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# Wallace Takitimu Community Board

## OPEN MINUTES

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Minutes of a meeting of Wallace Takitimu Community Board held in the Southland District Council Otautau Office, 176 Main Street, Otautau on Thursday, 3 June 2021 at 5pm. (5pm- 6.28pm)

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### PRESENT

Deputy Chair

Maureen Johnston

Members

David Cowie (via "Teams" – digital technology)

Bev Evans

Peter Gutsell

Councillor Don Byars

### APOLOGIES

André Bekhuis

Kelly Day

### IN ATTENDANCE

Committee advisor

Fiona Dunlop

Community liaison officer

Kathryn Cowie

Community partnership leader

Kelly Tagg

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1 Apologies

There were apologies from André Bekhuis and Kelly Day.

Moved Peter Gutsell, seconded Bev Evans and resolved:

That the Wallace Takitimu Community Board accept the apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Public forum

There was no public forum.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

6 Confirmation of minutes

Resolution

Moved Bev Evans, seconded Peter Gutsell and resolved:

That the Wallace Takitimu Community Board confirms the minutes of the meeting held on 25 March 2021 as a true and correct record of that meeting.

## Reports

7.1 Community Update - June 2021

Record No: R/21/5/21798

Bathurst Resources Ltd representatives Craig Pilcher (General manager domestic operations) and Paul Matheson (Nightcaps mine manager) were in attendance. Mr Matheson took the board through a presentation on the operation of the mine and the exploration at the Ohai forestry block.

Resolution

Moved Bev Evans, seconded Peter Gutsell and resolved:

That the Wallace Takitimu Community Board:

- a) Acknowledges the attendance of representatives from Bathurst Resources Limited at the meeting.

7.2 Project scope confirmation - 2021/2022 locally funded projects

Record No: R/21/5/22780

Community facilities manager – Mark Day was in attendance for this item.

Mr Day advised that the purpose of the report was to seek approval from the Board for the scope of the locally funded projects within their board area that will be delivered in the 2021/2022 financial year.

The Board noted that the projects identified to have the scoping reports approved are Dr Woods park play area in Nightcaps, Johnston Street footpath renewal and Alderley Street (Otautau toilets) footpath renewal.

Resolution

Moved Bev Evans, seconded Peter Gutsell and resolved:

That the Wallace Takitimu Community Board:

- a) **Receives the report titled “Project scope confirmation - 2021/2022 locally funded projects” dated 20 May 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

d) Agrees to approve the scope of the projects identified in the attachments to this report being as follows:

i) Dr Woods park play area in Nightcaps

**Proposed Upgrade Recommendation / Breakdown**

- 1.Remove Fort/ tower slide and swing to waste.
- 2.Excavate all brown bark from main play area (300mm deep around all equipment).
- 3.Remove and relocate Frog rocker and seesaw (if required to achieve fallzones).
- 4.Overhead Ladder - chip out concrete foundation around posts within surface depth.
- 5.Install new play equipment items.
- 6.Replace Seesaw tyres with buffers.
- 7.Install new weedmat / geocloth to entire area.
- 8.Fill area with Certified woodchip (inital install 350mm depth).
- 9.Install scuff mats to existing spinner and new swings.
- 10.Junior Multiplay upgrade - refurbish: reinstate missing sensory telefunnel, install missing post cap and resolve slide toggle entrapment and bolt cap covers.
- 11.Waterblast/ clean all existing equipment and if budget permits repaint existing steel work (worn or faded powder coating).

ii) Johnston Street Nightcaps footpath renewal

	<b>BUDGET</b>	\$19,322.92 (Local share \$9,275 & Waka Kotahi share\$10,047.92)
	<b>ACTIVITY</b>	Transport Code: P-10900 & P-10910
	<b>COMMUNITY BOARD</b>	Wallace Takitimu Community Board
	<b>PROGRAMME</b>	July 2021 – June 2021

<b>DESCRIPTION</b>
Replacement of existing concrete footpath 58m x 3m (like for like replacement)

<b>SCOPE</b>
As part of the 2021/2022 District Wide Footpath Program, the above area has been identified through the footpath condition surveys due to the deuteriation of the asset. This section will include the renewal of the existing footpath as like for like. The scope of this project does not include kerb and channel renewals.

iii) Alderley Street (Otautau toilets) footpath renewal

	<b>BUDGET</b>	\$1500
	<b>ACTIVITY</b>	Transport Code: P-10920
	<b>COMMUNITY BOARD</b>	Wallace Takitimu Community Board
	<b>PROGRAMME</b>	July 2021 – June 2021

<b>DESCRIPTION</b>
The installation of a LED streetlight on an existing power pole

<b>SCOPE</b>
As part of the 2021/2022 District Wide Streetlight Program, the above area has been identified as requiring a streetlight. This scope includes the installation of a luminaire and an out reach onto an existing PowerNet power pole.

7.3 Community Partnership Fund - Funding rounds and criteria from 1 July 2021

Record No: R/21/4/20288

Community liaison officer – Kathryn Cowie was in attendance for this item.

Mrs Cowie advised that the purpose of the report was for the Board to discuss and confirm **the number of funding rounds and criteria for the Board’s community partnership fund to be effective from 1 July 2021.**

The Board agreed that there should be one round of funding with a closing date of 31 August.

Resolution

Moved David Cowie, seconded Peter Gutsell recommendations a to d, e with an addition and deletion (as indicated with underline and ~~strike through~~) and f and resolved:

That the Wallace Takitimu Community Board:

- a) **Receives the report titled “Community Partnership Fund - Funding rounds and criteria from 1 July 2021” dated 24 May 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.

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- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Agrees to continue with the funding criteria set by the Wallace Takitimu Community Board at its meeting on 4 June 2020 as follows:
- consideration will be given to all funding requests on a case by case basis
  - the board will give preference to applications that directly benefit the community board area and link to the community board plan outcomes
  - there is no cap on the amount applicants can request
  - co-funding is preferable, but not essential
  - two quotes are preferable for capital works. If it is not possible to get more than one quote an explanation why will be sufficient
  - if appropriate applicants are to come to a board meeting and speak to their application
  - groups do not have to be a legal entity to apply
- e) Agrees that the current funding round of two rounds per year is reduced to one funding round with a closing date of 31 August ~~to be determined~~ and this change be effective from 1 July 2021.
- f) Agrees to communicate this change to the community board area through the community board Facebook page and local community newsletters.

#### 7.4 Community leadership report

Record No: R/21/5/24185

Community partnership leader – Kelly Tagg was in attendance for this item.

Resolution

Moved Deputy Chair Johnston, seconded Bev Evans and resolved:

That the Wallace Takitimu Community Board:

- a) **Receives the report titled “Community leadership report” dated 26 May 2021.**

7.5 Operational Report for Wallace Takitimu Community Board

Record No: R/21/3/12957

Community partnership leader – Kelly Tagg was in attendance for this item.

Resolution

Moved Bev Evans, seconded David Cowie and resolved:

That the Wallace Takitimu Community Board:

- a) **Receives the report titled “Operational Report for Wallace Takitimu Community Board” dated 27 May 2021.**

7.6 Council report

Record No: R/21/5/24146

Community partnership leader – Kelly Tagg and Councillor Byars took the Board through the report.

Resolution

Moved Peter Gutsell, seconded Bev Evans and resolved:

That Wallace Takitimu Community Board:

- a) **Receives the report titled “Council report” dated 26 May 2021.**

7.7 Chairperson's Report

Record No: R/21/5/25038

The Board noted the report from Chair Bekhuis.

Resolution

Moved David Cowie, seconded Peter Gutsell and resolved:

That the Wallace Takitimu Community Board:

- a) **Receives the report titled “Chairperson's Report” dated 27 May 2021.**

The meeting concluded at 6.28pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE WALLACE TAKITIMU COMMUNITY  
BOARD HELD ON THURSDAY 3 JUNE 2021

DATE:.....

CHAIRPERSON:.....