



Oraka Aparima Community Board

OPEN MINUTES

UNCONFIRMED

Minutes of a meeting of Oraka Aparima Community Board held in the Riverton Senior Citizens Rooms, Corner Bath Road and Princess Street, Riverton on Wednesday, 16 June 2021 at 5.30pm (5.38 – 7.47pm).

PRESENT

Chairperson	Graeme Stuart
Deputy Chairperson	Sharon Ayto (5.48pm - 7.47pm)
Members	Neil Linscott
	Robin McCall
	Councillor Karyn Owen

APOLOGIES

Annette Horrell
Sharon Ayto (lateness)

IN ATTENDANCE

Group Manager, customer delivery	Trudie Hurst
Committee advisor	Alyson Hamilton
Community liaison officer	Kathryn Cowie

1 Apologies

There were apologies from Annette Horrell, and for lateness from Sharon Ayton.

Resolution

Moved Chairperson Stuart, seconded Cr Owen and resolved:

That the Oraka Aparima Community Board accept the apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Public forum

Mallory Wood addressed the meeting advising of her role as community advisor for Emergency Management Southland and explaining that community engagement is currently being undertaken to obtain community views/feedback on activities local communities would like to see Emergency Management Southland undertaking.

Sharon Ayto Joined the meeting during public forum at 5.48pm.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

6 Confirmation of minutes

Resolution

Moved Robin McCall, seconded Neil Linscott and resolved:

That the minutes of Oraka Aparima Community Board meeting held on 21 April 2021 be confirmed as a true and correct record of that meeting.

Reports

7.1 Community leadership report

Record No: R/21/5/24291

Community liaison officer, Kathryn Cowie was in attendance for this item.

Mrs Cowie advised the purpose of this report is to update the board on the community leadership activities in the area.

Mrs Cowie drew a number of issues to the attention of the board including:

- community board plans
- Halls – FENZ (Fire and Emergency NZ) requirements

Resolution

Moved Neil Linscott, seconded Deputy Chairperson Ayto and resolved:

That the Oraka Aparima Community Board:

- a) **Receives the report titled “Community leadership report” dated 2 June 2021.**

7.2 Operational Report for Oraka Aparima Community Board

Record No: R/21/5/23699

Group Manager, customer delivery - Trudie Hurst was in attendance for this item.

Ms Hurst drew a number of issues to the attention of the board including:

- update on installation of new dump station at Bath Road
- the board requested information relating to the harbour budgets, lease agreements and an update on berth L35. Staff to provide the information at an upcoming workshop.

Resolution

Moved Cr Owen, seconded Neil Linscott and resolved:

That the Oraka Aparima Community Board:

- a) **Receives the report titled “Operational Report for Oraka Aparima Community Board” dated 1 June 2021.**

7.3 Council report

Record No: R/21/5/24316

Cr Karyn Owen presented the report.

Cr Owen drew a number of issues to the attention of the board including:

- public objections received following a liquor licence application lodged for a proposed liquor outlet/bottle store in Riverton
- ongoing development of the Long Term Plan 2021-2031
- update - Three Waters Review
- renewal of the Riverton harbour endowment farming leases which occurs every 21 years.

Resolution

Moved Deputy Chairperson Ayto, seconded Robin McCall and resolved:

That Oraka Aparima Community Board:

- a) **Receives the report titled “Council report” dated 21 May 2021.**

7.4 Chairperson's report

Record No: R/21/6/33136

Chairperson Graeme Stuart presented this report.

Chairperson Stuart drew a number of issues to the attention of the board including:

- attendance at the ANZAC parade
- due to a resignation from a board member a By-election is required to fill the vacancy
- advice of Hammer Hardware development and proposed off-street parking
- advice of approach from Jamiee McCabe to paint mural on fence at 27 Bay road
- suggestion of extending Riverton library opening hours to possibly include Saturday mornings - a feasibility study to be undertaken by the District Library Manager when the Winton library refurbishment is completed
- offer from Riverton Menzshed to build two picnic tables to replace the damaged tables along the Bath Road walkway and also seeking a contribution of \$200 toward the costs of the project.

The board agreed to accept the offer from the Menzshed and contribute \$200 towards the costs to be funded from the parks and reserves budget.

Resolution

Moved Chairperson Stuart, seconded Cr Owen and resolved:

That the Oraka Aparima Community Board:

- a) **Receives the report titled “Chairperson's report” dated 9 June 2021.**
- b) Accept the offer from Riverton Menzshed to build two picnic tables to be placed along Bath road and agree to contribute \$200 toward the project to be funded from the parks and reserves budget.

7.5 Oraka Aparima Financial Reserve Information

Record No: R/21/5/23893

Community liaison officer – Kathryn Cowie was in attendance for this item.

Mrs Cowie advised the purpose of the report is to outline the financial reserves, held by the community board, their purpose and any restrictions for their use.

Resolution

Moved Robin McCall, seconded Neil Linscott and resolved:

That the Oraka Aparima Community Board:

- a) **Receives the report titled “Oraka Aparima Financial Reserve Information”** dated 8 June 2021.

7.6 Proposed naming of a private, no exit right of way off Margery Street, Riverton

Record No: R/21/5/21803

Community liaison officer – Kathryn Cowie was in attendance for this item.

Mrs Cowie advised the purpose of this report is for the Oraka Aparima Community Board to determine the road naming of a section of a private, no exit right of way to access a property sub division.

The board queried if there was any history relating to the proposed name. Staff to circulate information to members via email.

Resolution

Moved Neil Linscott, seconded Robin McCall and resolved:

That the Oraka Aparima Community Board:

- a) **Receives the report titled “Proposed naming of a private, no exit right of way off Margery Street, Riverton” dated 1 June 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Approve the naming of the private right of way Harris Lane.

7.7 Community Partnership Fund - Funding rounds and criteria from 1 July 2021

Record No: R/21/5/24752

Community liaison officer – Kathryn Cowie was in attendance for this item.

Mrs Cowie advised the purpose of this report is for the Oraka Aparima Community Board to discuss and confirm the number of funding rounds and the funding criteria for the Oraka Aparima Community Partnership Fund effective from 1 July 2021.

Resolution

Moved Robin McCall, seconded Deputy Chairperson Ayto recommendations a to c, d with an addition (as indicated), new e (as indicated) and f and resolved:

That the Oraka Aparima Community Board:

- a) **Receives the report titled “Community Partnership Fund - Funding rounds and criteria from 1 July 2021” dated 1 June 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Agrees to continue with the funding criteria set by the Oraka Aparima Community Board at its meeting on 17 June 2020 as follows:
 - consideration will be given to all funding requests on a case by case basis
 - the board will give preference to applications that directly benefit the community board area and link to the community board plan outcomes
 - there is no cap on the amount applicants can request
 - co-funding is preferable, but not essential
 - two quotes are preferable for capital works. If it is not possible to get more than one quote an explanation why will be sufficient
 - if appropriate applicants are to come to a board meeting and speak to their application
 - groups do not have to be a legal entity to apply
 - does not encourage retrospective applications, but may consider them on a case by case basis.
- ~~e) Agrees that the current funding round of two rounds per year is reduced to one funding round with a closing date to be determined and this change be effective from 1 July 2021.~~

New e) Agrees that the current funding round of two rounds be reduced to one funding round with the closing date set for 31 August and will be effective from 1 July 2021.

- f) Agrees to communicate this change to the community board area through the community board Facebook page and local community newsletters.

7.8 Project Scope Confirmation - 2021/2022 Locally Funded Projects

Record No: R/21/6/25950

Community facilities manager, Mark Day was in attendance for this item.

Mr Day advised the purpose of this report is to seek approval from the Oraka Aparima community board for the scope of the locally funded projects within their board area that will be delivered in the 2021/2022 financial year.

The board requested further discussion on the street light level of service - option one and option two, with the Chair to email staff with the board preferred option.

Resolution

Moved Neil Linscott, seconded Deputy Chairperson Ayto recommendations a to c, amendment to d-vi (as indicated with ~~strike through~~ and underline) and resolved:

That the Oraka Aparima Community Board:

- a) **Receives the report titled “Project Scope Confirmation - 2021/2022 Locally Funded Projects” dated 9 June 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Agrees to approve the scope of the projects identified (as indicated below) with the details defined in attachments to the staff report:
 - i. code P-10876 - Beautification at railway esplanade Riverton - Bath Road, Parks and Reserves – Playgrounds
 - ii. code P-10874 - Investigation project - Riverton Taramea Bay Parks and Reserves
 - iii. code P-10877 - Water structures Colac Bay Water Structures
 - iv. code P-10796 and code P-10797 - Taramea Bay Riverton project – Parks and Reserves/Playgrounds
 - v. code P-10900 and code P-10910 - Footpath renewal and level of service (Oraka Aparima Community Board - Riverton) – Transport
 - vi. code P-10920 - Streetlight level of service - Oraka Aparima Community Board – Transport – ~~option 1 or option 2.~~ Budget to remain but further discussion required with staff on the street light level of service - options one and two.

The meeting concluded at 7.47pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE ORAKA APARIMA COMMUNITY
BOARD HELD ON WEDNESDAY, 16 JUNE 2021

DATE:.....

CHAIRPERSON:.....