



Waihopai Toetoe Community Board

OPEN MINUTES

Minutes of a meeting of Waihopai Toetoe Community Board held in the Memorial Hall Wyndham, 44 Balaclava Street, Wyndham on Tuesday, 27 April 2021 at 7pm. 7PM – 9.26PM (PE 9.04pm – 9.26pm)

PRESENT

Chairperson	Pam Yorke
Deputy Chairperson	Denise Fodie
Members	Pani Grey-Thomas
	George Stevenson
	Andrea Straith
	Councillor Julie Keast

APOLOGIES

Gay Munro
Melanie Shepherd

IN ATTENDANCE

Councillor Duffy
Chief Executive – Cameron McIntosh
Committee Advisor - Fiona Dunlop
Community Liaison Officer - Tina Harvey
Community Partnership Leader - Karen Purdue

1 Apologies

There were apologies for absence from Gay Munro and Mel Shepherd

Moved Andrea Straith, seconded Deputy Chairperson Fodie and resolved:

That the Waihopai Toetoe Community Board accept the apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

Chair Yorke advised that there was an item that was not on the agenda which is the Chairs report. As this is a minor matter of business relating to the Board the Chairs report can be discussed but the meeting may not make a decision or recommendation about the item except to refer it to a subsequent meeting of the Board for further discussion.

6 Confirmation of Minutes

Resolution

Moved Cr Keast, seconded Pani Grey-Thomas and resolved:

That the Waihopai Toetoe Community Board confirms the minutes of the meeting held on 23 February 2021 as a true and correct record of that meeting.

Reports

7.1 Community Update - April 2021

Record No: R/21/3/14450

The new Wyndham Police officer Constable Julie Russell was in attendance. Miss Russell outlined the area that she is responsible for alongside her colleague. She also gave an insight into policing in the area.

Resolution

Moved Pani Grey-Thomas, seconded Deputy Chairperson Fodie and resolved:

That the Waihopai Toetoe Community Board:

- a) Acknowledges the attendance of the representative from the New Zealand Police at the meeting.

7.2 Request for Allocation of Grant - Wyndham and District Community Pool Incorporated
Record No: R/21/2/8120

Carlyn and Nathan Stewart, representing the Wyndham District Community Pool (Inc) were present to address the Board in relation to their grant application to the funding available for swimming pools in Edendale and Wyndham.

The Chair thanked them for coming along to answer questions.

Resolution

Moved Chairperson Yorke, seconded Andrea Straith recommendations a to c and d with a change (as indicated with ~~strike through~~ and underline) and resolved:

That the Waihopai Toetoe Community Board:

- a) **Receives the report titled “Request for Allocation of Grant - Wyndham and District Community Pool Incorporated” dated 1 April 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Approves a grant of ~~\$5,000~~ \$8,000 from the Edendale-Wyndham Administration Fund to the Wyndham District Community Pool Incorporated.

7.3 Wyndham Wildlife Refuge - History and Status.

Record No: R/21/3/11483

Community Partnership Leader – Karen Purdue was in attendance for this item.

Mrs Purdue advised that the purpose of the report is to provide the Board with details of the history and status of the Wyndham Wildlife Refuge.

The Board noted that it is under the control and management of the Southland District Council and the refuge is held for recreation purposes even though it has not been

classified as such under the Reserves Act 1977 but has also been declared a Wildlife Refuge under the Wildlife Act 1953.

The report advised that the property is currently considered to be a local park or reserve as opposed to a district one, and under the current Southland District Council delegations to Community Boards it is to be treated and managed as a Local Activity and as such the delegations to this Board apply.

Resolution

Moved Chairperson Yorke, seconded Cr Keast and resolved:

That the Waihopai Toetoe Community Board:

- a) **Receives the report titled “Wyndham Wildlife Refuge - History and Status.”** dated 1 April 2021.
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

7.4 Community Leadership Report

Record No: R/21/3/11723

Community Partnership Leader – Karen Purdue was in attendance for this item.

Mrs Purdue advised that members of the Community leadership team had met with Ministry of Education staff to develop a better understanding of how the Ministry funded and maintained pools.

Following discussion on the funding of pools, it was agreed that there be a request for a report on the five pools in the Waihopai Toetoe Community Board area on ownership structure and payment to the schools for pools.

Resolution

Moved Chairperson Yorke, seconded Deputy Chairperson Fodie recommendation a and a new b (as indicated) and resolved:

That the Waihopai Toetoe Community Board:

- a) **Receives the report titled “Community Leadership Report” dated 19 April 2021.**

New b) requests that the Chief Executive prepare a report on the issue of ownership structure and payment to the school pools (on Ministry of Education property) in the Waihopai Toetoe Board area.

7.5 Operational Report for Waihopai Toetoe Community Board

Record No: R/21/3/12961

Community Partnership Leader – Karen Purdue was in attendance for this item.

The Board discussed the issue of dump stations for waste from chemical toilets in campervans. It was agreed that a request for a report on the location, functionality and reasonings for the dump stations in the Waihopai Toetoe Community Board area and where they are located be requested.

Resolution

Moved Chairperson Yorke, seconded Deputy Chairperson Fodie recommendation a and a new b (as indicated) and resolved:

That the Waihopai Toetoe Community Board:

- a) **Receives the report titled “Operational Report for Waihopai Toetoe Community Board” dated 15 April 2021.**

New b) Requests that the Chief Executive prepare a report on the location, functionality and reasonings for the dump stations in the Waihopai Toetoe Community Board area and where they are located.

7.6 Community Service Awards - Procedures and Guidelines

Record No: R/21/3/8766

Community Leadership Officer – Tina Harvey was in attendance for this item.

Mrs Harvey advised that the purpose of the report was to inform the Board of the new procedures and guidelines for the community services awards.

Resolution

Moved Andrea Straith, seconded Cr Keast and resolved:

That the Waihopai Toetoe Community Board:

- a) **Receives the report titled “Community Service Awards - Procedures and Guidelines” dated 1 March 2021.**

7.7 Chairperson's Report

Record No: R/21/4/19542

Chair Yorke took the Board through her report.

Resolution

Moved Chairperson Yorke, seconded Deputy Chairperson Fodie and resolved:

That the Waihopai Toetoe Community Board:

- a) Agree that the report be referred to the next meeting of the Board.

Public Excluded

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Chairperson Yorke, seconded Andrea Straith and resolved:

That the public be excluded from the following part(s) of the proceedings of this meeting.

C8.1 Gorge Road Recreation Reserve Hedge Trimming - Retrospective Unbudgeted Expenditure

C8.2 Tokanui Hall Toilet Repairs - Retrospective Unbudgeted Expenditure

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Gorge Road Recreation Reserve Hedge Trimming - Retrospective Unbudgeted Expenditure	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Tokanui Hall Toilet Repairs - Retrospective Unbudgeted Expenditure	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

The public were excluded at 9.04pm.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 9.26pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE WAIHOPAI TOETOE COMMUNITY
BOARD HELD ON TUESDAY 27 APRIL 2021.

DATE:.....

CHAIRPERSON:.....