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## Stewart Island/Rakiura Visitor Levy Subcommittee

### OPEN MINUTES

UNCONFIRMED

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Minutes of a meeting of Stewart Island/Rakiura Visitor Levy Subcommittee held in the Stewart Island Pavilion, Ayr St, Oban on Friday, 28 May 2021 at 9.45am.

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#### PRESENT

##### Chairperson Members

Councillor Julie Keast  
Bruce Robertson  
Councillor Bruce Ford  
Steve Lawrence  
Bill Moffatt  
Kylie Bakker  
Lyndon Cleaver  
Lania Edwards  
Helen Cave

Chair, Community and Strategy  
Chair, Finance and Assurance  
Local councillor  
Community board representative  
South East Air  
Stewart Island Experience  
ISS McKay  
Iwi  
Community representative

#### IN ATTENDANCE

Megan Seator  
Kirsten Hicks  
Mark Day (via zoom)

Community Liaison Officer  
Committee Advisor  
Manager, Community Facilities

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Bruce Robertson, seconded Helen Cave and resolved

That the Stewart Island/Rakiura Visitor Levy Subcommittee confirms the minutes of the meeting held on 20 June 2020, as a true and correct record of that meeting.

Reports

7.1 Stewart Island/Rakiura Visitor Levy Funding Allocations 2021

Record No: R/21/5/22608

Community Liaison Officer Megan Seator was in attendance for this report.

Resolution

Moved Kylie Bakker, seconded Cr Bruce Ford recommendations a) to e) with changes to f) (as indicated with a ~~strike through~~) and a new g) (as indicated) and resolved

That the Stewart Island/Rakiura Visitor Levy Subcommittee:

- a) **Receives the report titled "Stewart Island/Rakiura Visitor Levy Funding Allocations 2021" dated 20 May 2021.**

- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Notes that there is \$169,238.96 held in the Stewart Island/Rakiura Visitor Levy Fund reserves, while the current budget provides for the allocation of \$142,797 in grants from the Stewart Island/Rakiura Visitor Levy Fund compared with the requested funding of \$146,803.
- e) Receives funding applications from the following organisations:
- Stewart Island Promotion Association
  - Southland District Council
- f) Approves the allocation of funds for the Stewart Island/Rakiura Visitor Levy Fund as follows:

1	Stewart Island Promotion Association	\$1,068
2	Stewart Island Promotion Association	\$1,943
3	Southland District Council	\$143,792

- g) Declines the Southland District Council application for stage 2 of the Halfmoon Bay to Horseshoe Bay Walking Track, and invites a fresh application detailing the full concept plan, safety effectiveness and projected costings for the entire project.

The meeting concluded at 10.50am

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE STEWART ISLAND/RAKIURA  
VISITOR LEVY SUBCOMMITTEE HELD ON FRIDAY 28  
MAY 2021

DATE:.....

CHAIRPERSON:.....