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## Services and Assets Committee

### OPEN MINUTES

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Minutes of a meeting of Services and Assets Committee held in the Council Chamber, Level 2, 20 Don Street, Invercargill on Tuesday, 13 July 2021 at 9am.

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#### PRESENT

Chairperson	Ebel Kremer Mayor Gary Tong
Councillors	John Douglas Paul Duffy Bruce Ford Darren Frazer Julie Keast Christine Menzies Karyn Owen Rob Scott

#### APOLOGIES

Margie Ruddenklau  
Don Byars  
George Harpur

#### IN ATTENDANCE

Group manager services and assets Committee advisor	Matt Russell Alyson Hamilton
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1 Apologies

There were apologies for absence from Councillor Byars, Councillor Harpur and Councillor Ruddenklau.

Moved Chairperson Kremer, seconded Cr Menzies and resolved:

That the Services and Assets Committee accept the apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Public forum

There was no public forum.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

6 Confirmation of minutes

Resolution

Moved Chairperson Kremer, seconded Cr Owen and resolved:

That the minutes of Services and Assets Committee meeting held on 1 June 2021 be confirmed as a true and correct record of that meeting.

Reports

7.1 Te Anau Wastewater Scheme Update to Committee

Record No: R/21/6/35879

Group manager, programme delivery - Nick Hamlin was in attendance for this item.

Mr Hamlin advised the purpose of the report is to update the Services and Assets Committee on progress of the Te Anau Wastewater scheme project.

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The committee noted the reporting period covers activities on the Te Anau Wastewater project from 10 May to 24 June 2021.

Resolution

Moved Cr Frazer, seconded Cr Douglas and resolved:

That the Services and Assets Committee:

- a) **receives the report titled “Te Anau Wastewater Scheme Update to Committee”** dated 23 June 2021.

## 7.2 Road Operations - May 2021

Record No: R/21/6/33548

Roading engineer – Rob Hayes and Strategic manager transport – Hartley Hare and were in attendance for this item.

Mr Hayes advised the purpose of this report is to update the committee on the progress of the major roading contracts and provide the necessary context to the 2020/2021 budget.

Resolution

Moved Chairperson Kremer, seconded Cr Scott and resolved:

That the Services and Assets Committee:

- a) **receives the report titled “Road Operations - May 2021” dated** 5 July 2021.

## 7.3 Downer Water and Wastewater Maintenance Contract 10/01 - Monthly Report for May 2021

Record No: R/21/6/34744

Manager contracts – water and waste – Bill Witham was in attendance for this item.

Mr Witham advised the purpose of the report is to update the committee on the progress of the Downer contract 10/01 for delivery of water and wastewater services to council for the Southland District.

Resolution

Moved Chairperson Kremer, seconded Cr Owen and resolved:

That the Services and Assets Committee:

- a) **receives the report titled “Downer Water and Wastewater Maintenance Contract 10/01 - Monthly Report for May 2021” dated** 5 July 2021.

7.5 Services and Assets Programme Report

Record No: R/21/7/37654

Group manager project delivery – Nick Hamlin was in attendance for this item.

Resolution

Moved Chairperson Kremer, seconded Cr Menzies and resolved:

That the Services and Assets Committee:

- a) **Receives the report titled “Services and Assets Programme Report” dated 6 July 2021.**

7.4 IFS growth forest manager's report of forestry activity for period to 30 June 2021

Record No: R/21/7/37940

Commercial infrastructure manager – Ashby Brown, was in attendance for this item.

IFS Growth, forest manager - Reece McKenzie and IFS Growth, director of strategy - Don Minehan were in attendance for this item.

Resolution

Moved Cr Ford, seconded Cr Frazer and resolved:

That the Services and Assets Committee:

- a) **receives the report titled “IFS growth forest manager's report of forestry activity for period to 30 June 2021”**

Item - 7.5. Services and Assets Programme Report - has been moved to another part of the document.

The meeting concluded at 10.17am.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE SERVICES AND ASSETS  
COMMITTEE HELD ON TUESDAY, 13 JULY 2021.

DATE:.....

CHAIRPERSON:.....