



Services and Assets Committee

OPEN MINUTES

Minutes of a meeting of Services and Assets Committee held in the Council Chamber, 20 Don Street, Invercargill on Tuesday, 23 March 2021 at 9am. (9am – 10.41am, 11.52am – 12.01pm, 12.32pm – 1.30pm, 3.25pm – 3.55pm (PE 11.52am – 12.01pm, 12.32pm – 1.30pm, 3.25pm – 3.55pm))

PRESENT

Chairperson	Ebel Kremer Mayor Gary Tong
Councillors	Don Byars John Douglas Paul Duffy (9.04am – 10.41am, 11.52am – 12.01pm) Bruce Ford (9.04am – 10.41am, 11.52am – 12.01pm, 12.32pm – 1.30pm, 3.25pm – 3.55pm) Darren Frazer George Harpur Julie Keast Christine Menzies Karyn Owen Margie Ruddenklau Rob Scott

APOLOGIES

Councillor Ford (for lateness)

IN ATTENDANCE

Group Manager, Services and Assets
Committee Advisor

Matt Russell
Fiona Dunlop

1 Apologies

There were apologies for lateness from Councillor Ford.

Resolution

Moved Chairperson Kremer, seconded Mayor Tong and resolved:

That the Services and Assets Committee accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

1. Carolynn Robertson a resident of Mimiha addressed the meeting regarding issues with dust on her road.

(Councillor Ford joined the meeting at 9.04am.)

2. Casey Caldwell a resident of Mimiha addressed the meeting regarding issues with dust on her road.
3. Brian Carnie a resident of Maitara Island addressed the meeting regarding issues with dust on his road.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Chairperson Kremer, seconded Cr Frazer and resolved:

That the Services and Assets Committee confirms the minutes of the meeting held on 9 February 2021 as true and correct record of that meeting.

Reports

7.1 Road Operations - January and February 2021

Record No: R/21/2/5923

Roading Engineer – Rob Hayes was in attendance for this item.

Resolution

Moved Cr Keast, seconded Cr Douglas and resolved:

That the Services and Assets Committee:

- a) **receives the report titled “Road Operations - January and February 2021”**
dated 16 March 2021.

7.2 Services and Assets Programme Report

Record No: R/21/2/7152

Project Delivery Manager – Nick Hamlin was in attendance for this item.

Resolution

Moved Chairperson Kremer, seconded Mayor Tong and resolved:

That the Services and Assets Committee:

- a) **Receives the report titled “Services and Assets Programme Report” dated 16**
March 2021.

7.3 Te Anau Wastewater Scheme Update to Committee

Record No: R/21/2/7158

Senior Projects Manager – Geoff Grey was in attendance for this item.

Resolution

Moved Cr Menzies, seconded Cr Douglas and resolved:

That the Services and Assets Committee:

- a) **receives the report titled “Te Anau Wastewater Scheme Update to Committee”**
dated 16 March 2021.

7.4 Downer Water and Wastewater Maintenance Contract 10/01 - Monthly Report for
December 2020 - January 2021

Record No: R/21/2/7511

Manager Operations Water and Waste Services – Grant Isaacs was in attendance for this
item.

Resolution

Moved Chairperson Kremer, seconded Cr Scott and resolved:

That the Services and Assets Committee:

- a) **receives the report titled “Downer Water and Wastewater Maintenance Contract 10/01 - Monthly Report for December 2020 - January 2021” dated 16 March 2021.**

Public Excluded

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Chairperson Kremer, seconded Cr Keast and resolved:

That the public be excluded from the following part(s) of the proceedings of this meeting.

C8.1 Contract 10/01 - Water and Wastewater Operations and Maintenance Contract - Proposal to Rollover

C8.2 Contracts 20/53 and 21/18 - Award of Contracts for Mowing

C8.3 Access to Commercial Forest at Ohai for Coal Exploration and Mining

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Contract 10/01 - Water and Wastewater Operations and Maintenance Contract - Proposal to Rollover	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Contracts 20/53 and 21/18 - Award of Contracts for Mowing	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Access to Commercial Forest at Ohai for Coal Exploration and Mining	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	
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That the Chief Executive – Cameron McIntosh, Group Manager, Services and Assets – Matt Russell, People and Capability Manager – Janet Ellis, Group Manager, Customer Delivery – Trudie Hurst, Publications Specialist – Chris Chilton, Communications Manager – Louise Pagan, Committee Advisor – Fiona Dunlop, Governance and Democracy Manager – Melissa Brook and Projects Delivery Manager – Nick Hamlin be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C8.1 Contract 10/01 - Water and Wastewater Operations and Maintenance Contract - Proposal to Rollover, C8.2 Contracts 20/53 and 21/18 - Award of Contracts for Mowing and C8.3 Access to Commercial Forest at Ohai for Coal Exploration and Mining. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed and meeting procedure.

That Manager Operations Water and Waste Services – Grant Isaacs be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the item C8.1 Contract 10/01 - Water and Wastewater Operations and Maintenance Contract - Proposal to Rollover. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed.

That Contracts and Projects Co-ordinator Trudy Saunders be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the item C8.2 Contracts 20/53 and 21/18 - Award of Contracts for Mowing. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed.

That Commercial Infrastructure Manager – Ashby Brown be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the item C8.3 Access to Commercial Forest at Ohai for Coal Exploration and Mining. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed.

The public were excluded at 10.41am.

The meeting adjourned at 10.41am and reconvened at 11.52am.

Mayor Tong and Councillors Byars, Douglas, Duffy, Ford, Frazer, Harpur, Keast, Kremer, Menzies, Owen, Ruddenklau and Scott were present then the meeting reconvened.

The meeting adjourned at 12.01pm for lunch and reconvened at 12.32pm.

Councillor Duffy left the meeting at 12.01pm.

Mayor Tong and Councillors Byars, Douglas, Ford, Frazer, Harpur, Keast, Kremer, Menzies, Owen, Ruddenklau and Scott were present then the meeting reconvened.

The meeting adjourned at 1.30pm until the conclusion of the Community and Strategy Committee meeting.

The meeting reconvened at 3.25pm.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 3.55pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE SERVICES AND ASSETS
COMMITTEE HELD ON TUESDAY 23 MARCH 2021.

DATE:.....

CHAIRPERSON:.....