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# Wallace Takitimu Community Board

## OPEN MINUTES

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Minutes of a meeting of Wallace Takitimu Community Board held in the Southland District Council Otautau Office, 176 Main Street, Otautau on Thursday, 25 March 2021 at 5.02pm. (5.02pm – 6.11pm)

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### PRESENT

Chairperson	André Bekhuis
Deputy Chair	Maureen Johnston
Members	Kelly Day
	Bev Evans (5.02pm – 5.04pm, 5.05pm – 6.11pm)
	Peter Gutsell
	Councillor Don Byars (5.02pm – 5.47pm)

### APOLOGIES

David Cowie

### IN ATTENDANCE

Councillor Kremer	
People and Capability Manager	Janet Ellis
Committee Advisor	Fiona Dunlop
Community Partnership Leader	Kelly Tagg
Community Liaison Officer	Kathryn Cowie

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1 Apologies

There was an apology from David Cowie.

Resolution

Moved Peter Gutsell, seconded Kelly Day and resolved:

That the Wallace Takitimu Community Board accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

1. André Bekhuis declared a conflict of interest in relation item 7.3 Community Partnership Fund Applications - February 2021 round regarding the application from the Otautau Golf Club. He advised that he would not take part in discussion or debate on the issue.
2. Maureen Johnston declared a conflict of interest in relation item 7.3 Community Partnership Fund Applications - February 2021 round regarding the application from the Otautau School. She advised that she would not take part in discussion or debate on the issue.
3. Kelly Day declared a conflict of interest in relation item 7.3 Community Partnership Fund Applications - February 2021 round regarding the application from the Takitimu District Pool. She advised that she would not take part in discussion or debate on the issue.

4 Public Forum

Jamie Shepherd spoke to the Board regarding the proposal for a pump track in Nightcaps.

(During public forum Bev Evans left the meeting at 5.04pm and returned at 5.05pm.)

5 Extraordinary/Urgent Items

Chairman Bekhuis advised that there was a late which was the Operational Report for Wallace Takitimu Community Board. He advised that the item was not on the agenda as the information was not available when the agenda was prepared and that it is prudent to consider the item at this Board meeting as when the Board next meets the information will be out of date.

Moved Chair Bekhuis, seconded Kelly Day the motion that the Wallace Takitimu Community Board considers the Operational Report for Wallace Takitimu Community Board.

The motion was put and declared carried.

6 Confirmation of Minutes

Resolution

Moved Peter Gutsell, seconded Deputy Chair Johnston and resolved:

That the Wallace Takitimu Community Board confirms the minutes of the meeting held on 4 February 2021 as a true and correct record of that meeting.

Reports

7.1 Community Service Awards - Procedures and Guidelines

Record No: R/21/3/8767

Community Liaison Officer – Kathryn Cowie was in attendance for this item.

Mrs Cowie advised that the purpose of the report was to update the Board on the new procedures and guidelines for the Southland District Council community service awards.

Resolution

Moved Kelly Day, seconded Bev Evans and resolved:

That the Wallace Takitimu Community Board:

- a) **Receives the report titled “Community Service Awards - Procedures and Guidelines” dated 1 March 2021.**

7.2 Community Leadership Report

Record No: R/21/3/11701

Community Partnership Leader – Kelly Tagg was in attendance for this item.

Resolution

Moved Kelly Day, seconded Peter Gutsell and resolved:

That the Wallace Takitimu Community Board:

- a) **Receives the report titled “Community Leadership Report” dated 17 March 2021.**
- b) **Requests that staff prepare a report for the board’s next meeting concerning the Nightcaps pump track proposal.**

7.4 Operational Report for Wallace Takitimu Community Board

Record No: R/21/3/13123

Community Partnership Leader – Kelly Tagg and Community Facilities Manager – Mark Day were in attendance for this item.

(During discussion on the operational report, Councillor Byars left the meeting at 5.47pm.)

Resolution

Moved Peter Gutsell, seconded Kelly Day and resolved:

That the Wallace Takitimu Community Board:

- a) **Receives the report titled “Operational Report for Wallace Takitimu Community Board” dated 24 March 2021.**

7.3 Community Partnership Fund Applications - February 2021 round

Record No: R/21/3/9934

Community Liaison Officer – Kathryn Cowie was in attendance for this item.

Mrs Cowie advised that the purpose of the report was to allocate grants to various applicants who applied for funding to the Community Partnership Fund.

Moved Chair Bekhuis, seconded Bev Evans recommendations a to d.

The motion was declared CARRIED.

Moved Maureen Johnston, seconded Peter Gutsell, recommendation e as follows:

- e) Approves/~~declines~~ a grant of \$3,000 to the Drummond Golf Club to assist with replacing the clubhouse roof.

The motion was declared CARRIED.

Moved Maureen Johnston, seconded Bev Evans, recommendation f as follows:

- f) Approves/~~declines~~ a grant of \$1,287 to the Otautau and Districts Community Charitable Trust to assist with purchasing a smartphone and office stationery.

The motion was declared CARRIED.

Chair Bekhuis withdrew from the table due to a conflict of interest and Deputy Chair Johnston assumed the chair.

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Moved Maureen Johnston, seconded Kelly Day, recommendation g as follows:

- g) Approves/~~declines~~ a grant of ~~\$960~~ \$1,300 to the Otautau Golf Club to assist with purchasing new cutter bars for the club fairway mower.

The motion was declared CARRIED.

Chair Bekhuis returned to the table.

Maureen Johnston withdrew from the table due to a conflict of interest.

Moved Peter Gutsell, seconded Kelly Day, recommendation h as follows:

- h) Approves/~~declines~~ a grant of \$1,586 to Otautau School to assist with creating a breakfast space at the school.

The motion was declared CARRIED.

Maureen Johnston returned to the table.

Kelly Day withdrew from the table due to a conflict of interest.

Moved Maureen Johnston, seconded Bev Evans, recommendation i as follows:

- i) Approves/~~declines~~ a grant of ~~\$4,634~~ \$15,000 to the Takitimu District Pool to assist with replacing their filtration system.

The motion was declared CARRIED.

Kelly Day returned to the table.

Final resolution

That the Wallace Takitimu Community Board:

- a) **Receives the report titled "Community Partnership Fund Applications - February 2021 round " dated 19 March 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) Receives the applications from the following:
  - 1. Drummond Golf Club Inc.
  - 2. Otautau and Districts Community Charitable Trust
  - 3. Otautau Golf Club
  - 4. Otautau School
  - 5. Takitimu District Pool
  
- e) Approves a grant of \$3,000 to the Drummond Golf Club to assist with replacing the clubhouse roof.
  
- f) Approves a grant of \$1,287 to the Otautau and Districts Community Charitable Trust to assist with purchasing a smartphone and office stationary.
  
- g) Approves a grant of \$960 to the Otautau Golf Club to assist with purchasing new cutter bars for the club fairway mower.
  
- h) Approves a grant of \$1,586 to Otautau School to assist with creating a breakfast space at the school.
  
- i) Approves a grant of \$4,634 to the Takitimu District Pool to assist with replacing their filtration system.

The meeting concluded at 6.11pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE WALLACE TAKITIMU COMMUNITY BOARD HELD ON THURSDAY 25 MARCH 2021.

DATE:.....

CHAIRPERSON:.....