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# Extraordinary Council

## OPEN MINUTES

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Minutes of an Extraordinary meeting of Council held in the Council Chamber, Level 2, 20 Don Street, Invercargill on Tuesday, 29 June 2021 at 9.02am. (9.02am – 9.03am, 9.20am – 9.44am)

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### PRESENT

Mayor	Mayor Gary Tong
Deputy Mayor	Ebel Kremer
Councillors	John Douglas
	Paul Duffy
	Bruce Ford
	Darren Frazer
	Karyn Owen
	Margie Ruddenklau (via teams – digital technology)
	Rob Scott

### APOLOGIES

Councillor Don Byars  
Councillor George Harpur  
Councillor Julie Keast  
Councillor Christine Menzies

### IN ATTENDANCE

Chief financial officer – Anne Robson  
Committee advisor – Fiona Dunlop

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1 Apologies

There were apologies from Councillors Byars, Harpur, Keast and Menzies.

Moved Mayor Tong, seconded Cr Douglas and resolved:

That Council accept the apology.

2 Leave of absence

Leaves of absence were requested as follows:

- Councillor Frazer from 19 to 24 July 2021
- Councillor Kremer from 26 July to 31 August 2021.

Moved Mayor Tong, seconded Cr Scott and resolved:

That Council approves the leave of absence requests for Councillor Frazer from 19 to 24 July 2021 and for Councillor Kremer from 26 July to 31 August 2021.

3 Conflict of interest

There were no conflicts of interest declared.

4 Public forum

There was no public forum.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

Adjournment of meeting

Moved Mayor Tong, seconded Councillor Ford the motion that the Council meeting adjourns until the conclusion of the Finance and Assurance Committee meeting.

The motion was put and declared CARRIED.

The meeting adjourned at 9.03am and reconvened at 9.20am.

Mayor Tong, Councillors Douglas, Duffy, Ford, Frazer, Kremer, Owen, Ruddenklau (via teams – digital technology) and Scott were present when the meeting reconvened.

6 Confirmation of council minutes

Resolution

Moved Mayor Tong, seconded Cr Douglas and resolved:

That Council confirms the minutes of the meeting held on 23 June 2021 as a true and correct record of that meeting.

Reports - Policy and Strategy

7.1 Draft Remission and Postponement of Rates Policy - for adoption

Record No: R/21/6/33023

Finance development co-ordinator – Nicole Taylor was in attendance for this item.

Miss Taylor advised that the purpose of the report was to present the draft remission and postponement of rates policy to the Council for adoption.

Resolution

Moved Cr Frazer, seconded Cr Kremer and resolved:

That the Council:

- a) **receives the report titled “Draft Remission and Postponement of Rates Policy - for adoption” dated 24 June 2021.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) adopts the Remission and Postponement of Rates Policy effective from 1 July 2021.

7.2 Adoption of Council's Long Term Plan 2021-2031

Record No: R/21/6/36217

Corporate performance lead – Jason Domigan, Project Accountant – Emma Strong and Strategy and policy manager – Michelle Stevenson were in attendance for this item.

Officers advised that the purpose of the report was to present the draft Long Term Plan 2021-2031 for adoption by Council.

Resolution

Moved Mayor Tong, seconded Cr Duffy and resolved:

That Council:

- a) **Receives the report titled "Adoption of Council's Long Term Plan 2021-2031"** dated 24 June 2021.
- b) Determines that this matter or decision be recognised as significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Agrees to amend the rating boundary for the Tuatapere Community Board urban rate and stormwater full charge rate for the Tuatapere township (Map 209).
- e) Agrees that the Otapiri-Lora Gorge hall rate be amended to \$6,573 (including GST).
- f) Agrees to resolve that in accordance with Section 100 of the Local Government Act 2002 that it is financially prudent for Council to project operating deficits in the first, second and third year of the plan. This principally **reflects Council's** policy to transition towards fully funding depreciation in 2028/2029.
- g) Agrees to adopt the draft Long Term Plan 2021-2031.
- h) Agrees to delegate authority to the chief executive to approve any minor amendments prior to printing of the draft Long Term Plan 2021-2031.

7.3 Rates Resolution - Setting of Rates for the Financial Year 1 July 2021 to 30 June 2022  
Record No: R/20/11/69286

Transactional Project Lead – Shelley Dela Llana was in attendance for this item.

Mrs Dela Llana advised that the purpose of the report was to enable to Council to set the rates for the 2021/2022 year once the 2021-2031 Long Term Plan had been approved.

The meeting noted that Council was introducing a charge on all transactions paid by credit card from 1 July 2021. The fee was going to be 1.4% but following discussion it was agreed to be an on charge of Councils merchant fee to customer transactions where this is incurred.

Resolution

Moved Cr Scott, seconded Cr Douglas recommendations a to k and a new l (as indicated) and resolved:

That the Council:

- a) **Receives the report titled “Rates Resolution - Setting of Rates for the Financial Year 1 July 2021 to 30 June 2022” dated 23 June 2021.**
- b) Determines that this matter or decision be recognised as significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Sets the rates detailed below for the financial year commencing 1 July 2021 and ending on 30 June 2022. All rates and amounts are GST inclusive.

Uniform Annual General Charge

Pursuant to the Section 15(1)(a) of the Local Government (Rating) Act 2002, a uniform annual general charge of \$692.60 per rating unit on every rateable rating unit within the Southland District.

General Rate

Pursuant to Section 13(2)(a) of the Local Government (Rating) Act 2002, a general rate of \$0.00064801 in the dollar on the capital value of all rateable rating units within the Southland District.

Targeted Rates

Community Facilities Rates

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, the following uniform targeted rates set per separately used or inhabited part of a rateable rating unit situated in the following Community Facility Areas:

Community Facility Areas	Charge	Community Facility Areas	Charge
Aparima Hall	\$44.99	Myross Bush Hall	\$29.50
Athol Memorial Hall	\$101.64	Nightcaps Hall	\$87.46
Balfour Hall	\$40.00	Ohai Hall	\$83.57
Blackmount Hall	\$25.88	Orawia Hall	\$93.17
Browns Hall	\$42.33	Orepuki Hall	\$72.66
Brydone Hall	\$68.56	Oreti Plains Hall	\$83.87
Clifden Hall	\$94.03	Otahuti Hall	\$40.94
Colac Bay Hall	\$114.87	Otapiri-Lora Gorge Hall	\$82.17
Dacre Hall	\$43.00	Riversdale Hall	\$58.21
Dipton Hall	\$104.94	Ryal Bush Hall	\$68.34

Eastern Bush Hall	\$78.89	Seaward Downs Hall	\$33.20
Edendale-Wyndham Hall	\$27.10	Stewart Island Hall	\$75.21
Fiordland Community Event Centre	\$37.62	Thornbury Hall	\$107.60
Five Rivers Hall	\$120.64	Tokanui-Quarry Hills Hall	\$106.37
Fortrose Domain	\$165.53	Tuatapere Hall	\$48.09
Glenham Hall	\$34.30	Tussock Creek Hall	\$136.58
Gorge Road Hall	\$49.14	Tuturau Hall	\$47.37
Heddon Bush Hall	\$69.00	Waianiwa Hall	\$65.00
Hedgehope-Glencoe Hall	\$75.77	Waikaia Recreation Hall	\$55.60
Limehills Hall	\$101.37	Waikawa Community Centre	\$112.02
Lochiel Hall	\$36.07	Waimahaka Hall	\$67.66
Lumsden Hall	\$54.67	Waimatuku Hall	\$36.58
Mabel Bush Hall	\$50.15	Wairio Community Centre	\$46.03
Manapouri Hall	\$49.34	Wallacetown Hall	\$55.00
Mandeville Hall	\$45.00	Winton Hall	\$32.51
Mimihau Hall	\$63.25	Wreys Bush Hall	\$86.81
Mokoreta-Redan Hall	\$90.23	Wrights Bush Hall	\$31.18
Mossburn Hall	\$67.15		

#### Roading Targeted Rates

Pursuant to Sections 16(3)(a) and 16(4)(a) of the Local Government (Rating) Act 2002, a uniform targeted rate of \$92.00 per rateable rating unit within the Southland District; and

Pursuant to Sections 16(3)(a) and 16(4)(b) of the Local Government (Rating) Act 2002, a differential rate in the dollar of capital value for all rateable rating units:

Roading Differentials	Rate in the dollar on capital value
Commercial	\$0.00137754
Dairy	\$0.00102365
Farming non-dairy	\$0.00062781
Forestry	\$0.00655124
Industrial	\$0.00136814
Lifestyle	\$0.00055586
Mining	\$0.02111479
Other	\$0.00016676
Residential	\$0.00055586

#### Regional Heritage Targeted Rate

Pursuant to Sections 16(3)(a) and 16(4)(a) of the Local Government (Rating) Act 2002, a uniform targeted rate of \$45.50 set per separately used or inhabited part of a rateable rating unit within the Southland District.

#### Community Board Targeted Rates

Pursuant to Sections 16(3)(b), and 16(4)(a) or 16(4)(b) of the Local Government (Rating) Act 2002, as relevant, the following rates per rateable rating unit within the below areas:

Community Board Targeted Rates	Differential Targeted Rate per rating unit
Ardlussa Community Board Rural Rate	\$50.68
Ardlussa Community Board Urban Rate	\$202.71
Fiordland Community Board Rural Rate	\$59.47
Fiordland Community Board Urban Rate	\$237.89
Fiordland Community Board Semi-Urban Rate	\$118.95
Northern Community Board Rural Rate	\$85.92
Northern Community Board Semi-Urban Rate	\$171.84
Northern Community Board Urban Rate	\$343.67
Oraka Community Board Rural Rate	\$49.24
Oraka Community Board Semi-Urban Rate	\$98.49
Oraka Community Board Urban Rate	\$196.98
Oreti Community Board Rural Rate	\$48.07
Oreti Community Board Semi-Urban Rate	\$96.14
Oreti Community Board Urban Rate	\$192.29
Stewart Island/Rakiura Community Board Urban Rate	\$231.19
Tuatapere Te Waewae Community Board Rural Rate	\$83.93
Tuatapere Te Waewae Community Board Semi-Urban Rate	\$167.86
Tuatapere Te Waewae Community Board Urban Rate	\$335.72
Waihopai Toetoe Community Board Rural Rate	\$54.50
Waihopai Toetoe Community Board Semi-Urban Rate	\$109.00
Waihopai Toetoe Community Board Urban Rate	\$217.99
Wallace Takitimu Community Board Rural Rate	\$74.42
Wallace Takitimu Community Board Semi-Urban Rate	\$148.85
Wallace Takitimu Community Board Urban Rate	\$297.69

#### Stormwater Targeted Rates

Pursuant to Sections 16(3)(a) and 16(4)(b) of the Local Government (Rating) Act 2002, the following rates:

- For all rating units within the stormwater full charge rating boundary a uniform targeted rate of \$81.31 per rateable rating unit.
- For all rating units outside the stormwater quarter charge rating boundary a uniform targeted rate of \$20.33 per rateable unit.

#### SIESA Targeted Rate

Pursuant to Sections 16(3)(b) and 16(4)(b) of the Local Government (Rating) Act 2002, the following rates:

- For all rating units (other than vacant non-contiguous ones) that are within the scheme boundary, a uniform targeted rate of \$200 for each rating unit.
- For non-contiguous vacant rating units within the scheme rating boundary, a uniform targeted rate of \$100 per rating unit.

#### Swimming Pool Targeted Rates

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, the following uniform targeted rates set per separately used or inhabited part of a rateable rating unit situated in the following Swimming Pool Areas:

Swimming Pool Area	Charge	Swimming Pool Area	Charge
Fiordland	\$15.53	Tuatapere Ward	\$7.51
Otautau	\$21.00	Waihopai Toetoe Ward	\$11.50
Riverton/Aparima	\$21.20	Winton	\$17.25
Takitimu	\$23.11		

#### Te Anau Airport Manapouri Targeted Rate

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, a uniform targeted rate of \$67.69 per rateable rating unit within the Te Anau Manapouri Airport Area.

#### Stewart Island Waste Management Targeted Rate

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, a uniform targeted rate of \$298.61 per unit of service provided to rating units situated in the Stewart Island Waste Management Area.

#### Rubbish Bin Collection Targeted Rate

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, a uniform targeted rate of \$173.32 per unit of service where the collection service is actually provided.

#### Recycling Bin Collection Targeted Rate

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, a uniform targeted rate of \$173.32 per unit of service where the collection service is actually provided.

#### Te Anau Rural Water Scheme Targeted Rates

Pursuant to Sections 16(3)(b) and 16(4)(a) and (b) of the Local Government (Rating) Act 2002, the rates as outlined below to rating units in the Te Anau rural water rating boundary:

An annual charge by way of a uniform targeted rate of \$771.47 per restricted connection.

In regards to the supply of water, the following rates or combination of below will apply to each rating unit pursuant to Section 19(2)(b) of the Local Government (Rating) Act 2002:

- A rate of \$514.31 for each unit supplied to the rating unit.



- For rating units with an allocation of multiples of 7.7 units, a rate of \$3,960.19 for every 7.7 units allocated.
- For rating units allocated half a unit above their first full unit, a rate of 50% of a unit being \$257.16.

#### Matuku Rural Water Scheme Targeted Rate

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, a uniform targeted rate of \$406.11 for each unit made available to rating units in the Matuku rural water rating boundary.

#### Metered Property Water Supply Targeted Rate

For rating units outside the Te Anau and Matuku rural water rating boundaries. Pursuant to Section 19 of the Local Government (Rating) Act 2002, a rate for actual water consumption of \$1.10 per cubic metre.

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, a fixed charge of \$196.00 per meter.

#### District Water Targeted Rate

Pursuant to Sections 16(3)(b) and 16(4)(b) of the Local Government (Rating) Act 2002, for rating units not covered by the rural water schemes or that are not metered:

- For all rating units without meters that are connected to a water supply scheme or are within the scheme rating boundary but are not connected, a uniform targeted rate of \$576.87 for each unit of service.
- For rating units with water **troughs with direct feed from Council's water mains**, a uniform targeted rate of \$115.37 per trough.
- For non-contiguous vacant rating units within the scheme rating boundary, a uniform targeted rate of \$288.43 per rating unit for the provision of the service due to the ability to connect to the scheme.

#### District Wastewater Targeted Rates

Pursuant to Sections 16(3)(b) and 16(4)(b) of the Local Government (Rating) Act 2002, the following rates:

- For all residential rating units within the scheme rating boundary either connected or not, a uniform targeted rate of \$457.61 for each separately used or inhabited part of the rating unit.
- For non-contiguous vacant rating units within the scheme rating boundary, a uniform targeted rate of \$228.81 per rating unit.
- All other properties either connected or able to be connected, a uniform targeted rate of \$457.61 for each pan/urinal.

#### Woodlands Septic Tank Cleaning Targeted Rate

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, a uniform targeted rate of \$60.17 in respect of each separately used or inhabited part of a rating unit within the Woodlands Septic Tank Cleaning Area.

#### Water Supply Loan Targeted Rates

Pursuant to Sections 16(3)(b) and 16(4)(b) of the Local Government (Rating) Act 2002, a uniform targeted rate per rating unit on the option that the ratepayer has previously chosen to pay either a one-off capital contribution for a new scheme or pay it over a selected period as below (in the relevant area of service for each scheme):

Water Supply Loan Rates	Charge
Edendale Water Loan Charge - 15 years	\$216.68
Edendale Water Loan Charge - 25 years	\$126.93
Wyndham Water Loan Charge - 15 years	\$187.46
Wyndham Water Loan Charge - 25 years	\$120.55

#### Sewerage Supply Loan Targeted Rates

Pursuant to Sections 16(3)(b) and 16(4)(a) and (b) of the Local Government (Rating) Act 2002, a uniform targeted rate per rating unit on the option that the ratepayer has previously chosen to pay either a one-off capital contribution for a new scheme or pay it over a selected period as below (in the relevant area of service for each scheme):

Sewerage Supply Loan Rates	Charge
Edendale Sewerage Loan - 15 years (incl connection cost)	\$835.43
Edendale Sewerage Loan - 25 years (incl connection cost)	\$534.96
Edendale Sewerage Loan - 25 years (excl connection cost)	\$442.74
Tuatapere Sewerage Loan Charge - 15 years	\$387.71
Tuatapere Sewerage Loan Charge - 25 years	\$310.45
Wallacetown Sewerage Loan Charge - 15 years	\$453.64
Wallacetown Sewerage Loan Charge - 25 years	\$288.15
Wyndham Sewerage Loan - 15 years (incl connection cost)	\$749.75
Wyndham Sewerage Loan - 25 years (incl connection cost)	\$482.11
Wyndham Sewerage Loan - 15 years (excl connection cost)	\$609.20
Wyndham Sewerage Loan - 25 years (excl connection cost)	\$391.74

- e) Resolves under Section 24 of the Local Government (Rating) Act 2002 that all rates (including metered water targeted rates) will be payable in four instalments with the due dates for payment being:

- Instalment One - 27 August 2021
- Instalment Two - 26 November 2021
- Instalment Three - 25 February 2022
- Instalment Four – 27 May 2022.

Rates other than metered water rates will be invoiced in equal instalments. Metered water rates will be invoiced in accordance with recorded consumption.

- f) Resolves under Sections 57 and 58 of the Local Government (Rating) Act 2002 to apply penalties to unpaid rates (including metered water targeted rates) as follows:

- A penalty of 10% will be added to the amount of any instalment of rates (including metered water targeted rates) remaining unpaid after the

relevant due date in recommendation (e) above, as shown in the table below:

Instalment	Date Penalty Added
1	30 August 2021
2	29 November 2021
3	28 February 2022
4	30 May 2022

- A further penalty of 10% will be added to any amount of rates (including metered water targeted rates) that are unpaid from previous years and remains unpaid at 1 July 2021. The penalty will be added on 6 July 2021.
- g) Resolves under Section 88 of the Local Government (Rating) Act 2002 to set a postponement fee at \$200 GST inclusive for the administration costs of registering a Notice of Charge plus an annual interest charge calculate at **Council's internal borrowing interest rate of 2% as prescribed in** the Long Term Plan 2021-2031.
- h) Resolves that under Section 54 of the Local Government (Rating) Act 2002, where rates charged on a rating unit are less than or equal to \$10 (GST incl), Council will not collect these as it believes it to be uneconomic.
- i) Agrees where any payment is made by a ratepayer that is less than the amount now payable, the Council will apply the payment firstly to any rates outstanding from previous rating years and then proportionately across all current year rates due.
- j) Agrees that valuation roll and rate records for the District of Southland are open for inspection by ratepayers at all District offices (as listed below), during normal office hours:
- |  |  |
|--|--|
| - Invercargill Office<br>15 Forth Street,<br>Invercargill 9810 | - Oban Office<br>10 Ayr Street, Oban,<br>Stewart Island 9846 |
| - Lumsden Office<br>18 Diana Street,<br>Lumsden 9730           | - Te Anau Office<br>24 Milford Crescent,<br>Te Anau 9600     |
| - Otautau Office<br>176 Main Street,<br>Otautau 9610           | - Winton Office<br>184 Great North Road,<br>Winton 9720      |
| - Riverton Office<br>117 Palmerston Street,<br>Riverton 9822   | - Wyndham Library<br>41 Balaclava Street,<br>Wyndham 9831    |
- k) Agrees the following options be available for payment of rates:
- Direct Debit.
  - Credit card (Visa or Mastercard).
  - Internet banking.

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- By cash or Eftpos.

New l) Agrees to on charge Councils merchant fee to customer transactions where this is incurred effective from 1 July 2021.

~~l) Agrees to charge 1.4% on all Council transactions paid by credit card from 1 July 2021.~~

The meeting concluded at 9.44am.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE COUNCIL HELD ON TUESDAY 29 JUNE 2021.

DATE:.....

CHAIRPERSON:.....