



---

## Fiordland Community Board

### OPEN MINUTES

UNCONFIRMED

---

Minutes of a meeting of Fiordland Community Board held in the Te Anau Club, Corner Pop Andrew Drive and Jackson Street, Te Anau on Wednesday, 30 June 2021 at 2pm.

---

#### PRESENT

Chairperson	Sarah Greaney
Deputy Chairperson	Diane Holmes
Members	Mary Chartres
	Ryan Murray
	Max Slee

#### APOLOGIES

Councillor Kremer  
Benjamin Killeen

#### IN ATTENDANCE

Committee advisor	Alyson Hamilton
Community partnership leader	Simon Moran
Community liaison officer	Megan Seator

---

1 Apologies

There were apologies from Councillor Kremer and Benjamin Killeen.

Resolution

Moved Ryan Murray, seconded Deputy Chairperson Holmes and resolved:

That the Fiordland Community Board accept the apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Public forum

Allessandra Menegatti addressed the meeting on a proposed initiative of holding a South Sea Spray Mural Festival in Te Anau/Manapouri.

Mrs Menegatti took the board through a presentation on the planning/costings and fundraising involved of running a festival, explained the process of painting murals and that she intended to undertake consultation with the community to ascertain support for this project.

The Chair expressed appreciation to Mrs Matthews for her attendance at the meeting and the presentation to the board.

Judy Matthews on behalf of the Te Anau Flower Show Committee addressed the meeting seeking board approval to place a memorial seat adjacent the lakeside walkway opposite the Church to honour Mrs Betty Dodds who was instrumental in founding the Te Anau Spring Flower Show.

The Chair expressed appreciation to Mrs Matthews for her attendance at the meeting advising of board support for this project and that she liaise with staff for the necessary consent forms required to place a structure on council land.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

6 Confirmation of minutes

Resolution

Moved Ryan Murray, seconded Mary Chartres and resolved:

That the minutes of Fiordland Community Board meeting held on 13 April 2021 be confirmed as a true and correct record of that meeting.

Reports

7.1 Destination Fiordland - transfer of residual funds to Great South

Record No: R/21/6/36126

Community partnership leader – Simon Moran was in attendance for this item.

Mr Moran advised the purpose of the report is to request that the Fiordland community board recommend to Council the transfer to Great South of residual funds it holds in trust from the liquidation of Destination Fiordland.

Resolution

Moved Deputy Chairperson Holmes, seconded Max Slee and resolved:

That the Fiordland Community Board:

- a) **receives the report titled “Destination Fiordland - transfer of residual funds to Great South” dated 24 June 2021.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) endorses that the transfer of the funding is subject to an agreement with Great South to do the following –
  - ring-fence the funds to be used only for supporting tourism in Fiordland **in line with the objectives of Destination Fiordland’s constitution.**
  - provide an annual report to the Fiordland Community Board, by August each year, on how the funds have been spent and/or is intended to be spent until such time as the value of the transfer funds has been fully used.

- e) recommends to Council that it approve the transfer of all residual funds received by the Fiordland Community Board from the liquidation of Destination Fiordland Inc to Great South in accordance with resolution (d).

## 7.2 Project Scope Confirmation - 2021/2022 Locally Funded Projects

Record No: R/21/6/26413

Community facilities manager – Mark Day was in attendance for this item.

Mr Day advised the purpose of the report is to seek approval from the Fiordland Community Board for the scope of the locally funded projects within the board area that will be delivered in the 2021/2022 financial year.

The Board noted that the projects identified to have the scoping reports approved are:

- i) P-10808 Boat harbour playground equipment renewal
- ii) P-10811 Henry street playground equipment renewal
- iii) P-10883 Te Anau urban development investigation project
- iv) P-10884 View street carpark development
- v) P-10878 Steamers beach boat ramp refurbishment
- vi) P-10879 Boat harbour public boat ramp refurbishment
- vii) P-10882 Pearl harbour boat ramp investigation
- viii) P-10669 Pearl harbour gabion basket replacement
- ix) P-10900 and P-10910 Footpath programme 2021-2022
- x) P-10920 Streetlight LOS programme 2021 -2022

### Resolution

Moved Deputy Chairperson Holmes, seconded Max Slee recommendations a to c and d with a deletion of d-ii (as indicated with ~~striketrough~~) and with an addition to d-iv, d-ix, d-x (as indicated with underline) and resolved:

That the Fiordland Community Board:

- a) **Receives the report titled “Project Scope Confirmation - 2021/2022 Locally Funded Projects” dated 22 June 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Agrees to approve the scope of the projects identified (as indicated below) with the details defined in the attachments to the staff report:

- I. P-10808 Boat harbour playground equipment renewal

- II. ~~P-10811 Henry street playground equipment renewal – delete~~
- III. P-10883 Te Anau urban development investigation project
- IV. P-10884 View street carpark development – subject to receiving the outcome of the TIF funding application and a subsequent geotechnical report determining the stability of the bank
- V. P-10878 Steamers beach boat ramp refurbishment
- VI. P-10879 Boat harbour public boat ramp refurbishment
- VII. P-10882 Pearl harbour boat ramp investigation
- VIII. P-10669 Pearl harbour gabion basket replacement
- IX. P-10900 and P-10910 Footpath programme 2021-2022 – noting Milford Road is the priority
- X.** P-10920 Streetlight LOS programme 2021 -2022 – requesting consultation with effected parties.

#### 7.4 Fiordland Community Partnership Fund - May 2021 allocations

Record No: R/21/6/33673

Community liaison officer – Megan Seator was in attendance for this item.

Mrs Seator advised the purpose of the report is for the Fiordland Community Board to allocate funding for the May 2021 round of the Fiordland Community Partnership Fund.

The board noted \$17,693 available to distribute for the May 2021 funding round.

Moved Max Slee, seconded Ryan Murray recommendations a to d. The motion was put and declared CARRIED.

Moved Max Slee, seconded Ryan Murray recommendations e,f,g,h,i and j as follows:

- e) Approves/~~Declines~~ a grant of ~~\$6,222.22~~ \$4,193 to Te Anau Football Club (soccer) to assist with operational costs towards the establishment of the club.
- f) Approves/~~declines~~ a grant of ~~\$2,500~~ \$1,000 to the Fiordland Community Garden Charitable Trust towards the costs associated with delivering gardening, waste minimisation, healthy living and cooking workshops over the next twelve months.
- g) Approves/~~declines~~ a grant of ~~\$5,000~~ \$4,000 to the Te Anau Waitangi Charitable Trust towards the costs to deliver the Waitangi Day community event in Te Anau.
- h) Approves/~~declines~~ a grant of \$5,000 to the Deep Cove Outdoor Education Trust towards the cost of installing a walk-in chiller at their hostel kitchen.
- i) Approves/~~declines~~ a grant of \$500 to the Key Playcentre towards a new mural at the entrance.
- j) Approves/~~declines~~ a grant of \$3,000 to the Te Anau Rugby Club towards new fencing.

The motion was put and declared CARRIED.

Final resolutions

That the Fiordland Community Board:

- a) **Receives the report titled “Fiordland Community Partnership Fund - May 2021 allocations” dated 23 June 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Receives applications from the following:
  1. Te Anau Football Club (soccer)
  2. Fiordland Community Garden Charitable Trust
  3. Te Anau Waitangi Charitable Trust
  4. Deep Cove Outdoor Education Trust
  5. The Key Playcentre
  6. Te Anau Rugby Club
- e) Approves a grant of \$4,193 to the Te Anau Football Club (soccer) to assist with operational costs towards the establishment of the club.
- f) Approves a grant of \$1,000 to the Fiordland Community Garden Charitable Trust towards the costs associated with delivering gardening, waste minimisation, healthy living and cooking workshops over the next twelve months.
- g) Approves a grant of \$4,000 to the Te Anau Waitangi Charitable Trust towards the costs to deliver the Waitangi Day community event in Te Anau.
- h) Approves a grant of \$5,000 to the Deep Cove Outdoor Education Trust towards the cost of installing a walk-in chiller at their hostel kitchen.
- i) Approves a grant of \$500 to the Key Playcentre towards a new mural at the entrance.
- j) Approves a grant of \$3,000 to the Te Anau Rugby Club towards new fencing.

7.5 Fiordland Community Partnership Fund - funding rounds and criteria from 1 July 2021

Record No: R/21/5/25733

Community liaison officer – Megan Seator was in attendance for this item.

Mrs Seator advised the purpose of this report is for the Fiordland Community Board to discuss and confirm the number of funding rounds and funding criteria for the Fiordland Community Partnership Fund effective from 1 July 2021.

Resolution

Moved Ryan Murray, seconded Mary Chartres and resolved:

That the Fiordland Community Board:

- a) **receives the report titled “Fiordland Community Partnership Fund - funding rounds and criteria from 1 July 2021” dated 21 June 2021.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Agrees to continue with the funding criteria set by the Fiordland Community Board as follows:
  - Applicants may apply for \$500 - \$5000 in funding.
  - This fund is available to not-for-profit community organisations.
  - Community organisations may be a legal entity or an informal group. Regardless of their legal status the group must have their own bank account.
  - Applications to the fund must:
    - have alignment with the Fiordland Community Futures Plan and/or the four community well beings (social, economic, environmental, cultural)
    - show some degree of self-contribution or fundraising
  - The following will not be considered:
    - funding for individuals
    - applications for salaries, catering or room hire
    - funding for pecuniary gain
  - Applications for funding involving capital works will be expected to provide more than one quote.
  - Applicants may choose to speak to their application or may be requested to do so.
- e) Agrees that the current funding rounds of three rounds per year continues.
- f) Agrees to communicate this to the community board area through the community board Facebook page and local community advertisements.

7.3 Summary of feedback on the proposal to name the un-named reserve in Fergus Square to Frana Cardno Reserve.

Record No: R/21/5/25199

Community partnership leader – Simon Moran was in attendance for this report.

Mr Moran advised the purpose of the report is to provide the Fiordland Community Board with a summary of the feedback received from the community through web-based and hard copy surveys on the proposal to name the un-named reserve in Fergus Square to Frana Cardno reserve.

Resolution

Moved Deputy Chairperson Holmes, seconded Ryan Murray recommendation a, with a new b and c, (as indicated) and resolved:

That the Fiordland Community Board:

- a) **Receives the report titled “Summary of feedback on the proposal to name the un-named reserve in Fergus Square to Frana Cardno Reserve.” dated 24 June 2021.**
- b) Request that Council investigate formally the gazettement of the unnamed recreational reserve as Fergus Square.
- c) Agree that the memorial structure remain at Fergus Square and that Council proceed with the opening/unveiling ceremony as had been previously planned.

7.6 Chairperson's report

Record No: R/21/6/28796

Chairperson Sarah Greaney presented this report.

Chairperson Greaney drew a number of issues to the attention of the board including:

- Business events meeting with Great South and Angus & Associates
- Otago university – student visit
- Consultation on Te Anau Events Trust
- Cemetery memorial wall
- Update on Manapouri wastewater treatment

Resolution

Moved Chairperson Greaney, seconded Mary Chartres

That the Fiordland Community Board:

- a) **Receives the report titled “Chairperson's report” dated 21 June 2021.**



7.7 Operational Report for Fiordland Community Board

Record No: R/21/5/23701

Community partnership leader – Simon Moran was in attendance for this report.

Mr Moran advised the purpose of the report was to update the board on the operational activities in the Fiordland board area.

The board requested an update on the installation of the water tank and VSD on Sandy Brown road, Te Anau in relation to the Luxmore subdivision development.

Resolution

Moved Mary Chartres, seconded Max Slee and resolved:

That the Fiordland Community Board:

- a) **Receives the report titled “Operational Report for Fiordland Community Board” dated 18 June 2021.**

7.8 Community leadership report

Record No: R/21/5/24289

Community partnership leader – Simon Moran was in attendance for this item.

Mr Moran advised the purpose of the report is to update the board on the community leadership activities in the Fiordland board area.

The board noted the long term plan was adopted by Council at its extraordinary meeting held 29 June 2021.

Resolution

Moved Deputy Chairperson Holmes, seconded Ryan Murray and resolved:

That the Fiordland Community Board:

- a) **Receives the report titled “Community leadership report” dated 21 June 2021.**

7.9 Council report

Record No: R/21/5/24307

Community partnership leader – Simon Moran was in attendance for this report.

The board requested an update on activities at the Te Anau Manapouri airport, the Chair to follow-up with the Commercial Infrastructure Manager - Ashby Brown.

---

Resolution

Moved Deputy Chairperson Holmes, seconded Max Slee and resolved:

That Fiordland Community Board:

- a) **Receives the report titled "Council report" dated 21 May 2021.**

The meeting concluded at 5.18pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE FIORDLAND COMMUNITY BOARD  
HELD ON WEDNESDAY, 30 JUNE 2021.

DATE:.....

CHAIRPERSON:.....