



Notice is hereby given that a Meeting of the Northern Community Board will be held on:

Date: Monday, 19 April 2021
Time: 6.30pm
Meeting Room: Athol Hall, 28 Athol Five Rivers Highway, Athol
Venue:

Northern Community Board Agenda OPEN

MEMBERSHIP

Chairperson	Greg Tither
Deputy Chairperson	Lance Hellewell
Members	Peter Bruce
	Pam Naylor
	Carolyn Smith
	Sonya Taylor
	Councillor John Douglas

IN ATTENDANCE

Community Liaison Officer	Kathryn Cowie
Committee Advisor/Customer Support Partner	Rose Knowles
Community Partnership Leader	Kelly Tagg

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Full agendas are available on Council's Website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Terms of Reference – Community Boards

TYPE OF COMMITTEE	Community board
RESPONSIBLE TO	<p>Council</p> <p>Each community board will have a relationship with the committees in section 8.4.2 to 8.4.5 of the delegations manual based on the scope of the activities/functions delegated to each committee.</p>
SUBCOMMITTEES	As noted in section 8.5 of the delegations manual various subcommittees will report to specific community boards.
LEGISLATIVE BASIS	<p>Resolution made by Council through the representation arrangements as per the Local Electoral Act 2001.</p> <p>Role, status and membership as per subpart 2 of Part 4 of the Local Government Act 2002 (LGA).</p> <p>Treaty of Waitangi as per section 4, Part 1 of the LGA.</p> <p>Opportunities for Maori to contribute to decision-making processes as per section 14 of Part 2 of the LGA. Community boards delegated powers by Council as per schedule 7, clause 32, LGA.</p> <p>Appointment of councillors to community boards as per section 50, LGA.</p>
MEMBERSHIP	<p>Oreti and Waihopai Toetoe Community Boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other community boards have six members plus a member appointed by Council.</p> <p>The chairperson is elected by the community board. Councillors who are not appointed to community boards can only remain for the public section of the community board meeting. They cannot stay for the public excluded section unless the community board agrees.</p>
FREQUENCY OF MEETINGS	Every second month but up to ten ordinary meetings a year
QUORUM	Not less than four members
KEY FUNCTIONS	<ul style="list-style-type: none"> • to promote the social, economic, environmental and cultural well-being of local communities and in so-doing contribute to the realisation of Council's vision of one District offering endless opportunities • to provide leadership to local communities on the strategic issues and opportunities that they face • to be advocates and representatives for their local community and in so doing ensure that Council and other agencies have a clear understanding of local needs and aspirations • to be decision-makers on issues that are delegated to the board by Southland District Council

	<ul style="list-style-type: none"> • to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community • to maintain an overview of the services Council delivers to its communities and assess the extent to which these services meet community needs • to recommend the setting of levels of service and budgets for local activities.
DELEGATIONS	<p>The community board shall have the following delegated powers and be accountable to Council for the exercising of these powers.¹</p> <p>In exercising the delegated powers, the community board will operate within:</p> <ol style="list-style-type: none"> 1) policies, plans, standards or guidelines that have been established and approved by Council 2) the needs of the local communities; and 3) the approved budgets for the activity. <p>Power to Act</p> <p>The community board will prepare and implement programmes of work, which will be reflected in its community board plan, which are relevant to the purposes of the community board that are consistent with the long term plan and annual plan processes of Council. Such programmes are to include budgetary provision for all costs associated with the work.</p> <p>Community Well-Being</p> <ol style="list-style-type: none"> 4) to develop local community outcomes that reflect the desired goals for their community/place 5) to monitor the overall well-being of local communities and use the information gathered to inform development of local strategies to address areas of need 6) work with Council and the community to develop a community board plan for the community of interest area – working in with any community plans that may exist. <p>Community Leadership</p> <ol style="list-style-type: none"> 7) communicate and develop a relationship with community organisations, local groups, and special interest groups within the local community of interest 8) identify key issues that will affect their community of interest's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities 9) promote a shared vision for the community of interest area and develop and promote ways to work with others to achieve positive outcomes 10) provide a local community perspective on Council's long term plan key performance indicators and levels of service

¹ Local Government Act 2002, s.53

as detailed in the long term plan, and on local expenditure, rating impacts and priorities.

Advocacy

11) submissions

- a) authority to make recommendations to Council on matters to be considered in submissions Council may make to external organisations' regional or national policy documents, select committees
- b) authority to make submissions to Council or other agency on issues within its community of interest area
- c) authority to make submissions to Council on bylaws and recommend to Council the level of bylaw service and enforcement to be provided, having regard to the need to maintain consistency across the District for all Council bylaws.

12) authority to prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest area, for consideration as part of the long term plan/annual plan process

13) provide comment by way of the formal Annual Plan/Long Term Plan process on relative priorities for the delivery of District services and levels of service within the community board area.

District activities include:

- a) wastewater
- b) solid waste
- c) water supply
- d) parks and reserves
- e) roading
- f) libraries
- g) cemeteries
- h) emergency management
- i) stormwater
- j) public toilets
- k) community housing

14) Council will set the levels of service for District activities – if a community board seek a higher level of service they will need to recommend that to Council and it will need to be funded in an appropriate way (locally).

Community Assistance

15) authority to establish prioritisation for allocation based on an overarching set of criteria from council to guide the scope of the activity

- 16) authority to grant the allocated funds from the Community Partnership Fund
- 17) authority to allocate bequests or grants generated locally consistent with the terms of the bequest or grant fund

Northern Community Board

- 18) make decisions regarding funding applications to the Northern Southland Development Fund. The Northern Community Board may invite a representative of the community of Dipton to take part in the decisions on applications to the Northern Southland Development Fund.

Unbudgeted Expenditure

Approve unbudgeted operating expenditure for local activities of up to \$20,000.

Approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan/LTP.

Authority to delegate to the chief executive, when approving a project definition/business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the Annual Plan/LTP.

Service Delivery

Local Activities

For activities within the local activities category, the community board shall have authority to:

- a) recommend to Council levels of service for local activities having regard to Council budgets within the Long Term Plan and Annual Plan process
- b) recommend to Council the rates and/or user charges and fees to fund the local activities
- c) accept donations of a local asset eg a gas barbeque, park bench, etc with a value of less than \$20,000.
- d) approve project definitions/business cases for approved budgeted capital expenditure up to \$300,000
- e) recommend to the Services and Assets Committee the approval of project definitions/business case and procurement plan for capital expenditure over \$300,000 and/or any unbudgeted capital expenditure
- f) monitor the performance and delivery of the service in meeting the expected levels of service
- g) facilitate the development of local management plans (for subsequent recommendation to Council), where required by statute or in support of District or other plans for reserves, harbours, and other community facilities, except where powers:
 - have been delegated to Council officers; or
 - would have significance beyond the community board's area or otherwise involves a matter of

	<p>national importance (Section 6 Resource Management Act 1991); or</p> <ul style="list-style-type: none"> involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise. <p>Local activities include:</p> <ol style="list-style-type: none"> community leadership local halls and community centres (within Council's overarching policy for community facilities) wharves and harbour facilities local parks and reserves parking limits and footpaths Te Anau/Manapouri Airport (Fiordland Community Board) Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura Community Board) <ol style="list-style-type: none"> for the above two local activities only recommend levels of service and annual budget to the Services and Assets Committee monitor the performance and delivery of the service <p>19) naming reserves, structures and commemorative places</p> <ol style="list-style-type: none"> authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places. <p>20) naming roads</p> <ol style="list-style-type: none"> authority to decide on the naming for public roads, private roads and rights of way <p>21) assist the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.</p> <p>Rentals and Leases</p> <p>In relation to all leases and licences of land and buildings for local activities within their own area, on behalf of Council;</p> <ol style="list-style-type: none"> accept the highest tenders for rentals more than \$10,000 approve the preferential allocation of leases and licenses where the rental is \$10,000 or more per annum. <p>Environmental management and spatial planning</p> <ol style="list-style-type: none"> provide comment on behalf of the relevant community/communities on resource consent applications referred to the community board for comment. recommend to Council the level of bylaw service and enforcement to be provided within the community, having regard to the need to maintain consistency across the District.
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	<p>24) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol where statutory ability exists to seek such feedback.</p> <p>25) provide input into regulatory activities not otherwise specified above where the process allows.</p> <p>26) recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the board has made submissions; ability to provide input to support the development of community planning for a civil defence emergency; and after an emergency event, to provide input and information to support community response efforts.</p>
LIMITS TO DELEGATIONS	<p>No financial or decision making delegations other than those specifically delegated by Council.</p> <p>The community board shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its Long Term Plan/Annual Plan. In accordance with the provisions of section 39(2) of Schedule 7 the board may not incur expenditure in excess of the approved budget.</p> <p>Matters which are not Delegated</p> <p>Southland District Council has not delegated to community boards the power to:</p> <ul style="list-style-type: none"> • make a rate or bylaw • acquire, hold or dispose of property • direct, appoint, suspend or remove staff • engage or enter into contracts and agreements and financial commitments • institute an action for recovery of any amount • issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like; • institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the community board has made submissions.
CONTACT WITH MEDIA	<p>The community board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of Council on matters outside of the board's delegations.</p> <p>The assigned Executive Leadership Team member will manage the formal communications between the board and its</p>

	<p>constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Southland District Council.</p>
REPORTING	<p>Community boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>The boards maintain bound minute books of their own meetings.</p>

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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Community Board Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the Community Board to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further **discussion."**

6 Confirmation of Minutes

6.1 Meeting minutes of Northern Community Board, 15 February 2021



Northern Community Board

OPEN MINUTES

Minutes of a meeting of Northern Community Board held in the Mossburn Fire Station, 45 Devon Street, Mossburn on Monday, 15 February 2021 at 6.30pm.

PRESENT

Chairperson	Greg Tither
Deputy Chairperson	Lance Hellewell
Members	Peter Bruce
	Pam Naylor
	Carolyn Smith
	Sonya Taylor
	Councillor John Douglas

IN ATTENDANCE

Community Liaison Officer	Kathryn Cowie
Committee Advisor/Customer Support Partner	Rose Knowles
Community Partnership Leader	Kelly Tagg
Councillor	Rob Scott
Councillor	Ebel Kremer

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Carolyn Smith, seconded Pam Naylor and resolved:

That the Northern Community Board confirms the minutes of the meeting held on 16 November 2020 as a true and correct record of that meeting.

Reports

7.1 Community Leadership Report

Record No: R/21/1/3624

Community partnership leader – Kelly Tagg and Community liaison officer – Kathryn Cowie were in attendance for this item.

Resolution

Moved Pam Naylor, seconded Sonya Taylor and resolved:

That the Northern Community Board:

- a) **Receives the report titled “Community Leadership Report” dated 10 February 2021.**

7.2 Operational Report for Northern Community Board

Record No: R/21/1/3881

Community partnership leader – Kelly Tagg was in attendance for this item.

Resolution

Moved Pam Naylor, seconded Carolyn Smith and resolved:

That the Northern Community Board:

- a) **Receives the report titled “Operational Report for Northern Community Board” dated 10 February 2021.**

7.3 Council Report

Record No: R/21/1/3139

Councillor Douglas presented the Council report.

Resolution

Moved Lance Hellewell, seconded Sonya Taylor and resolved:

That the Northern Community Board:

- a) **Receives the report titled “Council Report” dated 10 February 2021.**

7.4 Northern Southland Community Pool - Request for Funds

Record No: R/21/1/3752

Community Liaison Officer – Kathryn Cowie was in attendance for this item.

Mrs Cowie advised that this report is for the Northern Community Board to decide if they would like to make a recommendation to Council to grant funds to the Northern Southland Community Pool from the Mararoa Waimea ward reserve.

Resolution

Moved Pam Naylor, seconded Sonya Taylor and resolved:

That the Northern Community Board:

- a) **Receives the report titled “Northern Southland Community Pool - Request for Funds” dated 1 February 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.

- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Recommends to Council to grant the Northern Southland Community Pool \$16,000 from the Mararoa Waimea ward reserve.

7.5 Chairperson's Report

Record No: R/21/1/1872

Chairman Tither took the board through his report which included:

- Lumsden township gardening contract
- Meeting with Steve Milne from Southroads regarding trees and shrubs to be removed and tidied.

Resolution

Moved Carolyn Smith, seconded Pam Naylor and resolved:

That the Northern Community Board:

- a) **Receives the report titled "Chairperson's Report" dated** 10 February 2021.

The meeting concluded at 7.35pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE NORTHERN COMMUNITY BOARD
HELD ON 15 FEBRUARY 2021.

DATE:.....

CHAIRPERSON:.....

Community Leadership Report

Record No: R/21/3/11718
Author: Kelly Tagg, Community Partnership Leader
Approved by: Anne Robson, Chief Financial Officer

☐ Decision ☐ Recommendation ☒ Information

Purpose

- 1 The purpose of this report is to update the board on the community leadership activities in the area.

Recommendation

That the Northern Community Board:

- a) **Receives the report titled “Community Leadership Report” dated** 14 April 2021.

Attachments

- A Community Leadership Report [↓](#)



What's happening in your area

Community Partnership Fund

At the time of preparing this report the Northern Community Board have received five applications for the second round of the Community Partnership Fund, and has a total of \$12,269 to distribute.

A formal report to allocate the funds follows in this agenda.

Funding

Community Trust South major grants round

Community Trust South have announced a major grants round for 2021, investing \$1 million into the community for grant requests over \$75,000. Funding applications are done in a two-stage process – the first stage is submitting an expression of interest, and any successful applicants will then be required to submit a full funding application.

Expressions of interest are open now, and due by 20 April 2021. Any organisations invited to submit an application will need to do so by 30 September 2021.

Local initiatives

Community board tour

The board and staff recently undertook a tour of part of the area covered by their community board which included Athol, Garston and Five Rivers. Areas of interest were the Athol Hall and a visit to the railway heritage site in Athol. In Garston the board visited the public toilets and playground reserve area.

The board also met with representatives from the Five Rivers Hall Committee to discuss usage and works required at the hall. Since the meeting with the hall committee, Council's community facilities officer has also visited the hall and is looking into putting together costings for the installation of hot water, heating options and other general internal maintenance.

At this stage there are two projects earmarked for the hall in the long-term plan as follows;

Project	Year	Budget
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Roof	2022/23	\$61,800
Painting	2026/27	\$34,075

The current hall rate is \$68.48 and this will increase to \$122.11 due to a loan being taken out for the exterior painting. The remainder of the tour to visit Mossburn and Lumsden will take place later in the year.

Funding advice

Staff recently met with the Mossburn Senior Citizens regarding their Community Partnership Fund application to replace the floor at their facility, and will meet with them again to assist with other funding options for the project.

Garston community group

Members of the Garston Community Charitable Trust met with Council staff and Denise Lormans (Southland Community Law Centre), to go over their draft trust deed. A second draft of the deed has been circulated to the group and they will meet later in the month to confirm it. Once this is done Denise will finalise the processes for setting them up as a Charitable Trust with the Companies Office.

What's happening outside your area

District/regional Initiatives

Ministry of Education meeting regarding swimming pools

Staff from the community leadership team met with a representative from the Ministry of Education to develop a better understanding of how ministry owned swimming pools are funded and maintained.

The ownership of pools on school land is a mixture of 100% ministry owned pools and others with a shared ownership of say 60/40 between the Ministry and the community.

The ministry advised that schools receive funding through from the Ministry each year for pool maintenance and the type of funding used depends on whether it's a capital project or operational maintenance.

Capital projects can be funded via the 10-year property plan (10YPP) and operational funding is also available through the property maintenance grant.

Schools may opt to do larger projects with regards to heating and filtration via the 5YA (five-year agreement) but they will have to prioritise with other projects required eg carpet for classrooms.

Operational funding can be used for pool chemicals, water charges, heating charges, water testing charges, painting the pool and surrounds, fence repairs, repairing and servicing the filtration plant, caring for ancillary buildings like changing rooms, storage sheds and roofing structures, repairing pool covers and the salary of training of the person responsible for maintaining pool hygiene and maintenance, such as the caretaker (ground staff get \$4.40 per day for looking after a pool).

This funding is calculated on the actual square metres of the pool. Operational funding for heat, light, and water doesn't cover costs of running a pool outside school hours.

More information about the amount of the property management grants for schools with pools can be found at <https://property.education.govt.nz/pmg/ViewSchoolInfo>

The Ministry wishes to ensure that pool roofs are trafficable and is working through a programme of replacing all translucent verandas and roofs that are no longer trafficable. The ministry is fully funding the replacements on ministry owned pools and working with the community where there is shared ownership.

If the roofs can't be replaced in the short term, netting must be installed as a safety measure.

Another focus for the ministry is around leases and user agreements for swimming pools.

More seeking country life

The dynamics of country living are changing as more urban dwellers ditch the city for the provinces. The shift to smaller towns and centres came as Covid-19 changed people's work habits, as well as soaring house prices and living costs in major cities.

This was highlighted in an Infometrics analysis released late last year, which showed 11 out of 67 districts all had increases in population growth from internal migration

<https://farmersweekly.co.nz/section/agribusiness/view/more-seeking-country-life>

What we can expect of the New Zealand economy, and life in general in 2021.

Having put 2020 behind us, it's time to consider how much the economy, and life in general, will return to normal by the end of 2021. Infometrics updated economic forecasts were published in early February, and the outlook for the next 12-18 months will be considerably stronger than was previously being anticipated. However, the uncertainty around that outlook remains highly elevated. This article canvases some of the key factors that will determine outcomes in 2021.

<https://www.infometrics.co.nz/from-the-beach-2021/>

Brief explores covid's impact on agriculture

Agriculture has performed well during the Covid-19 pandemic, but briefing papers to the incoming cabinet ministers warns the outlook is challenging.

https://farmersweekly.co.nz/section/agribusiness/view/brief-explores-covids-impact-on-ag?utm_source=GlobalHQ&utm_campaign=7dcca085d3-EMAIL_CAMPAIGN_09122020_STAFF_COPY_01&utm_medium=email&utm_term=0_4f497899e6-7dcca085d3-193644923

The live lobster export industry

The live lobster export industry is one of many businesses to feel the effects of Covid-19. Fiordland Lobster Company has seen both extremes, from months of complete shutdown, to booming sales for the rest of the year.

<https://www.facebook.com/294604540645182/posts/3233856763386597/?d=n>

Taking time to thrive

Southland dairy farmer Loshni Manikam is on a mission to help farming women get more out of life. Her new free ebook "12 Tips to Help You Thrive" shares practical advice on how women can take time for their own needs, while juggling multiple responsibilities.

<https://farmersweekly.co.nz/section/dairy/view/taking-time-to-thrive>

What's coming up?

Policy and strategy

Bylaw and policy work

Staff have been revising the Procurement Policy and developing a draft Procurement Manual. The formal consultation period for the policy was 4 November to 4 December 2020. Submissions were presented to Council on 28 January 2021 and it is anticipated Council will adopt the policy on 14 April 2021. It is likely both the policy and manual will come into effect on 1 July 2021.

Council is reviewing its Alcohol Licensing Fee-Setting Bylaw. Consultation for this was run from 12 to 26 March 2021. All alcohol licence holders were directly contacted to advise them of this process and encouraged to provide feedback. Submissions are likely to be received by Council on 27 April 2021.

Staff are also working on the Asset Management and Contract Management Policies. Review of the Elected Members' Remuneration and Reimbursements Policy, the Vehicle Policy, Fraud Policy and the Sensitive Expenditure Policy is underway.

At its meeting on 28 January 2021, Council adopted the Revenue and Finance Policy, and on 10 March 2021 adopted the Policy on Development and Financial Contributions and the Significance and Engagement Policy.

The Stewart Island Levy Subcommittee met in February 2021 to work with staff in developing a 10 year funding plan for allocation of visitor levy funds, in line with the Stewart Island/Rakiura Visitor Levy Policy. A draft funding plan was presented to the Community and Strategy Committee on 23 March 2021 for its feedback.

Corporate risks

Risk management reporting is underway for the March 2021 quarter. Staff and ELT have updated the quarterly risk register, and the quarterly reports were presented to the Finance and Assurance Committee in March 2021, and will be presented to Council in April 2021. As part of an annual review process, the Finance and Assurance Committee considered and discussed one of the top strategic risks at the conclusion of their March meeting.

Staff and ELT will meet 30 March 2021 to undertake the annual review of Council's top strategic and corporate risks. The revised weightings will form the draft risk register to be presented to the committee when it meets in June 2021 and to Council for adoption.

Other Work

He Pou a Rangi/the Climate Change Commission have produced draft advice for consultation. He Pou a Rangi are seeking and incorporating feedback on their advice, before it is formally presented to the government. The draft advice outlines changes needed in particular sectors and recommends 17 critical actions the government must take to reach its climate goals.

The advice also includes information about transitioning to a low emissions society, and the impacts of doing so. Staff have worked with councillors to produce a submission on the advice, and this has been lodged with He Pou a Rangi. Anyone is able to make a submission on the draft advice before submissions close.

Long Term Plan

At the 10 March 2021 Council meeting, the Long Term Plan Consultation Document was adopted and made available for release to the public. At 9am on Friday 12 March 2021, submissions officially opened

and the information is now available on Council's website. The consultation document has been delivered to households with submissions closing at 5pm on Wednesday 14 April 2021. At that same meeting, the supporting documentation for the Long Term Plan was adopted and is available on the Council website.

Stakeholder updates

Waka Kotahi update

There was some feedback that boards would like to know more about the reasons for the temporary speed limits (TSL's) in place for resealing, during the different stages of the work. There are a number of reasons, mostly related to the health and safety of the workers and road users, but also to protect the seal once installed so that we don't have to come back and fix damage to the seal, causing more disruption to your communities.

1. Initially when the site is being sealed, TSL's are in place for safety reasons to protect the workers and road users traveling through the site.
2. Chipseals can take 24-48 hours for the chip to fully embed into the binder. To assist with adhesion and reduce the chance of damage, a TSL is kept in place to help manage traffic within the site. The site isn't fully swept or line marked at this point, so the TSL is still required to keep the users safe, help protect the seal and should also mitigate damaged windscreens if the TSL is complied with.
3. Once the site is swept and line-marked it is considered appropriate to be opened back up to normal operating speeds. Note in urban areas the permanent speed limit is already lower, so TSL's may not be in place for the same extent as rural areas, depending on the environment / hazards.

This season we have noticed an alarming number of users not complying with road works signs / TSL's both attended and unattended by workers, so it is important to get the message out there that there are a number of reasons why these are in place. Not complying with this signage puts the safety of the road users and workers at risk, and can damage the work being done, which results in us having to come back and fix causing further delays which could've been easily avoided. We work hard to make sure signs are taken down when they are not required – this is an area we are focusing on.

We appreciate that there have been some community concerns regarding the road pavement rehabilitation near Mossburn recently and note that this has been a challenging site due to the material required to be used and the length and location of the site. The good news is that this is due to be sealed by Easter (weather permitting), and the second site on SH94 within a fortnight after that. We thank the community in this area for their patience while we improve the safety of the highway here.

We acknowledge that there have been a high number of worksites this summer and appreciate your patience at these sites. A fairly wet summer has meant condensing our work into a smaller window which has created a situation requiring multiple worksites in areas. However, our construction season is coming to an end shortly, as the dropping temperatures mean many pavement works are not possible.

Before winter sets in our next priority is the felling of dangerous trees around Southland state highways, so there will be temporary traffic management in place in various areas to allow this. These trees are being

felled as they are either dangerous and in danger of falling on or near the highway, or are creating hazards for road users.

Wandering stock on the highways continues to be of concern. If stock is spotted on state highways we encourage calling 0800 4 HIGHWAYS (0800 44 44 49) so that this can be actioned immediately. We are following up with landowners in 'hot spot's' to encourage them to check fencing and have had a very positive response to this.

Finally, there will be a moratorium on work happening on state highways over the Easter break/Southland anniversary day, with all non-essential work closing down at noon on April 1 and commencing again after 7am on April 7. Road users and communities are encouraged to call 0800 4 HIGHWAYS (0800 44 44 49) if they see anything of concern on state highways over this break.

Operational Report for Northern Community Board

Record No: R/21/3/12959

Author: Carolyn Davies, Executive Assistant

Approved by: Anne Robson, Chief Financial Officer

☐ Decision

☐ Recommendation

☒ Information

Purpose of Report

The purpose of the report is to update the board on the operational activities in the Northern Community Board area.

Recommendation

That the Northern Community Board:

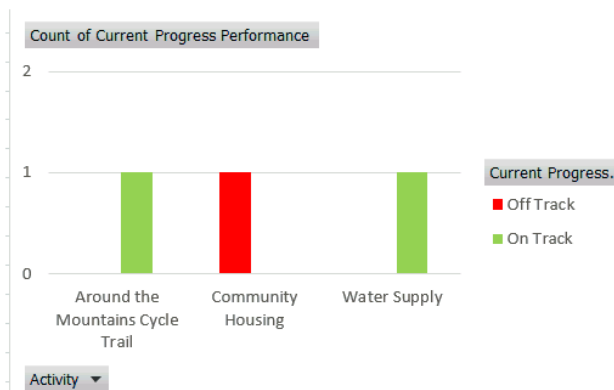
- a) **Receives the report titled “Operational Report for Northern Community Board”**
dated 14 April 2021.

Attachments

A Report to Northern Community Board - 19 April 2021 - Operational report [↓](#)



1. Projects within current financial year



CLARIFICATION OF FUNDING SOURCES

Local funded: stormwater, cemeteries, footpaths, SIESA, water structures and community halls.

District funded: water, wastewater, public toilets and roading.

Local or District funded (dependent on service): community facilities, parks and reserves.

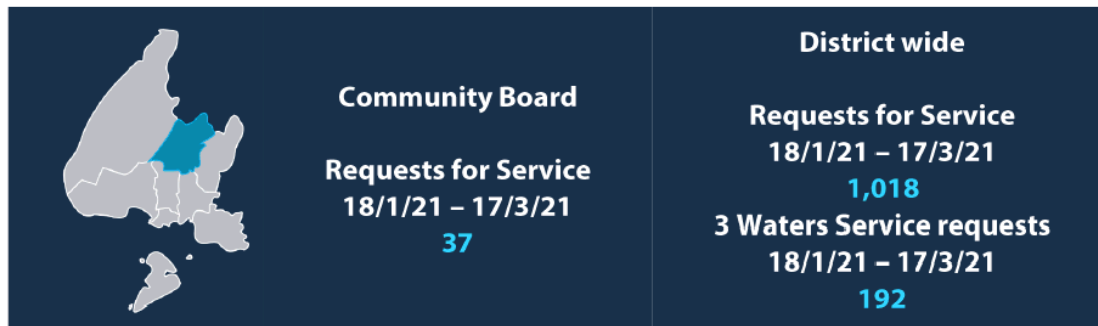
ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	STATUS	BUDGET
WATER SUPPLY	P-10265	District metered areas - Lumsden Balfour	Delivery phase	On track	Works are now complete	\$83,025
COMMUNITY HOUSING	P-10309	External repaint (including roof) of Lumsden community housing units	Delivery phase	Off track	Contractor ordering materials - start date subject to delivery.	\$27,157
AROUND THE MOUNTAINS CYCLE TRAIL	P-10419	Repair flood damage on cycle trail.	Delivery phase	On track	Works completed. Defects period expires in November 2021.	\$583,544



2. Service Contracts

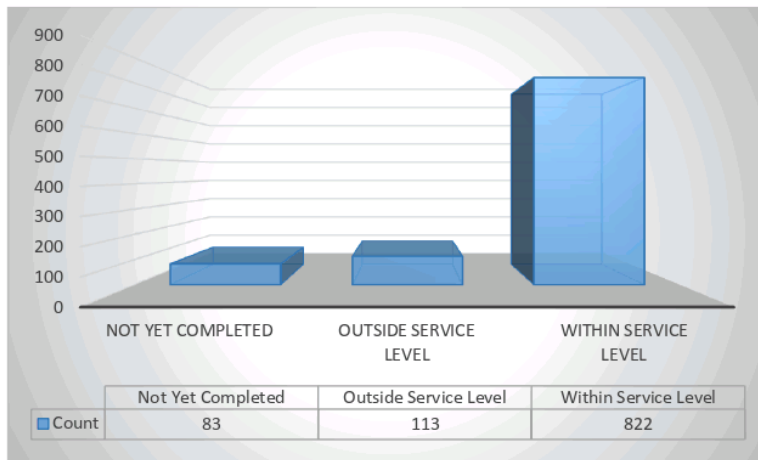
CONTRACT NAME	CONTRACT MANAGER COMMENTARY
10/01 – Water and waste water services operation and maintenance	The water and waste water contract is operating well. Minor capital works awarded to Downer are progressing on programme.
17/ 03 – Waimea Alliance	<p>Routine maintenance is ongoing. Township cyclic work is ongoing, and includes minor projects and RFS works.</p> <p>The Northern area received further flood damage over January, mostly around the Garston and Nokomai areas. Following initial repair works around Waikaia the crew went into the Northern area, particularly around the Garston and Nokomai, before coming back into the Ardlussa areas around Waikaia and piano Flat which will continue through into March.</p> <p>Council's sealing contractors are completing works throughout the District including areas within the Northern and other Waimea ward areas.</p> <p>Pre-reseal repairs for the next sealing season are underway with most of the Northern area completed by end of February, and are working in other areas of the Waimea and Central Alliance patches.</p> <p>The third round of shoulder mowing has also been completed this period.</p>
20/01 – Lumsden Office and library cleaning	The outcomes for this contract's outcomes are still being met and or exceeded well at the offices. No major issues this period.
17/03 -Toilet Contracts	QR codes are being placed in these toilets. New security screens will be placed on the non-operating toilets behind the Athol due to the locks being removed and also the windows being forced open to gain access, all other toilet contracts are working well.
10/27 - Mowing	Some minor spraying was required to be caught up on in this period. The mowing standard has been met and no major concerns or complaints.

3. Request for service data 18 January 2021 – 17 March 2021

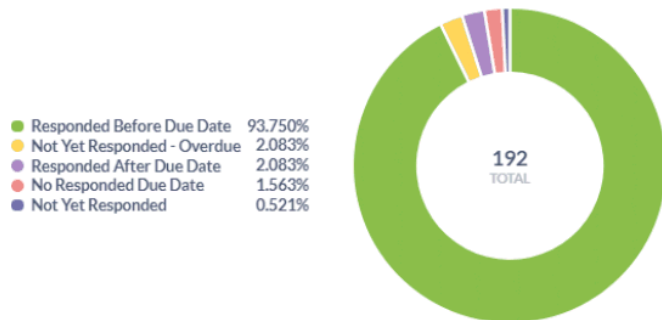


REQUEST TYPE	COUNT
Cemeteries repairs and maintenance	1
Culverts blocked - rural	1
Freedom camping complaints	1
Gardening maintenance	1
Gravel, potholes/corrugations and grading	1
Hall cleaning and maintenance	1
Miscellaneous vandalism	1
Other road hazards (safety)	1
Repairs and maintenance council property	1
Rural water - no water supply	3
Stormwater general - urgent	1
Toilet repairs and maintenance	3
Transport - road matters general	3
Urban stormwater (the drain)	4
Vegetation Urban/berm mow/overgrown/visibility issues	1
W/bin cancelled - rural/comm/additional bins only	1
Water asset leak - main, hydrant, valve, meter	5
Water toby damaged (not safety issue)	1
Water toby leak	1
Wheelie bin damaged	2
Wheelie bin new	1
Wheelie bin stolen	2
TOTAL	37

RFS Count by completion time status



IPS Requests, Response Time Status



Note: RFS' that were not yet completed or outside the service level were due to factors including further investigations/work required and extensions of time to complete the requests.



4. Local finance reporting

Athol - Business Units as at 28 February 2021

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Operating Costs - Athol	\$441	\$439	\$879	\$250	\$439	\$659			
Cemetery - Athol	\$658	\$659	\$989	\$411	\$659	\$989			
Beautification -Athol	\$3,986	\$3,993	\$5,989	\$7,302	\$8,823	\$13,234	\$8,361		
Playground - Athol	\$1,755	\$1,758	\$2,637	\$198	\$1,758	\$2,637			
Hall - Athol	\$7,653	\$7,673	\$11,721	\$8,164	\$8,221	\$11,838			
Total	\$14,493	\$14,522	\$22,215	\$16,325	\$19,900	\$29,357	\$8,361	\$0	\$0

Garston - Business Units as at 28 February 2021

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Beautification - Garston	\$8,125	\$8,125	\$12,851	\$10,123	\$9,811	\$14,717			
Playground - Garston	\$1,115	\$1,119	\$1,679	\$425	\$1,725	\$2,588			
Playcentre Building	\$1,426	\$1,438	\$2,157	\$1,147	\$1,676	\$2,157			
Total	\$10,665	\$10,682	\$16,687	\$11,695	\$13,213	\$19,462	\$0	\$0	\$0

**Lumsden - Business Units as at 28 February 2021**

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Administration - Lumsden			\$1,518						
Operating Costs - Lumsden	\$3,371	\$3,271	\$4,907	\$7,785	\$4,428	\$4,907			
Street Works - Lumsden	\$4,576	\$4,547	\$7,029		\$1,880	\$2,820			
Refuse Collection - Lumsden	\$20,499	\$20,367	\$30,550	\$11,013	\$23,033	\$34,550			
Stormwater Drainage - Lumsden	\$8,652	\$8,597	\$12,996	\$5,197	\$8,651	\$12,895			\$20,000
Cemetery - Lumsden	\$6,507	\$7,523	\$11,285	\$8,665	\$10,385	\$15,578			
Beautification - Lumsden	\$34,636	\$34,468	\$51,702	\$48,316	\$43,017	\$52,253			
Recreation Reserve - Lumsden	\$3,715	\$2,460	\$3,690	(\$2,127)	\$2,603	\$3,690			
Playground - Lumsden	\$1,536	\$1,531	\$2,297	\$2,527	\$3,819	\$5,729			
Camping Ground - Lumsden	\$900	\$800	\$1,200						
Hall - Lumsden	\$11,893	\$12,496	\$19,044	\$8,019	\$13,985	\$19,570			
Information - Centre	\$2,033	\$2,101	\$3,151	\$3,729	\$3,243	\$4,531			
Total	\$98,319	\$98,161	\$149,369	\$93,123	\$115,044	\$156,523	\$0	\$0	\$20,000

Mossburn - Business Units as at 28 February 2021

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Operating Costs - Mossburn			\$3,485	\$325	\$2,563	\$3,845			
Street Works - Mossburn	\$11,213	\$11,213	\$16,819	\$9,655	\$20,979	\$31,468			
Stormwater Drainage - Mossburn	\$3,199	\$3,199	\$4,799	\$850	\$3,203	\$4,799			
Cemetery - Mossburn	\$10,639	\$3,903	\$5,855	\$13,388	\$3,903	\$5,855			
Beautification - Mossburn	\$7,102	\$7,102	\$10,653	\$9,391	\$11,102	\$16,653			
War Memorial Park	\$11,123	\$11,123	\$16,684	\$14,136	\$11,364	\$16,684			
Playground - Mossburn	\$1,025	\$1,025	\$1,537	\$193	\$1,025	\$1,537			
Total	\$44,301	\$37,565	\$59,832	\$47,939	\$54,138	\$80,841	\$0	\$0	\$0



Northern Southland development fund - Business Units as at 28 February 2021									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Northern Southland Devlpt Fund			\$10,600		\$983	\$9,825	\$0	\$0	\$0
Total	\$0	\$0	\$10,600	\$0	\$983	\$9,825	\$0	\$0	\$0

Community Leadership - Northern - Business Units as at 28 February 2021									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Community Leadership Northern		\$0	\$6,069	\$35,903	\$16,883	\$56,867	\$0	\$0	\$0
Total	\$0	\$0	\$6,069	\$35,903	\$16,883	\$56,867	\$0	\$0	\$0

Athol income for the period to date is on budget. Expenditure is \$3,575 under budget. Beautification operating expenditure is \$1,521 under budget due to the carry forward of the project explained below, this is offset by higher mowing costs (\$5,344). The higher mowing costs are due to an error in an accrual reversal posted in March instead of February, this will be resolved next month. The actual mowing costs year to date are in line with budget. Playground expenditure is under budget by \$1,560 due to less general maintenance required for the year to date. Beautification capital expenditure is currently \$8,361 over budget due to the final work on the beautification portion of the railway display project. This project was completed on 21 August 2020. A budget of \$6,424 for this work was carried forward from 2019/2020. The carry forward budget was coded to maintenance projects in error. This will be corrected in the upcoming forecasting process to realign the budget with the actual spend.

Garston income for the period to date is on budget. Expenditure is \$1,518 under budget primarily to a \$1,300 underspend in playground general maintenance.

Lumsden income is on budget for the period to date, however expenditure is \$21,921 under budget. Operating costs are \$3,357 over budget, this is due to rates being higher than budgeted. Street works is \$1,880 under budget due to no general maintenance spend to date. Refuse collection is \$12,020 under budget due to less street litter bin costs to date. Stormwater is \$3,454 under budget due to an under spend in monitoring and maintenance costs. Cemetery expenditure is under budget due to lower internment costs (\$2,965). Beautification expenditure is \$5,299 over budget, due to gardening completed to date. Recreation reserve is \$4,730 under budget due to a \$5,427 refund received due to inaccurate historical electricity meter readings. Playground expenditure is under budget by \$1,292 due to less general maintenance required for the year to date. Lumsden Hall is \$5,966 under budget due to lower cleaning, electricity and operating costs to date. Stormwater capital expenditure of



\$20,000 is forecast for the reticulation upgrade of the SE catchment that was budgeted for 2020/2021. This project has been deferred to 2023/2024, removed in the current forecasting round and an allowance has been made in year three of proposed LTP.

Mossburn cemetery income is over budget, which is due to higher internment fees (\$6,736). Overall expenditure for the period to date is \$6,199 under budget. Operating costs are \$2,238 under budget due to minimal spend in general projects to date. Street works operating expenditure is \$11,324 under budget due to internal capital costs expected for footpath renewals, which is yet to occur. Stormwater is \$2,353 under budget due to no monitoring or maintenance costs being incurred to date. Beautification is \$1,711 under budget due to no tree and hedge maintenance to date. These underspends are offset by cemetery internment costs being over budget, (\$6,199) and war memorial park, which is \$2,772 over budget due to an error in a mowing accrual reversal posted in March instead of February. This will be resolved next month. Actual mowing costs for the year to date are in line with budget.

There has been no activity for Northern Southland Development Fund for the period to date. Grants are anticipated to be paid in May 2021 as applications close on 31 March 2021.

Community leadership income for the period to date is on budget. The only income anticipated is an internal grant for the community board's share of the of community partnership fund. This will be allocated as part of the year end process at 30 June 2021. Community leadership expenses are \$19,020 over budget due to the community leadership grants budget not being phased with the grant allocation rounds. This will be corrected in March.

Reserve Balances

RESERVE	30 JUNE 2020	BUDGET 30 JUNE 2021	FORECAST 30 JUNE 2021
Athol community centre	\$7,906	\$8,118	\$8,118
Athol general	\$22,147	\$21,546	\$15,122
Total – Athol	\$30,053	\$29,664	\$23,240
Garston special projects	\$36,998	\$36,841	\$34,311
Total – Garston	\$36,998	\$36,841	\$34,311
Lumsden community centre	\$4,823	\$5,123	\$5,123
Lumsden cemetery	\$676	\$676	\$676
Lumsden footpaths	\$4,699	\$8,908	\$8,908
Lumsden general	\$73,712	\$76,430	\$76,430
Lumsden stormwater	\$68,378	\$48,479	\$48,479
Total – Lumsden	\$152,288	\$139,616	\$139,616
Mossburn general	\$102,593	\$83,733	\$81,584
Total – Mossburn	\$102,593	\$83,733	\$81,584
Northern Southland development fund	\$321,408	\$322,183	\$322,183
Total – Northern Southland development fund	\$321,408	\$322,183	\$322,183
TOTAL RESERVES	\$643,340	\$612,037	\$600,934

Community Service Awards - Procedures and Guidelines

Record No: R/21/3/8753

Author: Megan Seator, Community Liaison Officer

Approved by: Trudie Hurst, Group Manager Customer Delivery

☐ Decision

☐ Recommendation

☒ Information

Purpose

- 1 The purpose of this report is to inform the Northern Community Board of the new procedures and guidelines for the Southland District Council community service awards.

Executive Summary

- 2 Southland District Council's community service awards are a mechanism to acknowledge individuals and groups who have contributed outstanding community service to their community.
- 3 In 2020, staff from the communications, governance and democracy, and community leadership teams undertook a review of the community service awards.
- 4 It was identified that clarification is needed on the award criteria, who can nominate an individual, who makes allocation decisions, the type of celebration that will be provided, and how the associated costs are paid for. This is to ensure consistency across community boards, clarity for the public, and to provide staff with a standardised method of administration.
- 5 A copy of the procedures and guidelines approved by the Community & Strategy Committee on 9 February 2021 are attached to this report.

Recommendation

That the Northern Community Board:

- a) **Receives the report titled "Community Service Awards - Procedures and Guidelines" dated 1 March 2021.**

Attachments

- A Southland District Council community service awards - procedures and guidelines [↓](#)

Community Service Awards

Procedures and guidelines

Purpose

The purpose of the Southland District Council community service awards is for community boards to recognise individuals and groups who have provided significant and outstanding contribution to their community board area through leadership, volunteering, or community service.

Criteria

Any person or group residing within the Southland District, who by their significant and outstanding contribution to their community board area through leadership, volunteering, or community service, is eligible to be nominated for a community service award.

The definition of 'significant and outstanding contribution' focuses on the quality of service and does not preclude individuals on age or length of service.

Nominees contribution to the community may be in the education, youth, health, sport, heritage, art, culture, environment, social wellbeing, or similar sectors.

Joint awards (ie partners & groups) are acceptable and can be considered as one nomination.

Nomination process

There will be one nomination round per year closing 30 September (special exceptions may apply in extraordinary circumstances).

Members of the community can nominate individuals by submitting the prescribed application form to Southland District Council before the closing date.

Late nominations will not be accepted and will be deferred to the next nomination round.

Award allocation

Following the closure of the nomination round each year, community boards will receive a report outlining the nominations from their community board area. This report will enable community boards to review and select up to a maximum of two individuals to receive community service awards for that year.

The mayor will be notified of community boards decisions

Presentations

Presentations of the awards are to be made at a community board meeting, workshop, or community event by the community board chair. Recipients will be presented with a framed certificate and they may invite friends and family to be present.

Funding

Costs associated with the awards will be funded from the grants and donations budget. This will go towards the framing of the certificates, catering costs, or flowers (up to \$200 per community board per year).

Publicity

The recipients of community service awards will be published in the First Edition. Publicity may also be done through the Southland District Council website and Facebook page. Additionally, local media will be notified should they wish to run a story on the awards.

Installation of Seat in Athol - Unbudgeted Expenditure Report

Record No: R/21/4/15044

Author: Kelly Tagg, Community Partnership Leader

Approved by: Nick Hamlin, Project Delivery Manager/Acting GM Services and Assets

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is for the Northern Community Board to consider whether or not it wishes to approve unbudgeted expenditure so that the installation of a new seat in Athol may take place prior to Anzac Day.

Executive Summary

- 2 The former Athol and Garston Community Development Area Subcommittees had previously discussed installing seats in Athol and Garston.
- 3 The Athol seat has been designed as a tribute to fallen soldiers from the area and the community would like to have the seat installed prior to Anzac Day.
- 4 The installation of the seat has been included as a project in the 2021-2031 Long Term Plan.
- 5 The cost of the seat is \$6,830 plus GST and is to be funded from the Athol general reserve.
- 6 The board wishes to bring forward this project into the 2020/2021 financial year so that it can be unveiled as part of this year's Anzac celebrations.

Recommendation

That the Northern Community Board:

- a) **Receives the report titled "Installation of Seat in Athol - Unbudgeted Expenditure Report" dated 12 April 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Approves unbudgeted expenditure in the amount of \$6,830 plus GST to be funded from the Athol general reserve (via the beautification – maintenance project business unit) to allow for the early installation of a memorial seat in Athol.

Background

- 7 The former Athol and Garston Community Development Area Subcommittees had previously discussed installing seats in Athol and Garston.
- 8 They have worked with Council's communications team to come up two unique seat designs that celebrate important aspects of both Athol and Garston.
- 9 Both seats have been budgeted for in the 2021-2031 Long Term Plan with the Athol seat being funded via the Athol general reserve.
- 10 The theme for the Athol seat is a memorial to fallen soldiers from the area and the Garston seat is Peter Rabbit themed in keeping with "Peter Rabbits house" which is located adjacent the Garston cemetery.
- 11 The Athol community would like to celebrate their new seat on Anzac Day and have asked staff if it would be possible to bring forward the installation of the seat into the 2020/2021 financial year and have the seat installed before 25 April 2021.
- 12 The seat is completed but requires transportation to Athol and the installation of a purpose-built concrete pad for it to be secured to.
- 13 The suppliers of the seat and the concrete pad have indicated they will be able to have it installed prior to Anzac Day should approval be given by the board.

Issues

- 14 This project is included in the 2021-2031 Long Term Plan which is currently out for consultation.

Factors to Consider

Legal and Statutory Requirements

- 15 There are no legal or statutory requirements.

Community Views

- 16 The Northern Community Board, as representatives of their communities, have indicated they are supportive of this project progressing.
- 17 Former members of the Athol Community Development Area Subcommittee have also indicated their support for this project.

Costs and Funding

- 18 Creation Signs have provided a quote in the amount of \$6,330.00 plus GST to supply and install the seat.
- 19 In addition, Council's work schemes supervisor has indicated that the cost to install a 1500 x 1500mm concrete pad will be \$500.00.
- 20 It is intended that this project be funded from the Athol general reserve by way of the beautification – maintenance project business unit.

Policy Implications

- 21 There are no policy implications.

Analysis

Options Considered

- 22 The board must consider if it wishes to approve or not approve the bringing forward of this project from year one of the 2021-2031 long term plan into the current 2020/2021 financial year.

Analysis of Options

Option 1 – to approve unbudgeted expenditure in the amount of \$6,830.00 plus GST to be funded from the Athol general reserve (via the beautification – maintenance project business unit) to allow for the early installation of a memorial seat in Athol.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> the seat is able to be installed in time for the 2021 Anzac Day celebrations. 	<ul style="list-style-type: none"> there are less funds in the Athol general reserve for other projects going forward.

Option 2 – to not approve unbudgeted expenditure in the amount of \$6,830.00 plus GST to be funded from the Athol general reserve (via the beautification – maintenance project business unit) to allow for the early installation of a memorial seat in Athol.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> no real advantages identified. The funds are budgeted to be spent in the 2021/2022 financial year so are unable to be used for other projects in the short term. 	<ul style="list-style-type: none"> the seat is not able to be installed in time for the 2021 Anzac Day celebrations.

Assessment of Significance

- 23 Not considered significant.

Recommended Option

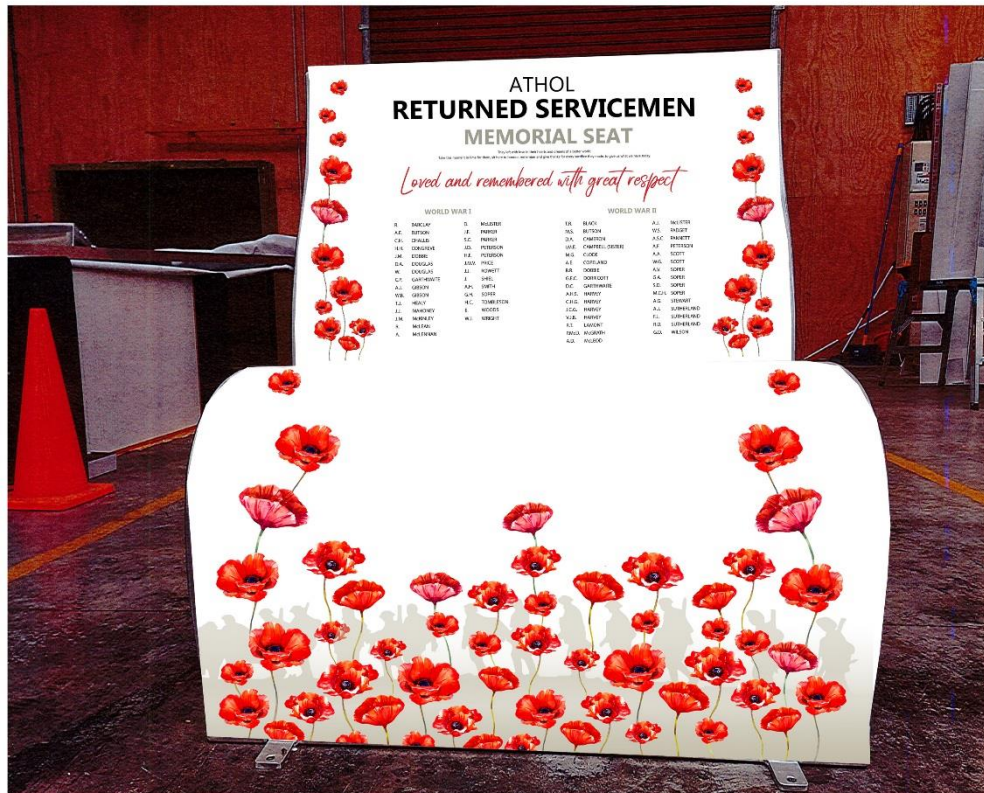
- 24 Option 1 is the recommended option.

Next Steps

- 25 If approved staff will work to ensure the seat is installed prior to Anzac Day 2021.

Attachments

- A Athol Memorial Seat design - April 2021 [↓](#)
 B Athol memorial seat names - April 2021 [↓](#)
 C Athol Seat - quote - Creation Signs - February 2021 [↓](#)



ATHOL RETURNED SERVICEMEN MEMORIAL SEAT

They left with love in their hearts and dreams of a better world.
Take this moment in time for them, sit here to honour, remember and give thanks for every sacrifice they made, to give us what we have today.

Loved and remembered with great respect

WORLD WAR I

R.	BARCLAY	D.	McLISTER
A.E.	BUTSON	J.F.	PARKER
C.H.	CHALLIS	S.C.	PARKER
H.H.	CONGREVE	J.D.	PETERSON
J.M.	DOBBIE	H.F.	PETERSON
D.A.	DOUGLAS	J.M.V.	PRICE
W.	DOUGLAS	J.J.	ROWETT
C.P.	GARTHWAITE	J.	SHIEL
A.J.	GIBSON	A.H.	SMITH
W.B.	GIBSON	G.H.	SOPER
T.J.	HEALY	H.C.	TOMBLESON
J.J.	MAHONEY	E.	WOODS
J.M.	McKINLEY	W.J.	WRIGHT
R.	McLEAN		
A.	McLENNAN		

WORLD WAR II

T.R.	BLACK	A.J.	McLISTER
M.S.	BUTSON	W.S.	PADGET
D.A.	CAMERON	A.S.C.	PANNETT
I.M.E.	CAMPBELL (SISTER)	A.F.	PETERSON
M.G.	CLODE	A.A.	SCOTT
A.E.	COPELAND	W.G.	SCOTT
B.R.	DOBBIE	A.V.	SOPER
G.E.C.	DORRICOTT	G.A.	SOPER
D.C.	GARTHWAITE	S.D.	SOPER
A.H.S.	HARVEY	M.C.H.	SOPER
C.H.G.	HARVEY	A.G.	STEWART
J.C.G.	HARVEY	A.J.	SUTHERLAND
V.J.B.	HARVEY	F.J.	SUTHERLAND
R.T.	LAMONT	R.D.	SUTHERLAND
P.McD.	McGRATH	G.D.	WILSON
A.D.	McLEOD		



Customer Account: Z219
Date Created: 30 April 2019

Quote Number:
J21637

Quote Prepared For: Donna
Southland District Council
PO Box 903
Invercargill 9840

Name: Riki Shuttleworth
Phone: 0276867999
Email: riki.shuttleworth@creationsigns.co.n

Thank you for the opportunity to submit pricing to you. All prices are based on the quantities and items shown below.

J21637	Supply Peter Rabbit seat with digital print 1200mm x 1200mm Install - Garston	\$5540.00 \$ 790.00	6330.00
---------------	--	------------------------	----------------

Subtotal	6,330.00
GST	949.50
Total	7279.50

Quote Terms

1. All prices are exclusive of GST and FREIGHT unless otherwise stated.
2. All orders will be subject to our standard Terms and Conditions of Sale.
3. Delivery times may vary and will be confirmed on receipt of your order number.
4. Quote Valid for 30 Days only.
5. Prices may be subject to major currency and material cost fluctuations outside of our control. However, negotiation will be sought prior to price changes being implemented.

If you have any questions then please do not hesitate to contact me and I would be happy to assist in any way possible.

Creation Signs Limited:
88 Bill Richardson Drive
P.O Box 313, Invercargill
Ph: 03 211 0301
Fax Sales: 03 214 1711

Chairperson's Report

Record No: R/21/3/11908

Author: Rose Knowles, Committee Advisor/Customer Support Partner

Approved by: Anne Robson, Chief Financial Officer

☐ Decision

☐ Recommendation

☒ Information

Purpose of Report

- 1 The purpose of the report is to provide an update to the Northern Community Board on activities that the chairperson has been involved since the February 2021 meeting.
- 2 The report also provides an opportunity for the board chairperson to present an overview of the issues he has been involved with.
- 3 Items of interest that the chair is reporting on are as follows:
 - 10.2.2021 – meet in Lumsden with Kelly Tagg and Kath Cowie. Discussed upcoming meetings and dates. Also discussed the opportunity for the Lumsden Fire Brigade to put in an application for a helicopter landing pad
 - received information from Trudy Saunders SDC regarding the gardening tender for Lumsden. This is to be published with a closing date of Tuesday 27 April. All current contractors have been emailed the documents
 - Northern Southland assets tour was well supported on 18 March by all members along with Councillor's Rob Scott, John Douglas and SDC staff Kelly Tagg, Kath Cowie and Mark Day. This was very informative and led to good discussions
 - Rob, Carolyn, Peter and myself meet at the Lumsden Rec grounds on 25 March to discuss options for ongoing use of the grounds and the grazing contract.

Recommendation

That the Northern Community Board:

- a) **Receives the report titled "Chairperson's Report" dated 8 April 2021.**

Attachments

There are no attachments for this report.

Northern Southland Development Fund Applications

Record No: R/21/3/14352

Author: Kathryn Cowie, Community Liaison Officer

Approved by: Matt Russell, Group Manager Services and Assets

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is for the Northern Community Board to allocate funding for the March 2021 round of the Northern Southland Development Fund.

Executive Summary

- 2 The Northern Southland Development Fund is available to eligible groups and organisations to assist with a broad range of projects and initiatives.
- 3 A total of three applications have been received for the March 2021 round of the Northern Southland Development Fund totalling \$4,497.
- 4 As per the financial information included in this report, there is \$9,642 available to distribute for this funding round.

Southland District Council
Northern Southland Development Fund
For the Period Ended 31 March 2021

<u>Summary</u>		Actual
Opening balance, 1 July 2020		321,408
<u>Add:</u>		
Reversal of prior year commitments		2,686
Interest on reserves*		-
Total		324,094
<u>Less</u>		
Prior year commitments		2,686
Current year commitments		-
Funds Held in Reserves		321,408
Less capital fund		311,765 A
Funds Available for General Distribution		9,642 B
<u>Notes:</u>		
* Interest earned for the period has not been included. The actual amount will not be known until the end of the financial year when interest is allocated across Council's investments (30 June 2021).		

<u>Prior Year Commitments</u>	Committed	Uplifted	Balance
Dipton Community Water Supply	2,350	2,350	-
Northern Southland Community Resource	336	336	-
Centre (balance of grant that was short paid)	<u>2,686</u>	<u>2,686</u>	<u>-</u>

<u>Current year Commitments</u>	Committed	Uplifted	Balance
	<u>0</u>	<u>0.00</u>	<u>0.00</u>

<u>Forecasted capital fund</u>	
Reserve balance at 1 July 2020	321,408
3% of fund for allocation 2020/2021	<u>(9,642) B</u>
	311,765 A

B Resolution from the 24 August 2017 meeting stated that 3% of the fund capital at 1 July each year is available for distribution in the for of community grants

Recommendation

That the Northern Community Board:

- a) **Receives the report titled “Northern Southland Development Fund Applications”** dated 12 April 2021.
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Approve the allocation of funds for the Northern Southland Development Fund following a review of applications and award grants as agreed at the meeting to eligible applicants:

1	Dipton Community Baths Trust	\$2,000
2	Life Education Trust	\$2,500
3	Mossburn Community Response Group/Mossburn Community Centre	\$997

Background

- 5 The Northern Southland Development Fund supports the development of projects and initiatives that benefit the residents of the Northern Southland Development Fund geographic area and includes:
 - community facilities, reserves, playgrounds, utilities and other community amenities
 - community programmes, activities, events and recreational opportunities
 - community initiatives aimed at developing the social, cultural, environmental, health, safety and general wellbeing of the community
 - the development of amenities which may provide a long term economic benefit for the community.

Applications received

Applications received	3
Total amount requested	\$5,497
Funds available	\$9,642

1 Dipton Community Baths Trust

Request assistance towards replacing sand in pool filters, repainting the pool, repairing cracks in the concrete, and repainting spectator benches.

Total project cost	\$17,423
Amount requested	\$2,000
Recommendation	\$2,000

2 Life Education Trust

Request assistance towards operating costs for them to deliver their programmes into schools in the Northern Southland Development Fund area. Life Education Trust travel around schools working with children (up to year 8) about making healthy life choices, developing healthy life skills, learning about health and their bodies, developing self-esteem, and strategies to interact well with others.

They have recently taken their programme to Lumsden, Mossburn and Dipton Schools – working with a total of 186 children.

Total project cost	\$113,394
Amount requested	\$2,500
Recommendation	\$2,500

3 Mossburn Community Response Group / Mossburn Community Centre

Request assistance towards purchasing an adaptor for the generator plug at the Mossburn Community Centre. The generator plug and switch was installed at the community centre to be utilised should there ever be a civil defence emergency. Recent testing has revealed that not all generators are compatible with the plug, hence the need for an adaptor.

Total project cost	\$997
Amount requested	\$997
Recommendation	\$997

Issues

- 6 The applicants have to meet the requirements of the Northern Southland Development Fund. In this instance, all three applicants are considered to have met these requirements.

Factors to Consider

Legal and Statutory Requirements

- 7 Aligns with Southland District Council's Northern Southland Development Fund Policy.

Community Views

- 8 The fund reflects the substantial community support Meridian Energy received for project White Hill. The board, as representatives of the Northern Community Board area will consider each application and how it benefits their communities.

Costs and Funding

- 9 The three applications received total \$4,497.
- 10 Grants awarded are covered by the interest generated, and/or principal funding, awarded to the Northern Southland area by Meridian Energy for project White Hill.
- 11 There is \$9,642 available for distribution for the March 2021 funding round.

Policy Implications

- 12 The process meets the current Southland District Council policy relating to the Northern Southland Development Fund.

Analysis of Options

Option 1 – Approve the recommended grant applications

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> fulfil Southland District Council's commitment of offer and award grants to groups and organisations to assist with various community projects and initiatives. 	<ul style="list-style-type: none"> Southland District Council would not fulfil its commitment to offer and award grants to eligible groups and organisations to assist with various community projects and initiatives.

Option 2 – Do not approve the recommended grant applications

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> there will be more monies in the Northern Southland Development Fund. 	<ul style="list-style-type: none"> eligible groups and organisations may not secure the required funding to carry out their community projects and initiatives.

Assessment of Significance

- 13 Not considered significant.

Recommended Option

- 14 Option 1 – review and award grants to eligible applicant groups.

Next Steps

- 15 Advise applicants the outcome of their application and arrange payment of grants awarded.

Attachments

- A NSDF Application - Dipton Community Baths Trust - March 2021 (application form only) [↓](#)
- B NSDF Application - Life Education Trust - March 2021 (application form only) [↓](#)
- C NSDF Application - Mossburn Community Response Group - March 2021 (application form only) [↓](#)



Northern Southland Development Fund Application Form

APPLICATIONS CLOSE: ☒ 31 March 2021 (Year)

Late applications will not be considered

POST TO:

Southland District Council

PO Box 903

Invercargill 9840

Attn: Kathryn Cowie

Or deliver to your nearest Southland District Council Office

Or email

YOUR CLUB ORGANISATION DETAILS

Name of organisation: Dipton Community Baths Trust
 Postal address: c/- Angela English, 70 English Road, RD1, Dipton
 Street address: James Street, Dipton
 Purpose or main activity of the organisation (eg tennis, scouts): Swimming

CONTACT NAMES

Please give the names of two people authorised by your club or organisation that we can contact if we need more information. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here (Please refer to Section 1).

Name Angela English	Phone (day)	
Email angelavery@gmail.com	(evening)	0273657023
Name Richie Crean	Phone (day)	
Email principal@dipton.school.nz	(evening)	0275126590

Bank account number to direct credit grant payment if application successful:

TO HELP SPEED THE PROCESS UP IN THE EVENT OF YOUR GRANT BEING APPROVED, CAN YOU PLEASE PROVIDE VERIFICATION OF YOUR BANK ACCOUNT DETAILS. THIS CAN BE A SCREEN SHOT OR BANKING SLIP AND IT MUST BE ATTACHED TO YOUR APPLICATION.

PROJECT DETAILS: 10 Year Maintenance Plan, Dipton Pool

Please describe fully: (Continue on a separate sheet if necessary)

What your organisation wants funding for?

The Dipton Community Pool is a well-loved, well utilised pool in our community. As part of our 10 year maintenance plan we have identified the following as requiring urgent attention: replacement sand in the filters; the pool itself requires repainting; a small number of cracks require refilling in the concrete; and the spectator benches around the pool perimeter require repainting.



Why funding is necessary

The Community Baths Trust would like assistance to continue providing a well maintained, clean and safe asset for our community. We are able to contribute a substantial amount towards this project, and are undertaking two fundraising events, but need assistance to ensure the Trust is able to continue supporting projects in the future.

How many members belong to your club/organisation?

5 Trustees, all members of our community

How your project will benefit the Northern Southland Community (in other words who will benefit and what opportunities will your project provide for the community).

Our isolated rural community treasures our pool - it is a vital resource which ensures our community has access to a leisure activity without being hindered by the travel, time or money it would take to head to a main centre. During summer, after school, and weekends see the pool heaving with children, laughing, interacting and learning the important life skill of water safety. During school hours the school and playgroup use the facility for swim safety, swimming sports and triathlon. Weekly after school swimming lessons are held at the pool, which cater for students from Dipton, Lumsden and Mossburn.

Start date of your project ASAP - following the end of the swimming season (30 April) Finish date of your project ASAP - prior to the start of 2021 summer season (October 2021)

If you intend to upgrade a building, please advise

Who owns the building

List the organisations that use the building

How often is the building used?

Has your project received all the necessary statutory approvals such as resource consent and building consent?

Is your facility accessible to the elderly and disabled?

**FINANCIAL DETAILS**Are you registered for GST? ☒ No ☐ Yes GST number**Applicants that are not GST-registered need to provide budget figures that include GST****Applicants that are GST-registered need to provide budget figures that exclude GST.**

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

Please round all figures to the nearest dollar.

EXPENDITURE	\$	INCOME	\$	
Project costs	GST Inclusive or GST Exclusive	Your contribution		
Pool Repaint	13542.40	Fees/subs		
Replace Sand in filters	3406.70	Fundraising	300 (Community BBQ) 1500 (Community Event)	
Resene Paint - benches	260	Loan/mortgage		
Silikatop Seal Dry Seal	214	Cash savings	5000	
		Other		
		Sub-total	6800	
		Other grants and sponsorship applied for		
		Sponsorship		
		Grants (successful and proposed)	Amount requested	Result date
		Rural Women's Forestry Fund	1500	
		Community Initiatives Fund	2000	
		Community Trust South	5000	
		Sub-total	8500	
Total cost of the project is	17,423.10	Total income	15,300	

How much money are you applying for? \$2000

Briefly describe any voluntary effort or donated materials provided for the project.

Voluntary effort (eg number of hours)

50 hours (sanding, painting benches, sealing concrete); 20 hours (Volunteer Fire Brigade to drain, waterblast and refill pool.

Donated materials (eg approximate \$ value)

\$4000 (tools, petrol, diesel, repairs, craftsman skills)

How do you envisage paying for the future operational costs of this project?

Annual operation costs of the pool are covered through key fees and Ministry of Education contributions.

Ongoing maintenance costs of the pool are administered by the Baths Trust through legacy funding and community fundraising.



Explain why any other funds held by your organisation are not being used for this project.

Cash reserves are retained by the Baths Trust to ensure we are able to continue contributing to future projects.

Explain why any other funds held by your organisation are not being used for this project.

Only answer if you are applying on behalf of a regional organisation.

☒ Yes

☐ No

What percentage of your members live in the Northern Southland Development Fund Area?

100%

(Please refer to the attached map of the Northern Southland Development Fund)

Do you have the endorsement of your local affiliated clubs for this project?

☐ Yes

☐ No

N/A.

If yes, please attach evidence of endorsement

DECLARATION (PLEASE PROVIDE TWO SIGNATURES)

We hereby declare that the information supplied here on behalf of our club/organisation is correct.

We consent to Southland District Council collecting the personal contact details provided in this application and retaining and using these details. This consent is given in accordance with the Privacy Act 1993.

Name

Angela Marie English

Position in organisation

Trustee & Chairperson

Signature

[Signature]

Date

30/3/21

Name

Mary Teresa Lindsay

Position in organisation

Trustee

Signature

[Signature]

Date

30-3-2021

Please attach

Check

A current statement of income and expenditure

☐

A current bank statement from your organisation

☒

Quotations, where relevant

☒

Letters of support (if applicable)

☒

These items will complete your application

PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.



Northern Southland Development Fund Application Form

APPLICATIONS CLOSE:

☒ 31 March

2021

(Year)

Late applications will not be considered

POST TO:

Southland District Council

PO Box 903

Invercargill 9840

Attn: Shanin Brider

Or deliver to your nearest Southland District Council Office

Or email funding@southlanddc.govt.nz

YOUR CLUB ORGANISATION DETAILS

Name of organisation:

LIFE EDUCATION TRUST - SOUTHLAND

Postal address

C. J. JONES 132 JOSEPH STREET HARGREAVE INVERCARGILL 9810

Street address

C. J. JONES 132 JOSEPH STREET HARGREAVE INVERCARGILL

Purpose or main activity of the organisation (eg tennis, scouts)

Life Education Trust delivers by mobile classroom a health based education that educates & empowers children from pre school up to year 8 to make healthy choices so they can live full and healthy lives

CONTACT NAMES

Please give the names of two people authorised by your club or organisation that we can contact if we need more information. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here (Please refer to Section F).

Name JANIE JONES

Phone (day)

Email admin@sfml.co.nz

(evening)

0274078134

Name DIANNE CRIFATHS

Phone (day)

021510328

Email majoranddi.dy@gmail.com

(evening)

021510328

Bank account number to direct credit grant payment if application successful:

TO HELP SPEED THE PROCESS UP IN THE EVENT OF YOUR GRANT BEING APPROVED, CAN YOU PLEASE PROVIDE VERIFICATION OF YOUR BANK ACCOUNT DETAILS. THIS CAN BE A SCREEN SHOT OR BANKING SLIP AND IT MUST BE ATTACHED TO YOUR APPLICATION.

PROJECT DETAILS N/A.

Please describe fully: (Continue on a separate sheet if necessary)

What your organisation wants funding for? The fund would assist us to pay for our operating costs.

Life Education Trust - Southland pay a fulltime registered teacher - salary, professional development, classroom resources such as workbooks, vehicle expenses - fuel, repairs, want to truck, classroom, lift & coe. Insurance, Accountancy & audit fees.
costs \$14.25 + GST per child and we only charge the school invited \$4.75 + GST per child



Why funding is necessary we are not funded by Government Life Education Trust is a childrens charity designed specifically for Pre School to year 8 children. our Registered teacher Teresa works with each school we are invited to, to deliver a program age appropriate to assist our young people to develop healthy life skills, make healthy choices, gain knowledge about health & their bodies, develop good self esteem and a positive understanding of themselves & the world around them. How many members belong to your club/organisation? 2019 - 7539 children 2020 (Covid 19) 6252. 2021 - 8128 children How your project will benefit the Northern Southland Community (in other words who will benefit and what opportunities will your project provide for the community). We teach pre school to year 8 children a health based. All lessons are age appropriate and the school collaborates with us on what is best for the children. Attached commentary.

Start date of your project Start of School Year 2021 Finish date of your project end of School Year 2021

If you intend to upgrade a building, please advise — N/A.

Who owns the building N/A

List the organisations that use the building N/A.

How often is the building used? N/A.

Has your project received all the necessary statutory approvals such as resource consent and building consent?

N/A.

Is your facility accessible to the elderly and disabled? Yes we purchased a lift that is attached to our mobile classroom to ensure that all children, teachers, parents can have safe access to our classroom. Life Education Trust's focus is on Pre school to year 8 children. Our mobile classroom has a lift attached to ensure that all children are able to access the classroom safely and be an active participant in the Life Education lessons.

**FINANCIAL DETAILS**

Are you registered for GST? ☐ No ☒ Yes GST number 56845585

Applicants that are not GST-registered need to provide budget figures that include GST N/A

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

Please round all figures to the nearest dollar.

Budget Attached

EXPENDITURE	\$	INCOME	\$
Project costs		Your contribution	
	GST Inclusive or		
	GST Exclusive		
		Fees/subs	
		Fundraising	
		Loan/mortgage	
		Cash savings	
		Other	
		Sub-total	
		Other grants and sponsorship applied for	
		Sponsorship	
		Grants (successful and proposed)	Amount requested
			Result date
		Sub-total	
Total cost of the project is		Total income	

How much money are you applying for? \$2500.00

Briefly describe any voluntary effort or donated materials provided for the project.

Voluntary effort (eg number of hours) we have 6 Trustees all volunteer their time and 10 truck drivers who volunteer their time to move the mobile classroom from one school to the next. 10 weeks.

Donated materials (eg approximate \$ value) None. * Trustees also supply devices as required

How do you envisage paying for the future operational costs of this project? we apply for the majority of our funds. We are not supported by Government. we receive \$4.75 + GST per child from each of the schools we visit but it costs us \$14.25 + GST per child. We keep our fee lower because schools can afford to have life education visits & the children do not miss out on gaining valuable knowledge that will benefit them throughout their lives.

Northern Southland Development Fund
14/08/2018

we maintain reserves to ensure we can continue to operate even if we are unsuccessful in a funding round.



Explain why any other funds held by your organisation are not being used for this project.

If we are unsuccessful in our funding applications we need to be able to pay our registered teacher fees and the other operating costs we incur. We try to maintain about 3 months in reserves.

Explain why any other funds held by your organisation are not being used for this project.

As above.

Only answer if you are applying on behalf of a regional organisation.

☒ Yes ☐ No 0.029

What percentage of your members live in the Northern Southland Development Fund Area? 244 children.

(Please refer to the attached map of the Northern Southland Development Fund) Dipton, Mountbatten, Gresham.

Do you have the endorsement of your local affiliated clubs for this project? N/A. ☐ Yes ☐ No 244/8123

If yes, please attach evidence of endorsement N/A.

DECLARATION (PLEASE PROVIDE TWO SIGNATURES)

We hereby declare that the information supplied here on behalf of our club/organisation is correct.

We consent to Southland District Council collecting the personal contact details provided in this application and retaining and using these details. This consent is given in accordance with the Privacy Act 1993.

Name

Jane Jones

Position in organisation

Treasurer.

Signature

[Signature]

Date

Name

Drane Griffiths

Position in organisation

Treasurer.

Signature

Date

Please attach

A current statement of income and expenditure Trial balance.

A current bank statement from your organisation

Quotations, where relevant

Letters of support (if applicable)

Check

☐

☐

☐ N/A.

☐

These items will complete your application

PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.

Every child is important - we want no child/children to be excluded from our lessons. The mobile classroom is to ensure we travel to the children - they are not excluded due to remoteness. The lift was purchased to ensure that disabled children could be included. Our children are our future leaders.



Northern Southland Development Fund Application Form

APPLICATIONS CLOSE: ☐ 31 March 2021 (Year)

Late applications will not be considered

POST TO:

Southland District Council

PO Box 903

Invercargill 9840

Attn: Kathryn Cowie

Or deliver to your nearest Southland District Council Office

Or email funding@southlanddc.govt.nz

YOUR CLUB ORGANISATION DETAILS

Name of organisation: Mossburn Community Response Group
 Postal address: c/- Sonya Taylor, 1263 Mossburn Lumsden
 Street address: Highway 1, RD2, Lumsden 9792
 Purpose or main activity of the organisation (eg tennis, scouts): Community Group that liaises with Emergency Management Southland in the event of a civil defence emergency. They are volunteers.

CONTACT NAMES

Please give the names of two people authorised by your club or organisation that we can contact if we need more information. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here (Please refer to Section F).

Name Sonya Taylor	Phone (day)	021 884 972
Email bruceandsanya@xtra.co.nz	(evening)	021 884 972
Name Tonya Day	Phone (day)	027 330 5498
Email tanya@mossburn.school.nz	(evening)	027 330 5498

Bank account number to direct credit grant payment if application successful: No bank a/c number. Paid either to Council to distribute (?) or directly to contractor, or could ask Mossburn Community Centre?

TO HELP SPEED THE PROCESS UP IN THE EVENT OF YOUR GRANT BEING APPROVED, CAN YOU PLEASE PROVIDE VERIFICATION OF YOUR BANK ACCOUNT DETAILS. THIS CAN BE A SCREEN SHOT OR BANKING SLIP AND IT MUST BE ATTACHED TO YOUR APPLICATION.

PROJECT DETAILS

Please describe fully: (Continue on a separate sheet if necessary)

What your organisation wants funding for? A generator plug and switch was installed at the Mossburn Community Centre to be utilised should there ever be a civil defence emergency. On testing the plug last year, it was established that an adapter was needed because all generators are not the same. SDC (I think) previously funded the installation of the plug/switch.



Why funding is necessary		no single entity governs what happens in a community civil defence emergency - volunteers work together. Funding is necessary as there is no other source.	
How many members belong to your club/organisation?		7 volunteers making up a civil defence co-ordinator and welfare team	
How your project will benefit the Northern Southland Community (in other words who will benefit and what opportunities will your project provide for the community).			
the entire community (and district) will benefit should there ever be a civil defence emergency. Heating and power would be provided - assisting in the welfare of residents; providing a warm dry space to gather; provide support to those in need.			
Start date of your project		Finish date of your project	
adapting		if funding is granted, obtained as soon as contractor can supply.	
If you intend to upgrade a building, please advise			
Who owns the building		Mossburn Community Facilities	
List the organisations that use the building		Squash Club, Rugby, Netball, Badminton, Luns club, Basketball, Rifleshooting	
How often is the building used?		Primarily from March - November with Dec - Feb quieter with few hirers.	
Has your project received all the necessary statutory approvals such as resource consent and building consent?			
not required. Installation made to main switchboard by qualified tradesmen.			
Is your facility accessible to the elderly and disabled?		Yes.	

**FINANCIAL DETAILS**

Are you registered for GST? ☒ No ☐ Yes GST number

Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

Please round all figures to the nearest dollar.

EXPENDITURE	\$	INCOME	\$	
Project costs	GST Inclusive or GST Exclusive	Your contribution		
		Fees/subs	—	
\$997	Incl	Fundraising	—	
		Loan/mortgage	—	
		Cash savings	—	
		Other	—	
		Sub-total	—	
		Other grants and sponsorship applied for		
		Sponsorship		
		Grants (successful and proposed)	Amount requested	Result date
		Sub-total		
Total cost of the project is \$997		Total Income	—	

How much money are you applying for? \$997

Briefly describe any voluntary effort or donated materials provided for the project.

Voluntary effort (eg number of hours) project is specialised. Need qualified people

Donated materials (eg approximate \$ value) specialised materials

How do you envisage paying for the future operational costs of this project? would require regular (annual) checking of switchboard ensuring everything runs ok. should be no ongoing costs



Explain why any other funds held by your organisation are not being used for this project.
No other Funds

Explain why any other funds held by your organisation are not being used for this project.
No other Funds

Only answer if you are applying on behalf of a regional organisation. ☐ Yes ☐ No

What percentage of your members live in the Northern Southland Development Fund Area? **100%**
(Please refer to the attached map of the Northern Southland Development Fund)

Do you have the endorsement of your local affiliated clubs for this project? ☐ Yes ☐ No

If yes, please attach evidence of endorsement **Due to short timeframe submitting this application - no**

DECLARATION (PLEASE PROVIDE TWO SIGNATURES)

We hereby declare that the information supplied here on behalf of our club/organisation is correct.

We consent to Southland District Council collecting the personal contact details provided in this application and retaining and using these details. This consent is given in accordance with the Privacy Act 1993.

Name	Sonya Taylor	
Position in organisation	Team Contact - Welfare	
Signature	<i>[Signature]</i>	Date 31/3/21
Name	Tanya Day	
Position in organisation	Team Contact - Welfare	
Signature	<i>[Signature]</i>	Date 31/3/21
Please attach		Check
A current statement of income and expenditure		<input type="checkbox"/> n/a
A current bank statement from your organisation		<input type="checkbox"/> n/a
Quotations, where relevant 1 quotation (another being sourced)		<input checked="" type="checkbox"/>
Letters of support (if applicable)		<input type="checkbox"/>

These items will complete your application

PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.

Community Partnership Fund Applications - February 2021 Funding Round

Record No: R/21/3/13606

Author: Kathryn Cowie, Community Liaison Officer

Approved by: Matt Russell, Group Manager Services and Assets

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is for the Northern Community Board to allocate funding for the February 2021 round of the Northern Community Partnership Fund.

Executive Summary

- 2 A total of five applications have been received for the February 2021 funding round of the Northern Community Partnership Fund. The applications are included as an attachment to this report. Please note that the attachments to the applications (including financials) are not attached to this report as they contain information sensitive to applicants' privacy. These attachments were provided to the community board with the applications for their perusal prior to the meeting.
- 3 The Northern Community Board has \$31,542 available to allocate through the Northern Community Partnership Fund in the 2020/2021 financial year.
- 4 In the August 2020 round of the Northern Community Partnership Fund the community board granted \$18,913.
- 5 This leaves \$12,269 available to allocate for the February 2021 funding round.

Recommendation

That the Northern Community Board:

- a) **Receives the report titled “Community Partnership Fund Applications - February 2021 Funding Round” dated 1 April 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Receives applications from the following:
 - 1. Lumsden Playcentre
 - 2. Mossburn Golf Club
 - 3. Mossburn School
 - 4. Mossburn Senior Citizens
 - 5. Northern Southland College
- e) Approves/declines a grant of \$2,120 to the Lumsden Playcentre to assist with purchasing a new laptop.
- f) Approves/declines a grant of \$665 to the Mossburn Golf Club to assist with purchasing junior equipment for a new junior programme.
- g) Approves/declines a grant of \$1,404 to Mossburn School to assist with purchasing sports equipment.
- h) Approves/declines a grant of \$3,000 to Mossburn Senior Citizens to assist with replacing the floor in their facility.
- i) Approves/declines a grant of \$8,500 to Northern Southland College to assist with purchasing new basketball hoops at the school.

Background

- 6 Southland District Council’s community assistance activity seeks to contribute to a district of ‘proud, connected communities that have an attractive and affordable lifestyle’ by enabling Southland’s communities to be desirable places to live, grow up, work, run a business, raise a family and enjoy a safe and satisfying life. Through providing financial assistance by way of grant funding, community groups and individuals are supported to undertake their desired activities.
- 7 A review of the community assistance activity was completed in early 2019. The purpose of this review was to ensure that Council is providing assistance in a considered and prudent manner to ensure efficient and effective outcomes for the communities they support.

-
- 8 It was recommended that there should be a significant change in the way that Council administers the Community Initiatives Fund. Subsequently, in July 2019 Council resolved to disestablish the Community Initiatives Fund and to establish the Community Partnership Fund whereby the nine community boards in the district will allocate funding directly to their communities.
- 9 The Northern Community Board set the following criteria for their Community Partnership Fund:
- consideration will be given to all funding requests on a case by case basis. The board will give preference to applications that directly benefit the community board area and link to the community board plan outcomes
 - there is no cap on the amount applicants can request
 - co-funding is preferable, but not essential
 - two quotes are preferable for capital works, but if it is not possible to get more than one quote an explanation why will be sufficient
 - if appropriate, applicants are to come to a board meeting and speak to their application
 - groups do not have to be a legal entity to apply, and individuals will be considered on a case by case basis.

Applications received

Applications received	5
Total amount requested	\$15,713
Funds available	\$12,269

1 **Lumsden Playcentre**

Request assistance towards purchasing a new laptop.

Total project cost	\$2,120
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Amount requested	\$2,120
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2 **Mossburn Golf Club**

Request assistance towards purchasing junior equipment for a new junior programme at the club.

Total project cost	\$665
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Amount requested	\$665
------------------	--------------

3 **Mossburn School**

Request assistance towards purchasing new sports equipment for the children.

Total project cost	\$1,404
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Amount requested	\$1,404
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4 **Mossburn Senior Citizens**

Request assistance towards replacing the floor of the senior citizens building.

Total project cost **\$13,975**

Amount requested **\$3,000**

5 **Northern Southland College**

Request assistance towards installing new basketball hoops at the school.

Total project cost **\$10,508**

Amount requested **\$8,500**

Issues

- 10 There are no issues to consider.

Factors to Consider

Legal and Statutory Requirements

- 11 There are no legal or statutory requirements to consider.

Community Views

- 12 The board, as representatives of the Northern Community Board area will consider each application and how it benefits their communities.

Costs and Funding

- 13 The Northern Community Board has \$31,542 available to allocate through the Northern Community Partnership Fund in the 2020/2021 financial year.
- 14 In the August 2020 round of the Northern Community Partnership fund the community board granted \$18,913.
- 15 This leaves \$12,269 available to allocate for the February 2021 funding round.

Policy Implications

- 16 There are no policy implications.

Analysis

Options Considered

- 17 The options for consideration are to allocate funding pursuant to the funding criteria set by the community board or decline the applications.

Analysis of Options

Option 1 – Approves and allocates funding pursuant to the funding criteria set by the community board

<i>Advantages</i>	<i>Disadvantages</i>
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<ul style="list-style-type: none"> support community groups to achieve local initiatives 	<ul style="list-style-type: none"> there are no disadvantages
---	--

Option 2 – declines the applications

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> there are no advantages 	<ul style="list-style-type: none"> no funds awarded could hinder the progress of community-led development due to lack of financial support

Assessment of Significance

18 Not considered significant.

Recommended Option


19 The recommended option is “option 1 - allocates funding pursuant to the funding criteria set by the community board”.

Next Steps

20 Inform the applicants of the allocation decisions.

Attachments

- A CPF Application - Lumsden Playcentre - application form only [↓](#)
- B CPF Application - Mossburn Golf Club - application form only [↓](#)
- C CPF Application - Mossburn School - application form only [↓](#)
- D CPF Application - Mossburn Senior Citizens - application form only [↓](#)
- E CPF Application - Northern Southland College - application form only [↓](#)

Community Partnership Fund Application Form				
PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR: <input type="checkbox"/> Fiordland Community Board <input type="checkbox"/> Oreti Community Board <input type="checkbox"/> Oraka-Aparima Community Board <input checked="" type="checkbox"/> Northern Community Board <input type="checkbox"/> Ardlussa Community Board <input type="checkbox"/> Waihopai Toetoe Community Board <input type="checkbox"/> Tuatapere Te Waeuae Community Board <input type="checkbox"/> Wallace Takitimu Community Board <input type="checkbox"/> Stewart Island/Rakiura Community Board				
				
YOUR DETAILS				
Name of organisation	Lumsden Playcentre			
Postal address	33 Pluto Road, Lumsden 9730			
Street address	33 Pluto Road, Lumsden 9730			
CONTACT NAMES				
Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.				
Name	Shannon Douglas	Phone	(day)	027 356 1536
Email	douglasbydesign@gmail.com		(evening)	—
Name	Janine Briggs	Phone	(day)	021 230 1060
Email	lumsdenplaycentre@hotmail.com		(evening)	—
BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:				
<p>To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.</p>				
PROJECT DETAILS				
How many members belong to your club/organisation?		9 Families plus support members		
Please describe fully: (Continue on a separate sheet if necessary)				
For what purpose does your organisation seek a Community Partnership Fund subsidy?				
Lumsden Playcentre would appreciate support in obtaining a new laptop as our current one is no longer able to keep up with current technical needs. It's outdated and slow, and cannot support our tamariki in their learning. Lumsden Playcentre has a long history, and we are working hard to ensure it stays as a centre of learning for our community.				

If your application relates to a facility – who uses the facility and how often?			
Does the facility have a long term development and maintenance plan?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
How will your project benefit the organisation or community?			
Start date of your project		ASAP	Finish date of your project
			1-2 weeks after Money received.
FINANCIAL DETAILS			
Are you registered for GST?		<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
		GST number	
Applicants that are not GST-registered need to provide budget figures that include GST			
Applicants that are GST-registered need to provide budget figures that exclude GST.			
Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.			

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR				
EXPENDITURE	\$	INCOME	\$	
Project costs	<u>GST Inclusive or</u> GST exclusive	Your contribution		
Laptop	\$1800	Fees/subs		
Antivirus Software	\$80	Fundraising		
Microsoft 365 license	\$120	Loan/mortgage		
Laptop bag	\$50	Cash savings		
Wireless mouse	\$20	Other		
Delivery	\$50	Sub-total		
		Other grants and sponsorship applied for		
		Sponsorship		
		Grants (successful and proposed)	Amount requested	Result date
		Northern Community Board - Community Partnership Fund	\$2120	
		Sub-total		
Total cost of the project is	\$2120.00	Total Income		
	incl GST.			

How much money are you applying for?	\$ 2120.00		
Briefly describe any voluntary effort or donated materials provided for the project.			
Voluntary effort (eg number of hours)			
Donated materials (eg approximate \$ value)			
How do you envisage paying for the future operational costs of this project? Our centre receives funding from Ministry of Education as do all Early childhood centres. This fees + fundraising covers operational cost of our centre			
DECLARATION (PLEASE PROVIDE TWO SIGNATURES)			
We	Shannon Douglas	consent to Southland District Council	
collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.			
Name	Shannon Douglas		
Position in organisation	President		
Signature	Shannon Douglas	Date	18/02/2021
Name	Janine Briggs		
Position in organisation	Treasurer		
Signature	J. Briggs	Date	18/2/2021
Please attach			Check
a current statement of income and expenditure - Year to Date P+L			<input checked="" type="checkbox"/>
a current bank statement from your organisation			<input checked="" type="checkbox"/>
quotations, where relevant - Prices off Neel Learning w/site.			<input checked="" type="checkbox"/>
letters of support (if applicable)			<input type="checkbox"/>
These items will complete your application			
PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.			
NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:			
Email to funding@southlanddc.govt.nz			
Post to Southland District Council, PO Box 903, Invercargill 9840			
Drop into your nearest SDC office			

Community Partnership Fund Application Form

PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☐ Fiordland Community Board
☐ Oreti Community Board
☐ Oraka-Aparima Community Board
☒ Northern Community Board
☐ Ardlussa Community Board
☐ Waihopai Toetoe Community Board
☐ Tuatapere Te Waewae Community Board
☐ Wallace Takitimu Community Board
☐ Stewart Island/Rakiura Community Board



YOUR DETAILS

Name of organisation: Mossburn Golf Club
 Postal address: PO Box 95 Mossburn
 Street address: 60 Cumberland Street, Mossburn

CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	Nick Hamilton	Phone	(day) hm	03 24 87806
Email	ardnofarms@bt.com		(evening) cell	0274670873
Name	Vanessa Hamilton	Phone	(day) hm	03 24 87806
Email	vanessahamilton@bt.com		(evening) cell	0275187420

BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

PROJECT DETAILS

How many members belong to your club/organisation?

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

We are thrilled to be opening a new dimension to our golf club: a junior club!
 We are working with Simon Boland from Golf Southland and just this week ran our first session with our first six kids. This is a brand new initiative and we are looking forward to how this may impact our club & Northern Southland golf over the next year & beyond.
 To ensure this is successful we need some training equipment - currently we rely on what Simon can bring in his van. Our own gear gives us independence & sustainability.

If your application relates to a facility – who uses the facility and how often?

n/a

Does the facility have a long term development and maintenance plan? ☐ Yes ☒ No

How will your project benefit the organisation or community?

We believe sport is extremely important for a healthy community & for our growing youth. This club aims to target keen golfers in the 9-12 age group.

Start date of your project ASAP Finish date of your project ongoing.

FINANCIAL DETAILS

Are you registered for GST? ☐ No ☒ Yes GST number 13666547

Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR See quotes attached.

EXPENDITURE	\$	INCOME	\$
Project costs	GST inclusive or GST exclusive	Your contribution	
2 golf sets } balls } tees }	472.58	Fees/subs	
		Fundraising	
		Loan/mortgage	
		Cash savings	
		Other	
Markers, Flags, } Cones etc. }	215.94 + 192	Sub-total	
		Other grants and sponsorship applied for	
		Sponsorship	
		Grants (successful and proposed)	Amount requested Result date
Total cost of the project is (rounded)	\$689.00 ex.	Sub-total	
		Total Income	\$0.

\$665 ex

\$665 ex gst.

How much money are you applying for? \$689.00 ex GST

Briefly describe any voluntary effort or donated materials provided for the project.

Voluntary effort (eg number of hours)
Parent + Club Member 1 hour per week.

Donated materials (eg approximate \$ value)
Where possible, children bring own gear.

How do you envisage paying for the future operational costs of this project?
Fees. This initial startup will set us up for some time.

DECLARATION (PLEASE PROVIDE TWO SIGNATURES)

We Mossburn Golf Club consent to Southland District Council collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.

Name Nick Hamilton

Position in organisation Treasurer

Signature [Signature] Date 25.2.21

Name Vanessa Hamilton

Position in organisation Volunteer/Parent of child in Jnr Club.

Signature [Signature] Date 24.2.21

Please attach

a current statement of income and expenditure	<input checked="" type="checkbox"/>
a current bank statement from your organisation	<input checked="" type="checkbox"/>
quotations, where relevant	<input checked="" type="checkbox"/>
letters of support (if applicable)	<input type="checkbox"/>

These items will complete your application

PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.

NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:

Email to funding@southlanddc.govt.nz

Post to Southland District Council, PO Box 903, Invercargill 9840

Drop into your nearest SDC office

Community Partnership Fund Application Form

PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☐ Fiordland Community Board
☐ Oreti Community Board
☐ Oraka-Aparima Community Board
☒ Northern Community Board
☐ Ardlussa Community Board
☐ Waihopai Toetoe Community Board
☐ Tuatapere Te Waewae Community Board
☐ Wallace Takitimu Community Board
☐ Stewart Island/Rakiura Community Board



YOUR DETAILS

Name of organisation: *MOSSBURN SCHOOL*
 Postal address: *PO BOX 21, MOSSBURN 9747*
 Street address: *28 SURREY STREET, MOSSBURN 9747*

CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	<i>VANESSA HAMILTON</i>	Phone	(day) <i>hm</i>	<i>03 248 7806</i>
Email	<i>vanessahamilton@hotmail.com</i>		(evening) <i>kel</i>	<i>02 751 87420</i>
Name	<i>ROSS WILLCOCKS</i>	Phone	(day)	<i>03 248 6288</i>
Email	<i>principal@mossburn.school.nz</i>		(evening)	<i>022 307 4490</i>

BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

PROJECT DETAILS

How many members belong to your club/organisation? *41 children / 10 staff*
 Please describe fully: (Continue on a separate sheet if necessary) *30 families*

For what purpose does your organisation seek a Community Partnership Fund subsidy?

We would like to purchase some sports/play equipment for our tamariki

If your application relates to a facility – who uses the facility and how often?

We are a school - used Monday to Friday by children Yr 0 - 6.

Does the facility have a long term development and maintenance plan? ☒ Yes ☐ No

How will your project benefit the organisation or community?

We believe a school is a hub of a community-a thriving & healthy school is important to our town. Physically active children means healthier bodies & when ready to grasp new learning. We want our children to have quality resourcing in both their play and in instructional P.E. lessons.

Start date of your project Finish date of your project

FINANCIAL DETAILS

Are you registered for GST? ☐ No ☒ Yes GST number

Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR					
EXPENDITURE	\$	INCOME	\$		
Project costs	GST inclusive or GST exclusive	Your contribution			
A variety of equipment (quote attached)	\$1403.91	Fees/subs			
		Fundraising			
		Loan/mortgage			
		Cash savings			
		Other	\$140.00		
		Sub-total	\$140.00		
Other grants and sponsorship applied for					
		Sponsorship			
		Grants (successful and proposed)	Amount requested	Result date	
Total cost of the project is	\$1403.91	Sub-total	140.00		
		Total Income	140.00		

How much money are you applying for?	\$ 1403.91 ex GST		
Briefly describe any voluntary effort or donated materials provided for the project.			
Voluntary effort (eg number of hours)			
Up to one hour - unpacking and setting up!			
Donated materials (eg approximate \$ value)			
n/a			
How do you envisage paying for the future operational costs of this project?			
We do not expect further costs on this project.			
DECLARATION (PLEASE PROVIDE TWO SIGNATURES)			
We	Mossburn School	consent to Southland District Council	
collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.			
Name	VANESSA HAMILTON		
Position in organisation	Parent		
Signature	<i>Vanessa</i>	Date	17.2.21
Name	Ross Willcocks		
Position in organisation	Principal		
Signature	<i>R Willcocks</i>	Date	23.2.2021
Please attach		Check	
a current statement of income and expenditure to 23.2.2020		<input checked="" type="checkbox"/>	
a current bank statement from your organisation		<input checked="" type="checkbox"/>	
quotations, where relevant		<input checked="" type="checkbox"/>	
letters of support (if applicable)		<input type="checkbox"/> n/a	
These items will complete your application			
PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.			
NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:			
Email to funding@southlanddc.govt.nz			
Post to Southland District Council, PO Box 903, Invercargill 9840			
Drop into your nearest SDC office			

Community Partnership Fund Application Form

PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☐ Fiordland Community Board
☐ Oreti Community Board
☐ Oraka-Aparima Community Board
☒ Northern Community Board
☐ Ardlussa Community Board
☐ Waihopai Toetoe Community Board
☐ Tuatapere Te Waewae Community Board
☐ Wallace Takitimu Community Board
☐ Stewart Island/Rakiura Community Board



YOUR DETAILS

Name of organisation: MOSSBURN SENIOR CITIZENS
 Postal address: PO BOX 96 MOSSBURN 9747
 Street address: 54 DEVON ST, MOSSBURN

CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	Jo Muir	Phone	(day)	027 248 6474
Email	jolindsay@xtra.co.nz		(evening)	03 248 6474
Name	Bev Lapham	Phone	(day)	03 248 6373
Email	laphams11@lived.co.nz		(evening)	"

BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

PROJECT DETAILS

How many members belong to your club/organisation?

16

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

We would like to replace the floor in the senior citizens rooms. By doing this it would complete a series of renovation projects done on the facility and would bring it up to a modern standard.

If your application relates to a facility – who uses the facility and how often?

The facility is used 6 x year for monthly markets, 2 x per month for senior citizens, yearly for functions such as the Anzac breakfast. It is a community connection point & is used for other functions privately during the year.

Does the facility have a long term development and maintenance plan?

☒ Yes

☐ No

How will your project benefit the organisation or community?

By giving more space to be used. - therefore more people can use the facilities.

Our rooms compliment the larger community centre and give members of the community a choice of venue.

Start date of your project

when funds secured.

Finish date of your project

?

FINANCIAL DETAILS

Are you registered for GST?

☒ No

☐ Yes

GST number

Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR

EXPENDITURE	\$	INCOME	\$
Project costs	GST inclusive or GST-exclusive	Your contribution	
between \$5,381 - \$13,975		Fees/subs	
See quotes		Fundraising	
		Loan/mortgage	
		Cash savings	
		Other	
		Sub-total	
		Other grants and sponsorship applied for	
		Sponsorship	
		Grants (successful and proposed)	Amount requested
		Community Trust South	3,000
		Lottery Community	7,975
		Sub-total	
Total cost of the project is	\$ 13,975 max.	Total Income	10,975

How much money are you applying for?

\$ ~~1500.00~~ 3000

Briefly describe any voluntary effort or donated materials provided for the project.

Voluntary effort (eg number of hours)

50 hours painting + prep.

We will need to pay for most jobs to be done due to age of members - most over 80 years.

Donated materials (eg approximate \$ value)

none as yet.

How do you envisage paying for the future operational costs of this project?

As we do now - subscriptions, donations, venue rental raffles + any other way 60-90 year olds can do.

DECLARATION (PLEASE PROVIDE TWO SIGNATURES)

We WILSON SENIOR CITIZENS consent to Southland District Council collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.

Name Bev Lapham

Position in organisation

Member retired Treasurer

Signature BA Lapham

Date 4.8.2020 23/02/21

Name Jo Muir

Position in organisation

Vice President

Signature

J Muir

Date 4.8.2020 23/02/21

Please attach

a current statement of income and expenditure

☒

a current bank statement from your organisation

☐

quotations, where relevant

☒

letters of support (if applicable)

☐

These items will complete your application

PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.

NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:

Email to funding@southlanddc.govt.nz

Post to Southland District Council, PO Box 903, Invercargill 9840

Drop into your nearest SDC office

Community Partnership Fund Application Form

PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☐ Fiordland Community Board
☐ Oreti Community Board
☐ Oraka-Aparima Community Board
☒ Northern Community Board
☐ Ardlussa Community Board
☐ Waihopai Toetoe Community Board
☐ Tuatapere Te Waewae Community Board
☐ Wallace Takitimu Community Board
☐ Stewart Island/Rakiura Community Board



YOUR DETAILS

Name of organisation: Northern Southland College
 Postal address: PO Box 17, LUMSDEN 9742
 Street address: 51 Maria Street, LUMSDEN 9730

CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	Maree SMITH	Phone	(day)	0274 980236
Email	maree.smith@nsc.school.nz		(evening)	0274 980236
Name	Pete WILKINSON - Principal	Phone	(day)	0274 823228
Email	principal@nsc.school.nz		(evening)	0274 823228

BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

PROJECT DETAILS

How many members belong to your club/organisation? 203 Students 30 Staff


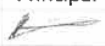
Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

We wish to renew our outside basketball hoops - the current ones have been there 20 plus years and have recently been found to be unsafe. In addition - they are pretty unappealing and dated. With the recent addition of our Turf, our grounds now have a more vibrant street appeal and we find community members are using our facilities a lot more after school, during weekends and holidays. We want to install some really vibrant glass hoop boards with adjustable height which can be used by all ages. Shooting hoops can be done on simply an individual basis, or with a mate. This encourages a healthier lifestyle; there are not many quality facilities like this in Lumsden which could be used by adults and children alike, fostering thriving community involvement.

Basketball has become really popular at the College in recent 2-3 years and is good for a small town as it requires less members to form a team. Great for fitness and ball skills.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR					
EXPENDITURE	\$	INCOME	\$		
Project costs	GST inclusive or GST exclusive	Your contribution			
2 New Airtime Hoops incl Freight	\$6508 GST Excl	Fees/subs			
		Fundraising			
Ground preparation and installation	\$3500 GST Excl	Loan/mortgage			
		Cash savings	\$2008		
Premix Concrete 2.5m	\$500 GST Excl	Other			
		Sub-total	\$2008		
		Other grants and sponsorship applied for			
		Sponsorship			
		Grants (successful and proposed)	Amount requested	Result date	
		Nthn Comm Board	\$8500		
		Sub-total	\$8500		
Total cost of the project is	\$10508 GST Excl	Total Income	\$10508 GST Excl		

How much money are you applying for?	\$ 8500 GST Excl		
Briefly describe any voluntary effort or donated materials provided for the project.			
Voluntary effort (eg number of hours)			
While some parents and staff are happy to help the nature of the boards is such that for Health and Safety purposes and bearing in mind the excessive height and weight, they need to be professionally installed with specialised hired equipment (Carpentry South)			
Donated materials (eg approximate \$ value)			
NA			
How do you envisage paying for the future operational costs of this project?			
Simply maintenance costs and checking which will be absorbed by Northern Southland College.			
DECLARATION (PLEASE PROVIDE TWO SIGNATURES)			
We	Maree Smith & Pete Wilkinson of NSC consent to Southland District Council collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.		
Name	Maree Smith		
Position in organisation	Executive Officer		
Signature		Date	28 Feb 2021
Name	Pete Wilkinson		
Position in organisation	Principal		
Signature		Date	28 Feb 2021
Please attach			Check
a current statement of income and expenditure			<input checked="" type="checkbox"/>
a current bank statement from your organisation			<input checked="" type="checkbox"/>
quotations, where relevant			<input checked="" type="checkbox"/>
letters of support (if applicable)			<input type="checkbox"/>
These items will complete your application			
PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.			
NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:			
Email to funding@southlanddc.govt.nz			
Post to Southland District Council, PO Box 903, Invercargill 9840			
Drop into your nearest SDC office			