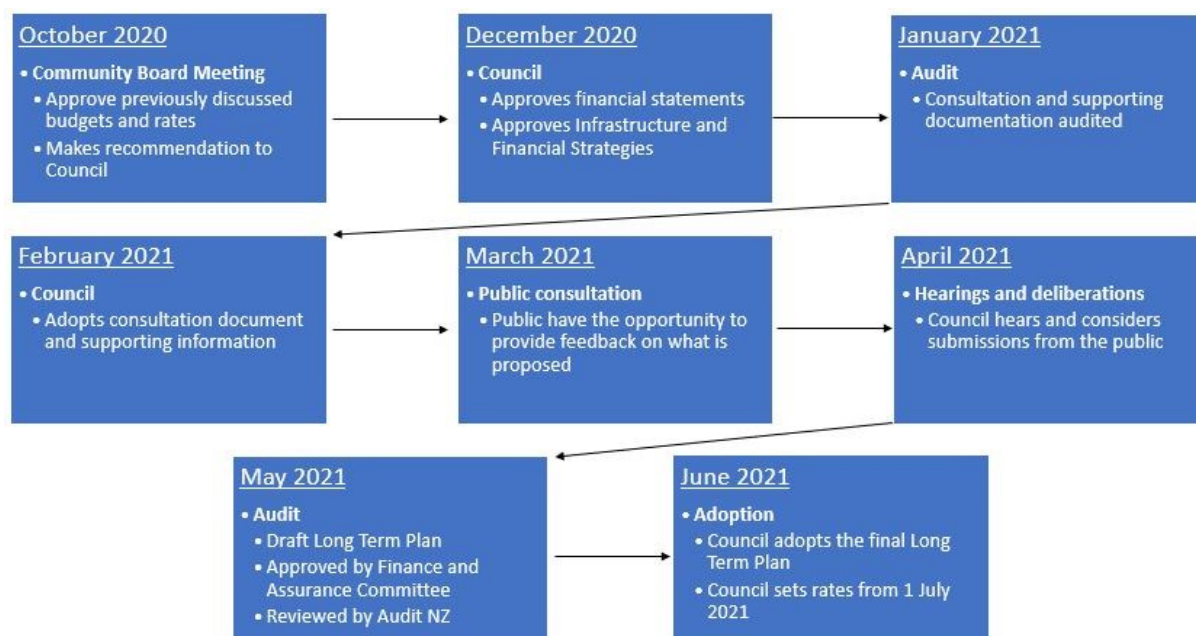
<u>Tuatapere hall fees and charges description</u>	<u>Fee/charge (GST Incl)</u>
Weddings	\$115.00
Sports teams	\$11.50
Half day hire	\$57.50
Full day hire	\$115.00

- f) Identifies any significant issues/priority projects for the local area that need to be included in the Long Term Plan 2031 consultation process to encourage feedback from the local community (to be discussed at the meeting, and advised if any).**

Background

- 5 The LTP provides the community with information on the role, scope, service level and priority of Council activities for 10 years and is adopted every three years.
- 6 In preparing the LTP budgets and programmes, Council reviews its strategic direction, various policies and activity management plans (AMPs). Council also develops a series of assumptions about the environment that it expects to operate in during the 10 year period. Council summarises this information in a document for consultation with the community.
- 7 Following Council approval, the LTP consultation document will be released to the public in March 2021 and the community has an opportunity to provide feedback on the proposed plan. Council will decide on any changes to the draft plan before it is adopted in June 2021.
- 8 Year two and three of the LTP are used as the basis for the Annual Plan's for those years.

Overview of the process



- 9 The separate paper on the committee agenda outlines key policies that are being reviewed by Council. The following policies being reviewed help support and inform the LTP:
 - Significance and Engagement Policy
 - Policy on Development and Financial Contributions
 - Revenue and Financing Policy.
- 10 Council's Procurement Policy is also being reviewed alongside these policies and all were endorsed by Council at its 21 October meeting for public consultation between in 4 November and 4 December 2020.

Issues

District wide

- 11 There are a number of District-wide issues which Council has been considering as part of the 2021 LTP that local committees should also be aware of. The key issues that have been identified through this process are detailed below.

Climate change

- 12 Climate change has the most potential to affect the general wellbeing of the District, particularly over the medium and long term. Short term effects include storm, flood and drought impacts on the economy and in some cases, human safety. Longer term, there will be effects to biosecurity, ecosystems and biodiversity, viability of certain agricultural crops, fire risk and coastal erosion.
- 13 Key points for the Southland region include:
- sea level rise progressively impacting low lying coastal areas, affecting ecology and settlements; it is known that areas of Colac Bay, Orepuki, Fortrose and Stewart Island/Rakiura are subject to coastal processes that are causing erosion resulting in loss of land and Council roading infrastructure
 - water availability in some areas becoming scarce; Northern Southland is projected to experience the largest increases in drought
 - extreme weather events are larger and more frequent; floods are expected to become larger across the District
 - stormwater and wastewater systems are particularly vulnerable to climate change and small changes in rainfall extremes (intensity or duration), can overwhelm the current design capacity of these systems
 - changes and associated impacts, such as risk based insurance will influence investment in built development (ie coastal and flood plain development) and types of farming
 - the occurrence of heat waves will double by 2040.

Roading network – bridges and rehabilitations

- 14 The average age of roads is increasing. This increase will continue as more value is extracted from roads beyond their original intended value-exchange, especially low use roads that are pushed further out before renewal is justified. It is critical to ensure that roading assets are not pushed beyond the efficiency threshold, which would mean maintaining the asset is more expensive than renewing it.
- 15 The remaining lifespan of a number of wooden bridges in the District is reducing to the extent that renewal or significant structural upgrading is needed soon. As indicated above, the strategy for managing the risk posed by sub-standard bridges is to impose weight and or speed restrictions so they are not subjected to unsustainable loads. A risk still remains from road users ignoring the restriction signs and driving overweight vehicles over the bridge which could cause catastrophic failure.

Community wellbeings

- 16 In May 2019 the Labour-led government reinstated the four well-beings into the Local Government Act. One of the act's main objectives is to restore the purpose of local government to be "to promote the social, economic, environmental, and cultural well-being of communities".
- 17 Southland District Council anticipated the reinstatement of this section of the act. It is consistent with our approach of supporting communities to nurture the development, health and resilience of their own places through a process of community-led development.

Covid-19

- 18 The Covid-19 pandemic has placed significant pressures and restrictions on all New Zealanders and has changed the lives of many individuals, whanau and communities in New Zealand. The initial phase saw New Zealand placing a particular focus on the health aspects and the second phase has seen a greater focus on the economic and social impacts of the pandemic on community and business recovery.
- 19 It has also been recognised that the recovery phase will require a different focus and approach to the response phase. Adding to the complexities of recovery is that there is still significant uncertainty as to how the pandemic will play out and the variances of the effects globally, nationally, regionally and locally. There is also the variance of the effects on different sectors of the economy and community.
- 20 What is important to recognise is that no one organisation is responsible for the recovery required to deal with the economic and social impacts as a result of Covid-19. Local authorities are however, well positioned to play a community leadership and co-ordination role given the responsibility that they have to represent and advocate for their communities.

Revenue and Financing Policy

- 21 The draft Revenue and Financing Policy sets out the ways Council intends to pay for the operating and capital expenditure of each activity that Council provides and why. The policy provides the framework for how Council will fund its activities and how it will set rates as part of the Long Term Plan 2031 (LTP).
- 22 The review of the draft policy and associated rating review is being carried out ahead of the LTP in order to provide an early opportunity for community input and, to allow Council to model the impact on rates as part of the budgeting process before the LTP consultation document is prepared. Any changes however won't come into effect until 1 July 2021.
- 23 The large proportion of changes stem from the process to review Council's approach to rating, originating from the change to Council's community board representation arrangements resulting from the 2018 representation review. As such the changes largely relate to rating approaches for selected activities for which community boards have responsibility for and reflect the discussions held by Council staff with community boards over the previous months.
- 24 These changes propose that one community board rate be set for Tuatapere Te Waewae set on a fixed amount per rating unit with a differential for those in the urban (1.0), semi urban (0.5) or rural (0.25) areas to reflect the varying benefit received. Additionally, it is proposed to remove the current ward rate (based on land value) and incorporate the costs previously collected by the ward into the new community board rate. It is also proposed to move local representation, cemetery and litter bin funding from the local rate to a District general rate and changing the basis for stormwater funding from a local targeted rate to a District targeted rate set on a fixed amount per rating unit for those in serviced (1.0) and unserved (0.25) areas to reflect the varying benefit received. These changes have been discussed with community boards over the past few months and is part of the suite of policies being consulted on in November.

- 25 This report has been prepared on the basis of the proposed rating changes. It is important to note that these are still subject to the consultation process and Council confirming its decision following this consultation. As such the final community board rate may be different to that proposed.
- 26 A series of rating boundary maps have also been prepared to identify the areas for the proposed new local targeted community board rate and also the proposed new District-wide targeted stormwater rate (Attachment E). The maps show the definition of the rating differential categories within these rates (urban/semi-urban/rural for community boards rates and serviced/unserviced for stormwater). The boundaries and differential have been developed after taking into account the relevant services provided and the nature and scale of the community/infrastructure as well as feedback from community boards. For Tuatapere Te Waewae, the township of Tuatapere has been defined as urban and serviced for stormwater and the townships of Orepuki and Monowai have been defined as semi-urban and serviced for stormwater. The remainder of the community board area has been defined as rural and unserviced for stormwater. Community boards are asked to consider whether any further changes are needed to the proposed rating areas to be incorporated into the LTP 2031.

Future of local government

- 27 The local government sector is about to enter a period of transformation, particularly in light of the extensive changes that are likely to occur as a result of the three waters reform and resource management reform processes.
- 28 The reducing role of the local government sector in both the infrastructure provision and regulatory service areas are likely to have an impact on the number, shape and form of local authorities in the future. This is expected to include discussion about whether it remains relevant to have a distinction between regional and territorial local authorities.

Havelock North water enquiry and three waters reform

- 29 The government is reviewing the regulation and supply arrangements of drinking water, wastewater and stormwater (three waters) to better support New Zealand's prosperity, health, safety and environment. Most three waters assets and services, are owned and delivered by local councils, including Southland District Council. The review ran in parallel to the latter stages of the Havelock North Inquiry into drinking water safety following the campylobacter outbreak in 2016.
- 30 During 2019/2020 a new national water services regulatory body, Taumata Arowai, was established to administer and enforce a new drinking water regulatory system (including the management of risks to sources of drinking water); and to support improving the environmental performance of wastewater and stormwater networks. The three waters reform will continue to evolve over the next few years as councils work alongside Taumata Arowai to meet these higher standards.

Resource management reform

- 31 In 2019 the government appointed an independent review panel, led by the Hon Tony Randerson QC, to undertake a comprehensive review of the resource management system. The review had a dual focus on improving outcomes for the natural environment and improving urban and other development outcomes.

- 32 The report recommends the repeal of the Resource Management Act 1991 (RMA) and its replacement with two new pieces of legislation being a Natural and Built Environments Act (NBEA) and a Strategic Planning Act. The focus of the Natural and Built Environments Act would be on enhancing the quality of the environment and on achieving positive outcomes to support the wellbeing of present and future generations. The Strategic Planning Act would set long-term strategic goals and facilitate the integration of legislative functions across the resource management system.
- 33 The reform of the RMA and increased focus on better environmental outcomes will significantly impact environmental management and will challenge how local government currently operates with the independent review panel recommending local government reform as a necessary step to be successful in achieving these outcomes.

Local community issues

- 34 Key issues that the committee need to be aware of for the Tuatapere Te Waewae community over the next 10 years are:
- 35 Hump Ridge Track - Great Walk. In 2019, the minister of conservation announced that the Hump Ridge Track is set to be New Zealand's next Great Walk. This provides a significant boost to tourism in Southland and the Tuatapere community and is scheduled to be open in late 2022.
- 36 Co-ordinated planning approach. Recently there has been discussion around the need for an overarching master plan for the Tuatapere Te Waewae community area to enable a long term planning approach to the prioritisation of projects across Council activities. This is seen as an opportunity for the community board to continue to work alongside Council staff achieve high quality co-ordinated outcomes for the area.

Local budget development

- 37 The draft budgets for the Tuatapere Te Waewae community for 2021-2031 have been prepared based on the development of activity management plans as well as discussions between the committee, community partnership leaders, services and assets, and finance staff over the past few months.
- 38 The aim of this has been to ensure that all projects and changes to expenditure have been discussed prior to the budget meetings so that the meetings are focussed primarily on the rates recommendation. This approach has been taken to enable greater opportunity for boards to plan for the future needs of their communities, and as the LTP is audited, to enable the finalisation of budgets to meet required timeframes.
- 39 While significant planning has taken place to date, there are further opportunities through future years in Annual Plan processes to deal with any new projects that may arise outside of the LTP.
- 40 The objective of this direction setting report is to highlight issues, confirm priorities and plan expenditure and funding for the next 10 years for the Tuatapere Te Waewae Community Board's consideration as part of Council's LTP.
- 41 If approved by Council via the LTP, the Tuatapere Te Waewae Community Board will be able to spend Council funds allocated in accordance with the budgeted expenditure. This occurs via Council staff approving purchase orders. If the board wishes to spend funds that are unbudgeted, including monies from reserves, the board has a delegation to approve up to \$20,000, otherwise the decision will need Council approval.

- 42 Included in Attachment B of this report is a summary of all planned projects for the Tuatapere Te Waewae community for the next 10 years.

Factors to Consider

Legal and Statutory Requirements

- 43 The draft budgets (including details of projects) will form part of the activity statements and financials in Council's Long Term Plan 2031. The LTP (and associated consultation document) is a requirement of the Local Government Act 2002.
- 44 There is a statutory requirement to adopt an LTP before rates can be set in accordance with the provisions of the Local Government (Rating) Act 2002.

Community Views

- 45 Any significant issues affecting local communities may be included in the official consultation document including summarised financial projections will be publicly available from 1 March to April 2021.
- 46 Local committees are also asked to advise staff of any local issues/projects that they would like to be highlighted in the consultation material where they are wanting to encourage feedback from the local community or let the community know of any significant projects.
- 47 Any submissions received from the public on local issues will be forwarded to the relevant community partnership leader (and chairperson and board/committee if required) for comment. As a result of the submission process, amendments may be made prior to Council formally adopting the finalised LTP by 30 June 2021.

Costs and Funding

- 48 The financial considerations are set out in Attachment's A – D as follows:
- | | |
|--------------|---|
| Attachment A | Tuatapere Te Waewae financial summary and rates calculation |
| Attachment B | Tuatapere Te Waewae projects |
| Attachment C | Tuatapere Te Waewae reserve balances |
| Attachment D | Tuatapere Te Waewae loan information |
- 49 The LTP workshop was held on 19 October. The changes discussed at the workshop have been implemented in the data provided. This includes the addition of two interpretation panels at Clifden Bridge and Monkey Island. The half mile playground toilet was removed and placed under District. The Orepuki hall project cost was reduced from \$150,000 to \$106,000. Included in the original project was replacement of the roof, however on further inspection, the roof is made from marine grade steel and does not need replacing until 2040. The remainder project being recladding and painting remains in the plan for 2021/2022. Changes to funding of the projects via reserves and loans has been updated as requested at the workshop.
- 50 Attachment A outlines the total rates needed to fund the costs for the current 2020/2021 year and the 10 years of the Long Term Plan. It also indicates the rate per rating unit or separately used and inhabited part based on the current units charged for each of the 10 years of the plan. The actual increase in the nine years following the 2021/2022 rating year will still be subject to review as part of that year's Annual Plan or Long Term Plan process.

- 51 Depending on the size of the reserve and the current budgets a minimum of \$2,500 has been included in each park, reserve and beautification budget to allow for general maintenance to occur.
- 52 Within each playground, \$7,500 has been included to cover the cost of inspections, an annual washdown to prolong the life of the assets, soft-fill turning and the replacement of minor parts such as shackles etc.
- 53 Within each hall, depending on the current budgets, \$2,500 has been included for activities such as the building code of compliance and an annual exterior washdown.
- 54 Overall mowing and gardening costs have increased, the increase in the budgets is due to the actual contract that has recently been entered into for mowing and an allowance of cost increases as result of recent tendering of the gardening contracts.
- 55 The key reasons for the change in the overall community board rate from 2020-21 to 2021-22 are outlined below.

Nature of change	Movement (\$)	Reason
Tuatapere Te Waewae Community Board area		
Total 2020-2021 rates for (excl GST)	\$94,631	
Additions		
Mowing	\$13,703	Allowance has been made for the increase in mowing costs based on the new contract.
Gardening (including tree and hedge maintenance)	\$4,341	The increase is to cover the cost of renewing the gardening contract.
Maintenance	\$35,833	There has been an increase in maintenance due as discussed above, which is offset by general projects as noted below.
Other costs	\$297	
Less		
General projects	(\$12,023)	A general budget set in previous years that will offset increase in costs now defined above as maintenance
Internal SDC contribution	(\$10,043)	As renewals of footpaths can now receive funding from NZTA, this represented the 48% of costs the community paid. The level of renewals planned this year is less than last year.
Proposed 2021-2022 community board rate (excl GST)	\$126,789	
Plus GST	\$36,932	
Proposed 2021-2022 community board rate (incl GST)	\$145,807	

- 56 Other Community Board rate changes and the key reasons for changes are listed in the table below

Tuatapere Te Waewae Community Board
4 November 2020

Rate	Rate 2020/21 incl GST)	Proposed rate 2021/2022 (incl GST)	Key reason for change
Clifden hall	\$55.00	\$95.10	Increase in maintenance costs
Orawia hall	\$58.77	\$93.17	Increase in maintenance costs and electricity expense due to a change to all of government power contract which does not allow for low user rates
Orepuki hall	\$92.05	\$72.65	Reduction in operating costs budget in line with recent actual costs
Tuatapere hall	\$49.55	\$48.09	
Tuatapere pool	\$7.45	\$7.45	

Previously the hall committee set the fees and charges for the Clifden hall and the Orawia hall. The proposed fees and charges are based on the current year. Both the hall committee's and community boards have received correspondence in regard to the community board being responsible for setting the fees and charges going forward.

Assumptions

57 In preparing the 10 year forecasts, Council has used a number of assumptions as follows:

Estimates are built from the levels of service desired by the community.

- interest has not yet been included in the projected reserve balances for the 10 years of the plan. Once the budgets have been finalised, interest will be calculated and transferred directly to the relevant reserves
- the estimates include an allowance for price level changes (inflation) which is a financial reporting requirement. For the plan, overall inflation has been assumed at 2.5-3.7% per annum. The individual inflation components used to develop the budgets are assumed at 1.5-3.5% per annum
- interest on borrowings has initially been charged at 2.00% per annum, this is still subject to Council confirmation and as such may change
- no allowance has been made in the estimates for any possible increases in contract rates for contracts being re-tendered
- reserves have been used to fund project/capital work where possible rather than using internal loans.

Policy Implications

- 58 There are no specific policy implications in this direction setting report. If the board identifies an additional funding source that is not identified in the Revenue and Financing Policy, this would require an update to the policy to allow for that mechanism to be used as a funding source.

Analysis

Options Considered

- 59 There are two options identified for the community board to consider.
- option 1 – recommend that Council adopt the proposed budgets outlined in this report
 - option 2 – make amendments to the proposed budgets outlined in this report.

Analysis of Options

Option 1 – Recommend that Council adopt the proposed budgets outlined in this report, including any amendments agreed at this meeting

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• enables the draft Long Term Plan to be progressed within the legislative timeframe• local rates recommendation to Council is finalised• budgets and projects can be updated or reviewed annually as part of the Annual Plan budgeting process (or approved via unbudgeted expenditure process).	<ul style="list-style-type: none">• no further changes can be recommended by the community board outside of future Annual Plan processes unless a submission is made through the formal consultation process.

Option 2 – Make amendments to the proposed budgets outlined in this report

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• the proposed budgets and projects accurately reflect the wishes of the community board.	<ul style="list-style-type: none">• rates requirements may need to be recalculated• may impact the delivery of the Long Term Plan within the legislative timeframe.

Assessment of Significance

- 60 The decision to be made by the community board is not likely to be a significant decision on its own under Council's Significance and Engagement Policy. However, the Long Term Plan (into which the committee's budgets are incorporated) is considered significant and will be consulted on in March 2021.

Recommended Option

- 61 Staff recommend the community board endorse option 1 - Recommend that Council adopt the proposed budgets outlined in this report, including any amendments agreed at this meeting.

Next Steps

- 62 Recommendations made through this direction setting process from all community boards will be considered by Council at the meeting on 16 December 2020. Following that, the LTP consultation document is developed and subject to Council endorsement, will be made available for public consultation in March 2021.

Attachments

- A Financial Summary and Rates Calculation Community Board Meeting 4.11.20 - LTP 2021-31 [↓](#)
- B Projects Community Board Meeting 4.11.20 - LTP 2021 - 31 [↓](#)
- C Reserves Community Board Meeting 4.11.20 - LTP 2021-31 [↓](#)
- D DRAFT loan schedule 2021-2031 as at 21.10.20 [↓](#)
- E Community Board and Stormwater Rating Maps - 4 November LTP 2021-31 [↓](#)
- F Tuatapere Te Waewae Fees and Charges [↓](#)

Tuatapere Te Waewae Community Board Rate - Financial Summary and Rates Calculation

Tuatapere Te Waewae Community Board Rate		Current Year	LTP Budget Financial Year									
Rate Description	Business Unit Description	2021	2122	2223	2324	2425	2526	2627	2728	2829	2930	3031
Orepuki Community Development	Beautification - Orepuki	\$ -	\$ 11,364	\$ 11,693	\$ 11,986	\$ 12,286	\$ 12,605	\$ 14,398	\$ 14,772	\$ 15,171	\$ 15,581	\$ 15,986
	Playground - Orepuki	\$ -	\$ 7,500	\$ 7,718	\$ 8,435	\$ 8,632	\$ 10,871	\$ 11,080	\$ 11,302	\$ 11,537	\$ 11,780	\$ 12,019
	Refuse Collection - Orepuki	-\$ 3,097	-\$ 3,165	-\$ 3,257	-\$ 3,338	-\$ 3,422	-\$ 3,511	-\$ 3,598	-\$ 3,692	-\$ 3,792	-\$ 3,894	-\$ 3,995
	Stormwater Drainage - Orepuki	-\$ 1,044	-\$ 1,044	-\$ 11,790	-\$ 11,811	-\$ 11,845	-\$ 11,874	-\$ 11,903	-\$ 11,934	-\$ 11,967	-\$ 12,000	-\$ 12,034
	Street Works - Orepuki	-\$ 4,419	-\$ 2,121	-\$ 2,183	-\$ 3,822	-\$ 3,878	-\$ 4,602	-\$ 4,659	-\$ 6,474	-\$ 6,541	-\$ 7,346	-\$ 7,413
Orepuki Community Development Total		-\$ 8,560	-\$ 25,194	-\$ 36,641	-\$ 39,398	-\$ 40,063	-\$ 43,463	-\$ 45,638	-\$ 48,174	-\$ 49,008	-\$ 50,601	-\$ 51,447
Tuatapere Community Board	Administration - Tuatapere	-\$ 16,636	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Beautification - Tuatapere	-\$ 11,444	-\$ 51,612	-\$ 53,109	-\$ 54,437	-\$ 55,797	-\$ 57,248	-\$ 60,952	-\$ 62,537	-\$ 64,227	-\$ 65,962	-\$ 67,675
	Boat Ramps - Tuatapere-Te WaeW	\$ -	\$ 7,000	\$ -	\$ 3,164	\$ -	\$ 3,328	\$ -	\$ 3,499	\$ -	\$ 3,691	\$ -
	Operating Costs - Tuatapere	-\$ 23,379	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Rec Reserve - Tuatapere-TeWae	\$ -	-\$ 4,067	-\$ 4,963	-\$ 5,068	-\$ 5,176	-\$ 5,290	-\$ 6,260	-\$ 6,401	-\$ 6,555	-\$ 6,710	-\$ 6,867
	Refuse Collection - Tuatapere	-\$ 7,140	-\$ 7,297	-\$ 7,509	-\$ 7,696	-\$ 7,889	-\$ 8,094	-\$ 8,296	-\$ 8,512	-\$ 8,742	-\$ 8,978	-\$ 9,211
	Stormwater Drainage -Tuatapere	-\$ 15,998	-\$ 32,280	-\$ 33,262	-\$ 34,102	-\$ 34,970	-\$ 35,904	-\$ 36,828	-\$ 37,840	-\$ 38,917	-\$ 40,034	-\$ 41,122
	Street Works - Tuatapere	-\$ 5,469	-\$ 2,636	-\$ 2,879	-\$ 3,841	-\$ 3,911	-\$ 4,924	-\$ 4,997	-\$ 6,062	-\$ 6,144	-\$ 7,270	-\$ 7,346
	Tuatapere Parks & Reserves	-\$ 10,646	-\$ 25,376	-\$ 27,039	-\$ 27,692	-\$ 28,361	-\$ 29,201	-\$ 31,598	-\$ 33,078	-\$ 33,877	-\$ 34,696	-\$ 42,925
	Waiau River Collection	-\$ 350	-\$ 350	-\$ 350	-\$ 350	-\$ 350	-\$ 289	-\$ 350	-\$ 350	-\$ 350	-\$ 350	-\$ 350
Tuatapere Community Board Total		-\$ 91,062	-\$ 130,618	-\$ 129,111	-\$ 136,350	-\$ 136,454	-\$ 144,278	-\$ 149,281	-\$ 158,279	-\$ 158,812	-\$ 167,691	-\$ 175,496
Tuatapere Te Waewae	Community Leadership Tuatapere	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Governance Tuatapere	\$ -	-\$ 27,627	-\$ 28,429	-\$ 29,138	-\$ 29,867	-\$ 30,644	-\$ 31,410	-\$ 32,226	-\$ 33,096	-\$ 33,990	-\$ 34,875
	Refuse Collection - Tuata Tewa	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tuatapere Te Waewae Total		\$ -	-\$ 27,627	-\$ 28,429	-\$ 29,138	-\$ 29,867	-\$ 30,644	-\$ 31,410	-\$ 32,226	-\$ 33,096	-\$ 33,990	-\$ 34,875
Waiau Aparima Ward Rate	Clifden Bridge	\$ -	\$ 5,000	\$ 5,923	\$ 6,052	\$ 6,184	\$ 6,325	\$ 6,463	\$ 6,610	\$ 6,768	\$ 6,930	\$ 7,091
	Monowai Reserve & Playground	-\$ 1,144	-\$ 9,763	-\$ 11,389	-\$ 11,638	-\$ 11,897	-\$ 12,172	-\$ 16,210	-\$ 16,560	-\$ 16,933	-\$ 17,318	-\$ 17,698
	Orepuki Contribution	-\$ 9,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Tuatapere Contribution	-\$ 11,444	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Waiau Aparima Ward Rate Total		-\$ 22,288	-\$ 14,763	-\$ 17,312	-\$ 17,690	-\$ 18,081	-\$ 18,497	-\$ 22,673	-\$ 23,170	-\$ 23,701	-\$ 24,248	-\$ 24,789
Grand Total		-\$ 121,910	-\$ 198,202	-\$ 211,493	-\$ 222,576	-\$ 224,465	-\$ 236,882	-\$ 249,002	-\$ 261,849	-\$ 264,617	-\$ 276,530	-\$ 286,607
Less Stormwater		\$ 17,042	\$ 33,324	\$ 45,052	\$ 45,919	\$ 46,815	\$ 47,778	\$ 48,731	\$ 49,774	\$ 50,884	\$ 52,034	\$ 53,156
Less Cemeteries		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Less litter bins		\$ 10,237	\$ 10,462	\$ 10,766	\$ 11,034	\$ 11,311	\$ 11,605	\$ 11,894	\$ 12,204	\$ 12,534	\$ 12,872	\$ 13,206
Less representation		\$ -	\$ 27,627	\$ 28,429	\$ 29,138	\$ 29,867	\$ 30,644	\$ 31,410	\$ 32,226	\$ 33,096	\$ 33,990	\$ 34,875
Tuatapere Te Waewae Community Board Rate excluding GST		-\$ 94,631	-\$ 126,789	-\$ 127,246	-\$ 136,485	-\$ 136,472	-\$ 146,855	-\$ 156,967	-\$ 167,645	-\$ 168,103	-\$ 177,634	-\$ 185,370
Plus GST		-\$ 14,195	-\$ 19,018	-\$ 19,087	-\$ 20,473	-\$ 20,471	-\$ 22,028	-\$ 23,545	-\$ 25,147	-\$ 25,215	-\$ 26,645	-\$ 27,806
Tuatapere Te Waewae Community Board Rate including GST		-\$ 108,826	-\$ 145,807	-\$ 146,333	-\$ 156,958	-\$ 156,943	-\$ 168,883	-\$ 180,512	-\$ 192,792	-\$ 193,318	-\$ 204,279	-\$ 213,176
New rate per rating unit including GST	Count	2021	2122	2223	2324	2425	2526	2627	2728	2829	2930	3031
Urban - 1x modifier	292	\$ 225.66	\$ 302.35	\$ 303.44	\$ 325.47	\$ 325.44	\$ 350.20	\$ 374.31	\$ 399.78	\$ 400.87	\$ 423.60	\$ 442.04
Semi-Urban - 0.5x modifier	89	\$ 112.83	\$ 151.17	\$ 151.72	\$ 162.73	\$ 162.72	\$ 175.10	\$ 187.16	\$ 199.89	\$ 200.43	\$ 211.80	\$ 221.02
Rural - 0.25x modifier	583	\$ 56.42	\$ 75.59	\$ 75.86	\$ 81.37	\$ 81.36	\$ 87.55	\$ 93.58	\$ 99.94	\$ 100.22	\$ 105.90	\$ 110.51

Tuatapere Te Waewae Community Board Hall Rates - Financial Summary and Rates Calculation

Tuatapere Te Waewae Community Board Hall Rates inc GST		Current Year	LTP Budget Financial Year									
Rate Description	Business Unit Description	2021	2122	2223	2324	2425	2526	2627	2728	2829	2930	3031
Clifden Hall	Hall - Clifden	-\$ 4,840	8,369	8,612	8,827	9,048	9,278	9,509	9,757	10,020	15,845	16,113
Orawia Hall Rate	Hall - Orawia	-\$ 6,641	10,528	10,835	11,106	11,383	11,670	11,961	17,076	17,409	17,750	18,086
Orepuki Hall Rate	Hall - Orepuki	-\$ 13,163	10,389	18,200	18,467	18,742	19,028	19,315	19,622	19,951	20,286	20,618
Tuatapere Hall	Hall - Tuatapere	-\$ 19,424	18,851	20,296	20,781	21,276	21,796	22,319	22,876	23,469	24,079	24,682
		-\$ 44,068	48,137	57,944	59,180	60,449	61,772	63,105	69,331	70,849	77,960	79,500

Tuatapere Te Waewae Community Board Hall Rates inc GST		Current Year	LTP Budget Financial Year									
Rate Description	Count of rating units	2021	2122	2223	2324	2425	2526	2627	2728	2829	2930	3031
Clifden Hall	88	-\$ 55.00	95.10	97.87	100.31	102.82	105.43	108.06	110.87	113.86	180.05	183.10
Orawia Hall Rate	113	-\$ 58.77	93.17	95.89	98.28	100.73	103.28	105.85	151.12	154.06	157.08	160.05
Orepuki Hall Rate	143	-\$ 92.05	72.65	127.27	129.14	131.06	133.06	135.07	137.22	139.52	141.86	144.18
Tuatapere Hall	392	-\$ 49.55	48.09	51.78	53.01	54.28	55.60	56.94	58.36	59.87	61.43	62.97
		-\$ 255.37	309.01	372.80	380.74	388.89	397.37	405.92	457.57	467.31	540.42	550.30

Tuatapere Pool Rate - Financial Summary and Rates Calculation

Tuatapere Pool Rate inc GST		Current Year	LTP Budget Financial Year									
Rate Description	Business Unit Description	2021	2122	2223	2324	2425	2526	2627	2728	2829	2930	3031
Tuatapere Pool Rate	Tuatapere Pool Rate	-\$ 5,827	5,827	5,827	5,827	5,827	5,827	5,827	5,827	5,827	5,827	5,827
		-\$ 5,827	5,827	5,827	5,827	5,827	5,827	5,827	5,827	5,827	5,827	5,827

Tuatapere Pool Rate inc GST		Current Year	LTP Budget Financial Year									
Rate Description	Count of Rating Units	2021	2122	2223	2324	2425	2526	2627	2728	2829	2930	3031
Tuatapere Pool Rate	782	-\$ 7.45	7.45	7.45	7.45	7.45	7.45	7.45	7.45	7.45	7.45	7.45
		-\$ 7.45	7.45	7.45	7.45	7.45	7.45	7.45	7.45	7.45	7.45	7.45

Tuatapere Te Waewae Projects

Town			Cost	SQ Meters (Approx)	Funding Source	Year
Orepuki	Hall - Orepuki	Improvements - Renewals - Replace external cladding and painting	\$ 106,746		Loan	2021/22
Tuatapere	Boat Ramps - Tuatapere-Te WaeW	Tuatapere Boat Ramp Refurbishment	\$ 5,000		Rates	2021/22
Tuatapere	Hall - Tuatapere	Maintenance Project - Resurface floor	\$ 27,243		Tuatapere community centre reserve	2021/22
Tuatapere			\$ 12,757		Loan	
Tuatapere	Street Works - Tuatapere	New Streetlighting - LOS	\$ 1,500		Loan	2021/22
Tuatapere	Tuatapere Parks & Reserves	Jack and Mattie Bennett Memorial Park Playground Equipment Renewal	\$ 11,914		Loan	2021/22
Tuatapere	Tuatapere Parks & Reserves	General Project - Investigation Project Main Street	\$ 10,000		Tuatapere general reserve	2021/22
Tuatapere	Tuatapere Parks & Reserves	General Project - Investigation Project Railway Station	\$ 10,000		Tuatapere general reserve	2021/22
	Rec Reserve - Tuatapere-TeWae	New Interpretation Panels	\$ 10,000		Loan	2021/22
	Clifden Bridge	New Interpretation Panels	\$ 10,000		Loan	2021/22
Waiau Aparima	Monowai Reserve & Playground	Monowai Village Reserve Playground Equipment Renewal	\$ 17,250		Loan	2021/22
		Total 2021/22	\$ 222,410			
Orepuki	Playground - Orepuki	Orepuki Playground - Equipment Renewal	\$ 19,905		Orepuki general	2022/23
Orepuki	Playground - Orepuki		\$ 6,738		Loan	2022/23
Orepuki	Street Works - Orepuki	New Footpaths - LOS	\$ 15,581	78	Loan	2022/23
Orepuki	Street Works - Orepuki	Footpath - Renewals	\$ 10,335	103	Loan	2022/23
Tuatapere	Street Works - Tuatapere	New Footpaths - LOS	\$ 14,612	73	Loan	2022/23
Tuatapere	Street Works - Tuatapere	Footpath - Renewals	\$ 20,490	205	Tuatapere general reserve	2022/23
		Total 2022/23	\$ 87,661			
Orepuki	Playground - Orepuki	Orepuki Playground - Equipment Renewal	\$ 26,062		Loan	2024/25
Orepuki	Street Works - Orepuki	Footpath - Renewals	\$ 10,858	109	Loan	2024/25
Tuatapere	Street Works - Tuatapere	New Footpaths - LOS	\$ 15,352	77	Loan	2024/25
Tuatapere	Street Works - Tuatapere	Footpath - Renewals	\$ 21,528	215	Tuatapere general reserve	2024/25
Tuatapere	Tuatapere Parks & Reserves	Tuatapere Lions Playground Equipment Renewal	\$ 1,626		Loan	2024/25
		Total 2024/25	\$ 75,426			
Tuatapere	Tuatapere Parks & Reserves	Jack and Mattie Bennett Memorial Park Playground Equipment Renewal	\$ 21,770		Loan	2025/26
Waiau Aparima	Monowai Reserve & Playground	Monowai Village Reserve Playground Equipment Renewal	\$ 17,736		Loan	2025/26
		Total 2024/25	\$ 39,506			
Orepuki	Street Works - Orepuki	New Footpaths - LOS	\$ 17,215	86	Loan	2026/27
Orepuki	Street Works - Orepuki	Footpath - Renewals	\$ 11,419	114	Loan	2026/27
Tuatapere	Street Works - Tuatapere	New Footpaths - LOS	\$ 16,144	81	Loan	2026/27
Tuatapere	Street Works - Tuatapere	Footpath - Renewals	\$ 22,640	226	Tuatapere general reserve	2026/27
Tuatapere	Tuatapere Parks & Reserves	Tuatapere Lions Playground Equipment Renewal	\$ 9,357		Loan	2026/27
Halls	Hall - Orawia	Maintenance Project - Painting	\$ 1,355		Orawia Community Centre reserve	2026/27
	Hall - Orawia	Maintenance Project - Painting	\$ 27,041		Loan	2026/27
		Total 2026/27	\$ 105,171			

Town			Cost	SQ Meters (Approx)	Funding Source	Year
Orepuki	Street Works - Orepuki	Footpath - Renewals	\$ 12,033	120	Loan	2028/29
Tuatapere	Street Works - Tuatapere	New Footpaths - LOS	\$ 17,011	85	Loan	2028/29
Tuatapere	Street Works - Tuatapere	Footpath - Renewals	\$ 23,856	239	Tuatapere general reserve	2028/29
Halls	Hall - Clifden	Maintenance Project - Exterior and Roof Painting	\$ 31,255		Loan	2028/29
		Total 2028/29	\$ 84,155			
Tuatapere	Tuatapere Parks & Reserves	Jack and Mattie Bennett Memorial Park Playground Equipment Renewal	\$ 95,290		Loan	2029/30
		Total 2029/30	\$ 95,290			
Orepuki	Street Works - Orepuki	New Footpaths - LOS	\$ 19,114	96	Loan	2030/31
Orepuki	Street Works - Orepuki	Footpath - Renewals	\$ 12,679	127	Loan	2030/31
Tuatapere	Street Works - Tuatapere	New Footpaths - LOS	\$ 17,925	90	Loan	2030/31
Tuatapere	Street Works - Tuatapere	Footpath - Renewals	\$ 2,903	29	Tuatapere general reserve	2030/31
Tuatapere	Street Works - Tuatapere	Footpath - Renewals	\$ 22,234	222	Loan	2030/31
Waiau Aparima	Monowai Reserve & Playground	Monowai Village Reserve Playground Equipment Renewal	\$ 24,370		Loan	2030/31
		Total 2030/31	\$ 99,225			
District	Stormwater Drainage - Orepuki	Upgrade stormwater mains to address outfall erosion	\$ 240,000		Loan	2021/22
			\$ 240,000			

Tuatapere Te Waewae Reserves

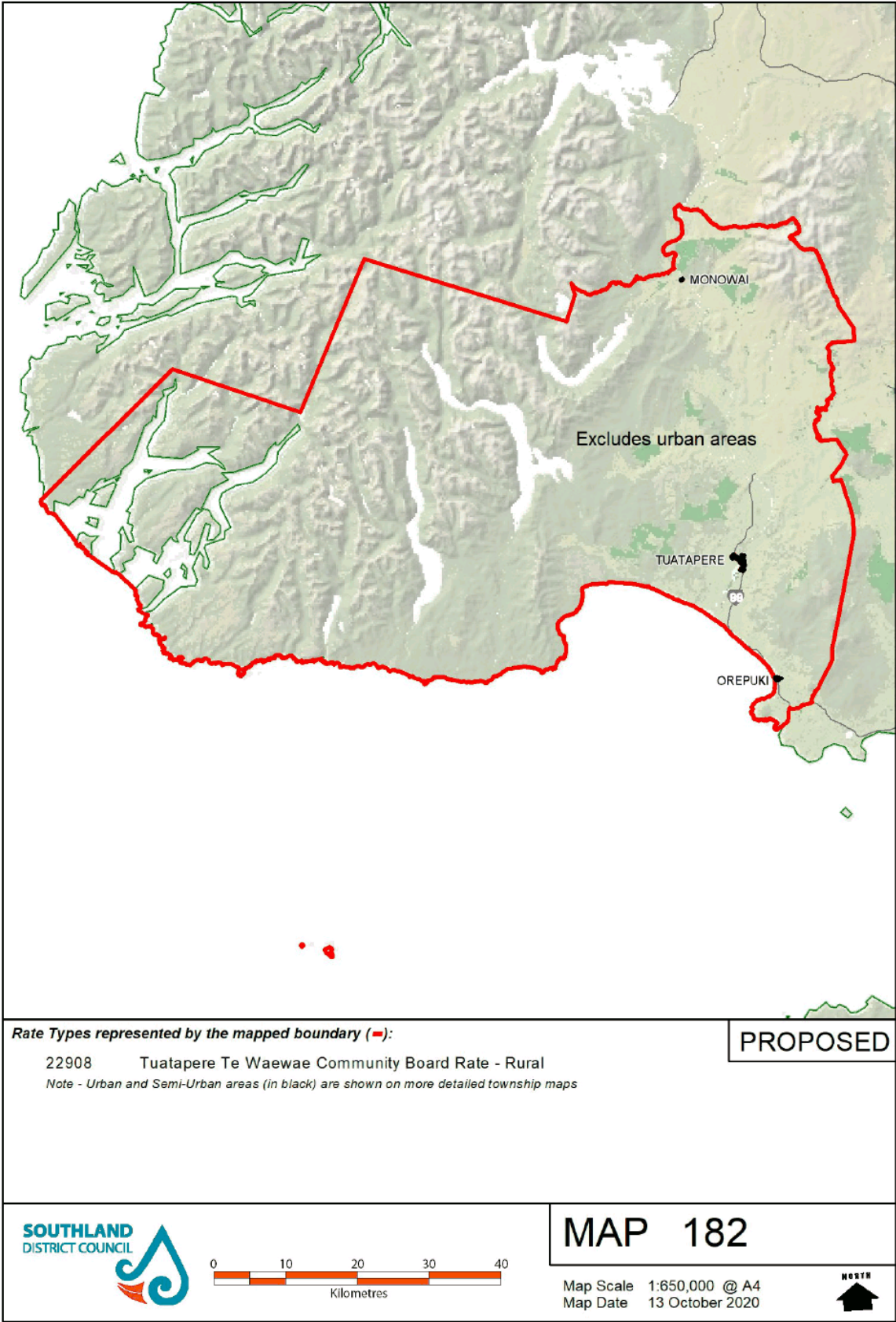
	OPENING BALANCE	ANNUAL PLAN MOVEMENT	CARRYFORWARDS FROM	PROJECTED BALANCE	LTP MOVEMENT	CLOSING BALANCE
	30 JUNE 2020	2020/21	2019/20	30 JUNE 2021	21-31	30 JUNE 2031
Orepuki community centre	\$ 18,579	\$ 532	\$ -	\$ 19,111	-\$ 15,867	\$ 3,244
Orepuki general	\$ 32,295	-\$ 975	-\$ 11,415	\$ 19,905	-\$ 19,905	\$ 0
Total - Orepuki	\$ 50,874	-\$ 443	-\$ 11,415	\$ 39,016	-\$ 35,772	\$ 3,244
Tuatapere community centre	\$ 26,508	\$ 735	\$ -	\$ 27,243	-\$ 27,243	\$ 0
Elder park forestry	\$ 23,970	\$ -	\$ -	\$ 23,970	\$ -	\$ 23,970
Tuatapere general	\$ 260,425	-\$ 29,062	-\$ 19,946	\$ 211,417	-\$ 211,417	\$ 0
Tuatapere pool	\$ 40,912	\$ 636	\$ -	\$ 41,548	\$ -	\$ 41,548
Tuatapere property	\$ 3,070	\$ 103	\$ -	\$ 3,173	\$ -	\$ 3,173
Waiau river collection	\$ 799	\$ 38	\$ -	\$ 837	\$ -	\$ 837
Tuatapere water meridian contribution	\$ 7,328	\$ -	\$ -	\$ 7,328	\$ -	\$ 7,328
Total - Tuatapere	\$ 363,011	-\$ 27,550	-\$ 19,946	\$ 315,515	-\$ 238,660	\$ 76,855
Clifden recreation reserve	\$ 34,501	\$ 7,532	\$ -	\$ 42,033	\$ 51,166	\$ 93,199
Cosy Nook reserve	\$ 24,915	\$ 3,897	\$ -	\$ 28,812	\$ 30,500	\$ 59,312
Hirstfield reserve	\$ 23,683	\$ 2,831	\$ -	\$ 26,514	\$ 20,000	\$ 46,514
Total - Waiau Aparima	\$ 83,100	\$ 14,260	\$ -	\$ 42,033	\$ 101,666	\$ 93,199
Halls						
Clifden Community Centre	\$ 7,434	-\$ 7,434		\$ -		\$ -
Orawia Community Centre	\$ 28,808	-\$ 3,013	-\$ 24,440	\$ 1,355	-\$ 1,355	\$ -
	\$ 36,242	-\$ 10,447	-\$ 24,440	\$ 1,355	-\$ 1,355	\$ -
TOTAL RESERVES	\$ 533,226	-\$ 24,180	-\$ 55,801	\$ 397,919	-\$ 174,121	\$ 173,298
Orawia Hall Group			\$ 24,440	\$ 24,440		\$ 24,440
Waiau/Aparima Ward***	\$ 271,437	-\$ 56,017	\$ -	\$ 215,420	\$ -	\$ 215,420

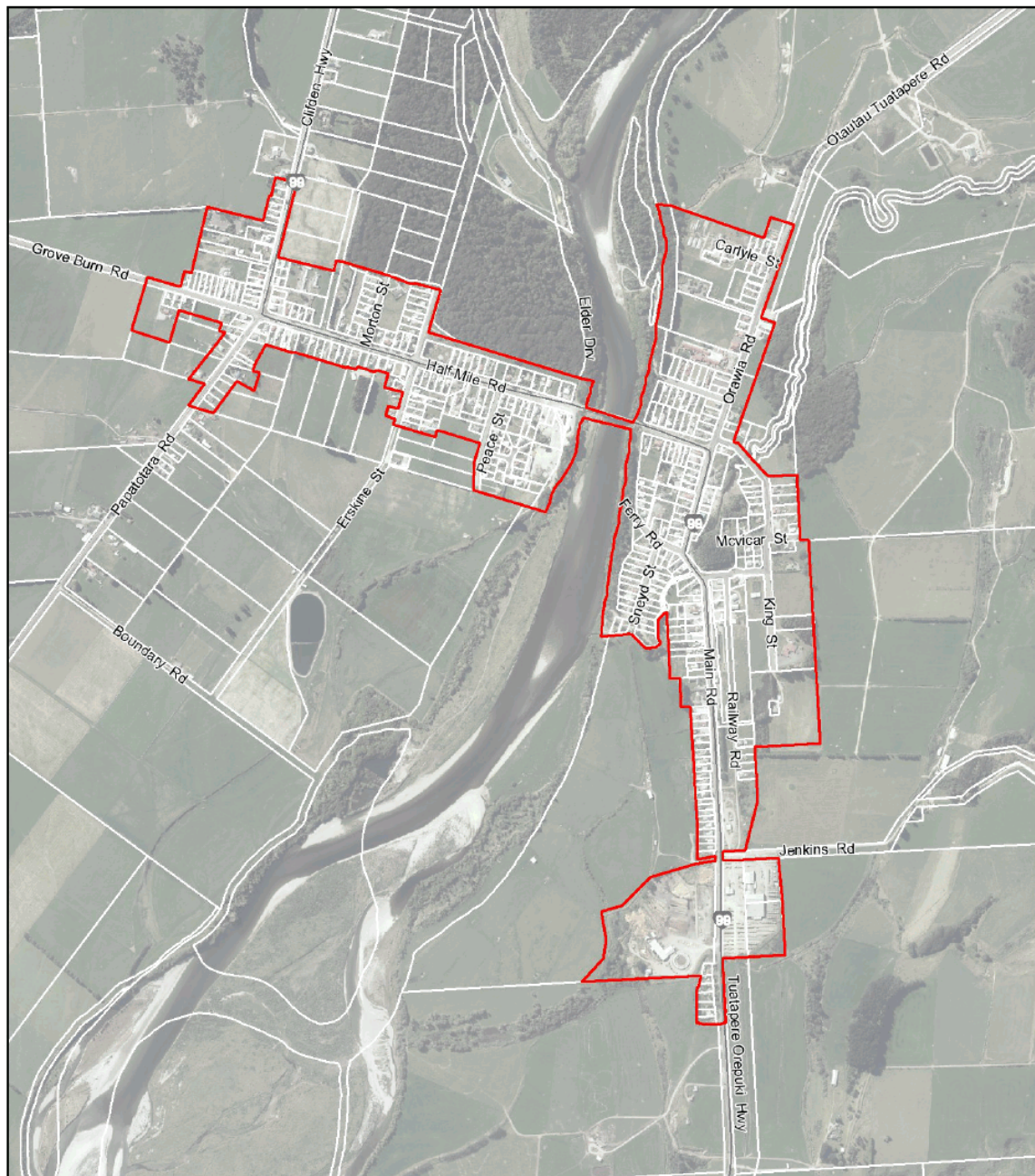
***A separate discussion needs to occur with Council over how this reserve will be shared between Tuatapere-Te Waewae, Oraka-Aparima and Wallace-Takitimu)

Tuatapere Te Waewae Community Board Loans for 2021-2031 LTP

ASSUMING 2% PA INTEREST RATE

Township	Description	Business Unit Activity	Actual/Budget	Loan balance @ start/drawn down	Term	Start Date	Interest Rate	Total interest 2031	Total Principal 2021-2031	Loan Balance 2030/2031
Sewerage Loan	Tuatapere 15 Year Sewerage Loan	28074 Wastewater	Actual	12,528	2	1/07/2021	2.00%	377	12,528	-
Sewerage Loan	Tuatapere 25 Year Sewerage Loan	28075 Wastewater	Actual	300,305	12	1/07/2021	2.00%	38,796	245,171	55,134
Tuatapere	Tuatapere Rec reserve interpretation panels (P-10944)	24032 Parks and Reserve	Budget	10,000	15	1/07/2022	2.00%	1,364	5,641	4,359
Orepuki	Orepuki stormwater upgrade to address outfall erosion (P-10437)	25913 Stormwater	Budget	240,000	30	1/07/2022	2.00%	38,736	57,708	182,292
Orepuki	Orepuki hall roofing (P-10573A)	25950 Community Centres	Budget	106,746	20	1/07/2022	2.00%	15,899	42,855	63,891
Tuatapere	Tuatapere streetworks streetlighting	28007 Roding and Transport	Budget	1,500	10	1/07/2022	2.00%	167	1,336	164
Tuatapere	Jack & Mattie Bennett park playground equipment renewal (P-10821)	28032 Parks and Reserve	Budget	11,914	15	1/07/2022	2.00%	1,625	6,720	5,194
Tuatapere	Tuatapere hall resurface floor	28050 Community Centres	Budget	12,757	20	1/07/2022	2.00%	1,900	5,122	7,635
Monowai	Monowai reserve playground equipment renewal (P-10770)	28133 Parks and Reserve	Budget	17,250	15	1/07/2022	2.00%	2,352	9,730	7,520
Clifden	Clifden bridge interpretation panels (P-10944)	28190 Parks and Reserve	Budget	10,000	15	1/07/2022	2.00%	1,364	5,641	4,359
Orepuki	Orepuki street works footpaths	25907 Roding and Transport	Budget	25,916	20	1/07/2023	2.00%	3,525	9,155	16,761
Orepuki	Orepuki playground equipment renewal (P-10784A)	25946 Parks and Reserve	Budget	6,738	15	1/07/2023	2.00%	851	3,344	3,394
Tuatapere	Tuatapere streetworks footpaths	28007 Roding and Transport	Budget	14,612	20	1/07/2023	2.00%	1,987	5,162	9,450
Orepuki	Orepuki street works footpaths	25907 Roding and Transport	Budget	10,858	20	1/07/2025	2.00%	1,165	2,819	8,039
Orepuki	Orepuki playground equipment renewal (P-10784A)	25946 Parks and Reserve	Budget	26,062	15	1/07/2025	2.00%	2,663	9,507	16,555
Tuatapere	Tuatapere streetworks footpaths	28007 Roding and Transport	Budget	15,352	20	1/07/2025	2.00%	1,648	3,986	11,366
Tuatapere	Tuatapere Lions Park playground equipment renewal (P-10824)	28032 Parks and Reserve	Budget	1,626	15	1/07/2025	2.00%	166	593	1,033
Tuatapere	Jack & Mattie Bennett park playground equipment renewal (P-10822)	28032 Parks and Reserve	Budget	21,770	15	1/07/2026	2.00%	1,920	6,551	15,219
Monowai	Monowai reserve playground equipment renewal (P-10771)	28133 Parks and Reserve	Budget	17,736	15	1/07/2026	2.00%	1,564	5,337	12,399
Orepuki	Orepuki street works footpaths	25907 Roding and Transport	Budget	28,635	20	1/07/2027	2.00%	2,147	4,857	23,778
Tuatapere	Tuatapere streetworks footpaths	28007 Roding and Transport	Budget	16,144	20	1/07/2027	2.00%	1,211	2,739	13,405
Tuatapere	Tuatapere Lions Park playground equipment renewal (P-10825)	28032 Parks and Reserve	Budget	9,357	15	1/07/2027	2.00%	683	2,230	7,127
Oravia	Oravia hall maintenance painting (P-10572)	28151 Community Centres	Budget	27,041	7	1/07/2027	2.00%	1,721	14,992	12,049
Orepuki	Orepuki street works footpaths	25907 Roding and Transport	Budget	12,033	20	1/07/2029	2.00%	471	1,000	11,033
Tuatapere	Tuatapere streetworks footpaths	28007 Roding and Transport	Budget	17,011	20	1/07/2029	2.00%	666	1,414	15,597
Clifden	Clifden Hall Exterior roof repaint (P-10943)	28150 Community Centres	Budget	31,255	7	1/07/2029	2.00%	1,166	8,492	22,763
Tuatapere	Jack & Mattie Bennett park playground equipment renewal (P-10823)	28032 Parks and Reserve	Budget	95,290	15	1/07/2030	2.00%	1,906	5,510	89,780
Orepuki	Orepuki street works footpaths	25907 Roding and Transport	Budget	31,793	20	1/07/2031	2.00%	-	-	31,793
Tuatapere	Tuatapere streetworks footpaths	28007 Roding and Transport	Budget	40,167	20	1/07/2031	2.00%	-	-	40,167
Monowai	Monowai reserve playground equipment renewal (P-10772)	28133 Parks and Reserve	Budget	24,370	15	1/07/2031	2.00%	-	-	24,370
				1,196,766				128,040	480,140	716,626

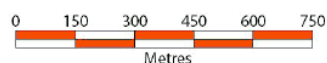




Rate Types represented by the mapped boundary (—):

- 22907 Tuatapere Te Waewae Community Board Rate - Urban
- 40041 Stormwater Serviced

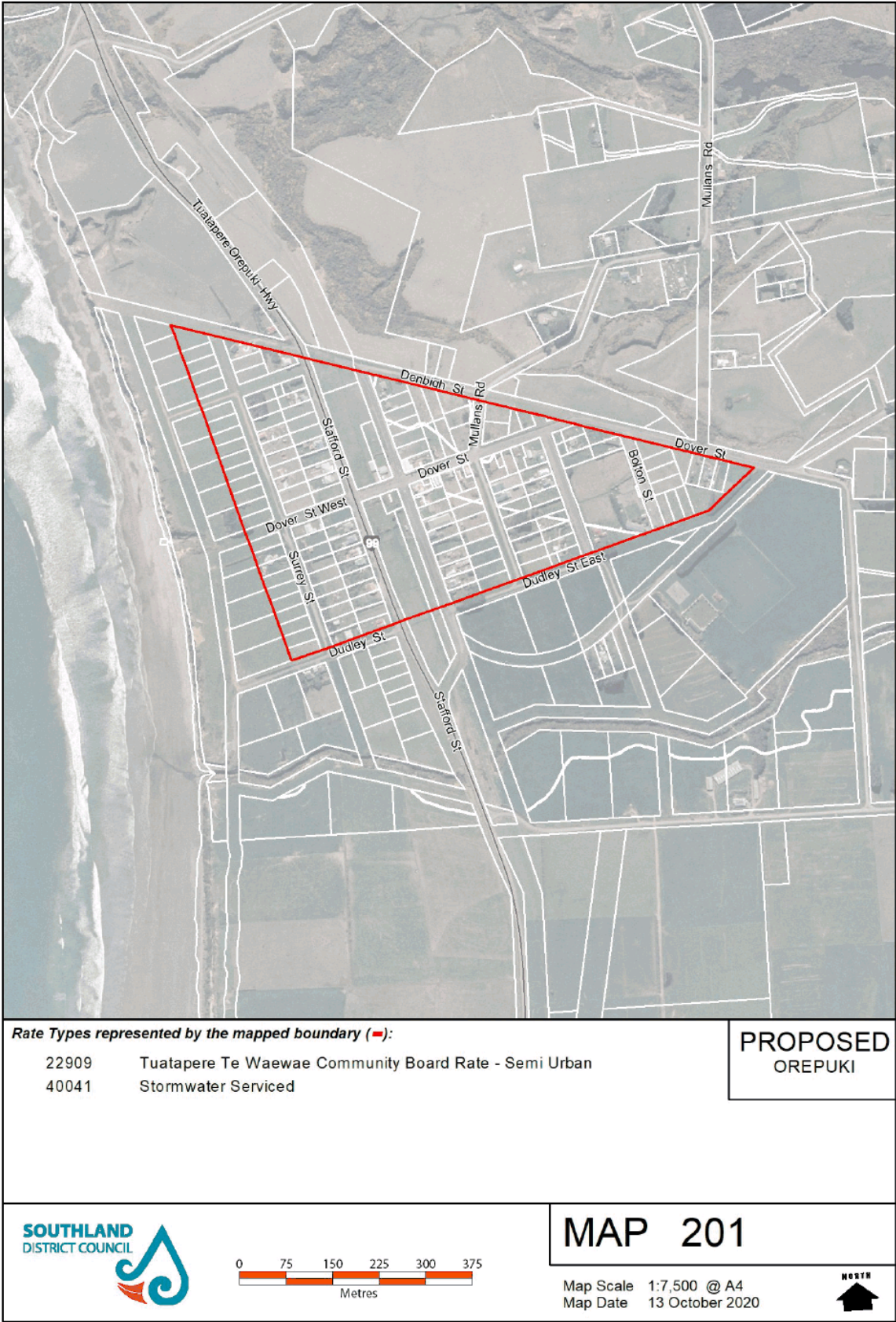
**PROPOSED
TUATAPERE**



MAP 209

Map Scale 1:15,000 @ A4
Map Date 13 October 2020



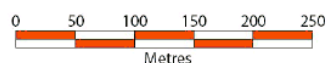




Rate Types represented by the mapped boundary (—):

22909 Tuatapere Te Waewae Community Board Rate - Semi Urban
40041 Stormwater Serviced

**PROPOSED
MONOWAI**



MAP 197

Map Scale 1:5,000 @ A4
Map Date 13 October 2020



Clifden Hall Fees and Charges	
Description	As of 1 July 2020 (Including GST)
<i>Hall (per hour)</i>	\$ 11.50
<i>Tables (each)</i>	\$ 5.00
<i>Cups (per dozen)</i>	\$ 20.00
<i>Bond (no GST)</i>	\$ 220.00
<i>Bond (ratepayers) (no GST)</i>	\$ 100.00
<i>Bond (after midnight) (no GST)</i>	\$ 160.00

Orawia Hall Fees and Charges	
Description	As of 1 July 2020 (Including GST)
<i>Private function</i>	\$ 100.00
<i>Community function</i>	\$ 40.00

Orepuki Hall Fees and Charges	
Description	As of 1 July 2020 Including GST
Hall	
<i>Half day or night (3 hours & under)</i>	\$ 65.00
<i>All day hire (over 3 hours either)</i>	\$ 115.00
<i>All day and night hire</i>	\$ 290.00
<i>Sports Clubs</i>	\$ 6.00
Lounge	
<i>Private Functions (Residents)</i>	\$ 40.00
<i>Private Functions (Non-Residents)</i>	\$ 70.00
Hire	
<i>Chairs (each)</i>	\$ 0.60
<i>Tables (each)</i>	\$ 4.00
<i>Bond (no GST)</i>	\$ 250.00

Tuatapere Hall Fees and Charges	
Description	As of 1 July 2020 (Including GST)
<i>Weddings *</i>	\$ 115.00
<i>Sports Teams *</i>	\$ 11.50
<i>Half day hire</i>	\$ 57.50
<i>Full day hire</i>	\$ 115.00

Council Policies Under Review - Consultation

Record No: R/20/10/62017
Author: Carrie Adams, Intermediate Policy Analyst
Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision ☒ Recommendation ☐ Information

Purpose

- 1 The purpose of this report is to provide information about four policies that are currently being reviewed by Council.
- 2 It is recommended that the community board make a submission on the draft policies, during the formal consultation period.

Executive Summary

- 3 The following policies are currently being reviewed by Council:
 - Significance and Engagement Policy
 - Policy on Development and Financial Contributions
 - Procurement Policy
 - Revenue and Finance Policy.
- 4 At its meeting on 21 October 2020, Council endorsed the draft policies and released them for public consultation. Consultation will run concurrently for each of these policies from 4 November to 4 December 2020.
- 5 In the new year, staff will present any submissions received on the draft policies to Council, and Council will progress the policies through to the adoption stage.
- 6 This report provides a summary of each draft policy, and recommends that the community board make a formal submission on each policy, during the consultation period.

Recommendation

That the Tuatapere Te Waewae Community Board:

- a) Receives the report titled “Council Policies Under Review - Consultation” dated 23 October 2020.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) Determines that it will make a formal submission on the following draft policies:**
 - Significance and Engagement Policy**
 - Policy on Development or Financial Contributions**
 - Procurement Policy**
 - Revenue and Financing Policy.**
- e) Notes that the consultation period is from 8am, 4 November to 5pm, 4 December 2020.**

Background

- 7 A number of policies are being reviewed by Council. This report provides a brief summary about each of these policies, to inform the community board. The full text of each policy will be available during the public consultation period on Council's online consultation platform. This is also where people are encouraged to make a submission through the online survey. The online survey can be accessed through Council's site at <https://www.southlanddc.govt.nz/> and selecting 'have your say' on the home page. Hard copies will also be available on request at Council's offices and libraries across the District.

Issues

- 8 Below is a summary of each of the four policies being reviewed. This information will also be available on Council's site during the consultation period, to inform submitters.

Significance and Engagement Policy

- 9 The Significance and Engagement Policy outlines Council's general approach to determining the significance of proposals and decisions. This policy includes criteria Council will use in assessing which issues, proposals, decisions and other matters are significant. It also lists assets Council considers to be strategic assets.
- 10 The policy also highlights when something is significant, and how Council will engage with the community in these instances. This will be in line with Council's commitment to applying best practice consultation methods.
- 11 This policy exists to inform you about what you can expect from Southland District Council regarding consultation and ways to influence and participate in the decision-making of Council.
- 12 All councils are required to have a Significance and Engagement Policy and review it every three years. Only minor changes have been made to this policy since it was last reviewed, in order to provide clarifications and updates.

Policy on Development and Financial Contributions

- 13 The Policy on Development and Financial Contributions records how and when Council proposes to use development and financial contributions, what they fund and why.
- 14 Development contributions (DCs) are a payment made to Council that pay for the impact that new developments have on services and infrastructure, such as water supply, wastewater and community facilities. DCs may not be charged unless the proposed development creates a demand for new assets, or an increased capacity of assets; they may not be charged for the replacement or upkeep of assets.
- 15 DCs have not been charged to developers since 2015. Council's current position is that they are a disincentive to development. Council wants to encourage development and economic growth, so proposes to fund the capital expenditure cost of new developments from other sources.
- 16 The draft policy puts DCs in remission, but outlines how they would be charged if Council chose to take DCs out of remission and charge for them.
- 17 Financial contributions (FCs) are a capital charge for works undertaken to mitigate the environmental effects of an activity.

- 18 How Council charges for FCs is set out in the District Plan. FCs are currently being charged to offset adverse effects of a subdivision, land use or development on Council's roading or reserve infrastructure.
- 19 Only minor changes have been made to the draft policy to update the population growth projections, financial figures, dates and changes to legislation.
- 20 All councils are required by law to have either a development contributions policy or a financial contributions policy, and review it every three years. Southland and several other city and district councils have chosen to not have development contributions.

Procurement Policy

- 21 The draft Procurement Policy contains high level objectives and policy statements that will guide procurement decisions for Council and provide potential suppliers information about Council's procurement practices. Procurement is the process of purchasing and delivering goods, services and works. The policy statements included in the draft policy are:
- procurement will be in accordance with legal process/legislation
 - procurement will be consistent across Council
 - Council will foster relationships with suppliers
 - Council will make procurement decisions based on achieving public value
 - there will be a sound business approach to procurement
 - risk will be managed appropriately
 - procurement decisions will be made in accordance with delegated authority.
- 22 The draft policy differs from the current policy as it only contains high level policy information, not the practical steps that staff must take to procure. Changes have also been made so the draft policy aligns to the Government Procurement Rules that came into effect in 2019.
- 23 To sit alongside the policy, staff are developing a procurement manual that will outline the practical steps that staff will have to go through to procure.
- 24 The Office of the Auditor General and the Government Procurement Rules outline that councils should have their own procurement policy and processes in place.

Revenue and Finance Policy and Rating Review

- 25 The draft Revenue and Financing Policy sets out the ways Council intends to pay for the operating and capital expenditure of each activity that Council provides, and why.
- 26 This policy is set at a relatively high level and provides the framework for how Council will fund its activities and how it will set rates and fees as part of the 2021 Long Term Plan (effective from 1 July 2021).
- 27 The budgets that each community board sets for their activities as part of the LTP will be grouped into the various Council activities and associated funding sources included in the draft policy.
- 28 From a content point of view, a number of changes have been made to the structure of the policy to strengthen the relationship between the policy decisions and the related legislative

considerations which inform the policy (such as the assessment of benefit, rationale for funding and modifications of the benefit assessment affecting the funding choices). An assessment of private/public funding splits for each activity has also been included.

- 29 From a policy perspective, over the past nine months staff have held various workshops with community boards and the Council to discuss what changes might be needed to the policy and subsequently Council's rating policies. This included discussing who benefits from the local activities that boards provide, who should pay for these activities and how Council might rate for them.
- 30 As part of the consultation, the public is also able to comment on any part of the draft policy, not just on the changes proposed.
- 31 Board members will be aware of the majority of the proposals given their involvement to date. However some proposed changes relate to specific boards or District activities that have subsequently been agreed by Council. As such, Council is seeking board feedback on these proposals as part of the consultation process as well as the policy more generally.
- 32 The key changes proposed, either as part of the draft policy or proposed approach to rating, using the current 2020/2021 budgets include the following.

How local activities are funded

- **local representation** costs for all community boards (as part of the representation and advocacy activity) to be funded across all properties in the District through the general rate rather than as part of a local rate targeted to individual community board areas. Using the current budgets this would equate to \$17 per property compared to retaining the current rating approach where properties would pay between \$11-\$53, depending on their rating area. This change is being proposed because local community board representation now covers all people/properties in the District and therefore provides benefits for all properties within the District.
- **cemeteries** costs to be funded across all properties in the District through the general rate rather than as part of a local rate over the community board area. Using the current budgets this would equate to \$5 per property compared to retaining the current rating approach where properties would pay between \$0-\$96, depending on their rating area. This change is being proposed given that Council owned cemeteries and cemetery records are available to entire District and there is little variation between the operations and maintenance of different cemeteries.
- **litter bins** (as part of the open spaces activity) to be funded across all properties in the District through the general rate rather than as part of a local rate over the community board. Using the current budgets this would equate to \$17 per property compared to retaining the current rating approach where properties would pay between \$0-\$121 depending on their rating area. The change is being proposed given that litter bins are primarily for visitors/tourists travelling through areas rather than local residents.
- **stormwater** to be funded through a separate targeted set District-wide rate with a differential for "serviced" areas (that pay a full charge) and "unserved" areas (that pay a quarter charge) to reflect that those areas that have a stormwater network have a higher benefit. The serviced and unserved areas are defined by mapped rating boundaries (these will be available online as part of the consultation material). Using the current budgets this would equate to \$46 per property in serviced areas and \$12 per property in rural areas compared to retaining the current rating approach where properties would pay between \$0-\$108 depending on their

rating area. The change is being proposed given that the nature of the benefit provided by stormwater is similar across the district and individual communities have less discretion about how this activity can be operated or to what level with increasing environmental and compliance standards being set.

- establishment of **new targeted community board** rates to fund the remaining activities that the board provides including footpaths and a portion of the open spaces activity related to local parks, playgrounds, and streetscapes and water facilities.

The new community board rates would also replace the existing targeted ward rates and are proposed to align with the representation boundaries. All properties within these boundaries will pay the rate. A differential would be used to reflect different levels of benefit/use as follows:

- “urban” properties within the defined rating area would pay a full charge
- “semi-urban” properties within the defined rating area would pay a half charge
- “rural” areas outside the urban and semi-urban areas would pay a quarter charge.

The approach proposed reflects that more urban properties have easier access and therefore a higher benefit. The urban, semi-urban and rural areas would be defined by mapped boundaries. Urban areas would consist of townships with all or a majority of community board activities that are provided at scale and with larger populations. Semi-urban would consist of townships with most of the activities provided but at a small scale with smaller populations and rural areas would consist of areas with very few local infrastructure/services, if any.

The amount that properties in each community board area pays would differ depending on the facilities and infrastructure in the area and levels of service to be provided. Using the current budgets this would result in the following rates for each community board:

- Ardlussa (urban: \$116; semi-urban N/A; rural \$29)
- Fiordland (urban: \$206; semi-urban N/A; rural \$52)
- Northern (urban: \$224; semi-urban \$112; rural \$56)
- Oraka Aparima (urban: \$215; semi-urban \$107; rural \$54)
- Oreti (urban: \$145; semi-urban \$72; rural \$36)
- Stewart Island/Rakiura (\$146)
- Tuatapere Te Waewae (urban: \$196; semi-urban \$98; rural \$49)
- Waihopai Toetoe (urban: \$196; semi-urban \$98; rural \$49)
- Wallace Takitimu (urban: \$217; semi-urban \$109; rural \$54)

The table at Attachment A shows these changes for each community board area.

The change is being proposed to address differences in who is paying for the same types of activities in different parts of the district and, inconsistencies in how (and where) differentials are applied to these rates, where:

- some targeted rates for these activities are in township areas only
- some targeted rates cover large rural areas

- some targeted rates use commercial, urban and rural differentials (based on rating landuse categories) to charge some groups more or less than others, and
- some township areas receive funding for selected activities from the ward rate and others do not.

Council believes there is a need to address these inconsistencies in how the same activity is being funded across the District, particularly given that based on the assessment of benefits undertaken by Council and community boards, there is very little difference that would justify such a variable rating approach

33 This approach addresses the outcomes Council is seeking to:

- address inconsistencies in how activities are funded across the District where possible
- simplify the approach to rating and funding
- reflect Council's new representation structures
- reflect legislative requirements and Council's vision.

Stewart Island/Rakiura Sustainability Review – funding of jetties and electricity supply

34 As part of the Stewart Island/Rakiura Service Sustainability Study presented to Council in February 2020, Council resolved to give specific consideration to the issues and options that might exist in relation to the delivery of services to the Stewart Island/Rakiura community as it progresses its review of the Revenue and Financing Policy for the 2021 LTP and give specific consideration to options for funding of the jetties activity as part of the policy.

35 The report identified that Council faces a number of service sustainability challenges in providing and funding the delivery of services, particularly local activities, to the Stewart Island/Rakiura community. The report identified that as part of the review of the policy Council should have regard the options available for the funding of each of its activities, including considering the relative merits of a mix of District and local funding for each activity including jetties and SIESA.

36 The report suggested that the review of the policy should specifically consider the distribution of benefits for locally funded activities and the extent to which activities such as jetties might have a broader public good through, for example, the provision of access.

37 More detail on this is at Attachment B.

38 As a result of this, Council is proposing a revised funding mix based on the assessment of benefit and public good (noting that the activity is currently fully funded by fees). The table outlines the broad funding bands that will apply to the activity, with the specific contributions to be determined as part of the LTP 2021-2031 once expenditure has been confirmed.

Proposed funding source	Current funding	Proposed funding	Applied to
Local targeted rate	0%	0-10%	Stewart Island/Rakiura Community Board ratepayers
Fees and charges	100%	60%-70%	Commercial wharf/jetty users
Grants and subsidies	None fixed	0-20%	Visitor levy (subject to discussions) or from other sources
General rate	0%	0-30%	Ratepayers in Southland District

- 39 In addition, Council is also considering amending the funding approach for Stewart Island Electricity Supply (SIESA) which provides electricity on the island. The majority of the funding for this activity currently comes from charges to consumers.
- 40 Council is considering introducing a separate targeted rate with differentials on properties in the electricity supply distribution area to collect a portion of the cost (in addition to fixed and variable consumption charges billed to consumers). Council would set the rate on a differential basis depending on whether the rating unit is either connected (full charge) or able to be connected and not connected to the electricity supply network (half charge).
- 41 While staff are satisfied that the proposed electricity availability charge is able to be levied under the Local Government Rating Act, at the time of writing staff are carrying out further investigations as to whether there are any constraints in relevant electricity legislation and regulations that may prevent a rate from being applied. Staff will present any pertinent findings to Council when this report is presented.

Waste management rate

- 42 Council currently collects a separate District-wide targeted rate for waste management. This rate is used to fund part of the Solid Waste activity which relates to the operation of transfer stations, greenwaste sites and recycling drop-off centres. It also involves dealing with litter and illegal dumping as well as the waste minimisation activities. Council is proposing to remove the waste management targeted rate, with funding to be taken from the general rate. This is because Council does not believe that there is a need for separate funding, particularly given the public good element of the activity and the similar way that the rate is set in line with the general rate. The change will also help to reduce ratepayer confusion with the rubbish and recycling wheelie bin rates.

Te Anau Airport rate

- 43 Staff have received a request from the Fiordland Community Board requesting that Council consider providing general rate funding for capital expenditure and possibly operating expenditure related to the Te Anau Manapouri Airport activity. This request suggests not including the current loan for the airport development which they propose would continue to be paid solely by those in the Fiordland area. As an outcome of Council's discussion at its meeting on 21 October 2020, this proposal will be included in the policy for consultation.

Wastewater – changes considered but not progressed

- 44 As part of the workshops held to discuss the funding for the activities, the Council considered way it funds District wastewater activities in preparation for the 2021-31 LTP. Council's current funding approach for wastewater is as follows:
- i) A full charge per Separately Used or inhabited Part of a Rating Unit (SUIP) for any residence that is connected or able to be connected but not connected,
 - ii) A half charge for any non-contiguous vacant land within the boundary which are able to be connected but are not connected, and
 - iii) A full charge per pan/urinal for all other property that is connected or able to be connected but not connected
- 45 Council looked at various options to change the approach including:
- changing the full charge per pan/urinal (iii) to reduce the impact on properties that have multiple pans (by using a half charge or sliding scale of charges depending on the number of pans)

- increasing the charge on vacant land from a half charge to a three quarter charge.

46 However, after considering the relevant legislative funding considerations and the assessment of benefit/use of the network, Council is proposing to retain the current approach.

Factors to Consider

Legal and Statutory Requirements

47 Council is legally required to adopt and undertake regular reviews of a:

- Significance and Engagement Policy
- Policy on Development or Financial Contributions
- Revenue and Financing Policy.

48 It is considered best practice to have a procurement policy and to undertake regular reviews of the policy.

Community Views

49 Council has endorsed a consultation process on the draft policies in accordance with s.82 of the LGA.

50 Council will make the draft policies and relevant information publicly available (in accordance with s.82A of the LGA), and encouraged people to give feedback on Council's 'make it stick' platform, by:

- placing an advertisement in the Ensign and Southland Express
- promoting the consultation on Council's Facebook page
- having the draft policy accessible on Council's website and at all of its offices.

51 The consultation process will allow Council to capture and consider community views regarding these policies.

Costs and Funding

52 There will only be minor costs associated with progressing the draft policy through the consultation process, including the costs associated with staff time and advertising. These costs will be met within current budgets.

Policy Implications

53 Policy implications vary for each policy as outlined below:

Significance and Engagement Policy

If adopted, it is likely that Council will reach similar conclusions on the level of significance of particular matters, and that community engagement will occur with similar frequency and in similar form, to what is done currently.

Policy on Development and Financial Contributions

54 If adopted, this policy would continue to have DCs in remission. This means that DCs will not be assessed when development takes place.

- 55 Continuing to have the DC part of the policy in remission would mean that the costs associated with demand are borne by ratepayers (and by those who have paid previous DCs). However, Council has taken an approach that encourages development in Southland District, recognising that this will benefit the community as a whole.

Procurement Policy

- 56 The draft Procurement Policy differs from the current policy, as the draft just includes high-level policy information. On this basis, the current and draft policies will be used quite differently.
- 57 The draft Procurement Policy places more emphasis than the current policy on undertaking appropriate procurement planning, keeping records of procurement activities, and having good relationships with suppliers. The draft policy also places more emphasis on identifying and managing risk appropriately, through the procurement process.

Revenue and Finance Policy

- 58 If adopted, this policy and the related approach to rating would be the basis on which the draft Long Term Plan (LTP) would be prepared. As such, depending on the expenditure proposed in the LTP, there may be a need to further review the policy and proposed rating approach if there are significant expenditure changes that would impact the proposed funding methods. This will be considered early in 2021.
- 59 As outlined earlier in the report, the draft policy as prepared proposes changes to the funding of selected activities to better reflect the assessment of benefit and need for separate funding following feedback provided by community boards and Council. However, these changes are a relatively minor part of the policy with the majority of the draft policy in line with the current policy.

Analysis

Options Considered

- 60 There are three options for consideration in this report:
- option 1 – that the community board make a submission on each of the four draft policies discussed in the report
 - option 2 - that the community board make a submission on some, but not all, of the four draft policies
 - option 3 – that the community board do not make a submission on any of the four draft policies.

Analysis of Options

Option 1 – that the community board make a submission on each of the four draft policies

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• ensures that the community board is providing input to important Council policies.	<ul style="list-style-type: none">• is a time commitment.

Option 2 – that the community board make a submission on some, but not all, of the four draft policies

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">community board is providing input to some Council draft policies.	<ul style="list-style-type: none">is a time commitmentsome policies will not receive feedback from the community board.

Option 3 – that the community board do not make a submission on any of the four draft policies

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">no known advantages.	<ul style="list-style-type: none">the community board will be missing an opportunity to provide input into several important Council policies.

Assessment of Significance

- 61 It has been identified that this matter is of lower significance in relation to the current Significance and Engagement Policy and the LGA.

Recommended Option

- 62 It is recommended that the community board proceed with option 1 and make a formal submission on each of the four policies discussed in this report.

Next Steps

- 63 As discussed above, Council has endorsed the policies for consultation, and staff will undertake a consultation process in accordance with s.82 of the LGA from 4 November to 4 December 2020. It is intended that the written submissions received will be presented to Council in early 2021.
- 64 If, after undertaking consultation, Council endorses the proposed changes in the draft policies, Council would then adopt the policies, to come into effect after adoption, in 2021.

Attachments

There are no attachments for this report.