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# Stewart Island/Rakiura Community Board

## OPEN MINUTES

UNCONFIRMED

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Minutes of a meeting of Stewart Island/Rakiura Community Board held in the Stewart Island Pavilion, Ayr St, Oban on Monday, 14 June 2021 at 9.45am.

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### PRESENT

Chairperson	Jon Spraggon	
Deputy Chairperson	Steve Lawrence	
	Anita Geeson	
	Rakiura Herzhoff	
	Gordon Leask	Arrived 9.55am
	Councillor Bruce Ford	

### APOLOGIES

Aaron Conner

### IN ATTENDANCE

Community Partnership Leader – Karen Purdue  
Group Manager, Environmental Services – Fran Mikulicic  
Manager, Commercial Infrastructure – Ashby Brown  
Strategic Manager, Transport – Hartley Hare (via Zoom)  
Community Liaison Office – Megan Seator (via Zoom)  
Community Facilities Manager – Mark Day (via Zoom)  
Committee Advisor – Kirsten Hicks

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1 Apologies

There was an apology for non-attendance from Aaron Conner  
Moved Deputy Chairperson Steve Lawrence, Anita Geeson and resolved  
That the Stewart Island/Rakiura Community Board accepts the apology for non-attendance from Aaron Conner

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Public forum

There was no public forum.

5 Extraordinary/urgent items

Chairperson Jon Spraggon advised there was a late item to discuss. It is the declined application to the Stewart Island Rakiura Visitor Levy Fund for stage 2 of the Horseshoe Bay walking track. This item was not available for inclusion at the close of the agenda and requires an urgent response.

7.11 Application to the Stewart Island Rakiura Visitor Levy Fund (declined)

Moved Chairperson Jon Spraggon, seconded Councillor Bruce Ford and resolved  
That the Stewart Island/Rakiura Community Board considers the application to the Stewart Island Rakiura Visitor Levy Fund for funding of stage 2 of the Horseshoe Bay walking track

6 Confirmation of minutes

Resolution

Moved Cr Bruce Ford, seconded Anita Geeson and resolved

That the Stewart Island/Rakiura Community Board confirms the minutes of the meeting held on 12 April 2021 as a true and correct record of that meeting.

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Reports

- 7.11 Urgent business - Application to the Stewart Island Rakiura Visitor Levy Fund (declined)  
Chair Spraggon led a discussion on the recent declined application to the Stewart Island Rakiura Visitor Levy Fund for funding of stage 2 of the Horseshoe Bay walking track.

Resolution

Moved Anita Geeson, seconded Deputy chairperson Steve Lawrence and resolved

That the Stewart Island/Rakiura Community Board takes no further action on the application to the Stewart Island Rakiura Visitor Levy Fund for funding to complete stage 2 of the Horseshoe Bay walking track.

(Gordon Leask joined the meeting at 9.55am.)

- 7.1 Community Update

Record No: R/21/5/23887

Jen Ross (Senior Ranger, Community, Department of Conservation) was present for this item.

Resolution

Moved Deputy chairperson Steve Lawrence, seconded Cr Bruce Ford and resolved

That the Stewart Island/Rakiura Community Board:

- a) Acknowledges the attendance of a representative of the Department of Conservation at the meeting.

- 7.5 Chairperson's Report

Record No: R/21/5/23244

Chairperson Jon Spraggon was in attendance for this item.

Resolution

Moved Deputy chairperson Steve Lawrence, seconded Rakiura Herzhoff and resolved

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled "Chairperson's Report" dated 2 June 2021.**

- 7.9 SIESA Monthly Report from PowerNet - February, March and April 2021

Record No: R/21/6/33339

Ashby Brown, Manager Commercial Infrastructure, was in attendance for this item.

Resolution

Moved Cr Bruce Ford, seconded Rakiura Herzhoff and resolved

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled "SIESA Monthly Report from PowerNet - February, March and April 2021" dated 9 June 2021.**

7.2 Community leadership report

Record No: R/21/5/24295

Community Partnership Leader Karen Purdue was in attendance for this item.

Resolution

Moved Anita Geeson, seconded Rakiura Herzhoff and resolved

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled "Community leadership report" dated 1 June 2021.**

7.3 Operational Report for Stewart Island/Rakiura Community Board

Record No: R/21/5/21266

Community Partnership Leader Karen Purdue was in attendance for this item.

Resolution

Moved Deputy chairperson Steve Lawrence, seconded Gordon Leask and resolved

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled "Operational Report for Stewart Island/Rakiura Community Board" dated 8 June 2021.**

7.4 Council report

Record No: R/21/5/24321

Community Partnership Leader Karen Purdue was in attendance for this report.

Resolution

Moved Cr Bruce Ford, seconded Rakiura Herzhoff and resolved

That Stewart Island/Rakiura Community Board:

- a) **Receives the report titled "Council report" dated 8 June 2021.**

7.6 Unbudgeted Expenditure - Butterfields Beach Drainage

Record No: R/21/5/23806

Hartley Hare, Strategic Manger Transport, was in attendance for this item (via Zoom).

Resolution

Moved Cr Bruce Ford, seconded Gordon Leask and resolved

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled “Unbudgeted Expenditure - Butterfields Beach Drainage” dated 9 June 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Approves the unbudgeted expenditure of \$16,885 plus GST for the purpose of undertaking drainage work at Butterfields Beach.

7.7 Project Scope Confirmation - 2021/2022 Locally Funded Projects

Record No: R/21/5/23730

Community Facilities Manager Mark Day was present for this item (via Zoom)

Resolution

Moved Deputy chairperson Steve Lawrence, seconded Anita Geeson and resolved

That the Stewart Island/Rakiura Community Board:

Recommendations a) to c) with changes to d) (as indicated with a ~~strikethrough~~) and a new d) (as indicated) and resolved:

- a) **Receives the report titled “Project Scope Confirmation - 2021/2022 Locally Funded Projects” dated 3 June 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis

of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) ~~Agrees to approve the scope of the projects identified in the attachments to this report~~ Agrees to approve the scope of the projects (as indicated below) with the details defined in the attachment to the report
- i. Baker Park track investigation P – 10856
  - ii. Footpath programme 2021 – 2022 Stewart Island Rakiura P – 10900 P10910

7.8 Stewart Island Wind Power - Final pre-development report

Record No: R/21/5/24619

Ashby Brown, Manager Commercial Infrastructure, was in attendance for this item.

Resolution

Moved Cr Bruce Ford, seconded Gordon Leask and resolved

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled “Stewart Island Wind Power - Final pre-development report” dated 8 June 2021.**

7.10 Stewart Island/Rakiura Community Partnership Fund - funding rounds and criteria from 1 July 2021

Record No: R/21/5/25521

Megan Seator, Community Liaison Officer, was in attendance for this item (via Zoom).

Resolution

Moved Deputy chairperson Steve Lawrence, seconded Gordon Leask and resolved

That the Stewart Island/Rakiura Community Board:

- a) **receives the report titled “Stewart Island/Rakiura Community Partnership Fund - funding rounds and criteria from 1 July 2021” dated 9 June 2021.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) agrees to continue with the funding criteria set by the Stewart Island/Rakiura Community Board as follows:

- funding is available for not-for-profit community groups. They may be a legal entity or an informal group. Regardless of legal status, the group must have their own bank account
  - funding is not available for individuals
  - applicants may apply for up to 50% of total project costs
  - applications should be aligned with the Stewart Island/Rakiura Community **Board's outcomes**, and may include social, economic, cultural and environmental outcomes
  - funding for operational costs will not be considered
  - applications involving capital works will be required to provide two quotes. If this is not possible then an acceptable explanation will be required
  - applicants are encouraged to speak to their application but this is not mandatory
- e) agrees that the current funding round of one round per year continues.
- f) agrees to communicate this to the community board area through the community board Facebook page and local community advertisements.

The meeting concluded at 12pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE STEWART ISLAND/RAKIURA  
COMMUNITY BOARD HELD ON MONDAY 14 JUNE  
2021.

DATE:.....

CHAIRPERSON:.....