



Taramea (**Howell's Point**) Management Committee

OPEN MINUTES

Minutes of a meeting of Taramea (**Howell's Point**) Management Committee held in the Tauraka Waka, 49 Leader Street, Riverton on Thursday, 25 March 2021 at 4.35pm.

PRESENT

Chairperson	Muriel Johnstone
Members	Stewart Bull Graeme Stuart Blair Stewart

APOLOGIES

Sharon Ayto	Oraka Aparima Community Board
Fran Mikulicic	Group Manager – Environmental Services
Mark Day	Community Facilities Manager
Ann Wakefield	Kaiwhakahaere, Oraka Aparima Runaka

IN ATTENDANCE

Te Rūnanga o Ngāi Tahu	Councillor Menzies
Community Facilities Contract Manager	Philippa Lynch
Committee Advisor	Greg Erskine
	Alyson Hamilton

Chairperson Johnstone opened the meeting with a Whakataauaki - followed by a Maumahara **for Kevin O'Connor member of Taramea (Howell's Point) Management Committee.**

1 Apologies

There were apologies from Sharon Ayto (Oraka Aparima Community Board), Fran Mikulicic (Group Manager, Environmental Services), Mark Day (Community Facilities Manager) and Ann Wakefield (Kaiwhakahaere, Oraka Aparima Runaka).

Resolution

Moved Blair Stewart, seconded Graeme Stuart and resolved:

That the **Taramea (Howell's Point) Management Committee** accept the apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Blair Stewart, seconded Stewart Bull and resolved:

That the minutes of Taramea (Howell's Point) Management Committee meeting held on 25 November 2020 be confirmed as a true and correct record of that meeting.

7.1 Expenditure Report

Community Facilities Contract Manager, Greg Erskine was in attendance for this item.

Mr Erskine provided an update on the financial results for the period ended 26 February 2021 advising that due to an administration error there is to be a reversal to the planned maintenance budget of \$20,000.

Moved Blair Stewart, seconded Graeme Stuart and resolved:

That **the Taramea (Howell's) Management Committee:**

- a) **Receives the report titled "Expenditure Statement for the period ended 26 February 2021" dated 25 March 2021.**

7.2 Updates

Mr Erskine provided an update on the following issues:

- signage at Mores Reserve that was recently vandalised has been removed and is currently with the Communications team for updating. A draft copy is to be forwarded to the Chair for proof reading in due course.
- an approach is to be made to Treetech, a council approved contractor, to provide a quote to remove rubbish/slashings under the trees situated near the toilets.
- advice of an attempt to sand blast graffiti off the rocks at the turn-around area.

The Chair advised of an issue with rubbish being left amongst the flax bushes including: cod waste and a trailer load of garden waste, appreciation to Blair Stewart for removal of rubbish.

7.3 Review of Taramea Management Plan

Philippa Lynch, Senior Environmental Advisor from Te Ao Tūroa at Te Rūnanga o Ngāi Tahu advised at the previous Taramea (Howell's Point) Management Committee meeting discussion took place on the review of the Taramea Management Plan. The meeting agreed that a Terms of Reference (TOR) for the review of the Taramea Management Plan would be **prepared by Te Rūnanga o Ngāi Tahu (Ngāi Tahu) and circulated to the Committee for their consideration.**

Miss Lynch provided an update at the meeting on progress with the drafting of the (TOR) and sought direction from the Committee on various matters.

The Committee provided the following direction to Miss Lynch:

- In terms of membership, the group considered that the members of the Taramea (**Howell's Point**) Management Committee should become the members of the working group for the management plan review.
- **The Committee considered that a Ngāi Tahu staff member and a Southland District Council (SDC) staff member should draft the new plan with direction from the Working Group. It was agreed that the Ngāi Tahu staff member/consultant could pull together a skeleton draft as a starting point and then they could work with the SDC staff member/consultant to progress the wording for the new plan. Microsoft Teams was suggested as the platform for undertaking this collaborative work.**

- **Ngāi Tahu and SDC need to** determine and advise the Committee of the staff members/consultants that will be drafting the new management plan.
- In terms of scheduling a meeting to progress the development of the new plan, it was agreed that workshops would be called when required by the staff members/consultants drafting the plan to enable the plan to be progressed in a timely manner. Dates/times for potential workshops to be circulated via email to the Working Group.
- While a timeline for the plan review was not discussed in detail, the Committee were supportive of the new plan being drafted before Christmas 2021. The Committee considered a co-signing ceremony at Taramea to launch the new plan would be appropriate.

Miss Lynch thanked the Committee for their direction and advised that it would be recorded in the draft TOR which was currently being progressed. The draft TOR would subsequently be circulated to the Committee for their consideration.

The Chair invited Stewart Bull to conclude the meeting with a Karakia.

The meeting concluded at 5.27pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE TARAMEA (HOWELL'S POINT) MANAGEMENT COMMITTEE HELD ON THURSDAY, 25 MARCH 2021.

DATE:.....

CHAIRPERSON:.....

COMMITTEE ADVISOR:.....