



Services and Assets Committee

OPEN MINUTES

Minutes of a meeting of Services and Assets Committee held in the Council Chamber, 20 Don Street, Invercargill on Tuesday, 9 February 2021 at 9am. (9am – 10.53am, 11.07am – 11.13am (PE 9.52am – 10.53am, 11.07am – 11.13am)).

PRESENT

Chairperson	Ebel Kremer Mayor Gary Tong
Councillors	Don Byars (9am – 10.53am, 11.11am - 11.13am) John Douglas Paul Duffy (9am – 10.53am, 11.10am - 11.13am) Bruce Ford (9.07am – 10.53am, 11.07am – 11.13am) Darren Frazer George Harpur Julie Keast Christine Menzies Karyn Owen Margie Ruddenklau Rob Scott

APOLOGIES

Councillor Ford (for lateness)

IN ATTENDANCE

Group Manager, Services and Assets
Committee Advisor

Matt Russell
Fiona Dunlop

1 Apologies

There were apologies for lateness from Councillor Ford.

Moved Chairperson Kremer, seconded Cr Frazer and resolved:

That the Services and Assets Committee accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Cr Scott, seconded Cr Douglas and resolved:

That the Services and Assets Committee confirms the minutes of the meeting held on 9 December 2020 as a true and correct record of that meeting.

Reports

7.1 Services and Assets Programme Report

Record No: R/21/1/1220

Project Delivery Manager – Nick Hamlin was in attendance for this item.

(Councillor Ford joined the meeting at 9.07am.)

Resolution

Moved Cr Menzies, seconded Cr Keast and resolved:

That the Services and Assets Committee:

- a) **Receives the report titled “Services and Assets Programme Report” dated 2 February 2021.**

7.2 Downer Water and Wastewater Maintenance Contract 10/01 - Monthly Report for October 2020

Record No: R/21/1/2242

Manager Contracts, Water and Waste – Bill Witham was in attendance for this item.

Resolution

Moved Chairperson Kremer, seconded Cr Frazer and resolved:

That the Services and Assets Committee:

- a) **receives the report titled “Downer Water and Wastewater Maintenance Contract 10/01 - Monthly Report for October 2020” dated 2 February 2021.**

7.3 Te Anau Wastewater Scheme Update to Committee

Record No: R/20/12/70806

Senior Projects Manager – Geoff Gray was in attendance for this item.

Mr Gray advised that the purpose of the report was to update the Committee on progress of the Te Anau Wastewater scheme project.

The Committee noted that the reporting period covered activities on the Te Anau Wastewater project from 18 November 2020 to 11 January 2021.

Resolution

Moved Chairperson Kremer, seconded Cr Scott and resolved:

That the Services and Assets Committee:

- a) **receives the report titled “Te Anau Wastewater Scheme Update to Committee” dated 2 February 2021.**

7.4 Road Operations - December 2020

Record No: R/20/12/73187

Roading Engineer – Rob Hayes was in attendance for this item.

Mr Hayes advised that the purpose of the report was to update the committee on the progress of the major roading contracts and provide the necessary context to the 2020/21 budget.

Resolution

Moved Cr Menzies, seconded Cr Keast and resolved:

That the Services and Assets Committee:

- a) **receives the report titled “Road Operations - December 2020” dated 2 February 2021.**

Public Excluded

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Cr Ford, seconded Cr Byars and resolved:

That the public be excluded from the following part(s) of the proceedings of this meeting.

C8.1 Dipton Mossburn Road bridge No. 4 replacement options

C8.2 Footpath Renewal Programme 2020/21

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Dipton Mossburn Road bridge No. 4 replacement options	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Footpath Renewal Programme 2020/21	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

That the Chief Executive – Cameron McIntosh, Group Manager, Services and Assets – Matt Russell, Group Manager, Community and Futures – Rex Capil, Group Manager, Customer Delivery – Trudie Hurst, Strategic Transport Manager – Hartley Hare, Projects Delivery Manager – Nick Hamlin, Committee Advisor – Fiona Dunlop and Communications Specialist – Chris Chilton be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C8.1 Dipton Mossburn Road bridge No. 4 replacement options and C8.2 Footpath Renewal Programme 2020/21. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed and meeting procedure.

That Rooding Engineer – Rob Hayes be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C8.1 Dipton Mossburn Road bridge No. 4 replacement options. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed.

The public were excluded at 9.52am.

(The meeting adjourned for morning tea 10.53am and reconvened at 11.07am.)

(Mayor Tong, Councillors Douglas, Ford, Frazer, Harpur, Keast, Kremer, Menzies, Owen, Ruddenklau and Scott were present when the meeting reconvened.)

(Councillor Duffy returned to the meeting at 11.10am.)

(Councillor Byars returned to the meeting at 11.11am.)

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 11.13am.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE SERVICES AND ASSETS
COMMITTEE HELD ON TUESDAY 9 FEBRUARY 2021.

DATE:.....

CHAIRPERSON:.....