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# Stewart Island/Rakiura Community Board

## OPEN MINUTES

UNCONFIRMED

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Minutes of a meeting of Stewart Island/Rakiura Community Board held in the Library, Ayr St, Stewart Island, on Monday, 29 March 2021 at 7.30am.

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### PRESENT

Chairperson	Jon Spraggon
Deputy Chairperson	Steve Lawrence
Members	Aaron Conner
	Anita Geeson
	Rakiura Herzhoff
	Gordon Leask

### APOLOGIES

Councillor Bruce Ford

### IN ATTENDANCE

Community Partnership Leader – Karen Purdue (Zoom link)  
Manager, Property Services – Kevin McNaught (Zoom link)  
Strategic Manager, Transport – Hartley Hare (Zoom Link)  
Committee Advisor – Kirsten Hicks

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1 Apologies

An apology for non-attendance was received from Councillor Bruce Ford

Moved Deputy Chairperson Steve Lawrence, seconded Gordon Leask and resolved  
That the Stewart Island/Rakiura Community Board accepts the apology

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

Rakiura Herzhoff declared a conflict of interest in relation to item 7.2 Proposed Road  
Stopping – 2 Main Road, Stewart Island.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

Stewart Island/Rakiura Community Board Applications to the Stewart Island Rakiura  
Visitor Levy Fund 2021

This report was unable to be circulated with the agenda as all information had not been  
received by the agenda deadline. This item cannot be delayed until a subsequent meeting  
due to the need to lodge applications by 31 March 2021.

Moved Jon Spraggon (Chair), seconded Gordon Leask and resolved  
That the Stewart Island/ Rakiura Community Board considers the report Stewart  
Island/Rakiura Community Board Applications to the Stewart Island Rakiura Visitor  
Levy Fund 2021.

6 Confirmation of Minutes

Resolution

Moved Anita Geeson, seconded Gordon Leask and resolved

That the Stewart Island/Rakiura Community Board confirms the minutes of the  
meeting held on 15 February 2021, as a true and correct record of that meeting.

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Reports

- 7.1 Request for retrospective unbudgeted expenditure approval to supply and install electricity and telecommunication ducting beneath the Horseshoe Bay footpath construction

Record No: R/21/3/9596

Community Partnership Leader Karen Purdue was in attendance for this report.

Resolution

Moved Deputy chairperson Lawrence, seconded Aaron Conner and resolved

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled “Request for retrospective unbudgeted expenditure approval to supply and install electricity and telecommunication ducting beneath the Horseshoe Bay footpath construction” dated 17 March 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Approves the retrospective unbudgeted expenditure of \$15,991.29 to be funded from SIESA reserves for the supply and installation of the electricity and telecommunication ducting beneath the recently completed Horseshoe Bay walking track (including 50% of the variation costs for rock breaking).

- 7.2 Proposed Road Stopping - 2 Main Road Stewart Island

Record No: R/21/2/7697

Kevin McNaught (Manager, Property Services) was in attendance for this report. Rakiura Herzhoff declared a conflict of interest, and withdrew from discussion and voting.

Resolution

Moved Aaron Conner, seconded Deputy chairperson Lawrence and resolved

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled “Proposed Road Stopping - 2 Main Road Stewart Island” dated 24 March 2021.**

- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Recommends to the Southland District Council that the request from the owner of the property at 2 Main Road Stewart Island to commence the proposed road stopping process adjoining that property be approved.

7.3 SIESA Monthly Report from PowerNet - December 2020 and January 2021

Record No: R/21/2/7860

Karen Purdue (Community Partnership Leader) was present for this report.

Resolution

Moved Anita Geeson, seconded Gordon Leask and resolved

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled "SIESA Monthly Report from PowerNet - December 2020 and January 2021" dated 24 March 2021.**

7.4 SIESA - Financial Report to 28 February 2021

Record No: R/21/3/11392

Karen Purdue (Community Partnership Leader) was present for this report.

Resolution

Moved Deputy chairperson Lawrence, seconded Gordon Leask and resolved

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled "SIESA - Financial Report to 28 February 2021" dated 17 March 2021.**

1.1 Stewart Island/Rakiura Community Board Applications to the Stewart Island Rakiura Visitor Levy Fund 2021

Record No: R/21/3/13166

Karen Purdue (Community Partnership Leader) and Hartley Hare (Strategic Manager, Transport) were present for this report.

Resolution

Moved Gordon Leask, seconded Rakiura Herzhoff and resolved recommendations a) to d) with changes to e) (as indicated)

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled “Stewart Island/Rakiura Community Board Applications to the Stewart Island Rakiura Visitor Levy Fund 2021” dated 24 March 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Agrees to the submission of an application of \$130,720 (subject to peer review of pricing) to the Stewart Island/Rakiura Visitor Levy Fund for the Horseshoe Bay walking track (stage 2) project.
- e) Agrees to defer for 12 months the submission of an application of \$139,345 to the Stewart Island/Rakiura Visitor Levy Fund for the Dundee St footpath installation project.

The meeting concluded at 7.55am

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE STEWART ISLAND/RAKIURA COMMUNITY BOARD HELD ON MONDAY 29 MARCH 2021

DATE:.....

CHAIRPERSON:.....